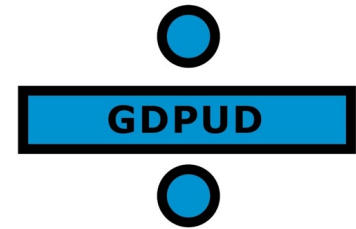


REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 4, 2019
Agenda Item No. 7.C.



AGENDA SECTION: NEW BUSINESS

SUBJECT: CONSIDER ADOPTION OF FISCAL YEAR 2019/2020 BUDGET

PREPARED BY: Steven Palmer, PE, General Manager

APPROVED BY: Steven Palmer, PE, General Manager

BACKGROUND

On April 24, 2019 and May 1, 2019, Staff presented a working draft of the Fiscal Year 2019/2020 Budget to the District's Finance Committee for discussion and input. The Finance Committee reviewed the draft budget and recommended that the Board approve the budget and consider two modifications:

1. Increase budget for water sales revenue from \$2,757,375 to \$2,900,000. This would bring the revenue budget from water sales more closely in line with the current revenue projection for FY2018-19.
2. Increase transfer from General Fund 10 to capital reserves by \$500,000. This would bring the general fund balance more closely in line with the adopted reserve policy which requires a minimum of 120 days of operating expenses in the operating fund.

The Draft Budget and Finance Committee recommendations were presented to the Board at their meeting on May 14, 2019. A summary of key points from the Draft Budget are presented below.

Fiscal Year 2019/2020 Goals and Objectives

The following deficiencies were identified by Staff and the General Manager during the budget preparation for fiscal year 2017/2018. The items identified with stars are ones that were sufficiently addressed during the last two fiscal years. The others still require significant resources to fully address.

1. Accounting and finance oversight and management
2. Contract administration
3. ★ Human resources management
4. ★ Drinking water quality oversight and reporting
5. ★ Water rights monitoring, reporting, and permitting
6. ★ Wastewater reporting and permitting
7. ★ Storm water reporting and permitting
8. Capital project management
9. Prepare Five Year Capital Improvement Plan
10. Prepare infrastructure master plans
11. Infrastructure asset management
12. Records management
13. Succession planning

Additionally, during the February 16, 2019 strategic planning workshop, *Developing Our Future Together*, the Board reaffirmed several goals and objectives for the upcoming fiscal year. The following goals were approved by the Board at the March 12, 2019 meeting and the Draft Budget for Fiscal Year 2019/2020 was developed with those deficiencies and Board goals in mind:

Goal A – Improve Transparency and Communications

Goal B – Address Immediate Infrastructure Needs and Begin Long Term Planning

Goal C – Develop and Retain Employees

Goal D – Plan for Changes in Staff and in Board Composition

Goal E – Continue to Review District Fees and Charges

Goal F – Board Leadership

Proposed Expenditure Highlights

The Draft Budget for Fiscal Year 2019/2020 includes the following objectives and initiatives to be implemented by Administration:

1. Consultant services for an annual public outreach plan (*Board Goal A-2*)
2. Consultant services and software to improve records management system (*Board Goal D-1*)
3. Consultant services and software to acquire and implement new billing and accounting software (*Board Goal D-1*)
4. Outside services to live stream Board meetings and produce an interactive online agenda (*Board Goal A-4*)

The draft budget also included the following significant operations equipment purchases in order to replace aging equipment and improve operational efficiency (*Board Goal B-6*):

1. Work trucks – two (2)
2. Forklift for water treatment plant
3. Polaris Ranger with tracks for Main Canal access
4. Laptops/tablets for field crew – two (2)
5. Winch for work truck
6. Water trailer for dust control
7. Portable canal flowmeter
8. Parshall flume for Main Canal flow measurement

District Organization and Staffing

The Draft Budget includes a recommended organizational chart with an increase in the current staffing level. These changes are necessary to address several existing deficiencies in the organization structure and staffing, and in order to meet the Board Goals for Fiscal Year 2019/2020.

Significant progress has been made towards addressing the deficiencies identified last year, however more improvements need to be made. To address these deficiencies, the recommended organizational chart includes the following changes, as illustrated in Attachment 3. The Fiscal Year 2019/2020 organizational chart is included as Attachment 4.

1. Create an Administrative Services Manager position. During the Fiscal Year 2017/2018 budget presentation, this position was presented as Assistant General Manager, however it was downgraded to Administrative Services Manager and ultimately removed from the Fiscal Year 2018/2019 organizational chart due to budget constraints. This position will have primary responsibility for accounting and finance oversight and management, human

resources management, and information technology. Budget for this position is not included in the Draft Fiscal Year 2019/2020 budget.

2. Create an Engineering Manager position to manage capital improvement projects and prepare and annually update the five-year capital improvement plan. The Engineering Manager would also provide management and oversight to the newly created Water Resources Manager position. The General Manager is currently responsible for preparing the 5-Year Capital Improvement Plan. Capital improvement projects are currently being managed by a retired part time employee who is retained through a Professional Services Agreement and is limited to 960 hours per year (20 hours per week), and the Operations Manager. The current part time contractor employee is managing one (1) capital improvement project. In order to deliver more than one or two capital projects per year, the District needs to hire a full-time engineer. This position was recommended during the last two years' budget presentations and has not been approved by the Board. Last year, in lieu of creating this position the Board directed the General Manager to contract with a consulting firm to provide project management services and to fund that contract from the capital project budgets.
3. Create an Office Assistant position to support the Engineering Manager in maintaining project files, writing staff reports, preparing and processing reimbursement requests, and preparing grant applications. This position would also serve as backup for the assistant Board clerk and Board meeting support. These functions are currently performed by a retired part time temporary employee that is hired through a temporary employment agency and is limited to roughly 960 hours per year (20 hours per week). This position was recommended during the last two years' budget presentations and has not been approved by the Board.

The recommended organizational chart adds three (3) full time employees which are partially offset by a reduction in contract staff and consultants. The recommended organizational structure will result in a District that is professional, sustainable in the long term, and provides for adequate succession planning.

DISCUSSION

After the Board meeting on May 14, 2019, the following changes were made to the Draft Budget:

1. Increase budget for water sales revenue from \$2,757,375 to \$2,900,000. This would bring the revenue budget from water sales more closely in line with the current revenue projection for FY2018-19.
2. Increase transfer from General Fund 10 to capital reserves by \$500,000. This would bring the general fund balance more closely in line with the adopted reserve policy which requires a minimum of 120 days of operating expenses in the operating fund.
3. Increase property tax revenue from \$1,660,000 to \$1,720,000, an increase of 3.9% from Fiscal Year 2018/2019 projected actual and 4.4% from Fiscal Year 2012/2013. El Dorado County Assessor is projecting an average increase of 5% for the entire County for Fiscal Year 2019/2020 and expects a lower increase of 4 to 4.5% for Fiscal Year 2020/2021. These County projections are for the entire County, and the assessor was unable to provide an estimate specific to the District or the Georgetown Divide. From Fiscal Year 2012/2013 to Fiscal Year 2018/2019 the District's property tax revenue increased by an average of 4.4%.
4. Increase interest income to \$52,100 to more closely reflect Fiscal Year 2018/2019 project actual interest income.
5. Added Engineering Services to Outside Service/Consultants (Fund 10, Department 5600 – Administration, Account 5080) in the amount of \$45,000 for Asset Management and water system modeling in response to the State Compliance Inspection Report.

- 6. Updated Beginning Balance of General Fund 10 to reflect pending transfer of supplemental charge for Fiscal Year 2018/2019.

The Proposed Fiscal Year 2019-2020 Budget is summarized below.

Revenues

TABLE 1 - GDPUD REVENUE BUDGET FOR OPERATING EXPENSES

Description	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Proposed
WATER OPERATING REVENUE				
Residential Sales	\$ 1,350,610	\$ 1,862,227	\$ 2,558,900	\$ 2,900,000
Commercial/Construction Sales	201,348	260,936	354,855	10,000
Irrigation Sales	224,156	317,330	419,072	436,179
Penalties	43,652	46,739	45,625	46,000
Other (1)	23,576	10,951	9,368	9,653
Sub-Total	\$ 1,876,386	\$ 2,498,183	\$ 3,387,819	\$ 3,401,832
WASTEWATER OPERATING REVENUE				
Zone Charges	\$ 311,477	\$ 313,315	\$ 313,327	\$ 150,500
Escrow Fees	29,505	28,725	19,733	28,000
Septic Design Fees	6,600	2,400	800	3,000
Interest Income	6,777	10,581	10,624	9,000
Sub-Total	\$ 354,359	\$ 355,021	\$ 344,484	\$ 190,500
WATER NON-OPERATING REVENUE				
Property Taxes	\$ 1,524,159	\$ 1,577,792	\$ 1,655,400	\$ 1,720,000
Interest Income	44,787	18,884	52,225	52,100
Leases	65,795	73,023	90,388	89,551
Other (2)		291,035	66,915	
Sub-Total	\$ 1,792,125	\$ 1,960,734	\$ 1,864,928	\$ 1,861,851
TOTAL REVENUE	\$ 4,022,870	\$ 4,813,938	\$ 5,597,232	\$ 5,453,983

Notes: (1) – Other revenue under water operating are connection fees

(2) – Other revenue under water non-operating are transfers from reserves to fund operating

Table 1 only includes revenues that could be used towards operating expenses. It does not include the supplemental charge for ALT Water Treatment Plant Construction loan, grant funds, or revenue restricted to assessment district purposes. The anticipated revenues for Fiscal Year 2019-20 that could be used towards operating expenses total \$5,453,983. Under current Board direction, SMUD and hydroelectric income are placed in unrestricted designated reserve funds and not used for operating expenses.

The wastewater operating budget revenues are projected based on the wastewater rates that were adopted by the Board at the May 14, 2019 meeting. This action lowered wastewater rates by spending from reserves to fund operating costs. This results in wastewater revenue that is \$153,957 lower than projected for Fiscal Year 2018/2019.

Operating Expenses

The expenses are summarized in Table 2. These expenses are less than the anticipated revenues available for operating expenses in Fiscal Year 2019-2020.

TABLE 2 - GDPUD PROPOSED BUDGET

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT				
Proposed Budget				
<i>Fund Summary</i>				
Fiscal Year 2019-2020				
June 4, 2019				
Description	Beginning Balance	Revenues	Expenses	Ending Balance
10 - GENERAL FUND				
<i>Revenue</i>				
Water operating revenue	\$ -	\$ 3,401,832	\$ -	\$ -
Non-operating revenue		1,861,651		
Supplemental charge		648,923		
<i>Total revenue</i>	<u>\$ -</u>	<u>\$ 5,912,406</u>	<u>\$ -</u>	<u>\$ -</u>
<i>Expenses</i>				
5100 - Source of Supply	\$ -	\$ -	\$ 395,376	\$ -
5200 - Raw Water			803,628	
5300 - Water Treatment			721,543	
5400 - Treated Water			702,582	
5500 - Customer Service			346,184	
5600 - Admin			1,641,863	
Low Income Rate Assistance Program (Property Tax)			35,000	
<i>Total expenses</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,646,176</u>	<u>\$ -</u>
<i>Transfers</i>				
Transfer supplemental charge to SRF Loan Fund			\$ 648,923	
Transfer from Operating to Capital Reserve (Fund 43)			1,492,825	
<i>Total Transfers</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,141,748</u>	<u>\$ -</u>
TOTAL GENERAL FUND	<u>\$ 2,450,742</u>	<u>\$ 5,912,406</u>	<u>\$ 6,787,923</u>	<u>\$ 1,575,225</u>
40 - ALT ZONE FUND				
<i>Revenue</i>				
Wastewater operating revenue	\$ -	\$ 190,500	\$ -	\$ -
<i>Total revenue</i>	<u>\$ -</u>	<u>\$ 190,500</u>	<u>\$ -</u>	<u>\$ -</u>
<i>Expenses</i>				
6700 - Zone	\$ -	\$ -	\$ 294,505	\$ -
<i>Total expenses</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 294,505</u>	<u>\$ -</u>
TOTAL ALT ZONE FUND	<u>\$ 1,032,472</u>	<u>\$ 190,500</u>	<u>\$ 294,505</u>	<u>\$ 928,468</u>
GRAND TOTAL REVENUES AND EXPENSES	<u>\$ 3,483,215</u>	<u>\$ 6,102,906</u>	<u>\$ 7,082,429</u>	<u>\$ 2,503,693</u>

Excluding the supplemental charge of \$648,923, the projected water expenses are \$4,646,176, which is \$617,307 less than the anticipated water revenues of \$5,263,483. The projected water expenses include \$260,900 in capital outlay to replace aging equipment and outdated information technology business systems.

The Fiscal Year 2019/2020 budget includes a transfer of \$1,492,825 from General Fund 10 to capital reserves, thereby reducing the projected June 30, 2019 general fund balance to approximately

\$1,575,225. This recommendation is consistent with the Board adopted reserve policy stating that the operating fund balance be a minimum of 120 days of operating expenses (~\$1,500,000). As stated in the June 12, 2018 staff report for the adoption of the Fiscal Year 2018/2019 budget, this is possible because the District's revenue from Fiscal Year 2017/2018 exceeded the budget amount by roughly \$650,000. Additionally, \$110,900 in SMUD revenue and \$60,000 in hydroelectric revenue will be placed in separate reserve accounts as directed by the Board.

Including the capital outlay of \$260,900, capital reserve contributions from operating revenue of \$1,492,825, and SMUD revenue of \$110,900, the District is able to invest \$1,864,625 into addressing its aging infrastructure from operating revenue. This does not include the funds expended as part of the five-year capital improvement plan. During Fiscal Year 2019/2020, the updated capital improvement plan includes ~~\$3,084,123~~ ~~\$5,009,123~~ in investment towards infrastructure replacement and upgrades, with ~~\$2,016,999~~ ~~\$2,498,249~~ from District capital reserves, and \$1,067,124 from a current loan, ~~and \$1,443,750 from a future loan.~~

No significant changes in wastewater operations are anticipated as compared to last year. The increase over projected actuals for Fiscal Year 2018/2019 are due to reaching full staffing for Fiscal Year 2019/2020 and adjustments in labor allocations. Wastewater expenses are planned to exceed wastewater revenue for Fiscal Year 2019/2020. This is because the proposed budget assumes that the Board will adopt the wastewater rates which lower wastewater rates by spending from reserves to fund operating costs.

ANALYSIS

The Fiscal Year 2019/2020 Budget is balanced. The Budget increases sustainability of the District and makes significant progress towards achieving the Board of Directors Goals for Fiscal Year 2019/2020.

The following deficiencies that were identified by the General Manager in June 2017 are still not able to be fully addressed by this budget:

1. Accounting and finance oversight and management
2. Contract administration
3. Prepare infrastructure master plans
4. Infrastructure asset management
5. Records management
6. Succession planning

Additionally, the following Board of Director Goals will be difficult to meet under the Revised Draft Budget:

- Goal C – Develop and Retain Employees
- Goal D – Plan for Changes in Staff and in Board Composition

The Board adopted reserve policy has an operating fund (i.e. General Fund 10) goal of 120 days of operating reserves. This currently equates to a balance of \$1,500,000, and the proposed budget meets that goal.

Unrestricted reserve fund balances are listed in the table below. These funds are in addition to the general fund and are not legally restricted. They currently function as capital reserves.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Proposed Budget

Fund Summary

Fiscal Year 2019-2020

June 4, 2019

Description	Beginning Balance	Revenues	Expenses	Ending Balance
UNRESTRICTED RESERVE FUNDS				
08 - SMUD	\$ 307,710	\$ 110,900	\$ -	\$ 418,610
19 - Stumpy Meadows	1,064,692	13,454	-	1,078,146
24 - ALT Capital Reserve	190,814	-	190,814	(0)
30 - Small Hydro	691,887	60,000	-	751,887
43 - Capital Reserve	1,094,935	1,492,825	905,185	1,682,575
TOTAL UNRESTRICTED RESERVE FUNDS	\$ 3,350,037	\$ 1,677,179	\$ 1,095,999	\$ 3,931,217

The reserve policy also states that the District will accumulate funds in the capital reserves an amount determined by the annual amount needed for replacement and rehabilitation as calculated using methodology recommended by the American Water Works Association (AWWA) or as described in a Board adopted rate study. For Fiscal Year 2019/2020 the Board adopted rate study (October 2017 Water Financial Analysis by RCAC) calculated a contribution to reserves of \$992,825 (one half of year one and one half of year two). The proposed Fiscal Year 2019/2020 budget includes a transfer to reserves exceeding that because the Fiscal Year 2017/2018 budget did not include revenues from the rate increase that was approved by the Board in late 2017. This was discussed in the June 12, 2018 staff report for the Fiscal Year 2018/2019 budget adoption.

FISCAL IMPACT

The Fiscal Year 2019/2020 Budget is balanced, allows \$992,825 to be added to Fund 43 – Capital Reserves, and allows \$110,900 in SMUD revenue and \$60,000 in hydroelectric revenue to be set aside for future needs. Additionally, the Finance Committee recommends that the District transfer an additional \$500,000 to capital reserves. This \$500,000 is a one-time transfer resulting from Fiscal Year 2017/2018 actual revenues exceeding the budgeted revenues as discussed in the June 12, 2018 staff report for the Fiscal Year 2018/2019 budget adoption. The Fiscal Year 2017/2018 budget did not include revenues from the rate increase that was approved by the Board in late 2017.

The resulting total contribution to capital reserves in Fiscal Year 2019/2020 would be \$1,663,725, and the resulting Projected Operating Fund Balance at the end of Fiscal Year 2019/2020 will be \$1,575,225. That operating fund balance exceeds the reserve policy goal of 120 days of operating expenses.

CEQA ASSESSMENT

This is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors adopt the attached resolution approving the Fiscal Year 2019/2020 Budget.

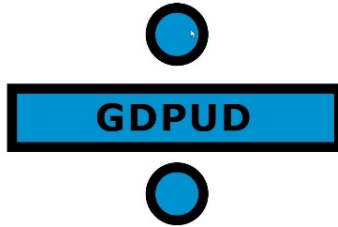
ATTACHMENTS

1. Fiscal Year 2019-20 Budget
2. Capital Expenditure Requests
3. Recommended Organizational Chart
4. Existing Organizational Chart
5. Resolution 2019-40

AGENDA ITEM 7.C.

Attachment 1

Fiscal Year 2019/2020 Budget



FISCAL YEAR 2019-2020 BUDGET

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

JUNE 2019



June 4, 2019

President Wadle, Board of Directors, and Customers,

I am submitting the proposed Fiscal Year 2019-20 Operating Budget for the Georgetown Divide Public Utility District (District). Once again, the theme of this budget is long term sustainability, defined as a functional organization, functional infrastructure, and adequate revenue.

Background

The District and its customers are beginning to see the positive impact of the new water rate structure that went into effect in January 2019. For the first time in many years, the District has adequate funds to start rehabilitating aging infrastructure, replace aging equipment, and replace outdated software systems. These items will result in more reliable infrastructure, increased transparency and better customer service. This budget shows an increased effort by the District to:

- Improve transparency and customer access by live-streaming board meetings and replacing outdated billing and finance software.
- Improve operational efficiency and reduce vehicle operating and maintenance costs by replacing vehicles and equipment that are well beyond their useful life.
- Improve water usage and efficiency data through the purchase of canal metering devices.
- Rehabilitate and replace aging infrastructure by increasing reserve fund contributions and increasing capital project spending on projects to replace failing water lines, rehabilitate failing pump stations, and rehabilitate a section of the main canal.

The State continues to push legislation and policies that could significantly impact operations of the District, and it is important that the District continue to be involved in the efforts of Association of California Water Agencies and Mountain Counties Water Resources Association to help shape these laws and policies. The District continues to follow and be active in the areas of the State required water audits, indoor/outdoor water use restrictions, and a State fee for drinking water funding (aka. water tax). Addressing these requirements will continue to require a significant amount of District resources from now into the foreseeable future.

Finally, the Board once again held a goal setting workshop to discuss important issues facing the District. Those goals that were adopted by the Board will provide much needed direction and guidance to the District staff.

Overview

The District's new rate structure is a critical step towards addressing aging infrastructure and improvements. The new rates have allowed the District to significantly increase spending to rehabilitate aging infrastructure, replace aging equipment, replace outdated billing and finance software, and increase the amount in capital reserve accounts. Unfortunately, the infrastructure needs are still much larger than available revenue and the District will need to continue to do more with less and continue to make infrastructure last longer than typical useful lifespans.

The budget for the general fund is balanced, with \$5.8M in revenues and \$4.6M in expenses. The general fund budget also includes a transfer of \$648,923 to the State Revolving Loan Fund account for the Auburn Lake Trails Water Treatment Plant Supplemental Charge revenue, and a transfer of \$1,492,825 to capital reserve fund.

I continue to be humbled and honored to work with a very dedicated and passionate group of employees at the District. They are all extremely focused on delivering the highest level of customer service possible. I commend their tireless efforts to improve the District's operations and service that we provide to our customers.

Sincerely,

Steven Palmer, PE
General Manager

II. GDPUD Overview

The Georgetown Divide Public Utility District (District) serves communities located in western El Dorado County among the foothills of the Sierra Nevada Mountain Range, situated in the heart of the Mother Lode. The Georgetown Divide is located between the Middle and South Forks of the American River, nestled in the heart of the Sierra Nevada Foothills and Northern California's Gold Country. Access is through Highway 50 and Interstate 80, making it in close proximity to either metropolitan cities or recreational activities of Lake Tahoe. The cornerstone of the District's water supply system is the Stumpy Meadows Reservoir with a storage capacity of 20,000 acre-feet.

- ◆ Location — 72,000 acres serving unincorporated areas of western El Dorado County
- ◆ Services — Irrigation and domestic water supplies, on-site wastewater disposal
- ◆ Population of area served — 15,000
- ◆ Formation Date — June 4, 1946
- ◆ Type of District (Act) — California Public Utility District Act
- ◆ Source of Water — Pilot Creek and other tributary water rights
- ◆ Amount of Water Served — Approximately 12,000 acre-feet per year
- ◆ Predecessor Agencies — A series of private water companies dating back to 1852 and the El Dorado, Pilot and Rock Creek Canal Companies

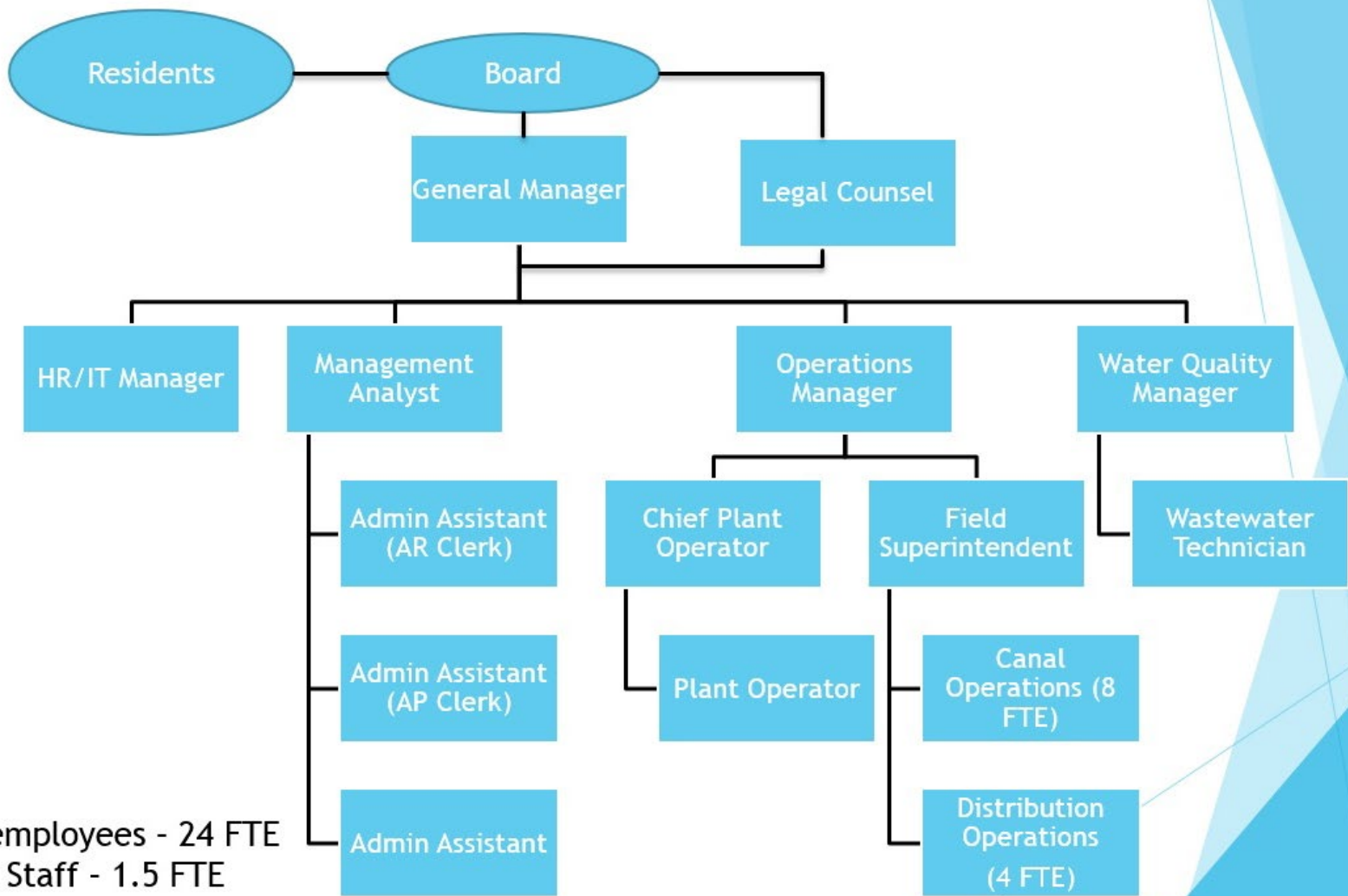
GDPUD History

The origins of District facilities can be directly traced back to 1852 and the El Dorado, Pilot and Rock Creek Canal Companies, one of the first established water purveyors in the State of California; resulting from James Marshall's discovery of gold in nearby Coloma. Following the decline in gold production, agriculture and lumbering became the staple industries on the Divide for many years.

The focus of the District water supply system is the Stumpy Meadows Reservoir, a 20,000 acre-foot impoundment on Pilot Creek, at the eastern edge of the District. Water from this source of supply traverses through approximately 75 miles of ditch and pipeline to provide both agricultural water for customers, and raw water supplies for the District's water treatment plants.

III. District Organizational Chart

The District's current organizational chart is presented below and this budget does not propose any changes. While this organizational structure is functional, it is not optimal and is not the structure recommended by the General Manager. This structure does not allow the District to address deficiencies in capital project management, accounting/finance management, and succession planning. As a short term fix, the Board has directed that the General Manager utilize contract staff for capital project management.



District employees - 24 FTE
 Contract Staff - 1.5 FTE

Fund Budget Summary

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Proposed Budget

Fund Summary

Fiscal Year 2019-2020

June 4, 2019

Description	Beginning Balance	Revenues	Expenses	Ending Balance
10 - GENERAL FUND				
<i>Revenue</i>				
Water operating revenue	\$ -	\$ 3,401,832	\$ -	\$ -
Non-operating revenue		1,861,651		
Supplemental charge		648,923		
<i>Total revenue</i>	<u>\$ -</u>	<u>\$ 5,912,406</u>	<u>\$ -</u>	<u>\$ -</u>
<i>Expenses</i>				
5100 - Source of Supply	\$ -	\$ -	\$ 395,376	\$ -
5200 - Raw Water			803,628	
5300 - Water Treatment			721,543	
5400 - Treated Water			702,582	
5500 - Customer Service			346,184	
5600 - Admin			1,641,863	
Low Income Rate Assistance Program (Property Tax)			35,000	
<i>Total expenses</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,646,176</u>	<u>\$ -</u>
<i>Transfers</i>				
Transfer supplemental charge to SRF Loan Fund			\$ 648,923	
Transfer from Operating to Capital Reserve (Fund 43)			1,492,825	
<i>Total Transfers</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,141,748</u>	<u>\$ -</u>
TOTAL GENERAL FUND	<u>\$ 2,450,742</u>	<u>\$ 5,912,406</u>	<u>\$ 6,787,923</u>	<u>\$ 1,575,225</u>
40 - ALT ZONE FUND				
<i>Revenue</i>				
Wastewater operating revenue	\$ -	\$ 190,500	\$ -	\$ -
<i>Total revenue</i>	<u>\$ -</u>	<u>\$ 190,500</u>	<u>\$ -</u>	<u>\$ -</u>
<i>Expenses</i>				
6700 - Zone	\$ -	\$ -	\$ 294,505	\$ -
<i>Total expenses</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 294,505</u>	<u>\$ -</u>
TOTAL ALT ZONE FUND	<u>\$ 1,032,472</u>	<u>\$ 190,500</u>	<u>\$ 294,505</u>	<u>\$ 928,468</u>
GRAND TOTAL REVENUES AND EXPENSES	<u>\$ 3,483,215</u>	<u>\$ 6,102,906</u>	<u>\$ 7,082,429</u>	<u>\$ 2,503,693</u>
UNRESTRICTED RESERVE FUNDS				
08 - SMUD	\$ 307,710	\$ 110,900	\$ -	\$ 418,610
19 - Stumpy Meadows	1,064,692	13,454	-	1,078,146
24 - ALT Capital Reserve	190,814	-	190,814	(0)
30 - Small Hydro	691,887	60,000	-	751,887
43 - Capital Reserve	1,094,935	1,492,825	905,185	1,682,575
TOTAL UNRESTRICTED RESERVE FUNDS	<u>\$ 3,350,037</u>	<u>\$ 1,677,179</u>	<u>\$ 1,095,999</u>	<u>\$ 3,931,217</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Proposed Budget

Summary of Restricted Funds

Fiscal Year 2019-2020

Fund	Beginning Fund Balance	Revenues	Expenses	Ending Fund Balance
RESTRICTED FUNDS (3) (4) (5)				
09 CABY Grant	\$ (518,601)	518,601	-	\$ (0)
14 Stewart Mine	\$ (8,232)	-	-	\$ (8,232)
17 Water Development	\$ 412,296	4,960	-	\$ 417,256
20 ALT Fund (6)	\$ 1,585,624	1,716,047	1,067,124	\$ 2,234,547
29 State Revolving Fund	\$ 21,702	-	-	\$ 21,702
37 Garden Valley Water Improvement District	\$ 108,814	-	-	\$ 108,814
39 Capital Facility Charges	\$ 1,694,217	-	862,500	\$ 831,717
41 ALT Tank Replacement and Loan	\$ 44,902	-	-	\$ 44,902
42 ALT Community Disposal Service Reserve	\$ 153,088	-	58,500	\$ 94,588
51 Kelsey North Assessment District	\$ 21,385	-	-	\$ 21,385

Notes:

- (3) Restricted funds are those whose usage are legally restricted for specific purposes
- (4) Retiree fund (12) is not shown to avoid duplicate budget
- (5) State Revolving Fund Fund 29 expenses include \$2,296 per month for existing SRF Loan for Walton WTP
- (6) ALT Fund includes supplemental charge revenue, a portion of ALT WTP construction expenses, and SRF loan draws for ALT WTP

IV. Schedule of Transfers

Description	From		To	
	Fund	Amount	Fund	Amount
Transfer Supplemental Charge to Loan Fund	10	\$ 648,923		648,923
Transfer Revenue to Capital Reserves	10	\$ 1,492,825	43	\$ 1,492,825
<i>Total Transfers</i>		\$ 2,141,748		\$ 2,141,748

V. Revenue Sources

District revenues are divided into three broad categories: Water Operating Revenue, Wastewater Operating Revenue, and Non Operating Revenue.

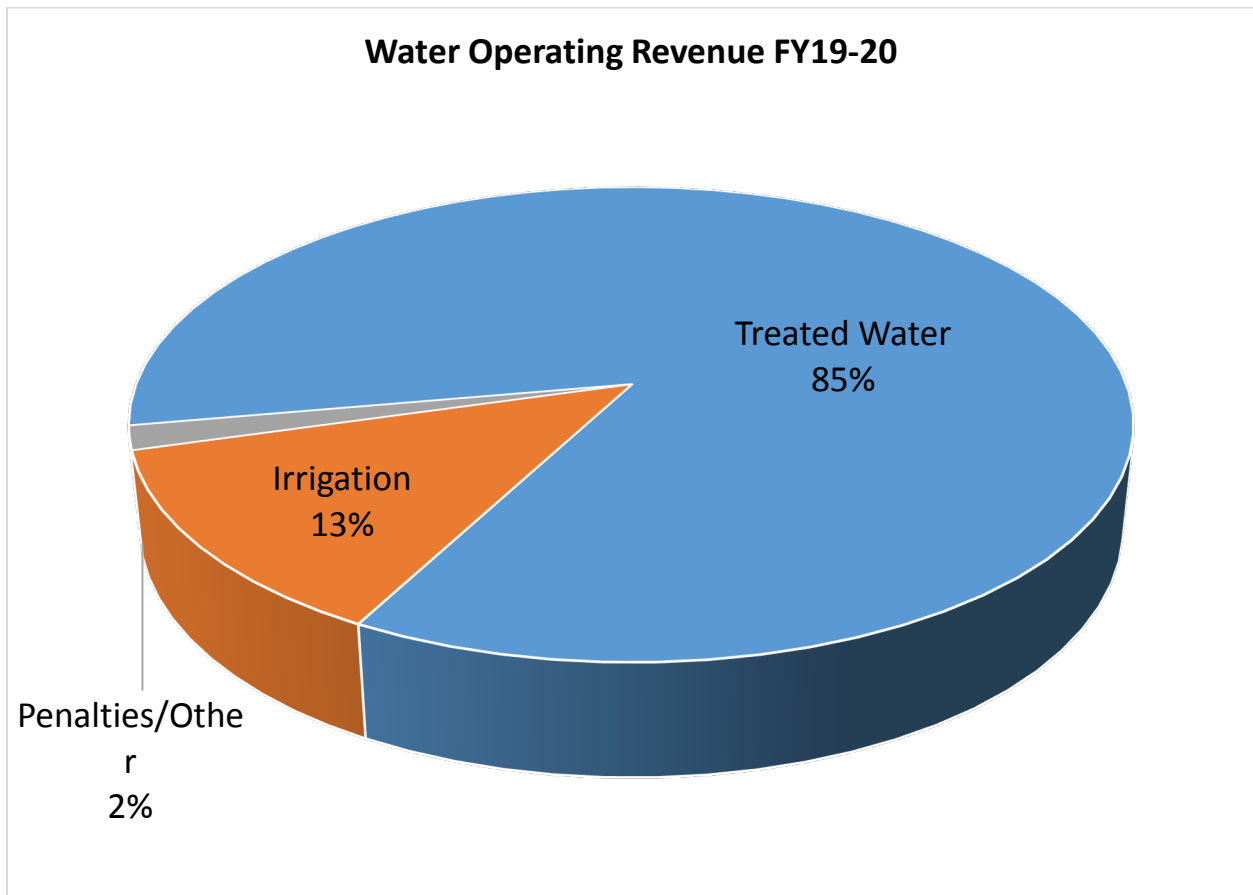
A. Operating Revenue

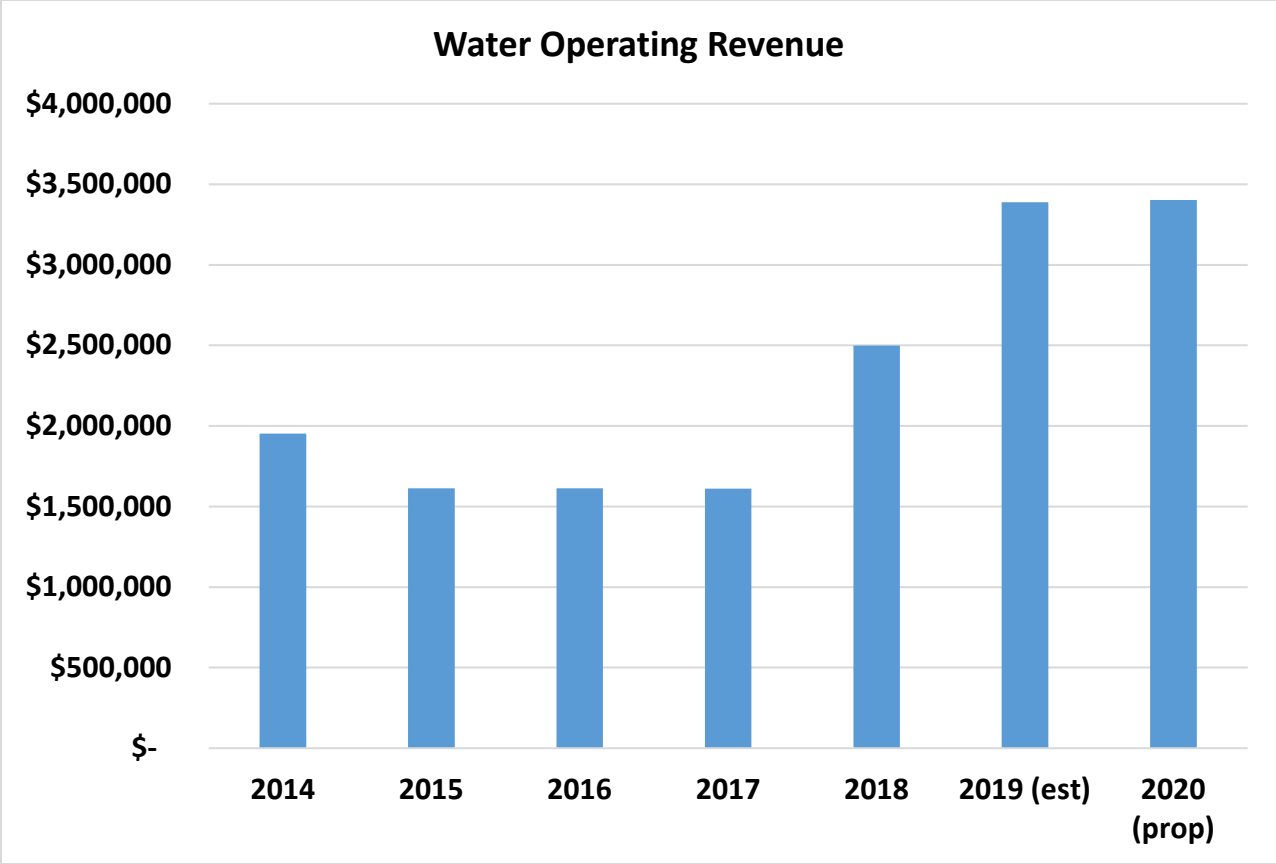
Water Sales

Water Operating Revenue includes all revenue generated by the sale of water and associated penalties. The District sells both treated water and untreated water. The largest source of operating revenue is the sale of treated water. In FY 18-19, treated water sales were budgeted at \$2.7M and are estimated to total \$2.9M, which is approximately 86% of water operating revenues and approximately 49% of total revenue, excluding wastewater. For FY19-20, treated water sales are projected to be \$2.9M, representing 85% of water operating revenue and 50% of total revenue, excluding wastewater.

Untreated (irrigation) water sales are estimated to total approximately \$419,072 for FY18-19, which is 12% of water operating revenues and 7% of total revenue, excluding wastewater. The projected revenue from irrigation water sales in FY19-20 is anticipated to be \$436,179, representing 13% of water operating revenue and 7% of total revenue, excluding wastewater.

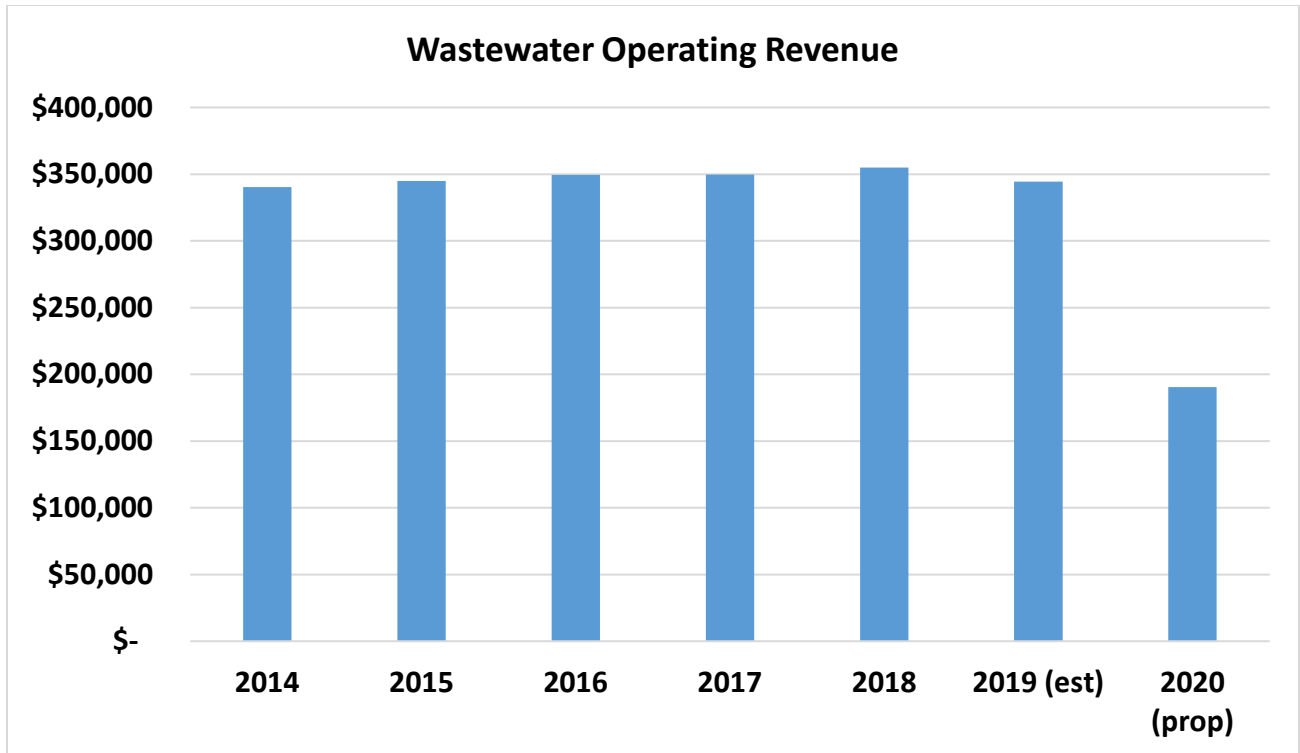
The following charts summarize the operating revenues for FY19-20, and the last six fiscal years.





Wastewater Charges/Fees

Revenue collected and used for oversight of the Auburn Lake Trails On-Site Wastewater Disposal Zone is estimated to total \$344,484 for FY18-19. The revenue represents homeowners’ bimonthly fees collected separate from residential water costs for the State mandated oversight of waste water activities in the Auburn Lake Trails subdivision. The amount also includes a minor amount for additional fees related to homeowner requested activities. The wastewater operating budget revenues for Fiscal Year 2019-2020 are projected based on the new wastewater rates that were adopted by the Board on May 14, 2019. That action lowered wastewater rates by spending from reserves to fund operating costs. This results in wastewater revenue that is \$153,957 lower than projected for Fiscal Year 2018/2019. Proposed wastewater operating revenues for FY19-20 and the last six fiscal years are summarized below.



B. Non Operating Revenue

Non-operating revenues include grant revenue, interest income, restricted benefit charges, hydroelectric payments, lease payments and general property tax revenues. Non-operating revenues are projected to total \$1,864,928 in FY18-19.

Property Tax

The largest non-operating revenue source is property tax revenue. The District receives a portion of the ad valorem property tax from El Dorado County based on the assessed value of the properties within the District. The actual amount varies based on the tax rate that was established when each individual property annexed into the district. On average, the District receives about \$0.12 per \$100 of assessed property value within the District. Property tax revenue for FY19-20 is estimated to be \$1,720,000, which is 92% of non-operating revenues, and 32% of total revenue (excluding supplemental charge).

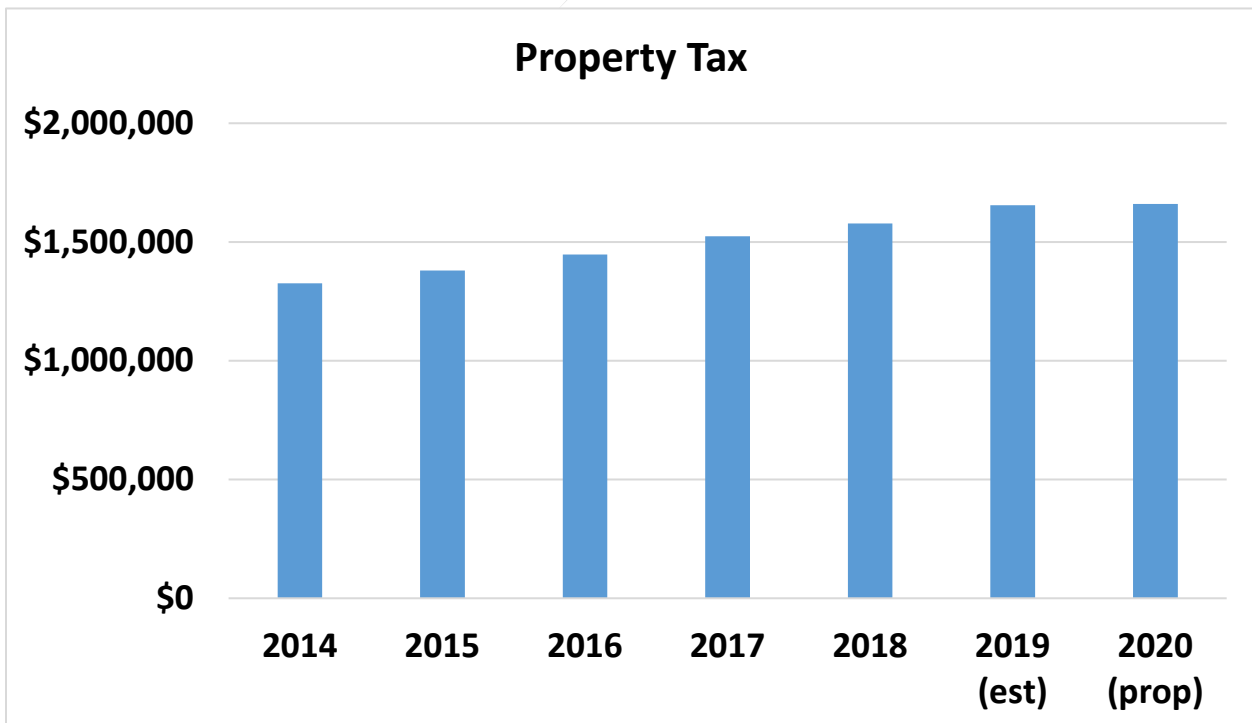
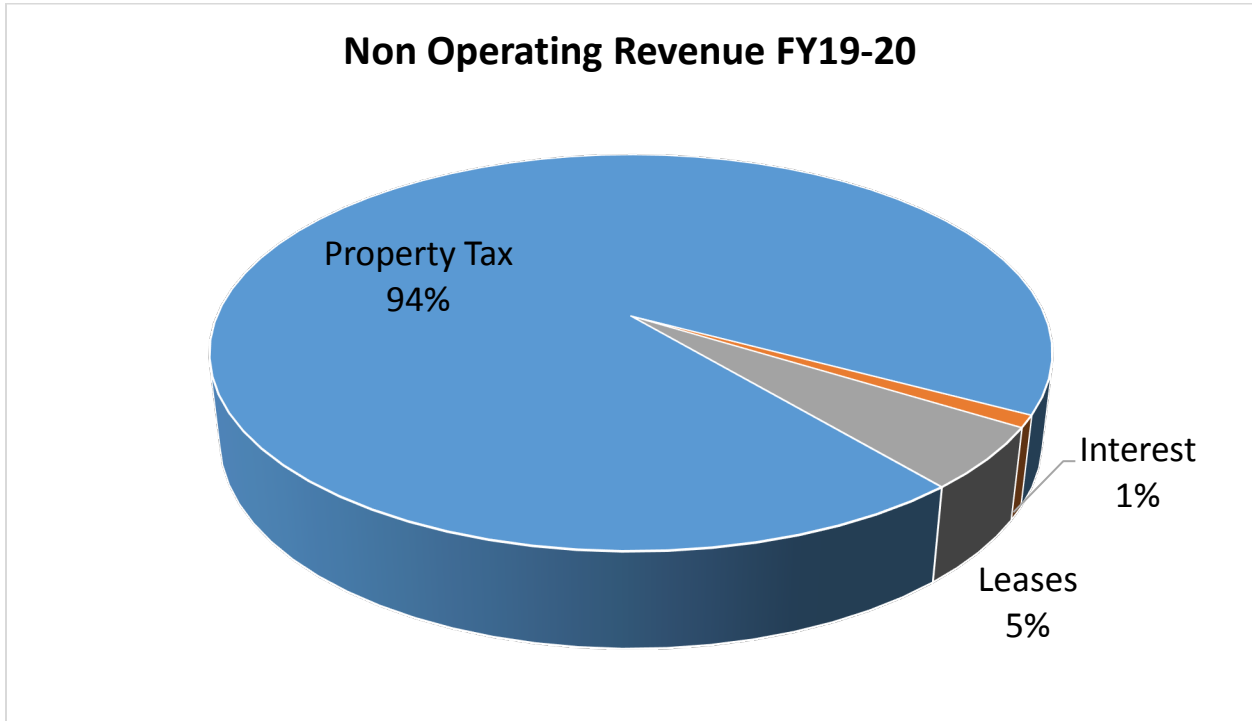
Interest, Leases, Other

Interest income is earned on all general, restricted and designated funds. Interest income is projected to be approximately \$52,100 in FY19-20.

The district has leases with several companies that pay to place their communications equipment on district facilities. Lease revenue is estimated to be \$90,388 for FY18-19 and projected to be \$89,551 in FY19-20. The decrease is due to a one time payment as part of the new lease agreement with AT&T that was approved by the Board.

Other revenue included in Fiscal Year 2018/2019 includes a net transfer of \$66,915 from assessment district closeouts. This is not anticipated in Fiscal Year 2019/2020.

The following charts summarize non-operating revenues for FY19-20 and the last six fiscal years.



C. Unrestricted Reserve Fund Revenue

The District receives revenue from two other sources that are not included in the operating or non-operating fund revenue. These revenues are not restricted; however the Board has designated them to be accounted for separately as reserve funds.

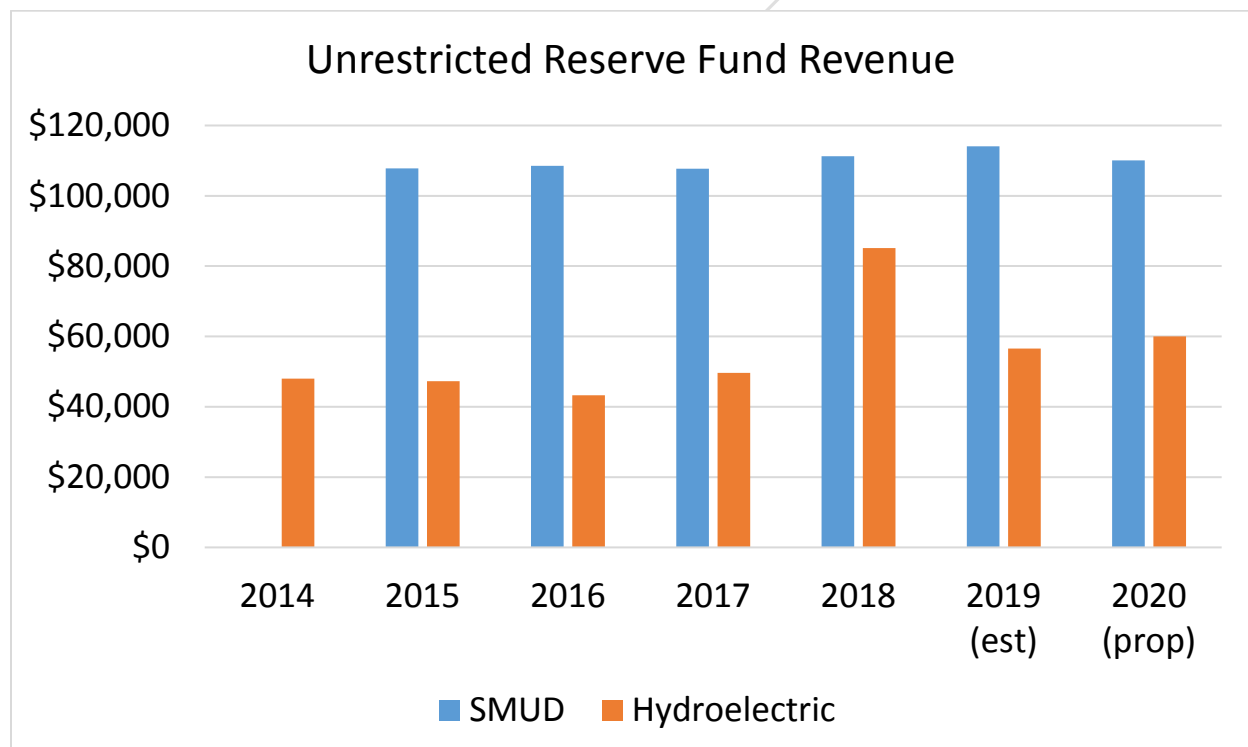
Sacramento Municipal Utility District (SMUD)

The District receives payments each year from SMUD in accordance with the 2005 cooperation agreement between El Dorado Water and Power Authority and SMUD. That agreement was reached as a requirement of SMUD's relicensing of the Upper American River Project through the Federal Energy Regulatory Commission (FERC). The payment to the District for FY19-20 is estimated to be \$110,900.

Hydroelectric

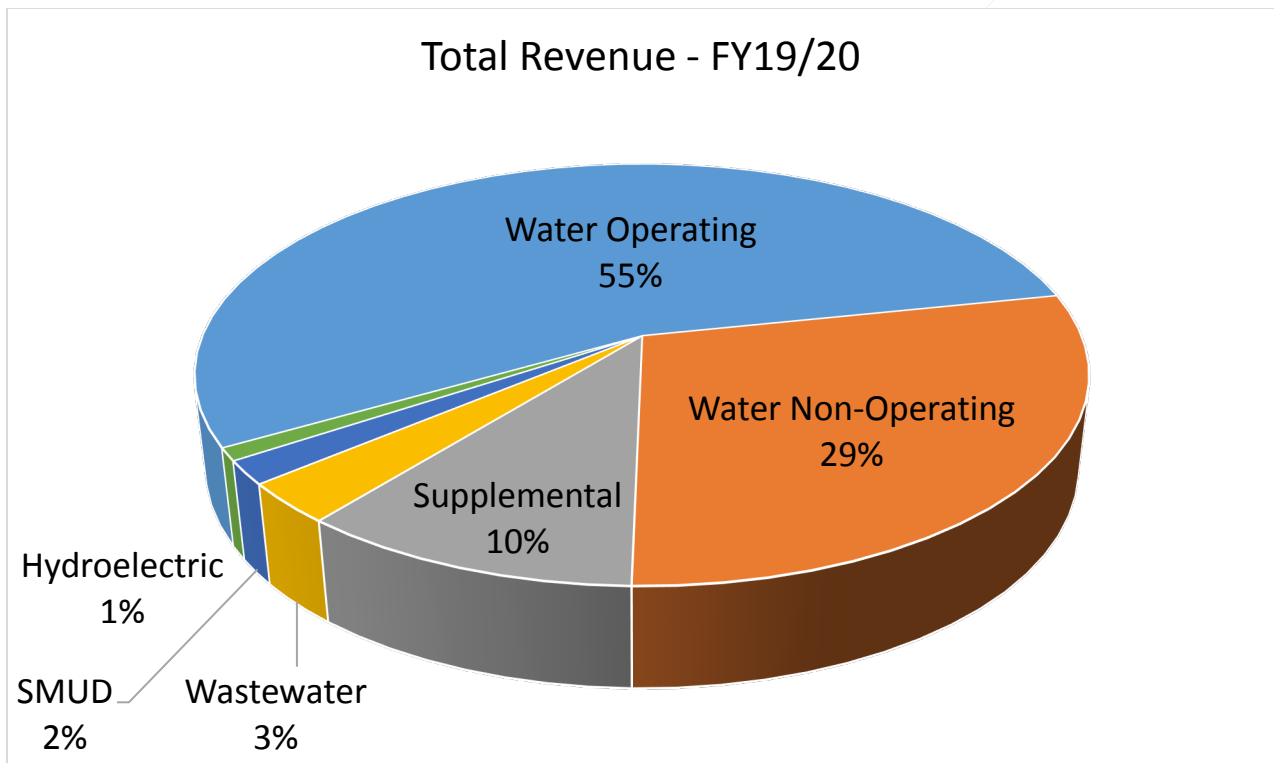
The district also receives hydroelectric royalty payments for the Buckeye and Tunnel Hill facilities. During FY18-19, the hydroelectric royalty payments are estimated to be \$56,564 and they are projected to be \$60,000 for FY19-20.

The following chart summarizes unrestricted reserve fund revenues for FY19-20 and the last six fiscal years.

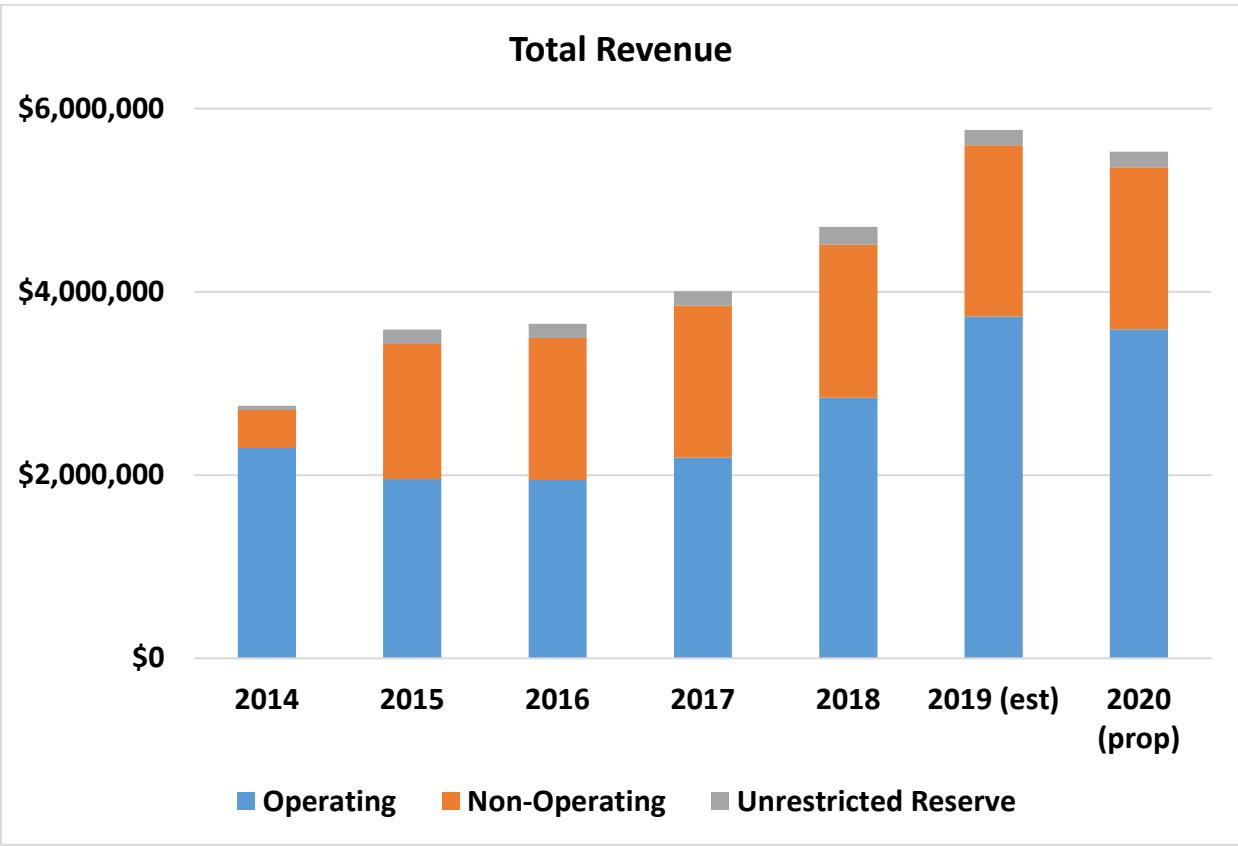
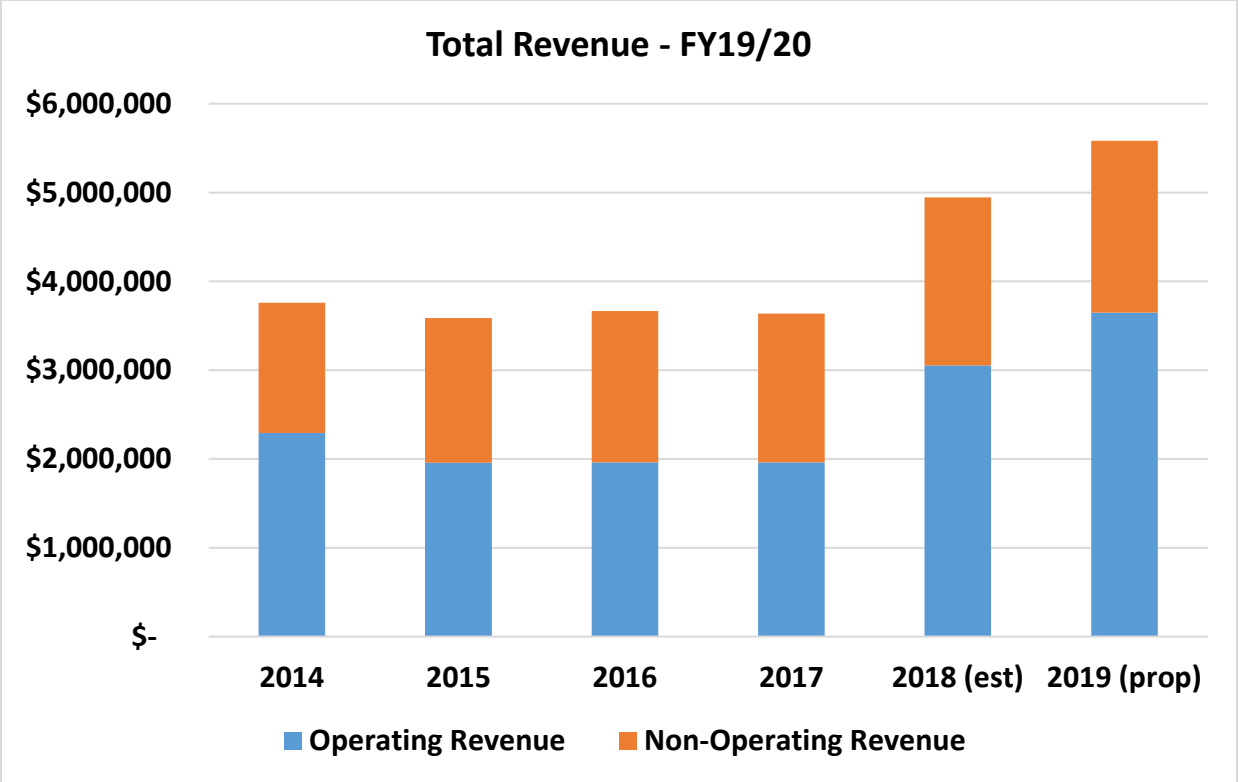


D. Supplemental Charge

In 2015 the District conducted Proposition 218 proceedings and adopted a supplemental monthly charge in the amount of \$15.08 per month on treated water accounts. The Supplemental Charge is for the specific purpose of paying off a loan from the State Revolving Fund that is being used to finance construction of a new water treatment plant to replace the aging plant located in Cool near the Auburn Lake Trails subdivision. The District Board of Directors adopted a resolution stating that the Supplemental Charge “will be held in separate, restricted account, used solely for servicing SWRCB low-interest loan and reserve account.” For this reason, the charge is listed separately in the budget and cannot be used to fund operating expenses. The Supplemental Charge was approved in September 2015 and first began appearing on customers’ bills in February 2017. The supplemental charge is projected to generate \$648,923 of total revenue each year.



The last several years of revenue, excluding the supplemental charge, are presented along with the FY18-19 projection in the following chart.



VI. Expenses

A. Operating

Operating expenses are divided into seven departments: 5100 – Source of Supply, 5200 – Transmission & Distribution of Raw Water, 5300 – Water Treatment, 5400 – Transmission & Distribution of Treated Water, 5500 – Customer Service, 5600 – General & Administration, and 6700 – Wastewater (Zone).

5100 – Source of Supply

Activities related to the maintenance and operation of the upper canal system from Stumpy Meadows Reservoir to Tunnel Hill. In addition to physical maintenance of the reservoir and canal system, this also includes water rights monitoring and reporting, dam surveying and monitoring, and dam safety compliance.

5200 - Transmission & Distribution of Raw Water

Activities related to the conveyance of untreated water, including the transmission of untreated water to the water treatment plants.

5300 – Water Treatment

Activities related to the treatment plants and treating water for domestic use. This includes water quality monitoring, and compliance with State regulations related to water treatment plant operation.

5400 – Transmission & Distribution of Treated Water

Activities related to operation and maintenance of treated water pipelines and associated facilities. Also includes activities such as backflow testing compliance program, laboratory testing, and water quality sampling and reporting.

5500 – Customer Service

Activities directly related to assisting customers, reading meters, and preparing and processing water billing.

5600 – General & Administration

Activities not directly attributed to any one other department but supporting all District activities, except wastewater. Examples include financial planning and management, accounting, information technology, records management, website hosting and management, Board of Directors support, payroll, and human resources.

6700 – Wastewater (Zone)

Activities related to overseeing wastewater collection and disposal. Includes compliance with State regulations including the waste discharge requirements adopted by the Water Quality Control Board.

B. Operating Expense Highlights

The Budget for Fiscal Year 2019/2020 includes the following objectives and initiatives to be implemented by Administration:

1. Consultant services for an annual public outreach plan (Board Goal A-2)
2. Consultant services and software to improve records management system (Board Goal D-1)
3. Consultant services and software to acquire and implement new billing and accounting software (Board Goal D-1)
4. Outside services to live stream Board meetings and produce an interactive online agenda (Board Goal A-4)
5. Consultant services and software to begin asset management program implementation (Board Goal B-2).
6. Consultant services to perform water system modeling for storage as noted by recent State inspection.

The draft budget also included the following significant operations equipment purchases in order to replace aging equipment and improve operational efficiency (Board Goal B-6):

1. Work trucks – two (2)
2. Forklift for water treatment plant
3. Polaris Ranger with tracks for Main Canal access
4. Laptops/tablets for field crew – two (2)
5. Winch for work truck
6. Water trailer for dust control
7. Portable canal flowmeter
8. Parshall flume for Main Canal flow measurement

Excluding the supplemental charge of \$648,923, the projected water expenses are \$4,646,176, which is \$617,307 less than the anticipated water revenues of \$5,263,483. The projected water expenses include \$260,900 in capital outlay to replace aging equipment and outdated information technology business systems.

The Fiscal Year 2019/2020 budget includes a transfer of \$1,492,825 from General Fund 10 to capital reserves, thereby reducing the projected June 30, 2019 general fund balance to approximately \$1,575,225. This recommendation is consistent with the Board adopted reserve policy stating that the operating fund balance be a minimum of 120 days of operating expenses (~\$1,500,000). As stated in the June 12, 2018 staff report for the adoption of the Fiscal Year 2018/2019 budget, this is possible because the District's revenue from Fiscal Year 2017/2018 exceeded the budget amount by roughly \$650,000. Additionally, \$110,900 in SMUD revenue and \$60,000 in hydroelectric revenue will be placed in separate reserve accounts as directed by the Board.

Including the capital outlay of \$260,900, capital reserve contributions from operating revenue of \$1,492,825, and SMUD revenue of \$110,900, the District is able to invest \$1,864,625 into addressing its aging infrastructure from operating revenue. This does not include the funds expended as part of the five-year capital improvement plan. During Fiscal Year 2019/2020, the updated capital improvement plan includes \$3,084,123 ~~\$5,005,623~~ in investment towards infrastructure replacement and upgrades, with

~~\$2,016,999~~ ~~2,494,749~~ from District capital reserves, \$1,067,124 from a current loan. and \$1,443,750 from a future loan.

No significant changes in wastewater operations are anticipated as compared to last year. The increase over projected actuals for Fiscal Year 2018/2019 are due to reaching full staffing for Fiscal Year 2019/2020 and adjustments in labor allocations. Wastewater expenses are planned to exceed wastewater revenue for Fiscal Year 2019/2020. This is because the proposed budget assumes that the Board will adopt the wastewater rates which lower wastewater rates by spending from reserves to fund operating costs.

C. Capital Improvement Projects

The five-year capital improvement plan (CIP) is adopted each year by the Board separately from the budget. The expenditures in the CIP for the current fiscal year are incorporated into this budget and shown as expenses within the Fund Summary.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Proposed Budget
Revenue Summary
 Fiscal Year 2019-20

Description	FY 2017-18 Actual	FY 2018-19 Adopted	FY 2018-19 Projected	FY 2019-20 Proposed
WATER OPERATING REVENUE				
Water Sales				
Residential	\$ 1,862,227	\$ 2,381,907	\$ 2,558,900	\$ 2,900,000
Commercial/Construction	260,936	304,393	354,855	10,000
Irrigation	317,330	480,000	419,072	436,179
Penalties	46,739	46,000	45,625	46,000
Other (2)	10,951	10,436	9,368	9,653
	<u>\$ 2,498,183</u>	<u>\$ 3,222,736</u>	<u>\$ 3,387,819</u>	<u>\$ 3,401,832</u>
WATER NON-OPERATING REVENUE				
Property taxes	1,577,792	1,660,000	1,655,400	1,720,000
Interest Income	18,884	10,500	52,225	52,100
Leases	73,023	105,500	90,388	89,551
Sale of Assets				
Other	291,035	-	66,915	-
	<u>\$ 1,960,734</u>	<u>\$ 1,776,000</u>	<u>\$ 1,864,928</u>	<u>\$ 1,861,651</u>
Supplemental Charge (1)	657,545	648,923	648,923	648,923
	<u>\$ 5,116,462</u>	<u>\$ 5,647,659</u>	<u>\$ 5,901,671</u>	<u>\$ 5,912,406</u>
WASTEWATER OPERATING REVENUE				
Zone charges	313,315	391,600	313,327	150,500
Escrow fees	28,725	25,100	19,733	28,000
Septic design fees	2,400	2,700	800	3,000
Interest income	10,581	7,200	10,624	9,000
Other	-	-	-	-
	<u>\$ 355,021</u>	<u>\$ 426,600</u>	<u>\$ 344,484</u>	<u>\$ 190,500</u>
	<u><u>\$ 5,471,483</u></u>	<u><u>\$ 6,074,259</u></u>	<u><u>\$ 6,246,155</u></u>	<u><u>\$ 6,102,906</u></u>

Notes:

- (1) Supplemental charge revenue can only be used to fund the State Revolving Fund loan
- (2) Other revenue are connection fees

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
Water Fund Summary
 Fiscal Year 2019-2020

ACCOUNT	ACCOUNT DESC.	FY 2017-18	FY 2018-19				FY 2019-20	
		ACTUAL	ANNUAL BUDGET	MARCH 2019 ACTUAL	APR - JUN 2019 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Revenues</i>								
3010	Water Sales-Res	\$ 1,862,227	\$ 2,381,907	\$ 1,705,934	\$ 852,967	\$ 2,558,900	\$ 2,900,000	\$ -
3020	Water Sales-Com	253,058	294,393	228,823	114,412	343,235	-	-
3030	Water Sales-Cst	7,878	10,000	7,746	3,873	11,619	10,000	-
3040	Water Sales-Irr	317,330	480,000	251,302	167,770	419,072	436,179	-
3045	SURCHARGE	657,545	648,923	439,572	219,786	648,923	648,923	-
3060	Installation	10,854	10,436	6,816	2,556	9,372	9,653	-
3090	Other Operating	97	-	(3)	(1)	(4)	-	-
3180	MAT/LABOR CHG	260	-	55	21	76	-	-
4020	Interest	13,099	10,500	34,083	12,781	46,864	46,800	-
4025	Unrealized gains and losses	(1,895)	-	-	-	-	-	-
4020	Interest	5,785	-	3,899	1,462	5,361	5,300	-
4025	Unrealized gains and losses	(652)	-	-	-	-	-	-
4030	Penalties	46,739	46,000	33,182	12,443	45,625	46,000	-
4040	Lease/Media One	72,984	105,500	63,911	23,967	87,877	89,551	-
4050	Property Taxes	1,577,792	1,660,000	827,700	827,700	1,655,400	1,720,000	-
4060	Sale of Assets	875	-	-	-	-	-	-
4090	Other/lease	39	-	1,826	685	2,511	-	-
4999	Transfers In	291,035	-	-	66,915	66,915	-	-
Total Revenues		\$ 5,115,051	\$ 5,647,659	\$ 3,604,846	\$ 2,307,335	\$ 5,901,746	\$ 5,912,406	\$ -

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
Water Fund Summary
 Fiscal Year 2019-2020

ACCOUNT	ACCOUNT DESC.	FY 2017-18	FY 2018-19			FY 2019-20	ADOPTED	
		ACTUAL	ANNUAL BUDGET	MARCH 2019 ACTUAL	APR - JUN 2019 PROJECTED	PROJECTED ACTUAL		PROPOSED
<i>Expenses</i>								
5010 Super & Labor		\$ 1,213,744	\$ 1,369,931	\$ 975,823	\$ 317,142	\$ 1,292,966	\$ 1,468,125	\$ -
5011 Wages-Part time		74,717	10,000	57,107	7,200	64,307	25,000	
5012 Pension Expense		-	-	-	-	-	-	
5013 PERS UAL		434,952	479,751	359,808	119,343	503,968	490,882	
5014 P.E.R.S.		113,776	135,262	93,106	30,259	123,365	140,332	
5015 I.C.M.A.		7,750	7,790	5,664	2,086	7,750	7,750	
5016 Payroll Taxes		110,132	136,993	86,298	28,047	114,345	146,812	
5017 Standby		49,630	51,010	41,610	13,523	55,133	22,340	
5018 Insurance - H&L		374,523	458,781	319,520	103,844	423,364	503,783	
5019 Overtime		81,123	73,359	59,739	19,337	79,076	91,128	
<i>Total salaries and benefits</i>		<u>2,460,347</u>	<u>2,722,877</u>	<u>1,998,675</u>	<u>640,782</u>	<u>2,664,274</u>	<u>2,896,153</u>	<u>-</u>
5020 Insurance - W.C		43,410	46,441	16,311	5,301	21,612	49,455	
5027 Audit		16,773	21,945	18,560	3,385	21,945	21,945	
5034 Insurance - Gen		59,023	72,500	70,024	2,476	72,500	76,126	
5036 Legal		200,384	150,000	134,458	44,819	179,277	200,000	
5038 Mat.& Supp.		192,092	202,700	90,974	30,325	121,298	197,078	
5039 Materials - Oth		9,279	12,400	3,965	1,322	5,286	12,520	
5040 Office Supplies		63,488	58,350	46,718	15,573	62,290	65,616	
5041 Staff Develop		6,423	12,790	4,104	1,368	5,472	13,990	
5042 Travel		3,715	9,140	1,485	495	1,980	12,220	
5044 Utilities		207,406	215,461	163,466	54,489	217,954	249,012	
5046 Veh. Maint.		23,757	36,000	19,702	6,567	26,269	35,000	
5048 Vehicle - Oper		48,720	45,500	36,622	12,207	48,829	50,200	
5060 Payroll Process		5,200	6,000	7,056	2,352	9,408	9,400	
5063 Bank Fees		-	1,000	193	64	257	6,000	
5068 Retiree Bene		76,048	90,000	76,344	25,448	101,792	102,000	
5070 Director Remun		24,031	24,000	17,600	5,867	24,000	24,000	
5076 Bldg. Maint. Water Treatmnt		4,599	7,000	6,742	2,247	7,000	7,000	
5080 Outside Serv		315,003	218,600	117,425	39,142	156,567	186,080	
5084 Government Reg		77,136	84,200	46,283	15,428	61,710	107,800	
5089 Memberships Srce of Supply		29,243	25,000	22,881	7,627	25,000	25,682	
5090 Other		20,577	28,000	2,309	770	3,078	3,000	
5091 Elections		-	10,000	6,782	2,261	9,043	-	
<i>Total services and supplies</i>		<u>1,426,306</u>	<u>1,377,027</u>	<u>910,001</u>	<u>279,531</u>	<u>1,182,567</u>	<u>1,454,123</u>	<u>-</u>
<i>Total operating expenses</i>		<u>3,886,653</u>	<u>4,099,904</u>	<u>2,908,676</u>	<u>920,312</u>	<u>3,846,842</u>	<u>4,350,275</u>	<u>-</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
Water Fund Summary
 Fiscal Year 2019-2020

ACCOUNT	ACCOUNT DESC.	FY 2017-18	FY 2018-19			FY 2019-20		
		ACTUAL	ANNUAL BUDGET	MARCH 2019 ACTUAL	APR - JUN 2019 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
5094	Depreciation	-	-	-	-	-	-	-
7010	Interest	1,322	-	570	-	570	-	-
7011	PRINCIPLE EXP	-	-	9,277	-	9,277	-	-
7090	Other	-	-	-	-	-	-	-
5095	Capital Outlay	2,332	-	-	-	-	260,900	-
	<i>Total capital outlay</i>	<u>3,654</u>	<u>-</u>	<u>9,847</u>	<u>-</u>	<u>9,847</u>	<u>260,900</u>	<u>-</u>
7999	Transfers Out	648,923	-	-	1,301,855	1,301,855	2,141,748	-
	<i>Total Expenses</i>	<u>\$ 4,539,230</u>	<u>\$ 4,099,904</u>	<u>\$ 2,918,523</u>	<u>\$ 2,222,167</u>	<u>\$ 5,158,544</u>	<u>\$ 6,752,923</u>	<u>\$ -</u>

PROPOSED

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
5200 - Raw Water
Fiscal Year 2019-2020

ACCOUNT	ACCOUNT DESC.	FY 2017-18	FY 2018-19				FY 2019-20	
		ACTUAL	ANNUAL BUDGET	MARCH 2019 ACTUAL	APR - JUN 2019 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Expenses</i>								
5010	Super & Labor	\$ 254,422	\$ 259,665	\$ 191,656	\$ 62,288	\$ 253,945	\$ 295,792	
5011	Wages-Part time	19,334	5,000	3,580	-	3,580	5,000	
5012	Pension Expense	-	-	-	-	-	-	
5013	PERS UAL	167,911	155,606	116,687	38,896	155,583	198,450	
5014	P.E.R.S.	24,165	25,638	18,330	5,957	24,287	28,274	
5016	Payroll Taxes	22,202	25,967	16,727	5,436	22,164	29,579	
5017	Standby	11,680	13,060	9,040	2,938	11,978	5,237	
5018	Insurance - H&L	85,146	86,960	73,137	23,770	96,907	101,500	
5019	Overtime	22,228	13,905	11,337	3,684	15,021	18,360	
	<i>Total salaries and benefits</i>	<u>607,089</u>	<u>585,801</u>	<u>440,494</u>	<u>142,970</u>	<u>583,464</u>	<u>682,192</u>	<u>-</u>
5020	Insurance - W.C	16,784	8,803	6,452	2,097	8,548	9,964	
5034	Insurance - Gen	16,139	-	-	-	-	-	
5038	Mat. & Supp.	22,561	22,200	8,196	2,732	10,928	20,416	
5039	Materials - Oth	3,859	-	-	-	-	-	
5040	Office Supplies	722	1,600	-	-	-	100	
5041	Staff Develop	50	1,500	-	-	-	1,500	
5044	Utilities	1,417	1,292	748	249	997	1,357	
5046	Veh. Maint.	9,277	10,000	6,007	2,002	8,010	10,000	
5048	Vehicle - Oper	15,117	13,500	11,449	3,816	15,266	15,500	
5068	Retiree Bene	-	-	-	-	-	-	
5080	Outside Serv	1,159	-	-	-	-	1,700	
5084	Government Reg	118	-	-	-	-	-	
5090	Other	240	-	-	-	-	-	
	<i>Total services and supplies</i>	<u>87,443</u>	<u>58,895</u>	<u>32,853</u>	<u>10,897</u>	<u>43,750</u>	<u>60,537</u>	<u>-</u>
	<i>Total operating expenses</i>	<u>\$ 694,531</u>	<u>\$ 644,696</u>	<u>\$ 473,347</u>	<u>\$ 153,867</u>	<u>\$ 627,214</u>	<u>\$ 742,728</u>	<u>\$ -</u>
5094	Depreciation	-	-	-	-	-	-	
5095	CAPITAL ACQUISITION	-	36,033	439	35,594	36,033	60,900	
	<i>Total capital outlay</i>	<u>-</u>	<u>36,033</u>	<u>439</u>	<u>35,594</u>	<u>36,033</u>	<u>60,900</u>	<u>-</u>
7999	Transfers Out	-	-	-	-	-	-	
	<i>Total Expenses</i>	<u>\$ 694,531</u>	<u>\$ 680,729</u>	<u>\$ 473,786</u>	<u>\$ 189,461</u>	<u>\$ 663,247</u>	<u>\$ 803,628</u>	<u>\$ -</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
 5300 - Water Treatment
 Fiscal Year 2019-2020

ACCOUNT	ACCOUNT DESC.	FY 2017-18	FY 2018-19			FY 2019-20		
		ACTUAL	ANNUAL BUDGET	MARCH 2019 ACTUAL	APR - JUN 2019 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Expenses</i>								
5010	Super & Labor	\$ 138,048	\$ 227,281	\$ 132,636	\$ 43,107	\$ 175,743	\$ 189,635	
5011	Wages-Part time	-	-	-	-	-	-	
5012	Pension Expense	-	-	-	-	-	-	
5013	PERS UAL	17,105	28,490	21,381	7,127	28,508	48,371	
5014	P.E.R.S.	14,280	22,441	13,875	4,509	18,384	18,126	
5016	Payroll Taxes	14,922	22,728	13,052	4,242	17,294	18,963	
5017	Standby	15,470	15,710	12,100	3,933	16,033	10,473	
5018	Insurance - H&L	54,245	76,115	49,691	16,150	65,841	65,073	
5019	Overtime	16,735	12,171	18,726	6,086	24,812	11,771	
	<i>Total salaries and benefits</i>	<u>270,806</u>	<u>404,936</u>	<u>261,461</u>	<u>85,153</u>	<u>346,614</u>	<u>362,412</u>	<u>-</u>
5020	Insurance - W.C	5,461	7,705	2,368	770	3,138	6,388	
5028	Engineering	-	-	-	-	-	-	
5034	Insurance - Gen	8,844	-	-	-	-	-	
5038	Mat. & Supp.	62,536	69,400	42,533	14,178	56,711	67,763	
5039	Materials - Oth	-	10,000	135	45	180	10,000	
5040	Office Supplies	-	1,800	-	-	-	300	
5041	Staff Develop	250	1,500	250	83	333	1,500	
5044	Utilities	160,724	164,829	125,960	41,987	167,946	179,464	
5046	Veh. Maint.	1,244	7,000	3,765	1,255	5,020	7,000	
5048	Vehicle - Oper	5,457	6,000	4,785	1,595	6,380	6,500	
5068	Retiree Bene	-	-	-	-	-	-	
5076	Bldg. Maint. Water Treatmnt	-	2,000	-	-	-	2,000	
5080	Outside Serv	60,577	-	-	-	-	8,300	
5084	Government Reg	27,547	35,000	22,495	7,498	29,994	39,300	
5089	Memberships Srce of Supply	310	-	-	-	-	616	
5090	Other	-	-	-	-	-	-	
	<i>Total services and supplies</i>	<u>332,949</u>	<u>305,234</u>	<u>202,291</u>	<u>67,411</u>	<u>269,702</u>	<u>329,131</u>	<u>-</u>
	<i>Total operating expenses</i>	<u>\$ 603,756</u>	<u>\$ 710,170</u>	<u>\$ 463,752</u>	<u>\$ 152,564</u>	<u>\$ 616,316</u>	<u>\$ 691,543</u>	<u>\$ -</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
5300 - Water Treatment
 Fiscal Year 2019-2020

ACCOUNT	ACCOUNT DESC.	FY 2017-18	FY 2018-19			FY 2019-20		
		ACTUAL	ANNUAL BUDGET	MARCH 2019 ACTUAL	APR - JUN 2019 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
	5094 Depreciation	-	-	-	-	-	-	-
	5095 CAPITAL ACQUISITION	-	-	-	-	-	30,000	-
	<i>Total capital outlay</i>	-	-	-	-	-	30,000	-
	7999 Transfers Out	-	-	-	-	-	-	-
	<i>Total Expenses</i>	\$ 603,756	\$ 710,170	\$ 463,752	\$ 152,564	\$ 616,316	\$ 721,543	\$ -

PROPOSED

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
 5400 - Treated Water
 Fiscal Year 2019-2020

ACCOUNT	ACCOUNT DESC.	FY 2017-18	FY 2018-19			FY 2019-20		
		ACTUAL	ANNUAL BUDGET	MARCH 2019 ACTUAL	APR - JUN 2019 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Expenses</i>								
5010	Super & Labor	\$ 306,325	\$ 375,487	\$ 214,464	\$ 69,701	\$ 284,164	\$ 308,133	
5012	Pension Expense	-	-	-	-	-	-	
5013	PERS UAL	102,677	168,773	126,547	42,182	168,729	35,827	
5014	P.E.R.S.	28,131	37,074	20,244	6,579	26,823	29,453	
5016	Payroll Taxes	29,946	37,549	18,868	6,132	25,000	30,813	
5017	Standby	16,230	15,710	12,100	3,933	16,033	-	
5018	Insurance - H&L	111,562	125,748	80,169	26,055	106,225	105,735	
5019	Overtime	30,565	20,107	19,681	6,396	26,077	19,126	
	<i>Total salaries and benefits</i>	<u>625,436</u>	<u>780,448</u>	<u>492,072</u>	<u>160,978</u>	<u>653,050</u>	<u>529,088</u>	<u>-</u>
5020	Insurance - W.C	12,650	12,729	4,758	1,546	6,305	10,380	
5024	Dental & Opticl	-	-	-	-	-	-	
5028	Engineering	-	-	-	-	-	-	
5030	Equipment Maint	-	-	-	-	-	-	
5034	Insurance - Gen	16,496	-	-	-	-	-	
5038	Mat. & Supp.	96,488	99,200	35,480	11,827	47,306	90,736	
5039	Materials - Oth	932	-	-	-	-	-	
5040	Office Supplies	758	300	-	-	-	300	
5041	Staff Develop	348	2,000	125	42	167	2,000	
5044	Utilities	11,846	21,850	10,547	3,516	14,063	20,379	
5046	Veh. Maint.	9,538	10,000	6,425	2,142	8,567	10,000	
5048	Vehicle - Oper	21,860	19,000	15,030	5,010	20,040	22,000	
5068	Retiree Bene	-	-	-	-	-	-	
5080	Outside Serv	197	-	-	-	-	-	
5084	Government Reg	6,296	11,600	4,984	1,661	6,646	12,200	
5089	Memberships Srce of Supply	919	-	-	-	-	-	
5090	Other	-	-	-	-	-	-	
	<i>Total services and supplies</i>	<u>178,328</u>	<u>176,679</u>	<u>77,350</u>	<u>25,744</u>	<u>103,093</u>	<u>167,994</u>	<u>-</u>
	<i>Total operating expenses</i>	<u>\$ 803,764</u>	<u>\$ 957,127</u>	<u>\$ 569,422</u>	<u>\$ 186,722</u>	<u>\$ 756,143</u>	<u>\$ 697,082</u>	<u>\$ -</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
5400 - Treated Water
 Fiscal Year 2019-2020

ACCOUNT	ACCOUNT DESC.	FY 2017-18	FY 2018-19			FY 2019-20		
		ACTUAL	ANNUAL BUDGET	MARCH 2019 ACTUAL	APR - JUN 2019 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
5094	Depreciation	-	-	-		-		
5095	CAPITAL ACQUISITION	-	38,833	3,961	34,872	38,833	5,500	
	<i>Total capital outlay</i>	-	38,833	3,961	34,872	38,833	5,500	-
7999	Transfers Out	-	-	-		-		
	<i>Total Expenses</i>	\$ 803,764	\$ 995,960	\$ 573,383	\$ 221,594	\$ 794,976	\$ 702,582	\$ -

PROPOSED

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
5500 - Customer Service
 Fiscal Year 2019-2020

ACCOUNT	ACCOUNT DESC.	FY 2017-18	FY 2018-19			FY 2019-20		
		ACTUAL	ANNUAL BUDGET	MARCH 2019 ACTUAL	APR - JUN 2019 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Expenses</i>								
5010	Super & Labor	\$ 93,538	\$ 99,684	\$ 72,432	\$ 23,541	\$ 95,973	\$ 135,443	
5011	Wages-Part time	29,510.6	-	26,772.9	-	26,772.9		
5012	Pension Expense	-	-	-	-	-		
5013	PERS UAL	7,587.4	12,819.0	9,632.6	3,210.9	12,843.5	9,998.3	
5014	P.E.R.S.	8,044.0	9,842.0	6,646.6	2,160.2	8,806.8	12,946.4	
5016	Payroll Taxes	7,498.2	9,968.0	5,933.9	1,928.5	7,862.4	13,544.3	
5018	Insurance - H&L	32,725.1	33,384.0	22,547.6	7,328.0	29,875.5	46,476.8	
5019	Overtime	1,627.2	5,338.0	241.5	-	241.5	8,407.1	
	<i>Total salaries and benefits</i>	<u>180,530.8</u>	<u>171,035.0</u>	<u>144,207.4</u>	<u>38,168.0</u>	<u>182,375.4</u>	<u>226,815.4</u>	<u>-</u>
5020	Insurance - W.C	1,350.0	3,379.0	680.0	221.0	900.9	4,562.5	
5034	Insurance - Gen	5,707.7	-	-	-	-		
5038	Mat. & Supp.	-	-	-	-	-		
5040	Office Supplies	23,471.8	16,500.0	16,256.0	5,418.7	21,674.7	27,015.9	
5041	Staff Develop	-	1,290.0	450.0	150.0	600.0	1,290.0	
5044	Utilities	4,441.4	5,830.0	4,221.5	1,407.2	5,628.6	6,500.0	
5046	Veh. Maint.	-	-	-	-	-		
5060	Payroll Process	1,905.5	-	20.0	6.7	26.7		
5068	Retiree Bene	-	-	-	-	-		
5080	Outside Serv	464.9	48,000.0	1,002.1	334.0	1,336.1	20,000.0	
5090	Other	10.0	-	-	-	-		
	<i>Total services and supplies</i>	<u>37,351.3</u>	<u>74,999.0</u>	<u>22,629.5</u>	<u>7,537.5</u>	<u>30,167.0</u>	<u>59,368.4</u>	<u>-</u>
	<i>Total operating expenses</i>	<u>\$ 217,882</u>	<u>\$ 246,034</u>	<u>\$ 166,837</u>	<u>\$ 45,706</u>	<u>\$ 212,542</u>	<u>\$ 286,184</u>	<u>\$ -</u>
5094	Depreciation	-	-	-	-	-		
5095	CAPITAL ACQUISITION	-	30,000	-	30,000	30,000	60,000	
	<i>Total capital outlay</i>	<u>-</u>	<u>30,000</u>	<u>-</u>	<u>30,000</u>	<u>30,000</u>	<u>60,000</u>	<u>-</u>
7999	Transfers Out	-	-	-	-	-		
	<i>Total Expenses</i>	<u>\$ 217,882</u>	<u>\$ 276,034</u>	<u>\$ 166,837</u>	<u>\$ 75,706</u>	<u>\$ 242,542</u>	<u>\$ 346,184</u>	<u>\$ -</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Proposed Budget

5600 - Administration

Fiscal Year 2019-2020

ACCOUNT	ACCOUNT DESC.	FY 2017-18	FY 2018-19				FY 2019-20	
		ACTUAL	ANNUAL BUDGET	MARCH 2019 ACTUAL	APR - JUN 2019 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Expenses</i>								
5010 Super & Labor		\$ 286,259	\$ 294,584	\$ 277,046	\$ 90,040	\$ 367,086	\$ 395,891	
5011 Wages-Part time		25,872	-	24,201	7,200	31,401	20,000	
5012 Pension Expense		-	-	-	-	-	-	
5013 PERS UAL		55,851	94,873	71,168	23,130	94,298	187,810	
5014 P.E.R.S.		26,467	29,086	24,852	8,077	32,929	37,842	
5015 I.C.M.A.		7,750	7,790	5,664	2,086	7,750	7,750	
5016 Payroll Taxes		24,317	29,458	23,277	7,565	30,842	39,589	
5018 Insurance - H&L		51,650	98,654	59,807	19,437	79,245	135,849	
5019 Overtime		563	15,775	76	25	101	24,573	
<i>Total salaries and benefits</i>		<u>478,728</u>	<u>570,220</u>	<u>486,092</u>	<u>157,560</u>	<u>643,652</u>	<u>849,304</u>	<u>-</u>
5020 Insurance - W.C		1,261	9,986	529	172	700	13,336	
5027 Audit		16,773	21,945	18,560	3,385	21,945	21,945	
5034 Insurance - Gen		5,178	72,500	70,024	2,476	72,500	76,126	
5036 Legal		200,384	150,000	134,458	44,819	179,277	200,000	
5038 Mat.& Supp.		-	-	-	-	-	5,568	
5039 Materials - Oth		2,437	2,400	1,780	593	2,373	2,520	
5040 Office Supplies		37,969	38,150	30,462	10,154	38,150	37,900	
5041 Staff Develop		5,726	5,000	3,279	1,093	4,372	6,200	
5042 Travel		3,715	9,140	1,485	495	9,140	12,220	
5044 Utilities		24,983	12,169	18,173	6,058	24,230	31,814	
5046 Veh. Maint.		103	1,000	132	44	176	-	
5048 Vehicle - Oper		50	1,000	733	244	977	-	
5060 Payroll Process		3,294	6,000	7,036	2,345	9,381	9,400	
5063 Bank Fees		-	1,000	193	64	257	6,000	
5068 Retiree Bene		76,048	90,000	76,344	25,448	101,792	102,000	
5070 Director Remun		24,031	24,000	17,600	5,867	24,000	24,000	
5076 Bldg. Maint. Water Treatmnt		4,599	5,000	6,742	2,247	7,000	5,000	
5080 Outside Serv		165,199	152,600	102,133	34,044	136,177	146,080	
5084 Government Reg		6,722	3,300	118	39	157	-	
5089 Memberships Srce of Supply		27,704	25,000	22,881	7,627	25,000	24,450	
5090 Other		2,427	18,000	2,309	770	3,078	3,000	
5091 Elections		-	10,000	6,782	2,261	9,043	-	
<i>Total services and supplies</i>		<u>608,602</u>	<u>658,190</u>	<u>521,751</u>	<u>150,245</u>	<u>669,727</u>	<u>727,559</u>	<u>-</u>
<i>Total operating expenses</i>		<u>\$ 1,087,330</u>	<u>\$ 1,228,410</u>	<u>\$ 1,007,843</u>	<u>\$ 307,805</u>	<u>\$ 1,313,379</u>	<u>\$ 1,576,863</u>	<u>\$ -</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
 5600 - Administration
 Fiscal Year 2019-2020

ACCOUNT	ACCOUNT DESC.	FY 2017-18	FY 2018-19			FY 2019-20		
		ACTUAL	ANNUAL BUDGET	MARCH 2019 ACTUAL	APR - JUN 2019 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
5094	Depreciation	-	-	-	-	-	-	-
7010	Interest	1,322	-	570	-	570	-	-
7011	PRINCIPLE EXP	-	-	9,277	-	9,277	-	-
5095	CAPITAL ACQUISITION	2,332	30,000	7,385	22,615	30,000	65,000	-
	<i>Total capital outlay</i>	<u>3,654</u>	<u>30,000</u>	<u>17,232</u>	<u>22,615</u>	<u>39,847</u>	<u>65,000</u>	<u>-</u>
7999	Transfers Out	-	-	-	-	-	-	-
	<i>Total Expenses</i>	<u>\$ 1,090,984</u>	<u>\$ 1,258,410</u>	<u>\$ 1,025,075</u>	<u>\$ 330,420</u>	<u>\$ 1,353,226</u>	<u>\$ 1,641,863</u>	<u>\$ -</u>

PROPOSED

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
Fund 40 - ALT Wastewater Zone
 Fiscal Year 2019-2020

ACCOUNT	ACCOUNT DESC.	FY 2017-18	FY 2018-19			FY 2019-20		
		ACTUAL	ANNUAL BUDGET	MARCH 2019 ACTUAL	APR - JUN 2019 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Revenues</i>								
3192	Zone Charges	\$ 313,315	\$ 391,600	\$ 260,960	\$ 52,367	\$ 313,327	\$ 150,500	
3193	ZONE-ESCROW FEE	28,725	25,100	14,800	4,933	19,733	28,000	
3194	Septic Design	2,400	2,700	600	200	800	3,000	
4020	Interest	10,581	7,200	7,968	2,656	10,624	9,000	
4090	Other/lease	-	-	-	-	-	-	
	<i>Total Revenues</i>	<u>\$ 355,021</u>	<u>\$ 426,600</u>	<u>\$ 284,328</u>	<u>\$ 60,156</u>	<u>\$ 344,484</u>	<u>\$ 190,500</u>	<u>\$ -</u>
<i>Expenses</i>								
5010	Super & Labor	\$ 91,197.1	\$ 130,159.0	\$ 63,245.1	\$ 20,554.7	\$ 83,799.8	\$ 105,022.6	
5011	Wages-Part time	-	-	-	-	-	-	
5012	Pension Expense	-	-	-	-	-	-	
5013	PERS UAL	14,007	23,917	17,943	5,981	23,924	12,786	
5014	P.E.R.S.	7,715	12,851	5,249	1,706	6,955	10,039	
5016	Payroll Taxes	6,951	13,016	5,031	1,635	6,667	10,502	
5017	Standby	-	-	-	-	-	-	
5018	Insurance - H&L	27,261	43,589	20,028	6,509	26,537	36,038	
5019	Overtime	757	6,970	36	12	48	6,519	
	<i>Total salaries and benefits</i>	<u>147,889</u>	<u>230,502</u>	<u>111,533</u>	<u>36,398</u>	<u>147,931</u>	<u>180,907</u>	<u>-</u>
5020	Insurance - W.C	2,534	4,412	918	298	1,217	3,538	
5034	Insurance - Gen	3,633	5,000	4,829	171	5,000	5,250	
5036	Legal	-	-	-	-	-	-	
5038	Mat.& Supp.	9,503	18,000	3,598	1,199	4,797	14,074	
5039	Materials - Oth	573	2,750	1,192	397	1,589	2,750	
5040	Office Supplies	1,772	2,750	1,331	444	1,775	2,000	
5041	Staff Develop	225	1,500	800	267	1,066	1,500	
5044	Utilities	11,495	12,169	10,873	3,624	14,497	18,300	
5046	Veh. Maint.	1,112	4,000	0	0	1	2,000	
5048	Vehicle - Oper	2,491	4,200	2,470	823	3,293	4,500	
5080	Outside Serv	93,345	57,720	25,790	8,597	34,387	15,720	
5084	Government Reg	32,359	34,050	33,775	11,258	45,033	43,350	
5089	Memberships Srce of Supply	-	-	-	-	-	616	
	<i>Total services and supplies</i>	<u>159,042</u>	<u>146,551</u>	<u>85,577</u>	<u>27,079</u>	<u>112,656</u>	<u>113,598</u>	<u>-</u>
	<i>Total operating expenses</i>	<u>\$ 306,931</u>	<u>\$ 377,053</u>	<u>\$ 197,110</u>	<u>\$ 63,477</u>	<u>\$ 260,587</u>	<u>\$ 294,505</u>	<u>\$ -</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
Fund 40 - ALT Wastewater Zone
 Fiscal Year 2019-2020

ACCOUNT	ACCOUNT DESC.	FY 2017-18	FY 2018-19			FY 2019-20		
		ACTUAL	ANNUAL BUDGET	MARCH 2019 ACTUAL	APR - JUN 2019 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
5094	Depreciation	23,394	-	-	-	-	-	-
7010	Interest	-	-	-	-	-	-	-
7011	PRINCIPLE EXP	-	-	-	-	-	-	-
7090	Other	-	-	-	-	-	-	-
5095	CAPITAL ACQUISITION	-	25,000	23,826	-	23,826	-	-
	<i>Total capital outlay</i>	<u>23,394</u>	<u>25,000</u>	<u>23,826</u>	<u>-</u>	<u>23,826</u>	<u>-</u>	<u>-</u>
7999	Transfers Out	-	-	-	-	-	-	-
	<i>Total Expenses</i>	<u>\$ 330,325</u>	<u>\$ 402,053</u>	<u>\$ 220,936</u>	<u>\$ 63,477</u>	<u>\$ 284,412</u>	<u>\$ 294,505</u>	<u>\$ -</u>

PROPOSED

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
Expense Detail
 Fiscal Year 2019-2020

Description	Account	Department							Total Budgeted
		10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700	
Materials and Supplies	5038								
Misc. Supplies (Ace Hardware/Divide Supply)		\$ 1,700	\$ 3,500	\$ 700	\$ 3,000		\$ 1,000	\$ 1,500	\$ 11,400
Pipe & tools (Pace/Ferguson/Anderson Sierra Pipe)		800	3,000		70,000			600	74,400
Water Chemicals (Thatcher & NTU Tech)				57,015					57,015
Gravel backfill (Teichert)		1,500			6,000				7,500
Chainsaw & Brushcutter (Allen Krouse)								750	750
Pipe & fittings (HD Supply & Grainger)			5,000		5,000			750	10,750
Tools & Supplies (USA Bluebook)		500		2,000	5,000			1,200	8,700
Aramark- Uniform Services		594	1,416	548	1,736		4,568	274	9,137
Misc. Supplies		7,500	7,500	7,500				9,000	31,500
TOTAL - Materials and Supplies	5038	\$ 12,594	\$ 20,416	\$ 67,763	\$ 90,736	\$ -	\$ 5,568	\$ 14,074	\$ 211,152
Materials (OTHER)	5039								
Misc. Supplies (Ace Hardware/Divide Supply)								\$ 1,000	\$ 1,000
Mobile Mini (Storage Rental)							2,520		2,520
Metering equipment (Hach)				10,000					10,000
Tools & Supplies (USA Bluebook)								1,000	1,000
Misc. Supplies								750	750
TOTAL - Materials and Supplies	5039	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 2,520	\$ 2,750	\$ 15,270
Office Supplies	5040								
Copy Machine Lease & Service							\$ 9,000		\$ 9,000
Folding Machine Lease/maintenance							3,900		3,900
Misc Office (Paper, postage, etc)			100	300	300	20,000	25,000	2,000	47,700
MOM SOFTWARE						7,016			7,016
TOTAL - Office Supplies	5040	\$ -	\$ 100	\$ 300	\$ 300	\$ 27,016	\$ 37,900	\$ 2,000	\$ 67,616
Staff Development (Training)	5041								
CSMFO Annual Conference							\$ 2,000		\$ 2,000
Customer Service Training						1,290			1,290
MMANC Annual Conference (2)							2,200		2,200
Human Resources							1,000		1,000
AWWA (distribution and treatment classes)		1,000	1,000	1,000	1,500		500	1,000	6,000
Safety Training		500	500	500	500		500	500	3,000

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Proposed Budget

Expense Detail

Fiscal Year 2019-2020

TOTAL - Staff Development	5041	\$ 1,500	\$ 1,500	\$ 1,500	\$ 2,000	\$ 1,290	\$ 6,200	\$ 1,500	\$ 15,490
Travel Conference	5042	10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700	
Conference (ACWA 2 Staff, 2 Board)							\$ 6,320		\$ 6,320
Conference-CSDA Leadership (2 Board)							1,500		1,500
Government Finance Office Conference							1,800		1,800
CSDA General Manager Leadership Summit							1,600		1,600
CRWA Conference (Ops Mgr, 2 Leads)				1,000	1,000		1,000		3,000
TOTAL - Travel-Conference	5042	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 12,220	\$ -	\$ 14,220
Utilities	5044	10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700	
Pagers (American Messaging)		\$ -	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ 200
ADT (Security System)				600			2,000		2,600
Ferrellgas				22,000			5,000		27,000
Water Flow Measuring (Picovale)		8,820	-	3,340	9,670				21,830
Royal Septic (Walton Lake)						1,500			1,500
Trash (El Dorado & Sierra Disposal)		-		2,500			1,200		3,700
Telephone (AT&T)				4,000		5,000	5,000	2,500	16,500
Telephone (Powernet Global)							2,000		2,000
Telephone (Verizon)		678	1,357	1,824	2,709		1,614	800	8,982
Electricity (PG&E)		-	-	145,000	8,000	-	15,000	15,000	183,000
TOTAL - Utilities	5044	\$ 9,498	\$ 1,357	\$ 179,464	\$ 20,379	\$ 6,500	\$ 31,814	\$ 18,300	\$ 267,312
Vehicle & Equipment Maintenance	5046	10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700	
Generator Mainenance (C&D Power)				\$ 2,000				\$ 1,000	\$ 3,000
General Vehicle & Equipment Maintenance		8,000	10,000	5,000	10,000			1,000	34,000
TOTAL - Vehicle & Equipment Maintenance	5046	\$ 8,000	\$ 10,000	\$ 7,000	\$ 10,000	\$ -	\$ -	\$ 2,000	\$ 37,000
Vehicle Operations	5048	10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700	
TOTAL - Vehicle Operations (Fuel)	5048	\$ 6,200	\$ 15,500	\$ 6,500	\$ 22,000			\$ 4,500	\$ 54,700

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
Expense Detail
 Fiscal Year 2019-2020

Outside Service/Consultants	5080	10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700		
Accounting/Finance (VTD)							\$ 58,480		\$	58,480
IT/Computer Service (Carnahan)							3,000			3,000
GIS Subscription-Support			1,700	7,800						9,500
Livestream Board Meetings / Online Agenda (Startup)							7,000			7,000
Livestream Board Meetings / Online Agenda (Annual Fee)							4,000			4,000
Website Hosting (Streamline)							3,600			3,600
Wastewater Database (Carmody)								720		720
CCR Distribution				500						500
Water Rights Reporting (Ecorps)		10,000								10,000
Wastewater Testing (Holdrege & Kull)								15,000		15,000
Engineering Services (Asset Management, Modeling. Etc)							45,000			45,000
Public Outreach (Consultant)						20,000				20,000
Dam Innundation Maps & EAPs (Consultant)							25,000			25,000
TOTAL - Outside Service/Consultants	5080	\$ 10,000	\$ 1,700	\$ 8,300	\$ -	\$ 20,000	\$ 146,080	\$ 15,720		\$ 201,800
Govt Reg/Lab Fees	5084	10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700		
State Division of Safety of Dams (DWR)		\$ 39,000.0		\$ 10,000.0					\$	49,000.0
State Division of Drinking Water				20,000						20,000
Regional Water Board (stormwater)					600					600
Regional Water Board (wastewater)								19,000		19,000
Water Rights Fees		11,000			5,100					16,100
Laboratory Testing		1,300		7,800	6,500			24,000		39,600
USDA Forest Svc		5,000								5,000
Air Quality Eldorado County/		-		1,500				350		1,850
TOTAL - Govt Reg/Lab Fees	5084	\$ 56,300	\$ -	\$ 39,300	\$ 12,200	\$ -	\$ -	\$ 43,350		\$ 151,150
Other: Memberships	5089	10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700		
CRWA		\$ 301	\$ 301	\$ 301				\$ 301	\$	1,204
AWWA		315	315	315	80			315		1,340
Mountain Counties							4,300			4,300
CSMFO							300			300
CSDA							6,850			6,850
ACWA							13,000			13,000
TOTAL - Other: Memberships	5089	\$ 616	\$ 616	\$ 616	\$ 80	\$ -	\$ 24,450	\$ 616		\$ 26,994

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Proposed Budget

Expense Detail

Fiscal Year 2019-2020

CAPITAL ACQUISITION	5095	10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700	
Vehicle (2 dodge 1500)			\$ 50,000						\$ 50,000
Forklift (Treatment Plant)				30,000					30,000
Polaris Ranger with Tracks		35,000							35,000
Computer for Distribution					3,500				3,500
Winch and Bumper for Unit 2		3,500							3,500
Backflow Testing Program Software							5,000		5,000
Water Trailer		1,000	1,000		2,000				4,000
Billing/Accounting Software						60,000	60,000		120,000
Canal Flowmeter			1,400						1,400
Parshall Flume (24 Inches)			8,500						8,500
									-
	\$ 39,500	\$ 60,900	\$ 30,000	\$ 5,500	\$ 60,000	\$ 65,000	\$ -	\$ 260,900	
Total	\$ 144,208	\$ 112,089	\$ 351,743	\$ 164,195	\$ 114,806	\$ 331,752	\$ 104,810	\$ 1,323,603	

PROPOSED

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Proposed Budget

Summary of Restricted Funds

Fiscal Year 2019-2020

Fund	Beginning Fund Balance	Revenues	Expenses	Ending Fund Balance
RESTRICTED FUNDS (3) (4) (5)				
09 CABY Grant	\$ (518,601)	518,601	-	\$ (0)
14 Stewart Mine	\$ (8,232)	-	-	\$ (8,232)
17 Water Development	\$ 412,296	4,960	-	\$ 417,256
20 ALT Fund (6)	\$ 1,585,624	1,716,047	1,067,124	\$ 2,234,547
29 State Revolving Fund	\$ 21,702	-	-	\$ 21,702
37 Garden Valley Water Improvement District	\$ 108,814	-	-	\$ 108,814
39 Capital Facility Charges	\$ 1,694,217	-	862,500	\$ 831,717
41 ALT Tank Replacement and Loan	\$ 44,902	-	-	\$ 44,902
42 ALT Community Disposal Service Reserve	\$ 153,088	-	58,500	\$ 94,588
51 Kelsey North Assessment District	\$ 21,385	-	-	\$ 21,385

Notes:

- (3) Restricted funds are those whose usage are legally restricted for specific purposes
- (4) Retiree fund (12) is not shown to avoid duplicate budget
- (5) State Revolving Fund Fund 29 expenses include \$2,296 per month for existing SRF Loan for Walton WTP
- (6) ALT Fund includes supplemental charge revenue, a portion of ALT WTP construction expenses, and SRF loan draws for ALT WTP

AGENDA ITEM 7.C.

Attachment 2

Capital Expenditure Requests

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Title:

Two Dodge Pickup Trucks

Department:

5200 – Raw Water

Description:

Will replace two older trucks. Unit 33 is a 2007 Chevy 2500 with 204,000 miles. Unit 33 has had numerous problems and had to be towed to a mechanic last year during an emergency call out. Unit 9 is a 2002 Ford F150 with 158,176 miles. Unit 9 experienced engine failure last year and has been parked.

Narrative Justification and Impact Statement:

- **Describe the way in which way this item contributes to the District.**

Water Reliability and/or Water Quality (District Mission)

Reliable response time to canal issues

Protect Community Resources, Public Health, Quality of Life (District Mission)

Will allow for safe and reliable transport to canals for daily and emergency work

Excellent and Responsive Customer Service (District Mission)

Will allow for safe and reliable transport for customer service

Fiscal Responsibility and/or Accountability (District Mission)

New trucks require less maintenance allowing more work time and less down time

Improve Transparency and Communications (Board Goal)

Address Immediate Infrastructure Needs and/or Long Term Planning (Board Goal)

Develop and Retain Employees

Plan for Changes in Staff and Board Composition

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Review District Fees and Charges

Board Leadership

Measure Detail.

Reduced down time due to vehicle maintenance

- **Impact on Residents/Customers and Services.**

Improved reliability

- **Impact on Other District Programs.**

- **Relationship to Operating Budget**

In operating budget as a capital expenditure

- **Alternatives Explored.**

Do not purchase new trucks, lease trucks, purchase used trucks. Leasing trucks is not advised because leases increase the total cost paid for the vehicle, the District typically keeps its vehicles for more than 15 years, and the District vehicles are used for many miles and hours per year. Purchasing used vehicles is not advised for public agencies. Older vehicles require increased maintenance which increases operating costs and increases down time and have higher likelihood of costly failures. Additionally, the District is able to take advantage of fleet pricing obtained by the State of California.

- **Evaluation of One-Time and Ongoing Costs and Impacts to Future Budgets.**

One time capital expense of \$25,000 per truck to purchase, including licensing and sales tax. Annual operating expenses for vehicle maintenance and fuel estimated to be \$150.00 each for oil changes and \$3,900 each for fuel.

- **Consequences of Not Funding this Request.**

Less reliable customer service. Increased vehicle maintenance costs.

- **Revenue and Expenditure Calculations and Assumptions and Staffing (FTE) Assumptions.**

Budgeted cost is based on prices for recent purchases of similar vehicles.

DRAFT
**Replacement Guidelines
 Sedans and Light Trucks (1 Ton and Less)**

Factor	Points	Description
Age	1	Each year of chronological age.
Miles/Hours	1	Each 10,000 miles of usage.
	1	Each 250 hours of usage.
Type of Service	1	Standard sedans and light pickups.
	2	Standard vehicles with occasional off-road usage.
	3	Any vehicle that pulls trailers, hauls heavy loads, and has continued off-road usage.
	4	Any vehicle involved in snow removal.
	5	Police, Fire, and Rescue service vehicles.
Reliability (PM work is not included)	1	In shop one time within three month time period, no major breakdowns or road calls.
	2	In shop one time within three month time period, 1 breakdown/road call within 3 month time period.
	3	In shop more than twice within one month time period, no major breakdowns or road calls.
	4	In shop more than once within one month time period, two or more breakdowns/road calls within same time period.
	5	In shop more than twice monthly, two or more breakdowns within one month time period.
M&R Costs (Accident repairs not included)	1	Maintenance costs are less than or equal to 20% of replacement cost.
	2	Maintenance costs are 21-40% of replacement cost.
	3	Maintenance costs are 41-60% of replacement cost.
	4	Maintenance costs are 61-80% of replacement cost.
	5	Maintenance costs are greater than or equal to 81% of replacement cost.
Condition	1	No visual damage or rust and a good drive train
	2	Minor imperfections in body and paint, interior fair (no rips, tears, burns), and a good drive train.
	3	Noticeable imperfections in body and paint surface, some minor rust, minor damage from add-on equipment, worn interior (one or more rips, tears, bums), and a weak or noisy drive train.
	4	Previous accident damage, poor paint and body condition, rust (holes), bad interior (tears, rips, cracked dash), major damage from on equipment, and one drive train component bad.
	5	Previous accident damage, poor paint, bad interior, drive train that is damaged or inoperative, and major damage from add-on equipment.

Point Ranges

0-17	Excellent	Do not replace.
18-22	Good	Re-evaluate for next year's budget.
23-27	Satisfactory	Qualifies for replacement this year if budget allows.
28+	Poor	Needs priority replacement.



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City of Troy Fleet Division
 Vehicle/Equipment Replacement Scorecard

Vehicle # 9 Dept. Maint 5100

Year/Make/Model: 2002 F 150

Age:
 In Service Date: 2002
 Total Time (months): 192
 Points: 16

Mileage:
 Mileage or hours: 158,176
 Points: 16

Type of Service:
 Description: ~~Light~~ Light duty
 Points: 1

Reliability:
 Avg. WO @ Month: ?
 Road calls: _____
 PMs: _____
 Points: 1

M&R Costs:
 Total Maintenance: See Records
 Replacement Cost: _____
 % of Repl. Cost: _____
 Points: 2

Condition:
 Accidents: Y N
 If yes, #: _____
 Paint/Body: /
 Interior: /
 Drive Train: _____
 Points: 1

Total Points: 37 *currently Broken*

23-27	Satisfactory	Do not Replace. Re-evaluate for next year's budget. Qualifies for replacement this year if budget allows. Needs priority replacement.
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Prepared by: DAE Date: 4-17-18



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**City of Troy Fleet Division
Vehicle/Equipment Replacement Scorecard**

Vehicle # 33 Dept. 520 maint

Year/Make/Model: 2007 Chevy 2500

Age:
In Service Date: 2007
Total Time (months): 132
Points: 11

Mileage:
Mileage or hours: 204,000
Points: 24


Type of Service:
Description: Heavy -
Points: 1

Reliability:
Avg. WO @ Month: ?
Road calls: _____
PMs: _____
Points: 1

M&R Costs:
Total Maintenance: see records
Replacement Cost: _____
% of Repl. Cost: _____
Points: 1

Condition:
Accidents: Y N
If yes, #: _____
Paint/Body: ✓
Interior: _____
Drive Train: _____
Points: 1

Total Points: 35

	Do not Replace. Re-evaluate for next year's budget. Qualifies for replacement this year if budget allows. Needs priority replacement.
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Prepared by: [Signature] Date: 4-7-18



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**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Title:
Forklift

Department:
5300 – Water Treatment

Description:

Forklift will be used at the New ALT Water Treatment Plant to move chemicals. Chemicals are currently moved by hand. The new secondary containment structures required by State law do not allow Staff to move the chemicals by hand any more.

Narrative Justification and Impact Statement:

- **Describe the way in which way this item contributes to the District.**

Water Reliability and/or Water Quality (District Mission)

Forklift is used to move Chemicals to make drinking water. Chemicals are stored on Secondary containment structures that will catch any possible spills.

Protect Community Resources, Public Health, Quality of Life (District Mission)

Secondary chemical containment protects against chemicals from reaching the environment and waterways.

Excellent and Responsive Customer Service (District Mission)

Fiscal Responsibility and/or Accountability (District Mission)

Improve Transparency and Communications (Board Goal)

Address Immediate Infrastructure Needs and/or Long Term Planning (Board Goal)

Develop and Retain Employees

Plan for Changes in Staff and Board Composition

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Review District Fees and Charges

Board Leadership

- **Measure Detail.**

(Describe and quantify any changes to output, outcome or performance measures that would result from this request)

- **Impact on Residents/Customers and Services.**

Secondary chemical containment protects against chemicals from reaching the environment and waterways.

- **Impact on Other District Programs.**

- **Relationship to Capital Budget**

In operating budget as a capital expenditure

- **Alternatives Explored.**

Moving chemicals by hand is no longer feasible. Other alternatives include renting a forklift, purchasing used, or leasing. Leasing is not advised because leases increase the total cost paid for the equipment, the District typically keeps its equipment for more than 15 years. Renting is not feasible due to lack of equipment availability. Purchasing used equipment is not advised for public agencies. Older equipment requires increased maintenance which increases operating costs and increases down time and have higher likelihood of costly failures.

- **Evaluation of One-Time and Ongoing Costs and Impacts to Future Budgets.**

Purchase requires one time capital expenditure of \$30,000. Estimated fuel is \$200.00 per year and Maintenance is \$150.00 per year.

- **Consequences of Not Funding this Request.**

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

- **Revenue and Expenditure Calculations and Assumptions and Staffing (FTE) Assumptions.**
Budgeted cost is estimated based on readily available pricing information.

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Title:

Polaris Ranger with Snow Tracks

Department:

5100 – Source of Supply

Description:

Our current snow cat is underpowered and breaks down often. We need to be safely get to the upper canal during the winter to remove trees and debris from the canal and make water adjustments. It will also be used to patrol the upper canal in the summer instead of using a truck.

Narrative Justification and Impact Statement:

- **Describe the way in which way this item contributes to the District.**

Water Reliability and/or Water Quality (District Mission)

Will give us a Safe way to view and maintain the upper canal in the winter with deep snow on the ground.

Protect Community Resources, Public Health, Quality of Life (District Mission)

The upper canal supplies drinking water to the Divide. It is susceptible to failure in the winter during ground saturating conditions. Trees also fall into the canal blocking the flow of water and need to be removed.

Excellent and Responsive Customer Service (District Mission)

Fiscal Responsibility and/or Accountability (District Mission)

Improve Transparency and Communications (Board Goal)

Address Immediate Infrastructure Needs and/or Long Term Planning (Board Goal)

Develop and Retain Employees

Plan for Changes in Staff and Board Composition

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Review District Fees and Charges

Board Leadership

Measure Detail.

Improved maintenance and monitoring of Main Canal.

- **Impact on Residents/Customers and Services.**

- **Impact on Other District Programs.**

- **Relationship to Capital Budget**

In operating budget as a one time capital expense

- **Alternatives Explored.**

Do not purchase new snow equipment, lease snow equipment, or purchase used snow equipment. Leasing equipment is not advised because leases increase the total cost paid for the vehicle, the District typically keeps its equipment for more 15 years. Purchasing used equipment is not advised for public agencies. Older equipment requires increased maintenance which increases operating costs and increases down time and have higher likelihood of costly failures.

- **Evaluation of One-Time and Ongoing Costs and Impacts to Future Budgets.**

One time capital expense of \$35,000. Reduced annual maintenance cost estimated at \$1,000 between parts and labor. The District spent approximately \$6,000 this winter renting equipment to access the upper canal.

- **Consequences of Not Funding this Request.**

Not funding this request will result in continued high annual maintenance costs to keep snow equipment functioning and endangering staff in remote locations with faulty equipment. The District will continue to spend thousands renting large excavators and dozers to access upper canal during deep snow conditions.

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

- **Revenue and Expenditure Calculations and Assumptions and Staffing (FTE) Assumptions.**

Equipment was researched online. And maintenance costs were estimated from snow cat repairs.

DRAFT
**Replacement Guidelines
 Off-Road Equipment**

Factor	Points	Description
Age	1	Each year of chronological age.
Miles/Hours	1	Each 5,000 miles of usage.
	1	Each 250 hours of usage.
Type of Service	1	Standard duties as equipped.
	2	Standard duties when used with attachments (sickle bar, backhoes, rear bushhoqs).
	3	Multiple duties based on seasons (snow, mowing, leaf).
	4	Extreme duties in harmful atmosphere (dust, salt, water).
	5	Heavy construction work including snow removal.
Reliability (PM work is not included)	1	In shop one time within three month time period, no major breakdowns or road calls.
	2	In shop one time within three month time period, 1 breakdown/road call within 3 month time period.
	3	In shop more than once within three month time period, 1 breakdown/road call within 3 month time period.
	4	In shop more than twice within one month time period, 1 or more breakdowns/road calls within same time period.
	5	In shop more than twice monthly, two or more breakdowns within one month time period.
M&R Costs (Accident repairs not included)	1	Maintenance costs are less than or equal to 20% of replacement cost.
	2	Maintenance are 21-40% of replacement cost.
	3	Maintenance costs are 41-60% of replacement cost.
	4	Maintenance costs are 61-80% of replacement cost.
	5	Maintenance costs are greater than or equal to 81% of replacement cost.
Condition	1	Good condition, fully functional.
	2	Fair body, functional.
	3	Minor body damage, weak operating system.
	4	Severe damage, component not functional.
	5	Extreme damage, inoperable.

Point Ranges

0-17	Excellent	Do not replace.
18-22	Good	Re-evaluate for next year's budget.
23-27	Satisfactory	Qualifies for replacement this year if budget allows.
28+	Poor	Needs priority replacement.



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**City of Troy Fleet Division
Vehicle\Equipment Replacement Scorecard**

Vehicle # 25 Dept. SICU

Year/Make/Model: Mid 90's Range Runner Snow cat

Age:
In Service Date: 1995
Total Time (months): 288
Points: 24

Mileage:
Mileage or hours: Estimated 500
Points: 2

Type of Service:
Description: Standard
Points: 1

Reliability:
Avg. WO @ Month: 3
Road calls: 1
PMs: 3
Points: 3

M&R Costs:
Total Maintenance: See Records
Replacement Cost: _____
% of Repl. Cost: _____
Points: 2

Condition:
Accidents: Y N
If yes, #: _____
Paint/Body: _____
Interior: _____
Drive Train: _____
Points: 3

Total Points: 35

18-22	Good	Do not Replace.
23-27	Satisfactory	Re-evaluate for next year's budget.
		Qualifies for replacement this year if budget allows.
		Needs priority replacement.

Prepared by: _____ Date: _____



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**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Title:

Two Tablets for Distribution

Department:

5400 – Treated Water Distribution

Description:

The Tablets would be used to view the Districts GIS program in the field. This would allow staff to locate valves and other infrastructure while in the field greatly reducing the time required to shut off the system during water break emergencies. They could also locate valves that have paved over by other agencies. Staff would use a Hot Spot from their District smart phones to access the GIS over the internet.

Narrative Justification and Impact Statement:

- **Describe the way in which way this item contributes to the District.**

Water Reliability and/or Water Quality (District Mission)

Field viewing of the GIS program would allow for locating valves and other District infrastructure much quicker.

Protect Community Resources, Public Health, Quality of Life (District Mission)

Excellent and Responsive Customer Service (District Mission)

Reduced response time by having more data regarding pipe location, size, and material on hand at all times.

Fiscal Responsibility and/or Accountability (District Mission)

Improve Transparency and Communications (Board Goal)

Address Immediate Infrastructure Needs and/or Long Term Planning (Board Goal)

Develop and Retain Employees

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Plan for Changes in Staff and Board Composition

Review District Fees and Charges

Board Leadership

Measure Detail.

Improve employee efficiency by allowing research to be done in the field without returning to the office.

- **Impact on Residents/Customers and Services.**

Reduced response time by having more data regarding pipe location, size, and material on hand at all times.

- **Impact on Other District Programs.**

- **Relationship to Capital Budget**

In operating budget as a capital expenditure.

- **Alternatives Explored.**

Do not purchase.

- **Evaluation of One-Time and Ongoing Costs and Impacts to Future Budgets.**

One time capital expense of \$2,000. Requires internet access through cell phones hot spot, which is already available. No other annual cost is anticipated.

- **Consequences of Not Funding this Request.**

Staff will continue to rely on office staff, office computers, and paper field maps to establish pipe locations and materials.

- **Revenue and Expenditure Calculations and Assumptions and Staffing (FTE) Assumptions.**

Various items were researched online, including tablets, laptops and notebooks.

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Title:

Winch and Bumper for Unit 2

Department:

5100 – Source of Supply

Description:

Unit 2 is used on the upper canal. The bumper would be used to mount the winch. The winch would be used to remove trees from the access roads and from the canal. The most important function of the winch is that it would be used as a recovery tool if the vehicle gets stuck in the mud or snow, allowing staff to safely continue their work. Unit 2 is a 2017 F150. The District had a jeep with a winch on it but sold it a few years ago. Currently, staff uses the excavator to remove large debris, or manually cuts the debris into sizes that can be removed by hand. The winch would significantly decrease the time needed the time it takes in removing debris by hand.

Narrative Justification and Impact Statement:

- **Describe the way in which way this item contributes to the District.**

Water Reliability and/or Water Quality (District Mission)

Keeping trees and debris out of the canal

Protect Community Resources, Public Health, Quality of Life (District Mission)

Keeping the canal free of debris protects the canal from failure.

Excellent and Responsive Customer Service (District Mission)

Fiscal Responsibility and/or Accountability (District Mission)

Using the right sized equipment for this work reduces operating costs for the excavator and improves efficiency of staff.

Improve Transparency and Communications (Board Goal)

Address Immediate Infrastructure Needs and/or Long Term Planning (Board Goal)

Develop and Retain Employees

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Plan for Changes in Staff and Board Composition

Review District Fees and Charges

Board Leadership

Measure Detail.

- **Impact on Residents/Customers and Services.**

- **Impact on Other City Programs.**

- **Relationship to Capital Budget**

In operating budget as a capital expenditure

- **Alternatives Explored.**

Alternative is to continue as currently operating, using the excavator to clear the upper canal.

- **Evaluation of One-Time and Ongoing Costs and Impacts to Future Budgets.**

One time capital expense of \$3,500. Purchase anticipated to reduce operating expenses of excavator by \$1,000 and reduce man hours required to clear main canal. This will allow staff to clear more linear feet of canal each year and safely free vehicle from mud and snow.

- **Consequences of Not Funding this Request.**

Vehicle could get stuck in the mud or snow and we would have to send up heavy equipment to free it. District will continue to clear main canal by hand or with excavator.

- **Revenue and Expenditure Calculations and Assumptions and Staffing (FTE) Assumptions.**

Found Bumper and Winch online by reputable Dealers. Cost savings come from less time spent hauling the excavator and less fuel used by the excavator and the truck used to haul it.

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Title:

Water Trailer

Department:

5100, 5200, 5400

Description:

This water trailer will help with dust abatement during road work projects. It can also be used as a water supply for the Vactor trailer and to wet the ground for soil compaction. Currently we have no dust control on job sites and have to drive the Vactor trailer to a fire hydrant to refill it. We currently have to rent or hire a water truck when we have a project requiring soil compaction. Having our own water supply will increase productivity.

Narrative Justification and Impact Statement:

- **Describe the way in which way this item contributes to the District.**

Water Reliability and/or Water Quality (District Mission)

Protect Community Resources, Public Health, Quality of Life (District Mission)

Improved dust abatement during excavating activities will provide improved air quality for employees and residents.

Excellent and Responsive Customer Service (District Mission)

This water trailer will allow for quicker time to make water line repairs due to increased volume of water available to the Vactor trailer.

Fiscal Responsibility and/or Accountability (District Mission)

Reduced time to repair water lines will reduce man hours spent per repair.

Improve Transparency and Communications (Board Goal)

Address Immediate Infrastructure Needs and/or Long Term Planning (Board Goal)

This purchase addresses immediate infrastructure needs by providing more efficient means to make repairs.

Develop and Retain Employees

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Plan for Changes in Staff and Board Composition

Review District Fees and Charges

Board Leadership

Measure Detail.

This purchase will allow for reduced time to repair water line breaks due to reducing number of trips to get water for Vactor trailer.

- **Impact on Residents/Customers and Services.**

Improved dust abatement during excavation will improve air quality

- **Impact on Other District Programs.**

- **Relationship to Capital Budget**

Capital expense from operating budget.

- **Alternatives Explored.**

Alternatives include no change to current operations, purchase water trailer, purchase water truck, or rent equipment when needed. Renting is not feasible due to lack of equipment availability. Water trailer is less expensive than a water truck.

- **Evaluation of One-Time and Ongoing Costs and Impacts to Future Budgets.**

One time cost to purchase of approximately \$4,000. Increased operating costs for annual registration fees, trailer maintenance, and fuel costs to haul trailer. Operating costs estimated to be \$500 per year.

- **Consequences of Not Funding this Request.**

Staff will not be able to provide dust control at excavation sites, and will not be able to improve time required to make water line repairs.

- **Revenue and Expenditure Calculations and Assumptions and Staffing (FTE) Assumptions.**

Budgeted cost is based on readily available pricing information.



PRODUCTS

USED PRODUCTS

SERVICE

INFORMATION



Home » Multiquip WT5C Water Trailer 500 Gal TRLR70H QP2H

Multiquip WT5C Water Trailer 500 Gal TRL...



-4%

Brand: Views: 17277

Multiquip

Product Code: WT5C Water Trailer 500 Gal TRLR70H QP2H

Availability: In Stock

~~\$7,930.00~~

\$7,595.95

FINANCE AS LOW AS

\$209 / mo

CLICK TO APPLY

- +

ADD

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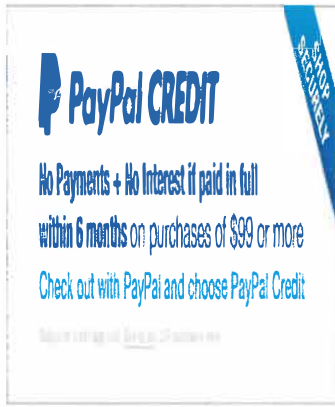
New Arrivals



Briggs and Stratton ...
\$189.25



Bomag Rammer 057...
\$53.98



DESCRIPTION SPECIFICATION REVIEWS (0)

Please note: This unit equipped with hydraulic brake system

Description (Price include shipping cost)

Shipping weight 1428 lbs.

Dimension: 12 feet long, 7 feet width and 7 feet height

- Store up to 500 gallons of water in a durable polypropylene water tank with integrated baffles to support water movement during transportation
- Dependable performance with Multiquip QP2H 2 inch centrifugal pump
- Components protected from damage by low profile manifold assembly
- Switch easily from suction to discharge mode by turning a single manifold lever
- Very flexible water manifold delivery system -to tackle job site challenges, the WT5C offers five outlets/inlets of varying diameters with the convenience of left/right water movement, one high pressure fill pipe, and rear spray bar operations.
- Rear spray bar operates under pressurized or gravity feed settings
- Quickly fill tank through 2" diameter steel pipe with QD coupler or vented 12" diameter fill port
- Rapid hose setup with standard Quick Disconnect (cam & groove) fittings - three 2" diameter and one 1.5" diameter for quick hose set-up and operation expedience.
- Transport hoses and accessories in convenient steel storage bin
- Safe towing and braking assured by a dual axle DOT approved trailer and rugged hydraulic brake system
- Convenient Hose Kit provided (Quick Coupler HSQ220 2" x 20' Suction & Quick Coupler HDQ50 2" x 50' Discharge)

Max pressure 50 psi

Unit Specifications

Water Tank	525 Gal. Polyethylene
Trailer	DOT certified, dual axle, 3500 LB.
Power Source	HONDA GX120 recoil start
Pump	Multiquip QP2H 2 in. Centrifugal
Flow / Head	158 GPM / 115 Ft.
Manifold	

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Title:

Portable Flow Meter

Department:

5200 – RAW WATER

Description:

In general portable a flow meter will allow the District to verify flows throughout the conveyance system. More specifically, the recent CABY project requires performance reporting. The flow meter will allow the District to verify and report the reduction of water loss.

Narrative Justification and Impact Statement:

- **Describe the way in which way this item contributes to the District.**

Water Reliability and/or Water Quality (District Mission)

Verification of water delivery could lead to additional water reliability funding.

Protect Community Resources, Public Health, Quality of Life (District Mission)

Verification of water delivery could lead to additional water reliability funding.

Excellent and Responsive Customer Service (District Mission)

Verification of water delivery could lead to additional water reliability funding.

Fiscal Responsibility and/or Accountability (District Mission)

Verification of water delivery could lead to additional water reliability funding.

Improve Transparency and Communications (Board Goal)

Verification of water delivery could lead to additional water reliability funding.

Address Immediate Infrastructure Needs and/or Long-Term Planning (Board Goal)

N/A

Develop and Retain Employees

N/A

Plan for Changes in Staff and Board Composition

N/A

Review District Fees and Charges

N/A

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Board Leadership

N/A

Measure Detail.

- **Impact on Residents/Customers and Services.**

Verification of water delivery could lead to additional water reliability funding.

- **Impact on Other District Programs.**

N/A

- **Relationship to Capital Budget**

\$1,400

- **Alternatives Explored.**

Multiple location throughout the conveyance system needs to be monitored. Permanent structures would not be a viable option.

- **Evaluation of One-Time and Ongoing Costs and Impacts to Future Budgets.**

Equipment is a one-time cost.

- **Consequences of Not Funding this Request.**

Not meet reporting requirements and potential to lose out on further funding.

- **Revenue and Expenditure Calculations and Assumptions and Staffing (FTE) Assumptions.**

Upfront equipment cost and labor cost associated with field work, collecting readings. Cost of equipment is estimated at \$1,400



USGS Type AA Current Meter Wading Rod Outfits

Price:
\$1,245.00

Item No.:
103-012

Weight:
15.00 LBS

Select Current Meter
and Counter:

AA Meter w/ 4ft Rod & Headphones ▼

Quantity:

1 ▼

ADD TO CART

Add to Wish List

Click the button below to add the USGS Type AA Current Meter Wading Rod Outfits to your wish list.

ADD TO WISH LIST



Pinit

Product Overview

The Rod Outfit is for shallow streams, irrigation ditches, canals, water supply conduits, and sewers. This rod outfit can be used by wading, from a small boat or a low bridge. The Top Setting wading rod comes in English or Metric units and is included because of the ease and accuracy of setting the 0.2, 0.6 or 0.8 depth for flow measurement with the vernier scale on the handle of the rod. Also no exposed wires clip along the rod.

Outfit Includes:

- Type AA or Type AA Magnetic Head current meter with meter case, rating table, instrument oil, screwdriver, cleaning cloth
- Spare Parts: extra pivot with lock nut, hanger screw, tailpiece screw, insulation bushing
- Top Setting Wading Rod: 4 ft. or 1.2m with vernier handle and single plug connector.
- Headphones, AquaCalcPro Plus, AquaCalc 5000, or AquaCMD.

Options Include:

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Title:

Parshall Flume

Department:

5200 – Raw Water

Description:

Flow monitoring flumes allow the District to accurately record raw water that is transferred through the conveyance system. Flumes will be installed at select locations along the main ditch and will be manually recorded during routine inspections. Recording of flow volumes will facilitate District compliance with SB 606 and AB1668.

Narrative Justification and Impact Statement:

- **Describe the way in which way this item contributes to the District.**

Water Reliability and/or Water Quality (District Mission)

Updated tracking will allow for more efficient and reliable water delivery.

Protect Community Resources, Public Health, Quality of Life (District Mission)

Updated tracking will allow for more efficient and reliable water delivery.

Excellent and Responsive Customer Service (District Mission)

Updated tracking will allow for more efficient and reliable water delivery.

Fiscal Responsibility and/or Accountability (District Mission)

Updated tracking will allow for more efficient and reliable water delivery.

Improve Transparency and Communications (Board Goal)

Updated tracking will allow for more efficient and reliable water delivery.

Address Immediate Infrastructure Needs and/or Long-Term Planning (Board Goal)

N/A

Develop and Retain Employees

N/A

Plan for Changes in Staff and Board Composition

N/A

Review District Fees and Charges

N/A

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Board Leadership

N/A

Measure Detail.

- **Impact on Residents/Customers and Services.**

Updated tracking will allow for more efficient and reliable water delivery.

- **Impact on Other District Programs.**

N/A

- **Relationship to Capital Budget**

\$8,500

- **Alternatives Explored.**

Alternative is manual reading of flows. Manual reading of flows would be cost prohibitive.

- **Evaluation of One-Time and Ongoing Costs and Impacts to Future Budgets.**

Equipment is a one-time cost. Little maintenance is required and have long life expectancy.

- **Consequences of Not Funding this Request.**

An increase in labor hours for manual monitoring and unreliable method to track water delivery and losses.

- **Revenue and Expenditure Calculations and Assumptions and Staffing (FTE)
Assumptions.**

Upfront labor cost include purchase of equipment and District staff for installation. Very low long term maintenance cost. Anticipated material cost is approximately \$8,500 for a total of two flumes.



122 Ethan Allen Drive
 Dahlonega, GA 30533
 jwachter@openchannelflow.com
 O: 855.481.1118 | F: 855.331.6475

Quotation	
Page 1 of 1	
Date	Number
19/04/02	190402-CA00c25U01

Prepared For
Georgetown Divide Public Utility District

Destination

Attention	Reference	Terms	FOB / Shipping & Handling
Adam Brown E: abrown@gd-pud.org V: 530.333.4360	Project Name	1% 15 or Net 30	Factory, PP&A

Item	Quantity	Product Description	Price	Total
A	1	24-Inch Parshall Flume Fiberglass laminate construction Dual scale staff gauge in cm and 1/100-foot increments	4,490	
B	1	36-Inch Parshall Flume Fiberglass laminate construction Dual scale staff gauge in cm and 1/100-foot increments	5,050	
C	1	24-Inch Parshall Flume Galvanized steel construction Dual scale staff gauge in cm and 1/100-foot increments	3,660	
D	1	36-Inch Parshall Flume Galvanized steel construction Dual scale staff gauge in cm and 1/100-foot increments	4305	

Quotation based solely upon Section(s) XXXXX and Sheet(s) XXXXX.
Standard manufacturing lead-time: 7-9 weeks. Prices are valid for (60) days and only for the quantities quoted above.

Ships	palletted via OCF selected LTL carrier (commercial location - no notification). via OCF selected flatbed carrier (partial dedicated shipment). boxed via UPS Ground.
-------	--

In purchasing the above Products, you agree to accept and include, in their entirety and without exception or modification, Openchannelflow's Terms and Conditions and Warranty. Details of the Terms and Warranty can be found at www.openchannelflow.com.

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Title:

Backflow Tracking Software

Department:

5400 – TREATED WATER DISTRIBUTION

Description:

The District has identified customers in the district that require a cross-connection device as required by the State of California. The list needs to be updated with new devices and each device is required to be tested annually. The current list is in excel format which does not provide the tracking option which is a very time consuming process. Software would automatically notify, track and issue letters so the District and customers are in compliance with State law in order to ensure high quality drinking water.

Narrative Justification and Impact Statement:

- **Describe the way in which way this item contributes to the District.**

Water Reliability and/or Water Quality (District Mission)

In the event of a backflow situation an annual test will ensure potential low-quality water does not enter the distribution system.

Protect Community Resources, Public Health, Quality of Life (District Mission)

In the event of a backflow situation an annual test will ensure potential low-quality water does not enter the distribution system.

Excellent and Responsive Customer Service (District Mission)

Software will provide prompt customer service by automatically providing notifications.

Fiscal Responsibility and/or Accountability (District Mission)

Software will save significant labor cost with the first year of implementation.

Improve Transparency and Communications (Board Goal)

Software would be fully searchable and to ensure compliance.

Address Immediate Infrastructure Needs and/or Long-Term Planning (Board Goal)

N/A

Develop and Retain Employees

N/A

Plan for Changes in Staff and Board Composition

N/A

**CAPITAL EXPENDITURE REQUEST
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FISCAL YEAR 2019-2020**

Review District Fees and Charges

N/A

Board Leadership

N/A

• **Measure Detail.**

• **Impact on Residents/Customers and Services.**

Software would allow for streamline tracking of backflow prevention.

• **Impact on Other District Programs.**

Software has potential to integrate in Districts upgraded accounting software.

• **Relationship to Capital Budget**

\$5,000

• **Alternatives Explored.**

Alternative is manual tracking which is very labor intensive. Various tracking programs are available and will be evaluated at time of software acquisition.

• **Evaluation of One-Time and Ongoing Costs and Impacts to Future Budgets.**

Depending on software. Some are one-time cost and others have annual fees.

• **Consequences of Not Funding this Request.**

An increase in labor hours to track.

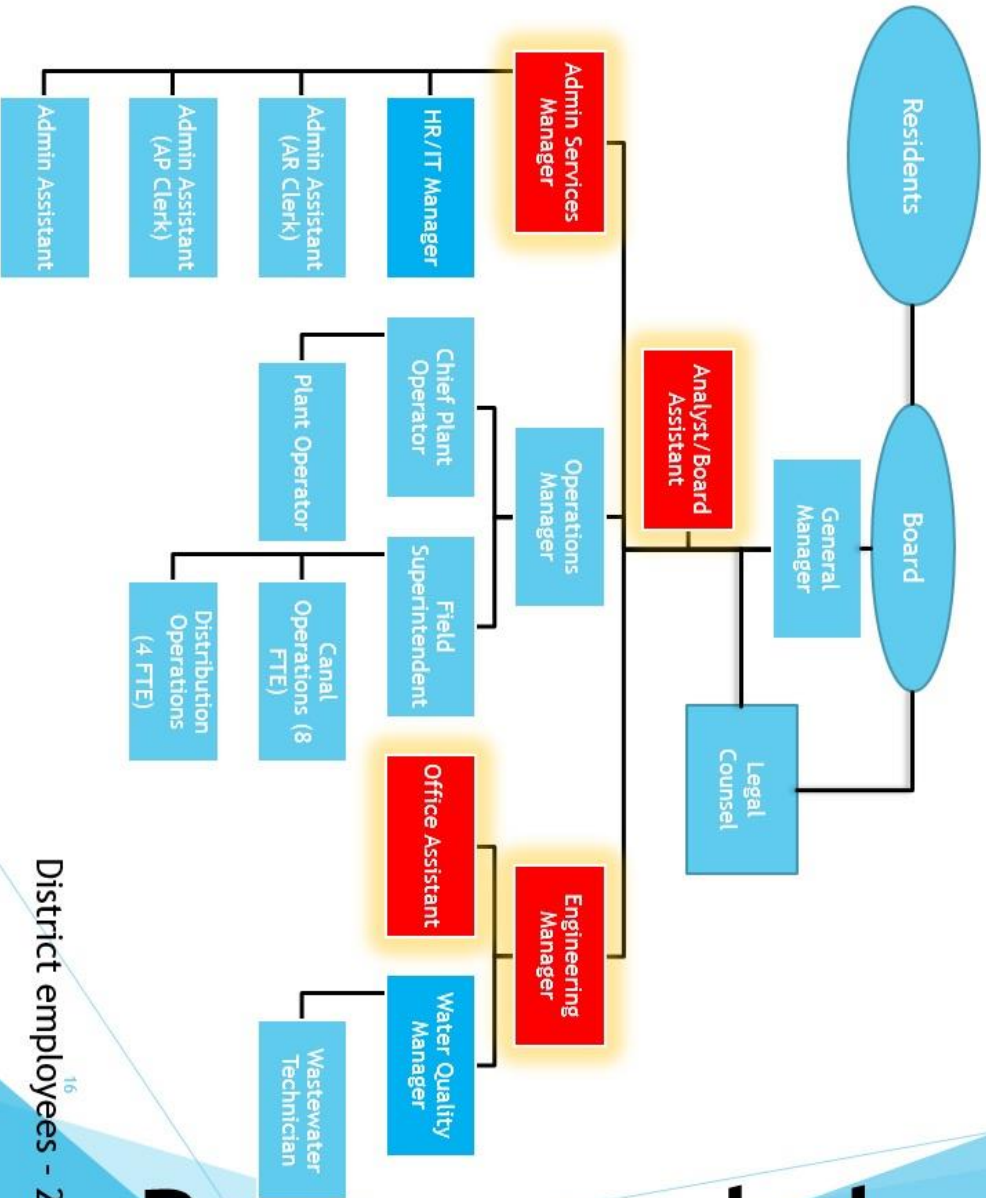
• **Revenue and Expenditure Calculations and Assumptions and Staffing (FTE) Assumptions.**

Upfront labor cost includes transferring backflow into software system. System would be self-sustainable with the exception of additions/deletion and customer support/questions. Cost was estimated from discussions with backflow software companies. Formal request for bid will be issued for software acquisition upon approval.

AGENDA ITEM 7.C.

Attachment 3

Recommended Organizational Chart



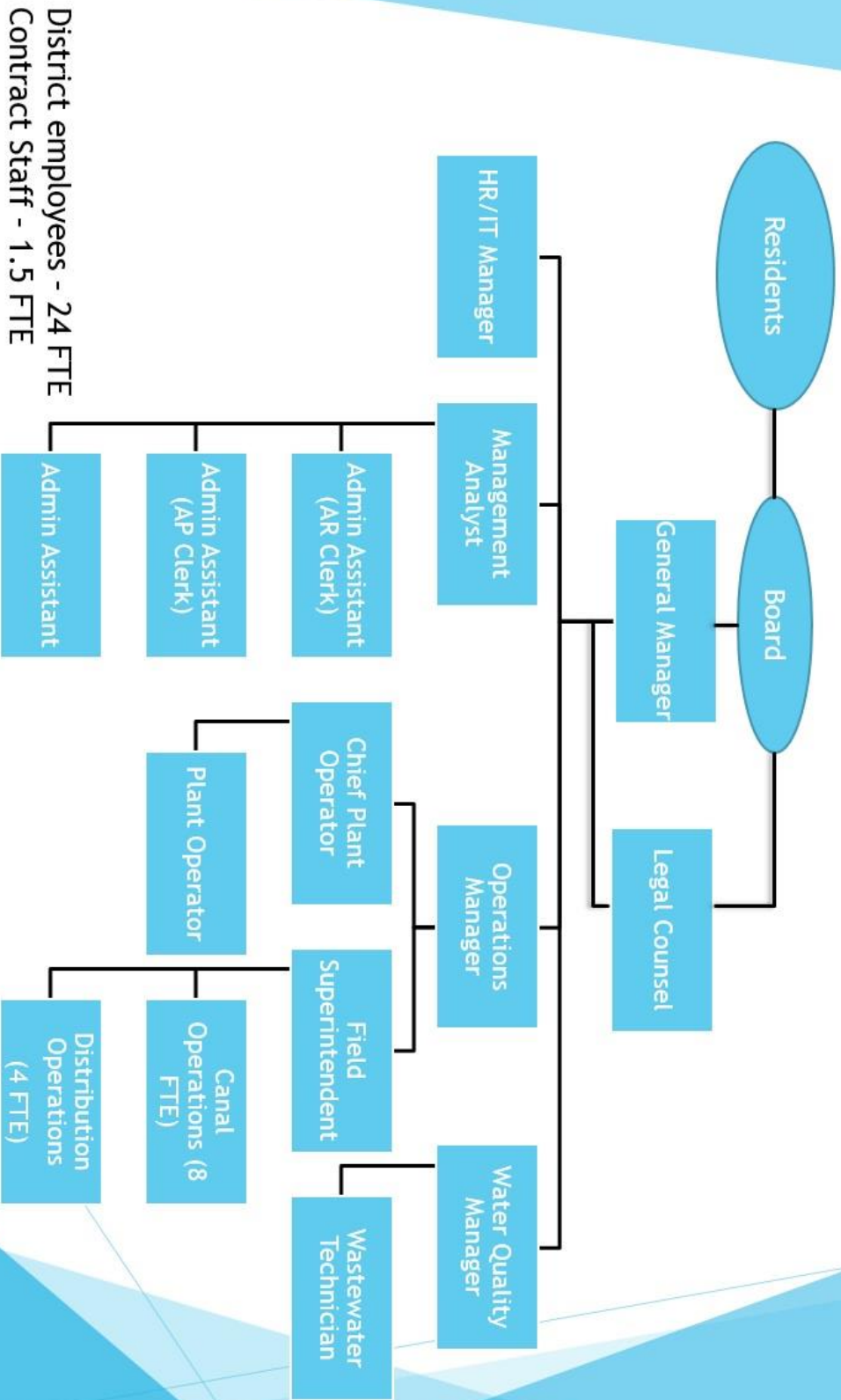
Recommended Organizational Chart

16 District employees - 27 FTE

AGENDA ITEM 7.C.

Attachment 4

Existing Organizational Chart



District employees - 24 FTE
 Contract Staff - 1.5 FTE

FY 19/20 Organizational Chart

AGENDA ITEM 7.C.

Attachment 5

Resolution 2019-40

**RESOLUTION NO. 2019-40
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2019-2020

WHEREAS, the General Manager has prepared a budget for fiscal year 2019-2020 that estimates operating and maintenance, capital improvement program, debt service, reserve requirements, and other expenses of the District; and estimates revenue from all sources; and

WHEREAS, the General Manager presented a draft budget to the District Finance Committee on April 24, 2019 and May 1, 2019, and to the Board of Directors on May 14, 2019 for review; and

WHEREAS, the Board of Directors provided direction on revenue and expenses for fiscal year 2019-2020, and that direction has been incorporated into the proposed budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT**

1. Revenue estimates and appropriations by fund and department are shown in "Exhibit A", a copy of which is attached and hereby made part of this Resolution is hereby adopted.
2. Any remaining capital fund projects and encumbrances will be rolled into next fiscal year.
3. The General Manager may authorize the transfer of appropriations within and between departments so long as total appropriations are not increased within a fund.
4. The Board of Directors has the overriding authority to control the use of revenues and the appropriations of funds and therefore may modify this policy at any time. The total appropriations in any fund may not be increase expect by the Board of Directors.
5. All changes in appropriations will be authorized on a budget adjustment form. Any increase in appropriations will be authorized by the Board.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the fourth day of June 2019, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Dane Wadle, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2019-40 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this fourth day of June 2019.

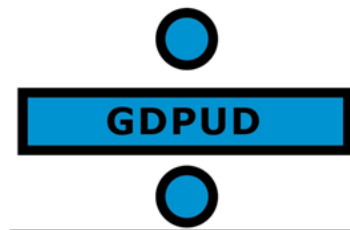
Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

RESOLUTION 2019-40

Exhibit A

See Attachment 1 to this
Staff Report

REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 4, 2019
Agenda Item No. 7.D.



AGENDA SECTION: NEW BUSINESS

SUBJECT: REVIEW AND APPROVE FIVE-YEAR CAPITAL IMPROVEMENT PLAN

PREPARED BY: Steven Palmer, PE, General Manager

BACKGROUND

At the Finance Committee meeting on May 1, 2019, Staff presented a Draft Five-Year Capital Improvement Plan (CIP) for review and discussion by the District's Finance Committee for discussion and input.

The Finance Committee recommended approval of the Draft CIP by the Board and had the following comments:

1. Add future parking lot maintenance costs to the capital improvement plan
2. Accelerate the meter replacement project by moving to Fiscal Year 2019/2020
3. Delay North Fork American River Pumping Station project evaluation by one year to Fiscal Year 2020/2021
4. Accelerate the Upcountry Ditch Rehabilitation Project forward one year to Fiscal Year 2019/2020.

At the Board meeting on May 14, 2019, Staff presented the Draft CIP for review and discussion. The Board was supportive of the Draft CIP and the recommendations from the Finance Committee, except for the recommendation to accelerate the meter replacement project. In recognition of the timing of financing, the Board recommended leaving this project in Fiscal Year 2020/2021 unless financing is secured sooner.

The CIP is a five-year planning tool that identifies anticipated capital improvements and their funding sources from Fiscal Year 2019-2020 through 2023-2024 (Attachment 1). The CIP does not appropriate funds, but rather, it functions as a budgeting and planning tool which supports actual appropriations that are made through adoption of the budget. The revenues and expenditures included in the first fiscal year of this CIP are incorporated into the Fiscal Year 2019-2020 Budget. The subsequent four years are subject to change due to more detailed engineering analysis, Board direction of project priorities, updates to revenues, and changes in project costs. This is why the five-year CIP is updated annually.

DISCUSSION

This Final Draft CIP has been updated to reflect the recommendations from the May 14, 2019 Board meeting, future parking lot maintenance costs are shown as beyond year five, the Engineering Evaluation of the CDS Field cost was updated to match the rate study, and the Auburn Lake Trails Water Treatment Plant project was updated to reflect the possibility of final completion extending beyond June 30, 2019.

Table 1 – CIP Project List

Project	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	TOTAL 2019-2024
Upcountry Ditch Rehabilitation	\$ 138,000	\$ 526,500	\$526,500	--	--	\$ 1,191,000
ALT WTP	\$1,257,938	--	--	--	--	\$ 1,257,938
Reservoir & Stream Gauging	\$ 208,460	--	--	--	--	\$ 208,460
Office and Corp Yard Building Roof Repairs	\$ 15,000	--	--	--	--	\$ 30,000
Annual Tank Recoating	\$ 230,000	\$ 261,050	\$ 266,800	\$ 272,550	\$ 278,300	\$ 1,308,700
Repair Safety Walkways	\$ 10,000	--	--	--	--	\$ 10,000
Treated Water Line Replacement	\$ 379,500	--	\$ 396,750	--	\$ 412,850	\$ 1,189,100
2018 Main Canal Reliability	\$ 345,000	--	--	--	--	\$ 345,000
North Fork American River Pumping Plant Evaluation	--	\$ 100,000	--	--	--	\$ 100,000
Meter Replacement	== \$1,925,000	<u>\$1,925,000</u>	--	--	--	\$1,925,000
Annual Canal Lining	--	--	\$ 100,000	\$ 100,000	--	\$ 200,000
Old ALT WTP Demolition	\$ 75,000	--	--	--	--	\$ 75,000
Replace Pump Stations	\$ 123,400	--	\$ 128,385	--	\$ 133,572	\$ 385,357
Rehabilitate District Parking Lots	\$ 121,325	--	--	--	--	\$ 121,325
Install Backup Generator	\$ 22,000	--	--	--	--	\$ 22,000
Rebuild Filter at Walton Lake Treatment Plant	\$ 100,000	--	--	--	--	\$ 100,000
Engineering Evaluation of CDS Field	\$ 48,500	--	--	--	--	\$ 48,500
Manhole Sealing	\$ 10,000	--	--	--	--	\$ 10,000
Wastewater Lift Station Upgrade	--	\$ 120,000	--	--	--	\$ 120,000
Total	<u>\$3,804,123</u> 5,009,123	<u>\$2,932,550</u> 1,007,550	\$1,418,435	\$ 372,550	\$ 824,722	\$8,632,380

Table 1 summarizes the CIP projects and expenditures by fiscal year, and Table 2 summarizes the funding by fiscal year.

Table 2 – Funding Source

Fund	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	TOTAL 2019-2024
Capital Reserve	\$905,185 1,386,435	\$1,039,587 558,337	\$1,021,685	\$372,550	\$824,722	\$4,163,729
Capital Facility Charge	\$ 862,500	\$329,213	\$396,750	\$0	\$0	\$1,588,463
ALT WTP Capital Reserve	\$ 190,814	\$0	\$0	\$0	\$0	\$ 190,814
SRF Loan	\$1,067,124	\$0	\$0	\$0	\$0	\$1,067,124
Future Loan	\$0 \$1,443,750	\$1,443,750 \$0	\$0	\$0	\$0	\$1,443,750
ALT CDS Reserve	\$ 58,500	\$ 120,000	\$0	\$0	\$0	\$ 175,000
Total	\$3,084,123 5,009,123	\$2,932,550 1,007,550	\$1,418,435	\$372,550	\$824,722	\$8,632,380

FISCAL IMPACT

The CIP consists of 14 projects, totaling approximately \$8.6 million and constrained against \$7.2 million of available funding over the next five years. CIP costs for fiscal year 2019/2020 are included in the Fiscal Year 2019/2020 Budget. All expenditures and revenues identified beyond Fiscal Year 2019/2020 have no direct fiscal impact at this time because the CIP is not a financial commitment by the Board, but rather a planning and forecasting tool.

CEQA ASSESSMENT

This is not a CEQA Project. Each individual project is subject to a separate CEQA review and assessment.

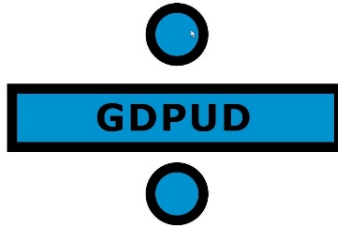
RECOMMENDED ACTION

Staff recommends the Board of Directors adopt a resolution approving the CIP for Fiscal Year 2019/2020 to 2023/2024.

ATTACHMENTS

1. Five-Year Capital Improvement Plan
2. Resolution 2019-41

AGENDA ITEM 7.D.
Attachment 1
Five-Year Capital Improvement Plan



CAPITAL IMPROVEMENT PLAN 2019/2020 TO 2023/2024

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

June 4, 2019

TABLE OF CONTENTS

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II. Infrastructure 2

III. Funding Sources 3

IV. Project Summary 6

APPENDIX A - Project Descriptions

JUNE 4, 2019

I. Introduction

Georgetown Divide Public Utility District's (District) five-year Capital Improvement Plan (CIP) is a multi-year planning instrument to guide the construction of new facilities/infrastructure; and for the expansion, rehabilitation or replacement of existing District assets. The five-year CIP is developed by Staff and adopted by the Board of Directors, then becomes the guiding document for the prioritization of projects.

The information included in the CIP is based on the current information available and updated regularly to reflect changing priorities, funding availability and project completion. A new five-year CIP will be submitted to the Board annually with recommended adjustments to project budgets, funding sources, descriptions, and/or schedules. Inclusion of a project in the CIP does not commit the District to specific expenditures or appropriations for any particular project.

The CIP includes all projects and programs expected to be undertaken during the next five fiscal years. Specific projects and related schedules are selected based upon:

- Availability of funding
- Minimizing disruptions associated with construction activity
- Board direction

Approximately \$8.6 million in CIP programs and projects over the next five years have been identified.

II. Infrastructure

District infrastructure includes the water and wastewater physical structures, systems, and facilities needed to provide services to customers and for the functioning of a community and its economy. Infrastructure impacts public health, safety, and the quality of life for District customers and residents. Decisions made regarding infrastructure projects are very important because they are generally large and expensive, and the assets created will require decades of public use.

The District is responsible for maintaining the following infrastructure:

- Over 70 miles of canals
- Over 200 miles of water pipeline
- Two (2) water treatment plants
- Ten (10) water storage tanks
- Five (5) pumping stations
- Three (3) reservoirs
- Two (2) State regulated dams
- Two (2) miles of sewer pipelines
- Five (5) community wastewater disposal fields
- Corporation yard and office building

Providing ongoing maintenance and repair, such as repairing or replacing water and wastewater piping, is vital for maintaining the condition of assets. When maintenance and repair is not fully funded, deferred maintenance and capital improvement costs increase significantly. The District has not fully funded maintenance and repair due to tight budgetary constraints and competing priorities for several years. As a result the District now has a multi-million dollar backlog in deferred maintenance of water treatment and distribution system, wastewater collection and disposal system, and District buildings and facilities. Without adequate investment, these deferred maintenance costs will increase significantly over time.

Compounding the problem, as assets continue to deteriorate, the cost of repair exponentially increases and can result in peripheral damage. For example, deferring roof replacement could later result in needing to replace the roof structural members, walls, and floor of a building.

III. Funding Sources

The Five-Year CIP is funded by various unrestricted and restricted funds. Unrestricted funds are free from external restrictions and can be used for any purpose, as directed by the Board. For example, the District’s General Fund is an unrestricted fund. The General Fund is primarily made up of funding from water sales, and property tax revenue. Restricted funds are legally required to be used for a specific purpose. For example, ALT Zone Funds can only be used to fund activities within the wastewater zone. Other examples of restricted funding sources include local, state, and federal grants and loans; and capital facility charges. A detailed description of the various funding sources is presented in the following table.

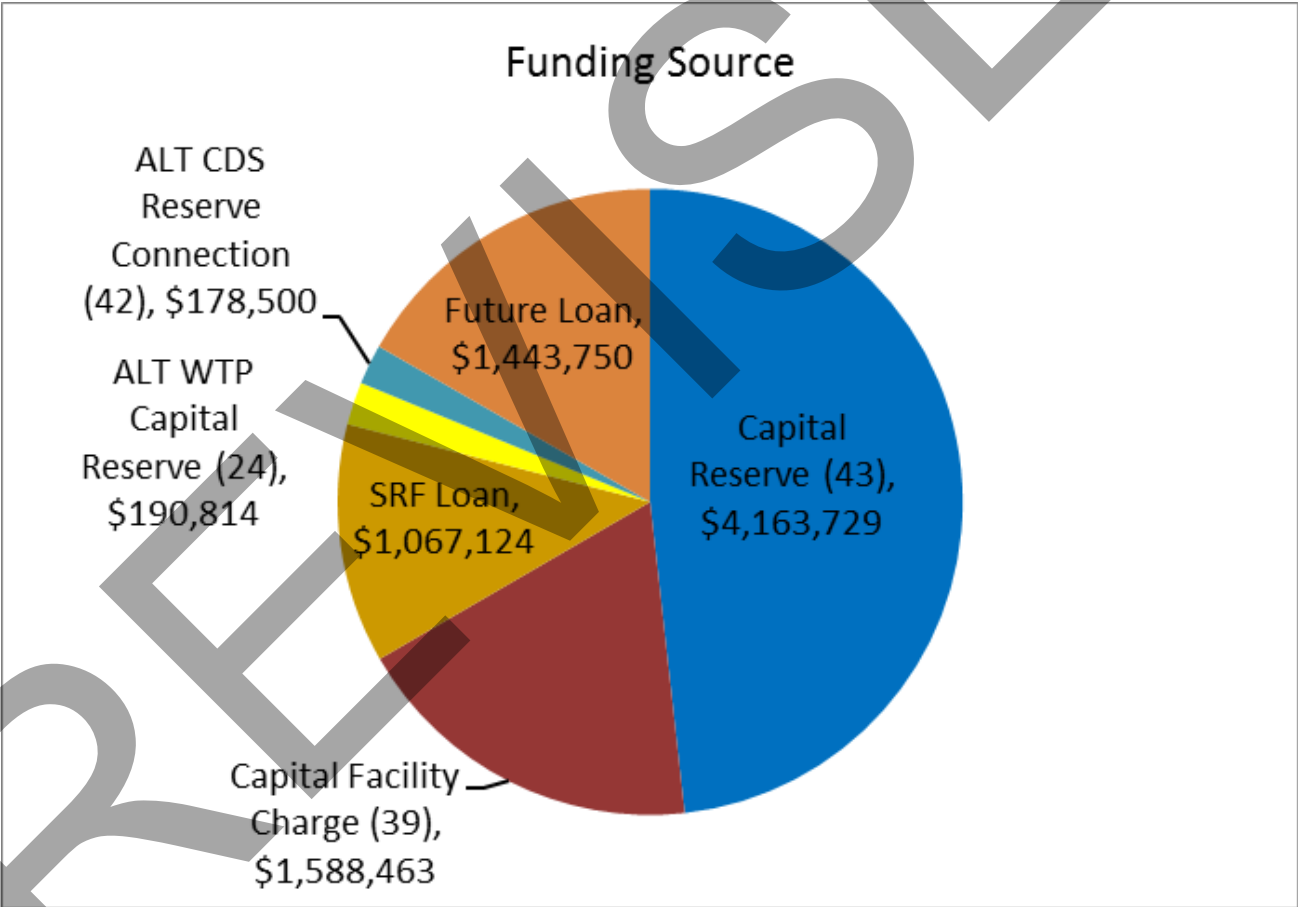
Funding Source	Description and Restrictions
Capital Reserve	Description:
	These are funds set aside at Board direction to fund capital improvements to the water system. The original source of these funds is water sales, property tax, and other General Fund revenues.
Capital Reserve	Restrictions:
	These funds are not legally restricted, however they have been designated by the Board to be used to fund capital improvements to the water system.
ALT WTP Capital Reserve	Description:
	These are funds set aside at Board direction to fund construction of the new ALT Water Treatment Plant. The original source of these funds is water sales, property tax, and other General Fund revenues.
	Restrictions:
ALT WTP Capital Reserve	These funds are not legally restricted, however they have been designated by the Board to be used to fund construction of the new ALT Water Treatment Plant.

Funding Source	Description and Restrictions
Grant and Loan Funding	Description:
	Some projects are entirely or partially funded by grants, reimbursements, or loans from the State and federal government, as well as other agencies.
	Restrictions:
	Funding restrictions related to grant and loan funding can vary greatly, and each grant will have specific project restrictions related to the funding source.
Capital Facility Charge	Description:
	In 2005, the District retained Stantec to prepare a Capital Facility Charge Study, analyzing the impact of development on certain capital facilities and to calculate impact fees based on that analysis. The methods used to calculate impact fees in the study were intended to satisfy all legal requirements.
	Restrictions:
	By Law impact fees can only be collected to cover the impact of new development on existing infrastructure. Impact fees cannot be used to correct “existing deficiencies”. This fund is used to accumulate funds from new or proposed development to pay for Water System Capital Improvements needed to support new development.
ALT CDS Reserve	Description:
	These funds are collected from properties within the wastewater zone at Auburn Lake Trails subdivision that are connected to the community disposal system (CDS).
	Restrictions:
	Funds collected in this fund can only be used to inspect, monitor, operate, and maintain the wastewater collection and disposal system.

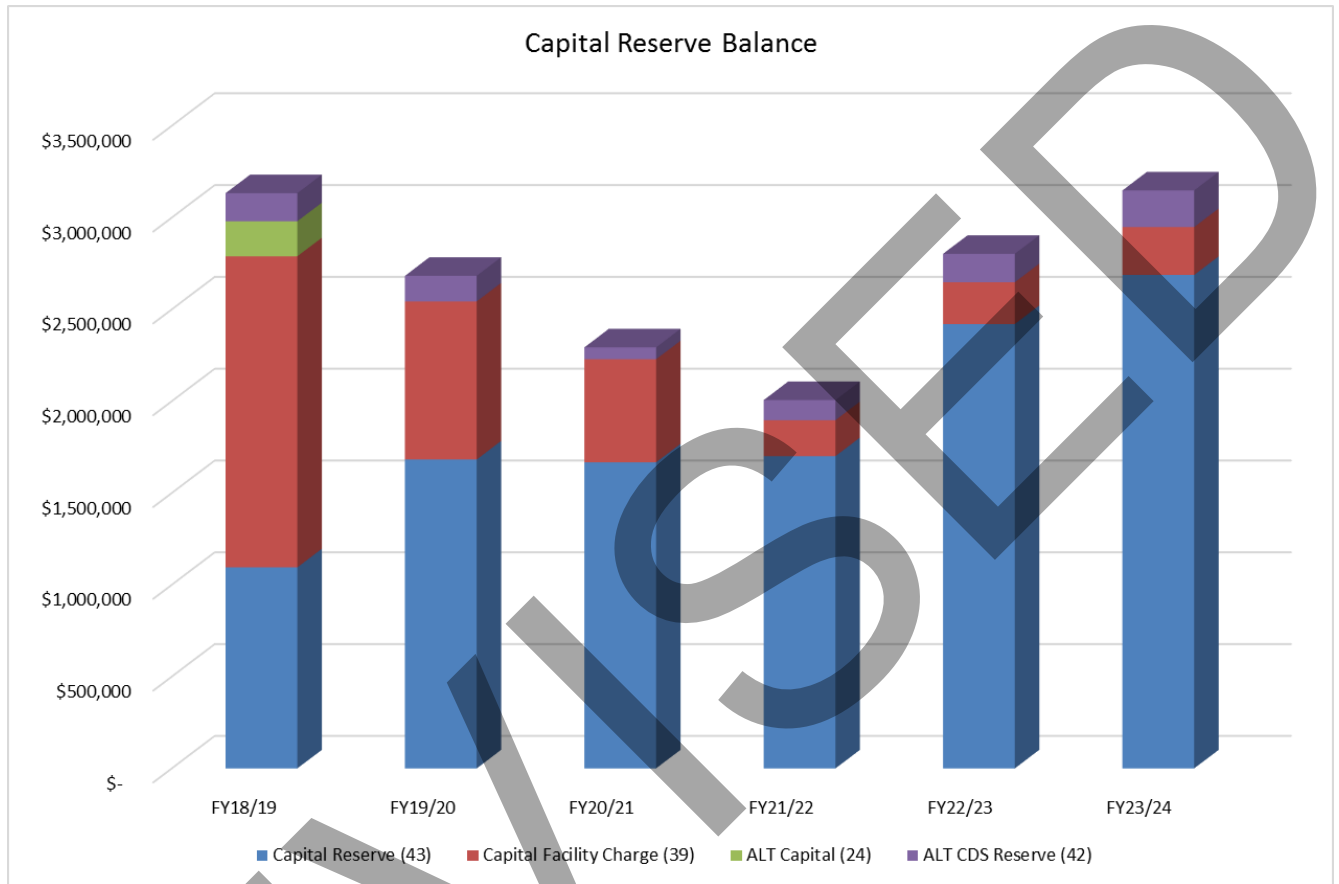
The CIP includes Projects that support the treatment and delivery of water throughout the District, upgrading infrastructure and improvements to existing water system; as well as collection and disposal of wastewater within the Auburn Lake Trails subdivision. The District complies with all applicable local, state and federal regulations related to water and wastewater. Funding for water projects is from water rates, property taxes bonds, grants, and development impact fees. Funding for wastewater projects is from fees collected from properties within the wastewater zone at Auburn Lake Trails subdivision. The table below summarizes the funding source for projects by fiscal year.

Fund	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	TOTAL 2019-2024
Capital Reserve	\$ 905,185	\$1,039,587	\$1,021,685	\$372,550	\$824,722	\$4,163,729
Capital Facility Charge	\$ 862,500	\$329,213	\$396,750	\$0	\$0	\$1,588,463
ALT WTP Capital Reserve	\$ 190,814	\$0	\$0	\$0	\$0	\$ 190,814
SRF Loan	\$1,067,124	\$0	\$0	\$0	\$0	\$1,067,124
Future Loan	\$0	\$1,443,750	\$0	\$0	\$0	\$1,443,750
ALT CDS Reserve	\$ 58,500	\$ 120,000	\$0	\$0	\$0	\$ 178,500
Total	\$3,084,123	\$2,932,550	\$1,418,435	\$372,550	\$824,722	\$8,632,380

The following chart illustrates funding sources for all five fiscal years in the CIP.



The last chart depicts end of year fund balance projections for capital reserve funds. These are based on Fiscal Year 2018/2019 end of year projected fund balances, and the spending plan as outlined in this CIP.



IV. Project Summary

Capital improvement projects programmed in the 2019/2020 to 2023/2024 Capital Improvement Plan are listed below. A project is only listed if there is funding programmed during Fiscal Year 2019/20 through Fiscal Year 2023/24. Detailed project costs estimates with expenditure plans for each project listed below are included in Appendix A.

Project	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	TOTAL 2019-2024
Upcountry Ditch Rehabilitation	\$ 138,000	\$ 526,500	\$526,500	--	--	\$ 1,191,000
ALT WTP	\$1,257,938	--	--	--	--	\$ 1,257,938
Reservoir & Stream Gauging	\$ 208,460	--	--	--	--	\$ 208,460
Office and Corp Yard Building Roof Repairs	\$ 15,000	--	--	--	--	\$ 30,000
Annual Tank Recoating	\$ 230,000	\$ 261,050	\$ 266,800	\$ 272,550	\$ 278,300	\$ 1,308,700
Repair Safety Walkways	\$ 10,000	--	--	--	--	\$ 10,000
Treated Water Line Replacement	\$ 379,500	--	\$ 396,750	--	\$ 412,850	\$ 1,189,100
2018 Main Canal Reliability	\$ 345,000	--	--	--	--	\$ 345,000
North Fork American River Pumping Plant Evaluation	--	\$ 100,000	--	--	--	\$ 100,000
Meter Replacement	--	\$1,925,000	--	--	--	\$1,925,000
Annual Canal Lining	--	--	\$ 100,000	\$ 100,000	--	\$ 200,000
Old ALT WTP Demolition	\$ 75,000	--	--	--	--	\$ 75,000
Replace Pump Stations	\$ 123,400	--	\$ 128,385	--	\$ 133,572	\$ 385,357
Rehabilitate District Parking Lots	\$ 121,325	--	--	--	--	\$ 121,325
Install Backup Generator	\$ 22,000	--	--	--	--	\$ 22,000
Rebuild Filter at Walton Lake Treatment Plant	\$ 100,000	--	--	--	--	\$ 100,000
Engineering Evaluation of CDS Field	\$ 48,500	--	--	--	--	\$ 48,500
Manhole Sealing	\$ 10,000	--	--	--	--	\$ 10,000
Wastewater Lift Station Upgrade	--	\$ 120,000	--	--	--	\$ 120,000
Total	\$3,084,123	\$2,932,550	\$1,418,435	\$ 372,550	\$ 824,722	\$8,632,380

APPENDIX A

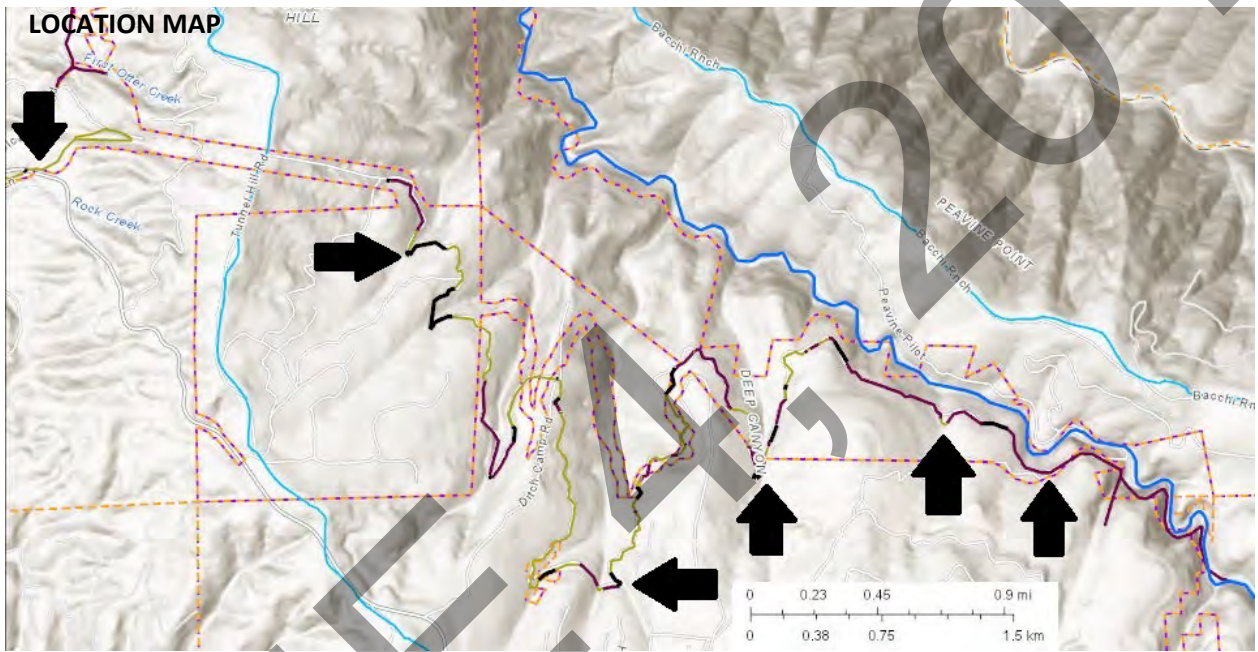
JUNE 4, 2019

PROJECT NAME: Reservoir and Stream Gauging

PROJECT NUMBER: 911

PROJECT DESCRIPTION:

This Project will install necessary gages located at direct diversions to comply with Senate Bill 88. The bill requires all water rights holders to measure and report use of diversions. This Project includes contracting development of engineering plans and construction.



PHOTOS

Project Name: Reservoir and Stream Gauging Improvements
Project Number: 911
Project Description: Improve gauging of direct diversions and storage as required by SB88
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)	26,500	208,460						234,960
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other (EDCWA Cost Share)								0
Unfunded								0
Total	26,500	208,460	0	0	0	0	0	234,960

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)	8,100	8,000						16,100
Environmental (7021)		41,650						41,650
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)	2,400	33,060						35,460
Construction Contract (7023)	16,000	125,750						141,750
Other CIP Costs (7025)								0
Other - TBD								0
Total	26,500	208,460	0	0	0	0	0	234,960

PROJECT NAME: Annual Tank Recoating

PROJECT NUMBER: 914

PROJECT DESCRIPTION:

This Project will recoat the interior and exterior of one of ten treated water storage tanks. For Fiscal Year 2019/2020, the District plans on recoating the Spanish Dry Diggins Tank. This is an important maintenance technique to prolong the life of a critical piece of District infrastructure

LOCATION MAP



PHOTOS



Project Name: Annual Tank Recoating
Project Number: 914
Project Description: Recoat interior and exterior of water storage tank
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)		230,000	261,050	266,800	272,550	278,300		1,308,700
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Unfunded								0
Total	0	230,000	261,050	266,800	272,550	278,300	0	1,308,700

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)		0	0	0	0	0		0
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)		30,000	30,000	31,000	32,000	33,000		156,000
Construction Contract (7023)		170,000	197,000	201,000	205,000	209,000		982,000
Other CIP Costs (7025)		30,000	34,050	34,800	35,550	36,300		170,700
Other - TBD								0
Total	0	230,000	261,050	266,800	272,550	278,300	0	1,308,700

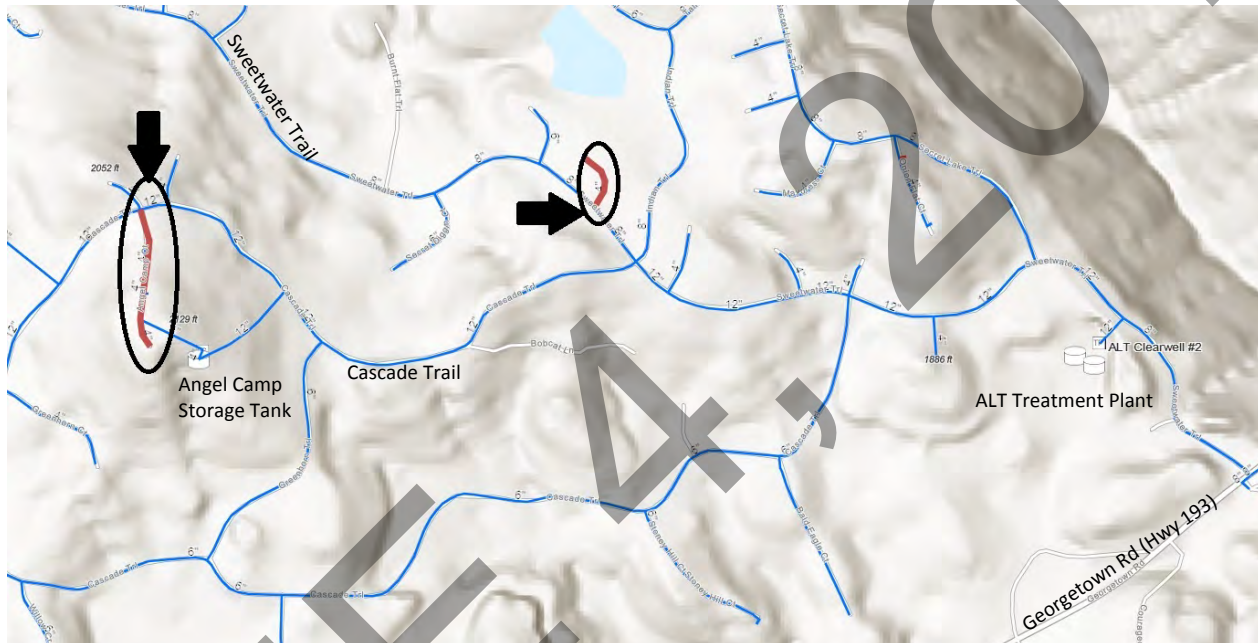
PROJECT NAME: 2018 Treated Water Line Replacement/Rehab

PROJECT NUMBER: 922

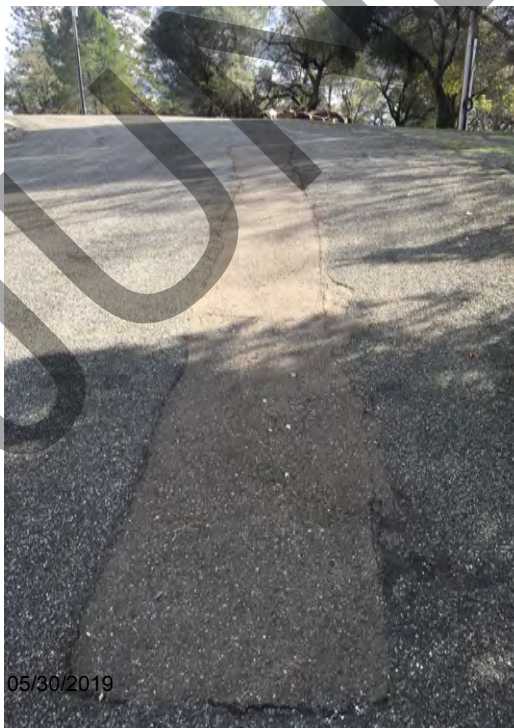
PROJECT DESCRIPTION:

This Project will replace and rehabilitate treated water lines in Kit Fox Court and Angel Camp Court (approximately 1,350 linear feet). These water lines have experienced a higher than expected rate of breakage. Staff has also determined that much of these water lines materials and bedding do not meet current engineering and construction standards.

LOCATION MAP



PHOTOS



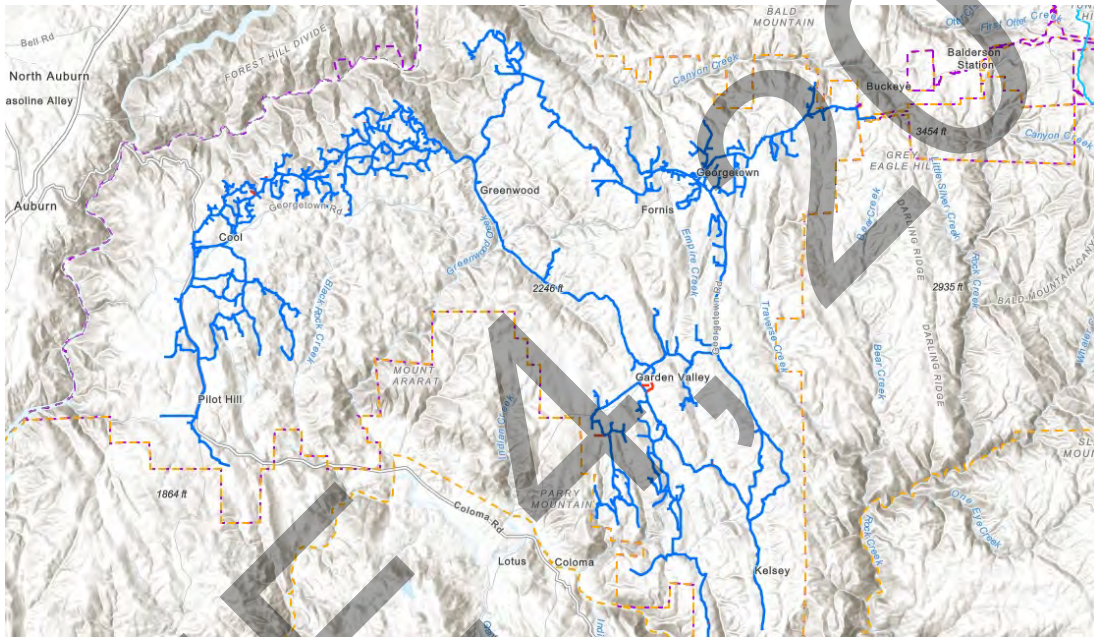
PROJECT NAME: Annual Treated Water Line Replacement/Rehab

PROJECT NUMBER: TBD

PROJECT DESCRIPTION:

This Project will annually replace or rehabilitate treated water lines. Water line selection will be based on recent failure rate, criticality of facility, pipe material, pipe age, and available funding. No water lines are planned for Fiscal Year 2019/2020.

LOCATION MAP



PHOTOS

Project Name: 2018 Treated Water Line Replacement/Rehab
Project Number: 922
Project Description: Prioritized replacement or rehabilitation of treated water lines
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)						412,850		412,850
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)		379,500		396,750				776,250
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other (EDCWA Cost Share)								0
Unfunded								0
Total	0	379,500	0	396,750	0	412,850	0	1,189,100

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)		60,000		63,000		65,000		188,000
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)		30,000		32,000		34,000		96,000
Construction Contract (7023)		240,000		250,000		260,000		750,000
Other CIP Costs (7025)		49,500		51,750		53,850		155,100
Other - TBD								0
Total	0	379,500	0	396,750	0	412,850	0	1,189,100

PROJECT NAME: 2018 Main Canal Reliability

PROJECT NUMBER: 924

PROJECT DESCRIPTION:

This Project will line a section of the Main Ditch identified as a priority segment in the 2002 Water System Reliability Study by KASL Engineering Consultants. This section of the Main Ditch delivers raw water to the Auburn Lake Trails Treatment Plant and irrigation water customers. It is an earthen canal that is prone to erosion and leakage. Anticipated improvement is to gunite or reinforce 2,500 linear feet of ditch between Spanish Dry Diggins Road to Taylor Mine Outlet.

LOCATION MAP



PHOTOS



Project Name: 2018 Main Canal Reliability
Project Number: 924
Project Description: Prioritized repair and lining of Main Canal
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)								0
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)		345,000						345,000
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other (EDCWA Cost Share)		0						0
Unfunded								0
Total	0	345,000	0	0	0	0	0	345,000

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)		54,000						54,000
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)		30,000						30,000
Construction Contract (7023)		216,000						216,000
Other CIP Costs (7025)		45,000						45,000
Other - TBD								0
Total	0	345,000	0	0	0	0	0	345,000

PROJECT NAME: North Fork American River Pumping Plant

PROJECT NUMBER: TBD

PROJECT DESCRIPTION:

This Project would provide the District an alternative source of water in the case of drought or failure of the raw water conveyance from Stumpy Meadows Reservoir. The Project would provide the ability to draw water from the American River. This option was reviewed in the 2009 Options to Increase Water Supply study by California Water Consulting. The first phase of this Project includes a water rights analysis, conceptual engineering design, and evaluation of capital and operating costs.

LOCATION MAP



PHOTOS

Project Name: North Fork American River Pumping Plant Evaluation
Project Number:
Project Description: Construct infrastructure needed to draw water from NF American River
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)			100,000					100,000
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other (EDCWA Cost Share)								0
Unfunded							28,500,000	28,500,000
Total	0	0	100,000	0	0	0	28,500,000	28,600,000

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)			100,000				1,900,000	2,000,000
Environmental (7021)							1,000,000	1,000,000
Land/ROW Acquisition (7022)							5,000,000	5,000,000
Construction Engineering (7024)							1,500,000	1,500,000
Construction Contract (7023)							19,100,000	19,100,000
Other CIP Costs (7025)								0
Other - TBD								0
Total	0	0	100,000	0	0	0	28,500,000	28,600,000

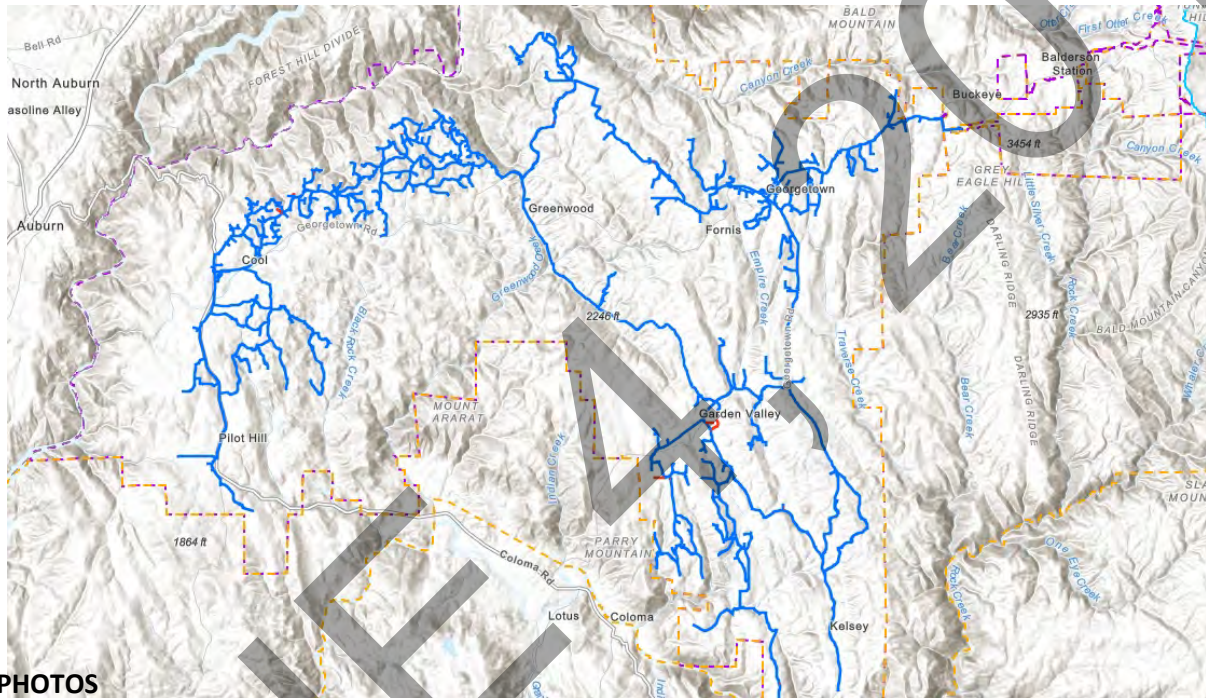
PROJECT NAME: Automated Meter Reading and Meter Replacement

PROJECT NUMBER: TBD

PROJECT DESCRIPTION:

This Project will replace all meters and upgrade the District to an automated meter reading system. District currently reads meters manually with pen and paper, which takes a large amount of staff time and is susceptible to weather and human error. A 2014 Meter Accuracy and Related Water Loss Study reported that the majority of the residential meters were over 26 years old, reading with 92% accuracy, and losing 0.25% accuracy per year. New meters read at 98.5% or better.

LOCATION MAP



PHOTOS

Project Name: Automated Meter Reading and Meter Replacement Project

Project Number:

Project Description: Replace meters and install automated meter reading hardware and software

Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)			481,250					481,250
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Loan / TBD			1,443,750					1,443,750
Total	0	0	1,925,000	0	0	0	0	1,925,000

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)								0
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)			150,000					150,000
Construction Contract (7023)			1,738,000					1,738,000
Other CIP Costs (7025)			37,000					37,000
Other - TBD								0
Total	0	0	1,925,000	0	0	0	0	1,925,000

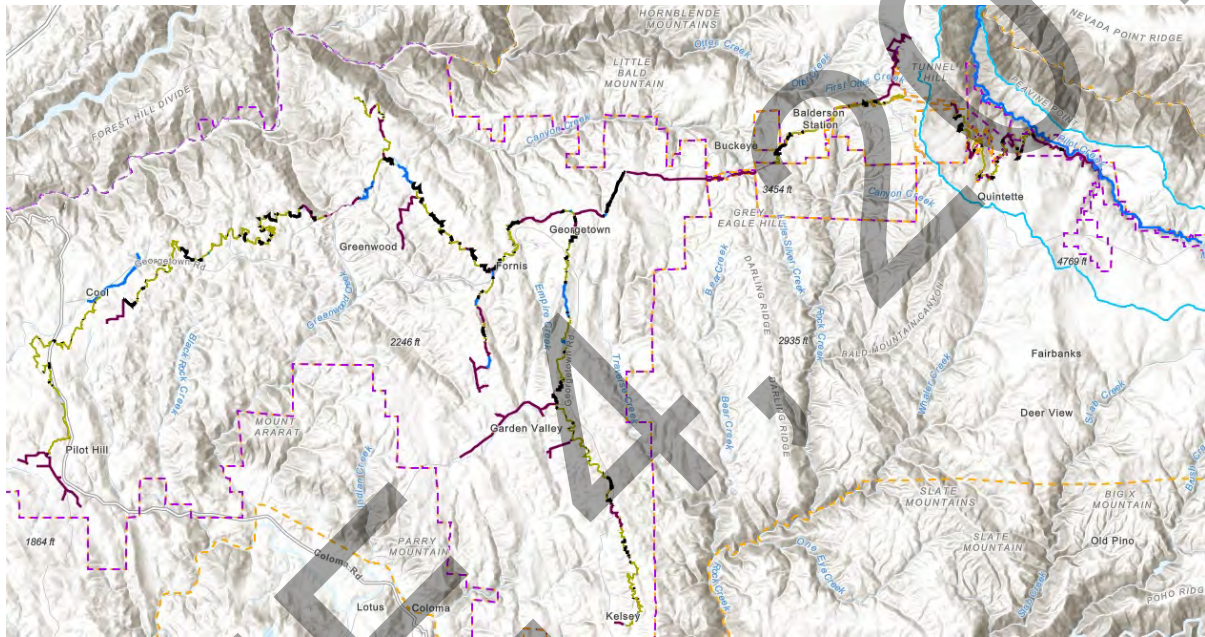
PROJECT NAME: Annual Canal Lining

PROJECT NUMBER: TBD

PROJECT DESCRIPTION:

This Project will line repair and line short segments of canals and ditches as funds are available. No work is planned for Fiscal Year 2019/2020.

LOCATION MAP



PHOTOS

Project Name: Annual Canal Lining
Project Number:
Project Description: Prioritized repair and lining of canals and ditches
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)				100,000	100,000			200,000
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)	40,000							40,000
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other (EDCWA Cost Share)		0						0
Unfunded								0
Total	40,000	0	0	100,000	100,000	0	0	240,000

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)								0
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)								0
Construction Contract (7023)	40,000			100,000	100,000			240,000
Other CIP Costs (7025)								0
Other - TBD								0
Total	40,000	0	0	100,000	100,000	0	0	240,000

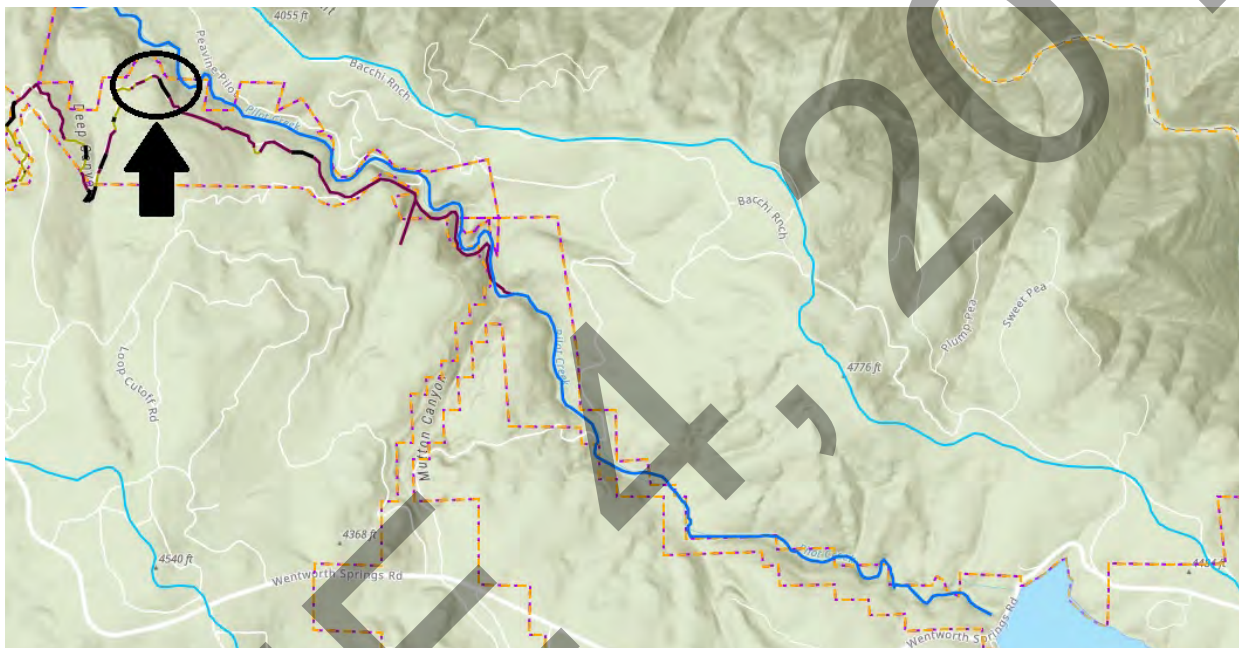
PROJECT NAME: Upcountry Ditch Reliability Improvement

PROJECT NUMBER: TBD

PROJECT DESCRIPTION:

This Project will improve a section of the Main Ditch identified as a priority segment in the 2002 Water System Reliability Study by KASL Engineering Consultants. This is a segment of the only conveyance facility that delivers raw water from Stumpy Meadows Reservoir to both water treatment plants and irrigation water customers. It is an earthen canal that is prone to slope failures and leakage. Anticipated improvement is to stabilize the adjacent slope and replace 250 feet of earthen canal with a pipe.

LOCATION MAP



PHOTOS

Project Name: Upcountry Ditch Reliability
Project Number:
Project Description: Prioritized repair of Upcountry Ditch
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)			197,287	526,500				723,787
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)		138,000	329,213					467,213
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other (EDCWA Cost Share)								0
Unfunded								0
Total	0	138,000	526,500	526,500	0	0	0	1,191,000

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)		95,000						95,000
Environmental (7021)		43,000						43,000
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)			25,000	25,000				50,000
Construction Contract (7023)			476,500	476,500				953,000
Other CIP Costs (7025)			25,000	25,000				50,000
Other - TBD								0
Total	0	138,000	526,500	526,500	0	0	0	1,191,000

PROJECT NAME: Wastewater Lift Station Upgrade

PROJECT NUMBER: TBD

PROJECT DESCRIPTION:

This Project will upgrade the wastewater lift station in the Auburn Lake Trails Wastewater Zone by replacing the structure and worn out components. No funding is proposed for Fiscal Year 2019/2020.

LOCATION MAP



PHOTOS



Project Name: Wastewater Lift Station Upgrade

Project Number:

Project Description: Upgrade wastewater lift station by replacing worn out components & structure

Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Ffy23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)								0
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)			120,000					120,000
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Unfunded								0
Total	0	0	120,000	0	0	0	0	120,000

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	Ffy23/24	Future Years	Total
Preliminary Engineering (7020)			12,000					12,000
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)			6,000					6,000
Construction Contract (7023)			102,000					102,000
Other CIP Costs (7025)								0
Other - TBD								0
Total	0	0	120,000	0	0	0	0	120,000

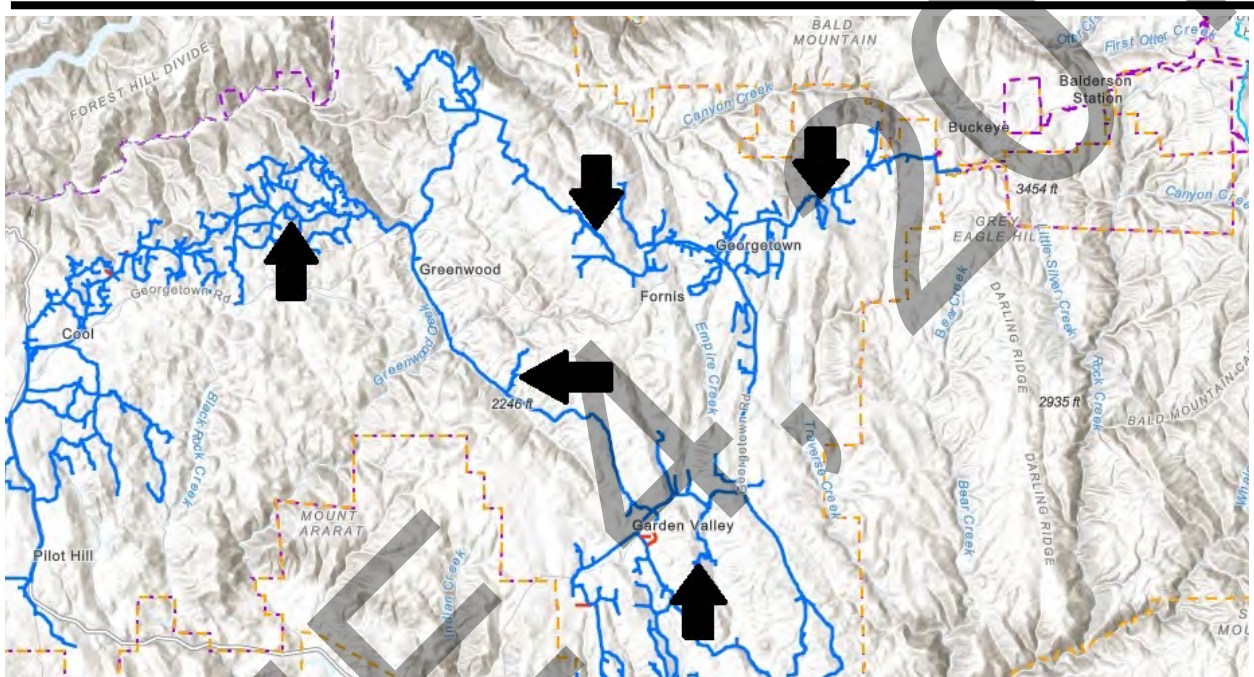
PROJECT NAME: Replace Pump Stations

PROJECT NUMBER: TBD

PROJECT DESCRIPTION:

This Project will replace pump stations on Chipmunk Road, Irish Lane, Black Ridge Road, Reservoir Road, Angel Camp Court that are nearing the end of their useful life. Pump station structures, electrical, and communication systems are beginning to fail. Structures and components will be replaced as necessary to provide improved service.

LOCATION MAP



PHOTOS



05/30/2019



Project Name: Replace Pump Stations
Project Number: TBD
Project Description: Replace pump stations that have reached the end of their useful life
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)		123,400		128,385		133,572	283,551	668,909
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Unfunded								0
Total	0	123,400	0	128,385	0	133,572	283,551	668,909

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)		10,000		10,404		10,824	22,978	54,207
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)								0
Construction Contract (7023)		106,000		110,282		114,738	243,569	574,589
Other CIP Costs (7025)		7,400		7,699		8,010	17,004	40,113
Other - TBD								0
Total	0	123,400	0	128,385	0	133,572	283,551	668,909

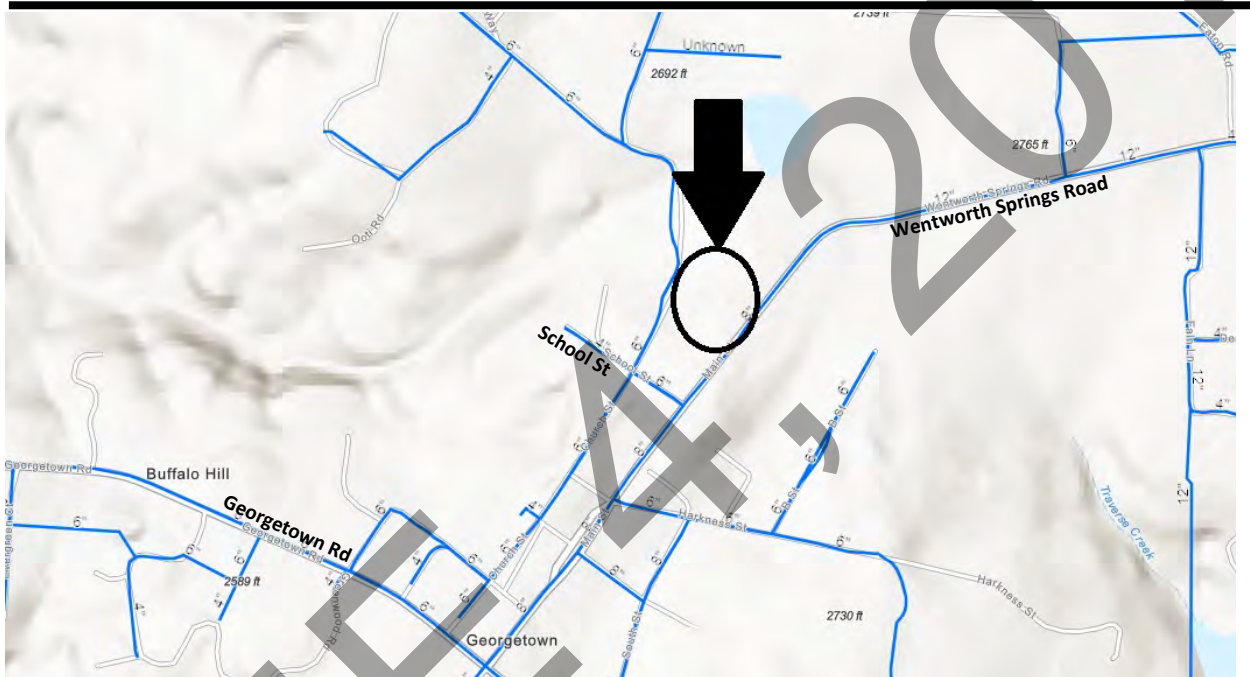
PROJECT NAME: District Office Parking Lot Rehabilitation

PROJECT NUMBER: TBD

PROJECT DESCRIPTION:

This Project will rehabilitate asphalt paving in the front and rear parking lots at the District office. The parking lots are in a state of severe disrepair. The rear parking lot likely will require complete reconstruction. The front parking lot is assumed to need an asphalt overlay. ADA accessible parking and path of travel will be provided in the front parking lot.

LOCATION MAP



PHOTOS



Project Name: District Office Parking Lot Rehabilitation
Project Number: TBD
Project Description: Rehabilitate the asphalt paving in front and rear parking lots.
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)		121,325					10,000	131,325
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Unfunded								0
Total	0	121,325	0	0	0	0	10,000	131,325

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)		21,665						21,665
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)		6,500						6,500
Construction Contract (7023)		86,660					10,000	96,660
Other CIP Costs (7025)		6,500						6,500
Other - TBD								0
Total	0	121,325	0	0	0	0	10,000	131,325

Project Name: Office and Corporation Yard Roof Repair
Project Number: 912
Project Description: Repair roofs of the office building and shop building at the corporation yard
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)		15,000						15,000
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other (EDCWA Cost Share)								0
Unfunded								0
Total	0	15,000	0	0	0	0	0	15,000

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)		5,000						5,000
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)								0
Construction Contract (7023)		25,000						25,000
Other CIP Costs (7025)								0
Other - TBD								0
Total	0	30,000	0	0	0	0	0	30,000

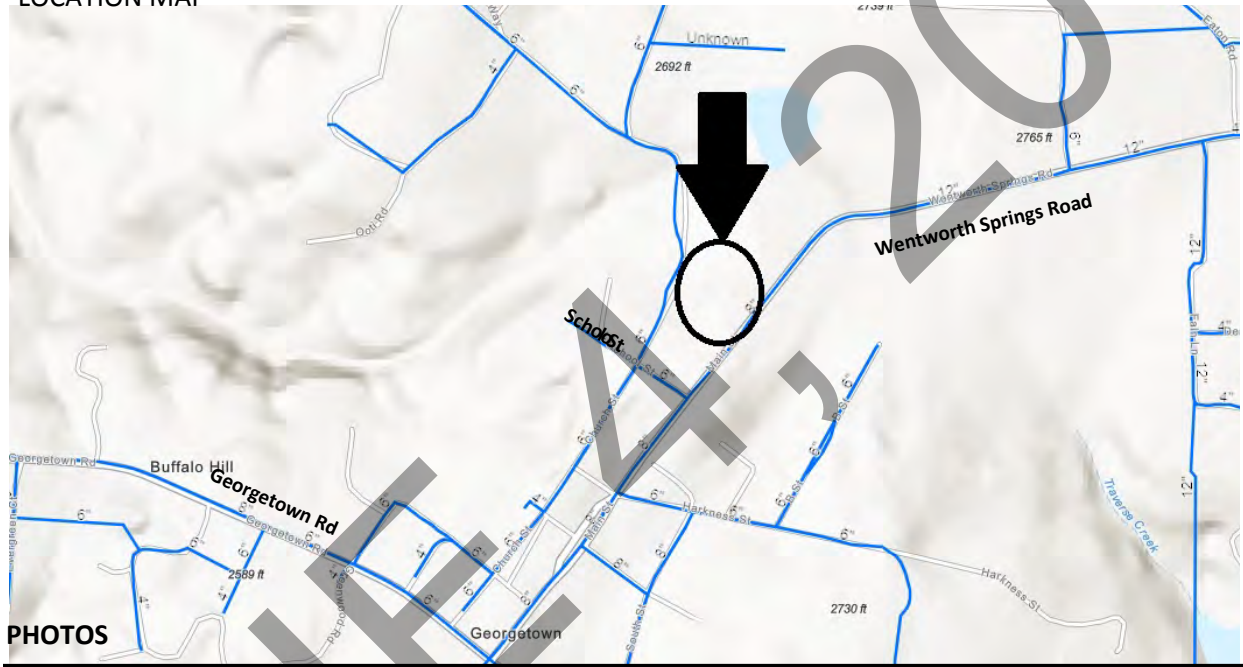
PROJECT NAME: Install Backup Generator at the District Office

PROJECT NUMBER: TBD

PROJECT DESCRIPTION:

The District frequently loses power during the fall and winter due to failure and shutdown of the public electrical grid. These outages can last multiple days in a row. This results in the District office unable to provide customer service during these times, and results in an unsafe environment for District employees. This Project will provide the office with a backup source of electricity

LOCATION MAP



Project Name: Install Backup Generator at the Office
Project Number: TBD
Project Description: Install backup generator at the District office for power outages
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)		22,000					0	22,000
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Unfunded								0
Total	0	22,000	0	0	0	0	0	22,000

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)								0
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)								0
Construction Contract (7023)		20,000						20,000
Other CIP Costs (7025)		2,000						2,000
Other - TBD								0
Total	0	22,000	0	0	0	0	0	22,000

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 JUNE 4

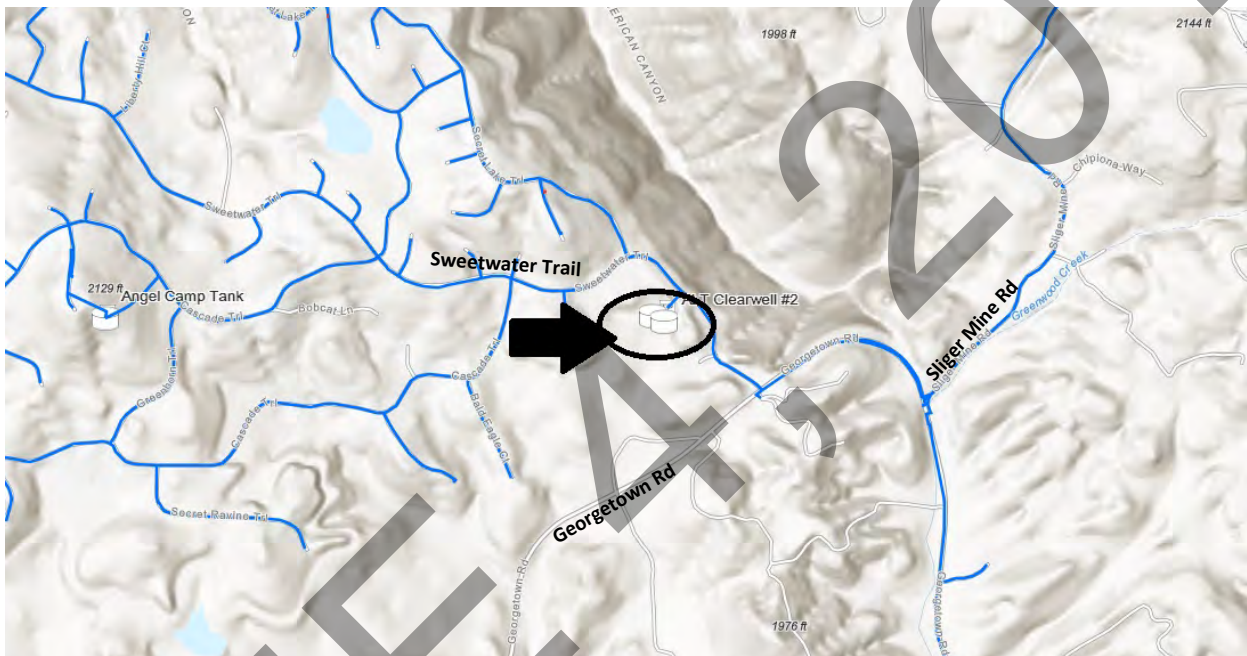
PROJECT NAME: Decommission Old Auburn Lake Trails Water Treatment Plant

PROJECT NUMBER: TBD

PROJECT DESCRIPTION:

This Project will remove structures and components at the Old Auburn Lake Trails Water Treatment Plant that are no longer needed due to construction of the new water treatment plant. Decommissioning cost will be offset by salvaging old equipment when practical.

LOCATION MAP



PHOTOS



Project Name: Old ALT Water Treatment Plant Demolition
Project Number: TBD
Project Description: Remove Unneeded Structures & Components of Old Water Treatment Plant
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)		75,000						75,000
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Unfunded								0
Total	0	75,000	0	0	0	0	0	75,000

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)		5,000						5,000
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)		5,000						5,000
Construction Contract (7023)		60,000						60,000
Other CIP Costs (7025)		5,000						5,000
Other - TBD								0
Total	0	75,000	0	0	0	0	0	75,000

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 JUN 2019

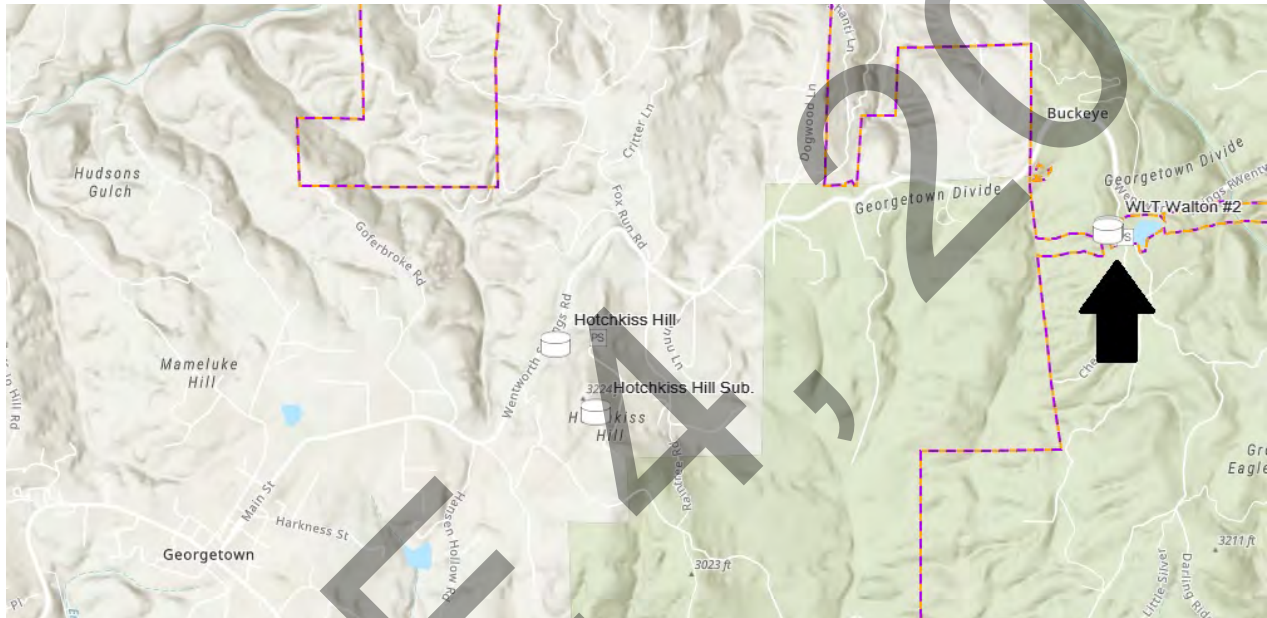
PROJECT NAME: Rebuild Filter No.3 at Walton Water Treatment Plant

PROJECT NUMBER: TBD

PROJECT DESCRIPTION:

Filter number 3 at Walton Water Treatment Plant is showing signs that it needs to be rebuilt. Filters are a critical component of the treatment process and failure can lead to the inability to produce water suitable for consumption.

LOCATION MAP



PHOTOS



Project Name: Rebuild Filter No. 3 at Walton Water Treatment Plant
Project Number: TBD
Project Description: Filter No. 3 needs rebuilding before it fails
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)		100,000					0	100,000
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Unfunded								0
Total	0	100,000	0	0	0	0	0	100,000

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)								0
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)		25,000						25,000
Construction Contract (7023)		70,000						70,000
Other CIP Costs (7025)		5,000						5,000
Other - TBD								0
Total	0	100,000	0	0	0	0	0	100,000

Project Name: Repair Safety Walkways
Project Number: 916
Project Description: Repair and replace prioritized safety walkways thought District
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)		10,000						10,000
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Unfunded								0
Total	0	10,000	0	0	0	0	0	10,000

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)								0
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)								0
Construction Contract (7023)								0
Other CIP Costs (7025)		10,000						10,000
Other - TBD								0
Total	0	10,000	0	0	0	0	0	10,000

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Project Name: 2017 Manhole Sealing
Project Number: 917
Project Description: Prioritized sealing of wastewater manholes
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)								0
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)	5,000	10,000						15,000
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Unfunded								0
Total	5,000	10,000	0	0	0	0	0	15,000

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)								0
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)								0
Construction Contract (7023)	5,000	10,000						15,000
Other CIP Costs (7025)								0
Other - TBD								0
Total	5,000	10,000	0	0	0	0	0	15,000

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 JUN 19 2019

Project Name: CDS Field Evaluation & Upgrades
Project Number: TBD
Project Description: Evaluate future need for CDS field upgrades
Funding Sources:

Sources	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)							0	0
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)		48,500						48,500
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Unfunded								0
Total	0	48,500	0	0	0	0	0	48,500

Project Cost Estimate:

Elements	Prior Years	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Future Years	Total
Preliminary Engineering (7020)		48,500						48,500
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)								0
Construction Contract (7023)								0
Other CIP Costs (7025)								0
Other - TBD								0
Total	0	48,500	0	0	0	0	0	48,500

AGENDA ITEM 7.D.

Attachment 2

Resolution 2019-41

**RESOLUTION NO. 2019-41
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

**APPROVING THE 5-YEAR CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS
2019/2020 to 2023/2024**

WHEREAS, the General Manager has submitted the Capital Improvement Plan for Fiscal Year 2019/2020 to Fiscal Year 2023/2024 (CIP) to the GDPUD Finance Committee and Board of Directors; and

WHEREAS, the CIP was prepared in accordance with the Board of Director's goals, and budget assumptions and policies; and

WHEREAS, the CIP is consistent with the Fiscal Year 2019/2020 budget; and

WHEREAS, the GDPUD Finance Committee reviewed and approved the CIP with recommendations at their meeting on May 1, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT the Capital Improvement Plan for Fiscal Years 2019/2020 to 2023/2024 is approved:

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the fourth day of June 2019, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Dane Wadle, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2019-41 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this fourth day of June 2019.

Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 4, 2019
AGENDA ITEM NO. 8.A.**



AGENDA SECTION: PUBLIC HEARINGS

**SUBJECT: PUBLIC HEARING – PROPOSITION 4, APPROPRIATION
LIMIT – RESOLUTION 2019-42**

PREPARED BY: Christina Cross, Management Analyst *CC*

APPROVED BY: Steven Palmer, PE, General Manager *[Signature]*

BACKGROUND

As required by law, local governments must hold a public hearing to establish the appropriations limit for the upcoming fiscal year. Today's hearing provides the opportunity for the public to comment. This hearing was noticed in the Georgetown Gazette on May 23. A copy of the Proof of Publication is included with this report as Attachment 1.

In November of 1979, the voters of the State of California approved Proposition 4, more commonly known as the (Paul) Gann Initiative. The proposition places limits on the amount of tax revenue that can be spent by all entities of government. The District is a local government and therefore must comply with the proposition. The proposition became effective for the 1980-81 fiscal year, but the formula for calculating the limits began with the 1978-79 "base year" tax revenues. Since that time, the District has been setting a public hearing annually to establish its appropriation limit (maximum general tax revenue that can be spent), which is derived from information received from the State Department of Finance during May. The change factor is based on the per capita personal income change for the year and population change for unincorporated areas of El Dorado County.

DISCUSSION

The limit for FY 2019-20 is calculated to be \$2,753,977. The District is compliant with the appropriation limit, because the estimated general tax revenue for FY 2019-20 is \$1,720,000, which is considerably less than the limit.

A copy of Resolution 2019-42 is included as Attachment 2.

FISCAL IMPACT

This action has no fiscal impact.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) conduct the public hearing and adopt Resolution 2019-42 setting the Proposition 4 Appropriation Limit for the District.

ATTACHMENTS

1. Proof of Publication
2. Resolution 2019-42
3. History of Proposition 4 Limit

AGENDA ITEM 8.A.

Attachment 1

Proof of Publication



**PROOF OF PUBLICATION
(2015.5 C.C.P.)**

RECEIVED
MAY 28 2019
**GEORGETOWN
DIVIDE PUD**

Proof of Publication of:

STATE OF CALIFORNIA
County of El Dorado


I am a citizen of the United States and a resident of the County aforesaid; I'm over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am a principal agent of and/or the publisher of the El Dorado Gazette, Georgetown Gazette & Town Crier, a newspaper of general circulation printed and published once each week in the town of Georgetown, Ponderosa Judicial District, County of El Dorado, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court to the County of El Dorado, State of California, under the date of April 3, 1970, Case Number 18589; that the notice, of which the attached is a printed copy (set in type no smaller than non-pareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

05/23

All in the year 2019

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Placerville, California, this **23RD** day of **MAY, 2019**



Signature

**NOTICE OF PUBLIC HEARING
GEORGETOWN DIVIDE
PUBLIC UTILITY DISTRICT
ESTABLISHMENT OF
APPROPRIATIONS LIMIT**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Tuesday, June 4, 2019, at 2:00 PM, in the Board Room of Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California, to establish, by Resolution No. 2019-33, the Appropriations Limit for the 2019-2020 fiscal year for the Georgetown Divide Public Utility District, as described in Article XIIIB of the State Constitution.

The proposed appropriations limit is \$2,753,977 as determined by applying a factor of 1.0505 to the 2018-19 appropriations limit. The District's property tax receipts for the 2019-20 fiscal year are anticipated to be \$1,660,000, which is well below the limit, bringing the District in compliance with the Appropriations Limit.

At said hearing, the Georgetown Divide Public Utility District Board of Directors will consider all comments by interested persons.

Date: May 16, 2019

STEVEN PALMER, PE
General Manager
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
5/23 001149

AGENDA ITEM 8.A.

Attachment 2

Resolution 2019-42

RESOLUTION NO. 2019-42
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
SETTING THE FISCAL YEAR 2019-20 PROPOSITION 4
APPROPRIATIONS LIMITATION

WHEREAS, the Board of Directors of GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT conducted a hearing on the appropriations limitation for GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT on the fourth day of June 2019; and

WHEREAS, the hearing was advertised and noticed as required by law; and

WHEREAS, the Board received testimony and other evidence regarding the appropriations limitation to be established for the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT:

The GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT appropriations limit for the 2019-20 Fiscal Year, as described in Article XIII B of the State Constitution and implemented by Chapter 1205, Statutes of 1980 is the sum of \$2,753,977 computed as follows:

$$\frac{\$2,621,587}{(2018-19 \text{ Appropriation Limit})} \times 1.0505 = \frac{2,753,977}{(2019-20 \text{ Appropriation Limit})}$$

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the fourth day of June 2019, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Dane Wadle, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2019-42 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this fourth day of June.

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

AGENDA ITEM 8.A.

Attachment 3

History of Proposition 4

HISTORY OF PROPOSITION 4 APPROPRIATION LIMIT

Fiscal Year	Change in Per Capita Personal Income	Increase in Population	Ratio of Change	Tax Spending Limit
1978-79	Base Year			\$ 159,282
1979-80			1.2564	200,122
1980-81			1.2627	252,694
1981-82			1.2107	305,936
1982-83			1.1436	349,868
1983-84			1.0644	372,399
1984-85			1.0712	398,913
1985-86			1.0877	433,897
1986-87			1.0832	469,997
1987-88			1.0854	510,134
1988-89			1.0654	543,496
1989-90			1.1258	611,867
1990-91			1.1196	685,046
1991-92			1.1088	759,579
1992-93			1.0405	790,342*
1993-94			1.0671	843,373
1994-95			1.0327	870,951
1995-96			1.0741	935,489
1996-97			1.0641	995,454
1997-98	1.0467	x 0.9855 =	1.0315	1,026,810
1998-99	1.0415	x 1.0285 =	1.0712	1,099,919
1999-00	1.0460	x 1.0166 =	1.0634	1,169,653
2000-01	1.0491	x 1.0143 =	1.0641	1,244,627
2001-02	1.0782	x 1.0179 =	1.0975	1,365,978
2002-03	0.9873	x 1.0154 =	1.0025	1,369,393**
2003-04	1.0231	x 1.0193 =	1.0428	1,428,003
2004-05	1.0328	x 1.0194 =	1.0528	1,503,402
2005-06	1.0526	x 1.0203 =	1.0740	1,614,654
2006-07	1.0396	x 1.0211 =	1.0615	1,713,955
2007-08	1.0442	x 1.0136 =	1.0584	1,814,050
2008-09	1.0429	x 1.0120 =	1.0554	1,914,548
2009-10	1.0062	x 1.0085 =	1.0148	1,942,883
2010-11	0.9746	x 1.0080 =	0.9824	1,908,682
2011-12	1.0103	x 1.0251 =	1.0357	1,976,822
2012-13	1.0377	x 1.0010 =	1.0387	2,053,325
2013-14	1.0512	x 1.0035 =	1.0549	2,166,053
2014-15	0.9977	x 1.0021 =	0.9998	2,166,053
2015-16	1.0382	x 1.0093 =	1.0479	2,269,807
2016-17	1.0537	x 1.0067 =	1.0608	2,407,811
2017-18	1.0369	x 1.0045 =	1.0416	2,507,976
2018-19	1.0367	x 1.0083 =	1.0453	2,621,587
2019-20	1.0385	x 1.0116 =	1.0505	2,753,977

*corrected 06/01/1993

**corrected 06/01/2003

The District's new limit is calculated based on the prior year's limit increased by a growth factor. The growth factor results from combining the change in Per Capita Personal Income and the change reported for "unincorporated areas" for our County.