



MINUTES

Georgetown Divide Public Utility District Board Of Directors
6425 Main Street, Georgetown, California 95634

IRRIGATION COMMITTEE

Regular Meeting
Thursday, June 16, 2022
2:00 P.M.

Irrigation Committee

John Duarte
Ray Griffiths
Kristy McKay

Eric Mead
Carla Sutton
Bill Threlkel

Board of Directors Liaison

Donna Seaman
Gerry Stewart

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
 - Ensure high quality drinking water.
 - Promote stewardship to protect community resources, public health, and quality of life.
 - Provide excellent and responsive customer services through dedicated and valued staff.
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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The Irrigation Committee Chairman is responsible for maintaining an orderly meeting.

1. CALL TO ORDER — ROLL CALL — PLEDGE OF ALLEGIANCE

Chairman Griffiths called the meeting to order at 5:30 PM.

PRESENT:

Committee Members: Ray Griffiths, Bill Threlkel, Carla Sutton, Kristy McKay (by Zoom)

Board Liaison: Director Donna Seaman

Staff: Adam Coyan, General Manager; Adam Brown, Operations Manger

2. ADOPTION OF AGENDA

Motioned by Bill Threlkel to adopt the agenda. Seconded by Carla Sutton.
THE MOTION PASSED.

3. PUBLIC FORUM - Any member of the public may address the Irrigation Committee on any matter within the jurisdictional authority of the Irrigation Committee. Public members desiring to provide comments, must be recognized by the Committee Chairman.

Comments must be directed only to the Irrigation Committee. The Irrigation Committee will hear communications on matters not on the agenda, but no action will be taken. No disruptive conduct shall be permitted at any Irrigation Committee meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the Chairman, of that person's privilege of address.

Bonnie Neeley asked if the committee could meet at an earlier time and not during the dinner hour. Mr. Griffiths said this would be discussed under Old Business.

4. APPROVAL OF MINUTES

Motioned by Bill Threlkel to approve the minutes of May 19, 2022. Seconded by Carla Sutton.

The Motion Passed.

5. IRRIGATION COMMITTEE MEMBER COMMENTS AND REPORTS.

Ray Griffiths stated that at the last regular meeting of the Board of Directors, he reported the committee is in the process of organizing.

6. OLD BUSINESS

A. Review Draft of Irrigation Committee Policy

There were no recommended changes to the draft irrigation committee policy.

B. Establish Regular Meeting Time

The committee discussed when and how often to hold Irrigation Committee meetings.

Motioned by Carla Sutton to meet monthly during the irrigation season, and as needed during the off season (Feb, Mar, Apr, May, Jun, Jul, Aug, Sept, Nov) with the meeting time to be determined. Seconded by Bill Threlkel.

The Motion Passed.

C. Discuss Possible Adjustment to Season

Kristy McKay brought up the water restriction mandate and asked, under Section 3 Distribution of Water, whether a device could be used to reduce water per customer to meet the mandate, but allow water to continue to flow until the regular end of the season.

The Committee discussed ways to reduce water now to keep irrigation water flowing until the end of the season and explore all possible ideas, including, but not limited to voluntary reduction or other possibilities.

Kristy volunteered to draft a proposal to present to the Board.

Motioned by Ray Griffiths to draft a proposal for the board. Seconded by Bill Threlkel.

The Motion Passed.

7. NEW BUSINESS

A. Review material customers currently get

The committee hand out or provide online how to flush out your own lines. Flush how to use the irrigation water, how the ditches work, use screens, how to filter the water, pamphlet form. Adam Coyan, good idea. We could implement them. Reach out to

maintain system with visuals.

B. Develop recommendations for outreach material

Discussion by committee regarding public outreach to educate the public with pertinent information regarding the irrigation water. Send flyers with basic how to and more information on how the ditches work. Possibly post online videos regarding basic maintenance. Develop recommendation for outreach material.

C. District Irrigation Ordinance

The committee rolled it over to the next meeting.

D. Letter from Legal Counsel regarding Brown Act

As a standing committee, the Irrigation Committee must follow the Brown Act.

8. AGENDA ITEMS FOR NEXT IRRIGATION COMMITTEE MEETING

- Continue review of Irrigation Ordinance.

NEXT MEETING DATE AND ADJOURNMENT – The Irrigation Committee set the third Thursday of the month for regular meetings during the irrigation season. The next regular meeting is July 21, 2022, at 2 PM

The meeting was adjourned at 6:20 PM

Respectfully submitted,

Carla Sutton, Secretary
Date: July 22, 2022