



## AGENDA

### REGULAR MEETING

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS  
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, AUGUST 11, 2020  
2:00 P.M.**

David Souza, President  
Michael Saunders, Vice President  
Cynthia Garcia, Treasurer  
Dave Halpin, Director  
Dane Wadle, Director

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT <https://us02web.zoom.us/j/82715221609?pwd=Tk8xaXkvK050SnY3K09FQkxidE5ndz09>

MEETING ID: 827 1522 1609 AND PASSWORD: 913475 OR VIA TELECONFERENCE BY CALLING 1-669-900-6833, MEETING ID: 827 1522 1609 AND PASSWORD: 913475 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. PLEASE NOTE THAT ANY PERSON ATTENDING VIA TELECONFERENCE WILL BE SHARING THE PHONE NUMBER FROM WHICH THEY CALL IN WITH THE BOARD AND THE PUBLIC.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.

### **MISSION STATEMENT**

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It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
  - Ensure high quality drinking water
  - Promote stewardship to protect community resources, public health, and quality of life
  - Provide excellent and responsive customer services through dedicated and valued staff
  - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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Out of respect for the meeting and others in attendance via teleconference and videoconference, please adhere to the guidance below for addressing the Board of Directors for both items on the agenda and a matter that is not on the agenda

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. Please use the raise your hand feature when you wish to address the Board or, if participating via teleconference, dial \*9 to indicate you would like to speak. The President will call upon you by addressing you by the name or phone number indicated.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

**1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

**2. ADOPTION OF AGENDA**

**3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)**

**4. PROCLAMATIONS AND PRESENTATIONS**

**5. CONSENT CALENDAR** – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar

**A. Approval of Minutes**

1. Special Meeting of July 9, 2020
2. Regular Meeting of July 14, 2020
3. Special Meeting of July 28, 2020
4. Special Meeting of August 6, 2020

**B. Financial Reports**

1. Statement of Cash Balances – June 2020
2. Month-End Cash Disbursements Report

**6. INFORMATIONAL ITEMS**

**A. Board Reports**



**B. General Manager's Report**

**C. Operation Manager's Report**

**D. Water Resources Report**

**7. NEW BUSINESS**

**A. Updated Organizational Chart**

**Possible Board Action:** Adopt Resolution

**B. Update CIP**

**Possible Board Action:** Adopt Resolution

**8. PUBLIC HEARING**

**9. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

**10. NEXT MEETING DATE AND ADJOURNMENT** – The next Regular Meeting will be on September 8, 2020, at 2:00 P.M. via teleconference. Details to follow.

**11.** In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on August 6, 2020.

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Jeff Nelson, Interim General Manager

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Date



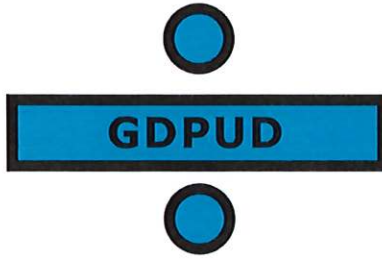
**GDPUD**



**REGULAR BOARD MEETING  
PACKET**

**Tuesday, August 11, 2020  
2:00 PM**





# CONSENT CALENDAR

ITEM 5.A.1.

**SPECIAL MEETING  
MINUTES  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS  
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**THURSDAY, JULY 9, 2020  
8:30 A.M.**

David Souza, President  
Michael Saunders, Vice President  
Cynthia Garcia, Treasurer  
Dave Halpin, Director  
Dane Wadle, Director

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**MISSION STATEMENT**

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- Provide reliable water supplies
  - Ensure high quality drinking water
  - Promote stewardship to protect community resources, public health, and quality of life
  - Provide excellent and responsive customer services through dedicated and valued staff
  - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
- 

**1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

President Souza called the meeting to order at 0835. Director Garcia led the pledge of allegiance.

***Roll Call was taken:***

***Garcia: Aye***  
***Halpin: Aye***  
***Saunders: Aye***  
***Souza: Aye***  
***Wadle: Aye***

**2. ADOPTION OF AGENDA**

Director Wadle motioned to accept the agenda as presented. Director Saunders seconded the motion.

***Roll Call was taken:***

***Garcia: Aye***  
***Halpin: Aye***  
***Saunders: Aye***  
***Souza: Aye***

**Wadle:**           **Aye**

***The motion passed unanimously.***

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President, to enable the Board to complete its agenda within a reasonable period of time.

Director Saunders asked for public comment. None was offered.

Director Souza adjourned the open session to closed session

**4. NEW BUSINESS**

- A. Public Employment** – Pursuant to Government Code section 54957

Title: General Manager

Director Souza adjourned the closed session to open session at 12:48. He said there was nothing to report at this time.

**Director Halpin motioned to adjourn the meeting. Director Saunders seconded the motion.**

***Roll Call was taken:***

**Garcia:**           **Aye**  
**Halpin:**           **Aye**  
**Saunders:**       **Aye**  
**Souza:**           **Aye**  
**Wadle:**           **Aye**

***The motion passed unanimously.***

- 5. NEXT MEETING DATE AND ADJOURNMENT** – Next Regular Meeting is June 14, 2020, at 2:00 P.M.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Jeff Nelson by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on July 7, 2020.

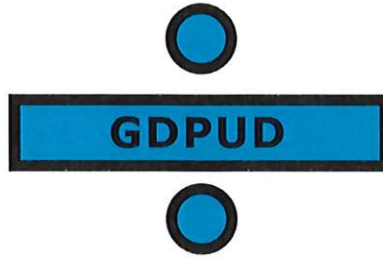


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Jeff Nelson, PE, Interim General Manager

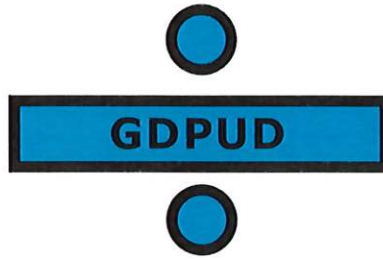
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Date



# CONSENT CALENDAR

ITEM 5.A.2.



CONSENT CALENDAR  
ITEM 5.A.3.



**SPECIAL MEETING  
MINUTES  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS  
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**THURSDAY, JULY 28, 2020  
1:00 P.M.**

David Souza, President  
Michael Saunders, Vice President  
Cynthia Garcia, Treasurer  
Dave Halpin, Director  
Dane Wadle, Director

**MISSION STATEMENT**

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It is the purpose of the Georgetown Divide Public Utility District to:

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  - Provide excellent and responsive customer services through dedicated and valued staff
  - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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**1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

President Souza called the meeting to order at 1300. Director Souza led the pledge of allegiance.

***Roll Call was taken:***

***Garcia: Aye***  
***Halpin: Aye***  
***Saunders: Aye***  
***Souza: Aye***  
***Wadle: Aye***

**2. ADOPTION OF AGENDA**

Director Wadle motioned to accept the agenda as presented. Director Halpin seconded the motion.

***Roll Call was taken:***

***Garcia: Aye***  
***Halpin: Aye***  
***Saunders: Aye***  
***Souza: Aye***

**Wadle:**           **Aye**

***The motion passed unanimously.***

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President, to enable the Board to complete its agenda within a reasonable period of time.

Director Souza said none was offered.

**4. NEW BUSINESS**

- A. Public Employment – Pursuant to Government Code section 54957**

Title: General Manager

*Barbara said the agenda was noticed incorrectly and suggested the Board reconvene at another closed session meeting to discuss the terms of the contract with the potential candidate.*

*During discussion, the Board agreed to modify the General Manager compensation currently being offered to the candidate.*

**Director Saunders motioned to modify the terms of compensation limit authorization. Director Halpin seconded the motion.**

**Roll Call was taken:**

**Garcia:           Aye**  
**Halpin:           Aye**  
**Saunders:       Aye**  
**Souza:           Aye**  
**Wadle:           Aye**

**Motion passed unanimously.**

*After discussion, the Board agreed to reconvene on Thursday, August 6, 2020 at 1PM to discuss contract negotiations.*

**Director Saunders motioned to adjourn the meeting. Director Garcia seconded the motion.**

**Roll Call was taken:**

**Garcia:**            **Aye**  
**Halpin:**           **Aye**  
**Saunders:**       **Aye**  
**Souza:**           **Aye**  
**Wadle:**           **Aye**

**Motion passed unanimously.**

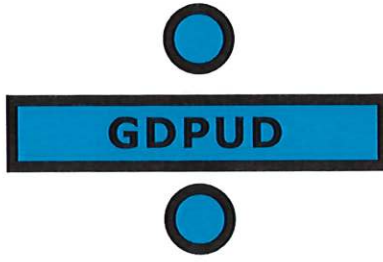
**5. NEXT MEETING DATE AND ADJOURNMENT** – Next Regular Meeting is August 11, 2020, at 2:00 P.M.

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\_\_\_\_\_  
Jeff Nelson, PE, Interim General Manager

\_\_\_\_\_  
Date





# CONSENT CALENDAR

ITEM 5.A.4.

**AGENDA  
SPECIAL MEETING  
MINUTES**

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS  
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**THURSDAY, AUGUST 6, 1:00 P.M.**

David Souza, President  
Michael Saunders, Vice President  
Cynthia Garcia, Treasurer  
Dave Halpin, Director  
Dane Wadle, Director

**MISSION STATEMENT**

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  - Provide excellent and responsive customer services through dedicated and valued staff
  - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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**1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

*President Souza called the meeting to order at 1304. Director Souza led the pledge of allegiance.*

***Roll Call was taken:***

***Garcia:           Aye***  
***Halpin:           Aye***  
***Saunders:       Aye***  
***Souza:           Aye***  
***Wadle:           Aye***

**2. ADOPTION OF AGENDA**

**Director Saunders motioned to accept the agenda as presented. Director Halpin seconded the motion.**

**Roll Call was taken:**

**Garcia:** Aye  
**Halpin:** Aye  
**Saunders:** Aye  
**Souza:** Aye  
**Wadle:** Aye

**The motion passed unanimously.**

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President, to enable the Board to complete its agenda within a reasonable period of time.

*Director Souza said there were no public comments offered.*

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**ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION**

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**4. ADJOURN TO CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL**

- A. Public Employee Appointment** – Pursuant to Government Code section 54957  
Title: General Manager

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**ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION**

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**REPORT OUT OF CLOSED SESSION**

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*Director Souza said there was nothing to report.*

**Director Saunders motioned to adjourn the meeting. Director Halpin seconded the motion.**

**Roll Call was taken:**

**Garcia:** Aye  
**Halpin:** Aye  
**Saunders:** Aye  
**Souza:** Aye  
**Wadle:** Aye



**Motion passed unanimously.**

**5. NEXT MEETING DATE AND ADJOURNMENT** – Next Regular Meeting is August 11, 2020, at 2:00 P.M.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Jeff Nelson by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a).

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Jeff Nelson, PE, Interim General Manager

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Date

## Kelly Molloy

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**From:** Tony <tony42franco@gmail.com>  
**Sent:** Tuesday, July 28, 2020 3:25 PM  
**To:** Kelly Molloy  
**Cc:** Barbara Brenner (barbara@churchwellwhite.com); General Manager  
**Subject:** Re: I would like this email and the attachments to be part of Public Record

Hi Kelly,

Yes, please add this info to the August 11, 2020 Board Meeting.

Thank you.

On Tue, Jul 28, 2020 at 3:03 PM Kelly Molloy <[kmolloy@gd-pud.org](mailto:kmolloy@gd-pud.org)> wrote:

Dear Tony,

I am unable to include this email with attachments into the public record for the last Board meeting.

If you would like, I will add this information to the next regularly scheduled Board meeting which is August 11, 2020.

Please let me know how you would like to proceed.

Thank you,

Kelly

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**From:** Tony <[tony42franco@gmail.com](mailto:tony42franco@gmail.com)>  
**Sent:** Monday, July 27, 2020 1:24 PM  
**To:** Cynthia Garcia <[cgarcia@gd-pud.org](mailto:cgarcia@gd-pud.org)>; General Manager <[gm@gd-pud.org](mailto:gm@gd-pud.org)>; Kristy M <[kct@juno.com](mailto:kct@juno.com)>;  
[Lsprior68@gmail.com](mailto:Lsprior68@gmail.com) <[Lsprior68@gmail.com](mailto:Lsprior68@gmail.com)>; Michael Saunders <[msaunders@gd-pud.org](mailto:msaunders@gd-pud.org)>; Kelly Molloy  
<[kmolloy@gd-pud.org](mailto:kmolloy@gd-pud.org)>  
**Subject:** I would like this email and the attachments to be part of Public Record

Hello,

I would like this email and the included attachments to be part of Public Record.

I realize that GPUD is moving quickly in lining it's ditch. After the last stretch of ditch was lined with gunite in late January (section West of

Mar Val Supermarket), Georgetown Creek is now dry...after running for over 100 years.

A lesser known Creek, named Poverty Creek, merges into Georgetown Creek on my property, and it's apparent that Poverty Creek is fed by GPUD's leaking ditch. If this section of ditch is lined with Gunitite, Poverty Creek will also go dry, and all the fish will be dead along with negatively impacting the natural ecosystem/wildlife in the area.

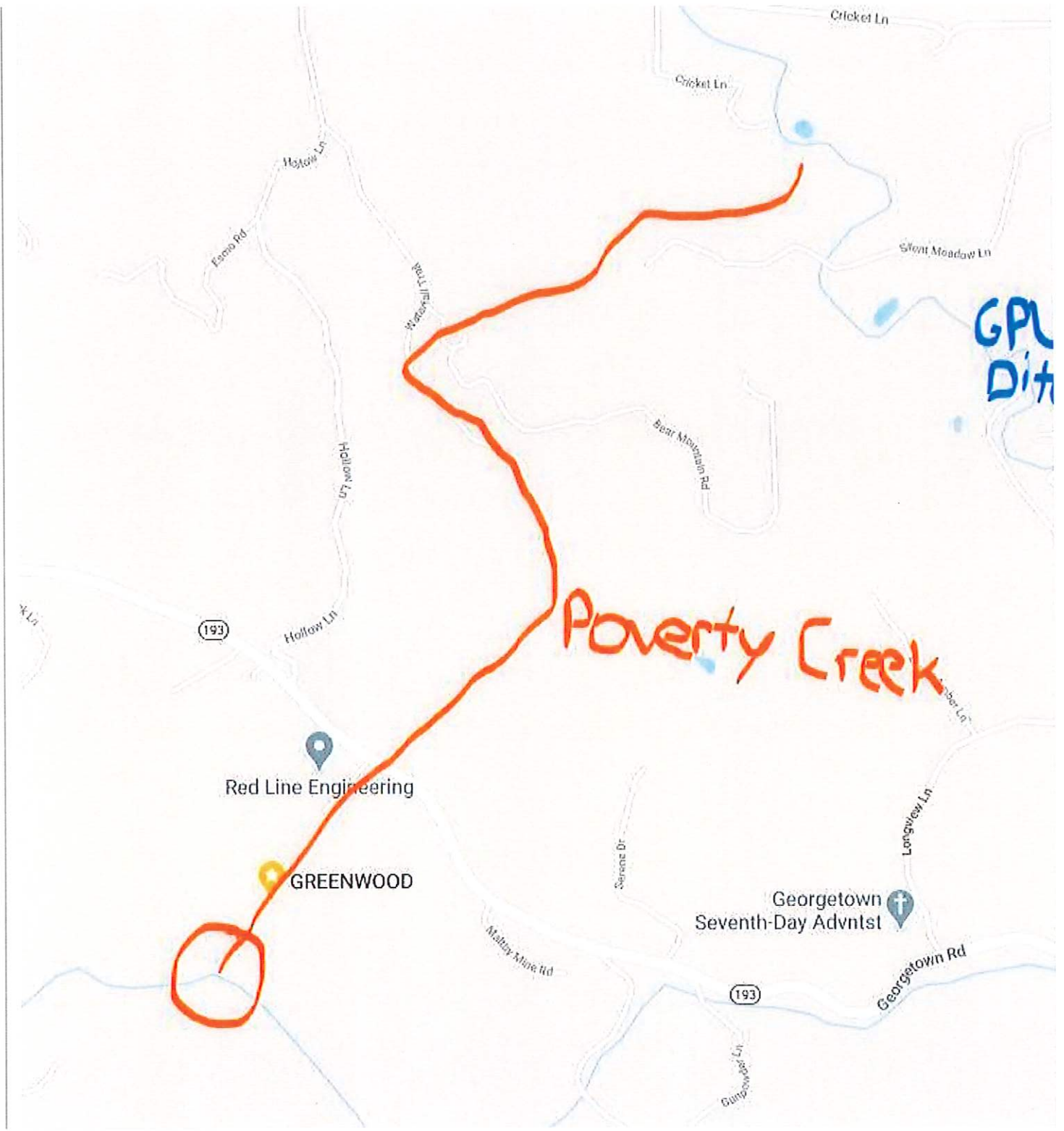
This will have a huge impact on both property values, and hunting in the area.

I'm requesting that more investigative work be done before more gunitite lining is allowed to continue. An Environmental Impact Report should also be completed- to my knowledge, somehow GPUD got an exemption from having to fill out an EIR in the past so that GPUD could line it's ditch, which is extremely troubling.

The attached pictures show where Poverty Creek is located in relation to GPUD's ditch, and also where it merges with Georgetown Creek.

Attached is also a link to a video that clearly shows fish in Poverty Creek. These fish will die if the section of GPUD's ditch which feeds Poverty Creek is lined with gunitite.

<https://share.icloud.com/photos/0Q7-jBBW7yucZwWPcny3I08iA>





1202.09'

603.23'

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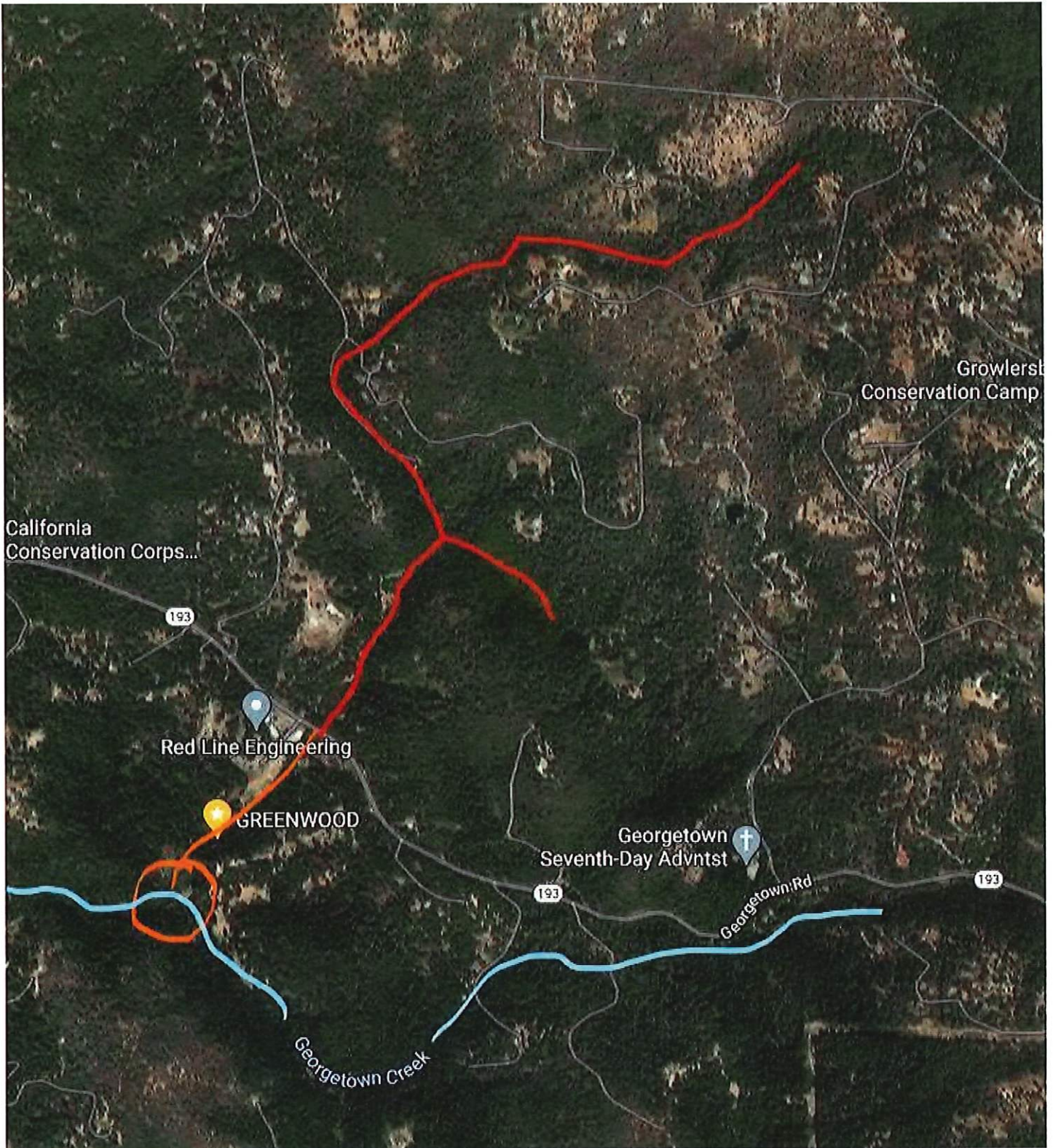
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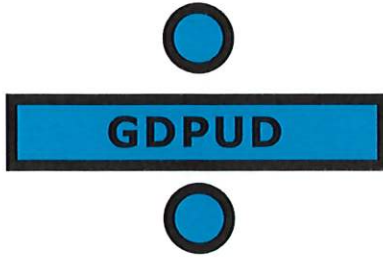
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48" E





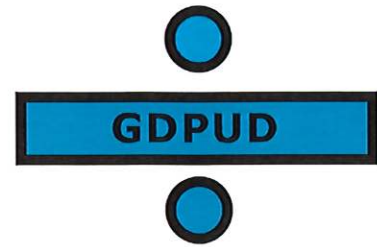
Thank you,  
Tony Franco



CONSENT CALENDAR  
ITEM 5.B.1.



REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF AUGUST 11, 2020  
AGENDA ITEM NO. 5.B.1.



**AGENDA SECTION:** CONSENT CALENDAR

**SUBJECT:** CASH BALANCES – JUNE 2020

**PREPARED BY:** Christina Cross, Management Analyst

**APPROVED BY:** Jeff Nelson, PE, Interim General Manager

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**BACKGROUND**

The Cash Balance Report details the District's cash position as of the month end to demonstrate transparency and accountability of relevant financial data from which prudent fiscal decisions and policies are made. The Cash Balance Report is unlike a quarterly budget to actual report; its purpose is to report on ending cash balances and the related sources and uses of cash during the period.

**DISCUSSION**

The Cash Balance Report as of month ending June 30, 2020 shows the District's cash balances total \$ 9,337,572.58.

Cash is held with the following institutions in the amounts of:

El Dorado Savings Bank - Checking	105,969.48
El Dorado Savings Bank - Savings	1,886,098.49
Local Agency Investment Fund (LAIF)	7,345,504.61
	<u>\$ 9,337,572.58</u>

Restricted cash balances are monies held in trust for a specific purpose and are not monies available for District use. The Wells Fargo Debt Service Fund is SRF Fiscal Agent cash account that is restricted for payments on the Walton Lake loan with the State Water Resources Control Board (SWRCB) through Wells Fargo Bank. This debt service fund is required by the SWRCB.

Restricted Cash:

Wells Fargo Debt Service Fund: \$44,301.37

Cash balances are allocated based on the Fund for which the source of the monies is generated by or used from.

Fund	Beginning Balance	Cash In Cash Receipts	Accounts Payable	Payroll	Journal Entries	Ending Balance
08 SMUD FUND	428,227.09	0	0	0	0	428,227.09
09 CABY GRANT	-39,066.57	0	0	0	0	-39,066.57
10 Water Fund	3,029,438.62	111,213.67	-151,064.88	-201,418.48	-4,341.80	2,783,827.13
12 RETIREE FUND	410,878.02	3,954.46	-6,684.28	0	0	408,148.20
14 STEWART MINE FD	37,458.29	0	0	0	0	37,458.29
17 WATER DEVE.FUND	420,693.42	0	0	0	0	420,693.42
19 SMERFUND	1,087,861.25	0	0	0	0	1,087,861.25
20 ALT Fund	1,379,762.60	17,216.23	-297,449.94	0	2,366.59	1,101,895.48
24 CAPITAL REPLACE	-26,293.14	0	0	0	0	-26,293.14
29 STATE REV FUND	-58,456.11	0	-2,296.00	0	0	-60,752.11
30 Hydro Fund	765,424.34	61	-67.17	0	0	765,418.17
35 Restricted P/L	-90,530.11	0	0	0	0	-90,530.11
37 GARDEN VALLEY	74,894.08	0	0	0	0	74,894.08
39 CAP FAC CHARGE	439,309.62	0	-36,894.71	0	0	402,414.91
40 Zone Fund	1,016,813.05	4,092.47	-6,835.22	-9,770.86	1,945.21	1,006,244.65
41 CDS M & O Fund	40,823.68	0	0	0	0	40,823.68
42 CDS RESRV EXP.	175,987.12	0	0	0	0	175,987.12
43 CAPITAL RESERVE	738,575.59	0	-34,952.02	0	0	703,623.57
51 KELSEY NORTH	116,697.47	0	0	0	0	116,697.47
	9,948,498.31	136,537.83	-536,244.22	-211,189.34	-30	9,337,572.58

Sources of cash during the month were from recurring utility payments, lease payments, grant reimbursements, retiree health reimbursements and property tax/assessment revenue in the amount of \$136,537.83. The details of the uses of cash during the month can be seen on the approved check register in the amount of \$536,244.22. Additional uses of cash during the month not in the check register include payroll disbursements, PERS Unfunded Liability payments and bi-weekly retirement contributions in the amount of \$211,189.34. The \$30 in journal entries is for bank fees.

Description	Balance	Debits	Credits	Balance
SRF FISCAL AGENT ACCOUNTS	\$42,004.09	\$2,297.28	\$ -	44,301.37

Restricted cash balances are monies held in trust for a specific purpose and are not monies available for District use. SRF Fiscal Agent restricted cash is for the fiscal administration of the Walton Lake loan with the State Water Resources Control Board (SWRCB) through the Wells Fargo Debt Service Fund. Adjustments have been made to the beginning balance through the monthly bank reconciliation process.



**FISCAL IMPACT**

No fiscal impact.

**CEQA ASSESSMENT**

Not a CEQA Project.

**RECOMMENDED ACTION**

Staff recommends the Board of Directors receive and file for month ending May 31, 2020.

**ALTERNATIVES**

No alternatives.

**ATTACHMENTS**

1. Statement of Cash Flows June 2020
2. Month-End Cash Disbursement Report June 2020
3. SRF Cash Balances June 2020

**AGENDA ITEM 5.B.1.**

**Attachment 1**

**Statement of Cash Flows JUNE 2020**

Georgetown Divide Public Utility District  
Statement of Cash Flow

For Period June 1, 2020 through June 30, 2020

Fund Description	Beginning Balance	Cash In Cash Receipts	Accounts Payable	Payroll	Journal Entries	Ending Cash Balance
08 - SMUD Fund	428,227.09	0	0	0	0	428,227.09
09 - CABY Grant	(39,066.57)	0	0	0	0	(39,066.57)
10 - Water Fund	3,029,438.62	111,213.67	(151,064.88)	(201,418.48)	(4,341.80)	2,783,827.13
12 - Retiree Fund	410,878.02	3,954.46	(6,684.28)	0	0	408,148.20
14 - Stewart Mine Water Project Fund	37,458.29	0	0	0	0	37,458.29
17 - Water Development Fund	420,693.42	0	0	0	0	420,693.42
19 - STUMPY MDWS Emergency Fund	1,087,861.25	0	0	0	0	1,087,861.25
20 - ALT Fund	1,379,762.60	17,216.23	(297,449.94)	0	2,366.59	1,101,895.48
24 - Capital Replacement Fund	(26,293.14)	0	0	0	0	(26,293.14)
29 - State Revolving Fund	(58,456.11)	0	(2,296.00)	0	0	(60,752.11)
30 - Hydro Fund	765,424.34	61.00	(67.17)	0	0	765,418.17
35 - Restricted Pipeline Fund	(90,530.11)	0	0	0	0	(90,530.11)
37 - Garden Valley Maintenance Fund	74,894.08	0	0	0	0	74,894.08
39 - Cap Facility Charges ORD 2007-01	439,309.62	0	(36,894.71)	0	0	402,414.91
40 - Zone Fund	1,016,813.05	4,092.47	(6,835.22)	(9,770.86)	1,945.21	1,006,244.65
41 - CDS M&O Fund	40,823.68	0	0	0	0	40,823.68
42 - CDS Reserve Expansion Fund	175,987.12	0	0	0	0	175,987.12
43 - New Capital Reserve	738,575.59	0	(34,952.02)	0	0	703,623.57
51 - Kelsey North WAD 1989-1	116,697.47	0	0	0	0	116,697.47
<b>Total Distributed Cash -----&gt;</b>	<b>9,948,498.31</b>	<b>136,537.83</b>	<b>(536,244.22)</b>	<b>(211,189.34)</b>	<b>(30.00)</b>	<b>9,337,572.58</b>

Cash in Eldorado Savings and LAIF

1000 - El Dorado Savings Bank General Checking	105,969.48
1010 - El Dorado Savings Bank Collections	1,886,098.49
1022 - LAIF	7,345,504.61
<b>Total Cash -----&gt;</b>	<b>9,337,572.58</b>

**AGENDA ITEM 5.B.1.**

**Attachment 2**

**Month-End Cash Disbursement Report JUNE 2020**



Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
06-20	031164	07/02/20	USP01 (POSTMASTER)		(2,500.00)	.00	(2,500.00)	Ck# 031164 Reversed
	031168	06/03/20	ADT01 (ADT SECURITY SERVICES)		169.08	.00	169.08	Automatic Generated Check
	031169	06/03/20	AFL01 (AMERICAN FAMILY LIFE INS)		1,495.68	.00	1,495.68	Automatic Generated Check
	031170	06/03/20	ALL01 (ALLEN KRAUSE)		120.00	.00	120.00	Automatic Generated Check
	031171	06/03/20	ANA01 (ANALYTICAL SERVICES, INC)		2,300.00	.00	2,300.00	Automatic Generated Check
	031172	06/03/20	ANS01 (ANSWERING SPECIALISTS INC)		79.95	.00	79.95	Automatic Generated Check
	031173	06/03/20	ARA01 (ARAMARK)		262.52	.00	262.52	Automatic Generated Check
	031174	06/03/20	ATT02 (AT&T )		1,658.08	.00	1,658.08	Automatic Generated Check
	031175	06/03/20	ATT03 (AT&T LONG DISTANCE)		60.57	.00	60.57	Automatic Generated Check
	031176	06/03/20	BEA01 (BUTTE EQUIPMENT RENTALS)		850.00	.00	850.00	Automatic Generated Check
	031177	06/03/20	BEC01 (STEPHANIE BECK)		105.34	.00	105.34	Automatic Generated Check
	031178	06/03/20	BLU06 (BLUE SHIELD OF CALIFORNIA)		705.00	.00	705.00	Automatic Generated Check
	031179	06/03/20	CLS01 (CLS LABS)		529.12	.00	529.12	Automatic Generated Check
	031180	06/03/20	CWS01 (CORBIN WILLITS SYS. INC.)		584.66	.00	584.66	Automatic Generated Check
	031181	06/03/20	EDC01 (EL DORADO COUNTY TRANSPORTATION DIVISION)		283.10	.00	283.10	Automatic Generated Check
	031182	06/03/20	ELD16 (EL DORADO DISPOSAL SERVICE)		360.78	.00	360.78	Automatic Generated Check
	031183	06/03/20	FED01 (FED EX)		1,279.07	.00	1,279.07	Automatic Generated Check
	031184	06/03/20	GAR02 (GARDEN VALLEY FEED & HDW.)		138.92	.00	138.92	Automatic Generated Check
	031185	06/03/20	GEO01 (GEORGETOWN ACE HDW)		34.46	.00	34.46	Automatic Generated Check
	031186	06/03/20	GEO04 (DIVIDE SUPPLY ACE HARDWARE)		759.69	.00	759.69	Automatic Generated Check
	031187	06/03/20	GEO12 (GEORGE SANDERS)		3,770.85	.00	3,770.85	Automatic Generated Check
	031188	06/03/20	HAR03 (HARRIS INDUSTRIAL GASES)		542.40	.00	542.40	Automatic Generated Check
	031189	06/03/20	HAR08 (KEITH HARSTON, DC)		200.00	.00	200.00	Automatic Generated Check
	031190	06/03/20	HOM01 (HOME DEPOT CREDIT SERVICE)		376.95	.00	376.95	Automatic Generated Check
	031191	06/03/20	ICM02 (ICMA-R.T.-457 (ee))		1,190.00	.00	1,190.00	Automatic Generated Check
	031192	06/03/20	INT05 (INTERWEST CONSULTING GROUP)		18,700.00	.00	18,700.00	Automatic Generated Check
	031193	06/03/20	IUO01 (IUOE, LOCAL 39)		362.31	.00	362.31	Automatic Generated Check
	031194	06/03/20	IUO02 (PEU LOCAL #1)		268.92	.00	268.92	Automatic Generated Check
	031195	06/03/20	MJT01 (MJT ENTERPRISES, INC.)		1,656.20	.00	1,656.20	Automatic Generated Check
	031196	06/03/20	PAC02 (PACIFIC GAS & ELECTRIC)		1,294.17	.00	1,294.17	Automatic Generated Check
	031197	06/03/20	PAC06 (PACE SUPPLY 23714-00)		2,195.96	.00	2,195.96	Automatic Generated Check
	031198	06/03/20	PGE02 (PACIFIC GAS & ELECTRIC)		15,614.50	.00	15,614.50	Automatic Generated Check
	031199	06/03/20	POW01 (POWERNET GLOBAL COMM.)		156.83	.00	156.83	Automatic Generated Check
	031200	06/03/20	PRO04 (PAUL FUNK)		265.00	.00	265.00	Automatic Generated Check
	031201	06/03/20	ROB02 (ROBINSON ENTERPRISES)		1,770.15	.00	1,770.15	Automatic Generated Check
	031202	06/03/20	SMI01 (JASON D. SMITH)		80.00	.00	80.00	Automatic Generated Check
	031203	06/03/20	THA01 (THATCHER COMPANY OF CALIFORNIA INC)		7,703.28	.00	7,703.28	Automatic Generated Check
	031204	06/03/20	TIR01 (TIREHUB, LLC)		480.44	.00	480.44	Automatic Generated Check
	031205	06/03/20	TYL01 (ERIC TYLER)		100.00	.00	100.00	Automatic Generated Check
	031206	06/03/20	USA03 (USA BLUE BOOK)		124.39	.00	124.39	Automatic Generated Check
	031207	06/03/20	VER01 (VERIZON WIRELESS)		874.28	.00	874.28	Automatic Generated Check
	031208	06/03/20	WES09 (NATHAN THOMAS)		2,560.00	.00	2,560.00	Automatic Generated Check
	031209	06/09/20	CDF01 (CALIFORNIA DEPT OF FISH AND WILDLIFE)		850.00	.00	850.00	Automatic Generated Check
	031210	06/09/20	SWR06 (STATE WATER RESOURCES CONTROL BOARD)		3,000.00	.00	3,000.00	Automatic Generated Check
	031211	06/17/20	AAR01 (AARP MEDICARE/RX SAVER PLUS, PDP)		30.80	.00	30.80	Automatic Generated Check
	031212	06/17/20	ACW05 (ACWA/JPIA HEALTH)		41,818.71	.00	41,818.71	Automatic Generated Check
	031213	06/17/20	ADT01 (ADT SECURITY SERVICES)		265.55	.00	265.55	Automatic Generated Check
	031214	06/17/20	ALL01 (ALLEN KRAUSE)		524.99	.00	524.99	Automatic Generated Check
	031215	06/17/20	AME08 (AMERICAN MESSAGING)		38.90	.00	38.90	Automatic Generated Check
	031216	06/17/20	AMS01 (A-APPLIED MAILING SERVICE, INC)		1,067.50	.00	1,067.50	Automatic Generated Check
	031217	06/17/20	ARA01 (ARAMARK)		262.52	.00	262.52	Automatic Generated Check

REPORT.: Aug 06 20 Thursday  
 RUN...: Aug 06 20 Time: 16:29  
 Run By.: Christina Cross

Georgetown Divide PUD  
 Month End Cash Disbursements Report  
 Report for 06-20 BANK ACCOUNT 1000

PAGE: 002  
 ID #: PY-CD  
 CTL.: GEO

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
06-20	031218	06/17/20	ATT02 (AT&T )		134.34	.00	134.34	Automatic Generated Check
	031219	06/17/20	ATT04 (AT&T )		83.10	.00	83.10	Automatic Generated Check
	031220	06/17/20	BAC01 (B.A.C.C.S)		9,240.00	.00	9,240.00	Automatic Generated Check
	031221	06/17/20	BEC01 (STEPHANIE BECK)		86.17	.00	86.17	Automatic Generated Check
	031222	06/17/20	BEN04 (BENNETT ENGINEERING SERVICES)		1,460.83	.00	1,460.83	Automatic Generated Check
	031223	06/17/20	BLU01 (ANTHEM BLUE CROSS)		675.87	.00	675.87	Automatic Generated Check
	031224	06/17/20	BOS01 (BOSCO CONSTRUCTORS, INC)		35,433.88	.00	35,433.88	Automatic Generated Check
	031225	06/17/20	CAR08 (CSI )		59.00	.00	59.00	Automatic Generated Check
	031226	06/17/20	CAR09 (CARNAHAN COMPUTER SERVICE)		300.00	.00	300.00	Automatic Generated Check
	031227	06/17/20	CLS01 (CLS LABS)		3,474.10	.00	3,474.10	Automatic Generated Check
	031228	06/17/20	DIG01 (DIGITAL DEPLOYMENT INC)		300.00	.00	300.00	Automatic Generated Check
	031229	06/17/20	EDL01 (ISAAC EDELMAN)		96.51	.00	96.51	Automatic Generated Check
	031230	06/17/20	EID01 (EIDE BAILLY LLP)		3,880.00	.00	3,880.00	Automatic Generated Check
	031231	06/17/20	ELD03 (EL DORADO COUNTY SHERIFF DEPT)		40.00	.00	40.00	Automatic Generated Check
	031232	06/17/20	ELD12 (EL DORADO COUNTY PLANNING)		306.00	.00	306.00	Automatic Generated Check
	031233	06/17/20	EMC01 (MESA ENERGY SYSTEMS, INC)		4,806.00	.00	4,806.00	Automatic Generated Check
	031234	06/17/20	FED01 (FED EX)		369.61	.00	369.61	Automatic Generated Check
	031235	06/17/20	GLE02 (GLENN LUGLIANI DBA:)		247.71	.00	247.71	Automatic Generated Check
	031236	06/17/20	GRA05 (GRANICUS, LLC)		7,068.00	.00	7,068.00	Automatic Generated Check
	031237	06/17/20	HOL03 (HOLT OF CALIFORNIA)		1,890.19	.00	1,890.19	Automatic Generated Check
	031238	06/17/20	ICM02 (ICMA-R.T.-457 (ee))		1,190.00	.00	1,190.00	Automatic Generated Check
	031239	06/17/20	IUO01 (IUOE, LOCAL 39)		363.26	.00	363.26	Automatic Generated Check
	031240	06/17/20	IUO02 (PEU LOCAL #1)		268.92	.00	268.92	Automatic Generated Check
	031241	06/17/20	MED01 (MEDICAL EYE SERVICES)		387.87	.00	387.87	Automatic Generated Check
	031242	06/17/20	MJT01 (MJT ENTERPRISES, INC.)		1,342.60	.00	1,342.60	Automatic Generated Check
	031243	06/17/20	MOB01 (MOBILE MINI, LLC-CA)		225.73	.00	225.73	Automatic Generated Check
	031244	06/17/20	OCC01 (OCCU-MED, LTD)		345.00	.00	345.00	Automatic Generated Check
	031245	06/17/20	PAC06 (PACE SUPPLY 23714-00)		11,377.95	.00	11,377.95	Automatic Generated Check
	031246	06/17/20	PRO04 (PAUL FUNK)		265.00	.00	265.00	Automatic Generated Check
	031247	06/17/20	PUL01 (PULFER, JEFF)		96.86	.00	96.86	Automatic Generated Check
	031248	06/17/20	QUA02 (QUALITY PAINTING &)		125,500.00	.00	125,500.00	Automatic Generated Check
	031248	07/02/20	QUA02 (QUALITY PAINTING &)		(125,500.00)	.00	(125,500.00)	Ck# 031248 Reversed
	031249	06/17/20	ROB01 (DON ROBINSON)		671.41	.00	671.41	Automatic Generated Check
	031250	06/17/20	ROB02 (ROBINSON ENTERPRISES)		4,689.11	.00	4,689.11	Automatic Generated Check
	031251	06/17/20	SCH09 (SCHAEFFER MANUFACTURING COMPANY)		448.55	.00	448.55	Automatic Generated Check
	031252	06/17/20	SWR04 (STATE WATER RESOURCES CONTROL BOARD)		679.09	.00	293,679.09	Automatic Generated Check
	031253	06/17/20	TYL02 (TYLER TECHNOLOGIES, INC)		1,850.00	.00	1,850.00	Automatic Generated Check
	031254	06/17/20	ULI01 (ULINE )		1,007.50	.00	1,007.50	Automatic Generated Check
	031255	06/17/20	USB06 (U.S. BANK EQUIPMENT FINANCE)		358.41	.00	358.41	Automatic Generated Check
	031256	06/17/20	USP01 (POSTMASTER)		274.00	.00	274.00	Automatic Generated Check
	031257	06/17/20	VER01 (VERIZON WIRELESS)		39.02	.00	39.02	Automatic Generated Check
	031258	06/17/20	WAL02 (WALKER'S OFFICE SUPPLY)		288.12	.00	288.12	Automatic Generated Check
	031259	06/17/20	WES08 (WESTERN HYDROLOGICS, LLP)		21,862.02	.00	21,862.02	Automatic Generated Check
	031260	06/17/20	\C002 (CARLSON-MOE, DIANA)		121.47	.00	121.47	Automatic Generated Check
	031261	06/17/20	\C005 (COWAN, ROBERT/RUTHANN)		260.00	.00	260.00	Automatic Generated Check
	031262	06/17/20	\D002 (DELGADO, MARIA)		45.21	.00	45.21	Automatic Generated Check
	031263	06/17/20	\G004 (GENESIS, GARDEN VALLEY LLC)		229.01	.00	229.01	Automatic Generated Check
	031264	06/17/20	\P001 (PYORRE, JUDITH)		377.12	.00	377.12	Automatic Generated Check
	031265	06/17/20	\R004 (RUSSELL, MICKEY & LANA)		120.27	.00	120.27	Automatic Generated Check
	031266	06/17/20	\S001 (SAVACOO, CLIVE/SARA)		48.06	.00	48.06	Automatic Generated Check
	031267	06/17/20	\S002 (SNYDER, CATHLEEN)		55.47	.00	55.47	Automatic Generated Check



REPORT.: Aug 06 20 Thursday  
 RUN...: Aug 06 20 Time: 16:29  
 Run By.: Christina Cross

Georgetown Divide PUD  
 Month End Cash Disbursements Report  
 Report for 06-20 BANK ACCOUNT 1000

PAGE: 003  
 ID #: PY-CD  
 CTL.: GEO

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
06-20	031268	06/17/20	\W001 (WAGNER, JAY ROBERT		136.75	.00	136.75	Automatic Generated Check
	031269	06/26/20	ING02 (ELAINE INGLIS)		1,485.01	.00	1,485.01	Automatic Generated Check
	031270	06/26/20	UNI06 (UNITEDHEALTHCARE INSURANCE CO)		166.50	.00	166.50	Automatic Generated Check
	031271	06/26/20	WEL02 (WELLS FARGO BANK)		2,296.00	.00	2,296.00	Automatic Generated Check
	031314	07/02/20	USP01 (POSTMASTER)		2,500.00	.00	2,500.00	Ck# 031314->031164 Repla
Total for Bank Account 1000 ----->					536,244.22	.00	536,244.22	
Grand Total of all Bank Accounts ----->					536,244.22	.00	536,244.22	

Prague

**AGENDA ITEM 5.B.1.**

**Attachment 3**

**SRF Cash Balances JUNE 2020**



Report Date: 08/06/20  
 Run Date...: 08/06/20 16:25  
 Run by.....: Christina Cross

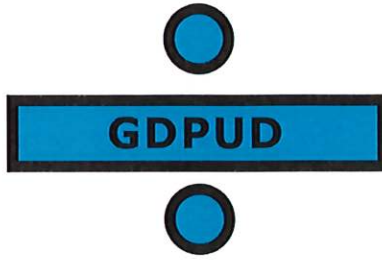
Georgetown Divide PUD  
 G/L Trial Balance - Detail in the Order of FUND  
 For All Accounts  
 With a Mask of 29\* 1115\* \*\*\*\*

Page.: 1  
 ID # GLTB  
 CTL.: GEO

Beginning of.: June 1, 2020 (12-20) Thru Ending of.: June 30, 2020 (12-20)

G/L Ctr	Account Cal.	No Fisci	Date	Jrnl	Line	Description	Debit	Credit	
29	1115					STATE REV FUND SRF FISCAL AGENT ACCOUNTS			
						Balance June 1, 2020 (12-20)	42,004.09		
Jun 2020	12-2020	05/16/20	04-00	0029	Vendor WEL02 Invoice 06012020 Line 0001	JUNE RESERVE WALTON LAKE ANNUAL RESERVE	2,296.95		
						WELLS FARGO BANK			
Jun 2020	12-2020	08/06/20	00-02	0001	JUNE INTEREST ALLOCATION		.33		
** Budget not Applicable **							Activity ---->	2,297.28	.00
						Balance June 30, 2020 (12-20)	44,301.37		
							REPORT TOTAL ---->	44,301.37	.00
							REPORT TOTAL for Detail Activity ---->	2,297.28	.00

Page



CONSENT CALENDAR  
ITEM 5.B.2.

Date...: Aug 6, 2020  
Time...: 4:49 pm  
Run by.: Christina Cross

Georgetown Divide PUD  
BOARD CHECK REVIEW

Page: 1  
List: BOAR  
ID #: PYDMPH

Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
031315	07/17/20	AAR01	AARP MEDICARERX SAVER PLUS, PD MEDICARE PREMIUM 8/2020		30.80
Sub-Total: (1)					30.80
Sub-Count: 1					
031316	07/17/20	ACW01	ACWA/JPIA	PROPERTY INSURANCE	14263.94
031316	07/17/20	ACW01	ACWA/JPIA	Prepaid Expenses	1812.10
031316	07/17/20	ACW01	ACWA/JPIA	Prepaid Expenses	3781.70
031316	07/17/20	ACW01	ACWA/JPIA	Prepaid Expenses	1442.65
031316	07/17/20	ACW01	ACWA/JPIA	Prepaid Expenses	2435.50
031316	07/17/20	ACW01	ACWA/JPIA	Prepaid Expenses	427.08
031316	07/17/20	ACW01	ACWA/JPIA	Prepaid Expenses	420.60
031316	07/17/20	ACW01	ACWA/JPIA	Prepaid Expenses	412.19
Sub-Total: (1)					24995.76
Sub-Count: 8					
031317	07/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS AUGUST 2020	3337.56
031317	07/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS AUGUST 2020	8688.54
031317	07/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS AUGUST 2020	5912.94
031317	07/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS AUGUST 2020	9982.28
031317	07/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS AUGUST 2020	2549.56
031317	07/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS AUGUST 2020	6966.88
031317	07/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS AUGUST 2020	1810.32
031317	07/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS AUGUST 2020	5106.11
Sub-Total: (1)					44354.19
Sub-Count: 8					
031318	07/17/20	ADT01	ADT SECURITY SERVICES	SWEETWATER TRAIL	51.99
031318	07/17/20	ADT01	ADT SECURITY SERVICES	MAIN STREET	169.08
031318	07/17/20	ADT01	ADT SECURITY SERVICES	BALDERSTON ROAD	44.48
Sub-Total: (1)					265.55
Sub-Count: 3					
031319	07/17/20	AME08	AMERICAN MESSAGING	MONTHLY MESSAGING FEE	12.23
Sub-Total: (1)					12.23
Sub-Count: 1					
031320	07/17/20	ATT04	AT&T	INERNET CHARGES	27.69

Date...: Aug 6, 2020  
Time...: 4:49 pm  
Run by.: Christina Cross

Georgetown Divide PUD  
BOARD CHECK REVIEW

Page: 2  
List: BOAR  
ID #: PYDMPH

Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
031320	07/17/20	ATT04	AT&T	INERNET CHARGES	27.70
031320	07/17/20	ATT04	AT&T	INERNET CHARGES	18.46
Sub-Total: (1)					73.85
Sub-Count: 3					
031321	07/17/20	BEA01	BUTTE EQUIPMENT RENTALS	AGGREGATES	260.00
Sub-Total: (1)					260.00
Sub-Count: 1					
031322	07/17/20	BEN04	BENNETT ENGINEERING SERVICES	Professional Services Agreement: November 13, 2018	2498.90
Sub-Total: (1)					2498.90
Sub-Count: 1					
031323	07/17/20	CHU02	CHURCHWELL WHITE, LLP	Legal	14530.73
Sub-Total: (1)					14530.73
Sub-Count: 1					
031324	07/17/20	CLS01	CLS LABS	Government Reg	44.10
031324	07/17/20	CLS01	CLS LABS	Government Reg	44.10
031324	07/17/20	CLS01	CLS LABS	Government Reg	78.40
031324	07/17/20	CLS01	CLS LABS	Government Reg	44.10
Sub-Total: (1)					210.70
Sub-Count: 4					
031325	07/17/20	COA01	COASTLAND CIVIL ENGINEERING	PSA 2018 MAIN CANAL RELIABILITY PROJECT	70.00
Sub-Total: (1)					70.00
Sub-Count: 1					
031326	07/17/20	DIG01	DIGITAL DEPLOYMENT INC	Outside Serv	300.00
Sub-Total: (1)					300.00
Sub-Count: 1					
031327	07/17/20	EID01	EIDE BAILLY LLP	POFESSIONAL SERVICES JUNE 2020	4990.00

Proposed

Date...: Aug 6, 2020  
Time...: 4:49 pm  
Run by.: Christina Cross

Georgetown Divide PUD  
BOARD CHECK REVIEW

Page: 3  
List: BOAR  
ID #: PYDMPH

Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
Sub-Total: (1)					4990.00
Sub-Count: 1					
031328	07/17/20	ELD05	EDC AUDITOR-CONTROLLER	LAFCO 20/21	4207.84
Sub-Total: (1)					4207.84
Sub-Count: 1					
031329	07/17/20	ELD16	EL DORADO DISPOSAL SERVICE	MAIN STREET	120.26
031329	07/17/20	ELD16	EL DORADO DISPOSAL SERVICE	SWEETWATER	120.26
031329	07/17/20	ELD16	EL DORADO DISPOSAL SERVICE	BALDERSTON	120.26
Sub-Total: (1)					360.78
Sub-Count: 3					
031330	07/17/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	15.00
Sub-Total: (1)					15.00
Sub-Count: 1					
031331	07/17/20	GOV01	GOVERNMENT FINANCE	AGENCY MEMBERSHIP DUES RENEWAL NOTICE	160.00
Sub-Total: (1)					160.00
Sub-Count: 1					
031332	07/17/20	GRA01	GRAINGER, INC.	MATERIALS AND SUPPLIES FOR USAS	105.56
Sub-Total: (1)					105.56
Sub-Count: 1					
031333	07/17/20	GRA05	GRANICUS, LLC	APPLICATION TRAINING	4753.75
Sub-Total: (1)					4753.75
Sub-Count: 1					
031334	07/17/20	HOM01	HOME DEPOT CREDIT SERVICE	MATERIALS AND SUPPLIES SWEETWATER WTP	143.74
031334	07/17/20	HOM01	HOME DEPOT CREDIT SERVICE	MATERIALS AND SUPPLIES DISTRIBUTION	53.43
031334	07/17/20	HOM01	HOME DEPOT CREDIT SERVICE	MATERIALS AND SUPPLIES SWEETWATER TP	78.05
031334	07/17/20	HOM01	HOME DEPOT CREDIT SERVICE	MATERIALS AND SUPPLIES SWEETWATER TP	136.84



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031334	07/17/20	HOM01	HOME DEPOT CREDIT SERVICE	MATERIALS AND SUPPLIES SWEETWATER TP	41.87
Sub-Total:(1)					453.93
Sub-Count: 5					
031335	07/17/20	HRD01	H.R. DIRECT	CARDS	158.13
Sub-Total:(1)					158.13
Sub-Count: 1					
031336	07/17/20	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1190.00
Sub-Total:(1)					1190.00
Sub-Count: 1					
031337	07/17/20	IUO01	IUOE, LOCAL 39	Union Dues Payable	363.26
Sub-Total:(1)					363.26
Sub-Count: 1					
031338	07/17/20	IUO02	PEU LOCAL #1	LOCAL 1	249.12
Sub-Total:(1)					249.12
Sub-Count: 1					
031339	07/17/20	MJT01	MJT ENTERPRISES, INC.	Wages-Part time T&D Raw W	450.80
Sub-Total:(1)					450.80
Sub-Count: 1					
031340	07/17/20	MOB01	MOBILE MINI, LLC-CA	RECORD STORAGE	225.73
Sub-Total:(1)					225.73
Sub-Count: 1					
031341	07/17/20	MOU02	MOUNTAIN DEMOCRAT	APPROPRIATIONS LIMIT PUBLICATION	48.26
Sub-Total:(1)					48.26
Sub-Count: 1					

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031342	07/17/20	MYE01	Myers and Sons	ALT TREATMENT PLANT	25976.19
Sub-Total: (1)					25976.19
Sub-Count: 1					
031343	07/17/20	NEX00	NEXGEN	FINAL INVOICE FOR ALT WTP CM PROJECT	3200.00
Sub-Total: (1)					3200.00
Sub-Count: 1					
031344	07/17/20	QUA03	QUALITY PAINTING AND SANDBLAST RECOATING SPANISH DRY DIGGINS TANK		125500.00
Sub-Total: (1)					125500.00
Sub-Count: 1					
031345	07/17/20	RAL02	RALPH ANDERSON & ASSOCIATES	GM RECRUITMENT	8250.00
031345	07/17/20	RAL02	RALPH ANDERSON & ASSOCIATES	GM RECRUITMENT	8250.00
Sub-Total: (1)					16500.00
Sub-Count: 2					
031346	07/17/20	ROB02	ROBINSON ENTERPRISES	T & D RAW WATER FUEL USAGE ALLOCATION	725.45
031346	07/17/20	ROB02	ROBINSON ENTERPRISES	WATER TREATMENT FUEL USAGE ALLOCATION	179.05
031346	07/17/20	ROB02	ROBINSON ENTERPRISES	T & D TREATED WTR FUEL USAGE ALLOCATION	651.82
031346	07/17/20	ROB02	ROBINSON ENTERPRISES	ZONE FUEL USAGE ALLOCATION	151.66
031346	07/17/20	ROB02	ROBINSON ENTERPRISES	UPCOUNTRY FUEL USAGE ALLOCATION	204.86
031346	07/17/20	ROB02	ROBINSON ENTERPRISES	ADMIN. FUEL USAGE ALLOCATION	.00
Sub-Total: (1)					1912.84
Sub-Count: 6					
031347	07/17/20			UNIFORM REIMBURSEMENT	200.00
Sub-Total: (1)					200.00
Sub-Count: 1					
031348	07/17/20			UNIFORM REIMBURSEMENT	300.00
Sub-Total: (1)					300.00
Sub-Count: 1					

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031349	07/17/20	TEI01	A. TEICHERT & SON, INC	A/B	552.20
Sub-Total: (1)					552.20
Sub-Count: 1					
031350	07/17/20	THA01	THATCHER COMPANY OF CALIFORNIA	SODA ASH, CHLORINE & DEPOSIT REFUNDS FOR WTP	-350.00
031350	07/17/20	THA01	THATCHER COMPANY OF CALIFORNIA	SODA ASH, CHLORINE & DEPOSIT REFUNDS FOR WTP	-420.00
031350	07/17/20	THA01	THATCHER COMPANY OF CALIFORNIA	WATER TREATMENT SUPPLIES	3863.70
031350	07/17/20	THA01	THATCHER COMPANY OF CALIFORNIA	DRUM REFUND	-520.00
031350	07/17/20	THA01	THATCHER COMPANY OF CALIFORNIA	WATER TREATMENT SUPPLIES	3863.70
031350	07/17/20	THA01	THATCHER COMPANY OF CALIFORNIA	DRUM RETURN REFUND	-520.00
Sub-Total: (1)					5917.40
Sub-Count: 6					
031351	07/17/20	UNI06	UNITEDHEALTHCARE INSURANCE CO	HEALTHCARE PREMIUM ██████████ AUGUST 2020	166.50
Sub-Total: (1)					166.50
Sub-Count: 1					
031352	07/17/20	USB06	U.S. BANK EQUIPMENT FINANCE	EQUIPMENT CONTRACT PAYMENT	326.42
Sub-Total: (1)					326.42
Sub-Count: 1					
031353	07/17/20	VER01	VERIZON WIRELESS	Utilities	39.02
Sub-Total: (1)					39.02
Sub-Count: 1					
031354	07/17/20	WEL02	WELLS FARGO BANK	AUGUST 2020 WALTON LAKE ANNUAL RESERVE	2296.95
Sub-Total: (1)					2296.95
Sub-Count: 1					
031355	07/17/20	WES08	WESTERN HYDROLOGICS, LLP	STREAM GAGING OF DISTRICT WATER RIGHTS	8737.06
031355	07/17/20	WES08	WESTERN HYDROLOGICS, LLP	STREAM GAGING OF DISTRICT WATER RIGHTS	1918.20
Sub-Total: (1)					10655.26
Sub-Count: 2					

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
031356	07/17/20			MQ CUSTOMER REFUND FOR	166.06
Sub-Total: (1)					166.06
Sub-Count: 1					
031357	07/17/20			MQ CUSTOMER REFUND FOR	400.72
Sub-Total: (1)					400.72
Sub-Count: 1					
031358	07/17/20			MQ CUSTOMER REFUND FOR	260.00
Sub-Total: (1)					260.00
Sub-Count: 1					
031359	07/17/20			MQ CUSTOMER REFUND FOR	22.78
Sub-Total: (1)					22.78
Sub-Count: 1					
031360	07/17/20			MQ CUSTOMER REFUND FOR	126.95
Sub-Total: (1)					126.95
Sub-Count: 1					
031361	07/17/20			MQ CUSTOMER REFUND FOR	260.00
Sub-Total: (1)					260.00
Sub-Count: 1					
031362	07/17/20			MQ CUSTOMER REFUND FOR	126.67
Sub-Total: (1)					126.67
Sub-Count: 1					
031370	07/29/20	AFL01	AMERICAN FAMILY LIFE INS	Insurance - H&L	1495.68
Sub-Total: (1)					1495.68
Sub-Count: 1					

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031371	07/29/20	ALL01	ALLEN KRAUSE	CHAIN OIL AND ULTRA MIX	27.33
031371	07/29/20	ALL01	ALLEN KRAUSE	OIL	34.46
031371	07/29/20	ALL01	ALLEN KRAUSE	POLESAW REPAIR	379.53
Sub-Total: (1)					441.32
Sub-Count: 3					
031372	07/29/20	ANA01	ANALYTICAL SERVICES, INC	MICRO TESTING ALT AND WALTON	725.00
031372	07/29/20	ANA01	ANALYTICAL SERVICES, INC	MICRO TESTING ALT AND WALTON	725.00
031372	07/29/20	ANA01	ANALYTICAL SERVICES, INC	MICRO TESTING ALT	725.00
Sub-Total: (1)					2175.00
Sub-Count: 3					
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	9.18
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	19.69
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	7.88
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	24.94
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	3.94
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	65.63
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	9.18
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	19.69
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	7.88
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	24.94
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	3.94
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	65.63
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	9.18
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	19.69
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	7.88
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	24.94
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	3.94
031373	07/29/20	ARA01	ARAMARK	UNIFORM AND OFFICE SUPPLIES	65.63
Sub-Total: (1)					393.78
Sub-Count: 18					
031374	07/29/20	ATT02	AT&T	TELECOMMUNICATIONS 7252	67.07
031374	07/29/20	ATT02	AT&T	TELECOMMUNICATIONS 7957	67.07
Sub-Total: (1)					134.14
Sub-Count: 2					
031375	07/29/20	ATT03	AT&T LONG DISTANCE	ATT LONG DISTANCE	64.06

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Sub-Total: (1)					64.06
Sub-Count: 1					
031376	07/29/20	AWW01	AMERICAN WATER WORKS ASSN	MEMBERSHIP RENEWAL	445.00
Sub-Total: (1)					445.00
Sub-Count: 1					
031377	07/29/20	BJP01	BJ PEST CONTROL	PEST MAINTENANCE	250.00
Sub-Total: (1)					250.00
Sub-Count: 1					
031378	07/29/20	BLU01	ANTHEM BLUE CROSS	Prepaid Expenses - Health	1357.20
Sub-Total: (1)					1357.20
Sub-Count: 1					
031379	07/29/20	BLU07	BLUE SHIELD OF CALIFORNIA	Retiree Bene	1044.00
031379	07/29/20	BLU07	BLUE SHIELD OF CALIFORNIA	Retiree Bene	963.00
Sub-Total: (1)					2007.00
Sub-Count: 2					
031380	07/29/20	COA01	COASTLAND CIVIL ENGINEERING	PSA 2018 MAIN CANAL RELIABLITY PROJECT	642.50
031380	07/29/20	COA01	COASTLAND CIVIL ENGINEERING	PSA 2018 MAIN CANAL RELIABLITY PROJECT	352.50
031380	07/29/20	COA01	COASTLAND CIVIL ENGINEERING	PSA 2018 MAIN CANAL RELIABLITY PROJECT	2376.25
031380	07/29/20	COA01	COASTLAND CIVIL ENGINEERING	PSA 2018 MAIN CANAL RELIABLITY PROJECT	718.75
031380	07/29/20	COA01	COASTLAND CIVIL ENGINEERING	PSA 2018 MAIN CANAL RELIABLITY PROJECT	140.00
031380	07/29/20	COA01	COASTLAND CIVIL ENGINEERING	PSA 2018 MAIN CANAL RELIABLITY PROJECT	3812.50
031380	07/29/20	COA01	COASTLAND CIVIL ENGINEERING	PSA 2018 MAIN CANAL RELIABLITY PROJECT	1015.00
031380	07/29/20	COA01	COASTLAND CIVIL ENGINEERING	PSA 2018 MAIN CANAL RELIABLITY PROJECT	4266.45
Sub-Total: (1)					13323.95
Sub-Count: 8					
031381	07/29/20	CWS01	CORBIN WILLITS SYS. INC.	Office Supplies Customer	596.35
Sub-Total: (1)					596.35
Sub-Count: 1					

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
031382	07/29/20	DIT01	DITCH WITCH EQUIPMENT COMPANY,	MATERIALS AND SUPPLIES	526.61
Sub-Total: (1)					526.61
Sub-Count: 1					
031383	07/29/20	DIV05	PLACERVILLE AUTO PARTS, INC	MATERIALS AND SUPPLIES	57.41
031383	07/29/20	DIV05	PLACERVILLE AUTO PARTS, INC	MATERIALS AND SUPPLIES	57.42
031383	07/29/20	DIV05	PLACERVILLE AUTO PARTS, INC	BELTS	41.81
031383	07/29/20	DIV05	PLACERVILLE AUTO PARTS, INC	MATERIALS AND SUPPLIES	18.84
031383	07/29/20	DIV05	PLACERVILLE AUTO PARTS, INC	MATERIALS AND SUPPLIES	121.17
031383	07/29/20	DIV05	PLACERVILLE AUTO PARTS, INC	MATERIALS AND SUPPLIES	24.10
Sub-Total: (1)					320.75
Sub-Count: 6					
031384	07/29/20	ELL02	ALEXIS ELLIOTT	UNIFORM REIMBURSEMENT	69.98
Sub-Total: (1)					69.98
Sub-Count: 1					
031385	07/29/20	FED01	FED EX	ANALYTICAL SERVICES	188.39
Sub-Total: (1)					188.39
Sub-Count: 1					
031386	07/29/20	GAR02	GARDEN VALLEY FEED & HDW.	MATERIALS AND SUPPLIES	26.80
031386	07/29/20	GAR02	GARDEN VALLEY FEED & HDW.	MATERIALS AND SUPPLIES	80.41
Sub-Total: (1)					107.21
Sub-Count: 2					
031387	07/29/20	GEO01	GEORGETOWN ACE HDW	MATERIALS AND SUPPLIES	27.23
Sub-Total: (1)					27.23
Sub-Count: 1					
031388	07/29/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	MATERIALS AND SUPPLIES	2.67
031388	07/29/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	MATERIALS AND SUPPLIES	12.86
031388	07/29/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	MATERIALS AND SUPPLIES	17.11
031388	07/29/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	MATERIALS AND SUPPLIES	20.37
Sub-Total: (1)					53.01

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Sub-Count: 4					
031389	07/29/20	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1190.00
Sub-Total: (1)					1190.00
Sub-Count: 1					
031390	07/29/20	INT05	INTERWEST CONSULTING GROUP	PROFESSIONAL SERVICES	18000.00
Sub-Total: (1)					18000.00
Sub-Count: 1					
031391	07/29/20	IU001	IUOE, LOCAL 39	Union Dues Payable	368.59
Sub-Total: (1)					368.59
Sub-Count: 1					
031392	07/29/20	IU002	PEU LOCAL #1	LOCAL 1	255.35
Sub-Total: (1)					255.35
Sub-Count: 1					
031393	07/29/20	MJT01	MJT ENTERPRISES, INC.	Wages-Part time T&D Raw W	886.80
031393	07/29/20	MJT01	MJT ENTERPRISES, INC.	Wages-Part time T&D Raw W	490.00
Sub-Total: (1)					1376.80
Sub-Count: 2					
031394	07/29/20	PRE01	PREMIER ACCESS INS CO	Insurance - H&L	142.84
031394	07/29/20	PRE01	PREMIER ACCESS INS CO	Insurance - H&L	326.51
031394	07/29/20	PRE01	PREMIER ACCESS INS CO	Insurance - H&L	122.44
031394	07/29/20	PRE01	PREMIER ACCESS INS CO	Insurance - H&L	326.51
031394	07/29/20	PRE01	PREMIER ACCESS INS CO	Insurance - H&L	122.44
031394	07/29/20	PRE01	PREMIER ACCESS INS CO	Insurance - H&L	2035.65
031394	07/29/20	PRE01	PREMIER ACCESS INS CO	Insurance - H&L	122.44
Sub-Total: (1)					3198.83
Sub-Count: 7					
031395	07/29/20	PRO04	PAUL FUNK	CLEANING SERVICES FOR JUNE 2020	265.00
Sub-Total: (1)					265.00

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Sub-Count: 1					
031396	07/29/20	ROB02	ROBINSON ENTERPRISES	T & D RAW WATER FUEL USAGE ALLOCATION	713.74
031396	07/29/20	ROB02	ROBINSON ENTERPRISES	WATER TREATMENT FUEL USAGE ALLOCATION	189.56
031396	07/29/20	ROB02	ROBINSON ENTERPRISES	T & D TREATED WTR FUEL USAGE ALLOCATION	691.55
031396	07/29/20	ROB02	ROBINSON ENTERPRISES	ZONE FUEL USAGE ALLOCATION	225.85
031396	07/29/20	ROB02	ROBINSON ENTERPRISES	UPCOUNTRY FUEL USAGE ALLOCATION	218.38
031396	07/29/20	ROB02	ROBINSON ENTERPRISES	ADMIN. FUEL USAGE ALLOCATION	.00
Sub-Total: (1)					2039.08
-----					
Sub-Count: 6					
031397	07/29/20			UNIFORM REIMBURSEMENT	200.00
Sub-Total: (1)					200.00
-----					
Sub-Count: 1					
031398	07/29/20	TYL02	TYLER TECHNOLOGIES, INC	License & Services Agreement signed June 26, 2019	112.50
031398	07/29/20	TYL02	TYLER TECHNOLOGIES, INC	License & Services Agreement signed June 26, 2019	112.50
Sub-Total: (1)					225.00
-----					
Sub-Count: 2					
031399	07/29/20	USA03	USA BLUE BOOK	Tools & supplies: up country/treat.plant/dist/zone	195.03
031399	07/29/20	USA03	USA BLUE BOOK	Tools & supplies: up country/treat.plant/dist/zone	195.04
031399	07/29/20	USA03	USA BLUE BOOK	Tools & supplies: up country/treat.plant/dist/zone	195.04
031399	07/29/20	USA03	USA BLUE BOOK	MATERIALS AND SUPPLIES	38.03
031399	07/29/20	USA03	USA BLUE BOOK	MATERIALS AND SUPPLIES	38.03
031399	07/29/20	USA03	USA BLUE BOOK	MATERIALS AND SUPPLIES	38.03
Sub-Total: (1)					699.20
-----					
Sub-Count: 6					
031400	07/29/20	VER01	VERIZON WIRELESS	Utilities	53.95
031400	07/29/20	VER01	VERIZON WIRELESS	Utilities	107.90
031400	07/29/20	VER01	VERIZON WIRELESS	Utilities	246.02
031400	07/29/20	VER01	VERIZON WIRELESS	Utilities	215.80
031400	07/29/20	VER01	VERIZON WIRELESS	Utilities	377.65
031400	07/29/20	VER01	VERIZON WIRELESS	Utilities	53.95
Sub-Total: (1)					1055.27
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Sub-Count: 6					

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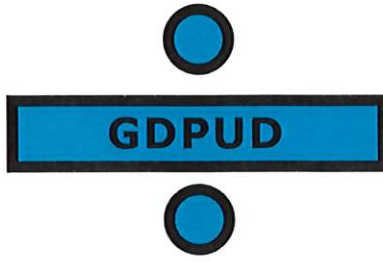
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031401	07/29/20	WAL02	WALKER'S OFFICE SUPPLY	Office Supplies	166.08
031401	07/29/20	WAL02	WALKER'S OFFICE SUPPLY	Office Supplies	161.24
Sub-Total: (1)					327.32
Sub-Count: 2					
031405	07/31/20	MYE01	Myers and Sons	PARTIAL RETENTION PAYABLE	428157.14
Sub-Total: (1)					428157.14
Sub-Count: 1					
Grn-Total:					781575.07
Ttl-Count: 183					

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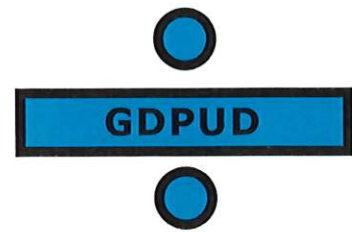
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# INFORMATIONAL ITEMS

ITEM 6.B.

REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF AUGUST 11th, 2020  
AGENDA ITEM NO. 6.B.



**AGENDA SECTION:** STAFF REPORT - GENERAL MANAGER

**SUBJECT:** General Managers Monthly report, July 10<sup>th</sup> – August 6<sup>th</sup>, 2020

**PREPARED BY:** Jeff Nelson, Interim General Manager

**APPROVED BY:** Jeff Nelson, Interim General Manager

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**BACKGROUND**

General Manager's Report for the subject period.

**SUMMARY OF ACTIVITIES**

**Temporary Water Transfer** – Regarding the Water transfer petition to the SWRCB, we have responded to all public comments received by the SWRCB regarding the Water Transfer temporary change of point of use petition; the public comment period closed on July 22<sup>nd</sup>. Jeff Meyer believes we have satisfied all of requests for information. We are expecting the permit to be approved anytime between now and August 16<sup>th</sup> (the State Board has until August 16<sup>th</sup> to approve the transfer). As a condition for approval of the petition, the USFS and CA DF&W asked that we conduct a yellow legged frog survey at the confluence of Pilot Creek and the Rubicon River. The survey is expected to be completed by the August 11<sup>th</sup> Board meeting. Depending on the results of the survey, the release of water may be delayed until mid-August. The USBR is still reviewing the refill agreement. Adam Brown will provide additional information.

**Ditch Lining Program** - Staff is preparing a Fact Sheet on ditch lining projects that are included in the District's Five-Year Capital Improvement Plan. The ditch lining program is intended to address years of deferred ditch maintenance and repairs to conserve water, increase system reliability and protect water quality. The Fact Sheet will provide a project description, source of funding, regulations governing the program, schedule and answers to Frequently Asked Questions. These informational materials and related documents will be posted on the website. This Fact Sheet and other information will address questions asked by customers related to how ditch leaks may have contributed to flows of ephemeral creeks.

**ALT Zone quarterly report** – Adam Brown completed the ALT Zone Quarterly WDR report.

**EDCWA** grant funding opportunities – staff continue to coordinate with EDCWA grant and funding opportunities for the District. I am also coordinating with Ken Payne regarding developing a vehicle for District representation with the Regional Water Authority (RWA).



**Auburn Lake Trails (Sweetwater) Treatment Plant, Myers Contract close-out** – Myers is nearly complete with all remaining project close-out and punchlist items. I met with Myers regarding some remaining project close-out items and the release of retention. Based on this discussion, and the progress Myers has made, the District released \$428,000 of retention to Myers. The District is still holding \$100,000 in retention which will be released when the last remaining items are completed and the District is satisfied that Myers has fulfilled its contractual obligations. I also met with NexGen and coordinated on obtaining outstanding construction management related documents and materials.

**Staffing, Admin Aide 2 position** – we received 7 applications, and interviewed 3 qualified candidates. We are in the process of extending an offer to the top candidate. The expected start date for the new candidate is Monday, August 24<sup>th</sup>.

**MOU Local 39** – the MOU with the Local 39 Labor Union expires on November 30<sup>th</sup>. Staff have already contacted the Local 39 representative to develop a schedule to complete the renegotiation/renewal of the MOU.

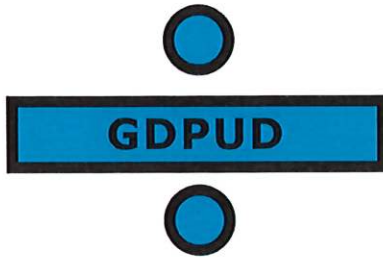
**Finance** - Coordinated with Joe Aguilar (Eide Bailly) regarding verifying reserve fund balances. Joe's findings are included in the CIP portion of this packet 7.A. I have invited Joe to participate in our monthly Regular Board meetings to be available to answer questions from the Board regarding the District's finances.

**COVID 19 update:** the District has tightened up our risk mitigation measures, including social distancing, use of hand sanitizers when entering District facilities, and restricting the number of employees and guests in the District office at one time. Darrell is in the process of obtaining bids to construct a counter with a plexiglass barrier/window to isolate staff from the lobby and eventually allow the reopening of the lobby to the public. Board meetings will continue to be held via teleconference (Zoom) until further notice.

### UPCOMING ACTIVITIES

**Temporary Water Transfer** – assuming all permits are approved, the physical transfer of water should commence in the next few weeks and will continue through the end of September.

**EDCWA** – Staff are having ongoing discussions with **Ken Payne**, General Manager for the El Dorado County Water Agency and other ECWA staff regarding how they can help us with a phased approach to implementing our Capital Improvement Plan.



INFORMATIONAL ITEMS  
ITEM 6.C.

# GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

## Operations Manager's Report for July 2020

Presented to the GDPUD Board of Directors by Darrell Creeks, Operations Manager

August 11, 2020, AGENDA ITEM #6.C.

### Water Production for the Month of

#### July

#### Sweetwater Treatment Plant

37.544 million gallons  
1,211,774 gallons/day  
average

#### Walton Lake Water Treatment Plant

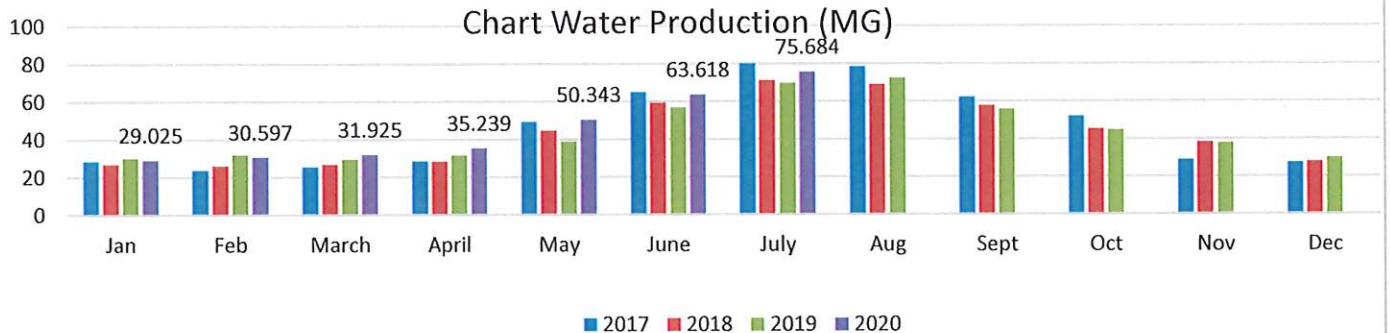
38.140 million gallons  
1,230,322 gallons/day  
average

### Water Quality Monitoring

Monitoring has been completed and reports have been submitted to the State Water Resources Control Board.

- ✓ The treatment plants are in compliance with all drinking water standards,
- ✓ Distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and indicate adequate levels of disinfection through the system.

### Stumpy Meadows Volume (Acre-FT) July 18,134



### Summary of Field Work Activities

#### Distribution Crew

- ✓ Repaired leaks: 7
- ✓ Repair/replace meters: 1
- ✓ Installed new service: 1 treated
- ✓ After Hours Callouts: 6
- ✓

#### Maintenance Crew

- ✓ Clearing canals and sealing leaking areas
- ✓ Helping customers with their services
- ✓ Cleaned Grizzlies and waste gates

Georgetown Divide Public Utility District

6425 Main Street P.O. Box 4240, Georgetown, CA 95634 • (530) 333-4356 • [www.gd-pud.org](http://www.gd-pud.org)  
Jeff Nelson, PE, Interim General Manager • Darrell Creeks, Operations Manager



## INFORMATIONAL ITEMS

ITEM 6.D.



# GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

## Auburn Lake Trails Wastewater Management Zone Report for July 2020

Presented to the GDPUD Board of Directors

August 11, 2020

Zone activities are completed in accordance with California Regional Water Quality Control Board Central Valley Region, *Waste Discharge Requirements for Georgetown Divide Public Utility District Auburn Lake Trails On-Site Wastewater Disposal Zone Order No. R5-2002-0031*.

- **Community Disposal System (CDS) Lots - 137**
- **Individual Wastewater Disposal System Lots - 891**

### Field Activities

✓ Routine Inspections:	86
✓ Property Transfer Processing:	8 Initial 2 Follow Up
✓ New Inspection	
○ Homeowner	0
○ Construction	9
○ Plan Review	0
○ Watertight Test	2
✓ Weekly CDS Operational	5
○ New Wastewater System	1(705)
○ New CDS Tank	0
○ New Pump Tank	1 (1447)

### Reporting

The monthly Sanitary Sewer Overflow (SSO) – *No Spill Certification* was submitted electronically to California Integrated Water Quality System (CIWQS) on August 3, 2020.

### Other Technician Activities

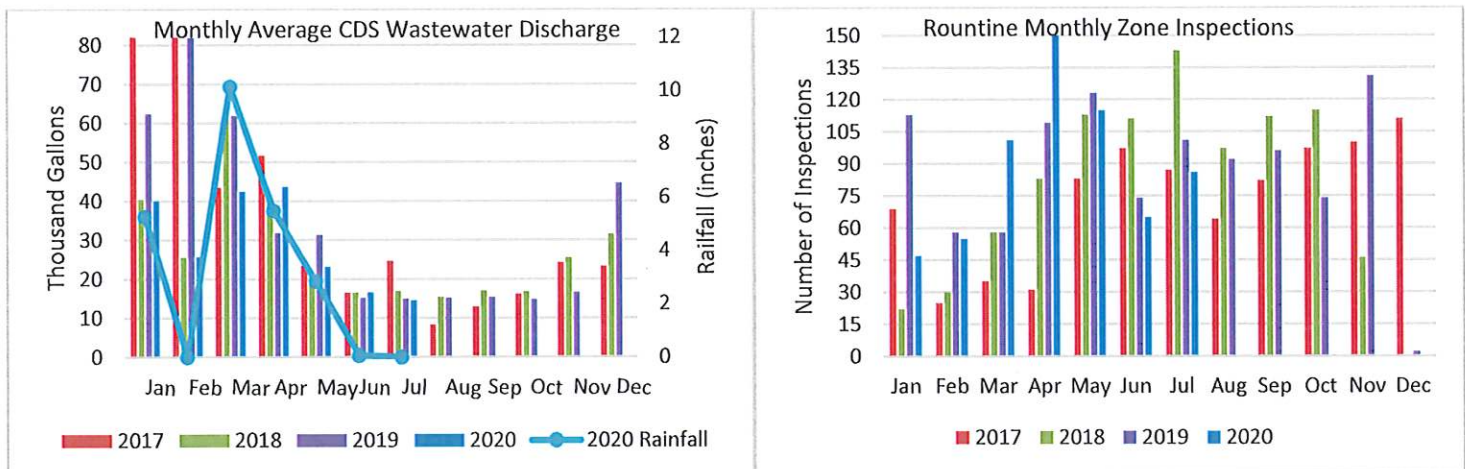
Target solutions trainings. Tune up smoke tester in preparation for smoke test CDS.

### CDS – Wastewater Discharge

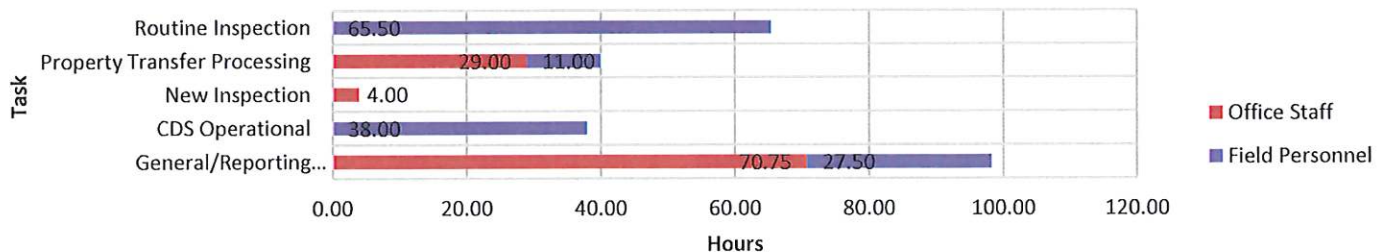
460,200 gallons / 14,845 gallon/day average

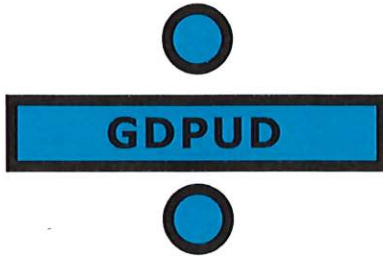
### Rainfall

0 inches



### Monthly Labor Allocation

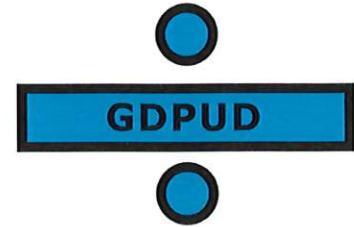




NEW BUSINESS

ITEM 7.A.

**REPORT TO THE BOARD OF DIRECTORS**  
**BOARD MEETING OF August 11, 2020**  
**Agenda Item No. 7.A.**



**AGENDA SECTION:** NEW BUSINESS

**SUBJECT:** CONSIDER ADOPTION FISCAL YEAR 2020/2021  
ORGANIZATION CHART

**PREPARED BY:** Darrell Creeks, Operations Manager

**APPROVED BY:** Jeff Nelson, PE, General Manager

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**BACKGROUND**

Prior to 2010, the District operated with 7 maintenance workers and 5 distribution workers. Sometime after 2010, a previous General Manager allowed a Distribution Operator who lost his distribution license to be reassigned as a Maintenance Worker, and changed the District's field operations structure to 8 Maintenance workers and 4 Distribution workers.

**DISCUSSION**

Current District operations require that one of our Maintenance Workers be assigned full time to the Distribution crew to assist with distribution system operations and maintenance. The Maintenance Worker who has been supporting the Distribution crew has a Distribution 2 License, and has been performing distribution system on-call duties. As the Operations Manager, it is my recommendation to revert the current field structure back to the original operations structure of 7 full time Maintenance positions and 5 full time Distribution positions, and reassign the the maintenance employee currently doing distribution work to the newly created distribution position.

**ANALYSIS**

Reverting the District Field Operations structure back to the pre-2010 structure of 7 Maintenance workers and 5 Distribution Operators more closely reflects the actual division of field activities performed by the District's field crews.

**FISCAL IMPACT**

Minimal impact, no net change in number of staff positions. The newly created Distribution Due to the transfer Salary will go from \$19.59 per hour to \$22.67 per hour for the position. The increased costs associated with this position change are included within the 2020/2021 budget.

**CEQA ASSESSMENT**

This is not a CEQA Project.

**RECOMMENDED ACTION**

Staff recommends the Board of Directors adopt the attached resolution approving the Organization Chart for 2020/2021 Budget.

**ATTACHMENTS**

1. Fiscal Year 2020-21 Org Chart
2. Existing Organizational Chart
3. Resolution 2020-XX

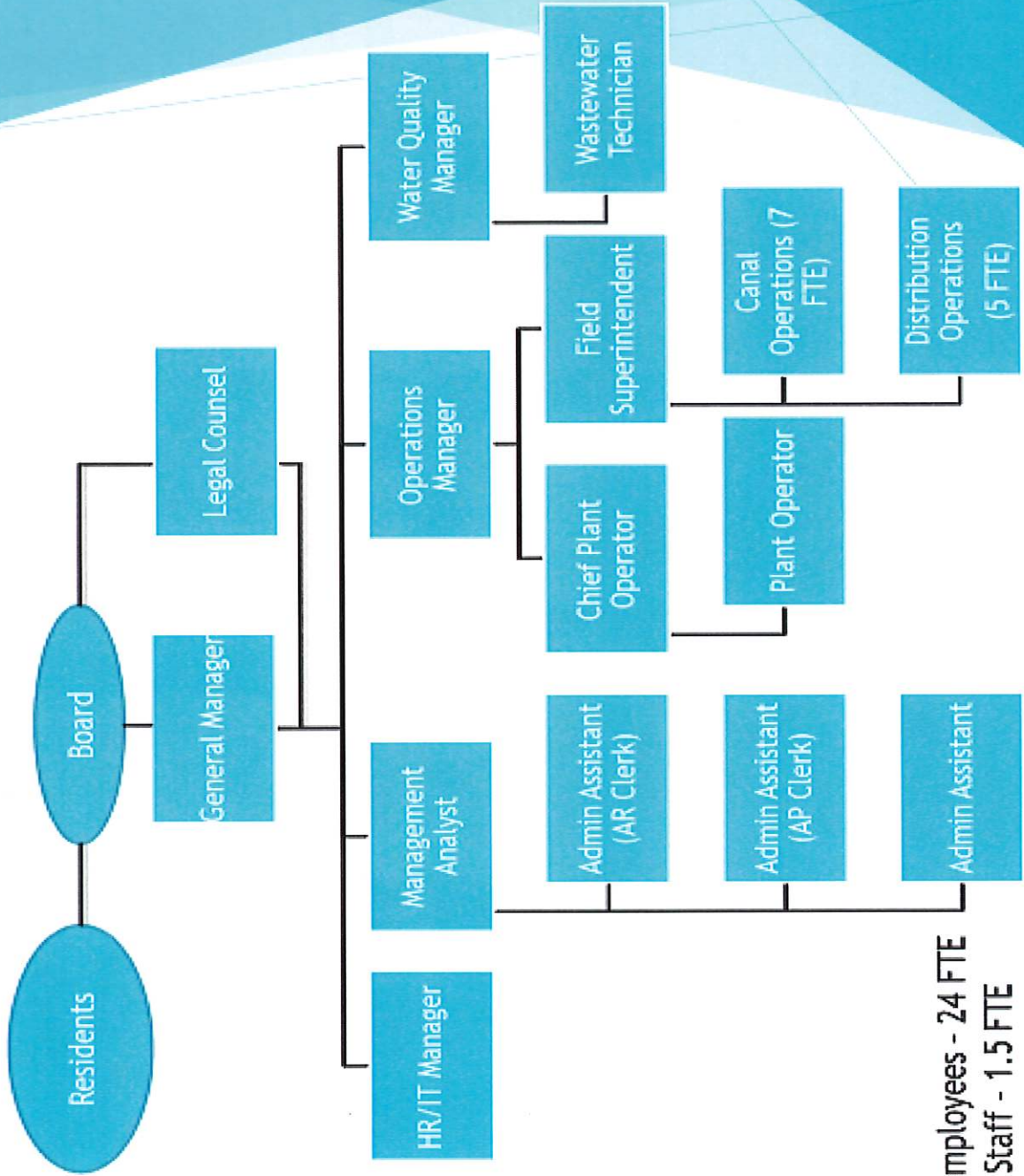
**AGENDA ITEM 7.A.**

**Attachment 1**

**Fiscal Year 2020-21 Organizational Chart**



# FY 20/21 Organizational Chart



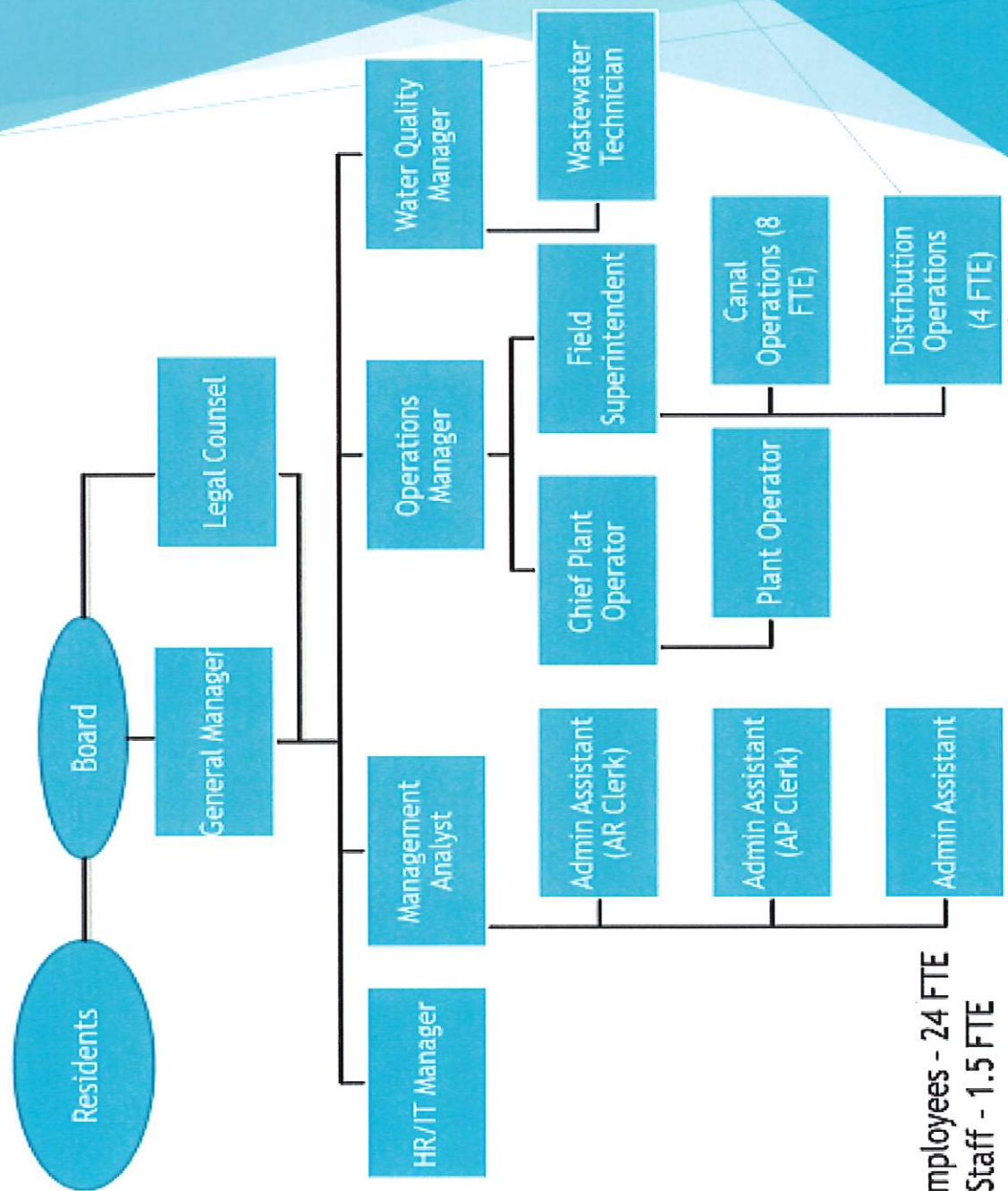
District employees - 24 FTE  
Contract Staff - 1.5 FTE

**AGENDA ITEM 7.A.**

**Attachment 2**

**FY 2019-20 Existing Organizational Chart**

# FY 19/20 Organizational Chart



District employees - 24 FTE  
 Contract Staff - 1.5 FTE

**AGENDA ITEM 7.A.**

**Attachment 3**

**Resolution 2020-XX**



**RESOLUTION NO. 2020-XX**

**RESOLUTION TO CHANGE THE 20-21 ORGANIZATION CHART**

**WHEREAS**, the Georgetown Divide Public Utility District to change the Organizational Chart; and

**WHEREAS**, there are currently 8 FTE Maintenance positions and 4 FTE Distribution positions; and

**WHEREAS**, we would like there to be 7 FTE Maintenance Positions and 5 FTE Distribution positions.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Georgetown Divide Public Utility District approves the change in the Organizational Chart for FY 2020-21.

**PASSED AND ADOPTED** at a regularly held meeting of the Board of Directors of the Georgetown Divide Public Utility District this 11<sup>th</sup> day of August 2020.

AYES:

NOES:

ABSENT/ABSTAIN:

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David Souza, President  
Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

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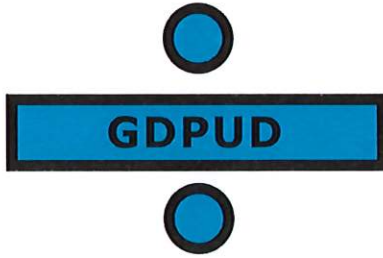
Jeff Nelson, PE, Clerk and ex officio  
Secretary, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**CERTIFICATION**

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2020-XX duly and regularly adopted by the Board of Directors of THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, County of El Dorado, State of California, on the 11<sup>th</sup> day of August 2020.

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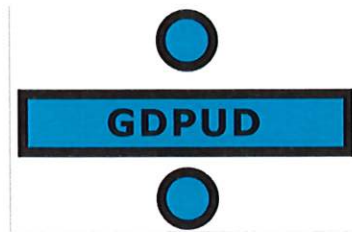
Jeff Nelson, PE, Clerk and ex officio  
Secretary, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT



NEW BUSINESS

ITEM 7.B.

**REPORT TO THE BOARD OF DIRECTORS**  
**BOARD MEETING OF August 11, 2020**  
**Agenda Item No. 7.B.**



**AGENDA SECTION: NEW BUSINESS**

**SUBJECT: REVIEW AND APPROVE FY 2020/2021 CAPITAL IMPROVEMENT PLAN**

**PREPARED BY:** Darrell Creeks, Operations Manager and Jeff Nelson, Interim General Manager

**APPROVED BY:** Jeff Nelson, Interim General Manager

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**BACKGROUND**

At the Special Board meeting on June 17, 2020, Staff presented a preliminary Capital Improvement Program (CIP) that contained several proposed CIP projects for review and discussion. As the Fiscal Year (FY) 2020/21 Budget was not yet approved, Staff recommended that funding for the proposed CIP be further evaluated and staff present CIP funding recommendations to the Board at a subsequent meeting.

The specific projects targeted for completion in a given FY are reassessed and reprioritized each FY based on operational needs, updated engineering analysis, Board direction of project priorities, updates to revenues, and changes in project costs. This staff report includes priority projects that District staff recommend be completed during FY 2020/21. Please note that many of the proposed CIP projects have been deferred from previous years for various reasons.

**DISCUSSION**

CIP projects proposed for this FY are summarized on Table 1, seen below. The total estimated cost of capital improvement projects proposed for this FY is \$3,190,400, with the majority of this cost (\$1,925,000) associated with the water meter replacement program. District staff are currently working on a load application from the State Revolving Fund to pay for the Water Meter Replacement project. The estimated cost of the remaining projects (not including the water meter replacement program) is \$1,265,400, with \$1,115,400 for water system improvement projects and \$150,000 for CDS/wastewater system improvement projects.

Typically, CIP projects are either funded out of fund 43 (water system related projects) or funds 41/42 (CDS wastewater related projects). Fund 43 generally is replenished annually from surplus revenues from the operating or General Fund (Fund 10), once the Fund 10 balance is verified after the year end close and adjustments to the General Ledger financial statements (usually October/November of each year). Based on preliminary financial projections, I am not anticipating a significant surplus of funds, if any, being available from Fund 10 to replenish Fund 43 this FY. Therefore, this CIP recommendation is based the balance of Fund 43 not increasing above the current balance of \$703,624.



While there are sufficient funds in Funds 41/42 to cover the CDS project (see table 1, below), Fund 43 does not contain sufficient funds to cover the costs of all of the proposed water system improvement projects (\$1,115,400).

As part of the discussion at the June 17, 2020 Special meeting, **Director Wadle** pointed out that the funds accumulated in the SMUD reserve account (Fund 08, current balance of approximately \$426,000) are ear-marked for capital improvement projects and expenses that help the District meet our water conservation goals. Based on this observation, District staff were directed by the Board to purchase the gunite machine and gunite included in the approved FY 2020/21 budget utilizing money from Fund 8 (\$175,000). The gunite machine (and gunite) will be used to repair leaks in the water supply canal; this ongoing activity is part of the District's regular system improvement program and is part of the District's efforts to meet our water conservation goals.

Consistent with this direction, District staff are recommending that the Reservoir and Stream Gauging project shown in Table 1 (estimated cost - \$122,000) also be funded out of Fund 08. This project will enable District staff to better pinpoint the location of significant water losses in the water supply system and enable staff to more efficiently effect repairs to minimize losses.

Assuming the Reservoir and Stream Gauging project is funded from Fund 08, the estimated cost of the remaining proposed water system improvement projects is \$993,400 (compared with the Fund 43 balance of \$703,624). The District is in the process of seeking approval from the State Water Resources Control Board to perform a temporary water transfer of up to 2,000 acre-feet of water, which, if successful, would result in additional revenue to the District of approximately \$600,000. When the Board voted to approve this transfer, revenue from the temporary water transfer is earmarked the Capital Improvement Fund (Fund 43).

While all of the proposed projects are considered high priority, District staff do not propose depleting Fund 43. Rather, we propose funding 4 projects (estimate cost - \$410,000) out of Fund 43 as shown in Table 1 at this time.

**Joe Aquilar** with Eide Bailly, the District's financial consultant, was asked review and verify the District's Reserve Fund balances. This analysis is included as Attachment 1. District staff proposed to evaluate the potential for utilizing funds from the various reserve funds to fund the remaining 3 proposed capital improvement projects.

### **FISCAL IMPACT**

The CIP program proposed for this FY includes 10 projects as shown on Table 1, below. The total cost of the proposed CIP projects proposed for this year is \$3,190,400.

- The most costly proposed CIP Project is the **Water Meter Replacement project**, with an estimated cost of \$1,925,000. The District is in the process of applying for a loan from the State to fund this project.
- The **Wastewater Lift Station Project** (Cost - \$150,000) will be funded by Fund 41/42. There are sufficient funds in Fund 42 to cover the costs of this project.
- Staff propose that the **Reservoir and Stream Gauging project** (Cost - \$122,000) be funded by the SMUD Fund (fund 08); there are sufficient funds in Fund 08 to cover the costs of this project.

- Staff propose that the **Office Roof Repair, Old ALT WTP Demolition, Parking Lot Resurfacing, and Walton WTP Filter Rehabilitation projects** (total cost \$410,000) be paid for by funds from Fund 43. There are sufficient funds in Fund 43 to cover the costs of these projects.
- **Annual Tank Recoating, Master Plan/System Assessment, and Pump Station Replacement projects** - Staff recommends waiting for the completion of the Temporary Water Transfer, and until the year-end financial close is completed and the verification/availability of any surplus funds for transferring into Fund 43 is determined, before the funding source for these projects is recommended and approved. If there is not sufficient funds available in Fund 43 to cover the costs of some or all of these projects, Staff recommends evaluating the potential for utilizing funds from other Reserve Fund accounts to cover these project costs.

**Table 1 – FY 20/21 CIP Project List**

Project	Estimated Cost	Fund 08 (SMUD)	Fund 43 (Cap Res)	Fund 41/42 (CDS Fund)	TBD
Reservoir & Stream Gauging	\$122,000	\$122,000	--	--	--
Office and Corp Yard Building Roof Repairs	\$85,000	--	\$85,000	--	--
Annual Tank Recoating	\$210,000	--	--	--	\$210,000
Meter Replacement	\$1,925,000	--	--	--	\$1,925,000
Master Plan update/System Assessment	\$250,000	--	--	--	\$250,000
Old ALT WTP Demolition	\$115,000	--	\$115,000	--	--
Replace Pump Stations	\$123,400	--	--	--	\$123,400
Resurface District Parking Lots	\$110,000	--	\$110,000	--	--
Rebuild Filter at Walton Lake Treatment Plant	\$100,000	--	\$100,000	--	--
Wastewater Lift Station Upgrade	\$150,000	--	--	\$150,000	--
<b>Total</b>	<b>\$3,190,400</b>	<b>\$122,000</b>	<b>\$410,000</b>	<b>\$150,000</b>	<b>\$2,508,400</b>
Current fund balance	-	\$250,000	\$703,624	\$213,383	--
Remaining fund balance	-	\$128,000	\$293,624	\$63,383	--



Each individual project will be assessed to determine if it is subject to a separate CEQA review and assessment.

### **RECOMMENDED ACTION**

Staff propose the Board approve the following capital improvement projects and funding sources.

- **Wastewater Lift Station Project** (Cost - \$150,000) will be funded by Fund 41/42.
- **Reservoir and Stream Gauging project** (Cost - \$122,000) be funded by the SMUD Fund (fund 08)
- **Office Roof Repair, Old ALT WTP Demolition, Parking Lot Resurfacing, and Walton WTP Filter Rehabilitation projects** (total cost \$410,000) to be funded by Fund 43.

In addition, staff makes the following recommendation.

**Annual Tank Recoating, Master Plan/System Assessment, and Pump Station Replacement projects** - Staff recommends waiting until the temporary water transfer and year-end financial close are completed and the verification/availability of any surplus funds for transferring into Fund 43 is determined before recommending a funding source for these projects. Staff also recommends performing an evaluation, with support from Eide Bailly, regarding the potential for utilizing funds from other Reserve Fund accounts to cover these project costs. Once the availability of funds from Fund 43 is confirmed after the FY financial closeout and temporary water transfer, staff will make a recommendation to Board regarding funding sources for the remaining capital improvement projects (likely November).

### **ATTACHMENTS**

- 1) Eide Bailly Reserve Account Analysis Spreadsheet

**AGENDA ITEM 7.B.**  
**Attachment 1**  
**Five-Year Capital Improvement Plan**



**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**  
**Cash and Investments**  
*Restricted and Unrestricted Balances*  
 Year Ended June 30, 2019

	WATER	WASTE DISPOSAL	SUBTOTAL	FIDUCIARY	TOTAL
Debt Service:					
51 Kelsey North	\$ 113,723	\$	113,723		\$ 113,723
29 State Revolving Fund	10,423		10,423		10,423
	124,146	-	124,146	-	124,146
Total Debt Service Cash and Investments					
New Facilities:					
39 Capital Facility Charges	1,472,712		1,472,712		1,472,712
17 Water Development	414,041		414,041		414,041
20 Auburn Lake Trails Retrofit Project	400,485		400,485		400,485
Community Disposal System Replacement and Expansion		213,383	213,383		213,383
	2,287,238	213,383	2,500,621	-	2,500,621
Total New Facilities Cash and Investments					
	2,411,384	213,383	2,624,767	-	2,624,767
Total Restricted Cash and Investments					
Unrestricted:					
10 Water Operating	3,205,661		3,205,661		3,205,661
8 SMUD	308,874		308,874		308,874
9 EPA/CABY Grant	(576,655)		(576,655)		(576,655)
19 Stumpy Meadows	1,070,656		1,070,656		1,070,656
24 Short-lived Asset Replacement	594,296		594,296		594,296
43 Capital Reserve	423,678		423,678		423,678
35 Restricted P/L	(90,530)		(90,530)		(90,530)
12 Retiree Health	450,023		450,023		450,023
37 Garden Valley	73,709		73,709		73,709
30 Hydroelectric	702,011		702,011		702,011
40 Auburn Lake Trails		1,033,113	1,033,113		1,033,113
14 Stewart Mine			-	36,807	36,807
Total Unrestricted Cash and Investments	6,161,723	1,033,113	7,194,836	36,807	7,231,643
Total Cash and Investments	\$ 8,573,107	\$ 1,246,496	\$ 9,819,603	\$ 36,807	\$ 9,856,410
EPA/CABY Grant		(576,655)			

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**  
**Cash and Investments**  
**Estimated Restricted and Unrestricted Balances**  
**Year Ended June 30, 2020**

	WATER	WASTE DISPOSAL	SUBTOTAL	FIDUCIARY	TOTAL
<b>Debt Service:</b>					
51 Kelsey North	\$ 116,697	\$	\$ 116,697		\$ 116,697
29 State Revolving Fund	0		-		-
Total Debt Service Cash and Investments	116,697	-	116,697		116,697
<b>New Facilities:</b>					
39 Capital Facility Charges (See Note 1)	402,415		402,415		402,415
17 Water Development	420,693		420,693		420,693
20 Auburn Lake Trails Retrofit Project	1,101,895		1,101,895		1,101,895
Community Disposal System Replacement and Expansion	216,811		216,811		216,811
41/42 Total New Facilities Cash and Investments	1,925,003	216,811	2,141,814		2,141,814
Total Restricted Cash and Investments	2,041,700	216,811	2,258,511		2,258,511
<b>Unrestricted:</b>					
10 Water Operating (see note 2)	2,117,045		2,117,045		2,117,045
8 SMUD	428,227		428,227		428,227
9 EPA/CABY Grant (see note 2)	0		-		-
19 Stumpy Meadows	1,087,861		1,087,861		1,087,861
24 Short-lived Asset Replacement	0		-		-
43 Capital Reserve	703,624		703,624		703,624
35 Restricted P/L (see note 2)	0		-		-
12 Retiree Health	408,148		408,148		408,148
37 Garden Valley	74,894		74,894		74,894
30 Hydroelectric	765,418		765,418		765,418
40 Auburn Lake Trails	1,006,245		1,006,245		1,006,245
14 Stewart Mine			-	37,458	37,458
Total Unrestricted Cash and Investments	5,585,217	1,006,245	6,591,462	37,458	6,628,920
Total Cash and Investments	\$ 7,626,917	\$ 1,223,056	\$ 8,849,973	\$ 37,458	\$ 8,887,431

**Note 1: Capital Facility Charges Reserve #39**

Consistent with the rate study, funds were moved from this reserve to cover actual capital outlay items

**Note 2 Water Operating Reserve #10**

EPA/CABY Grant (576,655)  
 Restricted P/L (90,530)  
 Subtotal (667,185)

Amount reducing Water Operating #10