

AMENDED AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

TUESDAY, SEPTEMBER 11, 2018
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. PUBLIC FORUM – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. PROCLAMATIONS AND PRESENTATIONS

A. Water Professionals Appreciation Week October 6 – 4

5. CONSENT CALENDAR

A. Approval of Minutes

1. Regular Meeting of August 14, 2018

B. Financial Reports

1. Statement of Cash Balances
2. Month-End Cash Disbursements Report

C. Approval of Irrigation Season Ending Date of September 30, 2018

Possible Board Action: Adopt Resolution 2018-44.

D. Approve Reimbursement of Director Expenses to Attend ACWA Region 4 Event – Folsom Dam: Multiple Benefits for All of California

Possible Board Action: Adopt Resolution 2018-47.

6. INFORMATIONAL ITEMS

A. President’s Report

B. Board Reports

C. General Manager’s Report

D. Operation Manager’s Report

E. ALT Treatment Plant Update

F. Finance Committee Report

7. NEW BUSINESS

A. Review and Approve Sewer System Management Plan

Possible Board Action: Adopt Resolution 2018-45.

B. Consider Removing Cynthia Garcia from the Finance Committee

Possible Board Action: Adopt Resolution 2018-46.

C. Consider Approval of Letter to Editor regarding the Leow v. Georgetown Divide Public Utility District Case

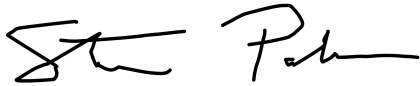
Possible Board Action: Approve Submission of Letter to the Editor of the Mountain Democrat

8. DISCUSSION ITEMS *(No action shall be undertaken on any discussion Item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.)*

A. Proposition 5: Base Value Property Tax Portability (as requested by Board Member Dane Wadle)

- 9. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.
- 10. NEXT MEETING DATE AND ADJOURNMENT** – Next Regular Meeting is October 9, 2018, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

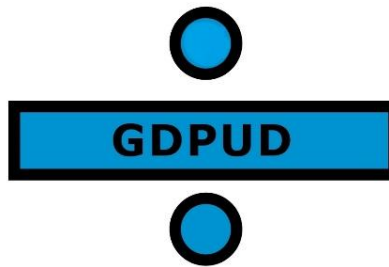
In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Steve Palmer by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on September 6, 2018.



Steven Palmer, PE, General Manager

September 7, 2018

Date



PROCLAMATION

Water Professionals Appreciation Week – October 6-14, 2018

WHEREAS, water is the lifeblood of California and without safe and reliable water, no community and no sector of the economy – from high tech to manufacturing to agriculture – can thrive or expand; and

WHEREAS, thanks to technological advances by highly skilled and trained water professionals and the dedication of thousands of industry professionals in the state, California drinking water and treated wastewater meets some of the most stringent water quality standards in the nation; and

WHEREAS, depending on where you live in California, your water may come from a nearby well or river, or it may travel hundreds of miles through canals or pipelines to reach your tap. Regardless of where it originates, your drinking water is filtered, cleaned, tested and distributed in a process carefully managed by trained water professionals; and

WHEREAS, California is steadily expanding the reuse of treated wastewater and pioneering the use of advanced purified recycled water to replenish aquifers, prevent seawater intrusion and improve local water supply reliability; and

WHEREAS, water professionals at local public water and wastewater agencies work 24/7 to plan for the future, maintain and upgrade their systems and improve the safety and resiliency of local water supplies for their communities; and

WHEREAS, according to the Public Policy Institute of California, local public water and wastewater agencies invest more than \$25 billion a year on local water-related programs and projects that protect public health and the environment, improve local water supply reliability, replenish and clean up groundwater basins, provide water for fire protection and protect against floods; and

WHEREAS, thousands of water, wastewater and recycled water industry professionals in the state dedicate their careers to keeping drinking water, recycled water and treated wastewater safe and reliable for use by Californians; now, therefore, be it

RESOLVED that GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT hereby declares October 6-14, 2018 *Water Professionals Appreciation Week* and extends its sincere gratitude and appreciation to the water and wastewater professionals who work 24/7 to provide excellent service to our community every day.

Londres Uso, President, Board of Directors
Georgetown Divide Public Utility District

CONFORMED AGENDA -- DRAFT
REGULAR MEETING

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

Special Notation:

Director Dane Wadle will participate in this meeting from a satellite location via telephone. The Public may participate in all Open Session portions of this meeting from this location. The specifics of his location, while participating in this meeting, are as follows:

221 Fairway Drive, Tahoe City, California 96145

TUESDAY, AUGUST 14, 2018
1:30 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
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 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 1:30 P.M. Director Souza led in the Pledge of Allegiance.

Directors Present: Jesse Hanschild, David Halpin, Lon Uso, David Souza; Dane Wadle via conference call.

Staff Present: General Manager Steven Palmer; Management Analyst Christina Cross; Board Assistant Diana Michaelson. Legal Counsel: Helane Seikaly, Churchwell White, LLP.

2. ADOPTION OF AGENDA

Motion by Director Hanschild to adopt the agenda. Second by Director Halpin.

Public Comment: *There were no comments from the public.*

Vote: *The motion passed unanimously.*

3. **PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

Cherie Carlyon commented regarding posting agendas at local post offices, noticing customers about email notification list, and publishing a video recording of the ALT Water Treatment Plant tour.

Cindy Garcia commented regarding the timing of sending Finance Committee agendas to the committee members and posting recordings of the committee meetings.

The Board adjourned to Closed Session at 1:34 P.M.

4. **ADJOURN TO CLOSED SESSION**

A. **Conference with Labor Negotiators Pursuant to Government Code Section 54954.9(f) and Government Code 54957.6:**

District Representatives – General Manager Steven Palmer; District General Counsel. Employee Organization – International Union of Operating Engineers Stationary Engineers, Local No. 39.

5. **RETURN TO OPEN SESSION – REPORT ON ACTION TAKEN IN CLOSED SESSION**

The Board returned to Open Session at 1:45 P.M.

President Uso reported that there was nothing official to report. However, he noted that the Closed Session related to consideration of the contract that will come before the Board for action later in the meeting.

6. **PROCLAMATIONS AND PRESENTATIONS**

A. **Proclamations**

1. Congratulating John Simons on his retirement

Director Uso commended Mr. Simons for 30 years of service to the District and presented him with a congratulatory proclamation.

2. Congratulating Warren Elliott on his retirement

Director Uso commended Mr. Elliott for 27 years of service to the District and presented him with a congratulatory proclamation.

B. **Water Bond Informational Presentation – John Kingsbury, Mountain Counties Water Resources Association**

Possible Board Action: Receive and file.

Mr. Kingsbury gave a slide show presentation regarding the role of Mountain Counties Water Resources Association (MCWRA) and an overview of Proposition 3, The Water Supply and Water Quality Act of 2018, that will appear on the November 2018 statewide California ballot.

7. CONSENT CALENDAR

Ms. Carlyon requested that Items 7.B.2; 7.C; 7.D; and 7.E be pulled from the Consent Calendar to be discussed separately. Ms. Garcia requested that Items 7.B.1 also be pulled from the Consent Calendar.

Motion by Director Halpin to adopt the remaining item on the Consent Calendar. Second by Director Hanschild.

Public Comment: *There were no public comments.*

Vote: *The Consent Calendar minus Items 7. B1, B.2, C, D, and E was approved unanimously.*

A. Approval of Minutes

1. Regular Meeting of July 10, 2018

B. Financial Reports

Items 7.B.1. and 7.B.2. were pulled from the Consent Calendar.

1. Statement of Cash Balances

Ms. Garcia asked the Board to provide a current copy of the District's Accounting and Management Policies and Procedures. She also asked that a new statement be issued listing all the checks that would add up to the summary balance.

GM Steven Palmer clarified the difference between the Statement of Cash Balances and the Month-End Cash Disbursements Report. He noted that B.1. is the fund balances on the day the report is run, and the Month End Cash Disbursement Report lists checks to be approved by the Board since the last Board meeting.

Management Analyst Christina Cross explained that B.2. represents all the Accounts Payable – not including payroll, because those payments are transmitted electronically by a third party.

GM Palmer continued, stating that the checks listed in the packet are those that the Board must approve; whereas the electronic payments are not subject to the Board signing them. The intent of the reports is not to provide a monthly update on the financial status of the District but to inform the Board of the current fund balances and for the Board to approve the checks. The Quarterly Reports are much more detailed.

Ms. Cross further explained that the Accounting and Management Policies and Procedures are in the process of being updated, and Staff is working with the Auditors to identify all the areas that need to be addressed. Finance Committee Chairperson Rick Gillespie commented that the Policies and Procedures was adopted as a working document, knowing that changes were going to be made, but at least providing something that could be presented to the auditors.

Director Uso summarized that the document is a work in progress, it is evolving, but we are moving in the right direction.

2. Month-End Cash Disbursements Report

Motion to adopt the financial reports by Director Halpin, Second by Director Hanschild.

Vote: The motion passed unanimously.

C. Authorize GM to Execute a Personal Services Agreement with Hansford Economic Consulting in the Amount of \$24,000 for Wastewater Fee Evaluation

Possible Board Action: Adopt Resolution 2018-38.

Item 7.C. was pulled from the Consent Calendar.

Ms. Carlyon asked if there is a timeline for the wastewater cost of service study. Adam Brown responded that the study would take about four or five months once it is started.

Motion to adopt Resolution 2018-38 by Director Wadle. Second by Director Hanschild.

Vote: The motion passed unanimously.

D. Notice of Completion – Walton Tank #2 Recoating

Possible Board Action: Adopt Resolution 2018-39.

Item 7.D. was pulled from the Consent Calendar.

Ms. Carlyon asked why the agenda packet included a certification to the County. GM Palmer responded that the District is required to provide a Notice of Completion on any capital project construction contract.

Motion to adopt Resolution 2018-39 by Director Wadle. Second by Director Hanschild.

Vote: The motion passed unanimously.

E. Approve Job Descriptions – Field Superintendent and HR Specialist Positions

Possible Board Action: Adopt Resolutions 2018-40 and 2018-41.

Item 7.E. was pulled from the Consent Calendar.

Ms. Garcia asked if minimum qualifications could be added to the job descriptions. GM Palmer stated that Staff used model templates from JPIA our insurance provider and risk management, ACWA, and reviewed them with Churchwell White. He stated that he is confident that they are appropriate and will allow the District to get acceptable candidates.

Ms. Carlyon commented that she thought the HR-IT Specialist should be required to have a college education.

Motion to adopt Resolutions 2018-40 and 2018-41 by Director Halpin. Second by Director Souza.

Vote: The motion passed unanimously.

8. INFORMATIONAL ITEMS

A. President's Report

There was no President's Report.

B. Board Reports

Director Wadle reported that the California Special Districts Association (CSDA) is seeking submissions from high school and college students for its 2018 Student Video Contest. The top three winners will receive scholarships. The contest runs from the end of August to the end of September. Director Wadle is working with the General Manager to publicize the contest on the Divide.

C. General Manager's Report

Mr. Palmer showed photos of gunite lining work that was recently done on some of the ditches. He also showed before and after photos of the tank lining at Walton.

He continued his report by outlining some of the agenda items that will be coming to the Board in the next few months.

D. Operation Manager's Report

Mr. Palmer delivered the Operations Manager's Report. He presented graphs that compare water production over the past five years, noting that there has been a significant reduction in water use since 2013, likely due to water conservation goals promoted by the State.

E. ALT Treatment Plant Update

Engineering Consultant George Sanders walked the Board and audience through a slide show of project-related photos.

F. Finance Committee Report

Finance Committee Chairperson Rick Gillespie reported that a recent RFP and bid selection process resulted in a significant savings to the District due to the

professional, specialized work of District staff, which illustrates why the District needs to add quality, specialized staff.

Other recent work of the committee included selecting the audit company, reviewing the District's reserve policy, and beginning work on a proposal for a new accounting system.

9. NEW BUSINESS

A. Irrigation Ordinance Update Outreach Plan

Possible Board Action: Approve by Motion Action.

Administrative assistant Gloria Omania presented a proposed plan for gathering and reviewing public input on updates and changes to the Irrigation Ordinance.

Motion by Director Hanschild to approve the plan as submitted, subject to nailing down dates for both workshops. Second by Director Halpin.

Public Comment: *Ms. Garcia commented regarding notification in the water bills.*

Vote: *The motion passed unanimously.*

B. Status of Annual Audit

Possible Board Action: Receive and File.

Management Analyst Christina Cross presented the staff report and recommendation. On April 10, 2018 the District retained the firm of LSL for audit services. An interim audit was performed the week of June 25, 2018 to interview employees regarding day to day practices and identify potential deficiencies.

C. Review District's Conflict of Interest Code

Possible Board Action: Adopt Resolution 2018-42.

Ms. Cross presented the staff report and recommendation. Every other year the County Recorder-Clerk-Registrar of Voters requests that the District review its Conflict of Interest Code. The District recently added the Management Analyst position; therefore, the Code is being amended to add the position to the list of staff required to annually submit a Form 700. The Board's approval is required for the 2018 Local Agency Biennial Review Notice, the Biennial Conflict-of-Interest Review, and the Notice of Intent to Amend a Conflict of Interest Code.

Motion by Director Wadle to adopt Resolution 2018-42. Second by Director Hanschild.

Public Comment: *Ms. Garcia commented regarding the source of the forms.*

Vote: *The motion passed unanimously.*

D. Update on District's Low-Income Rate Assistance Program

Possible Board Action: Receive and File.

Ms. Cross presented the staff report and recommendation. It was the consensus of the Board to continue the program without any changes for now, continue to do community outreach in various forms, and re-evaluate during the mid-year budget review process and again at the end of the fiscal year.

E. Approve Memorandum of Understanding with International Union of Operating Engineers Stationary Engineers Local No. 39

Possible Board Action: Adopt Resolution 2018-43.

Mr. Palmer presented the staff report and recommendation. The District and Local 39 have been negotiating terms for the new MOU. The District and the Local 39 representatives reached tentative agreement on the terms of the MOU, and the MOU was ratified by Local 39 membership on July 18, 2018. For the new MOU to become effective, the Board must take formal action to approve.

Mr. Palmer highlighted the negotiated changes to the updated MOU.

Motion by Director Hanschild to adopt Resolution 2018-43. Second by Director Souza.

Public Comment: *Ms. Carlyon commented regarding the Distribution Lead and the Field Supervisor positions.*

Michael Sanders commented regarding the drug testing provision.

Vote: The motion passed unanimously.

10. PUBLIC HEARINGS

A. Second Reading of Ordinance 2018-01 Approving Annual Tax Liens

Possible Board Action: Hold Public Hearing and Adopt Ordinance 2018-01.

Mr. Palmer presented the staff report and recommendation.

President Uso opened the Public Hearing.

Ms. Carlyon commented regarding notification to those on the list. Mr. Palmer offered assurances that Staff have been following up and reaching out to ensure that no one is on the list that shouldn't be.

Mr. Sanders asked if the late fee is posted on the website.

Steven Dowd commented regarding meters that are pulled and then reinstated.

President Uso closed the Public Hearing.

The Board voted unanimously to adopt Ordinance 2018-01.

11. **BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.
12. **NEXT MEETING DATE AND ADJOURNMENT** – Next Regular Meeting is September 11, 2018, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, CA 95634.

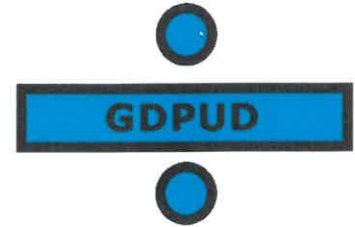
The Board adjourned at 4:10 P.M.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Steve Palmer by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on August 9, 2018.

Steven Palmer, PE, General Manager

Date

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF SEPTEMBER 11, 2018
AGENDA ITEM NO. 5.B.1.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: CASH BALANCES – JULY 2018

PREPARED BY: Christina Cross, Management Analyst

Handwritten initials "CC" in blue ink.

APPROVED BY: Steven Palmer, PE, General Manager

Handwritten signature in blue ink.

BACKGROUND

The Cash Balances Report details the District's cash position as of the month end to demonstrate transparency and accountability of relevant financial data from which prudent fiscal decisions and policies are made. The Cash Balances Report is unlike a quarterly budget to actual report, its purpose is to report on ending cash balances.

DISCUSSION

The Cash Balance Report as of month ending July 31, 2018 shows the District's cash balances total \$10,724,587.98.

Cash balances are allocated based on the Fund for which the source of the monies are generated or used from.

Cash is held with the following institutions in the amounts of:

El Dorado Savings Bank - Checking	\$	797,383.64
El Dorado Savings Bank - Savings		2,876,461.63
Local Agency Investment Fund (LAIF)		7,050,742.71
		<u>\$ 10,724,587.98</u>

Cash is allocated in the following Funds:

Fund	Beginning Balance	Debits	Credits	Ending Balance
08 SMUD FUND	\$ 193,620.54	\$ 902.24	\$ -	\$ 194,522.78
09 CABY GRANT	(48,816.67)	-	-	(48,816.67)
10 Water Fund	1,687,474.85	678,333.92	224,734.51	2,141,074.26
12 RETIREE FUND	487,970.50	8,389.66	-	496,360.16
14 STEWART MINE FI	44,391.82	194.18	-	44,586.00
17 WATER DEVE.FUN	406,530.65	1,896.18	-	408,426.83
19 SMERFUND	1,051,238.14	4,903.25	-	1,056,141.39
20 ALT Fund	1,252,231.43	5,355.61	-	1,257,587.04
24 CAPITAL REPLACE	659,433.83	3,075.79	-	662,509.62
25 BAYNE RD BND FI	45,487.91	212.17	-	45,700.08
29 STATE REV FUND	(3,329.31)	-	-	(3,329.31)
30 Hydro Fund	674,009.65	9,931.29	-	683,940.94
35 Restricted P/L	(90,530.11)	-	-	(90,530.11)
37 GARDEN VALLEY	72,372.76	337.57	-	72,710.33
39 CAP FAC CHARGE	1,739,457.57	12,702.64	-	1,752,160.21
40 Zone Fund	959,298.41	51,107.01	15,283.90	995,121.52
41 CDS M & O Fund	39,449.33	184.01	-	39,633.34
42 CDS RESRV EXP.	170,062.61	793.11	-	170,855.72
43 CAPITAL RESERV	664,115.90	3,103.23	-	667,219.13
51 KELSEY NORTH	129,783.31	573.10	-	130,356.41
52 KELSEY SOUTH	55,526.44	258.99	-	55,785.43
53 PILOT HILL NO.	(7,480.80)	-	-	(7,480.80)
54 PILOT HILL SO.	53.68	-	-	53.68
	<u>\$ 10,182,352.44</u>	<u>\$ 782,253.95</u>	<u>\$ 240,018.41</u>	<u>\$ 10,724,587.98</u>

FISCAL IMPACT

No fiscal impact.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) discuss and receive Cash Balances for month ending July 31, 2018.

ALTERNATIVES

No alternatives.

ATTACHMENTS

1. Cash Balances July 2018
2. Cash Balance by Fund July 2018

Report Date: 08/27/18
 Run Date...: 08/27/18 12:47
 Run by.....: Kristen West

Georgetown Divide PUD
 G/L Trial Balance - Summary in the Order of FUND
 For All Accounts From 99 1000 To 99 1098 ||||
 With a Mask of 99* ***** ****

GDPUD Bd. Mtg. of 9/11/18
 AGENDA ITEM 5.B.1.
 Attachment 1
 Pg. 1 of 1

Page.: 1
 ID # GLTB
 CTL.: GEO

Beginning of.: July 1, 2018 (01-19) Thru Ending of.: July 31, 2018 (01-19)

G/L Account No	Description	Beginning Balance	Debit	Credit	Ending Balance
99 1000	Cash Clearing El Dorado Savings Checking	227,303.17	809,808.01	239,727.54	797,383.64
99 1010	Cash Clearing El Dorado Savings Bank Collect	2,950,749.46	736,714.78	811,002.61	2,876,461.63
99 1022	Cash Clearing LAIF	7,004,299.81	46,442.90	.00	7,050,742.71
REPORT TOTAL ---->		10,182,352.44	1,592,965.69	1,050,730.15	10,724,587.98

Date...: Sep 6, 2018
 Time...: 3:44 pm
 Run by.: Hannah Schnetz

Georgetown Divide PUD
 BOARD CHECK REVIEW

GDPUD Bd. Mtg. of 9/11/18
 AGENDA ITEM 5.B.2.
 Disbursement Report
 Page 1 of 8

Page: 1
 List: BOAR
 ID #: PYDMPH

Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
029119	08/15/18	CAL18	California State Disbursement	PAYROLL CLEARING-N TILMAN	366.92
Sub-Total: (1)					366.92
Sub-Count: 1					
029120	08/15/18	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1587.51
Sub-Total: (1)					1587.51
Sub-Count: 1					
029121	08/15/18	IUO01	IUOE, LOCAL 39	Union Dues Payable-LOCAL 39	327.71
Sub-Total: (1)					327.71
Sub-Count: 1					
029122	08/15/18	IUO02	PEU LOCAL #1	UNION DUES-LOCAL 1	214.18
Sub-Total: (1)					214.18
Sub-Count: 1					
029126	08/15/18	VAV01	VAVRINEK, TRINE, DAY & CO., LL	2017 PROFESSIONAL SERVICE AGREEMENT	10005.00
Sub-Total: (1)					10005.00
Sub-Count: 1					
029127	08/29/18	AFL01	AMERICAN FAMILY LIFE INS	AFLAC Premiums	1255.80
Sub-Total: (1)					1255.80
Sub-Count: 1					
029128	08/29/18	CAL18	California State Disbursement	PAYROLL CLEARING-N TILMAN	366.92
Sub-Total: (1)					366.92
Sub-Count: 1					
029129	08/29/18	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1519.84
Sub-Total: (1)					1519.84
Sub-Count: 1					
029130	08/29/18	IUO01	IUOE, LOCAL 39	Union Dues Payable-LOCAL 39	305.49
Sub-Total: (1)					305.49
Sub-Count: 1					
029131	08/29/18	IUO02	PEU LOCAL #1	UNION DUES- LOCAL 1	214.18
Sub-Total: (1)					214.18
Sub-Count: 1					
029132	08/29/18	JOH02	JOHN D'AGOSTINI SHERIFF-CORONE	WAGE GARNISHMENT CROSS	519.36
Sub-Total: (1)					519.36
Sub-Count: 1					
029133	08/29/18	AAR01	AARP MEDICARERX SAVER PLUS, PD	AARP MEDICARE M DAVIS SEPTEMBER 2018	44.20
Sub-Total: (1)					44.20
Sub-Count: 1					
029134	08/29/18	ACW05	ACWA/JPIA HEALTH	EMPLOYEE HEALTH INSURANCE PREMIUMS SEPTEMBER 2018	2928.24
029134	08/29/18	ACW05	ACWA/JPIA HEALTH	EMPLOYEE HEALTH INSURANCE PREMIUMS SEPTEMBER 2018	9653.28
029134	08/29/18	ACW05	ACWA/JPIA HEALTH	EMPLOYEE HEALTH INSURANCE PREMIUMS SEPTEMBER 2018	5523.08
029134	08/29/18	ACW05	ACWA/JPIA HEALTH	EMPLOYEE HEALTH INSURANCE PREMIUMS SEPTEMBER 2018	9609.25
029134	08/29/18	ACW05	ACWA/JPIA HEALTH	EMPLOYEE HEALTH INSURANCE PREMIUMS SEPTEMBER 2018	2357.35
029134	08/29/18	ACW05	ACWA/JPIA HEALTH	EMPLOYEE HEALTH INSURANCE PREMIUMS SEPTEMBER 2018	9530.69
029134	08/29/18	ACW05	ACWA/JPIA HEALTH	EMPLOYEE HEALTH INSURANCE PREMIUMS SEPTEMBER 2018	3234.99
029134	08/29/18	ACW05	ACWA/JPIA HEALTH	RETIREE HEALTH INSURANCE PREMIUMS SEPTEMBER 2018	5980.50
Sub-Total: (1)					48817.38
Sub-Count: 8					

Date...: Sep 6, 2018
 Time...: 3:44 pm
 Run by.: Hannah Schnetz

Georgetown Divide PUD
 BOARD CHECK REVIEW

GDPUD Bd. Mtg. of 9/11/18
 AGENDA ITEM 5.B.2.
 Disbursement Report
 Page 2 of 8

Page: 2
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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
029135	08/29/18	ADT01	ADT SECURITY SERVICES	SECURITY SERVICE 8/20/18-9/19/18 8180 BALDERSTON	42.08
Sub-Total: (1)					42.08
Sub-Count: 1					
029136	08/29/18	ADT01	ADT SECURITY SERVICES	SECURITY SERVICE 8/21-9/20/18 6425 MAIN ST	153.84
Sub-Total: (1)					153.84
Sub-Count: 1					
029137	08/29/18	ANS01	ANSWERING SPECIALISTS INC	AUGUST 2018 ANSWERING SERVICE	69.95
Sub-Total: (1)					69.95
Sub-Count: 1					
029138	08/29/18	ATT02	AT&T	Utilities-PHONE 530-333-4356 918 9 8/14-9/13/18	209.34
029138	08/29/18	ATT02	AT&T	Utilities-PHONE 530-333-4356 918 9 8/14-9/13/18	314.03
029138	08/29/18	ATT02	AT&T	Utilities-PHONE 530-333-4356 918 9 8/14-9/13/18	314.03
029138	08/29/18	ATT02	AT&T	Utilities-PHONE 530-333-9442 243 7 8/14-9/13/18	114.97
029138	08/29/18	ATT02	AT&T	Utilities-PHONE 530-333-1119 106 5 8/14-9/13/18	177.46
029138	08/29/18	ATT02	AT&T	Utilities-PHONE 530-885-6287 473 6 8/14-9/13/18	172.71
029138	08/29/18	ATT02	AT&T	Utilities-PHONE 234-343-7252 777 4 8/14-9/13/18	67.26
029138	08/29/18	ATT02	AT&T	Utilities-PHONE 234-371-7957 823 9 8/14-9/13/18	67.26
Sub-Total: (1)					1437.06
Sub-Count: 8					
029139	08/29/18	BEA01	BUTTE EQUIPMENT RENTALS	PO#017873: SAND PIPE BEDDING 7/23/18,7/25/18	400.00
029139	08/29/18	BEA01	BUTTE EQUIPMENT RENTALS	PO#017873: SAND PIPE BEDDING 7/23/18,7/25/18	400.00
Sub-Total: (1)					800.00
Sub-Count: 2					
029140	08/29/18	BEC01	STEPHANIE BECK	MILEAGE REIMB FOR TRAINING 8/21/18	53.86
Sub-Total: (1)					53.86
Sub-Count: 1					
029141	08/29/18	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE P. HEREFORD 9/1-11/30/18	598.17
029141	08/29/18	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE J. MANZER 9/1-9/30/18	298.35
029141	08/29/18	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE W. MANZER 9/1-9/30/18	298.35
029141	08/29/18	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE R. PRINCE JR 9/1-9/30/18	234.81
029141	08/29/18	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE M. WILSON 9/1-9/30/18	298.35
Sub-Total: (1)					1728.03
Sub-Count: 5					
029142	08/29/18	BLU06	BLUE SHIELD OF CALIFORNIA	PREPAID HEALTH INSURANCE M DAVIS 9/1-11/30/18	546.00
Sub-Total: (1)					546.00
Sub-Count: 1					
029143	08/29/18	BRO05	BROWN, ADAM	MILEAGE REIMB PER MOU 7/30/18-8/14/18	7.74
029143	08/29/18	BRO05	BROWN, ADAM	MILEAGE REIMB PER MOU 7/30/18-8/14/18	54.61
Sub-Total: (1)					62.35
Sub-Count: 2					
029144	08/29/18	CAL16	CALTRONICS BUSINESS SYSTEMS CO	KONICA COPIER CONTRACT 7/14-8/13/18	575.91
Sub-Total: (1)					575.91
Sub-Count: 1					
029145	08/29/18	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH 07/31/18	11629.89
Sub-Total: (1)					11629.89
Sub-Count: 1					
029146	08/29/18	CLS01	CLS LABS	ROUTINE DIST. SYST. BACTERIA	44.10
029146	08/29/18	CLS01	CLS LABS	STATION 16	149.94
029146	08/29/18	CLS01	CLS LABS	ROUTINE DIST. SYST. BACTERIA	44.10
Sub-Total: (1)					238.14

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
Sub-Count: 3					
029147	08/29/18	CWS01	CORBIN WILLITS SYS. INC.	MONTHLY CHARGE FOR SEPTEMBER 2018	573.20
Sub-Total: (1)					573.20
Sub-Count: 1					
029148	08/29/18	DEL05	DELAGE LANDEN, INC	KONICA COPIER CONTRACT 8/1-8/31/18	228.20
029148	08/29/18	DEL05	DELAGE LANDEN, INC	FORMAX FOLDING MACHINE 8/1-8/31/18	185.65
Sub-Total: (1)					413.85
Sub-Count: 2					
029149	08/29/18	GEO02	GEORGETOWN GAZETTE	SUBSCRIPTION RENEWAL ONE YEAR SEPTEMBER 2018	20.00
Sub-Total: (1)					20.00
Sub-Count: 1					
029150	08/29/18	HOL02	HOLDREGE & KULL	PROFESSIONAL SERVICES THROUGH 7/31/18	2000.00
Sub-Total: (1)					2000.00
Sub-Count: 1					
029151	08/29/18	MED01	MEDICAL EYE SERVICES	VISION INSURANCE SEPTEMBER 2018	18.74
029151	08/29/18	MED01	MEDICAL EYE SERVICES	VISION INSURANCE SEPTEMBER 2018	28.11
029151	08/29/18	MED01	MEDICAL EYE SERVICES	VISION INSURANCE SEPTEMBER 2018	18.74
029151	08/29/18	MED01	MEDICAL EYE SERVICES	VISION INSURANCE SEPTEMBER 2018	46.85
029151	08/29/18	MED01	MEDICAL EYE SERVICES	VISION INSURANCE SEPTEMBER 2018	28.11
029151	08/29/18	MED01	MEDICAL EYE SERVICES	VISION INSURANCE SEPTEMBER 2018	215.47
029151	08/29/18	MED01	MEDICAL EYE SERVICES	VISION INSURANCE SEPTEMBER 2018	18.74
Sub-Total: (1)					374.76
Sub-Count: 7					
029152	08/29/18	MOB01	MOBILE MINI, LLC-CA	STORAGE RENTAL 8/8/18-9/4/18	197.79
Sub-Total: (1)					197.79
Sub-Count: 1					
029153	08/29/18	NTU01	NTU TECHNOLOGIES, INC.	PRO PAC 9890, 8x 55 GAL DRUMS FOR WALTON AND ALT	7255.25
Sub-Total: (1)					7255.25
Sub-Count: 1					
029154	08/29/18	POW01	POWERNET GLOBAL COMM.	Utilities-LONG DISTANCE 7/19/18-8/19/18	206.32
Sub-Total: (1)					206.32
Sub-Count: 1					
029155	08/29/18	ROB02	ROBINSON ENTERPRISES	T & D RAW WATER FUEL USAGE ALLOCATION	682.72
029155	08/29/18	ROB02	ROBINSON ENTERPRISES	WATER TREATMENT FUEL USAGE ALLOCATION	279.85
029155	08/29/18	ROB02	ROBINSON ENTERPRISES	T & D TREATED WTR FUEL USAGE ALLOCATION	1074.43
029155	08/29/18	ROB02	ROBINSON ENTERPRISES	ZONE FUEL USAGE ALLOCATION	140.77
029155	08/29/18	ROB02	ROBINSON ENTERPRISES	UPCOUNTRY FUEL USAGE ALLOCATION	293.20
029155	08/29/18	ROB02	ROBINSON ENTERPRISES	ADMIN. FUEL USAGE ALLOCATION	.00
Sub-Total: (1)					2470.97
Sub-Count: 6					
029156	08/29/18	THA01	THATCHER COMPANY OF CALIFORNIA	DEPOSIT REFUND: 6 DRUMS	-240.00
029156	08/29/18	THA01	THATCHER COMPANY OF CALIFORNIA	DEPOSIT REFUND: 7 DRUMS	-280.00
029156	08/29/18	THA01	THATCHER COMPANY OF CALIFORNIA	PO#017890:11.5x 53GL DRUM CHLORINE 3650 SWEETWATER	2174.58
029156	08/29/18	THA01	THATCHER COMPANY OF CALIFORNIA	PO#017890:12x 53GL DRUM CHLORINE 8180 BALDERSTON	2247.18
Sub-Total: (1)					3901.76
Sub-Count: 4					
029157	08/29/18	UNI06	UNITEDHEALTHCARE INSURANCE CO	PREPAID HEALTH INSURANCE D SCHWAGEL 9/1-9/30/18	149.25
Sub-Total: (1)					149.25
Sub-Count: 1					

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029158	08/29/18	UNI07	UNITEDHEALTHCARE CLAIM DIVISIO	PREPAID HEALTH INSURANCE J ST DENNIS 9/1-9/30/18	167.07
Sub-Total: (1)					167.07
Sub-Count: 1					
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	TT TECHNOLOGIES, INC.	1473.25
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	CSDA FOR HR	225.00
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	GOVERNMENT FINANCE OFFICERS ASSOCIATION	160.00
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	MICROSOFT	16.00
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	MICROSOFT	16.00
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	MICROSOFT	84.00
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	NORTHERN TOOL MEMBERSHIP	13.33
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	NORTHERN TOOL MEMBERSHIP	13.33
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	NORTHERN TOOL MEMBERSHIP	13.33
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	PAYPAL - EBAY SIGNS FOR STUMPY	16.99
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	STAMPS.COM	400.00
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	VERBAL JUDO TRAINING FOR HS AND SB	450.00
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	DRI CRASHPLAN FOR COMPUTER BACKUP	2.49
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	STAMPS.COM	15.99
029159	08/29/18	USB05	U.S. BANK CORPORATE PAYMENT SY	CSDA FOR CC	800.00
Sub-Total: (1)					3699.71
Sub-Count: 15					
029160	08/29/18	USP01	POSTMASTER	75% PERMIT 6 AUGUST 2018	2250.00
029160	08/29/18	USP01	POSTMASTER	15% PERMIT 6 AUGUST 2018	450.00
029160	08/29/18	USP01	POSTMASTER	10% PERMIT 6 AUGUST 2018	300.00
Sub-Total: (1)					3000.00
Sub-Count: 3					
029161	08/29/18	VAV01	VAVRINEK, TRINE, DAY & CO., LL	INCREASE IN CONTRACT AS OF JANUARY 9, 2018	-12950.00
029161	08/29/18	VAV01	VAVRINEK, TRINE, DAY & CO., LL	INCREASE IN CONTRACT AS OF JANUARY 9, 2018	11910.90
029161	08/29/18	VAV01	VAVRINEK, TRINE, DAY & CO., LL	INCREASE IN CONTRACT AS OF JANUARY 9, 2018	13989.10
Sub-Total: (1)					12950.00
Sub-Count: 3					
029162	08/29/18	WAL02	WALKER'S OFFICE SUPPLY	Misc. Office Supplies	132.44
029162	08/29/18	WAL02	WALKER'S OFFICE SUPPLY	Misc. Office Supplies	112.61
Sub-Total: (1)					245.05
Sub-Count: 2					
029163	09/11/18	ADV01	ADVENT TECHNOLOGIES	PRODUCT COST & INSTALLATION FOR NS700 PHONE SYSTEM	7384.92
Sub-Total: (1)					7384.92
Sub-Count: 1					
029164	09/11/18	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	63.19
029164	09/11/18	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	63.19
029164	09/11/18	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	63.19
029164	09/11/18	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	63.19
029164	09/11/18	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	383.44
029164	09/11/18	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	95.86
029164	09/11/18	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	95.86
029164	09/11/18	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	-191.72
029164	09/11/18	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	130.00
029164	09/11/18	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	32.50
029164	09/11/18	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	32.50
029164	09/11/18	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	-65.00
Sub-Total: (1)					766.20
Sub-Count: 12					
029165	09/11/18	AME08	AMERICAN MESSAGING	MESSAGING SVCS 9/1-11/30/18 PAGECOPY USAGE 8/24/18	36.28
Sub-Total: (1)					36.28
Sub-Count: 1					
029166	09/11/18	BAC01	B.A.C.C.S	WTP TANK REHAB PROJECT 5/9/18-5/22/18	3360.00
029166	09/11/18	BAC01	B.A.C.C.S	WTP TANK REHAB PROJECT 5/23/18-6/26/18	17735.88
029166	09/11/18	BAC01	B.A.C.C.S	WTP TANK REHAB PROJECT 6/27/18-7/13/18	7560.00
Sub-Total: (1)					28655.88
Sub-Count: 3					

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029167	09/11/18	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE J. MANZER 9/1-9/30/18	298.35
029167	09/11/18	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE W. MANZER 9/1-9/30/18	298.35
029167	09/11/18	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE R. PRINCE JR 9/1-9/30/18	234.81
029167	09/11/18	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE M. WILSON 9/1-9/30/18	298.35
Sub-Total: (1)					1129.86
Sub-Count: 4					
029168	09/11/18	CAR08	CSI	MONTHLY SERVICE FEE SEPTEMBER 2018	59.00
Sub-Total: (1)					59.00
Sub-Count: 1					
029169	09/11/18	CCS01	CCSINTERACTIVE	MONTHLY WEBSITE HOSTING SEPTEMBER 2018	69.00
Sub-Total: (1)					69.00
Sub-Count: 1					
029170	09/11/18	CLS01	CLS LABS	LT2ESWTR RAW BACT	80.00
029170	09/11/18	CLS01	CLS LABS	LT2ESWTR RAW BACT	78.40
029170	09/11/18	CLS01	CLS LABS	ROUTINE DIST. SYST. BACTERIA	44.10
029170	09/11/18	CLS01	CLS LABS	ROUTINE DIST. SYST. BACTERIA	44.10
029170	09/11/18	CLS01	CLS LABS	LT2ESTWR RAW BACT	78.40
Sub-Total: (1)					325.00
Sub-Count: 5					
029171	09/11/18	COM02	COMMUNITY DEVELOPMENT AGENCY	BORE UNDER MARSHALL & INSTALL SCALING FOR WTR LINE	659.05
029171	09/11/18	COM02	COMMUNITY DEVELOPMENT AGENCY	BLANKET PERMIT 2018:UTILITY ENCROACH DPT TRANSPORT	118.00
Sub-Total: (1)					777.05
Sub-Count: 2					
029172	09/11/18	DWR01	DEPT. OF WATER RESOURCES	KELSEY NORTH CONTRACT #E58320	4570.59
029172	09/11/18	DWR01	DEPT. OF WATER RESOURCES	KELSEY NORTH CONTRACT #E58320	10827.14
Sub-Total: (1)					15397.73
Sub-Count: 2					
029173	09/11/18	ECO01	ECORP CONSULTING, INC.	JULY 11, 2017 PSA	1916.30
Sub-Total: (1)					1916.30
Sub-Count: 1					
029174	09/11/18	ELD16	EL DORADO DISPOSAL	Utilities-GARBAGE 6425 MAIN ST 8/1-8/31/18	103.58
029174	09/11/18	ELD16	EL DORADO DISPOSAL	Utilities-GARBAGE 3650 SWEETWATER TR 8/1-8/31/18	110.47
029174	09/11/18	ELD16	EL DORADO DISPOSAL	Utilities-GARBAGE 8180 BALDERSTON 8/1-8/31/18	110.47
Sub-Total: (1)					324.52
Sub-Count: 3					
029175	09/11/18	ENV01	ENVIRO TECH SERVICES COMPANY,	CALIBRATION GAS FOR ZONE	211.96
Sub-Total: (1)					211.96
Sub-Count: 1					
029176	09/11/18	FER02	FERGUSON ENTERPRISES INC	PO#017893: 12 AC COMMON TRANSITION GASKETS	193.79
Sub-Total: (1)					193.79
Sub-Count: 1					
029177	09/11/18	GEM01	GEMPLER'S, INC.	PO#017896 - RUBBER BOOTS FOR IRRIGATION	291.96
029177	09/11/18	GEM01	GEMPLER'S, INC.	PO#017896 - RUBBER BOOTS FOR IRRIGATION	291.96
Sub-Total: (1)					583.92
Sub-Count: 2					
029178	09/11/18	GEO02	GEORGETOWN GAZETTE	PUBLIC HEARING NOTICE:LAND ASSMNT ORD, PUB:8/23/18	70.55
029178	09/11/18	GEO02	GEORGETOWN GAZETTE	NTCE:INTENT ADPT/AMND CNFLCT OF INTRST,PUB:8/30/18	60.78
Sub-Total: (1)					131.33
Sub-Count: 2					

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029179	09/11/18	GEO12	GEORGE SANDERS	PROFESSIONAL SERVICES AGREEMENT: GEORGE SANDERS	6626.30
029179	09/11/18	GEO12	GEORGE SANDERS	PROFESSIONAL SERVICES AGREEMENT: GEORGE SANDERS	1260.00
Sub-Total: (1)					7886.30
Sub-Count: 2					
029180	09/11/18	HAC01	HACH COMPANY	PO#017709 - QUARTERLY REAGENTS + STBLCAL TURBIDITY	702.27
Sub-Total: (1)					702.27
Sub-Count: 1					
029181	09/11/18	HOM01	HOME DEPOT CREDIT SERVICE	PO#017892: 6500-WATT GENERATOR (CAPITAL ACQ)	2036.68
029181	09/11/18	HOM01	HOME DEPOT CREDIT SERVICE	PO#017892: 2,200-WATT GENERATOR (CAPITAL ACQ)	1071.43
Sub-Total: (1)					3108.11
Sub-Count: 2					
029182	09/11/18	INT05	INTERWEST CONSULTING GROUP	PROFESSIONAL SERVICES (DATA DEVELOP) 7/1-7/31/18	2100.00
Sub-Total: (1)					2100.00
Sub-Count: 1					
029183	09/11/18	MJT01	MJT ENTERPRISES, INC.	DIANA M. TEMP EMPLOYEE WAGES 7/23-7/29/18	568.40
029183	09/11/18	MJT01	MJT ENTERPRISES, INC.	GLORIA O. TEMP EMPLOYEE WAGES 7/23-7/29/18	392.00
029183	09/11/18	MJT01	MJT ENTERPRISES, INC.	GLORIA O. TEMP EMPLOYEE WAGES 7/23-7/29/18	333.20
029183	09/11/18	MJT01	MJT ENTERPRISES, INC.	MINDEE R. TEMP EMPLOYEE WAGES 7/23-7/29/18	874.10
029183	09/11/18	MJT01	MJT ENTERPRISES, INC.	MINDEE R. TEMP EMPLOYEE WAGES 7/23-7/29/18	5.50
Sub-Total: (1)					2173.20
Sub-Count: 5					
029184	09/11/18	PAC02	PACIFIC GAS & ELECTRIC	7727208388-0	4478.15
029184	09/11/18	PAC02	PACIFIC GAS & ELECTRIC	0967683154-9	13851.32
029184	09/11/18	PAC02	PACIFIC GAS & ELECTRIC	9644745072-5	93.58
029184	09/11/18	PAC02	PACIFIC GAS & ELECTRIC	1383483826-3	13.41
029184	09/11/18	PAC02	PACIFIC GAS & ELECTRIC	8019291332-7	40.24
029184	09/11/18	PAC02	PACIFIC GAS & ELECTRIC	9592050405-7	69.17
029184	09/11/18	PAC02	PACIFIC GAS & ELECTRIC	7269328928-1	19.71
029184	09/11/18	PAC02	PACIFIC GAS & ELECTRIC	9103062795-3	330.95
029184	09/11/18	PAC02	PACIFIC GAS & ELECTRIC	0800178691-5	104.97
029184	09/11/18	PAC02	PACIFIC GAS & ELECTRIC	2102211877-8	25.93
029184	09/11/18	PAC02	PACIFIC GAS & ELECTRIC	7804325001-4	10.87
029184	09/11/18	PAC02	PACIFIC GAS & ELECTRIC	2060545213-3	868.55
029184	09/11/18	PAC02	PACIFIC GAS & ELECTRIC	2060545213-3	289.52
029184	09/11/18	PAC02	PACIFIC GAS & ELECTRIC	6228064022-8	415.39
Sub-Total: (1)					20611.76
Sub-Count: 14					
029185	09/11/18	PRO04	PAUL FUNK	CLEANING SERVICES FOR JULY 2018	265.00
029185	09/11/18	PRO04	PAUL FUNK	CLEANING SERVICES FOR AUGUST 2018	265.00
Sub-Total: (1)					530.00
Sub-Count: 2					
029186	09/11/18	PSO01	PSOMAS	PROFESSIONAL SERVICES FROM 6/29/18-7/26/18	3120.00
Sub-Total: (1)					3120.00
Sub-Count: 1					
029187	09/11/18	ROC02	KENNETH D. WELSH	9" STEEL TRIM BLADES SET & SHARPENED x55 @7.50ea	206.25
029187	09/11/18	ROC02	KENNETH D. WELSH	9" STEEL TRIM BLADES SET & SHARPENED x55 @7.50ea	206.25
Sub-Total: (1)					412.50
Sub-Count: 2					
029188	09/11/18	SAN02	Santander Leasing	INTEREST - TRUCK LEASE PAYMENT	81.17
029188	09/11/18	SAN02	Santander Leasing	PRINCIPAL - TRUCK LEASE PAYMENT	1149.71
Sub-Total: (1)					1230.88
Sub-Count: 2					
029189	09/11/18	SIE12	MICHAEL S. SALLAC	#17 SAFETY INSPECTION	80.00

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029189	09/11/18	SIE12 MICHAEL S. SALLAC	#17 SAFETY INSPECTION	80.00
029189	09/11/18	SIE12 MICHAEL S. SALLAC	#17 SAFETY INSPECTION	80.00
Sub-Total: (1)				240.00
Sub-Count: 3				
029190	09/11/18	UNI08 UNIFIED FIELD SERVICES CORPORA	APP#3 TO 7/31/18 RECOAT WALTON WTP #2 STORAGE TANK	29925.00
Sub-Total: (1)				29925.00
Sub-Count: 1				
029191	09/11/18	USA03 USA BLUE BOOK	PO#017897: CHESSEL CIRCULAR CHARTS FOR WTP	185.44
Sub-Total: (1)				185.44
Sub-Count: 1				
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	PAYPAL PT. 1	59.81
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	PAYPAL PT. 2	59.81
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	PAYPAL PT. 3	59.81
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	PAYPAL PT. 4	59.81
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	COSTCO	27.88
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	COSTCO	63.25
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	COSTCO	34.31
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	WPY DKF SOLUTIONS GROUP	245.00
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	COSTCO	17.15
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	COSTCO	51.47
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	PAYPAL	385.61
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	CARNAHAN COMPUTER	2794.15
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	MICROSOFT	16.00
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	MICROSOFT	16.00
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	MICROSOFT	84.00
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	CARNAHAN COMPUTER	377.56
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	CARNAHAN COMPUTER	355.57
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	JPIA TRAINING	30.00
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	AMAZON	845.98
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	DRI CRASHPLAN	2.49
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	CARNAHAN COMPUTER - LABOR	600.00
029192	09/11/18	USB05 U.S. BANK CORPORATE PAYMENT SY	STAMPS.COM	15.99
Sub-Total: (1)				6201.65
Sub-Count: 22				
029193	09/11/18	VER01 VERIZON WIRELESS	530-333-3494 PHONE 7/16/18-8/15/18	53.66
029193	09/11/18	VER01 VERIZON WIRELESS	530-333-3760 PHONE 7/16/18-8/15/18	53.66
029193	09/11/18	VER01 VERIZON WIRELESS	530-333-3872 PHONE 7/16/18-8/15/18	53.66
029193	09/11/18	VER01 VERIZON WIRELESS	530-333-3940 PHONE 7/16/18-8/15/18	53.66
029193	09/11/18	VER01 VERIZON WIRELESS	530-333-3970 PHONE 7/16/18-8/15/18	.18
029193	09/11/18	VER01 VERIZON WIRELESS	530-333-3978 PHONE 7/16/18-8/15/18	.18
029193	09/11/18	VER01 VERIZON WIRELESS	530-333-7608 PHONE 7/16/18-8/15/18	27.07
029193	09/11/18	VER01 VERIZON WIRELESS	530-957-4413 PHONE 7/16/18-8/15/18	53.66
029193	09/11/18	VER01 VERIZON WIRELESS	530-957-5427 PHONE 7/16/18-8/15/18	53.66
029193	09/11/18	VER01 VERIZON WIRELESS	530-957-5471 PHONE 7/16/18-8/15/18	53.66
029193	09/11/18	VER01 VERIZON WIRELESS	530-957-5472 PHONE 7/16/18-8/15/18	53.66
029193	09/11/18	VER01 VERIZON WIRELESS	530-957-5492 PHONE 7/16/18-8/15/18	53.66
Sub-Total: (1)				510.37
Sub-Count: 12				
029194	09/11/18	WAD01 DANE WADLE	GFOA - LONG TERM FINANCIAL PLANNING CLASS 8/20/18	522.00
Sub-Total: (1)				522.00
Sub-Count: 1				
029195	09/11/18	WAL02 WALKER'S OFFICE SUPPLY	Misc. Office Supplies	330.79
Sub-Total: (1)				330.79
Sub-Count: 1				
029196	09/11/18	WEL02 WELLS FARGO BANK, NA	WALTON LAKE ANNUAL RESERVE SEPTEMBER 2018	2296.95
Sub-Total: (1)				2296.95
Sub-Count: 1				
029197	09/11/18	WOO03 WOOD ENVIRONMENT & INFRASTRUCT	INUNDATION MAPPING; PROFESSIONAL SVCS THRU 8/3/18	8785.58
Sub-Total: (1)				8785.58

Date...: Sep 6, 2018
Time...: 3:44 pm
Run by.: Hannah Schnetz

Georgetown Divide PUD
BOARD CHECK REVIEW

GDPUD Bd. Mtg. of 9/11/18
AGENDA ITEM 5.B.2.
Disbursement Report
Page 8 of 8

Page: 8
List: BOAR
ID #: PYDMPH

Check#	Check Date	Vend#	Vendor Name	Description	Check Amount

Sub-Count:	1				
029198	09/11/18	\C001	CAREY FAMILY TRUST,	MQ CUSTOMER REFUND FOR CAR0031	20.00
Sub-Total:(1)					----- 20.00
Sub-Count:	1				
029199	09/11/18	\K001	KANNADY, DANNY/JANET	MQ CUSTOMER REFUND FOR KAN0001	20.00
Sub-Total:(1)					----- 20.00
Sub-Count:	1				
029200	09/11/18	\K002	KOPP, RONALD/LEEANNE	MQ CUSTOMER REFUND FOR KOP0006	8.00
Sub-Total:(1)					----- 8.00
Sub-Count:	1				
029201	09/11/18	\T002	THOMPSON, BRADLEY/SHANI	MQ CUSTOMER REFUND FOR THO0072	31.44
Sub-Total:(1)					----- 31.44
Sub-Count:	1				
Grn-Total:					----- 269421.56
Ttl-Count:	218				

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF SEPTEMBER 11, 2018
AGENDA ITEM NO. 5.C.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: APPROVAL OF IRRIGATION SEASON ENDING DATE

PREPARED BY: Darrell Creeks, Operations Manager

A blue ink signature of Darrell Creeks, consisting of stylized initials and a surname.

APPROVED BY: Steven Palmer, PE, General Manager

A blue ink signature of Steven Palmer, consisting of stylized initials and a surname.

BACKGROUND/DISCUSSION

Section 3(a) of Ordinance 2005-01 describes the irrigation season as generally being from May 1 through September 30 of each year. The dates specified by the Ordinance are the historical dates for the irrigation season and have been in place for decades.

The cessation of the irrigation season provides an opportunity for district staff to complete required maintenance projects on the raw water conveyance system (ditches) during the fall. These maintenance projects cannot be completed when the ditches are in service or during the winter due to wet conditions. The fall maintenance projects are vital to providing reliable irrigation service.

The Ordinance also authorizes the Board to consider changes to the start or ending date to respond to various hydrologic conditions. This agenda item provides the opportunity for such a discussion.

FISCAL IMPACT

This action does not require a budget adjustment.

CEQA ASSESSMENT

This is not a CEQA Project.

RECOMMENDED ACTION

Staff's recommendation is to end the irrigation season on September 30, 2018, so that necessary maintenance work on the raw water conveyance system can be completed.

ALTERNATIVES

(a) Request substantive changes to the Resolution for staff to implement; (b) Reject the Resolution.

ATTACHMENTS

1. Resolution 2018-44

RESOLUTION NO. 2018-44
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
DECLARING THE END OF THE 2018 IRRIGATION SEASON

WHEREAS, Section 3(a) of Ordinance 2005-01 (the "Ordinance") describes the irrigation season generally being from May 1 through September 30 of each year; and

WHEREAS, the cessation of the irrigation season provides an opportunity for District staff to complete required maintenance projects on the raw water conveyance system during the Fall; and

WHEREAS, the Ordinance authorizes the Board to consider changes to the start or ending date to respond to various hydrologic conditions.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT September 30, 2018 as the end of the irrigation season.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 11th day of September 2018, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Londres Uso, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-44 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 11th day of September 2018.

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF SEPTEMBER 11
AGENDA ITEM NO. 5.D.**



AGENDA SECTION: CONSENT

SUBJECT: APPROVE REIMBURSEMENT OF DIRECTOR EXPENSES TO ATTEND ACWA REGION 4 EVENT – FOLSOM DAM: MULTIPLE BENEFITS FOR ALL OF CALIFORNIA

PREPARED BY: Diana Michaelson, Board Assistant

APPROVED BY: Steven Palmer, PE, General Manager

Handwritten signatures in blue ink, one above the other, corresponding to the names Diana Michaelson and Steven Palmer.

BACKGROUND

ACWA (Association of California Water Agencies) Region 4 is hosting an educational program and tour of Folsom Dam for its members. The date of the program is Wednesday, September 26, 2018 from 8:30 a.m. to 3:00 p.m. Director Souza is requesting the Board authorize his attendance and that of any other interested Board Member(s) at the program.

DISCUSSION

The program will highlight how Folsom Dam operations are crucial for the management of the Delta, Sacramento River, and Lower American River, and for local regional agencies. Following the program, attendees will tour the new Auxiliary Spillway and the Folsom Main Dam, led by the Bureau of Reclamation.

FISCAL IMPACT

The cost per attendee is \$40, plus any mileage expenses, which is within the fiscal year budget.

CEQA ASSESSMENT

This is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) adopt the attached Resolution 2018-47 authorizing reimbursement of program and travel-related expenses related to participation in the Folsom Dam program and tour hosted by ACWA Region 4.

ATTACHMENTS

1. Resolution 2018-47
2. ACWA Invitation and Preliminary Agenda

RESOLUTION NO. 2018-47
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
AUTHORIZING REIMBURSEMENT OF PROGRAM AND TRAVEL-RELATED
EXPENSES RELATED TO PARTICIPATION IN THE ACWA REGION 4 FOLSOM
DAM PROGRAM AND TOUR

WHEREAS, the Association of California Water Agencies (ACWA) Region 4 is hosting a program and tour of Folsom Dam for its members on Wednesday, September 26, 2018; and

WHEREAS, the program will highlight how Folsom Dam operations are crucial for the management of the Delta, Sacramento River, and Lower American River, and for local regional agencies; and

WHEREAS, Director Souza is requesting the Board authorize his attendance and that of any other interested Board Member(s) at the program; and

WHEREAS, in accordance with Board-adopted District policy, expenses for attendance at authorized regional meetings and travel by Directors are paid for on a reimbursement basis with attendees providing a report to the Board of Directors on the meeting activities; and

WHEREAS, the \$40 cost of the program per attendee is within the fiscal year budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT reimbursements for program and travel-related expenses for participation by any Director that attends the ACWA Region 4 Folsom Dam program and tour on September 26, 2018 are approved.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 11th day of September 2018, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Londres Uso, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-47 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 11th day of September 2018.

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT



[Click here to view it in your browser.](#)

**UPCOMING
REGION
EVENTS**

GET UPDATED EVENT
INFO & REGISTRATION

A promotional banner for upcoming region events. The background is a dark blue gradient on the left, transitioning to a satellite-style map of California on the right. The text "UPCOMING REGION EVENTS" is written in large, white, bold, sans-serif capital letters. Below this, a dark green rectangular button contains the text "GET UPDATED EVENT INFO & REGISTRATION" in white, all-caps, sans-serif font.

Registration Open!



ACWA Region 4 Event Folsom Dam: Multiple Benefits for all of California

September 26 , 2018
Online Registration Deadline: September 21, 2018

ACWA Region 4 invites you to an event that will highlight the importance of the Folsom Dam. The program will highlight how the Folsom Dam operations are crucial for management of the Delta, Sacramento River, Lower American River and our local regional agencies. Following the program, attendees will be taking a bus to the Folsom Dam where they will receive a site visit tour by the Bureau of Reclamation of the newly constructed Joint Federal Project (Auxiliary Spillway) and the Folsom Main Dam.

Preliminary agenda and event itinerary [HERE](#).

Questions?

Contact Region and Member Engagement Specialist II Ana Javid at anaj@acwa.com or (916) 441-4545.

REGISTER NOW

ACWA Region 4 Board 2018-2019

Chair: Pamela Tobin, San Juan Water District • **Vice Chair:** Mark Emmerson, Carmichael Water District

Board Members: Bryan Busch, Reclamation District No. 2068; Thomas McGurk, Stockton East Water District; John Mensinger, Modesto Irrigation District; Kristin Sicke, Yolo County Flood Control & Water Conservation District; Dan York, Sacramento Suburban Water District

The banner features three navigation tabs: "MY ACWA" (blue), "EVENTS" (green), and "REGIONS" (orange). Below the tabs is a large blue section titled "MAXIMIZE YOUR MEMBERSHIP" containing five numbered items: 1. Engage In The Issues, 2. Stay Informed, Take Action, 3. Network & Gain Knowledge, 4. Save Money, and 5. Get Insured. A "LEARN MORE" button is centered below the list. At the bottom of the banner are four social media icons: a water drop, Facebook, Twitter, and RSS.

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910 K Street, Suite 100, Sacramento, CA 95814

We hope you enjoy receiving email notices and updates from ACWA. At any time you can click [here](#) to unsubscribe or to change your subscription preferences.

Folsom Dam: Multiple Benefits for all of California

Date: Wednesday, September 26, 2018

Time: 8:30 a.m. – 3:30 p.m. (check in begins at 8:00 a.m.)

Locations: Sacramento Suburban Water District's Antelope Facility, 7800 Antelope North Road, Antelope, CA

Preliminary Agenda

- 8:00 a.m. **Registration/Check-in**
- 8:30 a.m. **Welcome**
 Pamela Tobin, Chair, ACWA Region 4
- 8:35 a.m. **ACWA Update**
 ACWA
- 9:00 a.m. **Sacramento Region's Water Supply:**
Moderator : Robert Roscoe, P.E., Sacramento Suburban Water District
Speakers:
 Paul Helliker, General Manager, San Juan Water District
 Steve Nugent, General Manager, Carmichael Water District
 Jim Peifer, Principle Engineer, City of Sacramento, Department of Utilities
 Dan York, General Manager, Sacramento Suburban Water District
- 10:30 p.m. **Folsom Dam's Connection to the Broader Statewide Issues**
Moderator : Robert Roscoe, P.E., Sacramento Suburban Water District
Speakers:
 Richard Johnson, Chief Executive Director, Sacramento Regional Flood Control Agency
 Mark Curney, Chief of Project Integration, Bureau of Reclamation (*invited*)
- 12:00 p.m. **Lunch**
- 12:15 p.m. **Keynote Speaker**
 Erik Ekdahl, Deputy Director, State Water Resources Control Board
- 1:00 p.m. **Depart SSWD on bus to Folsom Dam**
- 1:30 p.m. **Folsom Dam Site Visit Tour**
Tour by Bureau of Reclamation
 Mark Curney, Chief of Project Integration
 Kyle Keer, Senior Project Manager
 Jay Emami, Assistant Area Manager
- 3:00 p.m. **Depart Folsom Dam**
- 3:30 p.m. **Arrive to SSWD Antelope Facility, Program Concludes**

ACWA Region 4 Board
 2018-2019

Chair

Pamela Tobin,
 San Juan Water District

Vice Chair

Mark Emmerson,
 Carmichael Water District

Board Members

Bryan Busch,
 Reclamation District #2068

Thomas McGurk,
 Stockton East Water District

John Mensinger,
 Modesto Irrigation District

Kristin Sicke, Yolo Flood Control

Dan York, Sacramento Suburban Water District

QUESTIONS

Contact Region and Member Engagement Specialist II Ana Javaid at anaj@acwa.com or (916) 441-4545

Event Underwritten by ACWA Region 4

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF SEPTEMBER 11, 2018
AGENDA ITEM NO. 6.C.**



AGENDA SECTION: INFORMATIONAL ITEMS

SUBJECT: GENERAL MANAGER'S REPORT

PREPARED BY: Steven Palmer, PE, General Manager

A handwritten signature in blue ink, appearing to be "S. Palmer", is written over the printed name of the General Manager.

PROJECTS

- GIS Update
- Ditch lining funded by CABY will begin construction after irrigation season is over
- Starting process to select engineers to deliver Treated Water Line Replacement and Main Canal Reliability Projects from the Capital Improvement Plan
- Initial submittal has been made to State for financing for meter replacement

LEGISLATION / ADVOCACY

SB845

This bill would have required the District to collect voluntary payments for a Statewide water assistance program, then pass those funds on to the State. Then the State would distribute those funds as they see fit. This would have created additional administrative burden on the District to collect, track, and report on these funds. It also would have taken low income assistance out of the District hands and put it into the hands of the State, thereby reducing local control and reducing the amount of money that stays on the Divide.

I followed ACWA's recommendations and called, emailed, and wrote letters to our representatives. The bill was not acted on by the legislature this session.

SB929

SB 929 will grant the public with greater access to their services, as well as greater transparency and accountability of the governing bodies who oversee them. Specifically, SB 929 would require that, by 2020, every independent special district must have a website. The sites will meet existing local agency website requirements including: a link to the district's meeting agendas, Financial Transaction Reports, and Compensation Reports, as well as a copy of the district's enterprise systems catalog. The bill will also ensure the sites contain contact information for the district. SB 929 provides an exemption for districts that cannot comply due to hardships such as lacking broadband access, or the necessary finances or staff to construct and maintain a website. I followed CSDA's recommendations and sent a letter to the governor in support of this bill. The bill is awaiting signature by the governor.

SB998

SB998 will create a statewide program for water shut-offs. This bill passed the legislature and is waiting for signature by the governor. ACWA opposes this bill, and I will follow their lead in submitting comments.

Proposed Bay-Delta Water Quality Plan Amendment

This proposed amendment requires 40% unimpaired flow by volume from the San Joaquin to the Delta. There is much opposition to this approach in the Central Valley, and this is viewed by many as an indicator of future regulations that will be applied on the American River watershed, including GDPUD. The State Water Board has not taken action on this yet. Most significant development has been a comment letter (attached) from the United States Bureau of Reclamation which raises a number of ways this plan will affect their facilities.

CUSTOMER BILLS AND THIRD-PARTY TRANSACTION FEES

A question is repeatedly being asked by customers about third party transaction fees. Transaction fees are only charged to those customers that use the online bill pay from the GDPUD website, or use a credit card/debit card to pay by phone or in person. The transaction fees are charged directly by the third party processor of the electronic transaction and are not collected by GDPUD.

Because paying bills electronically is an option and is not used by every customer, these transaction fees cannot be allocated among all our customers and must be paid by the customer that chooses to use these services. Spreading these transaction fees among all our customers could result in an illegal subsidy where customers that do not use electronic payments are subsidizing customers that use electronic payments.

The third party electronic transaction fees vary and are listed below:

GDPUD Website (Public Utility Web Corp) – Pay by Check

Payments \$99 and up - Transaction Fee = \$1.20

Payments under \$99 – Transaction Fee = \$0.39+0.82%

GDPUD Website (Public Utility Web Corp) – Pay by Credit Card/Debit Card

Transaction Fee = 3.5% plus \$0.20

Phone or in Person (MuniciPay) – Pay by Credit Card/Debit Card

Transaction Fee = 2.65%, \$3.00 minimum

There are several other payment options for customers that do not wish to pay third party transaction fees. These include paying by check or money order by mail or at the GDPUD office, cash at the GDPUD office, or by using your banks' online bill pay service.

UPCOMING BOARD ITEMS

September

- September 20 – Irrigation Ordinance Workshop at Georgetown School

October

- October 16 – Irrigation Ordinance Workshop at Northside School
- Presentation Regarding Retirement Funding
- Review Irrigation Ordinance
- Approve Emergency Response Plan
- Communication/Outreach Professional Services Agreement

Future

- Update Financial Reserve Policy
- Board Policy Updates
- Accounting/Finance Software Contract
- Wastewater Fee Review
- Personnel Manual
- Memorandum of Understanding – Local 1
- Capital Facility Charge Update
- District Fee Update

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Operations Manager's Report for September 2018

Presented to the GDPUD Board of Directors by Darrell Creeks, Operations Manager

September 11, 2018, AGENDA ITEM #6.D.

Water Production for the Month of

August

Auburn Lake Trails Water Treatment Plant

34.866 million gallons
1,124,709 gallons/day average

Walton Lake Water Treatment Plant

34.082 million gallons
1,099,419 gallons/day average

Water Quality Monitoring

Monitoring has been completed and reports have been submitted to the State Water Resources Control Board.

- ✓ The treatment plants are in compliance with all drinking water standards, with the exception of the ALTWTP which is currently under a SWRCB Compliance Order. To comply with this Order, a new plant is under construction.
- ✓ Distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and adequate levels of disinfection through the system.

Stumpy Meadows Volume (Acre-FT)

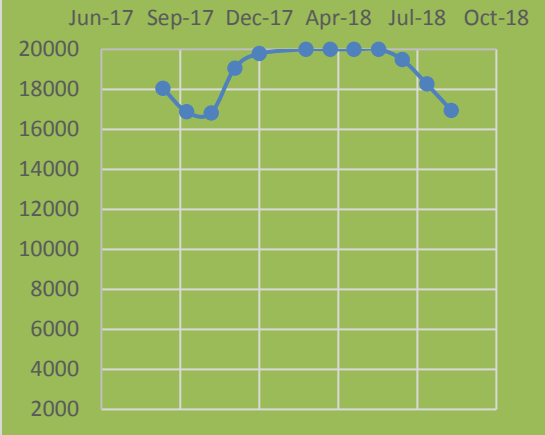
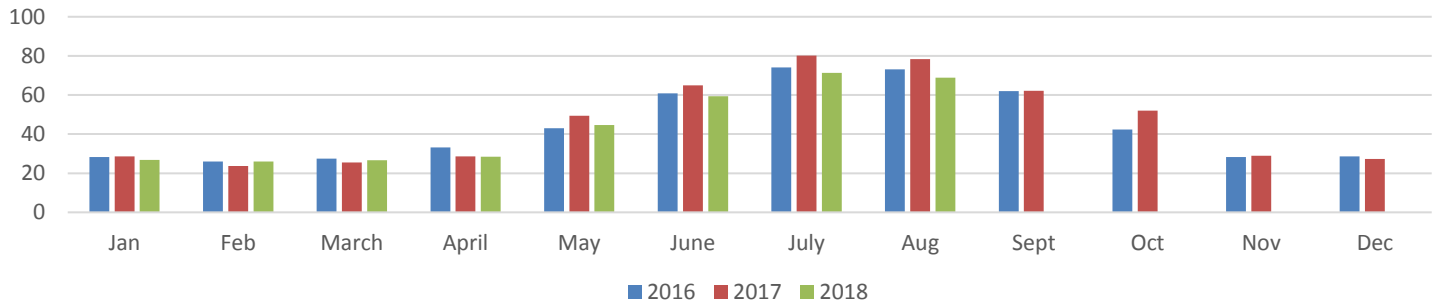


Chart Water Production (MG)



Summary of Field Work Activities

Distribution Crew

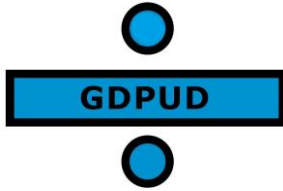
- ✓ Repaired leaks: 8
- ✓ Repair/replace meters: 0
- ✓ Installed new service: 0 treated
- ✓ Adjusted altitude and pressure reducing valves
- ✓ Replaced two pressure reducing valves in ALT

Maintenance Crew

The maintenance crew continued to use the excavator and brush cutters to clean canals. Trying to stop leaks in high priority areas where properties could be impacted. Three areas of ditch were emergency gunite lined.

Georgetown Divide Public Utility District

6425 Main Street P.O. Box 4240, Georgetown, CA 95634 • (530) 333-4356 • www.gd-pud.org
Steven Palmer, PE, General Manager • Darrell Creeks, Operations Manager



GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

P.O. Box 4240, Georgetown, CA 95634-4240
(530) 333-4356 Fax: (530) 333-9442
www.gd-pud.org

MEMORANDUM

DATE: August 31, 2018
TO: Darrell Creeks, Operations Manager
FROM: Adam Brown, Water Resources Manager
SUBJECT: Auburn Lake Trails Monthly Zone Activity Summary (August 2018)

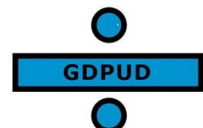
This memorandum has been prepared to summarize inspections, zone monitoring, maintenance, repairs and other activities completed to wastewater disposal systems located in Auburn Lake Trails (ALT) during the month of August 2018. Activities were completed in compliance with California Regional Water Quality Control Board (CRWQCB) Monitoring and Reporting Program (MRP) No. R5-2002-0031 for Georgetown Divide Public Utility District (GDPUD) ALT On-Site Wastewater Disposal Zone (OSWDS). As of September 1, 2018, there are 1,017 developed lots utilizing septic systems within ALT. The following activities occurred during the month of August.

ALT Zone Activities

Wastewater Disposal Systems Finalled	1
Routine Inspections	97
Follow-up Inspections	5
Routine POA Inspections	0
Escrow Inspections	6
Homeowner Requests for Service	0
Construction Inspection	Lot 1649
Plan/Review Inspections	0
Re-testing of Lots	0
New Wastewater Disposal Systems Design	0
Enforcement/Correction Notices Sent	66 door hangers

ALT Zone Activities and Homeowner Requests for Service

New Conventional System	0
New Pump Tank	0
CDS Tank Replacement	0



ALT CDS Activities

Number of CDS connections	137
Routine CDS Inspections	0
Follow-up CDS Inspections	0
CDS Tanks Replaced to Date	82
Lots Video Camera Inspected	0
CDS Watertight Test	0
New CDS Tank	0
Routine Community Disposal Field Inspections	3
CDS Pump Station Inspections	3

Monitoring Activities – Groundwater Monitoring Wells

The third quarter 2018 groundwater monitoring and sampling was conducted on August 30, 2018, by GDPUD staff. The third quarter monitoring and sampling report will be submitted by October 31, 2018.

Training

Orenco® Systems – Effluent filter facts

Orenco systems- Advantex design

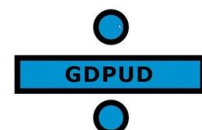
ALT Regulatory Zone Reports

The monthly Sanitary Sewer Overflow (SSO) – *No Spill Certification* was submitted electronically to California Integrated Water Quality System (CIWQS) on September 4, 2018.

CDS Average Daily Flow & Average Daily Wastewater Flow/Home

Month	Flow Amount (gallons)	Per Home Per Day (gallons)	Rain (inches)	Date Range
August 2017	8,257	61.17	0	8/1 – 9/1/17
September 2017	12,814	94.92	0.3	9/13 – 10/2/17
October 2017	16,194	119.95	0.75	10/1 – 11/1/17
November 2017	24,274	179.80	10.85	11/1 – 11/30/17
December 2017	23,209	168.18	1.02	12/1/17 – 1/1/18
January 2018	40,458	295.31	7.84	1/1 – 2/1/18
February 2018	25,607	186.91	1.40	2/1 – 3/1/18
March 2018	62,727	457.86	12.95	3/1 – 4/2/18
April 2018	40,000	291.97	4.31	4/1 – 5/1/18
May 2018	19,838	144.8	0.5	5/1 – 6/1/18
June 2018	16,454	120.1	0	6/1 – 7/1/18
July 2018	16,845	122.9	0	7/1 – 8/2/18
August 2018	15,412	112.4	0	8/2/18-8-31-18

Notes: WDR Limit – 71,800 gallons/day



**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF September 11, 2018
Agenda Item No. 6.E.**



AGENDA SECTION: INFORMATIONAL ITEMS

SUBJECT: ALT WATER TREATMENT PLANT PROJECT UPDATE

PREPARED BY: George Sanders, Engineering Consultant

APPROVED BY: Steven Palmer, PE, General Manager

Handwritten signatures in blue ink. One signature is above the "PREPARED BY" line, and another is above the "APPROVED BY" line.

This is a summary of the various work activities at the ALT Treatment Plant for the month of August. Attachment 1 is an updated flyer that will be posted on the District's website and Facebook.

In addition to the construction work performed by Myers & Sons, the District is also under contract with NEXGEN for Construction Management, PSOMAS for Engineering Support during construction, Youngdahl Consulting Group for Material Testing, and Foothill Associates for CEQA compliance.

Myers & Sons Construction

Construction activities at the site, during the month of August, have concentrated in the Filter Building, the Raw Water Pump Station Building, modifications to the Backwash Water Storage Tank, together with miscellaneous Site Improvements.

- Filter Building – This is the largest building at the site, approximately 5,500 SF. It is a metal building on a concrete slab with exterior footings. The Chlorine Contact Basin is below grade and under the center portion of this building.

Work activities during this reporting period have concentrated on finalizing the installation of the various chemical feed systems, chemical storage tanks, miscellaneous piping within the building together with the installation of pipe support systems.

- Raw Water Pump Station Building – This is a metal building on a concrete slab with exterior footings, consisting of approximately 1350 SF.

Work activities within this building have concentrated on the installation of overhead lighting together with final connection of the chemical feed systems.

- Backwash Water Storage Tank – The clarifier at the existing plant will be retrofitted to serve as a storage tank for the backwash water from the filters. Work activities on this tank have concentrated on the installation of new piping together with blasting the surface in preparation for painting.

- Site Improvements – Site improvements have consisted of the installation of portions of the storm drain system, addition of a timber retaining wall, together with the installation of electrical wires between the buildings and tanks.

PSOMAS

This firm is under contract with the District to provide Engineering Support during construction. Primary functions consist of the review of contractor submittals, requests for information (RFI) and to provide added clarity on various construction related matters.

Youngdahl Consulting Group

This firm is under contract to provide the material testing of soils and concrete. This firm has not performed any material testing during this reporting period.

Foothill Associates

This firm is under contract with the District to assist with CEQA compliance together with implementation of the Storm Water Pollution Prevention Plan (SWPPP). This firm has not performed any work activities during this reporting period.

SWPPP – Myers & Sons

Under the construction contract, Myers & Sons is responsible for the installation and maintenance of the storm water improvements together with the inspection and reporting of individual storm events. There were no qualifying rain events during the month of August.

NEXGEN

This firm is under contract with the District to provide Construction Management Services. NEXGEN is currently providing daily construction inspection at the site.

Budget

Project expenses since start of construction as compared to budget are summarized in the table below. At this point, projected expenditures are within the approved project budget.

Phase	Expended to Date	Budget
Construction	\$ 9,035,688	\$ 11,249,000
Construction Engineering, Construction Management, and Environmental	\$ 586,618	\$ 1,076,226
Total	\$ 9,622,306	\$ 12,325,226

Contract Change Orders

There were no Contract Change Orders processed during this reporting period. Contract Change Orders are summarized as follows:

- Contract Change Order Number 1 resulted in a net increase in the contract amount by \$39,772. This Change Order was identified at the regular Board meeting in September.
- Contract Change Order Number 2 resulted in a net decrease in the contract amount by <\$970.41>. This Change Order was identified at the regular Board meeting in October.

- Contract Change Order Number 3, a no cost change order, increased the contract time by 17 days due to weather related days during the months of March, April, May and June of this year. This Change Order was identified at the regular Board meeting in November.
- Contract Change Order Number 4 resulted in a net increase in the contract amount by \$12,184.00. This Change Order relates to the placement of additional backfill material in the sludge drying beds and was identified at the regular Board meeting in February.
- Contract Change Order Number 5 resulted in a net increase in the contract amount by \$20,922. This change order relates to the addition and upgrade of miscellaneous pipe supports to meet current seismic requirements together with an upgrade of moisture resistant sheetrock in all rooms within the Filter Building. This Change Order was identified at the regular Board Meeting in June.

State SRF Payment Requests

The District has received fourteen reimbursement payments from the State Revolving Fund Loan Agreement for a total amount of \$ 7,692,131. The first payment was received during the month of June in the amount of \$ 1,157,141. The second payment was received in August in the amount of \$ 439,850. The third payment was received in September in the amount of \$ 68,457. The fourth payment was received in October in the amount of \$ 540,675. The fifth payment was received in November in the amount of \$ 497,125. The sixth payment was received in December in the amount of \$ 550,310. The seventh payment was received in January in the amount of \$ 1,047,320. The eighth payment was received in February in the amount of \$218,722. The ninth payment was received in March in the amount of \$350,605. The tenth payment was received in March in the amount of \$ 891,256. The eleventh payment was received in April in the amount of \$ 766,107. The twelfth payment was received in the month of May in the amount of \$395,007. The thirteenth payment was received in the month of June in the amount of \$255,916. The fourteenth payment was received in the month of August in the amount of \$513,640. At the time of this report, the District has two outstanding reimbursement requests. The first in the amount of \$336,926 and the second in the amount of \$249,456.

Information contained in this report will be supplemented with project-related photos. This concludes the ALT update for work activities during the month of August. Staff remains available to answer questions.

ATTACHMENTS

1. Project Update #16



GDPUD

Georgetown Divide Public Utility District

Update No.16 ♦ August 31, 2018
Agenda Item 6.E.

AUBURN LAKE TRAILS WATER TREATMENT PLANT



PROJECT UPDATE

CONTRACT UPDATE:

Original Contract Amount: \$ 10,249,000
 Contract Change Order #1: \$ 39,772
 Contract Change Order #2: (\$ 970)
 Contract Change Order #3: No Cost
 Contract Change Order #4: \$ 12,184
 Contract Change Order #5: \$ 20,922
New Contract Amount \$10,320,908

Expended thru August 2018 \$9,035,688

Percent Complete 88%

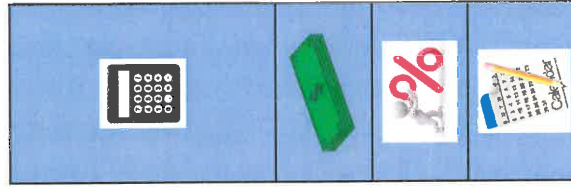
Anticipated Completion Date December 2018

UPCOMING ACTIVITIES:

- Filter Bldg.- Finalize pipe connections and electrical
- Filters – Connector Pipes
- Raw Water Pump Station – Painting and finalize Electrical
- Backwash Water Recovery – Mods to Existing Clarifier

COMPLETED ACTIVITIES:

- Raw Water Siphon
- Temporary Finish Water Bypass Line
- Filter Bldg.- Footings, Slab and Exterior Building
- Chlorine Contact Basin with Baffles
- Raw Water Pump Station Footing, Slab & Building
- Concrete Pour – Sludge Drying Beds- Slab & Walls



PROJECT CONSTRUCTION SCHEDULE

. Issue Notice to Proceed	M	A	A	M
. Mobilization & Demolition	M	A	A	M
. Complete Raw Water Siphon	M	A	M	M
. First Concrete Pour - Filter Building	J	J	J	J
. Complete Earthwork	J	J	J	J
. Complete Chlorine Contact Basin	A	A	A	A
. Erect Raw Water Pump Station Bldg.	S	S	S	S
. Complete Concrete Filter Building	O	O	O	O
. Filters Placed in Building	N	N	N	N
. Erect Filter Building	D	D	D	D
. Filters and Outside Electrical	J	J	J	J
. Filters Installed and Site Work	F	F	F	F
. Electrical Inside and Outside	M	M	M	M
. Electrical Inside and Outside	A	A	A	A
. Electrical Outside and Filters	M	M	M	M
. Electrical Raw Water Pump Station	J	J	J	J
. Electrical Filter Building	J	J	J	J
. Complete Filter Installation & Sludge Beds	A	A	A	A
. Complete Site Work & Raw Water Pump Station	S	S	S	S
. Complete Filter Building & Backwash Basin	O	O	O	O
. Operator Training	N	N	N	N
. PROJECT 100% COMPLETE	D	D	D	D

**GEORGETOWN DIVIDE
PUBLIC UTILITY DISTRICT**

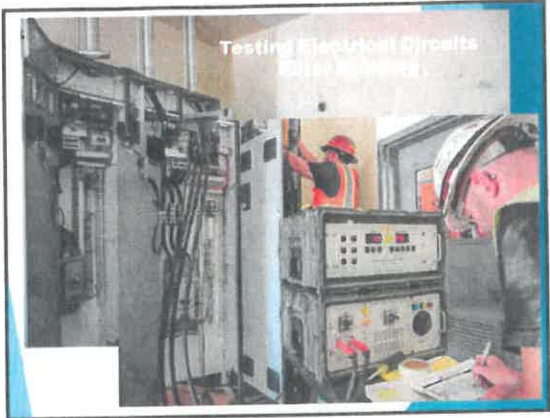
6425 Main Street
P.O. Box 4240
Georgetown, CA 95634
www.gd-pud.org (530) 333-4356

Steven Palmer, PE,
General Manager

For additional information, contact:
George Sanders, Project Manager,
at gsanders@gd-pud.org or
Call (530) 333-4356

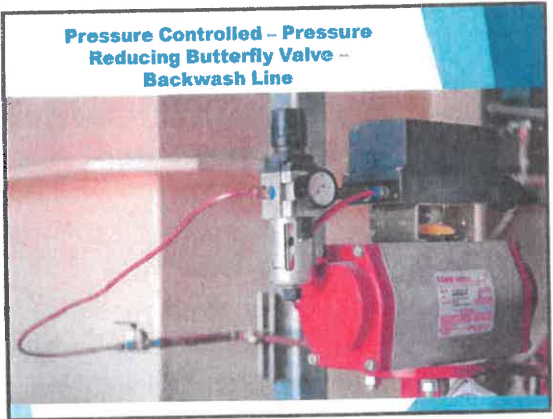
A Presentation for the
GDPUD Board of Directors
September 11, 2018

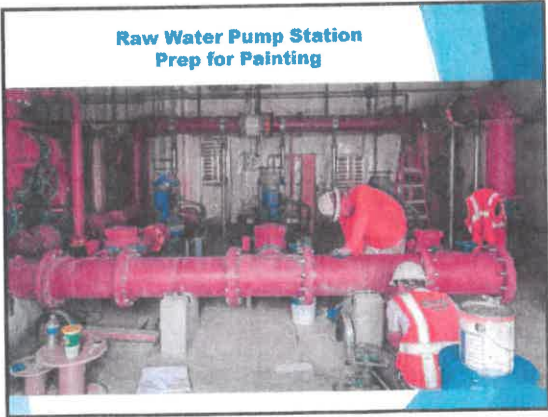
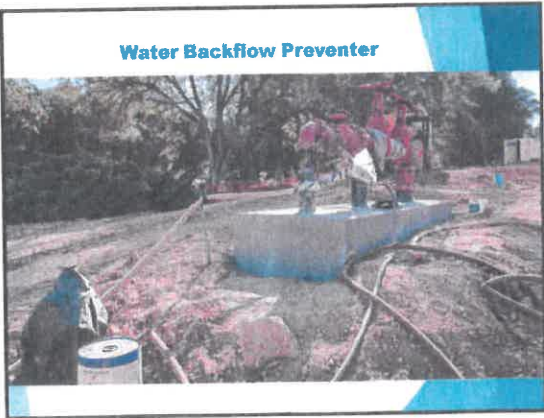
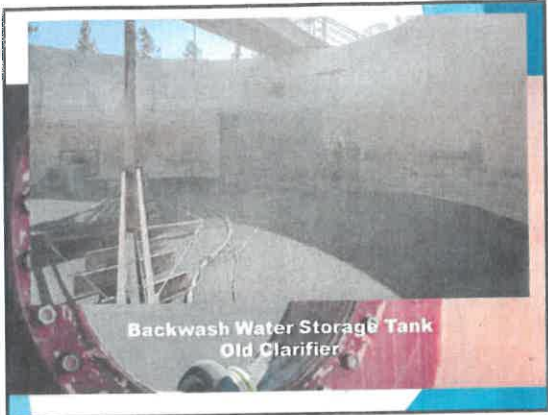
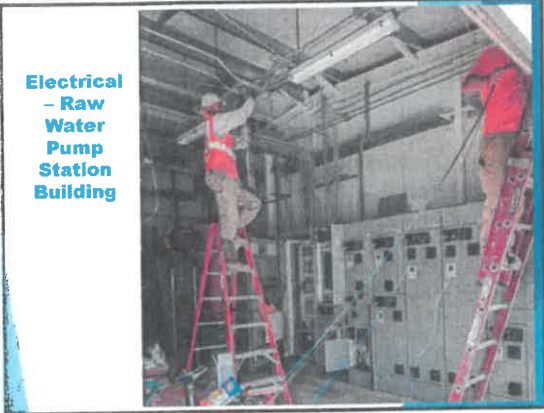
**Summary of
Work Activities at ALT Plant
August 2018**



ALT Water Treatment Plant Project Partners

MYERS Construction
PSOMAS Engineering Support
YOUNGDAHL Materials Testing
FOOTHILL ASSOCIATES CEQA Compliance and SWPPP
NEXSEN Construction Management







CLAW NO.	CONSTRUCTION	CONST MGMT B		AMOUNT
		ADAIN		
1	1,101,614	55,927		1,157,541
2	439,850	0		439,850
3	0	68,437		68,437
4	540,675	0		540,675
5	393,965	101,200		497,165
6	550,310	0		550,310
7	952,916	94,404		1,047,320
8	218,722	0		218,722
9	350,605	0		350,605
10	830,366	60,890		891,256
11	744,230	21,877		766,107
12	329,492	65,515		395,007
13	255,916	0		255,916
14	509,295	4,345		513,640
TOTALS	7,219,956	472,215		7,692,171
15	192,102	144,824		336,926
16	240,040	9,416		249,456

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF SEPTEMBER 11, 2018
AGENDA ITEM NO. 7.A.**



AGENDA SECTION: NEW BUSINESS

**SUBJECT: ADOPTING A RESOLUTION APPROVING THE GEORGETOWN
DIVIDE PUBLIC UTILITY DISTRICT SEWER SYSTEM
MANAGEMENT PLAN AS REQUIRED BY THE STATE WATER
RESOURCES CONTROL BOARD**

PREPARED BY: Adam Brown, Water Resources Manager *AB*

APPROVED BY: Steven Palmer, PE, General Manager *SP*

BACKGROUND

On May 2, 2006 and September 9, 2013, the State Water Resources Control Board (SWRCB) adopted *Statewide General Waste Discharge Requirements for Sanitary Sewer Systems* (No. 2006-003-DWQ) and *Amending Monitoring and Reporting Program for Statewide General Waste Discharge Requirements for Sanitary Sewer System* (No. WQ 2013-0058-EXEC) (collectively, the "Orders"), respectively that requires the development and implementation of a system specific *Sewer System Management Plan* (SSMP). The goal of the Orders is to prevent and minimize any potential Sanitary Sewer Overflows (SSOs) statewide.

Georgetown Divide Public Utility District (GDPUD) prepared a SSMP in 2010 which was adopted in Resolution 2010-10. It is required by the SWRCB that a SSMP be updated and uploaded to the California Integrated Water Quality System (CIWQS) online database every five years. This has not occurred since 2010.

DISCUSSION

In September 2018, GDPUD staff prepared an updated SSMP to meet current SWRCB regulatory guidelines. The SSMP includes twelve required elements that demonstrate GDPUD's programs are adequate to properly manage, operate and maintain all parts of its wastewater collection system in order to reduce and prevent SSOs. The twelve elements include:

1. Goals;
2. Organization Structure;
3. Legal Authority;
4. Operation and Maintenance Program;
5. Design and Performance Provisions;
6. Overflow Emergency Response Program;
7. Fat, Oil and Grease (FOG) Control Program;
8. System Evaluation and Capacity Assurance Plan;

9. Monitoring, Measurement and Program Modifications;
10. SSMP Program Audits;
11. Communication Program; and
12. Final SSMP Completion and Certification.

Each required element was completed specific to the Auburn Lake Trails Wastewater Management Zone (ALT-WMZ).

As part of the SSMP, GDPUD developed the following specific goals:

- Minimize the number and impact of SSOs that occur;
- Prevent unnecessary damage to public and private property associated with SSOs;
- Cost-effectively manage, operate, and maintain or improve all portions of GDPUD wastewater collection system in order to provide reliable service;
- To provide adequate capacity to convey the peak wastewater flows to reduce inflow and infiltration in the collection system;
- Meet all applicable regulatory notification and reporting requirements; and
- Perform all operations in a safe manner to avoid personal injury and property damage.

The developed goals are intended to provide ongoing evaluation of the ALT-CWDS and provide guidance during routine updating of the SSMP. To ensure goals and ALT-WMZ requirements are met, one full-time GDPUD staff performs routine preventative operation and maintenance activities including inspections at the frequency detailed in the table below:

Auburn Lake Trails – Wastewater Management Zone		
System Components	Inspection Routine	Lead Responsibility
Routine Inspection of Auburn Lake Trails Properties		
Individual Septic System Inspection ¹	Annually	GDPUD Staff
Property Transfer Inspection	As Requested	GDPUD Staff
New Construction Inspection	As Requested	GDPUD Staff
Routine Inspection of Key Collection System Components		
Inspect lift stations and alarms for general operation	Once per week	GDPUD Staff
Inspect 20% of sewer collection system	Annually	GDPUD Staff
Inspect all 38 manholes	Annually	GDPUD Staff
Smoke testing of sewer collection system	Annually	GDPUD Staff
Check generator for proper operation	Once per week	GDPUD Staff

Notes:

¹ – Septic tank pumping is required when sludge/scum level is 25 percent or more of capacity.

Additional tasks detailed in the SSMP include completing a Capitol Improvement Plan (CIP), preparing sewer ordinance, update of construction standards and program audit.

CIP associated tasks are detailed below:

- Develop a list of projects and the time frame for replacement needs of equipment and parts. The list will be vital for developing a schedule for implementing short and long-term needs and coordinating funding for those needs;
- Develop a formal method for using available operation and maintenance data such as inspection reports, historical SSOs and field observations to rank the condition of parts of the collection system. Use the results of the ranking for scheduling rehabilitation activities; and
- Develop an asset management program.

The development and adoption of a sewer ordinance to clarify GDPUDs legal authority, at a minimum would include the following:

- Prevent illicit discharges into its wastewater collection system to include storm water, chemical dumping, unauthorized debris and cut roots, etc.;
- Require that sewers and connections be properly designed and constructed;
- Ensure access for maintenance, inspection, or repairs for portions of the lateral owned or maintained by the Public Agency including a clarification on the ownership of the service lateral.
- Limit the discharge of fats, oils, and grease and other debris that may cause blockages, and
- Enforce any violation of its sewer ordinances.

Construction standards last updated in 2001 and included in Appendix E of the SSMP are scheduled to be reviewed and updated, if needed.

GDPUD will conduct annual internal audits which will focus on evaluating the effectiveness of the SSMP and GDPUD's compliance with the SSMP requirements. The final step in development of the SSMP is approval of the final SSMP by GDPUD governing board at a public meeting. The SSMP is included in Attachment 1.

FISCAL IMPACT

The cost to update and implement the SSMP was included in the Fiscal Year 2018/2019 Operating Budget. A budget amendment is not required.

CEQA ASSESSMENT

This is not a CEQA project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of GDPUD adopt the attached resolution approving GDPUD SSMP. Resolution 2018-45 is included as Attachment 2.

ATTACHMENTS

1. Sewer System Management Plan
2. Resolution 2018-45

RESOLUTION NO. 2018-45

**OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
APPROVING THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
SEWER SYSTEM MANAGEMENT PLAN AS REQUIRED BY THE
STATE WATER RESOURCES CONTROL BOARD**

BE IT RESOLVED by the Board of Directors (the "BOARD") of the Georgetown Divide Public Utility District ("DISTRICT"), El Dorado County, California:

WHEREAS, on May 2, 2006, the State Water Resources Control Board ("SWRCB") implemented *Statewide General Waste Discharge Requirements for Sanitary Sewer Systems* (Order No. 2006-0003-DWQ); and

WHEREAS, on September 9, 2013, the SWRCB adopted *Amending Monitoring and Reporting Program for Statewide General Waste Discharge Requirements for Sanitary Sewer Systems* (Order No. WQ 2013-0058-EXEC); and

WHEREAS, these orders require a system specific Sewer System Management Plan ("SSMP") every five years and upload to the California Integrated Water Quality System ("CIWQS"); and

WHEREAS, adoption of the SSMP by the DISTRICT BOARD at a public meeting is required by the SWRCB.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN PUBLIC UTILITY DISTRICT THAT, the DISTRICT BOARD hereby approves the SSMP to satisfy the SWRCB Order's 2006-003-DWQ and WQ 2013-0058-EXEC.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 11th day of September 2018, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Londres Uso, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-45 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 11th day of September 2018.

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

The full text of this document can be found at http://www.gd-pud.org/uploads/files/development_&_construction/studies_&_reports/pdfs/SSMP%20-%20Sep%202018.pdf

**GEORGETOWN DIVIDE PUBLIC
UTILITY DISTRICT**

**SEWER SYSTEM
MANAGEMENT PLAN**

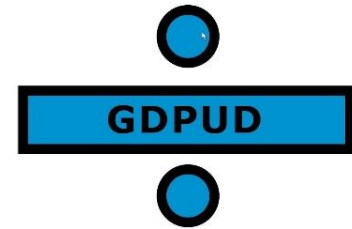
September 2018

Prepared By:



6425 Main Street
P.O. Box 4240
Georgetown, California 95634

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF SEPTEMBER 11, 2018
AGENDA ITEM NO 7.B.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: CONSIDER REMOVING CYNTHIA GARCIA FROM THE FINANCE COMMITTEE

PREPARED BY: Steven Palmer, PE, General Manager

APPROVED BY: Steven Palmer, PE, General Manager **SP**

BACKGROUND

The governing body (“Board”) of the Georgetown Divide Public Utility District (“District”) is authorized to appoint a Finance Committee. The primary role of the Committee is to provide recommendations to the Board in response to proposals made by staff on matters related to the District’s finances. The Committee is advisory in nature and reports and is responsible to the Board. The Committee and its members have no authority to set policy, expend funds, or make obligations on behalf of the Board or the District.

The District memorialized the membership, duties, and responsibilities of the Finance Committee most recently through Resolution 2018-14 (Attachment 1). The Finance Committee currently has six appointed members: Rick Gillespie, Thomas Crawford, Cynthia Garcia, Sierra Nyokka, Ken Pauley, and Michael Saunders.

DISCUSSION

Board President Lon Uso has requested that the Board take action on removing Cynthia Garcia from the Finance Committee.

As specified in Resolution 2018-14, Section 2.7 Removal, “All Committee members serve at the will of the Board, and any member may be removed by an affirmative vote of three (3) members of the Board. There shall be no requirement to show cause for removal.”

Board President Lon Uso also requested that the materials included as Attachment 3 be provided to the Board.

FISCAL IMPACT

There’s no fiscal impact associated with this action.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) review and take action on Resolution 2018-46 removing Cynthia Garcia from the Finance Committee.

ATTACHMENTS

1. Resolution 2018-14
2. Resolution 2018-46 Removing Cynthia Garcia from the Finance Committee
3. Documents from Board President Uso

RESOLUTION NO. 2018-14

**OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
PROVIDING ROLE AND RESPONSIBILITIES OF THE FINANCE COMMITTEE**

WHEREAS, the Georgetown Divide Public Utility District (“District”) Board of Directors (“Board”) previously memorialized the membership, duties, responsibilities, and other matters pertaining to the Finance Committee through Resolution 2017-25; and

WHEREAS, the Board seeks to rescind and replace Resolution 2017-25 to modify the role and responsibilities of the Finance Committee; and

WHEREAS, the Finance Committee will assist the Board in the review of financial information of the District and make recommendations to the Board for actions related to the District’s finances and budgeting; and

WHEREAS, the Board finds it to be in the best interest of the public to establish the Finance Committee’s role as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

SECTION 1: Resolution 2017-25 is hereby rescinded and replaced with this Resolution 2018-11 and shall be of no further force or effect following the Board’s adoption of this Resolution 2018-11.

SECTION 2. The Finance Committee ("Committee") shall be created as follows:

1. **Membership; Quorum.** The Committee shall be composed of no fewer than three (3) and no more than seven (7) members. A quorum shall consist of a simple majority of the total number of members currently appointed to the Committee.
2. **Selection of Committee Members.** The policy for selecting Committee members is shown in "*Exhibit A.*" which is attached hereto and incorporated herein by reference as if set forth in full.
3. **Role of the Committee.** The primary role of the Committee is to provide recommendations to the Board of Directors (“Board”) in response to proposals made by staff on matters related to the District’s finances. It shall be the responsibility of the Committee to:
 - a. Review annual operating budget proposed by staff and make recommendations to the Board.
 - b. Review long-range strategic financial planning proposed by staff and make recommendations to the Board.

- c. Review the audited annual financial statements and make recommendations to the Board.
 - d. Monitor District financial reports and investments and make any recommendations to the Board as requested by the Board.
 - e. Present all Committee identified financial goals and proposals to the Board for approval.
4. **Meetings.** The Committee shall meet at least quarterly, and more often if needed or requested by the Board. Meetings shall be held at the District's offices. The Rules of Operating Procedure are shown in "*Exhibit B.*" which is attached hereto and incorporated herein by reference as if set forth in full.
 5. **Terms.** The terms of the office shall be two (2) years. Committee members may be re-appointed to subsequent terms.
 6. **Vacancies.** Any vacancies shall be filled for the unexpired term by the Board of Directors.
 7. **Removal.** All Committee members serve at the will of the Board, and any member may be removed by an affirmative vote of three (3) members of the Board. There shall be no requirement to show cause for removal.
 8. **Officers.** The Committee shall designate from among its members a Chair, Vice- Chair, and Secretary. The Chair shall preside over the meetings, and in the Chair's absence the Vice-Chair shall preside. If both the Chair and the Vice-Chair are absent, the remaining members, if a quorum exists, shall select from among themselves a person to preside over the meeting. The Secretary (or another member if the Secretary is absent) shall prepare agendas and minutes of every meeting and shall be responsible for transmitting the agenda and the final copy of all minutes to the General Manager or designee. Items needing Board action shall be transmitted as soon as possible to the General Manager or designee for inclusion on the next available Board agenda.
 9. **Advisory Nature of the Committee.** The Committee is advisory in nature and shall report and be responsible to the Board of Directors. The Committee and its members have no authority to set policy, expend funds, or make obligations on behalf of the Board and/or the District.
 10. **Board Reports.** The Committee shall report on its activities to the Board at least quarterly, and more often if needed or requested by the Board. The Board Report can be either oral or written and shall include a description of the activities of the committee for the preceding period and any on-going or outstanding activities or tasks. Committee meeting minutes can be used to satisfy this requirement.
 11. **Board Liaison and Staff Support.** The Committee shall have the following Board and/or staff members to assist it with its work from time to time as may be necessary or

desired by the Committee and/or the Board: Board Treasurer who will serve as the Board Liaison, and a Staff Liaison designated by the General Manager. The Board Liaison and Staff Liaison shall (a) not be regular or ex officio members of the Committee; (b) not have the right to vote; and (c) not be counted for purposes of determining the presence of a quorum.

SECTION 3. This Resolution shall take effect immediately upon adoption. This Resolution shall remain in full force and effect until rescinded by a subsequent Resolution of the Board of Directors.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utilities District at a meeting of said Board held on the 13th day of March, 2018, by the following vote:

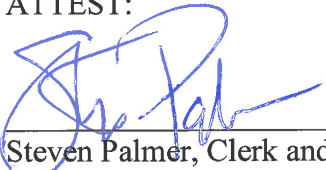
AYES: Halpin, Hanschild, Souza, Uso, Wadle

NOES:

ABSENT/ABSTAIN:

Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT


ATTEST:



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-14 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 13th day of March, 2018.



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

EXHIBIT A

Policy for Selecting Finance Committee

- 1) Publish in a newspaper of general circulation in the District a notice of vacancy on the Committee and a desire to fill said vacancy.
- 2) The Board President will interview all applicants and return to the Board with recommendations for Committee appointment. All applicants will be eligible for the Board to appoint.
- 3) Alternatively, the Board President may elect to appoint a selection committee made up of two Board Members to interview applicants which will return to the Board with recommendation for Committee appointment. All applicants will be eligible for the Board to appoint.
- 4) The Committee will be made up of no less than three and no more than seven members.
- 5) The Board will confirm the selections by resolution.

EXHIBIT B

Finance Committee of the Georgetown Divide Public Utility District Rules of Operating Procedure

MEETINGS

- a) At any meeting of the Committee, the majority of the members currently appointed shall constitute a quorum for purposes of conducting business or meetings. Unless otherwise posted, a majority vote of those present and voting shall be sufficient to adopt any motion.
- b) All meetings of the Committee shall be open and public, and all persons shall be permitted to attend any meeting of the committee as provided by Government Code Section 54950 *et seq.*
- c) All meetings of the Committee shall be held in the GDPUD offices at 6425 Main Street, Georgetown, California 95634, unless there is a special need to hold a meeting at a different location.
- d) The proceedings of all meetings of the Committee shall be conducted in accordance with Robert's Rules of Order.
- e) Each Committee shall determine the order of business for the conduct of its meetings.
- f) Any meeting may be adjourned to a time and place stated in the Order of Adjournment. Less than a quorum may so adjourn from time to time. If all members are absent, the Secretary may declare the meeting adjourned to a stated time and place and shall cause such notice to be given in the same manner as for special meetings.
- g) Special meetings may be called at any time at the direction of the chairperson or by a majority of a Committee. Twenty-four hours advance written notice of special meetings shall be provided by the chairperson stating the time, place, and business to be transacted. The public shall be notified through the District's regular communications and procedures, in accordance with the Brown Act.
- h) At least 72 hours before a regular Committee meeting, the legislative body of the District, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting. The agenda shall be filed with the Staff Liaison for posting outside the District offices.

- i) The Committee shall maintain meeting minutes, including a complete record of all transactions, findings, and determinations and present a full statement to the Board of Directors upon request. A signed copy of meeting minutes shall be filed with the Staff Liaison.
- j) The Board Liaison to the Committee shall be the Board Treasurer.
- k) The duties of the Board Liaison include presenting relevant data to the Board and arranging for the presentation of important progress on projects to the Board by the Committee chairperson.
- l) The Board Liaison's role will be advisory to the Committee, but the process is meant to be staff driven.
- m) The Board Liaison will not have a vote on the Committee.

RESOLUTION NO. 2018-46
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
REMOVING CYNTHIA GARCIA FROM THE FINANCE COMMITTEE

WHEREAS, the Georgetown Divide Public Utility District (“District”) Board of Directors (“Board”) memorialized the membership, duties, responsibilities, and other matters pertaining to the Finance Committee through Resolution 2018-14; and

WHEREAS, Resolution 2018-14, Section 2.7 Removal specifies that Committee members serve at the will of the Board, any member may be removed by an affirmative vote of three (3) members of the Board, and there shall be no requirement to show cause for removal.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT Cynthia Garcia is hereby removed as a member of the Finance Committee.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 11th day of September 2018, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Londres Uso, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

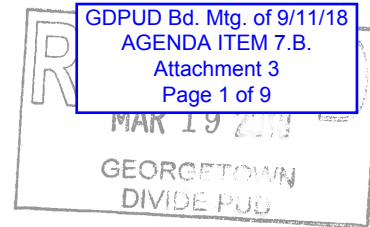
CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-46 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 11th day of September 2018.

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT



Better Business Bureau serving Northeast California
10399 Old Placerville Rd
Sacramento, CA 95827
Phone: (916) 443-6843
Fax: (916) 368-7928
info@sacramento.bbb.org
www.sacramento.bbb.org



3/15/2018

Georgetown Divide Public Utility District
P.O. Box 4240
Georgetown CA 95634

Dear Representative Georgetown Divide Public Utility District:

Better Business Bureau received a complaint about your business. The complaint was submitted on 3/15/2018 and was assigned an ID of 12738716.

Your BBB has received a request for assistance from one of your customers. We would like to take this opportunity to help you advance marketplace trust by resolving this dispute. BBB realizes there are two sides to every dispute; and, we want to accurately document your position while assisting both parties with reaching a mutually agreeable resolution.

Please review the complaint information and respond within the next 10 days.

We encourage you to use our online complaint system to respond to the complaint. If you received this complaint via email, please use the "Respond to this Complaint" link located to the left. If this complaint was received via postal mail, please visit the following URL: <http://www.bbb.org/northeast-california/public/forms/complaintresponse.aspx> and respond using the online form. If you are unable to respond online, please reply by letter and send it back via fax or postal mail.

THE TEXT OF YOUR RESPONSE MAY BE PUBLICLY POSTED ON BBB'S WEBSITE. PLEASE DO NOT INCLUDE ANY PERSONALLY IDENTIFIABLE INFORMATION OR USE INAPPROPRIATE LANGUAGE IN YOUR RESPONSE. BBB MAY EDIT YOUR RESPONSE TO REMOVE PERSONALLY IDENTIFIABLE INFORMATION AND/OR INAPPROPRIATE LANGUAGE.

Upon receiving your response we will forward it to your customer. If you feel the complainant is not your customer, please send us written clarification to that effect.

BBB thanks you for your prompt reply.

Sincerely,

Erika Jaramillo

CUSTOMER EXPERIENCE INFORMATION**Customer Information:**Cindy Anne Garcia
**The details of this matter are as follows:****Complaint Involves:**

Billing or Collection Issues

Customer's Statement of the Problem:

Our water meters were read in December 2017 therefore our water usage in December should have been charged at the old rates. The water usage after January 1, 2018 should have been charged at the new rate to the end of the billing cycle on February 28, 2018. Current billing cycle stated on my bill was January 1, 2018 through February 28, 2018. Water meters are usually read one week before the billing cycle commences but because of Christmas the meters were read beginning December 18, 2017 when the old rates were still in effect. Our most recent billing cycle bill should have been produced using the two different rates for their respective time frames. But our GDPUD did not produce accurate billing statements. GDPUD knew on December 12, 2017 that the new rate hike was going in effect January 1, 2018. And, GDPUD told ratepayers that the new rates would take effect January 1, 2018. GDPUD had plenty of time to make the necessary changes in the billing software to produce accurate bills. The fact that GDPUD staff does not know how to or will not use their billing software to produce accurate billing statements is unacceptable. Many ratepayers have made the GDPUD Board and GM aware of our concerns about the inaccurate billing and it is up to them to correct their mistake and provide us credits or refunds, hopefully on our next bill. Not to produce accurate billing statements is dishonest and is theft of our money. What business would not be subject to scrutiny for billing customers at the wrong rates? And, what conscientious consumer would be scrutinized for questioning inaccuracies in what they're being charged? I have made my request on several occasions via email to the GGM that I expect a refund for my water usage in December that was charged at the higher rates and I have received replies that state I will not be issued a refund. Therefore, my personal experience is that GDPUD engages in fraudulent billing practices and is dishonest. Therefore, I would like to file a complaint Regarding unfair business practices and in accurate billing procedures by the Georgetown public utilities district for the most recent billing cycle.

Complaint Background:**Product/Service:** Domestic drinking water**Purchase Date:** 12/18/2017**Account Number:** **Talked to Company:** 3/5/2018**Name of Salesperson:**

Hanna

Desired Settlement:

Meters were not read on Jan 1, 2018, but instead in Dec 2017. Rate-payers should have been charged for water usage according to the old rates including 2,000 cf covered under the "Residential-Min" rate for the water used in Dec 2017. Not to have billed ratepayers accurately accounting for the change in rates: two different water rates, \$0.0199/cf prior to January 1, 2018, and \$0.0255/cf after January 1, 2018, amounts to fraudulent billing and unfair business practices.

From: Steven Palmer
To: [Darrell Creeks](#)
Subject: Re: info
Date: Friday, March 23, 2018 7:20:13 AM

Thanks

Steven Palmer, PE
General Manager

Georgetown Divide Public Utility District
P.O. Box 4240
6425 Main Street
Georgetown, California 95634

(530) 333-4356 Main
(530) 957-4413 Mobile
(530) 333-9442 Fax
spalmer@gd-pud.org

On Mar 22, 2018 3:13 PM, Darrell Creeks <dacreeks@gd-pud.org> wrote:

Steve, I got a call from Bruce Berger again today. They had a two hour meeting with Cynthia Garcia yesterday. she again is talking about the December to January 1 billing. Also saying we are paying too much for projects. Still saying George and Myself are getting kickbacks from Meyers. Says people are being double charged for water based on the ditch being used for both irrigation and treated water. Blah, blah,blah. I just wanted you to know

Darrell A. Creeks

Operations Manager

Georgetown Divide Public Utility District

Office 530-333-4356

Fax 530-333-9442

dacreeks@gd-pud.org

From: [Steven Palmer](#)
To: [Steven Palmer](#)
Bcc: [Dane Wadle](#); [Dave Halpin](#); [David Souza](#); [Jesse Hanschild](#); [Lon Uso](#); [David Souza](#); [Barbara Brenner](#)
Subject: Fw: Georgetown PUD
Date: Thursday, March 22, 2018 11:55:54 AM
Attachments: [image001.png](#)

Board (by bcc)

I just cc'd you all on an email about the proper protocol for communications with consultants. My email is in response to a conversation that I had with RCAC, which is documented in the email below from their Assistant Director.

The finance committee member who contacted them was Cynthia Garcia. I reviewed the rate study with her over the phone for an hour and a half last Thursday. I also spent an hour reviewing it with the entire finance committee on Tuesday. According to RCAC, Ms Garcia contacted them to schedule a meeting to ask questions, and after they refused she showed up at their office on Wednesday without an appointment.

Steven Palmer, PE
General Manager
Georgetown Divide Public Utility District
P.O. Box 4240
6425 Main Street
Georgetown, California 95634

(530) 333-4356 Main
(530) 957-4413 Mobile
(530) 333-9442 Fax
spalmer@gd-pud.org

From: Ari Neumann <aneumann@rcac.org>
Sent: Thursday, March 22, 2018 8:35 AM
To: Steven Palmer
Cc: John Van den Bergh
Subject: Georgetown PUD

Mr. Palmer

Yesterday we received communication from a community member who volunteers for your finance committee regarding our recent rate study for Georgetown PUD. While I recognize that rate issues can often get contentious, our strong preference is for John to work directly with you, as General Manager. The budget for this particular project is spent, so I don't have

resources for John to respond to every question or concern raised by a board member, committee member and appreciate any help you can provide us in steering comments and questions through you, as GM, to help us manage John's time and RCAC's resources effectively.

Thank you for all the work you do for your community!

Ari

ARI NEUMANN

RCAC | COMMUNITY & ENVIRONMENTAL SERVICES

Assistant Director | West Sacramento

(916) 447-9832 ext. 1032

(916) 588-0112 (cell)

aneumann@rcac.org

www.rcac.org



RCAC envisions vibrant, healthy and enduring rural communities throughout the west.

From: [Steven Palmer](#)
To: ["Cynthia Garcia"](#)
Bcc: [Barbara Brenner](#); [Rick A Gillespie](#); [Lon Uso](#)
Subject: RE: Correspondence with Consultants and Contractors
Date: Monday, March 26, 2018 2:16:00 PM
Attachments: [2018-14_Role of Finance Committee.pdf](#)

Cindy

I am available to discuss the rate study on Tuesday before 2pm. How about 1?

You are free to discuss the rate study with Rick as much as you want. My only word of advice/caution is that the current rate study started from scratch and did not rely on any information that Rick has from previous efforts. My understanding is that RCAC was concerned that the previous information/data was tainted by Board involvement and wanted to start fresh.

Regarding contact with RCAC, or any consultant/contractor, those questions need to be directed to Staff. In this case that is the General Manager, since I am the Staff person that manages RCAC's contract. Again, it is very important that there is one point of contact between consultants/contractors and the District. Furthermore, Finance Committee members are not authorized to represent the District. They are volunteers that provide recommendations to the Board on proposals made by Staff. If you contact any consultant/contractor of the District with questions, they will treat you with the same respect as any customer and refer you back to Staff. This same principle applies to the Board. All questions/communications from the Board regarding work by a consultant/contractor is routed to Staff. As I said before, this is the proper protocol.

For additional clarity, please refer to Resolution 2018-14, which updated Resolution 2017-25 establishing the roles and responsibilities of the Finance Committee. I presented this at the last Finance Committee meeting, and it is attached to this email. Section 2.3 Role of the Committee states:

"The primary role of the Committee is to provide recommendations to the Board of Directors ("Board") in response to proposals made by staff on matters related to the District's finances. It shall be the responsibility of the Committee to:

- a. Review annual operating budget proposed by staff and make recommendations to the Board.
- b. Review long-range strategic financial planning proposed by staff and make recommendations to the Board.
- c. Review the audited annual financial statements and make recommendations to the Board.
- d. Monitor District financial reports and investments and make any recommendations to the Board as requested by the Board.
- e. Present all Committee identified financial goals and proposals to the Board for approval."

The Finance Committee has not been requested to review any Staff proposals or make any recommendations to the Board. As you know, Staff did receive proposals from audit firms on Friday. They will be reviewed and ranked by Staff and two members of the Finance Committee. The top few will be interviewed by Staff. Staff will bring the results of those rankings and the interviews

to the Finance Committee with a recommendation prior to action by the Board. It would be inappropriate for any individual Finance Committee member to contact any of the proposing firms.

Lastly, the Finance Committee did not agree with your request to develop duty statements for the committee, so the resolution stands as the mechanism that describes the role of the committee.

Sincerely,

Steven Palmer, PE
General Manager
Georgetown Divide Public Utility District
P.O. Box 4240
6425 Main Street
Georgetown, California 95634

(530) 333-4356 Main
(530) 957-4413 Mobile
(530) 333-9442 Fax
spalmer@gd-pud.org

From: Cynthia Garcia [mailto:swtbrzgr@gmail.com]
Sent: Thursday, March 22, 2018 1:10 PM
To: Steven Palmer <spalmer@gd-pud.org>
Cc: Cynthia Garcia <swtbrzgr@gmail.com>
Subject: Re: Correspondence with Consultants and Contractors

Hi Steven,

Your email beat mine...I was going to send you an email today and time got away for me. I would like to talk to you further about the rate study, and I would also like to talk further with Rick Gillespie and John Van den Bergh. I'm trying to gather a well-rounded knowledge from others who worked on the rate study.

Thank you for the information, but in following the recent finance committee resolution of our duties to monitor financial information and make recommendations to the board I feel that was in my best interest to be knowledgeable so that I can make recommendations to the board especially on the midyear budget study, the CIP budget, and work the finance committee will be doing to develop reserves for the capital from the new rate hike.

Where are the written proper protocols for speaking with consultants or contractors who have done work for the district since they're not written in the current resolution? This point is exactly why at the finance committee meeting this week I asked the committee to consider developing duty statements that would explain and clarify duties and expectations of committee members and be in addition to the resolution.

Do you have time to meet with me next week to go over the rate study and some additional questions that I have? I'm available Monday or Tuesday before 2 PM each day. Please let me know

what your convenience. Thank you, Cindy

On Thu, Mar 22, 2018 at 11:50 AM Steven Palmer <spalmer@gd-pud.org> wrote:

Finance Committee and Board (by bcc)

I am sending this email to remind you of the proper protocol for questions related to work performed by District consultants or contractors. If you have questions or would like more information regarding work performed by consultants or contractors, those questions need to be directed to me. I will then coordinate the best way to get an appropriate response.

When working with consultants/contractors it is very important that there is one point of contact between the District and the consultant/contractor. This ensures that we are not duplicating efforts and allows District staff the ability to manage the consultant/contractor scope, schedule, time, and budget.

This protocol also reinforces that the consultant/contractor is to take direction from professional employees of the District, and not from elected officials or appointed volunteers. This protocol is a basic principal of good government. If you have questions, please direct them to me; I am committed to responding appropriately.

Thank you for your service to the District,

Steven Palmer, PE
General Manager
Georgetown Divide Public Utility District
P.O. Box 4240
[6425 Main Street](#)
[Georgetown, California 95634](#)

[\(530\) 333-4356 Main](tel:(530)333-4356)
[\(530\) 957-4413 Mobile](tel:(530)957-4413)
[\(530\) 333-9442 Fax](tel:(530)333-9442)
spalmer@gd-pud.org

--

Sent from my Gmail account. [Cindy Garcia](#)

Cindy Garcia

[REDACTED]
August 15, 2018

[REDACTED]
Dear [REDACTED]

As a concerned neighbor and fellow customer of our local water company, the Georgetown Divide Public Utilities District (District), I want to bring to your attention an action that the District's Board of Directors approved at their August 14, 2018 board meeting. This action is the Ordinance 2018 – 01 (Ordinance) allowing the District to place a lien on property of customers with delinquent balances as of June 30, 2018, and to place the annual charges for the District's assessment districts.

Attached for your convenience are copies of the meeting agenda, proof of the publication in the local newspaper, Second Reading of the Ordinance, Ordinance, and list of delinquent accounts. Currently your El Dorado County's Assessor's parcel number 060-361-021, located at:

[REDACTED] appears on the District's list of delinquent accounts.

Please note that if payment is made no later than August 31, 2018 your name will be removed from the District's list thus no lien placed against your property. For questions contact the District's General Manager, Steven Palmer at (530) 333-4356 during regular business hours (Monday – Friday, 8 AM to 4:30 PM). You can mail your payment to PO Box 4240, Georgetown, CA 95634 and find more information on the District's website at <http://www.gd-pud.org/>

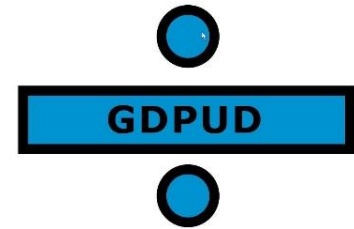
Again, as a concerned neighbor, I just wanted you and your family to be aware of this important information. You're welcome to contact me directly at 916-494-9049.

Sincerely,



Cindy Garcia

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF SEPTEMBER 11, 2018
AGENDA ITEM NO 7.C.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: Consider Approval of Letter to the Editor of the *Mountain Democrat* regarding Leow v. Georgetown Divide Public Utility District

PREPARED BY: Kerry A. Fuller, Deputy General Counsel

APPROVED BY: Steven Palmer, PE, General Manager

Handwritten initials "SP" in blue ink, with a small blue circle under the "P".

BACKGROUND

The Georgetown Divide Public Utility District (“District”) has been involved in the Leow v. Georgetown Divide Public Utility District case (“Leow case”) regarding a claim of inverse condemnation against the District for many years. Recently, the Court of Appeal issued its decision, ruling in favor of the District. The plaintiff in the case submitted an appeal of that decision to the California Supreme Court. Following the issuance of the Court of Appeal decision, the *Mountain Democrat* published an article about the Leow case.

After the *Mountain Democrat* article was published, the plaintiff’s petition for appeal to the California Supreme Court was rejected.

DISCUSSION

Board President Lon Uso drafted a letter to the editor of the *Mountain Democrat* to respond to the article that was published regarding the Leow case before the petition for review by the California Supreme Court was denied. President Uso may, as an individual, submit a letter to the editor in his personal capacity if he would like. However, because the Leow case is a matter that relates to the District’s official business, this item is being brought before the Board to determine whether the Board would like to submit the letter to the Editor of the *Mountain Democrat* as a statement on behalf of the District.

FISCAL IMPACT

There’s no fiscal impact associated with this action.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) review and determine whether the letter to the editor of the *Mountain Democrat* should be submitted as a statement on behalf of the District.

ATTACHMENTS

1. Letter to the editor of the *Mountain Democrat*

Editor:

In all the years that I've followed the Mountain Democrat, I've never said a critical thing about them. The GDPUD Board meetings are generally covered by Dawn Hodson who is a true professional, she always calls balls and strikes, she's called some strikes against me, but they've been well deserved.

However, a recent article concerning a long-fought lawsuit between Ms. Leow and the GDPUD was not authored by Ms. Hodson. Instead the article was authored by Rebecca Murphy. After reading Ms. Murphy's article, the GDPUD Board is compelled to submit this letter to the editor to correct the record.

As Ms. Murphy must have known when she wrote her article, the District was still under threat of an appeal to the Supreme Court and our hands were tied. We could not speak about the suit under advice of our legal counsel and yet she repeatedly quoted the plaintiff's lawyer's failed assertions as fact. I still don't feel that it's appropriate to get into specifics but there are a few things that I think that you need to know and I will attempt to do so now.

My understanding is that the District had legal access, that the District identified a pipe that needed to be replaced and that the District buried the new pipe. I think that most of us would have considered the replacement of the pipe an improvement to our property. Why this property owner would spend hundreds of thousands of dollars to pursue this lawsuit is baffling to me. I seriously doubt that any Divide resident would have considered doing so.

Most importantly, and I don't know this with a hundred percent certainty but over the decades the GDPUD has entered into similar agreements with other property owners. If the district hadn't defended these rights in court, we could have easily seen the end of much of our irrigation enterprise. Does anyone think that that would have been the board fulfilling its fiduciary responsibility to the rate payers?

But I guess what really got my goat was the endless, ridiculous assertions that we violated anyone's private property rights! The courts twice asserted that the District followed all private property laws. After appealing again to

the Supreme Court, their plea was rejected and the District's pleadings that are totally compelling are the reason. The Court found that:

there was no taking or damaging of a valuable property right that Leow possessed because she did not have the right to exclude Georgetown from the property, since Georgetown, too, had property rights based on its operation of the Siphon on the property since the 1940's. (Leow v. Georgetown Divide Public Utility District (Jun. 15, 2018, C077559) [nonpub. opn].)

You need to know that everything that we do, we do to protect the interests of our rate payers and the community. If you would like to read the opinion from the case or the denial of the appeal of the case to the Supreme Court, please visit the GDPUD's website at: [\[insert link here\]](#)

Cordially,

Lon Uso, President, GDPUD Board of Directors
Jesse Hanschild, Vice President, GDPUD Board of Directors
Dave Souza, Director, GDPUD Board of Directors
David Halpin, Treasurer, GDPUD Board of Directors
Dane Wadle, Director, GDPUD Board of Directors

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF SEPTEMBER 11, 2018
AGENDA ITEM NO. 8.A.**



AGENDA SECTION: DISCUSSION

SUBJECT: PROPOSITION 5

PREPARED BY: Diana Michaelson, Board Assistant

Two handwritten signatures in blue ink are present. The first signature is above the name Diana Michaelson, and the second is above the name Steven Palmer.

APPROVED BY: Steven Palmer, PE, General Manager

On the November statewide ballot, Proposition 5 would generally allow those who are over 55 years old or severely disabled to transfer their property tax base to a replacement property.

Director Dane Wadle requested this item be placed on the agenda for discussion.

ATTACHMENTS

1. Analysis of Proposition 5 – California Legislative Analyst
2. Analysis of Proposition 5 – California Special Districts Association

Proposition 5
Changes Requirements for Certain Property Owners to
Transfer Their Property Tax Base to Replacement Property.
Initiative Constitutional Amendment and Statute.

Yes/No Statement

A **YES** vote on this measure means: *All* homeowners who are over 55 (or who meet other qualifications) would be eligible for property tax savings when they move to a different home.

A **NO** vote on this measure means: *Certain* homeowners who are over 55 (or who meet other qualifications) would continue to be eligible for property tax savings when they move to a different home.

Summary of Legislative Analyst's Estimate of Net State and Local Government Fiscal Impact

- Schools and other local governments each probably would lose over \$100 million in annual property tax revenue in the first few years, growing over time to about \$1 billion per year (in today's dollars). Similar increase in state costs to backfill school property tax losses.

Ballot Label

Fiscal Impact: Schools and local governments each would lose over \$100 million in annual property taxes early on, growing to about \$1 billion per year. Similar increase in state costs to backfill school property tax losses.

BACKGROUND

Local Governments Levy Taxes on Property Owners. California local governments—cities, counties, schools, and special districts—levy property taxes on property owners based on the value of their property. Property taxes are a major revenue source for local governments, raising over \$60 billion per year.

Calculating a Property Owner's Tax Bill. Each property owner's annual property tax bill is equal to the taxable value of his or her property multiplied by the property tax rate. The typical property owner's property tax rate is 1.1 percent. In the year a property is purchased, its taxable value is its purchase price. Each year after that the property's taxable value is adjusted for inflation by up to 2 percent. This continues until the property is sold and again is taxed at its purchase price.

Movers Often Face Increased Property Tax Bills. The market value of most homes (what they could be sold for) grows faster than 2 percent annually. This means the taxable value of most homes is less than their market value. Because of this, when a homeowner buys a different home, the purchase price of the new home often exceeds the taxable value of the buyer's prior home (even when the homes have similar market values). This leads to a higher property tax bill for the home buyer.

Special Rules for Some Homeowners. In some cases, special rules allow existing homeowners to move to a different home without paying higher property taxes. These special rules apply to homeowners who are over 55 or severely disabled or whose property has been impacted by a natural disaster or contamination. (We refer to these homeowners as "eligible homeowners.") When moving within the same county, an eligible homeowner can transfer the taxable value of his or her existing home to a different home if the market value of the new home is the same or less than the existing home. Also, a county government may allow eligible homeowners to transfer their taxable values to homes in the county from homes in different counties. Ten counties allow these transfers. Except in limited cases, homeowners who are over 55 or severely disabled can transfer their taxable value once in their lifetime. The nearby box ("What Happens Under Current Law?") has an example of how these rules work.

What Happens Under Current Law?

A 55 year old couple purchased their home 30 years ago for \$110,000. Their home's taxable value is now \$200,000 (\$110,000 increased by 2 percent each year for 30 years). Their yearly property tax bill is \$2,200 (1.1 percent of the taxable value). Their home now could be sold for \$600,000. The couple is considering moving to one of two different homes.

- **More Expensive Home.** The first option is to move to a home that costs \$700,000. This move is not eligible for the special rules because the new home is more expensive than the existing home. If the couple made this move, the taxable value of their new home would be \$700,000 (the home's purchase price). Their yearly property tax bill would increase to \$7,700.
- **Less Expensive Home.** The second option is to move to a home that costs \$450,000. In this case, the special rules would apply. Their new home's taxable value would be \$200,000 (the same as their old home). Their yearly property tax bill would remain \$2,200.

Other Taxes on Home Purchases. Cities and counties collect taxes on the transfer of homes and other real estate. Statewide, transfer taxes raise around \$1 billion for cities and counties.

Counties Administer the Property Tax. County assessors determine the taxable value of property. Statewide, county spending for assessors' offices totals around \$600 million each year.

California Taxes Personal Income. The state collects a personal income tax on income earned within the state. Taxable income can include profits from selling a home. The personal income tax raises over \$80 billion each year.

PROPOSAL

Expands Special Rules for Eligible Homeowners. The measure amends the State Constitution to expand the special rules that give property tax savings to eligible homeowners when they buy a different home. Beginning January 1, 2019, the measure:

- **Allows Moves Anywhere in the State.** Eligible homeowners could transfer the taxable value of their existing home to another home anywhere in the state.
- **Allows the Purchase of a More Expensive Home.** Eligible homeowners could transfer the taxable value of their existing home (with some adjustment) to a more expensive home. The taxable value transferred from the existing home to the new

home is adjusted upward. The new home's taxable value is greater than the prior home's taxable value but less than the new home's market value. An example is shown in the nearby box ("What Happens Under Proposition 5?").

- ***Reduces Taxes for Newly-Purchased Homes That Are Less Expensive.*** When an eligible homeowner moves to a less expensive home, the taxable value transferred from the existing home to the new home is adjusted downward. An example is shown in the nearby box ("What Happens Under Proposition 5?").

- ***Removes Limits on How Many Times a Homeowner Can Use the Special Rules.*** There is no limit on the number of times an eligible homeowner can transfer their taxable value.

What Happens Under Proposition 5?

Using the same couple from the earlier example, their current home has a taxable value of \$200,000 and a market value of \$600,000. If they move, the taxable value of their new home would be:

- ***More Expensive Home.*** If the couple buys the home for \$700,000, the new home's taxable value would be \$300,000 (as shown below). Their yearly property tax bill would be \$3,300. This is more than they paid at their prior home (\$2,200) but much less than they would pay under current law (\$7,700).

$$\begin{array}{r}
 \mathbf{\$300,000} \\
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 \mathbf{\$200,000} \\
 \left[\begin{array}{l} \text{Prior home's} \\ \text{taxable value} \end{array} \right]
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 \left[\begin{array}{r}
 \$700,000 \quad \$600,000 \\
 \text{New home's} \quad - \quad \text{Prior home's} \\
 \text{market value} \quad \text{market value}
 \end{array} \right]
 \end{array}$$

- ***Less Expensive Home.*** If the couple buys the home for \$450,000, the new home's taxable value would be \$150,000 (as shown below). Their yearly property tax bill would be \$1,650. This is less than what they paid at their prior home and what they would pay under current law (\$2,200).

$$\begin{array}{r}
 \mathbf{\$150,000} \\
 \left[\begin{array}{l} \text{New home's} \\ \text{taxable value} \end{array} \right]
 \end{array}
 =
 \begin{array}{r}
 \mathbf{\$200,000} \\
 \left[\begin{array}{l} \text{Prior home's} \\ \text{taxable value} \end{array} \right]
 \end{array}
 \times
 \begin{array}{r}
 \mathbf{75\%} \\
 \left[\begin{array}{r}
 \$450,000 \quad \$600,000 \\
 \text{New home's} \quad \div \quad \text{Prior home's} \\
 \text{market value} \quad \text{market value}
 \end{array} \right]
 \end{array}$$

FISCAL EFFECTS

Reduced Property Tax Revenues to Local Governments. The measure could have multiple effects on property tax revenue:

- ***Reduced Taxes From People Who Would Have Moved Anyway.*** Right now, about 85,000 homeowners who are over 55 move to different houses each year without receiving a property tax break. Most of these movers end up paying higher property taxes. Under the measure, their property taxes would be much lower. This would reduce property tax revenue.
- ***Potentially Higher Taxes From Higher Home Prices and More Home Building.*** The measure would cause more people to sell their homes and buy different homes because it gives them a tax break to do so. The number of movers could increase by a few tens of thousands. More people being interested in buying and selling homes would have some effect on home prices and home building. Increases in home prices and home building would lead to more property tax revenue.

The revenue losses from people who would have moved anyway would be bigger than the gains from higher home prices and home building. This means the measure would reduce property taxes for local governments. In the first few years, schools and other local governments each probably would lose over \$100 million per year. Over time, these losses would grow, resulting in schools and other local governments each losing about \$1 billion per year (in today's dollars).

More State Spending for Schools. Current law requires the state to provide more funding to most schools to cover their property tax losses. As a result, state costs for schools would increase by **over \$100 million** per year in the first few years. Over time, these increased state costs for

schools would grow to **about \$1 billion** per year in today's dollars. (This is less than 1 percent of the state budget.)

Increase in Property Transfer Tax Revenues. As the measure would increase home sales, it also would increase property transfer taxes collected by cities and counties. This revenue increase likely would be in the tens of millions of dollars per year.

Increase in Income Tax Revenues. Because the measure would increase the number of homes sold each year, it likely would increase the number of taxpayers required to pay income taxes on the profits from the sale of their homes. This probably would increase state income tax revenues by tens of millions of dollars per year.

Higher Administrative Costs for Counties. County assessors would need to create a process to calculate the taxable value of homes covered by this measure. This would result in one-time costs for county assessors in the **tens of millions of dollars** or more, with somewhat smaller ongoing cost increases.



➤ REVENUE, FINANCES, AND TAXATION

CSDA's long range policy priority on revenue, finances, and taxation is to ensure adequate funding for special districts' safe and reliable core local service delivery. Protect special districts' resources from the shift or diversion of revenues without the consent of the affected districts. Promote the financial independence of special districts and afford them access to revenue opportunities equal to that of other types of local agencies.

CSDA Positions on 2018 Ballot Measures

This year, CSDA tracked several measures and adopted positions on four of them. Of the four for which CSDA has a position, one was approved by the voters on the June ballot, one was withdrawn by its sponsor, and two will go before voters in November. Let's review the two propositions that will appear on the November 6, 2018 ballot.

Proposition 5: Base Value Property Tax Portability

Proposition 5 or the "People's Initiative to Protect Proposition 13 Savings," is of particular interest to special districts that receive a share of ad valorem property tax revenue. It will generally allow those who are over 55 years old or severely disabled to transfer their property tax base to a replacement residence, with some adjustments depending on the value of the purchase, without regard for value, location, or frequency.

It provides formulas for those cases where the replacement dwelling purchase price is below or above the sale value of the original dwelling, as well as those dwellings destroyed in a disaster.

Under Proposition 13, ad valorem property taxes are generally capped at one percent, and the property's taxable value increases by no more than two percent per year. Generally, if the property is sold and changes hands, it is then reassessed at full market value.

According to the Legislative Analyst's Office, this measure would reduce property tax revenues for special districts and other local governments by \$1 billion annually over the long-term. It would also cost schools an additional \$1 billion annually over the long-term. CSDA has adopted an oppose position on this measure.

For questions about Proposition 3, please contact CSDA Legislative Representative Anthony Tannehill at anthonyt@csda.net.

Proposition 3: Water Quality Bond

Proposition 3, "The Water Supply and Water Quality Act of 2018," would authorize \$8.777 billion in general obligation bonds for state and local projects in categories like safe drinking water, Sustainable Groundwater Management (SGMA) implementation, watershed restoration, fish and wildlife habitat conservation, and infrastructure repair.

Proposition 3 is a citizen's initiative water bond that will appear on the November 2018 ballot. There is only an 18% overlap in funding categories with Proposition 68, which was passed on the June 2018 ballot.

California's recent catastrophic drought and subsequent flooding shows the need for increased funding for water infrastructure and flood protection projects. Proposition 3 will provide millions to local agencies for water infrastructure and environmental protection. Of interest to special districts is the money for clean water projects, watershed protection, and groundwater management. This funding will help special districts improve the quality of services provided to the public and meet state mandates. CSDA is supporting the measure.

For questions about Proposition 3, please contact CSDA Legislative Representative Rylan Gervase at rylang@csda.net.