

RESOLUTION NO. 2021-05
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
ADOPTING REVISIONS BOARD POLICY 4040 –
DUTIES OF THE BOARD PRESIDENT

WHEREAS, at the Board of Directors meeting of June 25, 2013, the Board adopted a set of District policies that included Policy 4040 outlining the duties and responsibilities of the Board President; and

WHEREAS, changes have been proposed and considered by the Board of Directors to further clarify this policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT the Revised Board Policy 4040 – Duties of the Board President included in Exhibit A is hereby adopted.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 9th day of February 2021, by the following vote:

AYES: MACDONALD, THORNBROUGH, GARCIA, SEAMAN, SAUNDERS

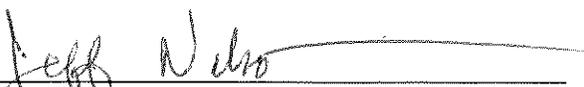
NOES:

ABSENT/ABSTAIN:



Michael Saunders
President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:



Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2021-04 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 9th day of February 2021.



Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Georgetown Divide Public Utility District | 2021
Policy Manual

POLICY TITLE: Duties of Board President

POLICY NUMBER: 4040-2

4040.1 The President of the Board of Directors shall serve as chairperson at all Board meetings. He/she shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions.

4040.2 In the absence of the President, the Vice President of the Board of Directors shall serve as chairperson over all meetings of the Board. If the President and Vice President of the Board are both absent, the remaining members present shall select one of themselves to act as chairperson of the meeting.

4040.3 DUTIES and RESPONSIBILITIES Regarding Meetings of the Board

The president shall preside over and conduct all meetings of the Board of Directors to ensure that all resolutions and orders of the Board of Directors are implemented and exercise such other powers and perform such other duties as the Board of Directors directs. The president shall have all the rights to discuss and vote on any issues before the Board, but not to move or second any motion. If the president wishes to move or second a motion, he/she must pass the gavel to the Vice-President, if eligible, then to the Treasurer, and step down as the presiding officer for that particular agenda item. Other responsibilities of the President include:

1. Call the meeting to order at the appointed time.
2. Announce the business to come before the Board in its proper order.
3. Conduct meetings pursuant to Robert's Rules of Order Newly Revised and such other rules or policies the Board adopts.
4. Recognize persons who desire to speak and prevent any interruptions.
5. Explain what the effect of a motion would be if it is not clear to every member.
6. Restrict discussion to the issue in question when a motion is before the Board.
7. Rule on questions of parliamentary procedure, subject to members' rights to appeal to the Board.
8. Put motions to a vote, and state clearly the results of the vote.
9. Sign all instruments, act, and carry out stated requirements and the will of the Board.
10. Sign the minutes of the Board meeting following their approval.
11. Appoint and disband all committees, subject to Board ratification.
12. Call such meetings of the Board as he/she may deem necessary or as the Board directs, giving notice as prescribed by law.
13. Coordinate the preparation of meeting agendas with the General Manager pursuant to Policy 5020.
14. Confer with the General Manager or designee on crucial matters which may occur between Board of Directors meetings.
15. Be responsible for the orderly conduct of all Board meetings.
16. Serve as Spokesperson for the Board; and
17. Perform other duties as authorized by the Board.
18. Serve as the primary keeper of the General Manager's personnel file.