

**AGENDA
SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

6425 Main Street,
Georgetown, California 95634

**TUESDAY, MAY 16, 2023
2:00 P.M.**

BOARD OF DIRECTORS

Mitch MacDonald, President

Donna Seaman, Vice President

Mike Thornbrough, Treasurer

Michael Saunders, Director

Robert Stovall, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
- Ensure high-quality drinking water.
- Promote stewardship to protect community resources, public health, and quality of life.
- Provide excellent and responsive customer services through dedicated and valued staff.
- Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.

NOTICE: This meeting will be held in person in the Board room of the Georgetown Divide Public Utility District office, located at 6425 Main Street in Georgetown. This meeting will be open to all members of the public. Pursuant to Resolution 2022-70, the public may also choose to participate via video conference at:

<https://us02web.zoom.us/j/81476655076?pwd=UIZJNEw4eVZ1STJNTHZ5TXFiNGp3Zz09>

Meeting ID: **814 7665 5076** and Passcode: **982328** or via teleconference by calling **1-699-900-6833**, Meeting ID: **814 7665 5076** and Passcode: **982328** and will be given the opportunity to provide public comment. Please note that any person attending via teleconference will be sharing the phone number from which they call with the Board and the public.

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
2. **ADOPTION OF AGENDA**
3. **PUBLIC FORUM**

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda, and within the jurisdictional authority of the District, may do so during the Public Forum portion of the agenda. Follow the procedures below for speaking during Public Forum or public comment sessions:

- A. Public members desiring to provide comments, must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.
- B. If participating via teleconference, please utilize the raise your hand feature. The President will call upon you by addressing you by the name or phone number indicated.
- C. Comments must be directed only to the Board.
- D. Disruptive conduct shall not be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of the privilege to address the Board of Directors.
- E. There is a five (5)–minute time limit per speaker and/or 20 minutes in total.
- F. The Board is not permitted to take action on items addressed under the Public Forum.
- G. The Board President is responsible for maintaining an orderly meeting.

4. **CONSENT CALENDAR**

A. Approval of Minutes of April 11 Regular Meeting and of Regular Meeting of April 25, 2023.

B. El Dorado LAFCO Special District Election

- Board to complete the ballot and rank Director Saunders (1) and Tim White from EDH Water District (2).

C. ACWA Region 3 Chair Election

- Adopt Resolution 2023-XX nominating Director Saunders to the ACWA Region 3 Chair.

D. Set Hearing Date on Proposition 4 Appropriation Limitation

- Set hearing and direct staff to publish required public notices.

E. Receive an Update on the Low-Income Rate Assistance Program (Renewal Program)

- Receive update and provide staff direction, if necessary.

5. **FINANCIAL REPORTS — Up to April 30, 2023**

A. Budget to Actuals Report (through March 3, 2023)

B. Pooled Cash Report

C. Monthly Check Reports

D. Year to Date Vendor Report

6. **INFORMATIONAL ITEMS**

A. Board Reports

B. Legislative Liaison Report

C. Operation Manager's Report

D. Water Resources Manager's Report

- Sanitary Sewer Management Plan (SSMP) Update

E. General Manager's Report

- Voluntary Agreement Discussion

7. COMMITTEES

A. Irrigation Committee – Ray Griffiths, Chairman – Next Meeting Date June 15, 2023

- **Board Liaisons:** Directors Seaman and Thornbrough

B. Finance Committee – Steve Miller, Chairman - Next Meeting Date June 22, 2023

- **Board Liaisons:** Directors MacDonald and Stovall

C. Ad Hoc Committee for Policy Manual – Next Meeting Date May 18, 2023

- **Board Liaisons:** Director Saunders, Seaman

D. Ad Hoc Grant Writing Committee – Next Meeting Date June 7, 2023

- **Board Liaisons:** Directors Saunders and Stovall

E. Ad Hoc Committee for the Audit Committee – No Meeting Scheduled

- **Board Liaisons:** Director Saunders, Thornbrough

F. Ad Hoc Labor Negotiation Committee – No Meeting Scheduled

- **Board Liaisons:** Director MacDonald, Thornbrough

8. ACTION ITEMS

A. Interview Finance Committee Candidate Michael Thomas - 10 minute Interview

- **Possible Action:** Adopt Resolution 2023-XX Appointing Michael Thomas to the Finance Committee

B. FY 2023-2024 Budget Review and Possible Approval

- **Possible Action:** Adopt Resolution 2023-XX approving and adopting the FY 2023-2024 Budget.

C. Summary of Surplus Sales and Request to Use Funds for Equipment Purchase

- **Possible Action:** Approve the use of funds for proposed purchases

D. Policy 4210 Board Meeting Standards of Conduct

- **Possible Action:** Approve Resolution 2023-XX adopting Policy 4210 Board Meeting Standards of Conduct

E. ACWA Board Election-ACWA Vice President

- **Possible Action-**Adopt Resolution 2023-XX nominating Director Saunders for ACWA Vice President

9. PUBLIC HEARING-None

10. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS

- ### A. Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

11. CLOSED SESSION

- ### A. GOV. Code § 54956.9(a) – Pending Litigation GDPUD v. PG&E
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12. NEXT MEETING DATE AND ADJOURNMENT

- A. The next Regular Meeting will be June 13, 2023, at 2:00 PM., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one full business day before the start of the meeting.

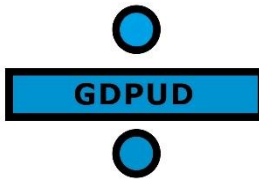
In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on May 10, 2023.



Nicholas Schneider, General Manager

5-10-23

Date



**REGULAR MEETING MINUTES
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

6425 Main Street,
Georgetown, California 95634

**TUESDAY, April 11, 2023
2:00 P.M.**

BOARD OF DIRECTORS

Mitch MacDonald, President

Donna Seaman, Vice President

Mike Thornbrough, Treasurer

Michael Saunders, Director

Robert Stovall, Director

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-

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE-

President MacDonald called the meeting to order at 2:03 PM and led the Pledge of Allegiance.

2. ADOPTION OF AGENDA

Director Thornbrough motioned to adopt the agenda; Director Stovall seconded the motion.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, and President MacDonald

Nays: None

Abstentions: None

Motion Passed **Unanimously**

3. PUBLIC FORUM

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Public Comment:

Steve Dowd shared that he had measured 72 inches of rain for the year and three feet of snow. This is the second-best water year he has measured. He shared his hopes that the community can use the water free of restrictions.

Cherie Carlyon commented that the agenda had a page numbering issue. She asked if the agenda could be included in the first meeting packet combination PDF posted on the website.

4. CONSENT CALENDAR

- A. Approval of Minutes of March 6th Special Meeting and of Regular Meeting of March 14, 2023.
- B. Consider Applications for the 2023 Irrigation Season
 - **Possible Action:** Adopt Resolution 2023-XX accepting the irrigation season applications as stated.
- C. FEMA Resolution Funding the Road Slide
 - **Possible Action:** Adopt Resolution 2023-XX in support of funding to fix the road slide.
- D. Consider Adopting Policy 270-Leakage Consideration and Policy 4125 Developing District Positions on Legislation Policy
 - **Possible Action:** Adopt Resolutions 2023-XX allowing the District to Adopt Legislative Positions and Updating the Leakage Consideration Policy.
- E. Consider Georgetown Divide Rotary Fishing Derby
 - **Possible Action:** Adopt Resolution 2023-XX in support of the 2023 Kids Fishing Derby.
- F. Consider Legislative Position Submissions
 - **Possible Action:** Authorize the General Manager to engage on these legislative bills.

Director Saunders asked if there was a waiting list for irrigation water. It was shared that all applicants were approved even if their forms were received late. Director Stovall asked if there was an opportunity to increase the number of irrigation customers. It was shared that in certain areas that is a possibility. It was discussed that customers could be notified in the areas with water availability and there will be an examination of that process.

Public Comment-

Cherie Carlyon requested that the minutes be pulled from the consent calendar and be kept in standard time instead of the 24-hour military clock. She shared that the March 6th minutes have her comment as an amendment, and it is not mentioned in the public comment section of the minutes. She pointed out that the March 14th minutes lack a report out of the closed session. It was clarified that there was no report out to record.

Director Thornbrough motioned to accept the consent calendar with the amended changes to the minutes. Director Seaman seconded the motion.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, and President MacDonald
Nays: None
Abstentions: None
The motion Passed **Unanimously**

5. **FINANCIAL REPORTS** — Up to February 28, 2023

- A. Budget to Actuals Report
- B. Pooled Cash Report
- C. Monthly Check Reports- February and March
- D. Year to Date Vendor Report

The budget in the zone fund is showing a negative amount which should not be reflected in that manner. The manner in which pooled cash is shown is creating the issue. The District continues to work with the auditors. There are no statute updates to report on at the moment.

6. **INFORMATIONAL ITEMS**

- A. Board Reports
- B. Legislative Liaison Report
- C. Operation Manager's Report
- D. Water Resources Manager's Report

The Water Resources Manager Alexis Elliot reviewed the report highlights. The daily discharge amount this month was lower which was interesting given there were 15 inches of rainfall. This points to the new pump being highly efficient. Station 16 was evaluated with Bennett Engineering to mitigate overflow issues. The Waste Discharge Requirement (WDR) update from the county is not looking favorable for county involvement. The weather forecasting shows average temperatures and precipitation. El Nina the cooling period is officially over now as we are entering into El Nino the warming period, though this will be a slow transition.

- E. General Manager's Report and Review of the Personnel Policy

The General Manager Nicholas Schneider reviewed the report and covered highlights. He met with Ken Payne from The El Dorado Water Agency (EDWA). The Agency will be helping to fund some of the environmental work for the canal lining and piping. The canal lining will offer proof of water savings in the county, making this a mutually beneficial arrangement. Mr. Schneider attended The California Special Districts Association's (CSDA) Leadership Academy-Legislative Relations 101 Conference. He was present at the county Board of Supervisors (BOS) meeting along with Director Saunders, they also met with State Senator Marie Alvarado-Gil. The District received an award from the El Dorado County School Board. This award was for the work done by operational staff who worked at night in the rain on five different water main breaks allowing the schools to remain open. The good news update shared that The District is working on procuring state funding in the amount of \$350,000. Congressman Kiely has put The District on his shortlist for \$1.5 million to fund the Sweetwater Treatment Plant Tank. This is being written into the federal bill. Combining the federal funds with state funds would pay for the tank using no District funds. A grant application was submitted for the CalFIRE Fire on the Safe Divide Program. The District should hear back in July or August regarding the \$1.2 million in funding. Mr. Schneider also attended and received a certificate from The University of California for Executive Education and Public Policy for the CSDA Emergency Preparedness Summit. He will attend the spring Plenary for EDWA, the ACWA Conference in Monterey in May, and several state legislative meetings. There was a call to the Board for comment submissions regarding the personnel manual to be received by the policy committee. These should be submitted to the General Manager by the 18th of April.

Public Comment-

Steve Dowd inquired if the drive-by readings on the new meters are going well.

Answer yes it saves time, and the data comes back in Excel sheets making work much easier. There are 10 meters left to be installed.

Cherie Carlyon posed a question regarding the meeting with the water transfer consultant and the voluntary agreements.

Answer-The Voluntary Agreements are for entities with state water rights. They will be ordered by the state to mandatorily give up a portion of their state water rights. If a voluntary agreement is made to give up a portion of available water when it is available for the greater good, then an agreement can be made beforehand which allows The District to set some parameters around the arrangement and the amounts to give. This allows us to dictate amounts as opposed to the state ordering how much to give up and hitting harder. Volunteer agreements will allow for payment for the transfer as opposed to the state taking 40% of the available supply in Stumpy Reservoir storage with no compensation. The development of the water transfer policy will establish language and legality which is all-encompassing. Voluntary agreements will meet American River agreements and allow for work with other agencies so as to have less burden on The District. If The District does not participate, then there is a mandatory 40% pass-through water amount. The De Fazio water is a possible resource in this equation and in consideration. Water will be taken from every water rights holder in the state. This is the crux of the legislative advocacy and stances being taken, in a fight against these rights takes. This is a chance to get in front of the state and deliver our terms in the situation.

Cherie Carlyon inquired about the language in the policy manual, Pg.72 discusses records retention for employees with business phone and email directing that employees should not delete public records and assigning an exception for the General Manager to delete records. Ms. Carlyon stated she that believes in the state of California no records can be deleted.

Legal Counsel Christina Pritchard offered clarification on requirements for public records retention. Records can be legally destroyed, not all public records are permanent many are only subject to a two-year retention policy. Even under the government code, there is not specific delegated authority and if the policy is adopted the General Manager will have the discretion and authority to delete records under the purview of the law. No one can delete records required to be retained pursuant to statutory and regulatory guidelines. Everything is on a regular retention schedule emails are only subjected to a two-year hold. The policy has language "subject to the California Public Records Act". This refers to state and federal retention policies.

Budget Review-

General Manager Nicholas Schneider gave a review of the budget highlights. There are no revenues in the budget at the moment which are in works and will be brought before the Finance Committee for input including the different expenses. This was produced by looking at the last two years of budgets and arriving at this year's projected budget. The salaries were adjusted to the cost-of-living adjustments (COLAS) which come from the union as well as the merit-based increases which account for how this section was budgeted. There is not much which can be changed, this is all mandated or set by the union in terms of employee-related costs. The bottom sections which are hard goods and broken out into categories and non-labor related expenses can be adjusted. The dam permitting government fees will be increasing by 8% for the upcoming year. There is included a percentage change vs what was budgeted last year and then a percentage change versus what is projected. This is not a final budget at this point.

Public Comment-

Ms. Carlyon submitted written comments per the attachment. She requested the public records request (PRA) answer about which she had received communication.

The PRA answer was delivered. When the report was generated out of Tyler a couple of columns were accidentally deleted. It was a mistake and not intentional.

7. COMMITTEES

A. Irrigation Committee – Ray Griffiths, Chairman – Next Meeting Date April 20, 2023

- **Board Liaisons:** Directors Seaman and Thornbrough

Liaison Seaman delivered a summary of the Irrigation Committee meeting. The ordinance received additions including definitions. It will remain in committee for further review. The committee is recommending moving the irrigation season to June one through November one for the 2023 season.

There was a discussion as to the miner's inches available. Ideas around how to best sell that water and solicit interest were examined. Bills sent to customers this spring have included notifications regarding water availability. It was also explained that the Urban Water Management Plan binds the irrigation season to 5 months.

B. Finance Committee – Steve Miller, Chairman - Next Meeting Date April 27, 2023

- **Board Liaisons:** Directors MacDonald and Stovall

Chairman Miller updated The Board that there was no meeting last month due to a lack of quorum.

C. Ad Hoc Committee for Policy Manual – Next Meeting April 20, 2023

- **Board Liaisons:** Director Saunders, and Seaman

Liaison Saunders gave a review of committee activities. The committee has bought forward policies for approval today, the leakage consideration policy, the procurement policy, and the legislative policy. The personnel manual is currently being reviewed and after that, the policies for review will be, anti-sexual harassment, anti-discrimination, environmental compliance the travel policy, and the code of conduct. The committee meets every two weeks. The California Special Districts Association (CSDA) templates are guiding pieces for this process. All policies moving forward will be uniformly created through a master process for policy development which is currently in planning. This will ensure that everything is uniform and standard.

D. Ad Hoc Grant Writing Committee – Next Meeting June 7, 2023

- **Board Liaisons:** Directors Saunders and Stovall

Liaison Saunders covered the report. He thanked Morgan Galliano a community member who helped work on and submit the CalFIRE Wildfire Grant. The USBR grant was awarded for the Upcountry canal lining. The committee has not heard back from the federal Senators Feinstein and Padilla. This most likely won't happen until the summer. Further grant funding possibilities being put out include the Building Resilient Infrastructure and Communities Grant Program (BRIC). This program would aid with feasibility studies in the development of the new reservoir.

E. Ad Hoc Committee for the Audit Committee – No Meeting Scheduled

- **Board Liaisons:** Director Saunders, and Thornbrough

F. Ad Hoc Labor Negotiation Committee – No Meeting Scheduled

- **Board Liaisons:** Director MacDonald, and Thornbrough

8. ACTION ITEMS

A. Interview Finance Committee Candidates- 10 minutes per interview

Two candidates were interviewed by the board and appointed to the Finance Committee, Charlotte Miller and William Gorenc Jr. Mr. Thomas was unable to attend for an interview.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, and President MacDonald
Nays: None
Abstentions: None
Motion Passed **Unanimously**.

B. Consider Adopting the Procurement Policy

The General Manager Nicholas Schneider shared background on the policy development and information regarding the new policy. It was explained that this policy 2135, replaces a policy adopted on October 9th, 2018. It includes a provision and a resolution that allows The District to become part of The California Uniform Public Construction Cost Accounting Commission (CUPCCAA), which circumvents the bid process by working with a conglomerate that has already collected bids. The District presents its projects to them and receives bids that have been previously collected with set bid prices.

There was a Board discussion regarding the \$45,000 amount the General Manager is able to spend without board approval. This was examined as an amount that is high for the industry and lowering that amount is desirable, generally circa \$25,000 is a common limit in practice. The General Manager has this written into his contract. He is amenable to adjusting this item. It was decided to change this amount in the policy at the same time as the General Manager's contract will expire and be up for renegotiation. The emergency provision requires funds needed to be approved by The Board in meetings every two weeks with a 4/5ths vote to approve continued expenses. Emergency provisions for remote meetings will help with making this piece work under heightened circumstances.

Public Comment:

Steve Dowd inquired about the \$45,000 limit and how that authorization would work. Answer that would have to be in a public board meeting for approval.

Cherrie Carlyon mentioned that previously the public was told that the General Manager's approved amount had to be tied to the budget to spend the money.

Christina Pritchard Legal Counsel offered clarification on emergency provisions. In the event of an emergency meeting, every 14 days could prove difficult. Under The Public Contract Code because this is a monthly meeting body it can be ratified or canceled at every regular meeting by a 4/5ths vote under the code. The District policy has defaulted to the 14 days required for public entities which meet weekly and the only time the 14-day deadline is if there is an emergency operations policy that would allow the General Manager to circumvent The Public Contract Code when it is not possible to convene the board to get emergency work completed after which the board would have to approve the expense within 14 days and ratify it with a 4/5ths vote. If The Board is already circumventing the public contract code for an emergency and voting for that then it would just have to be ratified every next regular meeting until the emergency is done. That is the legal standard. The GDPUD policy is a little more restrictive.

Director Thornbrough moved to adopt the policy with the amendment and a direction to staff to revisit the General Manager purchasing authority in September lowering the amount to \$25,000. The motion was seconded by Director Saunders.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, and President MacDonald
Nays: None
Abstentions: None
Motion Passed **Unanimously**

C. Water Year Declaration and Projections

The General Manager Nicholas Schneider explained that this is an annual state requirement. It is an annual supply and demand assessment that must be submitted to the state. The District is declaring that this is a normal water year, and The Stumpy Meadows Reservoir is one hundred percent full. The water shortage contingency plan is at level zero or no, the state has pulled its stage two requirements. This also states that given the wet year and the recommendation from the Irrigation Committee, the suggested action would be to move the irrigation season to start June 1st and ends November 1st, 2023, offsetting the season by one month.

The Board Discussion covered topics from fire season to end-of-season assessments and adjustments. Fire danger to The District historically has been seen from September to October so this will allow for water availability for fire mitigation, and suppression. During The Mosquito Fire, this was an asset not a deficit as water for fire suppression was pulled from the ditches and this will be safer for the community. The season will be assessed by The Board as it continues. Should the fall be very wet then the season may end early and refunds to customers will be issued.

Director Saunders motioned to declare this a normal water year the water shortage contingency plan is at level zero. Customers are still asked to conserve voluntarily. The irrigation season will run from June 1 to November 1, 2023. Director Seaman seconded the motion.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, and President MacDonald
Nays: None
Abstentions: None
Motion Passed **Unanimously**

D. Approve the rescheduling of the Regular May Board Meeting to a Special Meeting on May 16th and approve the April 25th Special Meeting to discuss appointing new legal counsel.

The General Manager Nicholas Schneider explained that this is a housekeeping item. The reason for the scheduling conflict is that several members and the General Manager will be attending an ACWA conference.

Director Stovall motioned to accept the meeting scheduling changes and Director Thornbrough seconded the motion.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, and President MacDonald
Nays: None
Abstentions: None
Motion Passed **Unanimously**

9. PUBLIC HEARING-None

10. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS

- A. Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

LAFCO Nomination,
Michael Thomas Interview for Finance Committee

There was no closed session. The General Manager Nicholas Schneider reported that The District was successful in defending itself in the Craig v. GDPUD litigation. The judgment was in favor of The District.

11. CLOSED SESSION

- A. GOV. Code § 54956.9(a)** – Pending Litigation Craig v. GDPUD
- B. GOV. Code § 54956.9(a)** – Pending Litigation GDPUD v. PG&E

12. NEXT MEETING DATE AND ADJOURNMENT-

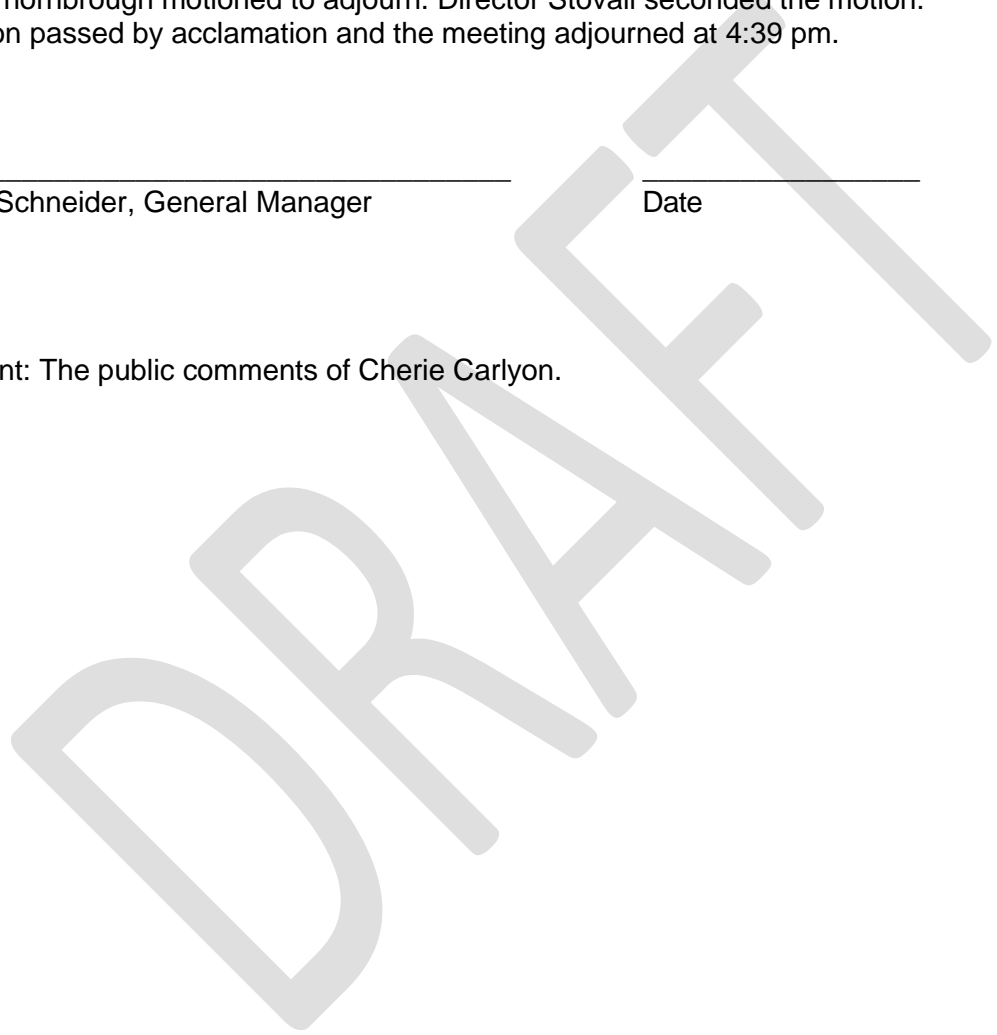
- A.** The next Regular Meeting will be June 13, 2023, at 2:00 PM., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

Director Thornbrough motioned to adjourn. Director Stovall seconded the motion. The motion passed by acclamation and the meeting adjourned at 4:39 pm.

Nicholas Schneider, General Manager

Date

Attachment: The public comments of Cherie Carlyon.



GDPUD Budget 4-11-23 Public Comments
submitted by Cherie Carlyon

The 4-11-23 Budget Review, GM Nick Schneider

1. It does not list current budget, YTD or projected 23/24 income. How do you know what funds you have to spend?
2. Departments 5200, 5300, 5400, 5600 non labor and 6100 has a column title of FY 21/23 instead of FY 21/22.
3. Dept 5200 has no total for the 21/22 actual budget.
4. Dept. 5400 no grand totals for the 21/22 budget and 21/22 actual budget.
5. Dept 5500 has no total for the FY 21/22 actual column.
6. Dept. 5600 has no total for the FY 21/22 actual column.
7. Dept. 6100 has no total for the FY 21/22 budget and actual FY 21/22 columns.

This not a complete budget review. Why does the current FY YTD only go through 12-31-22? It should at least have totals going through 3-31-23.

There is no total page.

Here are my totals.

Budget FY 22/23 \$5,220,208.79.

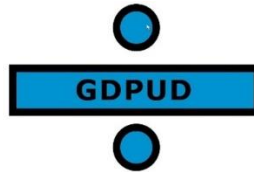
His projected FY 22/23 \$5,163,263.99.

New FY 23/24 budget \$5,910,746.39. \$700,000 budget increase!

Not enough data to total the FY 21/22 actual.

As of 12-31-22 YTD total FY 22/23 total is now \$2,929,881.25. Nick's 6 month budget review on 2-14-23 It was \$2,929,891.25. Nick has added \$52,264.92 to his total.

The 7-1-22 to 12-31-22 budget summary. It now has \$2,641,690.13 as the total, the same figure as the 2-14-23 financials. Nick added \$340,466.04 to dept 5600. Why?



**REGULAR MEETING MINUTES
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

6425 Main Street,
Georgetown, California 95634

**TUESDAY, April 25, 2023
2:30 P.M.**

BOARD OF DIRECTORS

Mitch MacDonald, President
Donna Seaman, Vice President Mike Thornbrough, Treasurer
Michael Saunders, Director Robert Stovall, Director

MISSION STATEMENT

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- Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

President MacDonald called the meeting to order at 2:35 PM and led the pledge of allegiance.

2. ADOPTION OF AGENDA

Public Comment:

Cherie Carlyon objected to the agenda type.

Director Stovall motioned to adopt the agenda, and Director Saunders seconded the motion.

Ayes: Stovall, Thornbrough, Seaman, Saunders, MacDonald

Nays: none

The motion passed **unanimously**.

3. PUBLIC FORUM

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Public Comment:

Cherie Carlyon delivered comment per the attached document.

Legal Counsel Christina Pritchard offered clarification. The Government Code Section 54957 ((b)(1)), allows the authority to hold closed sessions in order to interview potential employees or officers of The District. It is not the authority to hold the closed session but, rather provides the definition of employee which includes independent contractors who operate in the position of an officer of The District or public agency. The general counsel’s office is an officer of The District. So, this does fall under this closed-session language.

Director Saunders added comments. The government code is what it restricts and what it doesn’t restrict. What it restricts is the actual hiring, appointing, and contract of legal services, which will be done in an open public meeting. The process when hiring and appointing a General Manager, the same will be for legal services, at an open meeting once the appointment is done. We all take training on The Brown Act, so we are all well aware. This was all done with the purview of our lawyer and any instances with that can be dealt with through the legal counsel.

Director MacDonald offered a definition of a corporation.

President MacDonald adjourned the meeting to a closed session at 2:43 PM.

-
- 4. **CLOSED SESSION – LEGAL SERVICES** (Pursuant to *Government Code Section 54957(b)(1)*).
 - A. Christina Pritchard (White Brenner LLP) 2:45-3:30 PM
 - B. Craig A. Steele (Richards Watson Gershon Law) 3:30-4:15 PM
 - C. Frank Splendorio (Best, Best & Krieger Law) 4:15-5:00 PM
-

President MacDonald called the meeting back to open session at 4:45 PM.

- 5. **REPORT OUT OF CLOSED SESSION-** There was no report issued out of the closed session.
- 6. **NEXT MEETING DATE AND ADJOURNMENT**

- A. The next Regular Meeting will be June 13, 2023, at 2:00 PM, at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

Director Thornbrough motioned to adjourn, and Director Seaman seconded the motion. The motion passed by acclamation and the meeting was adjourned at 4:47 PM.

Nicholas Schneider, General Manager

Date

Attachment: Public Comment of Cherie Carylon

GDPUD Special Closed Board Meeting

April 25, 2023

Cherie Carlyon Public Comments



Contrary to what some people might think, all of my comments these last few months are intended to get this Board and the staff to use and follow proper laws and procedures.

This meeting is not following the proper Brown Act procedures of the State of California. From my research, your posted meeting closed session section number 54957(b)(1) does not apply to this meeting.

"54957 (a) This chapter shall not be construed to prevent the legislative body of a local agency from holding closed sessions with the Governor, Attorney General, district attorney, agency counsel, sheriff, or chief of police, or their respective deputies, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings, a threat to the security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service, or a threat to the public's right of access to public services or public facilities.

(b) (1) Subject to paragraph (2), this chapter shall not be construed to prevent the legislative body of a local agency from holding closed sessions during a regular or special meeting to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

(2) As a condition to holding a closed session on specific complaints or charges brought against an employee by another person or employee, the employee shall be given written notice of his or her right to have the complaints or charges heard in an open you session rather than a closed session, which notice shall be delivered to the employee personally or by mail at least 24 hours before the time for holding the session. If notice is not given, any disciplinary or other action taken by the legislative body against the employee based on the specific complaints or charges in the closed session shall be null and void.

(3) The legislative body also may exclude from the public or closed meeting, during the examination of a witness, any or all other witnesses in the matter being investigated by the legislative body.

(4) For the purposes of this subdivision, the term "employee" shall include an officer or an independent contractor who functions as an officer or an employee but shall not include any elected official, member of a legislative body or other independent contractors. This subdivision shall not limit local officials' ability to hold closed session meetings pursuant to Sections 1461, 32106, and 32155 of the Health and Safety Code or Sections 37606 and 37624.3 of the Government Code. Closed sessions held pursuant to this subdivision shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline."

I emailed each of you this information on April 24, 2023 at 10:08 pm. Then GM Schneider responded on your behalf and then stated: "I was asked to address this issue you posed to the Board Members and I want to send to the whole code section that gives the District the authority to hold this meeting in closed session. Please read below and take note of the highlighted section that explains. If you have any questions please feel free to reach out, I would be happy to discuss this matter with you further." (See above code section)

So, I emailed the following response back to you and GM Schneider on April 24, 2023 at 9:59 pm:

Nick Schneider and GDPUD Board members,

You are now offering this(4) instead of (b)(1):

(4) For the purposes of this subdivision, the term "employee" shall include an officer or an independent contractor who functions as an officer or an employee but shall not include any elected official, member of a legislative body or other independent contractors. This subdivision shall not limit local officials' ability to hold closed session meetings pursuant to Sections 1461, 32106, and 32155 of the Health and Safety Code or Sections 37606 and 37624.3 of the Government Code. Closed sessions held pursuant to this subdivision shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline

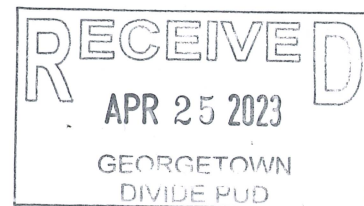
My previous observation stands. To now rely on the above (Sec. 4) also makes no sense, and you are holding a improper closed session meeting.

Again; "Are you now saying that your intent is to have your Legal Advisor/Firm (A Corporation) function as an employee of the District? What source gives you the idea that you can? To do this, if it is to exclude the public. You all took an Oath to uphold prevailing law and protect the District from all harm. It appears you have strayed off that path."

It appears Section (4) offers no more authority than (b)(1) did. Just because you see the word "Employee" does not mean it applies to what you would like it to. A corporation is not an employee.

I am requesting that this board not to hold this meeting and reschedule it in an open session.

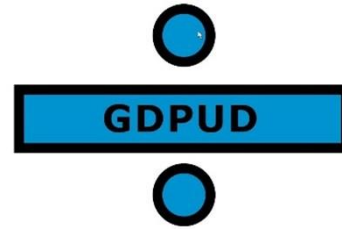
Cherie Carlyon



REPORT TO THE BOARD OF DIRECTORS

Board Meeting of May 16, 2023

Agenda Item No. 4B



AGENDA SECTION: Consent Calendar

SUBJECT: El Dorado LAFCO Special District Election

PREPARED BY: Elizabeth Olson, Executive Assistant

Approved By: Nicholas Schneider, General Manager

BACKGROUND

The El Dorado Local Agency Formation Commission (LAFCO) is a state-mandated local agency whose jurisdiction encompasses El Dorado County. It is composed of seven regular Commissioners: two members from the Board of Supervisors; two members who represent cities; two members who represent special districts; and one public member who represents the public as a whole.

DISCUSSION

The Georgetown Divide Public Utility District (District) received a Memo from LAFCO, dated January 31, 2023, stating the Special District Selection Committee, consisting of all special districts within El Dorado County are required to elect a Regular and Alternate LAFCO representative to each serve a four-year term, beginning May 2023 and ending May 2027. All nominations are due in writing on or before March 30, 2023.

During the last nomination period for a LAFCO Special District Commissioner in January of 2021, the Board of Directors nominated Director Michael Saunders. This current nomination period offers an opportunity for the Board to nominate Director Saunders. Attachment 3 of this report is the current nomination form and Director Saunders' Statement of Qualifications.

FISCAL IMPACT

There is no fiscal impact.

CEQA ASSESSMENT

This is not a CEQA project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) adopt the attached Resolution-2023-XX approving recommending ranking Director Saunders (1) and Tim White from El Dorado Hills County Water District (2).

ALTERNATIVES

Detail alternative actions available to the Board; i.e. (a) Request substantive changes to the Resolution for staff to implement; (b) Reject the Resolution.

ATTACHMENTS

1. LAFCO Letter of Instruction
2. LAFCO Election Ballot
3. Nomination Form and Candidates' Statement of Qualifications
4. Resolution 2023-XX Authorizing LAFCO Ranked Vote



LOCAL AGENCY FORMATION COMMISSION
 550 Main Street, Suite E. Placerville, CA 95667
 (530) 295-2707 • lafco@edlafco.us • www.edlafco.us

March 31, 2023

Subject: Election of a Regular and Alternate Special District Representative to LAFCO

Dear Special District Selection Committee,

Thank you for submitting nominations for LAFCO Special District representatives. Please note there are two seats up for election, a Regular and Alternate seat, each will serve a four-year term, beginning June 2023 and ending May 2027. The nomination period is now closed, nominations have been received for the following candidates:

- 1) Michael Saunders, Georgetown Divide Public Utility District
- 2) Tim White, El Dorado Hills County Water District (EDH Fire)

An election ballot and a copy of each candidate's nomination and statement of qualifications is enclosed with this letter. Please place this matter on the agenda of your next regularly scheduled meeting.

Please rank each nominee in the order of preference using "1" for your first preference, "2" for second. There are two seats that are up for election and two nominees, therefore, whomever receives the highest number of votes in this election will serve as the Regular member, the second candidate will serve as the Alternate member.

The voting period will be 61 days from March 31, 2023; all votes are due in writing on or before **5:00 pm on May 31, 2021**. Voting will cease on this date. Please do not forget to have the presiding officer (Board President or Chair) of the board meeting in which you made your selection sign the returned ballot. **If any of these requirements are not met, the ballot will be considered invalid.**

Please contact the LAFCO office at (530) 295-2707 if you have any questions.

Sincerely,

shiva frentzen

Shiva Frentzen
 Executive Officer

Enclosures

S:\Elections\2023 Special District Election\2023 SDE Ballots\2023 Special District Election Letter.docx

COMMISSIONERS

Public Member: Bill Wilde • Alternate Public Member: Dawn Hodson

City Members: John Clerici, Tamara Wallace • Alternate City Member: Vacant

County Members: John Hidahl, George Turnbo • Alternate County Member: Wendy Thomas

Special District Members: Brian Veerkamp, Timothy J. White • Alternate Special District Member: Michael Saunders

STAFF

Shiva Frentzen, Executive Officer • Erica Sanchez, Assistant Executive Officer

Malathy Subramanian, Commission Counsel



LOCAL AGENCY FORMATION COMMISSION
 550 Main Street, Suite E. Placerville, CA 95667
 (530) 295-2707 • lafco@edlafco.us • www.edlafco.us

ELECTION BALLOT

Special District Representatives to LAFCO Regular and Alternate Seat

The election ends on May 31, 2023 at 5:00 p.m.

Rank the nominees in preferential order, "1" being the first preference, "2" being the second. The highest ranked candidate will win the Regular seat, the second will win the Alternate seat.

Name, District	Ranking
Michael Saunders, Georgetown Divide Public Utility District	1 2
Tim White, El Dorado Hills County Water District (EDH Fire)	1 2
District has decided not to vote in this election please circle →	NO VOTE

Please return this ballot with or without a vote.
If you choose NO VOTE, the presiding officer's signature is still required.

NAME OF VOTING DISTRICT:

SIGNATURE OF PRESIDING OFFICER:

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot.

PRINTED NAME OF PRESIDING OFFICER (Required):

AGENDA ATTACHED (Optional): Yes _____ No _____

Email to: lafco@edlafco.us

or

**Mail to: El Dorado LAFCO
 550 Main Street, Suite E
 Placerville, CA 95667**

S:\Elections\2023 Special District Election\2023 SDE Ballots\2023 Special District Election Ballot.docx

COMMISSIONERS

Public Member: Bill Wilde • Alternate Public Member: Dawn Hodson
 City Members: John Clerici, Tamara Wallace • Alternate City Member: Nicole Gotberg
 County Members: John Hidahl, George Turnbo • Alternate County Member: Wendy Thomas
 Special District Members: Brian Veerkamp, Timothy J. White • Alternate Special District Member: Michael Saunders

STAFF

Shiva Frentzen, Executive Officer • Erica Sanchez, Assistant Executive Officer
 Malathy Subramanian, Commission Counsel



LOCAL AGENCY FORMATION COMMISSION
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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCO

Position	Nominee's Name	Originating District
Special District Representative	Michael Saunders	Georgetown Divide Public Utilities District

SIGNATURE OF PRESIDING OFFICER: _____

Mitch MacDonald

(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: _____

Mitch MacDonald

(Required)

NAME OF NOMINATING DISTRICT: Georgetown Divide Public Utilities District

MINUTES ATTACHED (Optional):

Yes

No

Nominations must be received by LAFCO before

5:00 p.m. on March 30, 2023

Return to:

**El Dorado LAFCO
 550 Main Street, Suite E
 Placerville, CA 95667**

lafco@edlafco.us

S:\Elections\2023 Special District Election\2023 SDE Nomination Memo & Ballot\2023 SDE Nomination Ballot.docx

COMMISSIONERS

Public Member: Bill Wilde • Alternate Public Member: Dawn Hodson

City Members: John Clerici, Tamara Wallace • Alternate City Member: Vacant

County Members: John Hidahl, George Turnbo • Alternate County Member: Wendy Thomas

Special District Members: Brian Veerkamp, Timothy J. White • Alternate Special District Member: Michael Saunders

STAFF

Shiva Frentzen, Executive Officer • Erica Sanchez, Assistant Executive Officer

Malathy Subramanian, Commission Counsel

RESOLUTION NO. 2023-13
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
NOMINATING A REPRESENTATIVE TO
THE LOCAL AGENCY FORMATION COMMISSION

WHEREAS, the El Dorado Local Agency Formation Commission (LAFCO) is a state maned local agency composed of seven regular Commissioners, two of whom represent independent special districts; and

WHEREAS, the LAFCO Special District Selection Committee is conducting an election of a Special District representative to serve a four-year term, beginning May 2023 and ending May 2027; and

WHEREAS, the Georgetown Divide Public Utility District (GDPUD) has been invited to nominate a representative to LAFCO by March 30, 2023; and

WHEREAS, the Board of Directors previously nominated Director Michael Saunders to fill an open seat on January 12, 2021; and

WHEREAS, Director Saunders has again expressed an interest in representing Special Districts on LAFCO and has submitted his Statement of Qualifications (Attached); and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT Director Michael Saunders is nominated as a Special District representative to LAFCO and directs the General Manager to submit the Nomination Form and Statement of Qualifications by March 30, 2023.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 14th day of March 2023, by the following vote:

AYES: Stovall, Saunders, Thornbrough, Seaman, MacDonald

NOES: NONE.

ABSENT/ABSTAIN: NONE.



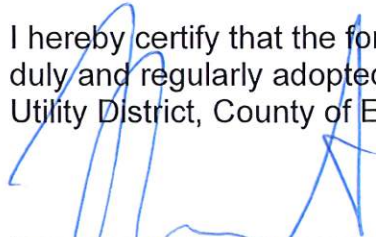
Mitch MacDonald, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Attest:



Nicholas Schneider, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-13 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 14th day of March 2023.



Nicholas Schneider, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTACHMENT

1. Saunders Statement of Qualifications

Statement of Qualifications

March 2023

I am currently serving on the Georgetown Divide Public Utility District Board of Directors. I have been on the Board since 2018 during that time I have served as Treasurer, Vice-President, and President of the Board; I currently am the Legislative Liaison. I represent the District on the Executive Committee for the Regional Water Authority and I am also on the Region 3 Board for the Association of California Water Agencies. I have been a member of various workgroups for the State with the Department of Water Resources working on recommendations and guidelines for the various water use efficiency standards and agency reporting requirements for water shortages, and the new water annual supply and demand report.

I am currently the Alternate Special District Representative on El Dorado LAFCO serving since 2019. During my time on LAFCO, my committee work has included the Ad hoc Budget Committee, Ad Hoc Grand Jury Committee, Small Water District MSR Review Committee, and the Executive Officer Recruitment Committee. I have been engaged and involved at the local level and have participated at the State level with CaLAFCO.

I bring my knowledge and experience of Special Districts and governance to LAFCO. I will continue to work with staff and electeds to ensure their agencies are accurately reflected in their municipal service reviews. I will strive to make sure as a Commissioner that LAFCO decisions allow for transparency, that LAFCO will share and communicate all information, and work with agencies, boards, and communities in the evaluation and promotion of the efficient provision of services within El Dorado County. If re-elected, I will continue to be a resource to our Special District members, agencies, the community, and the public. I humbly ask for your vote to continue to represent Special Districts on the El Dorado LAFCO Commission.

Thank you,

Michael Saunders,
Board of Directors
Georgetown Divide Public Utility District

Alternate Commissioner, Special District Member
El Dorado LAFCO



LOCAL AGENCY FORMATION COMMISSION
 550 Main Street, Suite E. Placerville, CA 95667
 (530) 295-2707 · lafco@edlafco.us · www.edlafco.us

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCO

Position	Nominee's Name	Originating District
Commissioner	Timothy White	El Dorado Hills County Water District

SIGNATURE OF PRESIDING OFFICER: _____

(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: John Biraudo
(Required)

NAME OF NOMINATING DISTRICT: El Dorado Hills County Water District

MINUTES ATTACHED (Optional): Yes No

Nominations must be received by LAFCO before
5:00 p.m. on March 30, 2023

Return to:

El Dorado LAFCO
550 Main Street, Suite E
Placerville, CA 95667

lafco@edlafco.us

COMMISSIONERS

Public Member: Bill Wilde • Alternate Public Member: Dawn Hodson
 City Members: John Clerici, Tamara Wallace • Alternate City Member: Vacant
 County Members: John Hidahl, George Turnbo • Alternate County Member: Wendy Thomas
 Special District Members: Brian Veerkamp, Timothy J. White • Alternate Special District Member: Michael Saunders

STAFF

Shiva Frentzen, Executive Officer • Erica Sanchez, Assistant Executive Officer
 Malathy Subramanian, Commission Counsel

EL DORADO HILLS COUNTY WATER DISTRICT

EIGHT HUNDRED SIXTY FIRST MEETING OF THE BOARD OF DIRECTORS

Thursday, February 16, 2023, 5:30 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER

President Giraudó called the meeting to order at 5:30 p.m. Directors in attendance: Bennett, Durante, Giraudó, Hartley, and White. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

II. CLOSED SESSION

- A. **Closed Session pursuant to Government Code Section 54956.8, Real Property Negotiations; upcoming expiration/potential extension/alternatives to current lease of Career Development Center; 4697 Golden Foothill Pkwy, El Dorado Hills, CA 95762 (APN: 117-100-009-000); District Negotiator: Bob Kuhl (KW Commercial) and Chief Johnson; Property owner's Representative: Cole Sweatt (Tri Commercial)**
- B. **Closed Session pursuant to Government Code Section 54957.6; Conference with Labor Negotiators; Agency Designated Representatives: Finance Committee, Directors Giraudó and White, Chief Johnson; Employee Organization: El Dorado Hills Professional Firefighters, Local 3604; Discuss Local 3604's written request to meet and confer**
- C. **Closed Session pursuant to Government Code Section 54956.9(D)(1): Conference with legal counsel regarding existing litigation: Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633**

The Board adjourned to closed session at 5:30 p.m.

The meeting reconvened at 6:11 p.m. No action was taken in Closed Session.

III. PLEDGE OF ALLEGIANCE

IV. CONSENT CALENDAR

- A. **Approve Minutes of the 859th Board meeting held January 19, 2023**
- B. **Approve Financial Statements and Check Register for January 2023**

Director Durante made a motion to approve the Consent Calendar, seconded by Director White and unanimously carried.

V. PRESENTATION

- A. **Presentation by former volunteer Lieutenant, Bob Grant – Item taken after Item VI-B. Bob Grant, former Department volunteer, presented some information and a memory book about the Department's history.**

excellent additions to the Department. He also highlighted an incident where the crews provided superior customer service.

XII. COMMUNITY RISK REDUCTION REPORT

- A. CRRD Report** – Chief Fields reported the activity from the CRR Division for January.

XIII. FISCAL ITEMS

XIV. NEW BUSINESS

- A. Approve Board member registration and travel to 2023 training conferences** – Director of Finance Braddock presented a list of educational opportunities for the Board members and requested approval for the Board members to attend and be reimbursed for applicable travel expenses.

Director Bennett made a motion to Board member registration and travel to 2023 training conferences, seconded by Director White and unanimously carried.

- B. LAFCO Special District Nomination** – Director White requested the Board’s support and nomination for the LAFCO Special District seat.

Director Durante made a motion to nominate Tim White to fill the LAFCO Special District representative seat, seconded by Director Bennett and unanimously carried.

- C. Review and approve Resolution 2023-01 of appreciation for retired El Dorado County CAO Don Ashton** – Chief Johnson reported that El Dorado County CAO Don Ashton has retired and he is requesting approval of a resolution of appreciation to present to him.

Director White made a motion to approve Resolution 2023-01 of appreciation for retired El Dorado County CAO Don Ashton, seconded by Director Durante and unanimously carried.

XV. OLD BUSINESS

- A. Training Facility Update** – Chief Hall reported that the training facility project is on schedule, on budget and the progress is amazing to watch.
- B. EDHCSD/EDHFD 2x2 update (Directors Bennett and Durante)** – No report.
- C. Review and approve updated Master Services Agreement with PBK-WLC Architects** – Chief Johnson stated that WLC Architects merged with PBK Architects, and the original Master Services Agreement has expired. Staff is asking the Board to approve an updated Master Services Agreement.

Director White made a motion to approve updated Master Services Agreement with PBK-WLC Architects, seconded by Director Durante and unanimously carried.

Timothy J. White

Nominee, El Dorado County Special District Representative

El Dorado County LAFCO

Statement of Qualifications

I am currently one of the two Special District Commissioners on the El Dorado Local Agency Formation Commission (LAFCO) and have been nominated by my fellow directors at the El Dorado Hills Fire Department (EDHFD), as well as the Board of Directors of the El Dorado Hills Community Services District, to run for re-election for a full 4-year term as a Special District Commissioner.

My qualifications and background information are as follows:

- EDHFD Board of Directors- December 2018-present. Vice-president 2020, President 2021. Have served, or am serving on, the following Board Committees:
 - Finance
 - Strategic Planning
 - Joint Powers Authority
 - Ambulance Deployment
 - Community Risk Reduction Services
- El Dorado Hills Area Planning Advisory Committee (APAC) - voting member- 2015-present. Chair- 2016 and 2017. Vice Chair-2018-present. APAC is a volunteer group of residents that review proposed residential and commercial developments in the El Dorado Hills area and provide comments and written reports addressing resident concerns on those projects to the El Dorado County Planning Commission and the El Dorado County Board of Supervisors.
- Appointed as an alternate member by the El Dorado County Board of Supervisors to the 2022-2023 Charter Review Committee.
- UCCE Master Gardener of El Dorado County since 2016.
- I am a native Californian, a graduate of the University of San Francisco and of the University of Los Angeles School of Law. Practiced law for 30 years concentrating in business-financial law, with an emphasis in international transactions.

As a LAFCO Commissioner since January 2022, I have supported and encouraged efforts to make LAFCO more efficient and cost-effective, particularly with respect to oversight of Special Districts. I have the time, interest, and ability to serve as an effective LAFCO Commissioner. I listen to others, respect differing opinions, and will work collaboratively with everyone to ensure our common goal of El Dorado County being a desirable place to live.

I will continue to represent the Special Districts in El Dorado County by making sure that we have a voice in the LAFCO process- that our various unique and specific interests are heard.

RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
TO RANK REPRESENTATIVE CANDIDATES ON THE ELECTION BALLOT
FOR THE LOCAL AGENCY FORMATION COMMISSION

WHEREAS, the El Dorado Local Agency Formation Commission (LAFCO) is a state mandated local agency composed of seven regular Commissioners, two of whom represent independent special districts; and

WHEREAS, the LAFCO Special District Selection Committee is conducting an election of a Special District representative to serve a four-year term, beginning May 2023 and ending May 2027; and

WHEREAS, the Georgetown Divide Public Utility District (GDPUD) has been invited to participate in ranked voting via ballot for a representative to LAFCO by May 31, 2023; and

WHEREAS, the Board of Directors previously nominated Director Michael Saunders to fill an open seat on March 14, 2023; and

WHEREAS, Director Saunders has again expressed an interest in representing Special Districts on LAFCO and has submitted his Statement of Qualifications; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT Director Michael Saunders will be ranked (1) as a Special District representative to LAFCO and Tim White of the El Dorado Hills County Water District ranked (2) and directs the General Manager to submit the Ballot by May 31, 2023.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 16 day of May 2023, by the following vote:

AYES:

NOES: NONE.

ABSENT/ABSTAIN: NONE.

Mitch MacDonald, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Nicholas Schneider, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

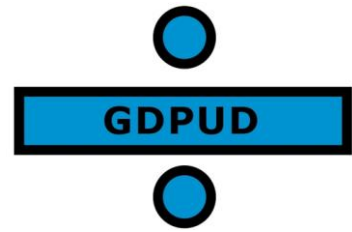
I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 16th day of May 2023.

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

REPORT TO THE BOARD OF DIRECTORS

BOARD MEETING OF May 16, 2023

AGENDA ITEM NO. 4C



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: NOMINATION FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 3 CHAIR

PREPARED BY: Elizabeth Olson, Executive Assistant

APPROVED BY: Nicholas Schneider, General Manager

BACKGROUND

The Association of California Water (ACWA) is a state-wide coalition of public water agencies. The Nominating Committee is currently seeking candidates for the Region 3 Board, which is comprised of a Chair, Vice Chair, and up to five Board Members. The Chair and Vice Chair of Region 3 serve on ACWA's statewide Board of Directors and recommend all committee appointments for Region 3. The members of the Region 3 Board determine the direction and focus of region issues and activities.

DISCUSSION

The Georgetown Divide Public Utility District received a Memo from ACWA, dated April 17, 2023, stating the Nominating Committee is looking for ACWA members interested in leading the direction of Region 3 for the 2024-2025 term. All nominations are due in writing on or before June 16, 2023.

This current nomination period offers an opportunity for the Board to nominate Director Saunders. Attachment 2 of this report is the current nomination form and Director Saunders' Statement of Qualifications.

FISCAL IMPACT

There is no fiscal impact.

CEQA ASSESSMENT

This is not a CEQA project.

RECOMMENDED ACTION

Staff recommends the GDPUD Board of Directors adopt the attached Resolution nominating Director Michael Saunders for the position of ACWA Region 3 Chair. While also authorizing staff to submit the required documents on behalf of the Board for the nomination.

ALTERNATIVES

Decline to nominate a representative to ACWA Region 3.

ATTACHMENTS

1. Memo from ACWA Announcing Nomination Period
2. Director Saunders Nomination Ballot and Statement of Qualifications
3. Resolution 2023-XX

MEMORANDUM

Date: April 17, 2023

To: ACWA Region 3 General Managers and Board Presidents
(sent via e-mail)

From: ACWA Region 3 Nominating Committee

- **Andy Fecko**, Placer County Water Agency
- **Greg Jones**, Nevada Irrigation District
- **Brian Poulsen**, El Dorado Irrigation District

Subject: Call for Candidates for Region Boards

The Region 3 Nominating Committee is looking for ACWA members who are interested in leading the direction of ACWA Region 3 for the 2024-2025 term. The Nominating Committee is currently seeking candidates for the Region 3 Board, which is comprised of a Chair, Vice Chair and up to five Board Members. In a separate but concurrent process, ACWA's Election Committee has announced its call for candidates for ACWA President and Vice President. **More information about both processes is available at www.acwa.com/elections.** The leadership of ACWA's 10 geographical regions is integral to the leadership of ACWA. The Chair and Vice Chair of Region 3 serve on ACWA's statewide Board of Directors and recommend all committee appointments for Region 3. The members of the Region 3 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members and serve a key role in ACWA's grassroots outreach efforts.

If you, or someone at your agency, are interested in serving in a leadership role within ACWA by becoming a Region 3 Board Member, please familiarize yourself with the [role and responsibilities of the region boards](#) and the [Region 3 Rules and Regulations](#) and submit the following documents by **June 16:**

- [Candidate Nomination Form](#)
- **Signed resolution of support from your agency's Board of Directors** ([Sample Resolution](#))

In addition to the required documents, you may also send a short biography and a headshot photo to be included in the candidate section of ACWA's elections webpage; however, these are not required.

The election will begin on Jul. 17 with electronic ballots emailed to General Managers and Board Presidents. The ballot will include the Nominating Committee's recommended slate and any additional candidates interested in the region board positions who meet the qualification criteria.

All region ballots must be submitted by Sep. 15. One ballot per agency will be counted. Election results will be announced Sep. 27 and the newly elected Region 3 Board Members will begin their two-year term of service on Jan. 1, 2024.



If you have any questions, please visit www.acwa.com/elections or contact Regional Affairs Representative Jennifer Rotz at JenniferR@acwa.com or (916) 669-2373.

2023 ACWA Region Election Timeline 2024-2025 Term

February 28:

NOMINATING COMMITTEES APPOINTED

- With concurrence of the region board, the region chairs appoint at least three region members to serve as the respective region's Nominating Committee
- Those serving on nominating committees are ineligible to seek region offices
- Nominating Committee members are posted online at www.acwa.com

March 1-31:

NOMINATING COMMITTEE TRAINING

- Nominating Committee packets will be e-mailed out to each committee member
- ACWA staff will hold a training session via conference call with each nominating committee to educate them on their specific role and duties
 - Regions 1-10 Nominating Committees: via Zoom Meetings

April 17:

CALL FOR CANDIDATES

- The call for candidate nominations packet will be e-mailed to ACWA member agency Board Presidents and General Managers

June 16:

DEADLINE FOR COMPLETED NOMINATION FORMS

- Deadline to submit all Nomination Forms and board resolutions of support for candidacy for region positions
- Nominating Committee members may need to solicit additional candidates in person to achieve a full complement of nominees for the slate

June 19:

CANDIDATE INFORMATION TO NOMINATING COMMITTEES

- All information submitted by candidates will be forwarded from ACWA staff to the respective region Nominating Committee members with a cover memo explaining their task

June 20 – July 10: RECOMMENDED SLATES SELECTED

- Nominating Committees will meet to determine the recommended individuals for their region. The slate will be placed on the election ballot.
- Nominating Committee Chairs will inform their respective ACWA Regional Affairs Representative of their recommended slate by July 10
- Candidates will be notified of the recommended slate by July 14
- The Nominating Committee Chair will approve the official region ballot

July 17: ELECTIONS BEGIN

- All 10 official electronic ballots identifying the recommended slate and any additional candidates for consideration for each region will be produced and e-mailed to ACWA member agencies only
- Only one ballot per agency will be counted

September 15: ELECTION BALLOTS DUE

- ***Deadline for all region elections. All region ballots must be received by ACWA by **September 15, 2023*****

September 27: ANNOUNCEMENT OF ELECTION RESULTS

- Newly-elected members of the region boards will be contacted accordingly
- An ACWA Advisory will be distributed electronically to all members reporting the statewide region election results
- Results will be posted at acwa.com and will be published in the October issue of ACWA News

Endorsements

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guidelines P, 3.)

Committee Recommendations & Representation

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guidelines P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guidelines P, 4. B.)

The chair and vice chair shall make all committee appointment recommendations to the ACWA committees, to be ratified by the region board prior to submission to the ACWA president for consideration.

Tours

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a "release and waiver" to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guidelines P, 6.)

Finances

See "Financial Guidelines for ACWA Region Events" document.

Amending the Region Rules & Regulations

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The Region 3 Rules & Regulations can be amended by a majority vote of those present at any Region 3 meeting as long as a quorum is present.

ACWA Regions provide the grassroots support to advance ACWA's legislative and regulatory agenda.

Background

As a result of ACWA's 1993 strategic planning process, known as Vision 2000, ACWA modified its governance structure from one that was based on sections to a regional-based configuration. Ten regions were established to provide geographic balance and to group agencies with similar interests.

Primary Charge of Regions

- To provide a structure where agencies can come together and discuss / resolve issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA board.
- To assist the Outreach Task Force in building local grassroots support for the ACWA Outreach Program in order to advance ACWA's legislative and regulatory priorities as determined by the ACWA Board and the State Legislative, Federal Affairs or other policy committees.
- To provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern.
- To assist staff with association membership recruitment at the regional level.
- To recommend specific actions to the ACWA Board on local, regional, state and federal issues as well as to recommend endorsement for various government offices and positions.

Region chairs and vice chairs, with support from their region boards, provide the regional leadership to fulfill this charge.

Note: Individual region boards CANNOT take positions, action or disseminate communication on issues and endorsements without going through the ACWA Board structure.

GENERAL DUTIES / RESPONSIBILITIES FOR REGION OFFICERS

Region Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Chair will also call at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement. Appoints Outreach Captain to help lead outreach effort within the region.
- Presides over all region activities and ensures that such activities promote and support accomplishment of ACWA's Goals.
- Makes joint recommendations to the ACWA President regarding regional appointments to all ACWA committees.
- Appoints representatives in concurrence of the region board, to serve on the region's nominating committee with the approval of the region board.
- Facilitates communication from the region board and the region membership to the ACWA board and staff.

Region Vice Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Vice Chair will also participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Performs duties of the Region Chair in the absence of the chair.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement.
- Makes joint recommendations to the ACWA president regarding regional appointments to all ACWA committees.

Region Board Member

- Participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Supports program planning and activities for the region.
- Actively participates and encourages region involvement in ACWA's Outreach Program.
- May serve as alternate for the chair and/or vice chair in their absence (if appointed) to represent the region to the ACWA Board.

REGION MAP



REGIONS
1, 3, 5

Jennifer Rotz
Regional Affairs Representative II
jenniferr@acwa.com

REGIONS
2, 6, 7

Michael Cervantes
Senior Regional Affairs Representative
michaelc@acwa.com

REGION
4

Ana Javaid
Region & Member Engagement
Specialist II
anaj@acwa.com

REGIONS
8, 9, 10

Sarah Hodge
Regional Affairs Representative I
sarahh@acwa.com



ACWA Public Water Agency Members by County

<p>Alameda Alameda County Water District City of Pleasanton Dublin San Ramon Services District East Bay Municipal Utility District Zone 7 Water Agency</p> <p>Alpine Kirkwood Meadows PUD</p> <p>Amador Amador Water Agency</p> <p>Butte Butte Water District Ducor Community Services District Paradise Irrigation District Reclamation District #2047 Richvale Irrigation District South Feather Water and Power Agency Thermalito Water & Sewer District Western Canal Water District</p> <p>Calaveras Calaveras County Water District Calaveras Public Utility District San Andreas Sanitary District Utica Water Power Authority</p> <p>Colusa Colusa County Water District Knights Landing Ridge Drainage District Princeton-Codora-Glenn Irrigation District Reclamation District #1004 Reclamation District #108 Sacramento River West Side Levee District Sites Project Joint Powers Authority</p> <p>Contra Costa Byron Bethany Irrigation District Contra Costa Water District Diablo Water District East Contra Costa Irrigation District</p> <p>El Dorado El Dorado County Water Agency El Dorado Irrigation District Georgetown Divide PUD South Tahoe Public Utilities District</p> <p>Fresno City of Fresno Consolidated Irrigation District Dudley Ridge Water District Firebaugh Canal Water District Free Water County Water District Fresno Irrigation District Fresno Metropolitan Flood Control District Fresno Slough Water District Friant North Authority James Irrigation District Kings River Water District Laguna Irrigation District Laton Community Service District Malaga County Water District McMullin Area Groundwater Sustainability Agency Mid-Valley Water District Orange Cove Irrigation District Pacheco Water District Panoche Drainage District Panoche Water District Pinedale County Water District Raisin City Water District Reclamation District #1606 Riverdale Irrigation District Root Creek Water District Sierra Cedars Community Services District Tranquillity Irrigation District Westlands Water District</p> <p>Glenn Glenn-Colusa Irrigation District Glide Water District Kanawha Water District Orland-Artois Water District Provident Irrigation District Reclamation District #2047 Tehama Colusa Canal Authority</p> <p>Humboldt Humboldt Bay Harbor Rec. & CD Humboldt Bay Municipal WD Humboldt CSD McKinleyville CSD</p> <p>Imperial Bard Water District Imperial Irrigation District</p> <p>Inyo Wheeler Crest CSD Sierra Highlands CSD</p> <p>Kern Arvin-Edison Water Storage District Belridge Water Storage District Berrenda Mesa Water District</p>	<p>Boron Community Services District Buena Vista Water Storage District Cawelo Water District City of Tehachap Delano-Earlhart ID Groundwater Sustainability Delano-Earlhart Irrigation District Frazier Park Public Utilities District Golden Hills CSD Greenfield County Water District Groundwater Banking JPA Indian Wells Valley Water District Kern County Water Agency Kern Delta Water District Kern Tulare Water District Lost Hills Water District Mojava PUD North Kern WSD Rand Communities WD Rosamond CSD Rosedale-Rio Bravo WSD Semitropic WSD Shafter-Wasco ID Southern San Joaquin MUD South Valley Water Resources Authority Tehachapi-Cummings County WD West Kern WD Westside Water Authority Wheeler Ridge-Maricopa WSD</p> <p>Kings Angiola Water District Atwell Island Water District Corcoran Irrigation District Deer Creek Storm Water District El Rico GSA Empire West Side Irrigation District Green Valley Water District Kings County Water District Lakeside Irrigation Water District Tri-County Water Authority Tulare Lake Basin WSD W.H. Wilbur Rec. District #825</p> <p>Lake Clearlake Oaks County Water District Hidden Valley Lake Community Services District</p> <p>Los Angeles Antelope Valley State Water Contractors Antelope Valley-East Kern WA Azusa Light & Water Burbank Water & Power Central Basin MWD Cresenta Valley Water District City of Glendora-Water Division City of La Verne City of Long Beach Water Dept. Devils Den Water District Foothill Municipal Water District Glendale Water & Power Kinneloa Irrigation District La Canada Irrigation District La Puente Valley County WD Las Virgenes Municipal WD Littlerock Creek Irrigation District Los Angeles County Waterworks Districts Los Angeles Dept. of Water Power Main San Gabriel Basin Watermaster Metropolitan Water District of Southern California Orchard Dale Water District Palm Ranch Irrigation District Palmdale Water District Pasadena Water & Power Pico Water District Pomona-Walnut-Rowland JWLC Puente Basin Water Agency Quartz Hill Water Districts Rowland Water District San Gabriel Basin Water Quality Authority San Gabriel County Water District San Gabriel Valley Municipal Water District Santa Clarita Valley Water Agency Spadra Basin Groundwater Sustainability Agency SCV Groundwater Sustainability District Three Valleys Municipal WD Upper San Gabriel Valley MWD Upper Santa Clara Valley Joint Power Authority Valley County Water District Walnut Valley Water District Water Replenishment District of Southern California West Basin Municipal Water District</p>	<p>Madera Chowchilla Water District Gravelly Ford Water District Le Grand-Athlone Water District Madera County Water and Natural Resources Madera Irrigation District Madera Water District Madera-Chowchilla Water and PA</p> <p>Marin Bolinas Community PUD Marin Municipal Water District North Marin Water District Stinson Beach County Water District</p> <p>Mariposa Mariposa Public Utilities District</p> <p>Mendocino Brooktrails Township Community Services District Calpella County Water District Laytonville County Water District Mendocino County Russian River Flood Control & Water Millview County Water District Redwood Valley County WD Upper Russian River Water Agency Willow County Water District</p> <p>Merced Central California Irrigation District Delhi County Water District Eastside Water District East Turlock Subbasin Groundwater Sustainability Agency Grassland Water District Henry Miller Rec. District #2131 Le Grand CSD Merced Integrated Regional Water Management Authority Merced Irrigation District Merced Irrigation-Urban GSA Planada Community Services District San Luis & Delta-Mendota Water Authority San Luis Water District</p> <p>Mono Mammoth Community WD</p> <p>Monterey Aromas Water District Castroville Community Services District Marina Coast Water District Monterey One Water Monterey Peninsula Water Management District Pebble Beach Community Services District</p> <p>Napa Circle Oaks County Water District</p> <p>Nevada Nevada Irrigation District San Juan Ridge County WD Sierra Lakes County Water District Truckee Donner PUD</p> <p>Orange City of Newport Beach City of Santa Ana East Orange County Water District El Toro Water District Irvine Ranch Water District La Habra Heights County Water District Laguna Beach County Water District Mesa Water District Moulton Niguel Water District MWD of Orange County Orange County Water District Santa Margarita Water District Santiago Aqeduct Commission Serrano Water District South Coast Water District Trabuco Canyon Water District West Orange County Water Board Yorba Linda Water District</p> <p>Placer City of Roseville Midway Heights County WD Placer County Water Agency San Juan Water District Tahoe City Public Utilities District</p> <p>Riverside Beaumont-Cherry Valley WD Benford-Coldwater Groundwater Sustainability Agency City of Corona Dept. of Water & Power Coachella Valley Water District Coachella Water Authority Desert Water Agency Eastern Municipal Water District</p>	<p>Elsinore Valley MWD Idyllwild Water District Indio Water Authority Jurupa Community Services District Lake Hemet Municipal WD Mission Springs Water District Palo Verde Irrigation District Pinyon Pines County Water District Rancho California Water District Riverside County Flood Control & Water Conservation District Riverside Public Utilities Salton Sea Authority San Gorgonio Pass Water Agency Santa Ana Watershed Project Authority Santa Rosa Regional Resources Authority Western Municipal Water District</p> <p>Sacramento American River Flood Control District Carmichael Water District Citrus Heights Water District City of Folsom City of Sacramento - Dept. of Utilities Del Paso Manor Water District Delta Conveyance Design and Construction Authority Elk Grove Water District, Dept. of FRCD Fair Oaks Water District North Delta Water Agency Omochumne-Hartnell WD Reclamation District #744 Reclamation District #1000 Rio Linda/Elverta Community WD Sacramento County Water Agency Sacramento Suburban WD South Yuba Water District</p> <p>San Benito City of San Juan Bautista San Benito County Water District Sunnyslope County Water District</p> <p>San Bernardino Apple Valley Foothill County WD Apple Valley Heights County WD Bear Valley Basin Groundwater Sustainability Agency Big Bear City Community Services District Big Bear Municipal Water District Chino Basin Water Conservation District Chino Basin Watermaster City of Rialto/Rialto Utility Authority Crestline Village Water District Crestline-Lake Arrowhead WA Cucamonga Valley Water District East Valley Water District Hi-Desert Water District Inland Empire Utilities Agency Joshua Basin Water District Lake Arrowhead CSD Mariana Ranchos County WD Mojava Water Agency Monte Vista Water District San Bernardino Valley Municipal Water District San Bernardino Valley Water Conservation District Twenty-nine Palms Water District West Valley Water District</p> <p>San Diego Borrego Water District Carlsbad Municipal Water District City of Escondido City of Oceanside-Water Utilities Dept. City of San Diego Public Utilities Fallbrook Public Utility District Helix Water District Lakeside Water District Majestic Pines Community Services District Olivenhain Municipal Water District Otay Water District Padre Dam Municipal Water District Rainbow Municipal Water District Ramona Municipal Water District Rincon del Diablo Municipal Water District San Diego County Water Authority San Dieguito Water District Santa Fe Irrigation District South Bay Irrigation District Sweetwater Authority Upper San Luis Rey RCD Vallecitos Water District Valley Center Municipal Water District</p>	<p>Vista Irrigation District Wynola Water District Yuima Municipal Water District</p> <p>San Francisco San Francisco Public Utility Commission</p> <p>San Joaquin Banta-Carbona Irrigation District Central San Joaquin Water Conservation District Mountain House Community Services District North San Joaquin Water Conservation District Pescadero Reclamation District #2058 Reclamation District #2026 South San Joaquin Irrigation District Stockton East Water District The West Side Irrigation District Woodbridge Irrigation District</p> <p>San Mateo Bay Area Water Supply & Conservation Agency Coastside County Water District Mid-Peninsula Water District Montara Water & Sanitary District North Coast County Water District San Francisco Creek Joint Powers Authority San Mateo Flood and Sea Level Rise Resiliency District Westborough Water District</p> <p>Santa Barbara Cachuma Operation and Maintenance Board Carpinteria Valley Water District Central Coast Water Authority City of Buellton City of Santa Barbara Goleta Water District Los Alamos Community Services District Mission Hills Community Services District Montecito Sanitation District Montecito Water District Santa Ynez River Water Conservation District Improvement District No. 1 Vandenberg Village Community Services District</p> <p>Santa Clara Purissima Hills Water District Valley Water</p> <p>Santa Cruz Central Water District City of Santa Cruz Water Dept. City of Watsonville Water Department Pajaro Valley Water Management Agency Pajaro/Sunny Mesa Community Services District Scotts Valley Water District Soquel Creek Water District</p> <p>Shasta Anderson-Cottonwood ID Bella Vista Water District Centerville Community Services District City of Redding Water Utility City of Shasta Lake Clear Creek Community Services District Cottonwood Water District Fall River Valley Community Services District Mountain Gate Community Services District Rio Alto Water District Shasta County Water Agency</p> <p>Sierra Sierra County WWD #1</p> <p>Siskiyou Montague Water Conservation District Scott Valley Irrigation District Tulelake Irrigation District</p> <p>Solano City of Fairfield City of Vacaville, Utilities Department City of Vallejo Maine Prairie Water District Reclamation District #2068 Rural North Vacaville Water District Solano County Water Agency Solano Irrigation District Suisun-Solano Water Authority</p>	<p>Sonoma Bodega Bay PUD City of Santa Rosa - Water Dept. Forestville Water District Sonoma Mountain County WD Sonoma Water Valley of the Moon Water District</p> <p>Stanislaus City of Modesto, Utilities Department Del Puerto Water District Lake Don Pedro Community Services District Modesto Irrigation District Oakdale Irrigation District Patterson Irrigation District Stanislaus Regional Water Authority Turlock Irrigation District West Stanislaus Irrigation District</p> <p>Sutter Brophy Water District Feather Water District Reclamation District #1500 South Sutter Water District Sutter Extension Water District</p> <p>Tehama Corning Water District</p> <p>Trinity Weaverville Community Services District</p> <p>Tulare Alpaugh Community Services District Alpaugh Irrigation District Alta Irrigation District County of Tulare, County Administration Office Deer Creek & Tule River Authority Exeter Irrigation District Friant Power Authority Friant Water Authority Ivanhoe Irrigation District Ivanhoe Public Utilities District Kaweah Delta Water Conservation District Kings River East Groundwater Sustainability Agency Kings River Water District Lindsey-Strathmore Irrigation District Lower Tule River Irrigation District Lower Tule River Irrigation District GSA Mid-Kaweah Groundwater Sustainability Agency Orosi Public Utilities District Pixley Irrigation District Pixley Irrigation District GSA Porterville Irrigation District Saucelito Irrigation District South Valley Water Association South Valley Water Banking Authority St. Johns Water District Stone Corral Irrigation District Terra Bella Irrigation District Tri-Districts Water Authority Tri-Valley Water District Tulare Irrigation District</p> <p>Tuolumne Tri-Dam Project Tuolumne County Water Agency Tuolumne Utilities District</p> <p>Ventura Arroyo Santa Rosa GSA Calleguas Municipal Water District Camrosa Water District Casitas Municipal Water District Channel Islands Beach Community Services District County of Ventura Public Works Pleasant Valley County Water District Triunfo Water & Sanitation District United Water Conservation District Ventura County, Public Works Ventura River Water District Ventura Water, City of Ventura</p> <p>Yolo Dunnigan Water District Reclamation District #2035 Reclamation District #307 Reclamation District #999 Woodland Davis Clean Water Agency Yolo County Flood Control and Water Conservation District</p> <p>Yuba Browns Valley Irrigation District Camp Far West Irrigation District City of Yuba City North Yuba Water District Ramirez Water District Reclamation District 784 Yuba County Water Agency</p>
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REGION BOARD CANDIDATE NOMINATION FORM



Submit completed form by **June 16, 2023** to regionelections@acwa.com

Name of Candidate:	Title:
Agency:	Agency Phone:
Direct Phone: XXXXXXXXXX	E-mail:
Address:	ACWA Region: County:

Region Board Position Preference
<i>If you are interested in more than one position, please indicate priority - 1st, 2nd and 3rd choice.</i>
Chair:
Vice Chair:
Board Member:

If you are not chosen for the recommended slate, would you like to be listed in the ballot's individual candidate section?
<i>If neither is selected, your name will NOT appear on the ballot.</i>
Yes <input type="checkbox"/> No <input type="checkbox"/>

Agency Function(s)
<i>Check all that apply</i>
Wholesale
Urban Water Supply
Ag Water Supply
Sewage Treatment
Retailer
Wastewater Reclamation
Flood Control
Groundwater Management / Replenishment
Other:

Describe your ACWA-related activities that help qualify you for this office:

Write below or attach a half-page bio summarizing the experience and qualifications that make you a viable candidate for ACWA Region leadership. Please include the number of years you have served in your current agency position, the number of years you have been involved in water issues and in what capacity you have been involved in the water community. You may share a candidate photo along with your application. Candidate photos and bios will be shared on the ACWA region election webpage.

I acknowledge that the role of a region board member is to actively participate on the Region Board during my term, including attending region board and membership meetings, participating in region conference calls, participating in ACWA's Outreach Program, as well as other ACWA functions to set an example of commitment to the region and the association.

I hereby submit my name for consideration by the Nominating Committee.

Michael Saunders

Signature

Title

Date

Please attach a copy of your agency's resolution of support / sponsorship for your candidacy.

Describe your ACWA-related activities that help qualify you for this office:

State Level - **Department of Water Resources**

DWR Workgroup Member for Water Use Efficiency Workgroups

- Water Loss Workgroup
- Annual Water Supply and Demand Assessment Workgroup

DWR Stakeholder participant

- County Drought Advisory Group
- Water Use Studies (LAM, Variances, Indoor, Outdoor, CII)

Association of California Water Agencies (ACWA)

Workgroups:

- Diversity, Equity, and Inclusion Workgroup
- Headwaters Workgroup
- Water Use Efficiency Workgroup
- State Infrastructure Workgroup

Committees:

- Membership Committee

ACWA Regional

- ACWA Region 3 Board Member (2022 - present)
- ACWA Region 3 Regional Issue Forum Planning workgroup

Other Regional

Regional Water Authority (RWA) - Executive Board Member

Mountain Counties Water Resources Association participant with MCWRA and WUE workgroup

Other Elected

El Dorado County LAFCO - Alternate Special District Commissioner



Michael Saunders
Georgetown Divide Utility District, Director
Candidate Region 3 Chair
Brief Bio and Qualifications

My background includes a Bachelor of Science (BS) in Nutritional Biochemistry from Cornell University and a Doctor of Medicine (MD) from Howard University. My journey in water issues began with an empty horse water trough one hot summer day when there was no water.

I have been involved with the Georgetown Divide Public Utility District for the last 6 years. I began as a community volunteer on the Finance Committee and have served as an elected official for the past 5 years. I have served as the Treasurer, Vice-President, and President of the Board. I currently serve as the Board's Legislative Liaison.

I learned about water systems, delivery, infrastructure and our issues at the local level, then expanded to the Regional, and State level. I have actively participated in the Consumnes, American, Bear, Yuba Integrated Regional Water Management Group including helping to define all of the vulnerability, economic, and support levels for the communities within El Dorado County. At the County level, I was part of the LAFCO workgroup for Small to Medium Water Districts Municipal Service Reviews. At the State Level, I have worked on the Water Use Efficiency and County Drought Advisory Groups with the Department of Water Resources beginning in 2019. I have been an active participant with ACWA including the workgroup that helped form the new ACWA Foundation. I have been an advocate for the issues that affect Rural, Mountain Water Districts by bringing up these issues in County, Regional, State and National committees, workgroups, task forces, legislative meetings, testimonies, letters, coalition letters, and hearings.

In Region 3, I have attended Regional Tours and Conference meetings since 2019. I was elected to the Region 3 Board 2022-2023 and was a part of the workgroup that worked on the Region 3 Issue Forum "*Protecting Communities in the New Era of Wildfire: The Important Role of Water Purveyors*" at last year's Spring Conference. I have also attended the ACWA Board meetings.

The qualities that I possess which would help me be a good candidate for Region 3 leadership is my understanding of the water issues for our Region and the State along with my working relationship with our Board members, Regional members, ACWA members, ACWA staff, elected officials, and District Staff. I continue to be a strong legislative advocate for our members. I would continue to build on our outreach throughout the region. I can rely on and utilize the expertise and talents of our members. The input from our members is vital and important to bring each Agency's issues, strategies, and suggestions to the table. I am enthusiastic and committed to the great work and goals we have set forth for Region 3 and will bring this excitement to our members and continue to push for growth and the opportunity for engagement with all of our members. I would be honored to have your vote.

Thank you,

Michael Saunders

RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
NOMINATING DIRECTOR MICHAEL SAUNDERS TO SERVE ON
THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
REGION 3 BOARD (CHAIR)

WHEREAS, the Association of California Water Agencies (ACWA) is a statewide coalition of more than 430 public water agencies with the mission "to help members promote the development, management, and use of good quality water at the lowest practical cost and in an environmentally responsible manner."

WHEREAS, ACWA membership is divided into ten (10) hydrologic regions, and each region has a governing board consisting of seven (7) members. The Georgetown Divide Public Utility District (GDPUD) belongs to ACWA Region 3; and

WHEREAS, the Board of Directors of GDPUD encourages and supports the participation of its members in the affairs of ACWA; and

WHEREAS, Board Director Michael Saunders has indicated a desire to serve as a Board Member of ACWA Region 3 (Chair).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS
OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THE
FOLLOWING:

1. Does place its full and unreserved support in the nomination of Director Michael Saunders for the Board of ACWA Region 3; and
2. Does hereby determine that the expenses of attendance with the service of Michael Saunders in ACWA Region 3 shall be borne by the GDPUD.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 16th day of May 2023, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald, President, Board of Directors
 GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

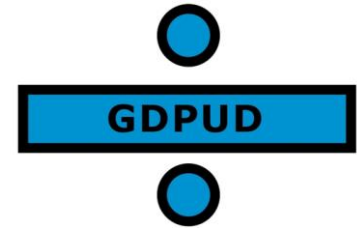
Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 16th day of May 2023.

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF MAY 16, 2023
AGENDA ITEM NO. 4D**



AGENDA SECTION: CONSENT CALENDAR

**SUBJECT: SETTING A DATE FOR A PUBLIC HEARING TO ESTABLISH
THE PROPOSITION 4 APPROPRIATIONS LIMIT FOR THE
2023-2024 FISCAL YEAR**

PREPARED BY: Jessica Buckle, Office/Finance Manager

APPROVED BY: Nicholas Schneider, General Manager

BACKGROUND

In November 1979, the voters of the State of California approved Proposition 4, commonly known as the (Paul) Gann Initiative. The Proposition limits the amount of tax revenue that can be spent by all entities of government. The District is a local government and, therefore, must comply with the Proposition. The Proposition became effective for the 1980-81 Fiscal Year. Since that time, the District has annually been setting a public hearing to establish its appropriation limit, which is derived from information received from the State Department of Finance during May.

DISCUSSION

The District has received information from the State Department of Finance allowing the District to set the public hearing.

FISCAL IMPACT

This action will not result in an expenditure.

CEQA ASSESSMENT

This is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) adopt the attached Resolution setting a public hearing for the Proposition 4 Appropriation Limit on June 13, 2023, at the 2:00 P.M. Regular Board Meeting.

ATTACHMENTS

1. 2023-2024 Proposition 4-Appropriation Limitation Notice Letter
2. Resolution 2023-XX



County of El Dorado
OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667
Phone: (530) 621-5487 FAX: (530) 295-2535

JOE HARN, CPA
Auditor-Controller

TSUNG-KUEI HSU
Assistant Auditor-Controller

May 4, 2023

To: All Special Districts

From: Andreja Saich, Principal Financial Analyst

Subject: 2023-2024 Proposition 4 - Appropriation Limitation

Your district needs to calculate and adopt the new tax spending limit for FY 2023-24 in accordance with the provisions of the spending limitation legislation implementing Proposition 4 (the 1979 Gann Spending Limit Initiative). Government Code Section 7910 requires that: “. . . the governing body of each local jurisdiction to establish appropriation limits by resolution for the following fiscal year at a regular or special meeting.”

The district’s new limit for the 2023-2024 year will be calculated on the basis of the prior year’s limit increased by a growth factor. The growth factor results from combining the change in Per Capita Personal Income and the change in population for your district (as certified by the State’s Department of Finance) or the change reported for “unincorporated areas” for our County.

The change in the “cost of living” factor (Per Capita Personal Income) has been reported to be 4.44% and reported change in population in the County’s unincorporated areas to be a decrease of -.38%. Therefore, the ratio of change to be applied to last year’s limit is:

$$1.0444 \quad (X) \quad 0.9962 \quad = \quad 1.0404$$

Attached is a sample format for the required “NOTICE OF PUBLIC HEARING” and a sample resolution (which includes the calculation formula).

RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
SETTING A DATE FOR A PUBLIC HEARING TO ESTABLISH
THE PROPOSITION 4 APPROPRIATIONS LIMIT
FOR THE 2023-2024 FISCAL YEAR

WHEREAS, the Board of Directors of the Georgetown Divide Public Utility District (District) is required by Proposition 4 to set a date for a public hearing on the appropriations limits for the District; and

WHEREAS, the hearing set for the Board's Regular Meeting of June 13, 2023, at 2:00 PM will be advertised and noticed as required by law. At said hearing the Georgetown Divide Public Utility District will consider all comments by interested persons; and

WHEREAS, the proposed Appropriations Limit is \$ 3,472,857.28

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT the Public Hearing to establish the Proposition 4 Appropriations Limit for Fiscal Year 2023-2024 is set for June 13th, 2023, at 2:00 PM.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 16th day of May 2023, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitchell MacDonald, President, Board of Directors
 GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

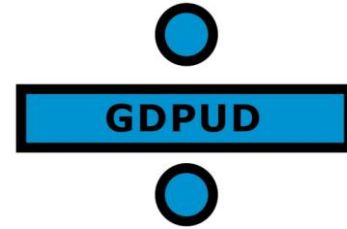
Nicholas Schneider, Clerk, and Ex officio
 Secretary, Board of Directors
 GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 16th day of May 2023.

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF MAY 16, 2023
AGENDA ITEM NO. 4.E.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: STATUS REPORT ON THE LOW-INCOME RATE ASSISTANCE PROGRAM FOR TREATED WATER CUSTOMERS WITH A SOURCE OF FUNDING OTHER THAN WATER RATES

PREPARED BY: Jessica Buckle, Office Finance Manager

APPROVED BY: Nicholas Schneider, General Manager

BACKGROUND

During the December 13, 2018, regular meeting of the Board of Directors, staff provided Board-requested information for establishing a District policy for a Low-Income Rate Assistance (LIRA) program for treated water customers. The Board of Directors adopted Resolution 2018-04 (**Attachment 1**) on March 13, 2018, to approve the Low-Income Rate Increase Policy (**Attachment 2**) authorizing the use of ad valorem funds and establishing the process for applying for and renewing LIRA benefits. The Board requested an annual status report on or before June 30 to determine the need to adjust the discount percentage of 25% off the base rate of treated water and determine maximum program amounts.

Interested customers are able to apply for the LIRA Program through the GDPUD website where application forms (**Attachment 3**) are made available and the program eligibility requirements (listed below) are outlined (website link: [Apply for the Low Income Assistance Program - Georgetown Divide Public Utility District \(gd-pud.org\)](http://gd-pud.org)).

- You must be a residential customer and receive treated water service from the District.
- The GDPUD bill must be in your name. You must live at the address where the discount will be received. Your household must (1) Participate in the California Alternate Rates for Energy (CARE) with Pacific Gas & Electric (PG&E), or (2) meet LIRA Program income limits.
- You must notify the GDPUD if your household no longer qualifies for the PG&E program. At the time of enrollment, you must provide a copy of your PG&E bill reflecting your discount for the CARE program, or provide proper income documentation of all household members.
- You must submit for renewal annually in June (providing funding is available).

During the first year of the LIRA Program (FY 2018-2019), \$35,000 was budgeted for the Program. The program provides for a 25% discount on the base rate for treated water for eligible customers. The Board has budgeted \$35,000 for each subsequent fiscal year.

DISCUSSION

The Low Income Rate Assistance (LIRA) program renewal information was mailed to customers on May 1, 2023, via bill insert (**Attachment 4**). This information will be included in the bi-monthly newsletter and available on the website at <https://www.gd-pud.org/apply-for-the-low-income-assistance-program>. Customers will have until June 30, 2023, to renew or apply for the LIRA program for the 2023-2024 fiscal year. Customers will be required to show proof of enrollment in the California Alternate Rates for Energy (CARE) program with Pacific Gas & Electric (PG&E) or other income documentation for all household members, showing they meet LIRA income limits.

FISCAL IMPACT

Due to restrictions imposed by Proposition 218, the LIRA Program cannot be funded by water rate revenues. The approved Interim FY 2022-2023 Budget provides funding in the amount of \$35,000 for the LIRA Program drawn from property tax revenue. As of May 1, 2023, the 2022-2023 LIRA program has awarded \$12,691.68 to eligible customers, with a projected FY close of \$15,208.40.

LIRA applicants FY 2022-2023

Billing Cycle	# of Customers	X \$15.44
July-Aug 2022	166	\$2,563.04
Sept-Oct 2022	169	\$2,609.36
Nov-Dec 2022	162	\$2,501.28
Jan-Feb 2023	162	\$2,501.28
Mar-Apr 2023	163	\$2,516.72
May-Jun 2023	163	\$2,516.72
	TOTAL AWARDED	\$15,208.40
	FUNDS AVAIL	\$19,791.60

25% of the base rate (\$61.76) = \$15.44 per billing cycle

PROJECTED AMOUNT FOR MAY/JUNE

CEQA ASSESSMENT

Not a CEQA Project

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) receive and file the Status Report and provide direction on the amount for the discount being offered by the program.

ATTACHMENTS

1. Resolution 2018-04
2. Low-Income Rate Assistance Program Policy
3. Bill insert notification mailed May 1, 2023
4. LIRA Application 2022-23

RESOLUTION NO. 2018-04

**OF THE BOARD OF DIRECTORS
OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
ADOPTING A LOW-INCOME RATE ASSISTANCE PROGRAM FOR TREATED
WATER RATES WITH A SOURCE OF FUNDING OTHER THAN WATER RATES**

WHEREAS, the Board of Directors of the Georgetown Divide Public Utility District ("District") desires to provide assistance to low-income customers who are having difficulty paying their treated water bills; and

WHEREAS, the Board desires to fund this program from sources other than water rate revenues; and

WHEREAS, the Low-Income Rate Assistance Program Policy, dated March 13, 2018 was presented to and reviewed by the Board on March 13, 2018.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the attached Low-Income Rate Assistance Program for Treated Water Rates is approved, subject to the amount in each adopted annual budget and as amended by the Board.

PASSED AND ADOPTED on this 13th day of March 2018, by the following vote:

AYES: Hanschild, Souza, Uso

NOES: Halpin, Wadle

ABSENT:

Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-04, duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 13th day of March 2018.

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Georgetown Divide Public Utility District | 2018 Policy Manual

POLICY TITLE: Low Income Rate Assistance Program

POLICY NUMBER:

I. PURPOSE:

The Board of Directors of the Georgetown Divide Public Utility District (District) desires to offer financial assistance to low-income treated water customers.

II. POLICY:

A. Eligibility

1. Must receive treated water service from the District.
2. Customer must live (primary residence) at the address receiving the discount.
3. Must be a residential customer.
4. Meet the income guidelines outlined in Section 3.
5. Customer must notify the District when no longer eligible.
6. Customer must submit for renewal each year Eligibility is renewed annually in June
7. Qualification is based on the total income of everyone living in the home or participation in qualifying public assistance programs

B. Income Verification

1. Qualification is based on the total gross income of everyone living in the household
2. Two methods of demonstrating:
 - i. Provide copy of PG&E bill showing CARE rate for treated water account holder; or
 - ii. Submit income documentation to the District for review and approval
 - a. Customer must account for all sources of qualifying household income
 - b. To ensure consistency with PG&E CARE Program income requirements, the District will request the same income information and back-up documents as the PG&E CARE program
 - c. Customers must black out any account numbers or Social Security numbers
 - 1) Customers must provide income information for all members of the household. This information may include several of the documents listed below:

Georgetown Divide Public Utility District | 2018 Policy Manual

If you or someone in your household participates in	You should send in a copy of:
Public Assistance Programs	Award letter(s) OR letter of participation in the program(s)
Medicaid/Medi-cal, Supplemental Security Income (SSI), CalFresh/SNAP (Food Stamps), LIHEAP, WIC, Healthy Families A & B, Cal WORKs (TANF), National School Lunch Program (NSLP), Bureau of Indian Affairs General Assistance, Head Start Income Eligible (Tribal Only)	

If you or someone in your household receives income from:	You should send in a copy of:
Wages, Salaries, Tips, Commissions	Two most recent consecutive check stubs, W2 or IRS 1040 Form
Pensions, Social Security, SSP, SSDI, Disability Payments, Workers Compensation, Unemployment Benefits, VA Benefits, Foster Care Payments	Award letter(s), two most recent consecutive check stubs or the most recent bank statement (to show direct deposit)
School Grants, Scholarships, Other Aid	Award Letter(s) OR two most recent consecutive check stubs
Insurance and/or Legal Settlements	Settlement Documents
Child and/or Spousal Support	Court documents OR two most recent consecutive check stubs
Farm Income	First page of IRS 1040
Interest and/or Dividends from Savings, Stocks, Bonds, Mutual Funds	IRS Form 1040 or IRS Form 1099(s) or three consecutive bank statements
401K or IRA withdrawals or Annuities	Investment account statement(s), IRS Form 1040 or IRS Form 1099
Capital Gains	Investment account statement(s), IRS Form 1040 or IRS Form 1099
Rental and/or Royalty Income	IRS Form 1040 AND Schedule E for Rental Income
Profit from Self-Employment	IRS Form 1040 and Schedule C
Gambling/Lottery Winnings	Determined on a case-by-case basis
Union Strike Fund Benefits	Two most recent consecutive benefit check stubs
Cash Income (when you have not filed federal or state taxes)	Signed letter detailing type of work, estimated monthly amount of cash payment, employer name and phone number

Georgetown Divide Public Utility District 2018 Policy Manual

If you or someone in your household receives income from:	You should send in a copy of:
Monetary gifts, none of the examples apply or if you do not receive any income	Signed letter explaining the current source(s) of income used to support your household.

C. Gross Income Limits

- The District will use the most current income limit information from the PG&E Care Program (Updated in May) and/or the CA Department of Housing and Community Development Official State Income Limits for El Dorado County (updated in December) for the extremely low and very low categories. The highest income limit shall apply. As of February 14, 2017, the income limits are:

Number of Persons in Household	Total Gross Annual Household Income
1-2	\$32,480 or less
3	\$40,840 or less
4	\$49,200 or less
5	\$57,560 or less
6	\$65,920 or less
7	\$74,280 or less
8	\$82,640 or less
9	\$91,000 or less
10	\$99,360 or less
Each additional person, add	\$8,360

*Before taxes based on current income sources. Valid through May 31, 2018

D. Discount Amount

- Customers will receive a discount of 25% off the base rate of treated water.
- This will be reviewed by staff annually on or before June 30, beginning in 2018 to determine suitability. Any changes require approval by the Board.

E. Eligibility Renewal

- Renewal information must be received by the District before June 1 annually
- Participants will be notified by mail to resubmit their eligibility information

F. Fund Limit and Wait List

- The maximum property tax revenue that will be allocated to this program (fund limit) will be \$35,000 in FY 17/18. Future maximum amounts will be determined as part of the annual budget process.

2. A change to the fund limit can be authorized by action of the Board of Directors
3. Staff will provide information on projected discount expenses during the quarterly financial reports to the Board.
4. If customer demand exceeds fund limit, a waitlist will be created.
5. Customers on the wait list will be enrolled into the program on first come-first served basis as funds become available.
 - i. If a customer has been on the wait list for more than 6 months, they must re-submit income eligibility information.

G. Discount Distribution

1. When the owner and the account holder are the same individual, a monthly bill credit will be issued.
2. When the owner and the account holder are not the same individual or in the case of a shared meter then a written agreement must be signed by the District, owner, and account holder with the following terms:
 - i. District will give monthly bill credit to the account holder
 - ii. If the qualifying household is a tenant who is not the account holder, then the account holder will pass the discount through to the tenant via a reduced utility bill or rent reduction.
 - iii. All discounts must be given to the eligible tenant and not spread across all tenants.
3. Definitions
 - i. Owner- is the legal property owner of a parcel
 - ii. Account holder- is the name on a treated water account
 - iii. Tenant- is a leaseholder of a house, apartment, condominium or similar residential dwelling OR the owner of an individual mobile/manufactured home in a mobile home park.

H. Program Acceptance

1. Customers may apply at any time; however, they may be placed on a waitlist based on funding availability.
2. District may require up to 60 days to provide determination of customers income eligibility
3. Discounts will be distributed as listed in Section 7
4. For customers described in Section 7 (b), additional time may be required for written agreements before discount can be applied.

I. Marketing and Outreach

1. The District will attempt to reach all eligible customers about the program including:
 - i. Bill Inserts
 - ii. Email, website, email, and social media notification
 - iii. Press releases to local newspapers
 - iv. Creating partnerships to share information
 - v. Brochures at the post office, library, nonprofits and other gathering places
 - vi. Community Presentations

J. Policy Review

1. This policy should be reviewed prior to June 30, 2018 and annually thereafter for consistency with applicable state laws, income levels and discount rates.
2. Staff will provide information on projected discount expenses during the quarterly financial reports to the Board.

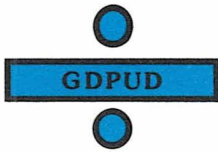


**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
CUSTOMER ALERT:**

LOW INCOME RATE ASSISTANCE (LIRA) RENEWALS DUE JUNE 15

This is to notify current LIRA recipients that applications to renew eligibility for assistance, for the fiscal year of 2023-2024, is due on June 15, 2023. New applications from individuals who qualify for the rate assistance program are also being accepted. To be eligible, you must meet the following: (1) receive treated water service from the District; (2) reside at the address receiving the discount; (3) be a residential customer; (4) meet income guidelines; (5) notify the District when no longer eligible; (6) submit renewal application for eligibility annually; and (7) qualification is based on the total income of everyone living in the home or participation in qualifying public assistance programs. For additional information, go to the District website at <https://www.gd-pud.org/apply-for-the-low-income-assistance-program> or contact the District Office at (530) 333-4356.

6425 MAIN STREET GEORGETOWN, CA 95634



GEORGETOWN DIVIDE
Public Utility District

P.O. BOX 4240

PHONE (530) 333-4356

GEORGETOWN, CALIFORNIA 95634-4240

FAX (530) 333-9442

gd-pud.org

Low Income Rate Assistance Program Application

The District is pleased to offer a Low-Income Rate Assistance Program (LIRA) to qualifying residential customers (single family dwellings). The LIRA applies a discount to your *Base Service Charge*. The guidelines listed below must be met to qualify for the LIRA:

- 1) You must be a residential customer and receive treated water service from the District;
- 2) The Georgetown Divide Public Utility District bill must be in your name;
- 3) You must live at the address where the discount will be received;
- 4) Your household must:
 - a) Participate in the California Alternate Rates for Energy (CARE) program with Pacific Gas & Electric (PG&E); or
 - b) Meet LIRA income limits.
- 5) At the time of enrollment, you must provide proper income documentation for all household members; and
- 6) You must submit for renewal each year. Eligibility is renewed annually in June. (provided funding available).

I state that the information I have provided is true and correct. I agree to inform Georgetown Divide Public Utility District if I no longer qualify to receive the discount. I understand that if I receive the discount without qualifying for it, I may be required to pay back the discount I received.

GDPUD Account No _____ Phone # _____

Service Address: _____

Mailing Address (if different) _____

E-mail _____

Print Name

Customer Signature

Georgetown Divide Public Utility District Board of Directors reserves the right to make changes to the program and the amount of discount at any time.

LIRA program funding is limited.