

AGENDA
SPECIAL MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

TUESDAY, JUNE 4, 2019
2:00 P.M.

*Director David Halpin will participate in this meeting from a satellite location via telephone. The Public may participate in all Open Session portions of this meeting from this location. The specifics of his location, while participating in the meeting, are as follows:
14750 Lakeside Circle, Sterling Heights, Michigan 48313*

Note: This meeting is being held in lieu of the June 11, 2019 Regular Board Meeting

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

Out of respect for the meeting and others in attendance, please turn off all cell phones or put in the silent mode.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. When called on to speak by the Board President, please approach and speak from the podium.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

4. PROCLAMATIONS AND PRESENTATIONS

5. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar.

A. Approval of Minutes

1. Regular Meeting of May 14, 2019

B. Financial Reports

1. Statement of Cash Balances
2. Month-End Cash Disbursements Report

C. Nomination of General Manager to ACWA Region 3 Board of Directors

Possible Board Action: Adopt Resolution 2019-38.

6. INFORMATIONAL ITEMS

A. Board Reports

B. General Manager's Report

C. Operation Manager's Report

D. ALT Treatment Plant Update

E. Finance Committee Report

7. NEW BUSINESS

A. Consider Irrigation Customer Request for Change of Flow

Possible Board Action: Consider request and make determination.

B. Consider Proposed Approval of Amendment 4 to the Professional Services Agreement with George Sanders Extending the Term and Increasing Compensation

Possible Board Action: Adopt Resolution 2019-39.

C. Adoption of FY 2019/2020 Operating Budget

Possible Board Action: Adopt Resolution 2019-40.

D. Adoption of 5-Year Capital Improvement Plan

Possible Board Action: Adopt Resolution 2019-41.

8. PUBLIC HEARING

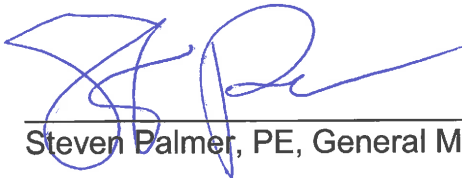
A. Consider Adoption of Resolution 2019-42 Setting the Annual Appropriations Limit at \$2,753,977 for Fiscal Year 2019-2020

Possible Board Action: Adopt Resolution 2019-42 Setting the Annual Appropriations Limit for the District.

9. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

10. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on July 11, 2019, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Steve Palmer by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on May 30, 2019.



Steven Palmer, PE, General Manager

MAY 30, 2019

Date

AGENDA ITEM 5.A.

**Minutes
Regular Meeting of May 14, 2019**

CONFORMED AGENDA -- DRAFT

REGULAR MEETING

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, MAY 14, 2019
2:00 P.M.**

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
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-

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6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 2:00 P.M.

Directors present: Cynthia Garcia, David Halpin, Michael Saunders, David Souza, Dane Wadle.

Staff present: General Manager Steven Palmer, Operations Manager Darrell Creeks, Management Analyst Christina Cross, Board Assistant Diana Michaelson. Legal Counsel: Barbara Brenner, Churchwell White, LLP.

The Pledge of Allegiance was led by Director Souza.

2. ADOPTION OF AGENDA

Motion by Director Halpin to adopt the agenda. Second by Director Souza.

Public Comment: *There was no public comment.*

Roll call vote was taken, and the vote was as follows:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

Stephen Dowd spoke regarding rates.

Cherie Carlyon spoke regarding information not received and Public Records Act requests.

Director Souza requested that the Board operate under Roberts Rules of Order.

4. PROCLAMATIONS AND PRESENTATIONS

There were no proclamations or presentations.

5. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar.

Director Wadle requested that Item 5.D. be pulled at the request of Staff.

Director Garcia requested that Items 5.A.4. and 5.C. be pulled.

Motion by Director Saunders to adopt the Consent Calendar as revised. Second by Director Garcia.

Public Comment: *There was no public comment.*

Roll call vote was taken, and the vote was as follows:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

A. Approval of Minutes

Items 5.A.1, 5.A.2, and 5.A.3 approved on Consent.

1. Special Meeting of February 16, 2019
2. Regular Meeting of March 12, 2019
3. Special Meeting of April 9, 2019
4. Regular Meeting of April 9, 2019

Director Garcia pointed out a typo on Page 3 of the April 9, 2019 Minutes: Fund 49 should be Fund 40.

***Motion by Director Saunders to approve Item 5.A.4. as corrected.
Second by Director Garcia.***

Public Comment: *There was no public comment.*

Roll call vote was taken, and the vote was as follows:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

B. Financial Reports

Items 5.B.1, and 5.B.2, approved on Consent.

1. Statement of Cash Balances
2. Month-End Cash Disbursements Report

C. Consideration of Director Wadle's Request to Attend GFOA Training

Possible Board Action: Adopt Resolution 2019-23.

Board Assistant Diana Michaelson presented the report.

Director Wadle stated that he will not be submitting for mileage and lunch.

Director Garcia stated that she would also like to attend this conference and would like to attend both days and would not be submitting for mileage or lunch reimbursement.

Motion by Director Halpin to adopt Resolution 2019-23 as amended to include Director Garcia's attendance at both sessions. Second by Director Saunders.

Public Comment: *There was no public comment.*

Roll call vote was taken, and the vote was as follows:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

D. Setting a Date for a Public Hearing to Establish the Proposition 4 Appropriations Limit for the 2019-2020 Fiscal Year

Possible Board Action: Adopt Resolution 2019-33.

General Manager Steven Palmer presented the report. He noted that the Resolution has the wrong date for the hearing. The correct date should be June 4, 2019.

Motion by Director Halpin to adopt Resolution 2019-33 as amended. Second by Director Saunders.

Public Comment: *There was no public comment.*

Roll call vote was taken, and the vote was as follows:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

6. INFORMATIONAL ITEMS

A. Board Reports

Director Garcia reported that the "town hall" meeting that she and Director Saunders had previously scheduled for May was canceled.

Director Saunders reported that the Finance Committee held two productive meetings. He then reported on the ACWA Spring Conference and JPIA meeting that he had recently attended. He provided a handout which is included as Attachment 1 to these Minutes.

Director Wadle mentioned the CSDA Take Action Brief that he provided in the Agenda Packet. He then reported that he recently attended the El Dorado Agricultural Roundtable Dinner. He and Director Garcia attended the Georgetown Divide Recreation District annual volunteer recognition dinner.

B. General Manager's Report

Mr. Palmer gave an update on the status of the Capital Replacement Program review. He reported on the ACWA Spring Conference as well as the ACWA Region 3 Board meeting that he participated in.

C. Operation Manager's Report

Operations Manager Darrell Creeks reported that operations are going well, and irrigation water started on May 1.

Water Resources Manager Adam Brown presented the Zone report, noting no spills and nothing out of the ordinary.

Director Garcia requested that hours for staff field activities in the Zone be added to the monthly report.

D. ALT Treatment Plant Update

Engineering Consultant George Sanders gave a status report of work done at the plant in April and provided a slide show of photos. He reported on the status of the latest payments from the State Water Board.

Director Garcia asked if there was an update on the damaged filters issue. Mr. Sanders stated that there was no update at this time.

Director Wadle asked if there was an update on the estimated completion date. Mr. Sanders said that substantial completion is still expected in early to mid-June.

7. NEW BUSINESS

A. Approval of Amendment No. 2 to Professional Services Agreement with NEXGEN in the Amount of \$66,800

Possible Board Action: Adopt Resolution 2019-34.

Mr. Sanders presented the report.

Motion by Director Halpin to adopt Resolution 2019-34. Second by Director Garcia.

Public Comment: *There was no public comment.*

Roll call vote was taken, and the vote was as follows:

Garcia: **Aye**
Halpin: **Aye**
Saunders: **Aye**
Souza: **Aye**
Wadle: **Aye**

The motion passed unanimously.

B. Approval of Tractor Loader Purchase in an Amount Not to Exceed \$100,000

Possible Board Action: Adopt Resolution 2019-35.

Mr. Creeks presented the report.

There was some discussion regarding the pros and cons of rental equipment versus lease versus new.

Motion by Director Souza to adopt Resolution 2019-35. Second by Director Garcia.

Public Comment: *Steve Miller and Ms. Carlyon had comments.*

Roll call vote was taken, and the vote was as follows:

Garcia: **Aye**
Halpin: **Aye**
Saunders: **Aye**
Souza: **Aye**
Wadle: **Aye**

The motion passed unanimously.

C. Approval of Professional Services Agreement for Accounting Software with Tyler Technologies in an Amount Not to Exceed \$131,000

Possible Board Action: Adopt Resolution 2019-36.

Management Analyst Christina Cross presented the report.

Mr. Miller, representing the Finance Committee, had some comments.

Cody Gunstenson of Tyler Technologies addressed questions presented by the Board.

Motion by Director Halpin to adopt Resolution 2019-36. Second by Director Souza.

Public Comment: Ms. Carlyon and Mr. Miller had comments.

Roll call vote was taken, and the vote was as follows:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

D. Adoption of Updated Wastewater Rates and Fees

Possible Board Action: Adopt Resolution 2019-37.

Mr. Brown presented the report.

Catherine Hansford, of Hansford Economic Consulting, presented the Cost of Service and Rate Design final report for the Auburn Lake Trails Wastewater Management.

During the presentation Director Wadle temporarily passed the gavel to Director Halpin.

At the conclusion of Ms. Hansford's presentation, the Board discussed the report.

Public Comment: Mr. Miller, Mitch MacDonald, Phyllis Polito, and Ms. Carlyon had comments.

Motion by Director Wadle to adopt Resolution 2019-37. Second by Director Souza.

At the request of Director Saunders and agreed by Directors Wadle and Souza, the motion was amended to include "with notification to the community."

Roll call vote was taken, and the vote was as follows:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

The gavel was then returned to Director Wadle.

E. Review Draft FY 2019/2020 Operating Budget

Possible Board Action: Review and Provide Direction to Staff.

Mr. Palmer presented the draft budget. He reported that the Finance Committee had looked at the draft budget and made two recommendations: 1) increase water sales revenue from \$2.7 to \$2.9 million and 2) increase by \$500,000 the transfer from General Fund to Capital Reserves.

Not included in the draft presented to the Finance Committee is \$20,000 for consultant services and software to begin asset management program implementation. This was included in the FY 2018/19 budget, but work is not anticipated to start until the new fiscal year. Staff recommended adding \$20,000 to the FY 2019/20 budget for the same purpose.

Director Wadle suggested paying the PERS contribution annually in advance to avoid paying the interest that is charge when paying monthly installments.

The Board directed Staff to make the recommended changes and bring the final budget back for adoption next month.

F. Review Draft 5-Year Capital Improvement Plan

Possible Board Action: Review and Provide Direction to Staff.

Before presenting the draft 5-year Capital Improvement Plan, Mr. Palmer noted that the CIP is not a budget and does not appropriate funds, it is simply a planning tool that supports appropriations that are made through adoption of the budget.

The plan was previously presented to the Finance Committee, which had three recommendations: 1) move forward by one year the Upcountry Ditch Rehabilitation project to the 2019/20 fiscal year, 2) delay by one year the North Fork American River Pumping Plant Evaluation project to the 2020/21 fiscal year, and 3) move forward by one year the Meter Replacement project to the 2019/20 fiscal year.

Director Garcia asked about a discrepancy between the \$48,500 the Engineering Evaluation of CDS Field and the \$45,000 System Rehabilitation and Improvements (CDS) in the Hansford rate study report. Mr. Palmer said the \$45,000 is the correct amount.

There was some discussion. Director Wadle said he agreed with the first two recommendations of the Finance Committee but wished to leave the Meter Replacement project the 2020/21 fiscal year.

Mr. Palmer said he would update the CIP with the first two recommendations and make the correction as noted above before bringing the final plan back for approval next month.

G. Consider Moving the regular June Meeting from June 11 to June 4 and Rescheduling the Regular July Meeting

Possible Board Action: Schedule the regular June and July meetings.

The Board asked Staff to reschedule the June meeting to June 4 and the July meeting to July 11 due to schedule conflicts.

- 8. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

Director Saunders requested an agenda item for the next meeting to establish a subcommittee for emergency disaster preparedness and to include “personnel policy” at a future meeting.

Director Garcia provided a written list (Attachment 2) of the topics she wished to be added to the June 4 Board meeting. She also mentioned that later in the month she would be attending a training class that would be talking about cannabis issues.

Director Wadle requested that “investment policy” be included in a future meeting.

- 9. NEXT MEETING DATE AND ADJOURNMENT** – The next Regular Meeting will be on June 4, 2019, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

The meeting adjourned at 7:00 P.M.

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Steven Palmer, PE, General Manager

Date

AGENDA ITEM 5.A.1

Attachment 1

Director Saunders Report

ACWA 2019 Spring Conference

Director Saunders' Report

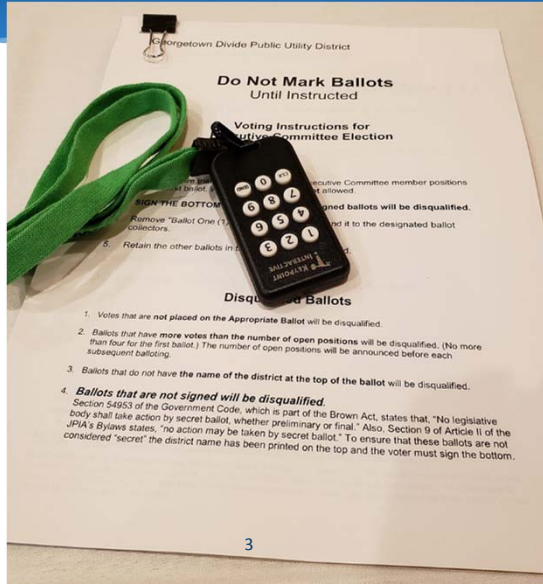
1

ACWA/JPIA

- Partnership of Water Agencies
 - Managed by its members
- Liability, Property, Employee Benefits, Workers Comp

2

ACWA/JPIA



Certificate of Completion

Michael Saunders

Attended the following class on May 7, 2019 (1:00 to 3:00 p.m.)

Sexual Harassment Prevention for Board Members & Managers

*This Course meets the requirements established by AB 1825, 1661 & 2053

Sponsoring Agency: **ACWA JPIA**
P.O. Box 619082 Roseville, Ca. 95661-9082

Designed For: **Water Utilities**

Verified:

Robert Greenfield, ESQ.
General Counsel, ACWA JPIA

Sexual Harassment Prevention

Risk Mitigation

Board

- Knowledge of personnel policy
- Review policy annually

Staff

- Completing personnel policy

5

Millimeters of Potential Rainfall

0 10 20 30 40 50 60 70

Climate Forecasting

6

Climate Forecasting

Public

- Following these events can plan for the summer season

Board/Staff

- Opportunities to collaborate with other agencies
- Updating control policies for Reservoir
- Creating policies and procedures to capture overflow release

7

Climate Forecasting





Region 3 Fire Infrastructure

Legislative Round-Up

Handout for Board Members

Urban Water Conservation Systems

Urban Water Management Plan - Passed 2018

- Water Use Efficiency
- Drought Resiliency
- Agricultural Use Efficiency

11

Urban Water Conservation Systems

Reporting

Annual Water Audit
June 2022 - Electronic Annual Report

12

Urban Water Conservation Systems

- Indoor Residential Standard
 - Outdoor Standard
- Commercial/Industrial/Irrigation Standards

Google Earth imagery
Irrigable areas

13

Climate Forecasting

Public

- Use water efficiently/mindful of waste
- Households not regulated individually

14

Climate Forecasting

Staff

- Providing accurate information
- Ability to measure water between areas
- Measuring amount released for overflows
- Irrigation
- Operations report Monthly Production, Supply/Demand, %Loss
- Commercial category

15

Climate Forecasting

Board

- Projects that will allow measuring
- Mitigation of water loss
- Recapture of spill releases
- Recapture/reuse from end of line irrigation

16

Thank You



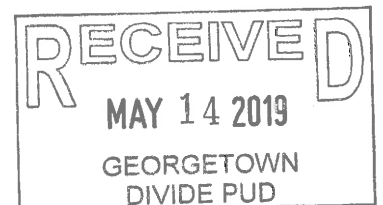
AGENDA ITEM 5.A.1

Attachment 2

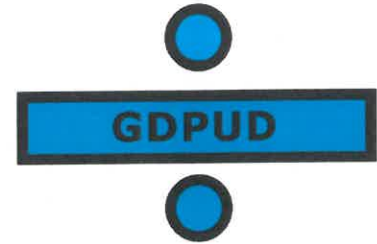
Director Garcia Document

Cindy Garcia - requests the following topics be added to the June 4, 2019 BOD meeting agenda:

1. **Revision of Board Policy 4040 – Duties of Board President.** Board Chair still controls what topics appear on the meeting agendas and those of us who have pressing issues are seemingly still ignored.
2. **Finance Committee** - adding and removing volunteers; roles and responsibilities; revising the current resolution; and developing appointment and resignation processes.
3. **Irrigation Ordinance** - findings from multiple workshops; addressing customer concerns; irrigation ordinance revisions; and next steps in developing final irrigation ordinance.
4. **Inactive Meter Policy** – evaluating customer needs and costs; district's costs; and next steps in developing a draft inactive meter policy for the Board of Director's review.
5. **Assessment District Closeout Reserve Fund Review** - review transfer tracking and discuss "capped" amounts for those reserve fund(s) (should be Capital Reserve Fund 43) receiving monies from the closed Community Service District fund transfers, and develop an annual review process by the Finance Committee.



**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 4, 2019
AGENDA ITEM NO. 5.B.1.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: CASH BALANCES – APRIL 2019

PREPARED BY: Christina Cross, Management Analyst

ccross

APPROVED BY: Steven Palmer, PE, General Manager

[Signature]

BACKGROUND

The Cash Balances Report details the District's cash position as of the month end to demonstrate transparency and accountability of relevant financial data from which prudent fiscal decisions and policies are made. The Cash Balances Report is unlike a quarterly budget to actual report; its purpose is to report on ending cash balances and the related sources and uses of cash during the period.

DISCUSSION

The Cash Balance Report as of month ending April 30, 2019 shows the District's cash balances total \$9,182,427.20

Cash is held with the following institutions in the amounts of:

El Dorado Savings Bank - Checking	97,272.86
El Dorado Savings Bank - Savings	1,908,527.65
Local Agency Investment Fund (LAIF)	7,176,626.69
	\$ 9,182,427.20

Restricted cash balances are monies held in trust for a specific purpose and are not monies available for District use. The Wells Fargo Debt Service Fund is SRF Fiscal Agent cash account that is restricted for payments on the Walton Lake loan with the State Water Resources Control Board (SWRCB) through Wells Fargo Bank. This debt service fund is required by the SWRCB.

Restricted Cash:

Wells Fargo Debt Service Fund \$36,605.57

Cash balances are allocated based on the Fund for which the source of the monies is generated by or used from.

Fund	Beginning Balance	Cash In Cash Receipts	Accounts Payable	Payroll	Journal Entries	Ending Balance
08 SMUD FUND	196,097.33	0	0	0	865.48	196,962.81
09 CABY GRANT	-527,074.69	0	-1,366.80	0	0	-528,441.49
10 Water Fund	2,735,324.23	117,536.62	-187,046.00	-173,681.56	-539,828.83	1,952,304.46
12 RETIREE FUND	459,772.10	4,928.92	-9,603.90	0	2,060.94	457,158.06
14 STEWART MINE FD	29,692.73	0	0	0	149.85	29,842.58
17 WATER DEVE.FUNC	411,733.56	0	0	0	1,817.19	413,550.75
19 SMERFUND	1,064,692.15	0	0	0	4,699.02	1,069,391.17
20 ALT Fund	602,762.28	0	-190,787.95	0	552,637.05	964,611.38
24 CAPITAL REPLACE	661,164.58	0	-69,623.09	0	2,932.82	594,474.31
25 BAYNE RD BND FD	46,070.07	0	0	0	203.33	46,273.40
29 STATE REV FUND	-26,298.81	0	-2,296.95	0	0	-28,595.76
30 Hydro Fund	690,737.61	1,888.76	-67.07	0	3,040.44	695,599.74
35 Restricted P/L	-90,530.11	0	0	0	0	-90,530.11
37 GARDEN VALLEY	73,299.01	0	0	0	323.51	73,622.52
39 CAP FAC CHARGE	1,498,703.42	4,600.00	-15,467.90	-239.94	6,934.85	1,494,530.43
40 Zone Fund	1,008,742.31	14,429.32	-6,770.16	-10,115.77	6,992.32	1,013,278.02
41 CDS M & O Fund	39,954.22	0	0	0	176.34	40,130.56
42 CDS RESRV EXP.	172,238.97	0	0	0	760.18	172,999.15
43 CAPITAL RESERVE	469,277.64	0	-2,731.89	-1,357.05	2,070.82	467,259.52
51 KELSEY NORTH	98,477.54	0	0	0	470	98,947.54
52 KELSEY SOUTH	56,237.08	0	0	0	248.2	56,485.28
53 PILOT HILL NO.	-7,480.80	0	0	0	0	-7,480.80
54 PILOT HILL SO.	53.68	0	0	0	0	53.68
	9,663,646.10	143,383.62	-485,761.71	-185,394.32	46,553.51	9,182,427.20

Sources of cash during the month were from recurring utility payments, lease payments, and retiree health reimbursements in the amount of \$143,383.62. The details of the uses of cash during the month can be seen on the approved check register in the amount of \$485,761.71. Additional uses of cash during the month not in the check register include payroll disbursements, PERS Unfunded Liability payments and bi-weekly retirement contributions in the amount of \$185,394.32. LAIF interest earned for the quarter ending 3/31/18 and deposited on 04/15/19 in the amount of \$44,737.09, and other miscellaneous credits and refunds totaled \$1,816.42.

Fund	Description	Balance	Debits	Credits	Balance
29	SRF FISCAL AGENT ACCOUNTS	\$ 46,763.46	\$ 2,370.93	\$(12,528.82)	36,605.57

Restricted cash balances are monies held in trust for a specific purpose and are not monies available for District use. SRF Fiscal Agent restricted cash is for the fiscal administration of the Walton Lake loan with the State Water Resources Control Board (SWRCB) through the Wells Fargo Debt Service Fund.

FISCAL IMPACT

No fiscal impact.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors receive and file for month ending April 30, 2019.

ALTERNATIVES

No alternatives.

ATTACHMENTS

1. Statement of Cash Flows April 2019
2. Month-End Cash Disbursement Report April 2019
3. SRF Cash Balances April 2019

AGENDA ITEM 5.B.1.

Attachment 1

Statement of Cash Flows April 2019

Georgetown Divide Public Utility District
Statement of Cash Flow

For Period April 1, 2019 through April 30, 2019

Fund Description	Beginning Balance	Cash In Cash Receipts	Accounts Payable	Payroll	Journal Entries	Ending Cash Balance
08 - SMUD Fund	196,097.33	0	0	0	865.48	196,962.81
09 - CABY Grant	(527,074.69)	0	(1,366.80)	0	0	(528,441.49)
10 - Water Fund	2,735,324.23	117,536.62	(187,046.00)	(173,681.56)	(539,828.83)	1,952,304.46
12 - Retiree Fund	459,772.10	4,928.92	(9,603.90)	0	2,060.94	457,158.06
14 - Stewart Mine Water Project Fund	29,692.73	0	0	0	149.85	29,842.58
17 - Water Development Fund	411,733.56	0	0	0	1,817.19	413,550.75
19 - STUMPY MDWS Emergency Fund	1,064,692.15	0	0	0	4,699.02	1,069,391.17
20 - ALT Fund	602,762.28	0	(190,787.95)	0	552,637.05	964,611.38
24 - Capital Replacement Fund	661,164.58	0	(69,623.09)	0	2,932.82	594,474.31
25 - Bayne Rd bond Fund	46,070.07	0	0	0	203.33	46,273.40
29 - State Revolving Fund	(26,298.81)	0	(2,296.95)	0	0	(28,595.76)
30 - Hydro Fund	690,737.61	1,888.76	(67.07)	0	3,040.44	695,599.74
35 - Restricted Pipeline Fund	(90,530.11)	0	0	0	0	(90,530.11)
37 - Garden Valley Maintenance Fund	73,299.01	0	0	0	323.51	73,622.52
39 - Cap Facility Charges ORD 2007-01	1,498,703.42	4,600.00	(15,467.90)	(239.94)	6,934.85	1,494,530.43
40 - Zone Fund	1,008,742.31	14,429.32	(6,770.16)	(10,115.77)	6,992.32	1,013,278.02
41 - CDS M&O Fund	39,954.22	0	0	0	176.34	40,130.56
42 - CDS Reserve Expansion Fund	172,238.97	0	0	0	760.18	172,999.15
43 - New Capital Reserve	469,277.64	0	(2,731.89)	(1,357.05)	2,070.82	467,259.52
51 - Kelsey North WAD 1989-1	98,477.54	0	0	0	470.00	98,947.54
52 - Kelsey South WAD 1989-4	56,237.08	0	0	0	248.20	56,485.28
53 - Pilot Hill North WAD 1989-2	(7,480.80)	0	0	0	0	(7,480.80)
54 - Pilot Hill South WAD 1989-3	53.68	0	0	0	0	53.68
Total Distributed Cash ----->	9,663,646.10	143,383.62	(485,761.71)	(185,394.32)	46,553.51	9,182,427.20

Cash in Eldorado Savings and LAIF

1000 - El Dorado Savings Bank General Checking	97,272.86
1010 - El Dorado Savings Bank Collections	1,908,527.65
1022 - LAIF	7,176,626.69
Total Cash ----->	9,182,427.20

AGENDA ITEM 5.B.1.

Attachment 2

Month-End Cash Disbursement Report April 2019

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
04-19	029783	04/02/19	ALL04 (ALL ELECTRIC MOTORS)		1,258.51	.00	1,258.51	Automatic Generated Check
	029784	04/02/19	ATT02 (AT&T)		1,790.31	.00	1,790.31	Automatic Generated Check
	029785	04/02/19	CLS01 (CLS LABS)		122.50	.00	122.50	Automatic Generated Check
	029786	04/02/19	CWS01 (CORBIN WILLITS SYS. INC.)		573.20	.00	573.20	Automatic Generated Check
	029787	04/02/19	DIV05 (PLACERVILLE AUTO PARTS, INC)		301.84	.00	301.84	Automatic Generated Check
	029788	04/02/19	EC001 (ECORP CONSULTING, INC.)		7,183.57	.00	7,183.57	Automatic Generated Check
	029789	04/02/19	FER01 (FERRELLGAS)		495.05	.00	495.05	Automatic Generated Check
	029790	04/02/19	KEY01 (KEYS PLUS)		599.60	.00	599.60	Automatic Generated Check
	029791	04/02/19	MJT01 (MJT ENTERPRISES, INC.)		1,117.20	.00	1,117.20	Automatic Generated Check
	029792	04/02/19	MYE01 (Myers and Sons)		134,469.94	.00	134,469.94	Automatic Generated Check
	029793	04/02/19	POW01 (POWERNET GLOBAL COMM.)		133.86	.00	133.86	Automatic Generated Check
	029794	04/02/19	VER01 (VERIZON WIRELESS)		1,127.11	.00	1,127.11	Automatic Generated Check
	029795	04/02/19	WO03 (WOOD ENVIRONMENT & INFRASTRUCTURE		2,895.00	.00	2,895.00	Automatic Generated Check
	029796	04/04/19	ICM02 (ICMA-R.T.-457 (ee))		1,386.06	.00	1,386.06	Automatic Generated Check
	029797	04/04/19	IU001 (IUOE, LOCAL 39)		347.75	.00	347.75	Automatic Generated Check
	029798	04/04/19	IU002 (PEU LOCAL #1)		261.46	.00	261.46	Automatic Generated Check
	029799	04/09/19	AFI01 (AMERICAN FAMILY LIFE INS)		1,495.68	.00	1,495.68	Automatic Generated Check
	029800	04/09/19	ICM02 (ICMA-R.T.-457 (ee))		1,386.08	.00	1,386.08	Automatic Generated Check
	029801	04/09/19	IU001 (IUOE, LOCAL 39)		347.75	.00	347.75	Automatic Generated Check
	029802	04/09/19	IU002 (PEU LOCAL #1)		261.46	.00	261.46	Automatic Generated Check
	029803	04/11/19	ADT01 (ADT SECURITY SERVICES)		42.08	.00	42.08	Automatic Generated Check
	029804	04/11/19	ADT01 (ADT SECURITY SERVICES)		161.46	.00	161.46	Automatic Generated Check
	029805	04/11/19	AME08 (AMERICAN MESSAGING)		10.73	.00	10.73	Automatic Generated Check
	029806	04/11/19	BEN04 (BENNETT ENGINEERING SERVICES)		15,467.90	.00	15,467.90	Automatic Generated Check
	029807	04/11/19	BRO05 (BROWN, ADAM)		149.41	.00	149.41	Automatic Generated Check
	029808	04/11/19	CAR08 (CSI)		59.00	.00	59.00	Automatic Generated Check
	029809	04/11/19	CLS01 (CLS LABS)		150.92	.00	150.92	Automatic Generated Check
	029810	04/11/19	DEL01 (DEL PASO PIPE & STEELE)		390.87	.00	390.87	Automatic Generated Check
	029811	04/11/19	DEL05 (DELAGE LANDEN, INC)		413.85	.00	413.85	Automatic Generated Check
	029812	04/11/19	DIG01 (DIGITAL DEPLOYMENT INC)		300.00	.00	300.00	Automatic Generated Check
	029813	04/11/19	ELD16 (EL DORADO DISPOSAL SERVICE)		331.41	.00	331.41	Automatic Generated Check
	029814	04/11/19	GEO02 (GEORGETOWN GAZETTE)		73.86	.00	73.86	Automatic Generated Check
	029815	04/11/19	HAN09 (HANSFORD ECONOMIC CONSULTING, LLC)		2,660.00	.00	2,660.00	Automatic Generated Check
	029816	04/11/19	MOU02 (MOUNTAIN DEMOCRAT)		83.03	.00	83.03	Automatic Generated Check
	029817	04/11/19	MYE01 (Myers and Sons)		43,605.31	.00	43,605.31	Automatic Generated Check
	029818	04/11/19	NAT04 (NATIONAL DOCUMENT)		206.03	.00	206.03	Automatic Generated Check
	029819	04/11/19	NEX00 (NEXGEN)		68,780.00	.00	68,780.00	Automatic Generated Check
	029820	04/11/19	PAC02 (PACIFIC GAS & ELECTRIC)		10,462.64	.00	10,462.64	Automatic Generated Check
	029821	04/11/19	PAC06 (PACE SUPPLY 23714-00)		2,805.53	.00	2,805.53	Automatic Generated Check
	029822	04/11/19	RUL01 (RULE, BRIAN)		64.56	.00	64.56	Automatic Generated Check
	029823	04/11/19	TEI01 (A. TEICHERT & SON, INC)		501.60	.00	501.60	Automatic Generated Check
	029824	04/11/19	ATT02 (AT&T)		843.09	.00	843.09	Automatic Generated Check
	029825	05/06/19	ICM02 (ICMA-R.T.-457 (ee))		1,386.08	.00	1,386.08	Ck# 029825->296825 Repla
	029826	05/06/19	IU001 (IUOE, LOCAL 39)		348.20	.00	348.20	Ck# 029826->296826 Repla
	029827	05/06/19	IU002 (PEU LOCAL #1)		261.46	.00	261.46	Ck# 029827->296827 Repla
	029828	04/24/19	AA01 (AARP MEDICAREX SAVER PLUS, PDP)		66.20	.00	66.20	Automatic Generated Check
	029829	04/24/19	ACW05 (ACWA/JPIA HEALTH)		49,360.96	.00	49,360.96	Automatic Generated Check
	029830	04/24/19	ALL01 (ALLEN KRAUSE)		2,356.97	.00	2,356.97	Automatic Generated Check
	029831	04/24/19	AND01 (ANDERSON'S SIERRA PIPE CO)		20.18	.00	20.18	Automatic Generated Check
	029832	04/24/19	ANS01 (ANSWERING SPECIALISTS INC)		115.95	.00	115.95	Automatic Generated Check
	029833	04/24/19	ARA01 (ARAMARK)		673.01	.00	673.01	Automatic Generated Check

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
04-19	029834	04/24/19	BEA01 (BUTTE EQUIPMENT RENTALS)		4,050.00	.00	4,050.00	Automatic Generated Check
	029835	04/24/19	BLU01 (ANTHEM BLUE CROSS)		1,234.95	.00	1,234.95	Automatic Generated Check
	029836	04/24/19	BLU07 (BLUE SHIELD OF CALIFORNIA)		1,770.00	.00	1,770.00	Automatic Generated Check
	029837	04/24/19	CAL16 (CALTRONICS BUSINESS SYSTEMS CORP.)		854.35	.00	854.35	Automatic Generated Check
	029838	04/24/19	CLS01 (CLS LABS)		1,246.90	.00	1,246.90	Automatic Generated Check
	029839	04/24/19	CWS01 (CORBIN WILLITS SYS. INC.)		573.20	.00	573.20	Automatic Generated Check
	029840	04/24/19	DWR01 (DEPT. OF WATER RESOURCES)		54,468.00	.00	54,468.00	Automatic Generated Check
	029841	04/24/19	ELL02 (ALEXIS ELLIOTT)		74.50	.00	74.50	Automatic Generated Check
	029842	04/24/19	FER01 (FERRELLGAS)		1,554.19	.00	1,554.19	Automatic Generated Check
	029843	04/24/19	GAR02 (GARDEN VALLEY FEED & HDW.)		252.33	.00	252.33	Automatic Generated Check
	029844	04/24/19	GEM01 (GEMPLER'S, INC.)		655.88	.00	655.88	Automatic Generated Check
	029845	04/24/19	GEO04 (DIVIDE SUPPLY ACE HARDWARE)		1,282.26	.00	1,282.26	Automatic Generated Check
	029846	04/24/19	GEO12 (GEORGE SANDERS)		8,140.90	.00	8,140.90	Automatic Generated Check
	029847	04/24/19	GIER01 (CHUCK GIERAU)		1,710.68	.00	1,710.68	Automatic Generated Check
	029848	04/24/19	HAN04 (HANGTOWN FIRE CONTROL)		1,094.14	.00	1,094.14	Automatic Generated Check
	029849	04/24/19	HAR03 (HARRIS INDUSTRIAL GASES)		262.45	.00	262.45	Automatic Generated Check
	029850	04/24/19	INT05 (INTERWEST CONSULTING GROUP)		105.00	.00	105.00	Automatic Generated Check
	029851	04/24/19	MED01 (MEDICAL EYE SERVICES)		796.36	.00	796.36	Automatic Generated Check
	029852	04/24/19	MJT01 (MJT ENTERPRISES, INC.)		4,669.70	.00	4,669.70	Automatic Generated Check
	029853	04/24/19	MOB01 (MOBILE MINI, LLC-CA)		211.21	.00	211.21	Automatic Generated Check
	029854	04/24/19	NOR07 (NOR-CAL EQUIPMENT RENTALS)		4,263.50	.00	4,263.50	Automatic Generated Check
	029855	04/24/19	NTU01 (NTU TECHNOLOGIES, INC.)		3,746.00	.00	3,746.00	Automatic Generated Check
	029856	04/24/19	PAC06 (PACE SUPPLY 23714-00)		139.88	.00	139.88	Automatic Generated Check
	029857	04/24/19	PRE01 (PREMIER ACCESS INS CO)		3,352.55	.00	3,352.55	Automatic Generated Check
	029858	04/24/19	PRO04 (PAUL FUNK)		265.00	.00	265.00	Automatic Generated Check
	029859	04/24/19	PSO01 (PSOMAS)		4,385.00	.00	4,385.00	Automatic Generated Check
	029860	04/24/19	RIV02 (RIVER CITY RENTALS)		2,915.00	.00	2,915.00	Automatic Generated Check
	029861	04/24/19	ROB02 (ROBINSON ENTERPRISES)		4,034.77	.00	4,034.77	Automatic Generated Check
	029862	04/24/19	SAN02 (Santander Leasing)		1,230.88	.00	1,230.88	Automatic Generated Check
	029863	04/24/19	SIE12 (MICHAEL S. SALLAC)		960.00	.00	960.00	Automatic Generated Check
	029864	04/24/19	TEI01 (A. TEICHERT & SON, INC)		770.40	.00	770.40	Automatic Generated Check
	029865	04/24/19	THA01 (THATCHER COMPANY OF CALIFORNIA INC)		2,722.47	.00	2,722.47	Automatic Generated Check
	029866	04/24/19	TRI03 (TRI-C MACHINE CO.-AUBURN)		545.86	.00	545.86	Automatic Generated Check
	029867	04/24/19	UNI06 (UNITEDHEALTHCARE INSURANCE CO)		156.75	.00	156.75	Automatic Generated Check
	029868	04/24/19	USA03 (USA BLUE BOOK)		145.20	.00	145.20	Automatic Generated Check
	029869	04/24/19	USB05 (U.S. BANK CORPORATE PAYMENT SYSTEM)		2,538.69	.00	2,538.69	Automatic Generated Check
	029870	04/24/19	WAL02 (WALKER'S OFFICE SUPPLY)		523.62	.00	523.62	Automatic Generated Check
	029871	04/24/19	WEL02 (WELLS FARGO BANK)		2,796.95	.00	2,796.95	Automatic Generated Check
	029872	04/24/19	WO003 (WOOD ENVIRONMENT & INFRASTRUCTURE)		5,465.00	.00	5,465.00	Automatic Generated Check
	029873	04/24/19	\J001 (JOHNSON, GLEN)		90.97	.00	90.97	Automatic Generated Check
	296825	04/24/19	ICM02 (ICMA-R.T.-457 (ee))		1,386.08	.00	1,386.08	Automatic Generated Check
	296825	05/06/19	ICM02 (ICMA-R.T.-457 (ee))		(1,386.08)	.00	(1,386.08)	Ck# 296825 Reversed
	296826	04/24/19	IU001 (IUOE, LOCAL 39)		348.20	.00	348.20	Automatic Generated Check
	296826	05/06/19	IU001 (IUOE, LOCAL 39)		(348.20)	.00	(348.20)	Ck# 296826 Reversed
	296827	04/24/19	IU002 (PEU LOCAL #1)		261.46	.00	261.46	Automatic Generated Check
	296827	05/06/19	IU002 (PEU LOCAL #1)		(261.46)	.00	(261.46)	Ck# 296827 Reversed
Total for Bank Account 1000 ----->					485,761.71	.00	485,761.71	
Grand Total of all Bank Accounts ----->					485,761.71	.00	485,761.71	

AGENDA ITEM 5.B.1.

Attachment 3

SRF Cash Balances April 2019

Beginning of.: April 1, 2019 (10-19) Thru Ending of.: April 30, 2019 (10-19)
 With a Mask of 29* 1115* ****

G/L	Account No	Ctr	Cal.	Fiscl	Date	Jrnl	Line	Description	Debit	Credit
29	1115							STATE REV FUND SRF FISCAL AGENT ACCOUNTS		
								Balance April 1, 2019 (10-19)	46,763.46	
Apr	2019	10-2019			03/26/19	04-00	0032	Vendor WEL02 Invoice 04012019 APRIL 2019 WALTON LAKE ANNUAL RESERVE WELLS FARGO BANK	2,296.95	
Apr	2019	10-2019			05/29/19	00-05	0001	APRIL INTEREST	73.98	
Apr	2019	10-2019			05/29/19	00-06	0002	APRIL DEBT SERVICE PAYMENT		12,528.82
** Budget not Applicable **										
Activity ---->									2,370.93	12,528.82
Balance April 30, 2019 (10-19)									36,605.57	
REPORT TOTAL ---->									36,605.57	.00
REPORT TOTAL for Detail Activity ---->									2,370.93	12,528.82

Draft

AGENDA ITEM 5.B.2

Month End Cash Disbursements Report

Date...: May 24, 2019
 Time...: 9:56 am
 Run by.: Hannah Schnetz

Georgetown Divide PUD
 BOARD CHECK REVIEW

Page: 1
 List: BOAR
 ID #: PYDMPH

Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
029887	05/15/19	ADT01	ADT SECURITY SERVICES	SECURITY SERVICE 05/20/19-06/19/19 8180 BALDERSTON	42.08
Sub-Total: (1)					42.08
Sub-Count: 1					
029888	05/15/19	ADT01	ADT SECURITY SERVICES	SECURITY SERVICE 05/21/19-06/20/19 6425 MAIN ST	161.46
Sub-Total: (1)					161.46
Sub-Count: 1					
029889	05/15/19	AME08	AMERICAN MESSAGING	PAGECOPY USAGE 04/26/19	10.73
Sub-Total: (1)					10.73
Sub-Count: 1					
029890	05/15/19	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE ██████████ 6/1/19-6/30/19	326.10
029890	05/15/19	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE ██████████ 6/1/19-6/30/19	326.10
029890	05/15/19	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE ██████████ 6/1-6/30/19	256.65
029890	05/15/19	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE ██████████ 6/1/19-6/30/19	326.10
Sub-Total: (1)					1234.95
Sub-Count: 4					
029891	05/15/19	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE ██████████ 6/1/19-8/31/19	651.21
Sub-Total: (1)					651.21
Sub-Count: 1					
029892	05/15/19	CAR08	CSI	MONTHLY SERVICE FEE MAY 2019	59.00
Sub-Total: (1)					59.00
Sub-Count: 1					
029893	05/15/19	CLS01	CLS LABS	ROUTINE DIST. SYST. BACTERIA	44.10
029893	05/15/19	CLS01	CLS LABS	LT2 ESWTR RAWB	78.40
029893	05/15/19	CLS01	CLS LABS	ROUTINE DIST. SYST BACTERIA	44.10
Sub-Total: (1)					166.60
Sub-Count: 3					
029894	05/15/19	DEL05	DELAGE LANDEN, INC	KONICA COPIER CONTRACT 05/01-05/31/19	228.20
029894	05/15/19	DEL05	DELAGE LANDEN, INC	FORMAX FOLDING MACHINE 05/01-05/31/19	185.65
Sub-Total: (1)					413.85
Sub-Count: 2					
029895	05/15/19	DIG01	DIGITAL DEPLOYMENT INC	STREAMLINE MONTHLY MEMBER FEE MAY 2019	300.00
Sub-Total: (1)					300.00
Sub-Count: 1					
029896	05/15/19	ECO01	ECORP CONSULTING, INC.	PROJECT 2016-186 PROF SVCS FROM 03/01/19-03/31/19	6837.60
Sub-Total: (1)					6837.60
Sub-Count: 1					
029897	05/15/19	ELD16	EL DORADO DISPOSAL SERVICE	Utilities-GARBAGE 6425 MAIN ST 4/01-04/30/19	110.47
029897	05/15/19	ELD16	EL DORADO DISPOSAL SERVICE	Utilities-GARBAGE 3650 SWEETWATER TR 4/01-04/30/19	110.47
029897	05/15/19	ELD16	EL DORADO DISPOSAL SERVICE	Utilities-GARBAGE 8180 BALDERSTON RD 4/01-04/30/19	110.47
Sub-Total: (1)					331.41
Sub-Count: 3					
029898	05/15/19	ENV01	ENVIRO TECH SERVICES COMPANY,	PO#018015: GLOVES FOR ZONE	205.68
Sub-Total: (1)					205.68
Sub-Count: 1					
029899	05/15/19	FOR04	FORMAX, INC	PO#018009: 12 MONTH SERVICE CONTRACT 5/6/19-5/5/20	798.00
Sub-Total: (1)					798.00
Sub-Count: 1					
029900	05/15/19	FRE03	FREEMAN, D'AIUTO, PIERCE	INVERSE CONDEMNATION CLAIM	1462.50
Sub-Total: (1)					1462.50
Sub-Count: 1					

Date...: May 24, 2019
Time...: 9:56 am
Run by.: Hannah Schnetz

Georgetown Divide PUD
BOARD CHECK REVIEW

Page: 2
List: BOAR
ID #: PYDMPH

Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
029901	05/15/19	HAN09	HANSFORD ECONOMIC CONSULTING	WASTEWATER RATE STUDY APRIL 2019	1732.50
Sub-Total: (1)					1732.50
Sub-Count: 1					
029902	05/15/19	LSL01	LANCE, SOLL & LUNGHARD, LLP	2019 GOVERNMENT AUDIT - INTERIM FIELDWORK BILLING	5950.00
Sub-Total: (1)					5950.00
Sub-Count: 1					
029903	05/15/19	MCN01	MC NICHOLS CO.	PO#018011: IRRIGATION SERVICE SCREENS	459.39
Sub-Total: (1)					459.39
Sub-Count: 1					
029904	05/15/19	MJT01	MJT ENTERPRISES, INC.	██████████ 04/15/19-04/21/19	225.40
029904	05/15/19	MJT01	MJT ENTERPRISES, INC.	██████████ 04/22/19-04/28/19	421.40
029904	05/15/19	MJT01	MJT ENTERPRISES, INC.	██████████ 04/22/19-04/28/19	117.60
029904	05/15/19	MJT01	MJT ENTERPRISES, INC.	██████████ 04/22/19-04/28/19	294.00
029904	05/15/19	MJT01	MJT ENTERPRISES, INC.	██████████ 04/29/19-05/05/19	254.80
029904	05/15/19	MJT01	MJT ENTERPRISES, INC.	██████████ 04/29/19-05/05/19	137.20
029904	05/15/19	MJT01	MJT ENTERPRISES, INC.	██████████ 04/29/19-05/05/19	313.60
029904	05/15/19	MJT01	MJT ENTERPRISES, INC.	██████████ WAGES WK ENDING 03/31/19	9.80
Sub-Total: (1)					1773.80
Sub-Count: 8					
029905	05/15/19	OCC01	OCCU-MED, LTD	PRE-EMPLOYMENT PHYSICAL FOR ██████████ 02/13/19	169.00
Sub-Total: (1)					169.00
Sub-Count: 1					
029906	05/15/19	PAC02	PACIFIC GAS & ELECTRIC	7727208388-0 WALTON	2296.12
029906	05/15/19	PAC02	PACIFIC GAS & ELECTRIC	0967683154-9 ALT	9925.28
Sub-Total: (1)					12221.40
Sub-Count: 2					
029907	05/15/19	ROB02	ROBINSON ENTERPRISES	T & D RAW WATER FUEL USAGE ALLOCATION	1026.71
029907	05/15/19	ROB02	ROBINSON ENTERPRISES	WATER TREATMENT FUEL USAGE ALLOCATION	379.00
029907	05/15/19	ROB02	ROBINSON ENTERPRISES	T & D TREATED WTR FUEL USAGE ALLOCATION	667.00
029907	05/15/19	ROB02	ROBINSON ENTERPRISES	ZONE FUEL USAGE ALLOCATION	244.92
029907	05/15/19	ROB02	ROBINSON ENTERPRISES	UPCOUNTRY FUEL USAGE ALLOCATION	365.53
029907	05/15/19	ROB02	ROBINSON ENTERPRISES	ADMIN. FUEL USAGE ALLOCATION	.00
Sub-Total: (1)					2683.16
Sub-Count: 6					
029908	05/15/19	SAU02	MICHAEL SAUNDERS	5/6/19 MILEAGE 231 MILES @ \$0.58	133.98
029908	05/15/19	SAU02	MICHAEL SAUNDERS	5/6/19 DINNER MONTEREY TIDES	23.00
029908	05/15/19	SAU02	MICHAEL SAUNDERS	5/7/19 DINNER CRABBY JIM'S	23.00
029908	05/15/19	SAU02	MICHAEL SAUNDERS	5/8/19 REGISTRATION FOR ACWA CONFERENCE	725.00
029908	05/15/19	SAU02	MICHAEL SAUNDERS	5/6-5/10/19 HOTEL	1105.05
029908	05/15/19	SAU02	MICHAEL SAUNDERS	5/10/19 MILEAGE 231 MILES @ \$0.58	133.98
Sub-Total: (1)					2144.01
Sub-Count: 6					
029909	05/15/19	STD01	██████████	RETIREE REIMBURSE-██████████ FOR APR/MAY/JUNE	72.21
Sub-Total: (1)					72.21
Sub-Count: 1					
029910	05/15/19	UNI06	UNITEDHEALTHCARE INSURANCE CO	PREPAID HEALTH INSURANCE ██████████ 6/1/19-6/30/19	156.75
Sub-Total: (1)					156.75
Sub-Count: 1					
029911	05/15/19	USA03	USA BLUE BOOK	PO#018013: TREATMENT PLANT SUPPLIES	826.46
Sub-Total: (1)					826.46
Sub-Count: 1					
029912	05/15/19	USB05	U.S. BANK CORPORATE PAYMENT SY	COSTCO	21.98
029912	05/15/19	USB05	U.S. BANK CORPORATE PAYMENT SY	COSTCO	23.58
029912	05/15/19	USB05	U.S. BANK CORPORATE PAYMENT SY	COSTCO	61.12
029912	05/15/19	USB05	U.S. BANK CORPORATE PAYMENT SY	MICROSOFT	16.00
029912	05/15/19	USB05	U.S. BANK CORPORATE PAYMENT SY	MICROSOFT	84.00
029912	05/15/19	USB05	U.S. BANK CORPORATE PAYMENT SY	MICROSOFT	117.17
029912	05/15/19	USB05	U.S. BANK CORPORATE PAYMENT SY	MICROSOFT	16.00
029912	05/15/19	USB05	U.S. BANK CORPORATE PAYMENT SY	CONNECTED SOLUTIONS	324.07

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029912	05/15/19	USB05	U.S. BANK CORPORATE	PAYMENT SY CONSOLIDATED PLASTICS	118.09
029912	05/15/19	USB05	U.S. BANK CORPORATE	PAYMENT SY JD INDUSTRIAL SUPPLY	154.98
029912	05/15/19	USB05	U.S. BANK CORPORATE	PAYMENT SY EASTWOOD COMPANY	434.04
029912	05/15/19	USB05	U.S. BANK CORPORATE	PAYMENT SY DRI CRASHPLAN COMPUTER BACKUP	2.49
029912	05/15/19	USB05	U.S. BANK CORPORATE	PAYMENT SY STAMPS.COM	17.99
Sub-Total: (1)					1391.51
Sub-Count: 13					
029913	05/15/19	VAV01	VAVRINEK, TRINE, DAY & CO., LL	INCREASE Change Order Issued 02/01/19	535.00
Sub-Total: (1)					535.00
Sub-Count: 1					
029914	05/15/19	VER01	VERIZON WIRELESS	530-333-3494	53.33
029914	05/15/19	VER01	VERIZON WIRELESS	530-333-3760	53.33
029914	05/15/19	VER01	VERIZON WIRELESS	530-333-3872	53.33
029914	05/15/19	VER01	VERIZON WIRELESS	530-333-3940	53.33
029914	05/15/19	VER01	VERIZON WIRELESS	530-333-3978	53.33
029914	05/15/19	VER01	VERIZON WIRELESS	530-333-7608	26.64
029914	05/15/19	VER01	VERIZON WIRELESS	530-457-7078	53.33
029914	05/15/19	VER01	VERIZON WIRELESS	530-957-3814	38.01
029914	05/15/19	VER01	VERIZON WIRELESS	530-957-4413	53.33
029914	05/15/19	VER01	VERIZON WIRELESS	530-957-5427	53.33
029914	05/15/19	VER01	VERIZON WIRELESS	530-957-5471	53.33
029914	05/15/19	VER01	VERIZON WIRELESS	530-957-5472	53.33
029914	05/15/19	VER01	VERIZON WIRELESS	530-957-5492	53.33
029914	05/15/19	VER01	VERIZON WIRELESS	530-957-8086	53.33
029914	05/15/19	VER01	VERIZON WIRELESS	530-957-8155	53.33
029914	05/15/19	VER01	VERIZON WIRELESS	CREDIT BALANCE	-100.00
Sub-Total: (1)					657.94
Sub-Count: 16					
029915	05/15/19	WEL02	WELLS FARGO BANK	JUNE 2019 WALTON LAKE ANNUAL RESERVE	2296.95
Sub-Total: (1)					2296.95
Sub-Count: 1					
029916	05/22/19	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1436.08
Sub-Total: (1)					1436.08
Sub-Count: 1					
029917	05/22/19	IU001	IUOE, LOCAL 39	Union Dues Payable-LOCAL 39	348.20
Sub-Total: (1)					348.20
Sub-Count: 1					
029918	05/22/19	IU002	PEU LOCAL #1	UNION DUES-LOCAL 1	261.46
Sub-Total: (1)					261.46
Sub-Count: 1					
029919	05/22/19	AAR01	AARP MEDICARERX SAVER PLUS, PD	AARP MEDICARE [REDACTED] JUNE 2019	33.10
Sub-Total: (1)					33.10
Sub-Count: 1					
029920	05/22/19	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	152.41
Sub-Total: (1)					152.41
Sub-Count: 1					
029921	05/22/19	AND01	ANDERSON'S SIERRA PIPE CO	PO#018010: IRRIGATION SUPPLIES	61.59
Sub-Total: (1)					61.59
Sub-Count: 1					
029922	05/22/19	ANS01	ANSWERING SPECIALISTS INC	MAY 2019 ANSWERING SERVICE	79.95
Sub-Total: (1)					79.95
Sub-Count: 1					
029923	05/22/19	AQU01	AQUA SIERRA CONTROLS INC.	PO#018030: STATION 16 ALARM REPAIR	1232.60
Sub-Total: (1)					1232.60
Sub-Count: 1					
029924	05/22/19	ARA01	ARAMARK	RESTROOM SERVICE	33.86

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029924	05/22/19	ARA01	ARAMARK	FIRST AID SUPPLY	14.99
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	11.99
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	28.58
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	11.06
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	35.04
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	5.53
029924	05/22/19	ARA01	ARAMARK	RESTROOM SERVICE	33.85
029924	05/22/19	ARA01	ARAMARK	FIRST AID SUPPLY	14.99
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	11.15
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	26.59
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	10.29
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	32.59
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	5.15
029924	05/22/19	ARA01	ARAMARK	RESTROOM SERVICE	33.85
029924	05/22/19	ARA01	ARAMARK	FIRST AID SUPPLY	14.99
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	11.15
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	26.59
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	10.29
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	32.59
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	5.15
029924	05/22/19	ARA01	ARAMARK	RESTROOM SERVICE	33.85
029924	05/22/19	ARA01	ARAMARK	FIRST AID SUPPLY	14.99
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	11.15
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	26.59
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	10.29
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	32.59
029924	05/22/19	ARA01	ARAMARK	UNIFORMS/LAUNDRY SERVICE	5.15
Sub-Total: (1)					544.88
Sub-Count: 28					
029925	05/22/19	BEN04	BENNETT ENGINEERING SERVICES	Professional Services Agreement: November 13, 2018	6943.75
029925	05/22/19	BEN04	BENNETT ENGINEERING SERVICES	Professional Services Agreement: November 13, 2018	2480.00
Sub-Total: (1)					9423.75
Sub-Count: 2					
029926	05/22/19	BLU06	BLUE SHIELD OF CALIFORNIA	PREPAID HEALTH INSURANCE ██████████ 6/1/19-8/31/19	576.00
Sub-Total: (1)					576.00
Sub-Count: 1					
029927	05/22/19	BOS01	BOSCO CONSTRUCTORS, INC	CABY GRANT FUNDED	70068.00
029927	05/22/19	BOS01	BOSCO CONSTRUCTORS, INC	CAPITAL FACILITY CHARGE DISTRICT FUNDED	23356.00
Sub-Total: (1)					93424.00
Sub-Count: 2					
029928	05/22/19	CAL16	CALTRONICS BUSINESS SYSTEMS CO	KONICA COPIER CONTRACT 04/14/19-05/13/19	653.03
Sub-Total: (1)					653.03
Sub-Count: 1					
029929	05/22/19	CLS01	CLS LABS	ROUTINE DIST. SYST. BACTERIA	44.10
029929	05/22/19	CLS01	CLS LABS	QUARTERLY DBP MONITORING	395.92
Sub-Total: (1)					440.02
Sub-Count: 2					
029930	05/22/19	CWS01	CORBIN WILLITS SYS. INC.	INSTALLED TL ON LAPTOP 4/24/19-BILLED HOURLY .5 HR	65.00
029930	05/22/19	CWS01	CORBIN WILLITS SYS. INC.	MONTHLY CHARGE FOR JUNE 2019	573.20
Sub-Total: (1)					638.20
Sub-Count: 2					
029931	05/22/19	DIV05	PLACERVILLE AUTO PARTS, INC	Misc. Vehicle Maintenance, Materials & Supplies	8.57
029931	05/22/19	DIV05	PLACERVILLE AUTO PARTS, INC	Misc. Vehicle Maintenance, Materials & Supplies	48.78
029931	05/22/19	DIV05	PLACERVILLE AUTO PARTS, INC	Misc. Vehicle Maintenance, Materials & Supplies	13.49
Sub-Total: (1)					70.84
Sub-Count: 3					
029932	05/22/19	GAR02	GARDEN VALLEY FEED & HDW.	Misc. Materials & Supplies for treated water and	34.30
029932	05/22/19	GAR02	GARDEN VALLEY FEED & HDW.	Misc. Materials & Supplies for treated water and	8.89
029932	05/22/19	GAR02	GARDEN VALLEY FEED & HDW.	Misc. Materials & Supplies for treated water and	42.87
029932	05/22/19	GAR02	GARDEN VALLEY FEED & HDW.	Misc. Materials & Supplies for treated water and	69.61
029932	05/22/19	GAR02	GARDEN VALLEY FEED & HDW.	Misc. Materials & Supplies for treated water and	23.58
029932	05/22/19	GAR02	GARDEN VALLEY FEED & HDW.	Misc. Materials & Supplies for treated water and	67.56
029932	05/22/19	GAR02	GARDEN VALLEY FEED & HDW.	Misc. Materials & Supplies for treated water and	40.74
029932	05/22/19	GAR02	GARDEN VALLEY FEED & HDW.	Misc. Materials & Supplies for treated water and	67.56
029932	05/22/19	GAR02	GARDEN VALLEY FEED & HDW.	Misc. Materials & Supplies for treated water and	19.27
Sub-Total: (1)					374.38
Sub-Count: 9					

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029933	05/22/19	GEM01	GEMPLER'S, INC.	PO#018003: MUCK BOOTS FOR DISTRIBUTION	134.95
Sub-Total: (1)					134.95
Sub-Count: 1					
029934	05/22/19	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. Materials & Supplies for treated water and	38.60
029934	05/22/19	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. Materials & Supplies for treated water and	27.86
Sub-Total: (1)					66.46
Sub-Count: 2					
029935	05/22/19	HAR03	HARRIS INDUSTRIAL GASES	PO#018016: SUPPLIES FOR UPPER DITCH	96.74
Sub-Total: (1)					96.74
Sub-Count: 1					
029936	05/22/19	MAT01	MATHIS LAND SURVEYING	Professional Services Agreement: March 19, 2019	3850.00
Sub-Total: (1)					3850.00
Sub-Count: 1					
029937	05/22/19	MED01	MEDICAL EYE SERVICES	VISION INSURANCE JUNE 2019	21.86
029937	05/22/19	MED01	MEDICAL EYE SERVICES	VISION INSURANCE JUNE 2019	49.97
029937	05/22/19	MED01	MEDICAL EYE SERVICES	VISION INSURANCE JUNE 2019	18.74
029937	05/22/19	MED01	MEDICAL EYE SERVICES	VISION INSURANCE JUNE 2019	49.98
029937	05/22/19	MED01	MEDICAL EYE SERVICES	VISION INSURANCE JUNE 2019	37.48
029937	05/22/19	MED01	MEDICAL EYE SERVICES	VISION INSURANCE JUNE 2019	192.98
029937	05/22/19	MED01	MEDICAL EYE SERVICES	VISION INSURANCE JUNE 2019	18.74
Sub-Total: (1)					389.75
Sub-Count: 7					
029938	05/22/19	MJT01	MJT ENTERPRISES, INC.	 05/06/19-05/12/19	975.10
029938	05/22/19	MJT01	MJT ENTERPRISES, INC.	 05/06/19-05/12/19	254.80
029938	05/22/19	MJT01	MJT ENTERPRISES, INC.	 05/06/19-05/12/19	39.20
Sub-Total: (1)					1269.10
Sub-Count: 3					
029939	05/22/19	MOB01	MOBILE MINI, LLC-CA	STORAGE RENTAL 05/15/19-06/11/19	211.21
Sub-Total: (1)					211.21
Sub-Count: 1					
029940	05/22/19	NBS01	NBS	GREENWOOD NO. 1977-1 CLOSEOUT	1713.06
029940	05/22/19	NBS01	NBS	COOL CHERRY ACRES NO. 1977-2 CLOSEOUT	953.22
029940	05/22/19	NBS01	NBS	SPANISH DRY DIGGINS NO. 1977-4 CLOSEOUT	2099.87
029940	05/22/19	NBS01	NBS	DISTRICT NO. 1977-5 CLOSEOUT	512.60
029940	05/22/19	NBS01	NBS	KELSEY SOUTH NO. 1989-4 CLOSEOUT	14604.10
029940	05/22/19	NBS01	NBS	BAYNE ROAD NO. 1991-1 CLOSEOUT	6667.15
029940	05/22/19	NBS01	NBS	KELSEY NORTH ADMIN FEES 4/1/19-6/30/19	696.16
029940	05/22/19	NBS01	NBS	STEWART MINE ADMIN FEES 4/1/19-6/30/19	348.09
Sub-Total: (1)					27594.25
Sub-Count: 8					
029941	05/22/19	PAC06	PACE SUPPLY 23714-00	Misc. Materials & Supplies for Distribution	4220.02
029941	05/22/19	PAC06	PACE SUPPLY 23714-00	Misc. Materials & Supplies for Distribution	103.52
Sub-Total: (1)					4323.54
Sub-Count: 2					
029942	05/22/19	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE JUNE 2019	136.03
029942	05/22/19	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE JUNE 2019	310.93
029942	05/22/19	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE JUNE 2019	116.60
029942	05/22/19	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE JUNE 2019	310.94
029942	05/22/19	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE JUNE 2019	233.20
029942	05/22/19	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE JUNE 2019	1997.11
029942	05/22/19	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE JUNE 2019	116.60
Sub-Total: (1)					3221.41
Sub-Count: 7					
029943	05/22/19	PRO04	PAUL FUNK	CLEANING SERVICES FOR MAY 2019	265.00
Sub-Total: (1)					265.00
Sub-Count: 1					
029944	05/22/19	RIV02	RIVER CITY RENTALS	PO#018012: SKIPLOADER RENTAL	703.75
029944	05/22/19	RIV02	RIVER CITY RENTALS	PO#018012: SKIPLOADER RENTAL	703.75
Sub-Total: (1)					1407.50

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Sub-Count: 2					
029945	05/22/19	ROB02	ROBINSON ENTERPRISES	T & D RAW WATER FUEL USAGE ALLOCATION	1174.26
029945	05/22/19	ROB02	ROBINSON ENTERPRISES	WATER TREATMENT FUEL USAGE ALLOCATION	142.17
029945	05/22/19	ROB02	ROBINSON ENTERPRISES	T & D TREATED WTR FUEL USAGE ALLOCATION	976.71
029945	05/22/19	ROB02	ROBINSON ENTERPRISES	ZONE FUEL USAGE ALLOCATION	182.49
029945	05/22/19	ROB02	ROBINSON ENTERPRISES	UPCOUNTRY FUEL USAGE ALLOCATION	428.04
029945	05/22/19	ROB02	ROBINSON ENTERPRISES	ADMIN. FUEL USAGE ALLOCATION	.00

Sub-Total: (1)					2903.67
Sub-Count: 6					
029946	05/22/19	SIE10	SIERRA SAFETY	PO#018022: SAFETY EQUIPMENT - UPCNTRY, DITCH, DIST	127.94
029946	05/22/19	SIE10	SIERRA SAFETY	PO#018022: SAFETY EQUIPMENT - UPCNTRY, DITCH, DIST	127.94
029946	05/22/19	SIE10	SIERRA SAFETY	PO#018022: SAFETY EQUIPMENT - UPCNTRY, DITCH, DIST	127.94

Sub-Total: (1)					383.82
Sub-Count: 3					
029947	05/22/19	USP01	POSTMASTER	PERMIT 6 MAY 2019	2250.00
029947	05/22/19	USP01	POSTMASTER	PERMIT 6 MAY 2019	450.00
029947	05/22/19	USP01	POSTMASTER	PERMIT 6 MAY 2019	300.00

Sub-Total: (1)					3000.00
Sub-Count: 3					

Grn-Total:					204613.04
Ttl-Count: 188					

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 4, 2019
AGENDA ITEM NO. 5.C.**



AGENDA SECTION: CONSENT

SUBJECT: NOMINATION OF GENERAL MANAGER STEVEN PALMER TO SERVE ON ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 3 BOARD

PREPARED BY: Diana Michaelson, Board Assistant

APPROVED BY: Steven Palmer, PE, General Manager

BACKGROUND

The Association of California Water Agencies (“ACWA”) is governed by a 37-member Board of Directors. ACWA membership is divided into ten (10) hydrologic regions, and each region has a governing board consisting of seven (7) members. The chair and vice-chair from each region board also participate on the statewide board. The Georgetown Divide Public Utility District (“District” or “GDPUD”) belongs to ACWA Region 3.

At the December 11, 2018 GDPUD Board meeting, this Board voted to nominate General Manager Steven Palmer to fill the unexpired term of Region 3 board member Dave Eggerton. Mr. Palmer was subsequently selected to fill that position and has been serving in that role since his appointment on January 30, 2019. He attended the recent ACWA Spring Conference in that capacity where he attended the ACWA Region 3 Board meeting and participated in a panel discussion regarding the impacts of fire on water agencies. Attached is the presentation that was presented by General Manager Steven Palmer (Attachment 1).

DISCUSSION

The ACWA Region Election Process for the 2020-21 term is now underway to determine the boards of each of the 10 regions, including the chair, vice-chair, and board members. Mr. Palmer is interested in continuing to serve as a Region 3 board member and requests this board support his nomination to fill that role.

The Process.

All interested candidates must submit a signed resolution of support from their agency’s board of directors in order to be eligible for the election. All candidate nomination forms, signed resolutions, and candidate information must be submitted to ACWA no later than June 28. (See Attachment 2.) The election process begins on August 1 when the region nominating committees announce their recommended slate for each of the 10 region boards. An official electronic ballot identifying the recommended slate and any additional candidates for consideration will be sent to all ACWA member agencies on that date. All region election ballots must be received at ACWA by September 30, and election results will be announced on October 4, 2019.

must be received at ACWA by September 30, and election results will be announced on October 4, 2019.

FISCAL IMPACT

ACWA Region Board members commit to attend two meetings a year, which are held at the ACWA conferences. The District's operating budget will need to include the cost for the General Manager to attend these conferences. The cost to attend each conference, including conference fees, meals, lodging, and travel is typically between \$1,000 and \$1,600 per conference. The cost varies based on the location. This cost is included in the proposed Fiscal Year 2019/2020 budget.

CEQA ASSESSMENT

This is not a CEQA project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) Resolution 2019-38 (Attachment 3) nominating General Manager Steven Palmer to serve as a member of the ACWA Region 3 Board.

ALTERNATIVES

Reject the Resolution, and the General Manager will not submit the nomination packet.

ATTACHMENTS

1. ACWA Spring Conference Presentation
2. ACWA Region 3 Candidate Packet
3. Resolution 2019-38

AGENDA ITEM 5.C.

Attachment 1

ACWA Spring Conference Presentation



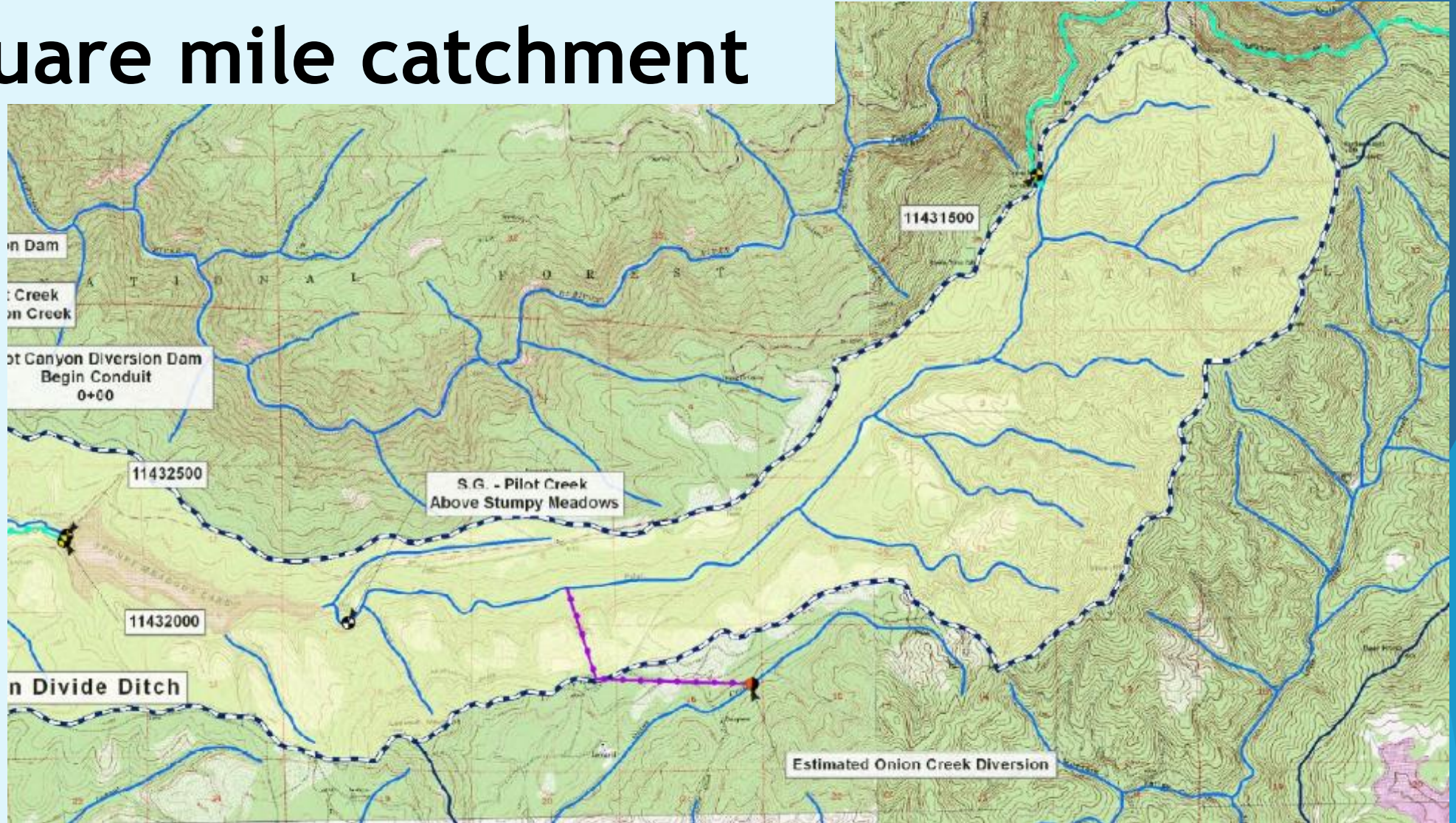
POTENTIAL IMPACTS TO SURFACE WATER SUPPLIES

Steven Palmer, PE
General Manager
**Georgetown Divide
Public Utility District**

May 8, 2019

SURFACE WATER SUPPLY - STUMPY MEADOWS

11.7 square mile catchment



SURFACE WATER SUPPLY - STUMPY MEADOWS

20,000 acre-feet storage



King Fire



September - October 2014
97,717 acres burned



King Fire



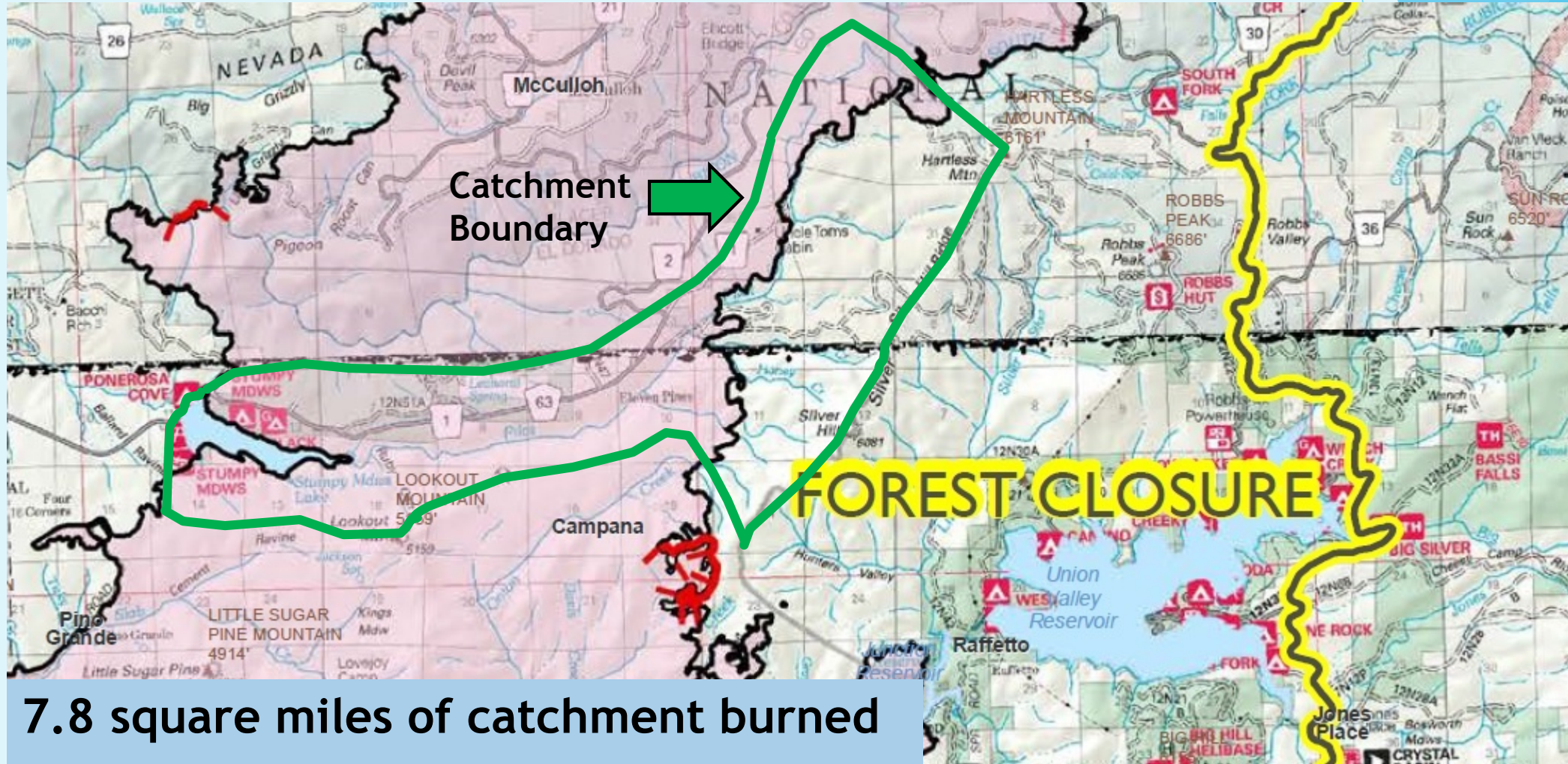
Impacts



Impacts



Impacts



7.8 square miles of catchment burned

Impacts

- ▶ **Ash**
- ▶ **Debris**
- ▶ **Erosion**
- ▶ **Sediment**
- ▶ **Damaged Equipment**

Impacts



Mitigation Measures

- ▶ **Landowner Actions**
 - ▶ **Erosion Control**
 - ▶ **Sediment Control**

Mitigation Measures



Mitigation Measures



Mitigation Measures

- ▶ **District Actions**
 - ▶ **Bathymetric Surveys**
 - ▶ **Water Quality Testing**

Current Conditions



Current Conditions



AGENDA ITEM 5.C.

Attachment 2

Candidate Packet

MEMORANDUM

Date: May 1, 2019

To: ACWA REGION 3 MEMBER AGENCY PRESIDENTS AND GENERAL MANAGERS
(sent via e-mail)

From: ACWA REGION 3 NOMINATING COMMITTEE
Andy Fecko, Placer County Water Agency
Greg Jones, Nevada Irrigation District
Brian Poulsen, El Dorado Irrigation District

The Region 3 Nominating Committee is looking for ACWA members who are interested in leading the direction of ACWA Region 3 for the 2020-2021 term. The Nominating Committee is currently seeking candidates for the Region 3 Board, which is comprised of Chair, Vice Chair and up to five Board Member positions.

The leadership of ACWA's ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 3 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 3. The members of the Region 3 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members and serve as a key role in ACWA's grassroots outreach efforts.

If you, or someone within your agency, are interested in serving in a leadership role within ACWA by becoming a Region 3 Board Member, please familiarize yourself with the Role of the Regions and Responsibilities; the Election Timeline; and the [Region 3 Rules and Regulations](#) and complete the following steps:

- **Complete the attached Region Board Candidate Nomination Form [HERE](#)**
- **Obtain a Resolution of Support from your agency's Board of Directors** (Sample Resolution [HERE](#))
- **Submit the requested information to ACWA as indicated by Friday, June 28, 2019**

The Region 3 Nominating Committee will announce their recommended slate by July 31, 2019. On August 1, 2019 the election will begin with ballots sent to General Managers and Board Presidents. One ballot per agency will be counted. The election will be completed on September 30, 2019. On October 4, 2019, election results will be announced. The newly elected Region 3 Board Members will begin their two-year term of service on January 1, 2020.

If you have any questions, please contact Regional Affairs Representative Brian Sanders, at brians@acwa.com or (916) 441-4545.

2019 ACWA Region Election Timeline 2020-2021 Term

February 28:

NOMINATING COMMITTEES APPOINTED

- With concurrence of the region board, the region chairs appoint at least three region members to serve as the respective region's Nominating Committee
- Those serving on nominating committees are ineligible to seek region offices
- Nominating Committee members are posted online at www.acwa.com

March 1-31:

NOMINATING COMMITTEE TRAINING

- Nominating Committee packets will be e-mailed out to each committee member
- ACWA staff will hold a training session via conference call with each nominating committee to educate them on their specific role and duties
 - Regions 1-10 Nominating Committees: via Go-to-Meeting

May 13:

CALL FOR CANDIDATES

- The call for candidate nominations packet will be e-mailed to ACWA member agency Board Presidents and General Managers

June 28:

DEADLINE FOR COMPLETED NOMINATION FORMS

- Deadline to submit all Nomination Forms and board resolutions of support for candidacy for region positions
- Nominating Committee members may need to solicit additional candidates in person to achieve a full complement of nominees for the slate

July 10:

CANDIDATE INFORMATION TO NOMINATING COMMITTEES

- All information submitted by candidates will be forwarded from ACWA staff to the respective region Nominating Committee members with a cover memo explaining their task

July 11 - 31:

RECOMMENDED SLATES SELECTED

- Nominating Committees will meet to determine the recommended individuals for their region. The slate will be placed on the election ballot.
- Nominating Committee Chairs will inform their respective ACWA Regional Affairs Representative of their recommended slate by July 24
- Candidates will be notified of the recommended slate by August 1
- The Nominating Committee Chair will approve the official region ballot

August 1:

ELECTIONS BEGIN

- All 10 official electronic ballots identifying the recommended slate and any additional candidates for consideration for each region will be produced and e-mailed to ACWA member agencies only
- Only one ballot per agency will be counted

September 30:

ELECTION BALLOTS DUE

- ***Deadline for all region elections. All region ballots must be received by ACWA by September 30, 2019***

October 4:

ANNOUNCEMENT OF ELECTION RESULTS

- Newly-elected members of the region boards will be contacted accordingly
- An ACWA Advisory will be distributed electronically to all members reporting the statewide region election results
- Results will be posted at acwa.com and will be published in the October issue of ACWA News



REGION BOARD CANDIDATE NOMINATION FORM

Name of Candidate: _____

Agency: _____ Title: _____

Agency Phone: _____ Direct Phone: _____

E-mail: _____ ACWA Region: _____ County: _____

Address: _____

Region Board Position Preference: (If you are interested in more than one position, please indicate priority - 1st, 2nd and 3rd choice)

- Chair _____
- Vice Chair _____
- Board Member _____

In the event, you are not chosen for the recommended slate, would you like to be listed on the ballot's individual candidate section? (If neither is selected, your name will **NOT** appear on the ballot.)

- Yes
- No

Agency Function(s): (check all that apply)

- Wholesale
- Sewage Treatment
- Flood Control
- Urban Water Supply
- Retailer
- Groundwater Management / Replenishment
- Ag Water Supply
- Wastewater Reclamation
- Other: _____

Describe your ACWA-related activities that help qualify you for this office:

In the space provided, please write or attach a brief, half-page bio summarizing the experience and qualifications that make you a viable candidate for ACWA Region leadership. Please include the number of years you have served in your current agency position, the number of years you have been involved in water issues and in what capacity you have been involved in the water community.

I acknowledge that the role of a region board member is to actively participate on the Region Board during my term, including attending region board and membership meetings, participating on region conference calls, participating in ACWA's Outreach Program, as well as other ACWA functions to set an example of commitment to the region and the association.

*I hereby submit my name for consideration by the Nominating Committee.
(Please attach a copy of your agency's resolution of support/sponsorship for your candidacy.)*

 Signature Title Date

ACWA Region 3 Rules & Regulations

Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).

Officers

The chair shall appoint a secretary to the Board if one is deemed necessary.

Meetings

Region 3 will hold full membership meetings at least three times a year, two of those meeting to be held at the ACWA spring and fall conferences.

Attendance

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

Elections

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of three to five members.

The nominating committee should pursue qualified members within the region to run for the region board, and should consider geographic diversity, agency size and focus in selecting a slate.

See current region election timeline for specific dates.

Endorsements

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)



Committee Recommendations & Representation

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

Tours

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a “release and waiver” to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

Finances

See “Financial Guidelines for ACWA Region Events” document.

Amending the Region Rules & Regulations

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The Region 3 Rules & Regulations can be amended by a majority vote of those present at any Region 3 meeting as long as a quorum is present.

THE ROLE OF THE REGIONS

Mission:

ACWA Regions will provide the grassroots support to advance ACWA's legislative and regulatory agenda.

Background:

As a result of ACWA's 1993 strategic planning process, known as Vision 2000, ACWA modified its governance structure from one that was based on sections to a regional-based configuration. Ten regions were established to provide geographic balance and to group agencies with similar interests.

The primary charge of regions:

- To provide a structure where agencies can come together and discuss / resolve issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA board.
- To assist the Outreach Task Force in building local grassroots support for the ACWA Outreach Program in order to advance ACWA's legislative and regulatory priorities as determined by the ACWA Board and the State Legislative, Federal Affairs or other policy committees.
- To provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern.
- To assist staff with association membership recruitment at the regional level.
- To recommend specific actions to the ACWA Board on local, regional, state and federal issues as well as to recommend endorsement for various government offices and positions.
 - *Individual region boards CANNOT take positions, action or disseminate communication on issues and endorsements without going through the ACWA Board structure.*

Region chairs and vice chairs, with support from their region boards, provide the regional leadership to fulfill this charge.

GENERAL DUTIES / RESPONSIBILITIES FOR REGION OFFICERS

Region Chair:

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Chair will also call at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Is a member of ACWA's Outreach Program, and encourages region involvement.
 - Appoints Outreach Captain to help lead outreach effort within the region.



- Presides over all region activities and ensures that such activities promote and support accomplishment of ACWA's Goals.
- Makes joint recommendations to the ACWA President regarding regional appointments to all ACWA committees.
- Appoints representatives in concurrence of the region board, to serve on the region's nominating committee with the approval of the region board.
- Facilitates communication from the region board and the region membership to the ACWA board and staff.

Region Vice Chair:

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Vice Chair will also participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- In the absence of the chair and in partnership with the chair, exercises the powers and performs duties of the region chair.
- Is a member of ACWA's Outreach Program, and encourages region involvement.
- Makes joint recommendations to the ACWA president regarding regional appointments to all ACWA committees.

Region Board Member:

- May serve as alternate for the chair and/or vice chair in their absence (if appointed) to represent the region to the ACWA Board.
- Will participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Supports program planning and activities for the region.
- Actively participates and encourages region involvement in ACWA's Outreach Program.

RESOLUTION NO. _____

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
(DISTRICT NAME)
PLACING IN NOMINATION (NOMINEE NAME)
AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
REGION ____ (POSITION)**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF (DISTRICT NAME) AS FOLLOWS:

A. Recitals

(i) The Board of Directors (Board) of the (District Name) does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA).

(ii) (Nominee Title), (Nominee Name) is currently serving as (Position) for ACWA Region ____

and/or

(iii) (Nominee Name) has indicated a desire to serve as a (Position) of ACWA Region ____.

B. Resolves

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF (DISTRICT NAME),

(i) Does place its full and unreserved support in the nomination of (Nominee Name) for the (Position) of ACWA Region ____.

(ii) Does hereby determine that the expenses attendant with the service of (Nominee Name) in ACWA Region ____ shall be borne by the (District Name).

Adopted and approved this ____ day of ____ (month) 2019.

(SEAL)

(Nominee Name), (Title)
(District Name)

ATTEST:

(Secretary Name), Secretary

I, (SECRETARY NAME), Secretary to the Board of Directors of (District Name), hereby certify that the foregoing Resolution was introduced at a regular meeting of the Board of Directors of said District, held on the ____ day of ____ (month) 2017, and was adopted at that meeting by the following roll call vote:

AYES:

NOES:

ABSENT:

ATTEST:

(Secretary Name), Secretary to the
Board of Directors of
(District Name)

AGENDA ITEM 5.C.

Attachment 3

Resolution 2019-38

RESOLUTION NO. 2019-38
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
PLACING IN NOMINATION STEVEN PALMER AS A MEMBER OF THE
ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 3 BOARD MEMBER

WHEREAS, The Board of Directors of the Georgetown Divide Public Utility District (“District”) does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA); and

WHEREAS, Steven Palmer is currently serving as Board Member for ACWA Region 3; and

WHEREAS, Mr. Palmer wishes to continue to serve as a Region 3 Board Member.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT THE DISTRICT DOES HEREBY:

1. Place its full and unreserved support in the nomination of General Manager Steven Palmer for the position of ACWA Region 3 Board Member; and
2. Determine that the expenses attendant with the service of General Manager Steven Palmer as ACWA Region 3 Board Member shall be borne by the District.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the fourth day of June 2019, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Dane Wadle, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

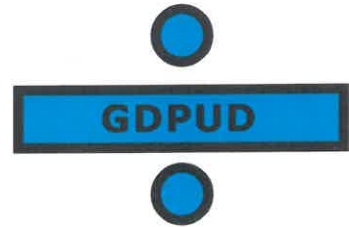
Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2019-38 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this fourth day of June 2019.

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 4, 2019
AGENDA ITEM NO. 6.B.**



AGENDA SECTION: INFORMATIONAL ITEMS

SUBJECT: GENERAL MANAGER'S REPORT

PREPARED BY: Steven Palmer, PE, General Manager

A blue ink handwritten signature, appearing to be "S. Palmer", is written over the printed name of the General Manager.

PROJECTS

- Automated Meter Reading and Meter Replacement Project
 - Reviewing finance application with State
- Irrigation Ordinance Update
 - First Workshop on September 20
 - Second Workshop on October 16
 - Staff working to update based on direction from Second Workshop
- Professional Services Agreement for Review of Capital Replacement Program
 - Received one proposal.
 - Re-advertising to try to get three
- Reservoir and Stream Gaging
 - Preliminary engineering complete
 - Final engineering design not started
- Office and Corporation Building Roof Repairs
 - Not started
- Annual Tank Recoating
 - Will start in Spring 2020
- Repair Safety Walkways
 - Ongoing - under construction by staff
- Treated Water Line Replacement
 - Engineering design ongoing
- 2018 Main Canal Reliability
 - Engineering design ongoing
- Rebuild Filter at Walton Lake Treatment Plant
 - Not started.
- Install Backup Generator
 - Design/Procurement not started
- Manhole Sealing
 - Ongoing work by staff

-
- Upcountry Ditch Rehabilitation
 - Engineering design not started
 - Old ALT Water Treatment Plant Demolition
 - Engineering design not started
 - Replace Pump Stations
 - Engineering design not started
 - Rehabilitate District Parking Lots
 - Design not started
 - Engineering Evaluation of Community Disposal System Disposal Field
 - Not started

UPCOMING BOARD ITEMS

July

- Legislative Policy Review
- Agreement for Annual Chemical Purchases
- Approve Plans and Authorize Bid for Treated Water Line Replacement
- RFP for Public Outreach Consultant
- Notice of Completion for Auburn Lake Trails Water Treatment Plant Project

August

- Review Finance Committee Role and Responsibility
- Approve Plans and Authorize Bid for Main Canal Reliability Project
- Notice of Completion for Garden Park Tank Recoating Project
- Professional Services Agreement for Engineering Project Manager

Future

- Agreement for Asset Management Plan
- Professional Services Agreement for Engineering Design of Upcountry Ditch Rehabilitation
- Professional Services Agreement for Engineering Evaluation of Community Disposal System Disposal Field
- Late Fee Policy Update
- Social Media Policy
- Update Leakage Consideration Policy
- Board Policy Updates
- Personnel Manual
- Capital Facility Charge Update
- District Fee Update
- Irrigation Ordinance Update
- Investment Policy

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 4, 2019
AGENDA ITEM NO. 6.D.**



AGENDA SECTION: INFORMATIONAL ITEMS

SUBJECT: ALT WATER TREATMENT PLANT PROJECT UPDATE

PREPARED BY: George Sanders, Engineering Consultant

APPROVED BY: Steven Palmer, PE, General Manager

A blue ink handwritten signature, likely of Steven Palmer, is written over the "APPROVED BY" line.

Introduction

This is a summary of the various work activities at the ALT Water Treatment Plant for the month of May. The Project Update flyer, to be posted on the District's website and Facebook, identifies a project percentage completion of 96% and is included as Attachment 1 within this report.

In addition to the construction work performed by Myers & Sons, the District is also under contract with NEXGEN for Construction Management, PSOMAS for Engineering Support, Youngdahl Consulting Group for Material Testing, and Foothill Associates for CEQA compliance. There were no work activities during this reporting period associated with Youngdahl Consulting Group and Foothill Associates.

Construction Activities

Construction activities at the site, during this reporting period are summarized below:

Filter Units

Representatives from *WesTech* continue with the testing and setup of their filter units and controls. The filters continue to function in both the filtering and backwash cycles. Setup and testing continue as additional plant controls, chlorine injection and soda ash, are incorporated into the system under SCADA.

Communication

Installation of both the radio and antenna are elements of construction during this reporting period. This system will be incorporated and tested as an element of the overall SCADA system.

Miscellaneous Pipe Joints

Multiple pipe connections through the facility require additional constraints. These are limited to specific areas within the system that are exposed to elevated pressures. The added constraints are now in place.

Schedule

The formal operator training, and 7-day performance testing are currently scheduled for the first week in June.

Project Funding:

This is a recap of the primary funding sources dedicated to this project.

FUNDING SOURCE	EPA Grant	SWRCB SRF Loan Agreement	Local Match	TOTAL PROJECT AMOUNT
AMOUNT	1,433,600	10,000,000	891,626	\$12,325,226

Budget

Project expenses since the beginning of construction are compared to budget and summarized in the table below. Projected expenditures remain within the approved project budget.

PHASE	EXPENDED TO DATE	BUDGET
Construction	\$10,036,939	\$ 11,249,000
Construction Engineering, Construction Management, and Environmental	\$ 982,049	\$ 1,076,226
TOTALS	\$11,018,988	\$ 12,325,226

Construction expenses for the month of May are not reflected in the table above. The monthly invoice from the Contractor was not available at the time of this report.

State SRF Payment Requests

The State Water Resources Control Board (SWRCB) Loan Agreement provides for \$9,350,000 for Construction and \$650,000 for Construction Management/Administration for a total loan amount of \$10,000,000. Below is a log of disbursement claims submitted by the District to SWRCB for State Revolving Fund (SRF) disbursements, the payments that have been received to date, and the claims that are pending.

LOG OF SWRCB SRF PAYMENTS RECEIVED									
Claim #	Date of Payment	Construction	CM/Adm	Amount	Claim #	Date of Payment	Construction	CM/Adm	Amount
1	6/26/17	1,101,614	55,527	1,157,141	11	4/18/18	744,230	21,877	766,107
2	8/17/17	439,850	0	439,850	12	5/22/18	329,492	65,515	395,007
3	9/22/17	0	68,457	68,457	13	6/14/18	255,916	0	255,916
4	10/6/17	540,675	0	540,675	14	8/16/18	509,295	4,345	513,640
5	11/8/17	403,060	94,065	497,125	15	9/24/18	192,102	144,824	336,926
6	12/15/17	550,310	0	550,310	16	10/17/18	240,040	9,416	249,456
7	1/26/18	952,916	94,404	1,047,320	17	12/7/18	210,349	30,680	241,029
8	2/21/18	218,722	0	218,722	18	12/7/18	94,094	0	94,094
9	2/23/18	350,605	0	350,605	19	1/8/19	206,317	0	206,317
10	3/30/18	830,366	60,890	891,256	20	12/12/18	230,335	0	230,335
Total Disbursements Received to Date							\$ 8,400,288	\$650,000	\$9,050,288

PENDING SRF PAYMENT REQUESTS SUBMITTED					
Claim #	Date Submitted	Construction	CM/Adm	Amount	Comments
21	2/12/19	68,712	0	68,712	The SWCRB has transitioned their accounting system to a new statewide one. As requested by the State, the District resubmitted these claims using the new claim forms on April 23, 2019. The District was informed on May 9, 2019 by the State Disbursement Unit that these claims have moved through the SWRCB system and is with the State Controller for disbursement.
22	2/15/19	134,470	0	134,470	
23	3/12/19	43,605	0	43,605	
24	4/11/19	115,247	0	115,247	
25	5/15/19	47,468	0	47,468	
Total Claims Pending		\$ 409,502	0	\$409,502	

Contract Change Orders

No contract change orders were processed during the month of May. The Contract Change Orders are summarized as follows:

Approved and Pending Change Orders to Date			
Change Order #	Date Approved	Description	Amount
1	8/24/17	Misc. changes due to unforeseen site conditions and clarifications to Plans & Specifications.	\$39,772
2	3/13/17	Misc. changes due to unforeseen site conditions and clarifications to Plans & Specifications resulting in a credit.	(970)
3	11/2/17	Corrects original project completion date due to weather-related impacts.	0
4	1/10/18	Additional work required to provide stable subgrade for sludge drying beds.	12,184
5	6/04/18	Additional work related to pipe supports and drywall.	20,922
6	12/13/18	Additional work related to painting and paving.	56,146
7	<i>Pending</i>	SCADA equipment/communication changes, and programming.	13,018
8	4/3/19	Modifications to the HVAC control panels together with changes to the control panel for the motor drive system in the backwash water tank.	8,761
9	4/3/19	Installation of heat trace systems and insulation on the soda ash solution feed piping and storage tank as described in Work Change Directive 14.	23,283
TOTAL			\$173,116

Permitting – Tracer Study

A key element of the permitting of the new facility requires that the District perform a tracer study. Information obtained from that study will allow the State to identify a production rate for the new facility. That District is seeking a permitted production rate of 3 MGD. This is the same production rate as the current facility. The Tracer Study was conducted on May 28. The results of that study are currently under the review of the State.

Power Point Presentation

Information contained in this report will be supplemented with project-related photos. This concludes the ALT update for work activities during the month of May. Staff remains available to answer questions.

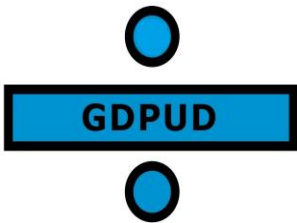
ATTACHMENTS

1. Project Update Flyer #25
2. Photographs

AGENDA ITEM 6.D.

Attachment 1

Project Update Flyer #25



Georgetown Divide Public Utility District

AUBURN LAKE TRAILS WATER TREATMENT PLANT

Update No. 25
May 31, 2019

Agenda Item 6.D.

6425 Main Street, P.O. Box 4240, Georgetown, CA 95634
www.gd-pud.org ♦ (530) 333-4356 ♦ Steven Palmer, PE, General Manager

PROJECT UPDATE

UPCOMING ACTIVITIES:

- SCADA System
- Landscaping & Fencing
- Operator Training
- Performance Testing

COMPLETED ACTIVITIES:

- Filters – Testing of filter units
- Raw Water Siphon
- Filter Building
- Chlorine Contact Basin with Baffles
- Raw Water Pump Station
- Backwash Water Recovery Tank
- Site Paving

CONTRACT UPDATE

Original Contract Amount	10,249,000
Change Order #1	39,772
Change Order #2	[970]
Change Order #3	No Cost
Change Order #4	12,184
Change Order #5	20,922
Change Order #6	56,146
Change Order #7 (Pending)	0
Change Order #8	8,761
Change Order #9	23,283

Contract Amount:
\$10,409,098

Expended thru May 2019 **\$10,036,939**

Percent Complete **96%**

Anticipated Completion Date **Mid 2019**

Issue Notice to Proceed	M
Mobilization & Demolition	A
Complete Raw Water Siphon	M
First Concrete Pour - Filter Building	J
Complete Earthwork	J
Complete Chlorine Contact Basin	A
Erect Raw Water Pump Station Bldg.	S
Complete Concrete Filter Building	O
Filters Placed in Building	N
Erect Filter Building	D
Filters and Outside Electrical	J
Filters Installed and Site Work	F
Electrical Inside and Outside	M
Electrical Inside and Outside	A
Electrical Outside and Filters	M
Electrical Raw Water Pump Station	J
Electrical Filter Building	J
Complete Filter Installation & Sludge Beds	A
Complete Site Work & Raw Water Pump Station	S
Complete Filter Building & Backwash Basin	O
Site Improvements	N
SCADA System	D
Finish Electrical Systems	J
SCADA Training	F
Operator Training	M
Performance Training	J
PROJECT 100% COMPLETE	Mid 2019

PROJECT CONSTRUCTION SCHEDULE:

AGENDA ITEM 6.D.

Attachment 2

Photographs

A Presentation for the
GDPUD Board of Directors
June 4, 2019

Summary of Work Activities at ALT Plant May 2019

ALT Water Treatment Plant Project Partners



Construction



Engineering
Support



Materials Testing



ENVIRONMENTAL CONSULTING • PLANNING • LANDSCAPE ARCHITECTURE
CEQA Compliance and SWPPP



Construction
Management

Training in the Raw Water Pump Station



Westech and KBL Working on Filter Controls



Generator Operation During Planned Power Outage



Antenna on Filter Building - Radio



Permitting - Tracer Study



Constrained Joints on Piping



PROJECT FUNDING		
EPA Grant		1,433,600
SWRCB SRF Loan		10,000,000
Local Match		891,626
TOTAL PROJECT FUNDING		\$ 12,325,226
PROJECT BUDGET		
Phase	Expended to Date	Budget
Construction	10,036,939	11,249,000
Construction Engineering, Construction Management, Environmental	982,049	1,076,226
TOTALS	11,018,988	\$12,325,226
SRF DISBURSEMENTS		
Total Disbursements Received to Date		9,050,288
Total Claims Pending		409,502
TOTAL CLAIMS SUBMITTED		\$ 9,459,790

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 4, 2019
AGENDA ITEM NO. 7.A.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: CONSIDER IRRIGATION CUSTOMER REQUEST FOR CHANGE OF FLOW

PREPARED BY: Steve Palmer, PE, General Manager

APPROVED BY: Steven Palmer, PE, General Manager

A blue ink signature of Steven Palmer, General Manager.

BACKGROUND

Rules and regulations for irrigation service in the Georgetown Divide Public Utility District ("GDPUD" or "District") are set forth in Ordinance 2005-01 ("Ordinance"), adopted by the Board of Directors ("Board") on May 5, 2005. Section 3(d) of the Ordinance states:

Irrigation service is provided for the entire irrigation season. Customers shall pay for irrigation service for the entire season regardless of their interest or ability to use water.

Section 3(m) of the Ordinance states:

Customers receiving irrigation service who request a change in flow rate during the season shall be charged a fee set by the Board of Directors for the adjustment.

Section 1(p) of the Ordinance states:

Any customer dissatisfied with any determination of District management shall have the right to appeal to the Board of Directors.

The irrigation customer on Route 90, Service 0120, Potato Richardson, has requested a mid-season reduction from 1 miners inch to ½ miners inch.

DISCUSSION

On May 15 the irrigation customer contacted staff at GDPUD and requested to shut off irrigation service. There were subsequent conversations, and on May 28 the irrigation customer changed the request. Rather than terminate service he requested to keep the service but reduce the flow from 1 miners inch to ½ miners inch for the duration of the season. Staff informed the customer that the Ordinance does not allow a mid-season change in service. Customer then asked to appeal to the Board for an exception. The customer wishes to do so and will present his case at the June 4 Board meeting. This section of the irrigation route is piped, making the change theoretically possible.

The Ordinance states that the customer shall be charged a fee set by the Board of Directors for the adjustment. Therefore if the Board grants this request, the Board will also have to set a fee.

FISCAL IMPACT

If the Board chooses grant this request, associated costs would include labor and parts to change the orifice, administrative costs, as well as loss of revenue for the balance of the season. Staff's suggestion is that if the Board approves this request, the Board should impose a fee at least be equal to these costs.

CEQA ASSESSMENT

This is not a CEQA project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) consider the irrigation customer's request and make a determination.

ALTERNATIVES

(a) Deny the request; (b) Set an adjustment fee and grant the request.

ATTACHMENTS

1. Ordinance 2005-01
2. Application and Contract Signed by Customer

AGENDA ITEM 7.A.

Attachment 1

Ordinance 2005-01

ORDINANCE 2005-01

AN ORDINANCE ESTABLISHING RULES AND REGULATIONS
FOR IRRIGATION SERVICE IN THE GEORGETOWN DIVIDE
PUBLIC UTILITY DISTRICT

BE IT ENACTED by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, County of El Dorado, State of California, as follows:

The rules and regulations for irrigation service within the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT ("District") are adopted by the Board of Directors of said District as hereinafter set forth.

SECTION 1. General Conditions:

(a) Control of System: District Works shall be under exclusive control and management of District personnel duly appointed by the Board of Directors.

(b) The District shall not be liable for interruption, shortage or insufficiency of irrigation water supply, or for any loss or damage occasioned thereby.

(c) The District shall not be liable for damage to person or property resulting directly or indirectly from privately owned conduits, meters or measuring devices.

(d) Irrigation water is used at the customer's own risk and the customer agrees to hold the District, its officers and employees free and harmless from liability and damages that may occur as the result of defective water quality, shortages, fluctuation in flow or pressure, interruptions in service or for failure to deliver water.

(e) Pumping of water by the customer is done at the customer's risk. The District assumes no liability for damage to pumping equipment or other damages as a result of turbulent water, shortages, excess of water or other causes.

(f) No purchaser of water from the District acquires a proprietary or vested right by reason of use. No purchaser acquires a right to resell water or to use for a purpose other than that for which it

was applied nor to use it on premises other than indicated on the application. The terms, conditions, priorities and allocation of irrigation service may be altered and amended by the Board of Directors. The District does not guarantee irrigation service customers the right to future service.

(g) The District expressly asserts the right to recapture, reuse and resell all waters originating from District Works.

(h) Ditchtenders and other agents of the District shall have access to all lands irrigated from its water system and to all conduits for the purpose of inspection, examination, measurements, surveys or other necessary purposes of the District with the right of installation, maintenance, control and regulation of all meters and other measuring devices, gates, turnouts and other structures necessary or proper for the measurement and distribution of water.

(i) No bridges, crossing, pipe or other structures shall be placed in or over a canal without written permission of the District. Maintenance of the canal crossings shall not be the District's responsibility but shall rest with the owner of the crossing. Where the owner fails to maintain the crossing, the District may perform the necessary repairs or removal at the expense of the owner. Notice of the District's intent will be given, if possible, to the owner prior to the work commencing.

(j) No rubbish, garbage, refuse, chemicals or animal matter from any source may be placed in or allowed to be emptied into any ditch, canal or reservoir of the District.

(k) District canals or reservoirs shall not be used for swimming or bathing.

(l) Livestock shall not be permitted to contaminate the water supply nor destroy or damage the canal system or use thereof. Property owners are liable for any damage due to livestock.

(m) No conveyance system shall cause a cross connection with the District's water system with any other source of water.

(n) No buildings, corrals or other structures, fences, trees, lines or bushes shall be permitted upon rights-of-way or use thereof be made in any way except by written authority of the District. Construction of

fences and/or gates is not permitted without written approval of the specifications by the General Manager.

(o) Violation of Rules and Regulations: Failure to comply with rules and regulations of the District shall be sufficient cause for terminating irrigation service as determined by the Board of Directors.

(p) Any person dissatisfied with any determination of the District management shall have the right to appeal to the Board of Directors.

(q) Amendments: The Board of Directors of the District may at their discretion alter, amend or add to these rules and regulations. The Board of Directors will follow applicable laws during this process.

SECTION 2. Application for an Irrigation Service Account:

(a) No irrigation service will be rendered until a complete application for an Irrigation Service Account has been approved and is on file at the office of the District. Applications will be accepted between January 1st and March 1st for the impending irrigation season. The application for service shall state that the customer agrees to abide by the terms and conditions for service as established in the Irrigation Ordinance.

(b) Applications will be approved where the District Works have sufficient capacity to meet service requested. Applications will be considered for approval utilizing the following priority system:

- Priority 1. Applications for Irrigation Service to parcels that received irrigation service during the immediate past irrigation season.
- Priority 2. Applications for Irrigation Service to parcels with the most recent active Irrigation Service Account during the previous ten (10) irrigation seasons
- Priority 3. New applications for irrigation service to parcels that have been made after the 2003 irrigation season with priority established by the earliest season applied for. Applications and priority are specific to the section of ditch the parcel is located near.

Competing applications within the same priority level, will be determined by public lottery.

(c) Applications for an increase to service will receive Priority 3 status for the requested increase.

(d) Applications must in all cases be signed by the holder of title to the property requesting irrigation service. If the property requesting irrigation service is leased, two months of charges must be paid in advance. The landowner of leased property shall be responsible for all charges or assessments.

(e) Applications for an Irrigation Service Account to benefit a parcel of land that is not adjacent to the District Works must be accompanied by a legally recorded easement that allows the conveyance of water to the parcel requesting irrigation service. The easement shall grant the District the right of ingress and egress for inspection, installation and maintenance purposes.

(f) New applications for Out-of-District Irrigation Service Accounts will not be approved by the Board of Directors. An existing Out-of-District Irrigation Service Account that is inactive for two or more years will be deleted from the District's accounts and the service will be permanently removed.

SECTION 3. Distribution of Water:

(a) The irrigation season shall generally be from May 1 through October 1 of each year. The Board of Directors shall consider changes to the irrigation season to respond to climactic conditions and may implement such changes by a majority vote.

(b) The District does not guarantee irrigation water under pressure from the District Works. Pressure requirements of the customer are the sole responsibility of the customer and the District shall not be liable for any damage to equipment used to provide pressure to the customer.

(c) Water is distributed under continuous flow. Water must be used continuously during all days and nights including holidays and Sundays and no allowances shall be made for failure to use water when it is made available. Failure to use water on schedule shall not entitle the customer to any rebate.

(d) Irrigation service is provided for the entire irrigation season. Customers shall pay for irrigation service for the entire irrigation season regardless of their interest or ability to use water.

(e) When interruptions to irrigation service due to failure of the District Works extend beyond five (5) days, proportionate adjustments for such water loss will be made.

(f) Irrigation customers shall pay a proportionate amount for irrigation service when the irrigation season is extended or shortened by the Board of Directors.

(g) Unauthorized connections or the taking of water in an amount greater than applied and paid for, by any means, is a misdemeanor under California Penal Code Section 498 and shall be subject to criminal prosecution under Section 498 and any other applicable laws. In addition, the District may bring a civil action for damages and may refuse future service to the parcel.

(h) Irrigation customers shall prevent any unnecessary or wasteful use of water. Should a customer permit wasteful use of water, the District may discontinue service if such condition is not corrected within five (5) days after giving the parcel owner written notice of intention to terminate service.

(i) No more than one parcel shall be served through each Irrigation Service Account except with the prior written approval of the Board of Directors. Any such approval shall be recorded against each parcel with the caveat that the agreement expires upon any change of ownership. Each Irrigation Service Account shall have independent service lines and sumps.

(j) The minimum irrigation service for each Irrigation Service Account shall be one miner's inch, from the open ditch system, and one-half miner's inch from the irrigation pipeline system. In the future, the District may consider reducing the minimum irrigation service to one-half miner's inch from the open ditch system and one-quarter miner's inch from the irrigation pipeline system.

(k) All pumped services shall utilize a sump provided by the customer and acceptable to the District.

(l) All Irrigation Service Accounts must have an appropriate measuring device which shall be installed by the District. The customer shall pay the cost thereof including costs of installation. The District shall approve the location of the measuring device.

(m) Customers receiving irrigation service who request a change in flow rate during the season shall be charged a fee set by the Board of Directors for the adjustment.

(n) Replacement of measuring devices shall be at the expense of the customer if the replacement is necessary due to abnormal wear or abuse.

(o) Alternate Boxes -The Board of Directors shall not approve any new applications for Alternate Boxes.

(p) Unusual costs incurred by the District to provide irrigation service shall be paid in full by the applicant or customer. An estimate of the expense shall be approved by the property owner prior to work commencing.

SECTION 4. Charges, Rates and Billings:

(a) The District will maintain a uniform rate schedule which may be changed from time to time upon action of the Board of Directors. The rate schedule, by reference, is attached hereto and made a part of these rules and regulations.

(b) Irrigation billings are made bi-monthly (every two months) in advance.

(c) All penalties shall be charged as outlined on the billings

(d) Disconnected irrigation service accounts shall pay a fee to re-establish service

(e) Irrigation service accounts requesting verification of flow will pay a fee if the delivered flow is within 10% of the contracted amount

SECTION 5. REPEAL

(a) Upon the effective date of this Ordinance 2005-__ all previously adopted Ordinances pertinent to the Rules and Regulations for

Irrigation Service will be superceded and repealed, including, but not limited to, Ordinance 79-2, 79-8, 87-1, and 04-01.

PASSED AND ADOPTED at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT this tenth day of May, 2005.

AYES: Bob Diekon, Norman Krizl, Doug Pickell, JoAnn Shepherd and Hy Vitcov

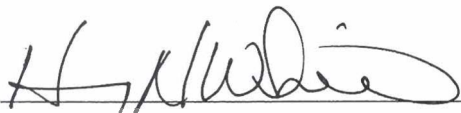
NOES: None

ABSENT: None



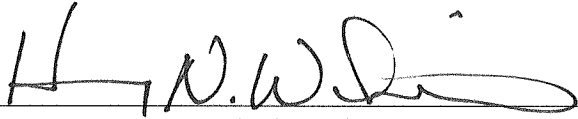
Bob Diekon, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:



Henry N. White, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

I hereby certify that the foregoing is a full, true, and correct copy of Ordinance 2005-01 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, El Dorado County, California, at a meeting duly held on the tenth day of May, 2005.

A handwritten signature in black ink, appearing to read "H. N. White", written over a horizontal line.

Henry N. White, Clerk and ex officio Secretary of the
Georgetown Divide Public Utility District

AGENDA ITEM 7.A.

Attachment 2

Application and Contract Signed by Customer

✓

Georgetown Divide Public Utility District
2019 SEASONAL IRRIGATION SERVICE APPLICATION
Complete and return this portion to G.D.P.U.D. by March 1, 2019

Do you supply a pond with irrigation water? Yes No

Total acreage you manage: 35 Total acreage you irrigate: 1

Specify types of crops and number of acres of each that you raise: _____

Specify the type of stock: cattle, sheep, swine or other uses: _____

By signing and returning this form, I am renewing my contract for irrigation water for the 2019 season (May 1st through September 30th), in accordance with Ordinance 2005-01.

Richardson
Owner Signature

Please check one **No changes – same as last year**
 Change in supply requested
From: _____ To: _____

Please provide the following information to assist us in keeping our records up to date:

Phone Number: _____

E-mail Address: _____

Property Address: _____

Assessor's Parcel No.: _____

RIC0036 900120 S1
RICHARDSON, POTATO
2910 SLIGER MINE RD
GREENWOOD, CA 95635

COPY

RECEIVED
JAN 18 2019
GEORGETOWN
DIVIDE PUD

COPY

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
APPLICATION & AGREEMENT FOR SEASONAL IRRIGATION SERVICE**

CUST #: RIC0036 RT/SERVICE: 090-0120 ASSESSOR'S PARCEL #: 074-030-37 DATE: January 31, 2006

Potatoe Richardson, hereinafter called Applicant, has requested Georgetown Divide P.U.D., hereinafter called District, to furnish and deliver to Applicant during each irrigation season this agreement is in effect, 1 miner's inches of untreated water from District's Main #1, water conduit for use by Applicant for irrigation of: Pasture: (# of acres). Animals/Stock: (type of stock). Orchard, Garden, Other: (# of acres and types of crops or trees) on Applicant's premises located, as hereinafter set forth, in the County of El Dorado, State of California, District is willing to do so subject to the following agreement:

1. Applicant shall comply with and all water delivered hereunder shall be supplied in accordance with District's Ordinance 2004-01 and all applicable rates, rules and regulations established from time to time and which by reference are made a part hereof and shall be used by Applicant only for the purposes and on the premises herein described.
2. Applicant hereby acknowledges notification that all water delivered hereunder is untreated water from open ditches, canals, conduits and flumes and is not delivered for human consumption. The water is not potable or of a quality suitable for human consumption. Applicant shall not use the water or offer it to others for human consumption and shall assume all risks and liabilities in connection with the use of the water for human consumption and shall indemnify and defend the District for damages resulting from human consumption of the water by Applicant or guests or residents of Applicant's property.
3. Deliveries of water hereunder shall be made at the point where water conduit owned, leased or under license by Applicant contacts the outlet of district's said conduit and measurements shall be made as near thereto as practicable. District shall exercise reasonable care and diligence to furnish water service to Applicant hereunder, but shall not be liable for any damage resulting from curtailment, interruption or apportionment of said service occasioned by necessary repairs or maintenance of District's Water conduit system, threatened or actual water shortage, or other causes beyond District's control. District reserves the right to curtail or cease service in response to emergencies or water shortages within the District.
4. During the irrigation season, May 1st. through October 1st., deliveries of water to Applicant hereunder shall be made at a maximum rate of flow, hereinafter called "seasonal requirement" of 1 miner's inches. The District may extend, reduce, or alter the dates and length of the irrigation season. If the irrigation season is extended by the District, Applicant agrees to pay for the water provided during the extended season, whether or not Applicant uses such water. If the District reduces the season, the rate shall be proportionately reduced. For each year during the term hereof, to the extent provided for herein, this agreement shall be deemed to constitute an application made on or before April 1st for said seasonal requirement; provided, however, Applicant shall have the right to change said seasonal requirement for any ensuing season, after initial season hereunder, by notifying District in writing on or before the April 15th. prior to the commencement of such ensuing season. If the Applicant shall notify District in writing of Applicant's desire for a reduction of his seasonal requirement, this agreement shall thereupon be modified and the rate of flow specified in Applicant's notice shall be the requirement for every season thereafter until again changed as herein provided. If Applicant shall notify District in writing of Applicant's desire to increase his seasonal requirement, this agreement shall thereupon be deemed modified only in the event and to the extent that District shall designate in writing to Applicant that it will have water available to furnish such increased rate of flow.
5. The charge each year for Applicants said seasonal requirement and said shall be computed at the rates of District's Irrigation Rate Schedule, which is made a part hereof, or such other applicable schedule in lieu thereof as may be provided by the Board of Directors of District and Applicant shall pay the full amount thereof whether or not all of said requirement is actually used. Applicant shall pay said charge each year to District at its office in Georgetown upon presentation to Applicant of a bill therefore.
6. All necessary miner's inch measuring boxes for the service herein provided for will be installed by District but Applicant shall pay the cost thereof, including cost of installation, and Water Development Charge, upon receiving statements therefore from District.
7. This contract shall remain in force for the term of one (1) year from and after the date hereof, and thereafter from year to year, provided, however, either party shall have the right to terminate this agreement at the expiration of either the initial year or any subsequent year by giving the other thirty (30) days written notice of a desire for such termination. Payment of fees or charges by applicant shall not preclude cancellation of this agreement by District.
8. This application will be accompanied by an advance payment of one month at the basic rate of per month. This agreement shall be subject to such changes and modifications by said Board of Directors as said Board of Directors may, from time to time, direct in the exercise of its jurisdiction.

Total acres irrigated: 10.22 Located in Section: 1 Township: 12 N Range: 9E Right to Premises: Owner

Potatoe Richardson ✓
Owner(s) Signature Potatoe Richardson

Mailing Address: P.O. Box 326
Greenwood, Ca 95635

Phone:

Service Address: 2910 Sliger Mine Road
Greenwood, Ca 95635

FOR OFFICE USE ONLY

Approved this 8 day of February, 2006.

HENRY N. WHITE, General Manager

FEB - 8 2006

Janis Fayter
Janis Fayter, Accounting Clerk

POST OFFICE BOX 4240; GEORGETOWN, CALIFORNIA 95634 PHONE (530) 333-4356

please complete & return

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 4, 2019
AGENDA ITEM NO. 7.B.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: CONSIDERATION AND PROPOSED APPROVAL OF AMENDMENT 4 TO THE PROFESSIONAL SERVICES AGREEMENT WITH GEORGE SANDERS, EXTENDING THE TERM TO DECEMBER 31, 2019 AND INCREASING THE AMOUNT BY \$24,750 TO A TOTAL CONTRACT AMOUNT OF \$339,750

PREPARED BY: Steven Palmer, PE, General Manager

APPROVED BY: Steven Palmer, PE, General Manager

A handwritten signature in blue ink, appearing to be "S. Palmer", is written over the "APPROVED BY" line.

BACKGROUND

The District executed a Professional Services Agreement with George W. Sanders for Civil Engineering Services commencing on September 8, 2015 and ending June 30, 2016. The original contract is included as Attachment 1. On June 14, 2016, the Board of Directors approved Amendment 1 (Attachment 2) extending the Agreement through June 30, 2017. On June 13, 2017, the Board of Directors approved Amendment 2 (Attachment 3) extending the Agreement through June 30, 2018. On June 12, 2018 the Board of Directors approved Amendment 3 (Attachment 4) extending the agreement through June 30, 2019.

The Consultant's work activities under this Agreement focus on, but are not limited to, project-related activities associated with the Auburn Lake Trails Water Treatment Plant Project (ALTWTPP).

The Consultant receives compensation under a CalPERS retirement. A condition of that retirement is that the retiree not work more than 960 hours (1/2 time) during a Fiscal Year (July 1 through June 30).

DISCUSSION

George Sanders has provided leadership as Project Manager for the ALTWTPP. The construction began in March of 2017 and is on course for completion in 2019. Mr. Sanders' services are important to the successful completion of the Project and having him continue to manage this Project through construction and closeout is important.

Amendment 4 to the Professional Services Agreement extends the term through December 31, 2019 and increases the maximum not to exceed amount by \$24,750 to provide for up to 275 hours at a rate of \$90 per hour to manage the ALTWTP Project. Amendment 4 is included with this report as Attachment 5.

FISCAL IMPACT

This action results in an expenditure for Civil Engineering Services not to exceed \$24,750 for the period July 1, 2019 through December 31, 2019, plus mileage at \$.56/mile or the Federal rate. This expenditure is included in the ALTWTP Project budget.

CEQA ASSESSMENT

This action is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District approve Amendment 4 to the Professional Services Agreement with George Sanders for Civil Engineering Services, extending the term to December 31, 2019, and increasing the total contract amount by \$24,750 to a total extended contract amount of \$339,750. Resolution 2019-39 is included as Attachment 6 to this report.

ALTERNATIVES

Successful management and completion of the ALTWTP Project is critical to the sustainability and success of the District. A dedicated Project Manager is necessary for successful completion of the ALTWTP Project. If the Board elects not to authorize Amendment 4 with George Sanders, then the District will need to either hire a new employee to serve as Project Manager or enter into an agreement with another consultant for project management services.

ATTACHMENTS

1. Original Professional Services Agreement – George Sanders
2. Amendment 1
3. Amendment 2
4. Amendment 3
5. Amendment 4
6. Resolution 2019-39

AGENDA ITEM 7.B.

Attachment 1

Original Professional Services Agreement

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
PROFESSIONAL SERVICES AGREEMENT

With

George W. Sanders, Civil Engineer

For

PROFESSIONAL ENGINEERING SERVICES

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement"), made and entered into this 8th day of September, 2015 ("Effective Date") by and between GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT ("District") and George W. Sanders, Civil Engineer, ("Consultant"). District and Consultant may each be referred to individually as "Party" or collectively as "Parties" in this Agreement. There are no other parties to this Agreement.

RECITALS

A. District seeks to hire an independent contractor to assist the District in a variety of civil engineering design and construction needs. Consultant's work activities, under this Agreement, will focus on, but not be limited to, project related activities associated with the Auburn Lake Trails Water Treatment Plant Project ("ALT Treatment Plant") and the Cosumnes American Bear Yuba Integrated Regional Water Management Plan grant ("CABY Grant") (collectively, "Services"); and

B. Consultant represents that he is duly licensed as a Civil Engineer, in the State of California, with experience in the design and construction fields; and

C. Consultant previously worked for District in a number of positions including Interim General Manager, and that previous work in addition to Consultants other work experience provides Consultant with the skills and knowledge necessary to do the required work; and

D. District shall retain Consultant's Services subject to the restrictions set forth in this Agreement and those established under Government Code section 7522.56, providing guidelines for retired annuitants to continue working for a California Public Employees' Retirement System ("CalPERS") contracting agency such as the District.

NOW THEREFORE, District and Consultant, for the consideration hereinafter set forth, agree as follows:

SECTION 1- RECITALS

The recitals set forth above ("Recitals") are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Sections 1 through 18 of this Agreement, Sections 1 through 18 shall prevail.

SECTION 2 - SCOPE OF WORK

Consultant agrees to provide the Services, as directed by the General Manager, relating to as needed engineering design and construction activities.

SECTION 3 - TERM

District and Consultant agree that this contract shall be in effect for a one-year period beginning September 8, 2015 and ending June 30, 2016 ("Term"). Consultant shall not exceed Nine Hundred Sixty (960) working hours for the District during the CalPERS fiscal year of July 1, 2015 through June 30, 2016.

SECTION 4 - COMPENSATION

A. District agrees to pay and Consultant agrees to accept on a time and materials basis an amount not to exceed \$75,000, for completion of the Services identified in the Scope of Work (Section 2). The Services shall be compensated at a rate of \$80.00 per hour plus mileage at \$0.56/mile or the Federal rate. The total amount is not to exceed \$75,000 unless amended by both parties in writing.

B. The Consultant shall submit billing invoices to the District identifying number of hours and the specific services provided.

C. The granting of any payment by District, or the receipt thereof by Consultant, or any inspection, review, approval or oral statement by any representative of District, or State certification, shall not, in any way, waive, limit, or replace any certification or approval procedures normally required or lessen the liability of Consultant to re-perform or replace unsatisfactory Service, including but not limited to cases where the unsatisfactory character of such Service may not have been apparent or detected at the time of such payment, inspection, review or approval.

D. Nothing in this Agreement shall constitute a waiver or limitation of any right or remedy, whether in equity or at law, which District may have pursuant to this

Agreement or any applicable law. All rights and remedies of District, whether under this Agreement or applicable law, shall be cumulative.

SECTION 5 - TERMINATION OF CONTRACT

Either Party may terminate this Agreement or any part thereof at any time upon ten (10) days written notice to the Consultant. In the event of any such termination, the Consultant is to be fairly compensated for all work performed to the date of termination, and the District shall be entitled to all work performed.

If the District fails to pay the Consultant within sixty (60) days of the date provided for any payments hereunder, the District agrees that the Consultant shall have the right to consider such default a breach of this Agreement, and Consultant may terminate its duties under this Agreement upon ten (10) days written notice.

SECTION 6 - NOTICE OF DETRIMENTAL INFORMATION

The Consultant shall promptly notify the District of the discovery of any information that could be detrimental to the successful completion of the Services. The Consultant shall provide in writing to the District said detrimental information within 24 hours of the time of discovery. The District shall then promptly review such detrimental information and notify the Consultant to proceed with or terminate the remainder of the Services to be performed.

SECTION 7 - MISCELLANEOUS PROVISIONS

A. Consulting Standard: The Consultant represents and warrants to the District that it is fully experienced and properly qualified to perform Services called for herein. Consultant further agrees that he/she will follow the current, prevailing, generally accepted practice of the consulting profession to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding the Services rendered under this Agreement.

B. Consultant is Independent Contractor: The Consultant shall finance its own operations hereunder, with the exception of District provided office space, shall operate as an independent contractor and not as an agent or employee of the District, and nothing in this Agreement shall be construed to be inconsistent with this relationship or status. The District shall provide the Consultant with office space, located within the District office, located at 6425 Wentworth Springs Road, Georgetown, CA 95634, dedicated for the sole purpose of conducting District business.

C. Consultant's Records: The Consultant shall maintain and make available for inspection by the District and its auditors accurate records of its costs,

disbursements, and receipts with respect to any Services under this Agreement that is to be compensated for on the basis of the Consultant's costs. Such inspections may be made during regular office hours at any time until six (6) months after the final payment under this Agreement is made to the Consultant.

D. Ownership of Data and Reports: All reports and all data compiled and used in the performance of this Agreement shall be the property of the District.

E. Responsibility for Changes in Work: If the District makes any changes in the work performed by the Consultant hereunder which affect the Consultant's Services, District shall waive any and all liability arising out of such changes as against the Consultant, and the District shall assume full responsibility for such changes, unless the District has given the Consultant prior notice and has received from the Consultant written consent for such changes.

F. Arbitration: All questions between the Parties as to their rights and obligations under this Agreement are subject to arbitration if agreed to by both Parties. In case of any dispute, either Party may request arbitration by submitting a written request for arbitration to the other Party. If the other Party agrees to arbitration, the disputed matter shall be referred to and decided by two competent persons who are experts in the subject matter of the dispute, one to be selected by the District and the other by the Consultant. In case these two experts cannot agree, they shall select a third arbitrator and the decision of any two of them shall be binding on both Parties.

G. Assignment: This contract shall be binding upon the heirs, successors, executors, administrators and assigns of the Parties; however, no assignment or subcontract by one Party shall be valid without the prior written consent of the other Party.

H. Invalidity of Contract Provisions: Should any provision of this contract be found or deemed to be invalid, this Agreement shall be construed as not containing such provision, and all other provisions which are otherwise lawful shall remain in full force and effect, and to this end, the provisions of this contract are declared to be severable.

I. Place of Making and Performance of Contract: This contract shall be deemed to have been made in El Dorado County, California and the Services required to be performed in El Dorado County, California.

J. Financial Disclosure: The Consultant shall make all disclosures required by the District's conflict of interest code in accordance with the Consultant category designated by the District, unless the District's General Manager determines in writing that the Consultant's duties are more limited in scope than is warranted by the

Consultant category and that a narrower disclosure category should apply. The Consultant also agrees to make disclosure in compliance with the District's conflict of interest code if, at any time after the execution of this Agreement, Consultant's duties under this Agreement warrant greater disclosure by the Consultant than was originally contemplated. The Consultant shall make disclosures in the time, place and manner set forth in the District's conflict of interest code and as directed by the District.

K. Retired Annuitant Requirements: By signing this Agreement, Consultant certifies that there has been a One Hundred Eighty (180) gap day between the date of retirement and the Effective Date. Consultant also certifies that he/she has not received any unemployment insurance payment from any public employer within the twelve (12) months prior to the Effective Date of this Agreement.

SECTION 8 - CONFORMITY WITH LAW AND SAFETY

Consultant shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal and local governing bodies having jurisdiction over any or all of the scope of Services, including all provisions of the Occupational Safety and Health Act of 1979 as amended, all California Occupational Safety and Health Regulations, the California Building Code, the American with Disabilities Act, any copyright, patent or trademark law and all other applicable federal, state, municipal and local safety regulations, appropriate trade association safety standards, and appropriate equipment manufacturer instructions. All Services performed by Consultant must be in accordance with these laws, ordinances, codes and regulations. Consultant's failure to comply with any laws, ordinances, codes or regulations applicable to the performance of the Services hereunder may constitute a breach of contract. Should the District discover a violation of any of the applicable laws, ordinances, codes or regulations referred to herein, the District shall give written notice of such violation to Consultant, and Consultant shall have a reasonable time to cure such violation. In cases where standards conflict, the standard providing the highest degree of protection shall prevail.

If a death, serious personal injury or substantial property damage occurs in connection with the performance of this Agreement, Consultant shall immediately notify the District's General Manager by telephone. If any accident occurs in connection with this Agreement, Consultant shall promptly submit a written report to District, in such form as the District may require. This report shall include the following information: (a) name and address of the injured or deceased person(s); (b) name and address of Consultant's subcontractor, if any; (c) name and address of Consultant's liability insurance carrier; and (d) a detailed description of the accident, including whether any of District's equipment, tools or materials were involved.

SECTION 9 - INDEMNIFICATION BY CONSULTANT

Consultant agrees to indemnify the District and its elected and appointed councils, boards, commissions, officers, agents, employees, and representatives from any and all claims, costs, and liability for claims of damage, for any property damage or personal injury, including death, which may arise as a result of any negligent or grossly negligent acts or omissions by Consultant or Consultant's contractors, subcontractors, agents, or employees in connection with the Agreement.

SECTION 10 - NOTICES

Any notices required to be given pursuant to this Agreement shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service, addressed to the parties as follows:

To District: Wendell B. Wall M.P.A.
General Manager
GDPUD
P.O. Box 4240
6425 Main Street
Georgetown, CA 95634

With a courtesy copy to: Barbara A. Brenner, Esq.
Churchwell White LLP
1414 K Street, 3rd Floor
Sacramento, CA 95814

To Consultant: George W. Sanders
Civil Engineer
P.O. Box 1937
Placerville, CA 95667

Nothing hereinabove shall prevent either District or Consultant from personally delivering any such notices to the other.

SECTION 11 - JURISDICTION

Except as otherwise specifically provided, this Agreement shall be administered and interpreted under the laws of the State of California. Jurisdiction of litigation arising from this Agreement shall be in California. In the event of a dispute, venue in any court action shall be the County of El Dorado.

SECTION 12 - INTEGRATION

This agreement, together with its specific references, attachments and exhibits constitutes the entire Agreement of District and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both Parties.

SECTION 13 - NON-DISCRIMINATION

In connection with the performance of Consultant pursuant to this Agreement, Consultant will not willfully discriminate against any employee or applicant for employment because of race, color, religion, gender, sexual orientation, sex, age, disability, genetic information, marital status, amnesty, ancestry, national origin, or status as a covered veteran in accordance with applicable federal or state statutes. Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, gender, sexual orientation, sex, age, disability, genetic information, marital status, amnesty, ancestry, national origin, or status as a covered veteran. Such action shall include, but not be limited to, the following: employment, upgrading or promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.

SECTION 14 - WAIVER

No covenant, term, or condition or the breach thereof shall be deemed waived, except by written consent of the Party against whom the waiver is claimed, and any waiver of the breach of any covenant, term, or condition shall not be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenant, term, or condition.

SECTION 15 - AUTHORITY

All Parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement and the names, titles, and capacities herein stated on behalf of any entities, persons, states, or firms represented or purported to be represented by such entities, persons, states or firms and that all former requirements necessary or required by the state or federal law in order to enter into the Agreement have been fully complied with. Further, by entering into this Agreement, either Party hereto shall have breached the terms or conditions of any other contract or agreement to which such Party is obligated, which such breach would have a material effect hereon.

SECTION 16 - DRAFTING AND AMBIGUITIES

Each Party acknowledges that it has reviewed this Agreement with its own legal counsel, and based upon the advice of that counsel, freely entered into this Agreement. Each Party has participated fully in the review and revision of this Agreement. Any rule of construction that ambiguities are to be resolved against the drafting party does not apply in interpreting this Agreement.

SECTION 17 - COUNTERPARTS

This Agreement may be executed simultaneously and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

SECTION 18 - ATTORNEY'S FEES AND COSTS

If any action at law or in equity, including action for declaratory relief, is brought to enforce or interpret provisions of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.

IN WITNESS WHEREOF, the Parties hereto have executed and entered into this Agreement the day and year first above written.

District:

Consultant:

By: Wendell B. Wall
Wendell B. Wall M.P.A
General Manager

By: George W. Sanders
George W. Sanders
Civil Engineer

Date: 9-10-2015

Date: 9/9/2015

By: Norm Krizl
Norm Krizl
President

Date: 9-14-2015

AGENDA ITEM 7.B.

Attachment 2

Amendment No. 1

AMENDMENT NUMBER 1
GEORGETOWN DIVIDE PUBLIC UTILITIES DISTRICT
PROFESSIONAL SERVICES AGREEMENT
(Effective Date of July 1, 2016)
With
George W. Sanders, Civil Engineer
For
PROFESSIONAL ENGINEERING SERVICES

This **AMENDMENT NUMBER 1** is limited to two sections of the Agreement. Those effected sections are **SECTION 3 – TERM** and **SECTION 4 – COMPENSATION**.

Under this action, **SECTION 3 – TERM** is hereby amended to read as follows:

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT (“District”) and GEORGE W. SANDERS, CIVIL ENGINEER (“Consultant”) agree that the term of this Professional Services Agreement (“Contract”) shall be extended for one additional year. Under the current Contract the (“Term”) begins on September 8, 2015 and ends on June 30, 2016. Under this amendment the “Term” will be extended from July 1, 2016 through June 30, 2017. Consultant shall not exceed Nine Hundred Sixty (960) working hours for the District during the CalPERS fiscal year from July 1, 2016 through June 30, 2017.

Under this action, **SECTION 4 – COMPENSATION** is hereby amended to read as follows:

District and Consultant agree that the total compensation shall be increased to match the extended “Term”. District agrees to pay and Consultant agrees to accept on a time and materials basis an additional amount not to exceed \$76,800, for completion of the Services identified in the Scope of Work (Section 2). The Services shall be compensated at the same rate as prior to this amendment at \$80.00 per hour plus mileage at \$0.56/mile or the Federal rate.

This concludes the changes under this AMENDMENT.

IN WITNESS WHEREOF, the Parties hereto have executed and entered into this AMENDMENT 1 the day and year identified below.

District:

By: Wendell B. Wall
Wendell B. Wall M.P.A., General Manager

Date: 6-15-2016

Consultant:

By: George W. Sanders
George W. Sanders, Civil Engineer

Date: 6/16/16

By: Norman A. Krizl
Norman A. Krizl, President

Date: 6-15-16

AGENDA ITEM 7.B.

Attachment 3

Amendment No. 2

AMENDMENT NUMBER 2
GEORGETOWN DIVIDE PUBLIC UTILITIES DISTRICT
PROFESSIONAL SERVICES AGREEMENT
(Effective Date of July 1, 2017)
with
George W. Sanders, Civil Engineer
for
PROFESSIONAL ENGINEERING SERVICES

This **AMENDMENT NUMBER 2** is limited to two sections of the Agreement. Those effected sections are SECTION 3 – TERM and SECTION 4 – COMPENSATION.

Under this action, SECTION 3 – TERM is hereby amended to read as follows:

GEORGETOWN DIVIDE PUBIC UTILITY DISTRICT (“District”) and GEORGE W. SANDERS, CIVIL ENGINEER (“Consultant”) agree that the term of this Professional Services Agreement (“Contract”) shall be extended for one additional year. Under the current Contract the term (“Term”) begins on September 8, 2015 and ends on June 30, 2016. Under this amendment the Term will be extended from July 1, 2017 through June 30, 2018. Consultant shall not exceed Nine Hundred Sixty (960) working hours for the District during the CalPERS fiscal year from July 1, 2017 through June 30, 2018.

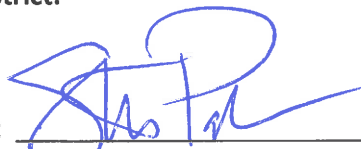
Under this action, SECTION 4 – COMPENSATION is hereby amended to read as follows:

District and Consultant agree that the total compensation shall be increased to match the extended Term. District agrees to pay and Consultant agrees to accept on a time and materials basis an additional amount not to exceed \$76,800, for completion of the Services identified in the Section 2 – Scope of Work of the Contract. The Services shall be compensated at the same rate as prior to this amendment at \$80.00 per hour plus mileage at \$0.56/mile or the Federal rate.

This concludes the changes under this AMENDMENT.

IN WITNESS WHEREOF, the Parties hereto have executed and entered into this AMENDMENT 2 the day and year identified below.

District:

By: 

Steven Palmer, PE, General Manager

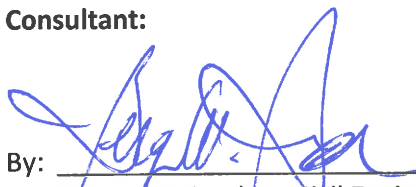
Date: June 14, 2017

By: 

Londres Uso, President

Date: June 13, 2017

Consultant:

By: 

George W. Sanders, Civil Engineer

Date: June 14, 2017

AGENDA ITEM 7.B.

Attachment 4

Amendment No. 3

AMENDMENT NUMBER 3
GEORGETOWN DIVIDE PUBLIC UTILITIES DISTRICT
PROFESSIONAL SERVICES AGREEMENT
(Effective Date of July 1, 2018)
with
George W. Sanders, Civil Engineer
for
PROFESSIONAL ENGINEERING SERVICES

This **AMENDMENT NUMBER 3** is limited to two sections of the Agreement. Those effected sections are **SECTION 3 – TERM** and **SECTION 4 – COMPENSATION**.

Under this action, **SECTION 3 – TERM** is hereby amended to read as follows:

GEORGETOWN DIVIDE PUBIC UTILITY DISTRICT (“District”) and GEORGE W. SANDERS, CIVIL ENGINEER (“Consultant”) agree that the term of this Professional Services Agreement (“Contract”) shall be extended for one additional year. Under the current Contract the (“Term”) begins on September 8, 2015 and ends on June 30, 2018. Under this amendment the “Term” will be extended from July 1, 2018 through June 30, 2019. Consultant shall not exceed Nine Hundred Sixty (960) working hours for the District during the CalPERS fiscal year from July 1, 2018 through June 30, 2019.

Under this action, **SECTION 4 – COMPENSATION** is hereby amended to read as follows:

District and Consultant agree that the total compensation shall be increased to match the extended “Term”. District agrees to pay and Consultant agrees to accept on a time and materials basis an additional amount not to exceed \$86,400, for completion of the Services identified in the Scope of Work (Section 2). The compensation shall be \$90.00 per hour, plus mileage at \$0.56/mile or the Federal rate, whichever is higher.

This concludes the changes under this AMENDMENT.

IN WITNESS, WHEREOF, the Parties hereto have executed and entered into this AMENDMENT 3 the day and year identified below.

District:

By: _____

Steven Palmer, PE, General Manager

Date: _____

6/12/18

By: _____

Londres Uso, President
Board of Directors,
Georgetown Divide Public Utility District

Date: _____

6/12/2018

Consultant:

By: _____

George W. Sanders, Civil Engineer

Date: _____

6/12/18

AGENDA ITEM 7.B.

Attachment 5

Amendment No. 4

AMENDMENT NUMBER 4
GEORGETOWN DIVIDE PUBLIC UTILITIES DISTRICT
PROFESSIONAL SERVICES AGREEMENT
(Effective Date of July 1, 2019)
with
George W. Sanders, Civil Engineer
for
PROFESSIONAL ENGINEERING SERVICES

This **AMENDMENT NUMBER 4** is limited to two sections of the Agreement. Those effected sections are **SECTION 3 – TERM** and **SECTION 4 – COMPENSATION**.

Under this action, **SECTION 3 – TERM** is hereby amended to read as follows:

GEORGETOWN DIVIDE PUBIC UTILITY DISTRICT (“District”) and GEORGE W. SANDERS, CIVIL ENGINEER (“Consultant”) agree that the term of this Professional Services Agreement (“Contract”) shall be extended for an additional six months. Under the current Contract the (“Term”) begins on September 8, 2015 and ends on June 30, 2019. Under this amendment the “Term” will be extended from July 1, 2019 through December 31, 2019. Consultant shall not exceed Nine Hundred Sixty (960) working hours for the District during the CalPERS fiscal year from July 1, 2018 through June 30, 2019.

Under this action, **SECTION 4 – COMPENSATION** is hereby amended to read as follows:

District and Consultant agree that the total compensation shall be increased to match the extended “Term”. District agrees to pay and Consultant agrees to accept on a time and materials basis an additional amount not to exceed \$24,750, for completion of the Services identified in the Scope of Work (Section 2). The compensation shall be \$90.00 per hour, plus mileage at \$0.56/mile or the Federal rate, whichever is higher.

This concludes the changes under this AMENDMENT.

IN WITNESS, WHEREOF, the Parties hereto have executed and entered into this AMENDMENT 4 the day and year identified below.

District:

Consultant:

By: _____
Steven Palmer, PE, General Manager

By: _____
George W. Sanders, Civil Engineer

Date: _____

Date: _____

By: _____
Dane Wadle, President
Board of Directors,
Georgetown Divide Public Utility District

Date: _____

AGENDA ITEM 7.B.

Attachment 6

Resolution 2019-39

RESOLUTION NO. 2019-39
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
APPROVING AMENDMENT 4 TO THE PROFESSIONAL SERVICES AGREEMENT
WITH GEORGE SANDERS EXTENDING THE TERM
AND INCREASING THE AMOUNT

WHEREAS, George Sanders has provided leadership as Project Manager for the Auburn Lake Trails Water Treatment Plant (ALTWTP) Project; and

WHEREAS, the construction began in March 2017 and is on course for completion in 2019; and

WHEREAS, Mr. Sanders' services are important to the successful completion of the ALTWTP Project; and

WHEREAS, Amendment 4 to the Professional Services Agreement with George Sanders extends the term through December 31, 2019 and increases the maximum not to exceed amount by \$24,750 to provide for up to 275 hours at a rate of \$90 per hour to manage the ALTWTP Project; and

WHEREAS, this expenditure is included in the ALTWTP Project budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT Amendment 4 to the Professional Services Agreement with George Sanders for Civil Engineering Services, extending the term to December 31, 2019, and increasing the total contract amount by \$24,750 to a total contract amount of \$339,750 is approved.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the fourteenth day of June 2019, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Dane Wadle, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2019-39 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this fourth day of June 2019.

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

