

**AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA
TUESDAY, MAY 12, 2015
2:00 P.M.**

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
-

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

A. Board Action

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board members individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. APPROVAL OF MINUTES

- A. Regular Meeting of April 14, 2015**
- B. Board Action to approve and file minutes.**

5. FINANCIAL REPORTS:

- A. Accounts Payable for May 2015**
- B. Expense Summary for March 2015**
- C. Cash and Investment Reports for March 2015**
- D. Board Action to accept and adopt financial reports**

6. PRESIDENT'S REPORT

7. BOARD REPORTS

8. GENERAL MANAGER'S REPORT

9. SET IRRIGATION END DATE

- A. Discussion – Due to the current severe drought, there will likely be a need to end the irrigation season early.
- B. Possible Board Action – Set minimum storage of 9,000 acre feet in Stumpy as the value used to end the irrigation season.

10. PROPOSITION 218 STATE LOAN AMOUNT

- A. Discussion – “Cost of Service” presentation by Mary Fleming of RCAC.
- B. Possible Board Action – Approve a \$9M loan from the State to the District.

11. CONSIDERATION OF IRRIGATION APPLICATION FOR THE 2015 IRRIGATION SEASON

- A. Discussion – Irrigation applications are part of an annual process by which previous year irrigation service accounts renew or modify their contracts with GDPUD, and new applications are considered for service.
- B. Possible Board Action – Approve all applications as presented for the 2015 irrigation season; approve all Priority 1 irrigation service accounts; deny all Priority 2 and 3 requests that would result in an increased flow.

12. HAZARD SURVEY CROSS-CONNECTION PROGRAM

- A. Discussion – State law requires the District to implement and maintain a cross-connection program that protects the District's water supply from potential contamination. The District lacks adequate staffing to implement this program internally and recommends contracting with K&W Backflow Services to implement this program.
- B. Possible Board Action – Approve a professional services agreement with K&W Backflow Services.

13. “LIFELOCK” PROTECTION FOR DISTRICT CONFIDENTIAL FILES

- A. Discussion – The District is responsible for the security of its confidential files. Identity theft protection is available through “LifeLock.”
- B. Possible Board Action – Direct Staff to obtain identity theft protection through a subscription to “LifeLock.”

14. DISTRICT CREDIT CARD

- A. Discussion – In an effort to move forward with securing a credit card issued to the District rather than to an individual employee, staff recommends applying for a CAL-Card®.
- B. Possible Board Action – Direct Staff to pursue issuance of a District credit card through the CAL-Card® system.

15. LETTER TO EL DORADO WATER AGENCY REGARDING QUORUM OF THE BOARD

- A. Discussion – Director Capraun is requesting Board approval to use the District’s Legal Counsel for composing a letter to El Dorado County Water Agency to address the quorum of their Board. The El Dorado Water Agency Board is presently made up of three County Supervisors and two Water Districts. In the past 15 years, the Districts of Grizzly Flats and Georgetown have each served 2-year terms on the Board. It is now time for the El Dorado Irrigation District to serve a 15-year term on the Board. One of the County Supervisors is to represent the un-represented Districts. Director Capraun would like to address this issue. She has already discussed this with the El Dorado County Water Agency’s Legal Counsel, and now requests GDPUD’s support and Legal Counsel’s guidance.
- B. Possible Board Action – Authorize use of District Counsel to draft letter to the El Dorado County Water Agency and approve submittal of same to Water Agency.

16. AUBURN LAKE TRAILS WATER TREATMENT PLANT

- A. Discussion – Recap and extension of prior month report on progress towards plant replacement.
- B. Possible Board Action -

17. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF - Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District related meeting attendance.

18. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – Board to consider the appointment, employment, evaluation of performance, discipline or dismissal of a public employee pursuant to Government Code Section 54957 (b)(1).
- B. CONFERENCE WITH LEGAL COUNSEL – Pursuant to Government Code Section 54957.6 to consider employee negotiations with the International Union of Operating Engineers Stationary Engineers, Local No. 39. The representatives for the district are Director Lon Uso and General Manager Wendell B. Wall.
- C. CONFERENCE WITH LEGAL COUNSEL – anticipated litigation. Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: (two potential cases).
- D. CONFERENCE WITH LEGAL COUNSEL – anticipated litigation. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential case).

19. ADJOURN TO OPEN SESSION – Announcement of action taken in closed session

20. NEXT MEETING DATE AND ADJOURNMENT – Next regular meeting June 9, 2015 at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on May 7, 2014.

**CONFORMED AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CA,
TUESDAY, April 14, 2015
2:00 P.M.**

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
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-

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE *The meeting is called to order at 2:00 PM. Directors Present: Krizl, Hoelscher, Capraun, Hanschild, Uso. Staff Present: General Manager Wendell Wall, Operations Manager Darrell Creeks, Assistant to GM Diana Michaelson. General Counsel: Barbara Brennan of Churchwell-White*

2. ADOPTION OF AGENDA

A. Board Action

Motion to Amend and adopt the Agenda so item 9 can be placed after item 4 and item 13 placed after item 8, approval of minute by Director Capraun,, 2nd by Director Hoelscher. Public Comment: Pat Snelling, from the community, voices concern that nothing was placed on the agenda regarding the signature form for LAIF transactions and also notes that the agenda posted on the Internet was confusing. Vote: Motion Carries 5 Ayes (Krizl, Hoelscher, Capraun, Hanschild, Uso)

3. PUBLIC FORUM – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board members individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

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Johanna Friesen of Garden Valley speaks on behalf of her husband, Erik Jacoby, former bookkeeper at GDPUD. Erik Jacoby of Garden Valley speaks on his own behalf. Pat Snelling makes a public records request regarding the District's LAIF account. Bonnie Neeley urges the community to come together for the highest good of the community. Carla Sutton of Garden Valley speaks on behalf of farmers who are dependent on irrigation water. Another community member urges precaution so the community does not run out of potable water. Jennifer Johnston of Georgetown points the Board to its ordinances and laws, speaks on behalf of agricultural uses of water. Rick Gillespie of the Finance Committee urges interested community members to attend next Finance Committee meeting and consider volunteering to help with the Committee which currently is short staffed. Michael Raymond of Georgetown speaks in favor of no irrigation season this year in order to assure adequate treated water for residents. Bonnie Neeley speaks to the unsigned defamatory flyers being posted on people's cars and urges the community to not allow these tactics to inflame it. Paul Doms,

Greenwood, speaks to the disconnect between water districts and building departments regarding hookup moratoriums. Emily Johnston of Georgetown speaks of Central California water usage versus water usage in Georgetown. Zina Vitcar from Cool asks why we are in the 35% cutback requirements. Carla Sutton notes that we are under mandatory cutbacks while the aquaduct is full of our water flowing to Southern California. Unidentified person asks about Loon Lake water rights that were sold. George Sanders provided some background regarding the District's water rights. GM Wendell Wall reads a letter from Elizabeth Sorensen, GDPUD customer, regarding zone fees and usage rates. Mr. Wall reads an email from Tom Koler, a geologist, who offers to help the District, as a volunteer, to find solutions to water issues.

4. APPROVAL OF MINUTES

- A. Regular Meeting of March 10, 2015
- B. Board Action to approve and file minutes.

Motion to receive and file the minutes for March 10, 2015, by Director Uso, 2nd by Director Hoelscher, Public Comment: None, Vote: Motion Carries 5 Ayes (Hoelscher, Capraun, Hanschild, Uso) (Krizl).

5. FINANCIAL REPORTS:

- A. Accounts Payable for April 2015
- B. Expense Summary for February 2015
- C. Cash and Investment Reports for February 2015
- D. Board Action to accept and adopt financial reports

Director Hoelscher asks if the \$16,000 that was transferred from LAIF in January was transferred back. The funds are still in the El Dorado Savings account. Discussion follows. Director Uso asks about the Wells Fargo credit card that the District applied for earlier. The GDPUD was denied the \$15,000 credit card based on credit unworthiness, and that the finances long before today leave a lot to be desired. This is unacceptable. The past GMs have been using their own credit card in order to conduct day-to-day business. As GM, Mr. Wall has been and still is trying to get this situation rectified. Pat Snelling asks for explanation of the \$3,808 listed as "other" on the Expense Summary.

Motion to receive and file financial reports by Director Uso 2nd by Director Hoelscher. Public Comment: None. Vote: Motion Carries 5 Ayes (Krizl, Hoelscher, Capraun, Hanschild, Uso).

6. PRESIDENTS REPORT

Director Krizl speaks to the drought situation and the need for everyone to conserve and reiterates that the District is not in the business of determining land use, and how the water is being used, the job of the District is to provide water. Director Krizl reports that the two special meetings April 8 and 9 were well attended.

7. BOARD REPORTS

Director Capraun submits an expense report for mileage reimbursement for the JPIA conference that she will be attending. Director Capraun reported on the Water Agency meeting that she recently attended. There was a presentation by SMUD regarding cloud seeding. Due to topography and weather patterns, it is not feasible for GDPUD to participate because the district would not receive any benefit. Director Capraun reports money is available to the District and requests staff to bill the Agency for money that is due. She then requests authorization to use three hours of legal counsel time to draft a letter regarding make-up of the agency and the issue of seating on the Water Agency Board be put on the May agenda.

Director Uso discusses the offer from geologist Tom Koler, a resident of Kelsey, and asks staff to meet with Mr. Kohler to discuss it further and to possibly have Mr. Koler make a presentation to the Board.

Director Uso also reports that he recently met with Chief Schwab and Chief Decker and they asked if the District could consider putting a system into place at Stumpy where they could draw water for fire suppression and then replenish it. Director Uso requests that staff pursue this idea with Chiefs Schwab and Decker.

8. GENERAL MANAGER REPORT

GM Wendell Wall reads a letter from Auburn Lake Trails resident commending employee Kendell Smith for outstanding service. Next item concerns defamatory flyers circulating around the community. GM Wall shares point-by-point and debunks statements on the flyers.

9. PRESENTATION, GEORGETOWN RECREATION FACILITY & KING FIRE RECOVERY

- A. Discussion –** Two members of the US Forest Service will be giving a presentation. Jonathan Jue, the District Resource Officer will be giving a 10 minute presentation on the Georgetown Fire Recovery Project. Following his presentation, Jennifer Chapman, the Public Affairs Officer will be giving a 10 minute presentation on the status of the King Fire Recovery Project involving the Eldorado National Forest lands. Questions can be answered during or at the end of the presentation.

During Mr. Jue's presentation a suggestion is made that due to low water levels at Stumpy, perhaps some grant funding could be found to modify the boat ramp. A question is then posed regarding collecting fire wood from the burned areas of the King Fire. Mr. Jue responds that with a permit, the wood can be collected for fuel purpose. The next question relates to soil changes and runoff due to last year's fire. The next question regards wood currently being harvested from the forest and whether it is being sold in the US or overseas. The wood that is harvested from federal lands is required to be processed in the U.S., but wood that is harvested from private lands is not restricted to sale in the U.S. The next question relates to the water tank that was destroyed in the fire and who is responsible for replacing it. The campground insurance is taking care of it. Question regarding replanting of trees if this drought continues. Any replanting will not be until 2016 or 2017. Audience member thanked USFS for their work. General applause from audience.

Following Ms. Chapman's presentation, Director Uso inquires regarding dead trees left behind after the fire that potentially become fuel for another fire. Harvestable trees could be used to pay for reforestation. The dead trees have ecological benefits. USFS is focusing on areas that were 90% or more destroyed. Director Krizl asks what the total acreage of USFS destroyed. Of the total 97,717 acres destroyed, 63,000 acres are on federal forest. Another question is posed regarding the disposition of revenues from sale of timber. Pat Trimble, District Ranger states that most of the salvage sale money comes back to El Dorado forest, however, the recovery costs will exceed the revenues, so that will be looked at, too.

10. RESOLUTION NO. 2015-04, KID'S FISHING DERBY

- A. Discussion –** Annually, the United States Forest Service (USFS) requests that the District provide support for children in the community by allowing Lake Walton to be utilized for the fishing derby and by requesting that other individuals refrain from using Lake Walton in preparation for and during the fishing derby. The District has supported this activity for many years and has found the USFS preparation for the fishing derby and cleanup after the fishing derby to be satisfactory.

- B. Possible Board Action –** Approval of Resolution 2015-04
Motion to approve by Director Capraun 2nd by Director Uso. Public Comment: None. Vote: Motion Carries 5 Ayes (Krizl, Hoelscher, Capraun, Hanschild, Uso).

11. FINANCE COMMITTEE, CHANGE FROM STANDING COMMITTEE TO AD HOC COMMITTEE

- A.** Discussion – Current membership in the Finance Committee is such that maintaining a quorum is problematic. Staff recommends dissolving the “standing” finance committee and reconstituting it as an “ad hoc” committee.

GM Wall states that on April 6, 2015, due to the resignation of one member and the absence of another member, the Finance Committee did not have a quorum. Since the seating of the new GDPUD Board of Directors, some members of the finance committee have resigned. This paucity of membership has created a situation where having meetings is problematic. Currently there are three members of this committee: Rick Gillespie, Ray Kringel, and Dane Wadle. Staff recommends dissolving the Finance Committee as a standing committee and reconstituting it as an ad hoc committee. The function of this newly formed ad hoc committee would be to work with staff on the Proposition 218 rate increase and the 2015-2016 Budget. Once these processes are completed, the committee would be dissolved. Board Directors and Finance Committee members discuss and compare the merits of ad hoc and standing committees. Legal Counsel summarizes characteristics, roles, and responsibilities of the two types of committees, and suggests that the Board formalize the current standing committee at the next regular meeting in May. GM to work with General Counsel, and Director Uso will send some information that he has already prepared.

- B.** Possible Board Action – No Board Action

12. GENERAL MANAGER AUTHORITY TO HIRE AND FIRE STAFF

- A.** Discussion – General Manager wants clarification on his authority.

GM Wall asks for clarification as to the authority individual Board members have on hiring, and or insisting that the GM hire or fire a staff member. General Counsel Brennan notes that the duties of the GM are spelled out in his employment contract. She also notes that the current contract has the wrong exhibit attached and recommends that this clerical error be rectified. GM Wall, reiterates his question, Director Krizl confirms that it is the responsibility of the GM to hire, fire, recruit staff, and it is the Board’s responsibility to hire, fire, and recruit the GM. Director Capraun states that the Board creates the organizational chart and sets the salaries while the GM fills the positions the Board has created. Director Uso asks if the Board members are in any way restricted from insisting that the GM hire or fire somebody that Board members either really like or don’t like. General Counsel states that that is not the role of the Board.

- B.** Possible Board Action - No Board Action Required

13. RESOLUTION 2015-05, DECLARING STAGE 3 DROUGHT

- A.** Discussion – The 2010 GDPUD Urban Water Management Plan stipulates that a stage 3 drought be declared if the Stumpy Meadows reservoir level is between 10,000 and 13,000 acre feet on the second Tuesday in April.

Director Krizl states that with water levels at the lowest level since the 1976-77 drought, we will be in big trouble if we continue to consume the normal amount of water. The District is required by the State to cut consumption of treated water by 35%. The State mandate does not cover the untreated water. Operations Manager Darrell Creeks provides update on current water levels at

Stumpy compared with last year, and how much water is typically consumed during irrigation season.

B. Possible Board Action – Approval of Resolution 2015-05

Motion to declare State 3 Drought by Director Uso 2nd by Director Hanschild. Public Comment: Several community members voice their opinions regarding irrigation season and the need for all to conserve water, urging fairness in determining how to achieve the necessary overall reduction of water consumption. George Sanders informs the Board and the public that when the resolution was drafted, the water level at Stumpy was 12,350 acre feet. However, according to the District 2010 Urban Water Management Plan, the water level measured on the second Tuesday of April is the benchmark to be used. The water level measured today is 12,397 acre feet.

Director Uso amends his motion to change the value from 12,350 to 12,397 acre feet in the last “Whereas” of the resolution. Director Hanschild agrees. Vote: Motion as amended Carries 5 Ayes (Krizl, Hoelscher, Capraun, Hanschild, Uso).

Director Krizl proposes, and remainder of Board members concur, that staff be directed to start irrigation season on June 1, with minimum cutback of 50%, and that the Board will likely set the minimum floor of what we will not go below in May at the next regular meeting. Letters need to go out to customers to let them know that water will not be turned on until June 1, and not May 1 as it has been in previous years.

14. AUBURN LAKE TRAILS WATER TREATMENT PLANT

A. Discussion – Recap and extension of prior month report on progress towards plant replacement.

Former Interim General Manager George Sanders provides update on this topic.

Fire Marshall – The Fire Marshall has completed the plan review, the necessary corrections have been made to the plans, the fees have been paid for their inspection and of the work. This activity is deemed complete.

State Water Board (CDPH) Environmental Document. The review of the revised site plan, a revision prompted by the change in design, was completed in Sept 2014 by Foothill Associates and submitted to the State in October of 2014. Staff has been in contact with the State on multiple occasions. Review completed by State with final approval pending response from Federal Fish & Wildlife. State has indicated that we can bid project without Federal approval but cannot award contract. May be a controlling factor for construction.

State Water Board (CDPH) Plan Review - The review of the plans have been ongoing for more than a year. To date the District has received no response. It is likely this activity will move forward once the District has completed Prop 218 and the State Funding (loan) is in place. Likely not a controlling factor for construction...anticipate their review and approval complete once funding is secure.

Utility Reviews and Design – A construction application had been made with PG&E, as required to gain service to the new facility. That application had expired due to no construction activity on the facility and the deposit of approximately \$5,000 was returned to the District. Staff submitted a new application early this year (2015) along with a new deposit and PG&E is working with staff in an effort to expedite the new application in preparation for construction. This activity appears to be on schedule and not a controlling factor for construction.

Funding – A summary of the funding for this project is derived from a prior submittal to the State (CDPH) as generated by Director Capraun. A funding application was made around June 2014 and the State has confirmed that the subject application is currently valid. Key elements of that funding included the following sources:

- District Reserves.....approx \$700,000 General Fund plus \$1,590,000 CIP Fund. This funding is currently in place.
- EPA Grant.....approx \$1,081,599 in grant funds. District has made request to extend these grant funds. Federal has authority to approve or deny request. Staff currently working with EPA to extend. Funding may be in jeopardy.
- Prop 50 Grant....approx \$239,000. These funds were part of a larger grant amount of \$685,000 that date back to 2006. They were earmarked for a SCADA system which would provide communication between the District Office and other District Facilities. All work, design and construction, must be completed by 2016. To date none of the design or construction have been completed for any of the projects. Staff working to save \$446,000 of funding. Likely funding for ALT will be lost due to inability to complete prior to grant deadline (\$239,000).
- State Loan....initially estimated at \$8,000,000. Loan amount will likely require increase to \$8,500,000 based on project needs and loss of Prop 50 (\$239,000). Recommend that the Board bump the loan up to 48.5M. Loan approval subject to activity on Prop 218 Rate Increase.

Bid Documents – PSOMAS, working under a prior contract amendment, is preparing the bid documents. It is likely significant progress will be made in this area over the next 30 days.

Other – Prior to construction the District will need to contract for outside services in the areas of Construction Management, Construction Staking (Surveying), Materials testing (Soils and Concrete) and wildlife biologists to review and monitor the activities of nesting birds and other forms of fish and wildlife. A majority of the costs for these services have been considered in the overall project budget.

B. Possible Board Action – No Board Action Required

15. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF - Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District related meeting attendance.

- *Director Krizl wants to see something on the agenda regarding the water level at Stumpy and the water level that we want to stop at.*
- *Director Capraun requests that staff set up a Prop 218 workshop prior to the May regular meeting; Director Krizl instructs staff to set up workshop within the next two weeks.*
- *Director Capraun 1) requests an explanation of the District's water rights, and 2) requests Board consideration for her to work with Legal Counsel to write a letter to the State water agency regarding seating on the State board.*

16. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code §54957.6)

District Representative: Wendell Wall and Director Lon Uso

17. ADJOURN TO OPEN SESSION - Announcement of action taken in closed session

The Board returns to open session at 6:58 PM and announces that no actions were taken.

18. NEXT MEETING DATE AND ADJOURNMENT – The next regular meeting is scheduled for May 12, 2015, at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on April 10, 2014.

Signed Wendell B. Wall
Wendell B. Wall, General Manager

Date May 12, 2015

GDPUD
PO BOX 4240
Georgetown, CA 95634
(530) 333 4356
Fax: (530) 333-9442

Memo

To: Board of Directors
From: Sue Johnson, Administrative Aide
Date: April 30, 2015
Re: Final Accounts Payable for May 12, 2015

Please take note that the following checks were printed and mailed prior to April 30, 2015 to take advantage of early payment discounts or to comply with payment/ mailing deadline.

ACWA	Ecorp	PG&E
AT&T	Global Machinery	Premier Access
Blue Cross	Harston Chiropractic	Pro Line Cleaning
Blue Shield	Home Depot	Sierra Chemical Co
Chase Credit Card	MES Vision	United Health Care
CLS Labs	Meyers Fozi, LLP	Verizon
De Lage Landen	Mobile Mini	Wells Fargo Bank
Diamond Well Drilling	National Doc Solutions	
Divide Auto Parts		

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Accounts Payable --May 2015 - Final

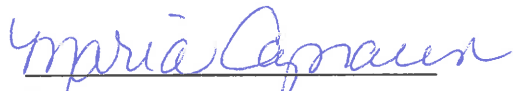
Name Description	Amount	Account	Amount
ACWA SERVICE CORP. (Health & Life)--Ins. Prepay			
04/2015	52,540.77	12-1157	10,385.12
		10-1157	40,227.62
		40-1157	1,928.03
ALL CYCLES --Miscellaneous Supplies	407.23	5146	
		5238	89.16
		5338	55.79
		5380	75.00
		5346	168.78
		5480	18.50
ANDERSON'S SIERRA PIPE CO.--Misc. Supplies	627.05	5238	627.05
AT&T- Monthly Serv. Mar14-Apr 13, 2015	834.12	5344	153.02
		5544	257.15
		5644	230.67
		6744	127.75
		30-1226	65.53
California Rural Water Association -Membership Dues	1,091.00	5689	1,091.00
Caltronics -Copier contract-copy charges	184.19	5646	184.19
Carmody	59.00	6744	59.00
Chase Credit Card	1,280.37	5146	
postage		5540	225.00
postage		5640	60.99
postage		6740	30.00
office supplies		5638	381.12
		12-1157	583.26
Churchwell White - Legal Services Mar 2015	3,034.88	5636	3,034.88
CLS Labs-- Water Testing- ALT Zone Annual Mound,ALT			
CDS influent	420.00	5384	
		5484	420.00
Corbin Willits Systems Inc --Service Fees & Consulting	297.38	5546	148.69
		5646	148.69
De lage Landen-Copier Contract-Maintenance	228.68	5646	228.68
Dept. of Water Resources -Dam Fees	29,956.00	10-1158	29,956.00
Diamond Well Drilling Company --Lab Testing	1,120.00	5384	160.00
		5484	960.00
Divide Auto Parts --Misc. Supplies	232.08	5138	
		5246	11.93
		5338	79.53
		5446	11.93
		5646	128.69


Divide Supply --Misc. Supplies	131.55	5146	
		5338	29.58
		5438	101.97
Ecorp Consulting Group	2,493.39	5128	2,493.39
G&O Body Shop, In c - Unit 10 & 33	202.00	5280	153.50
		5480	48.50
GDPUD--Petty Cash - Apr-May 2015	165.20	5244	
		5640	118.25
		5644	36.95
		5690	10.00
Garden Valley Feed & Hardware- - Misc. Supplies	34.14	5238	34.14
Georgetown Ace Hdw --Misc. Supplies	407.08	5238	168.89
		5438	73.35
		10-1414	164.84
Global Machinery--Miscellaneous Supplies	776.90	5246	183.15
		5280	593.75
Goodyear Wholesale --Tires (dappertire.com)	661.03	5346	661.03
Grainger	209.63	5238	209.63
Groeniger & Co.--Misc. Parts & Supplies	4,945.79	5238	
		5438	2,150.79
		10-1414	2,795.00
Hach Co.	754.34	5338	754.34
Harston Chiropractic--Staff DMV Physical	100.00	5384	100.00
Home Depot--Misc. Supplies	323.38	5238	90.84
		5338	141.71
		5438	90.83
McNichols Co. --Materials for Irrigaton	3,789.78	5238	3,789.78
Medical Eye Services--Optical Prepay--May 2015	271.71	10-1157	252.97
		40-1157	18.74
Menig Weed Control --Weed Abatement Contract	18,125.00	5280	18,125.00
Meyers Fozi, LLP--Legal Services	2,655.96	5636	2,655.96
MJT Enterprises, Inc.--Temporary Labor	8,602.41	5511	8,602.41
Mobile Mini, LLC--Storage Unit Rental 03/25-04/21/15	173.62	5639	173.62
National Document Solutions, LLC--Office Supplies	210.33	5538	210.33
Northern Safety & Industrial --Miscellaneous Supplies	275.20	5238	137.60
PG&E --Utilities Mar 2015	8,715.08	5344	7,630.89
		5444	334.42
		5644	475.32
		6744	274.45
Premier Access--Dental Prepay Mar 2015	2,119.96	10-1157	2,008.40
		40-1157	111.56
Pro-Line Cleaning Services--Janitorial Services	250.00	5676	250.00
Riebes Automotive --Misc Supplies	76.31	5146	25.44
		5246	25.44

		5446	25.43
Don Robinson Sand & Gravel --Cut Back	716.22	5438	716.22
Robinson Enterprise --Georgetown Gas & Go-Diesel Fuel	3,407.78	5148	299.93
		5248	1,114.96
		5348	140.50
		5448	1,277.67
		5648	47.84
		6748	526.88
Sierra Chemical Co.--Supplies-Water Treatment	4,524.38	5338	4,524.38
Sierra Coffee Service --Office Supplies	84.00	5640	84.00
Sierra Disposal Service - Monthly fees	305.63	5344	188.08
		5644	117.55
Sierra Heavy Equipment Repair	645.00	5180	50.67
		5280	164.67
		5380	152.00
		5480	50.66
		5680	114.00
		6780	113.00
Sierra Saw --Miscellaneous Supplies	906.80	5238	906.80
		5138	
Simplified Building	151.52	5238	151.52
Siren & Associates --PROF SERVICES Mar 6 - Apr 6, 2015	5,272.40	5380	4,620.00
		5680	22.40
		6780	630.00
Kendall Smith --Reimburse D2 Certificate Fee	80.00	5484	80.00
SWRCB --Certifications	140.00	5484	140.00
SWRCB - Large water /system fees July 1, 2014 to 12/31/14	7,399.68	5384	7,399.68
Thompsons Auto & Truck Centers --Unit 10 Engine & Trani Service	4,777.34	5246	1,673.67
		5280	715.00
		5446	1,673.67
		5480	715.00
USABlueBook	939.71	5238	483.08
		5438	456.63
Vaughn Johnson --Professional Serices Apr 2015	1,950.00	5680	1,950.00
Verizon Wireless--Utilities Feb 16-Mar 15, 2015	366.58	5344	26.93
		5444	156.74
		5644	156.76
		6744	26.15
Walker's Office Supply --Office Supplies	513.72	5640	513.72
Total General Fund	180,963.30		180,963.30
RETIREE FUND			

Blue Cross--Retirees Health Insurance- 04/01/15-07/01/15	3,757.34	12-1157	3,757.34
		12-5668	
Blue Shield--Retirees Health Insurance- Jack St Dennis, Eldon Leu & Jeri Leu	1,347.00	12-5668	1,347.00
		12-1157	
Unitedhealthcare Ins May 2015	137.50	12-5668	137.50
Total Retiree Fund	5,104.34	Fund #12	
Wells Fargo Bank, NA- -Walton SRF Loan Trust Accts.- Apr 2015	4,593.90	1115	4,593.90
State Revolving Fund	4,593.90	Fund #29	
TOTAL ALL FUNDS IN GENERAL ACCOUNT	190,799.04		190,799.04

Approved for Payment:


Treasurer


General Manager

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Auburn Lake Trails ZONE and CDS Summary*
For the Nine Months Ended March 31, 2015

REVENUE CATEGORY	Budget 13-14	To Date 7/1/14-3/31/15	Balance	% of Budget Earned
Operating Revenue:				
Zone Charges	335,000	206,457	128,543	62%
Zone Escrow Fees	10,000	21,396	(11,396)	214%
Septic Design Fees	0	600	(600)	-
Soil Evaluations/Loans/Repairs	0	0	0	-
Total Operating Revenue	\$345,000	228,453	116,547	66%
Non-Operating Revenue:				
Interest Income	0	603	(603)	-
Reimbursement of Recording Fees	0	0	0	-
Total Nonoperating Revenue	\$0	\$603	(\$603)	-
Total Revenue	\$345,000	229,056	115,944	66%
EXPENSE CATEGORY				
Operating Expenses:				
Labor	132,000	31,642	100,358	24%
Overtime	0	0	0	-
Standby	0	0	0	-
Temporary Labor	0	0	0	-
PERS Benefits	39,000	5,952	33,048	15%
Deferred Compensation	0	0	0	-
Payroll Taxes	11,000	2,438	8,562	22%
Insurance: Health & Life	34,000	8,302	25,698	24%
Insurance: Worker's Comp.	4,000	4,650	(650)	116%
Insurance: Dental/Optical	1,000	1,000	1,000	0%
Audit	0	1,200	(1,200)	-
Engineering-Studies	1,000	3,940	(2,940)	394%
Insurance: General	6,000	0	6,000	0%
Legal-General	4,000	2,537	1,463	63%
Materials and Supplies	4,000	0	4,000	0%
Rentals/ Outsourced Maintenance	2,000	1,540	460	77%
Office Supplies	3,000	0	3,000	0%
Staff Development	1,000	0	1,000	0%
Travel-Conference	1,000	0	1,000	0%
Utilities	9,000	8,393	607	93%
Vehicle & Equipment Maintenance	4,000	2,085	1,915	52%
Vehicle Operations	6,000	3,592	2,408	60%
Bank Fees & Payroll Services	0	0	0	-
Retiree Health Premiums	0	0	0	-
Director Remuneration	0	0	0	-
Building Maintenance	0	0	0	-
Outside Service/Consultants	6,000	18,946	(12,946)	316%
Public Information	0	0	0	-
Govt. Regulation/Lab Fees	43,000	28,325	14,675	66%
Other	0	0	0	-
Other: Memberships	0	0	0	-
Depreciation	34,000	21,199	12,801	62%
Total Operating Expense	\$345,000	144,741	200,259	42%
Net Income (Loss)	\$0	\$84,315	\$84,315	

*Subject to revision with actual audit.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Expense Summary*
For the Nine Months Ended March 31, 2015

Acct#	EXPENSE CATEGORY	Budget 2014-2015	Revised 2014-2015	To Date 7/1/14-3/31/15	Balance	% of Budget Spent
Operating Expenses:						
5010	Labor	1,039,000	1,039,000	752,664	286,336	72%
5019	Overtime	53,200	53,200	33,706	19,494	63%
5017	Standby	37,000	37,000	32,356	4,644	87%
5011	Temporary Labor	22,000	55,000	44,671	10,329	81%
5014	PERS Benefits	228,500	228,500	164,600	63,900	72%
5016	Payroll Taxes	95,000	95,000	64,432	30,568	68%
5018/5071	Insurance: Health & Life Plans	300,000	300,000	158,686	141,314	53%
5020	Insurance: Worker's Comp.	70,000	70,000	54,781	15,219	78%
5024	Dental/Optical District Plan	8,000	8,000	0	8,000	0%
5027	Audit	15,000	15,000	15,000	0	100%
5028	Engineering-Studies	32,500	32,500	29,240	3,260	90%
5034	Insurance: General & Special	52,500	52,500	43,245	9,255	82%
5036	Legal--General	70,000	70,000	57,465	12,535	82%
5038	Materials and Supplies	145,000	145,000	102,990	42,010	71%
5039	Rentals/ Durable/Lease	8,500	8,500	4,602	3,898	54%
5040	Office Supplies	20,000	20,000	16,270	3,730	81%
5041	Staff Development	6,000	6,000	358	5,642	6%
5042	Travel--Conference	2,000	2,000	38	1,962	2%
5044	Utilities	205,000	205,000	126,607	78,393	62%
5046	Vehicle & Equipment Maintenance	47,000	47,000	33,959	13,041	72%
5048	Vehicle Operations	57,000	57,000	35,847	21,153	63%
5060	Bank Fees & Payroll Services	4,000	4,000	3,287	713	82%
5068	Retiree Health Premiums	115,000	135,000	112,385	22,615	83%
5070	Director Stipends	24,000	24,000	17,600	6,400	73%
5076	Building Maintenance	6,000	6,000	3,390	2,610	56%
5080	Outside Service/Consultants/CPA	90,000	106,500	85,515	20,985	95%
5084	Govt. Reg/Lab Fees	105,000	105,000	82,797	22,203	79%
5090	Other: Recruitment	2,000	17,000	9,060	7,940	53%
5090	Other			3,603	(3,603)	
5090	Other: County Tax Admin. Fees	37,800	37,800	15,670	22,130	41%
5089	Other: Memberships	16,500	16,500	12,006	4,494	73%
5091	Other: Elections	6,000	6,000	6,466	(466)	-
	Contingency	26,000	9,500		9,500	0%
	Total Operating Expense	\$2,945,500	\$3,013,500	2,123,294	890,206	70%

Acct#	EXPENSE CATEGORY	Budget 2014-2015	Revised 2014-2015	To Date 7/1/14-3/31/15	Balance	% of Budget Spent
	Non-operating Expenses:					
7010	Interest Expense	\$33,000	\$33,000	39,033	(6,033)	118%
	Debt Repayment	110,500	110,500	0	110,500	
7090	Other	9,000	9,000	5,316	3,684	59%
	Capital Improvements	268,500	268,500			
	Total Non-operating Expenses	\$421,000	\$421,000	44,349	376,651	11%
	Total Expenses Before Transfers	\$3,366,500	\$3,434,500	2,167,643	1,266,857	64%
	Total Expenses	\$3,366,500	\$3,434,500	2,167,643	1,266,857	64%
	Net Income (Loss)	\$368,500	\$300,500	\$473,692		129%

*Subject to revision with actual audit.

5090 Voided checks	\$	(4,050)		
Damage Payments		7,541		
County Administration			\$	15,670
Recruitment			\$	9,060
Mt Democrat		14		
Overdraft Reimbursement		99		
	\$	3,604	\$	15,670
			\$	9,060

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Revenue Summary*
For the Nine Months Ended March 31, 2015

Notes

REVENUE CATEGORY	Budget 14-15	To Date 7/1/14-3/31/15	Balance	% of Budget Earned	
Operating Revenue:					
Residential Sales	\$1,285,000	932,767	352,233	72.59%	A
Commercial Sales	217,000	143,798	73,202	66.27%	A
Irrigation Sales	213,000	114,698	98,302	53.85%	B
Wastewater	341,000	282,105	58,895	82.73%	C
CA Waste Fee					
Zone Charges					
Zone Escrow Fees					
Septic Design Fees					
Soil Evaluations/Loans					
Penalties	36,000	33,276	2,724	92.43%	D
Total Operating Revenue	\$2,093,000	1,506,597	586,403	71.98%	
Non-Operating Revenue:					
Property Taxes-General	\$1,336,000	1,031,545	304,455	77.21%	F
SMUD	\$90,000				
Restricted Benefit Charges	10,000	0	10,000	0.00%	G
Interest Income	62,500	27,031	35,469	43.25%	H
Water Agency Cost Share	32,500	0	32,500	0.00%	
Leases	47,000	38,103	8,897	81.07%	
Hydro	63,000	38,053	24,947	60.40%	
Other	1,000	6	994	0.60%	
Total Nonoperating Revenue	\$1,642,000	1,134,738	\$417,262	69.11%	
Total Revenue Before Transfers In	\$3,735,000	2,641,335	1,003,665	70.72%	
Transfers In	0		0	-	
Total Revenue After Transfers In	\$3,735,000	2,641,335	1,003,665	70.72%	

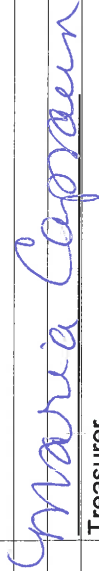

NOTES:

- A - Revenue accrued through March 31, 2015
- B - Represents irrigation revenue for July, August and Sept. 2014
- C - Revenue of July 1, 2014 through March 31, 2015
- D - Penalties through March 2015
- E - Primarily connection and installation fees
- F - Property Taxes based on County Estimate
- G - Represents ordinance charges
- H - The interest revenue represents interest on checking, savings, money markets, time deposits, LAIF and Kelsey and Pilot Hill Assessment Receivable Contracts

*Subject to revision with actual audit.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT						
STATEMENT OF CASH AND INVESTMENT BALANCES MARCH 2015						
	BEGINNING	CASH	CASH DIS-	TRANSFERS	ENDING	
	BALANCE	RECEIPTS	BURSEMENTS	IN (OUT)	BALANCE	
10 General Fund	1,472,354.71	133,212.84	(222,667.22)		1,382,900.33	
12 Retiree	629,134.61	19,762.41	(10,771.58)		638,125.44	
14 Stewart Mine	34,574.85	4,613.91	(9,227.82)		29,960.94	
25 Bayne Road & Other Assessment Districts	73,950.23				73,950.23	
16 Georgetown-Buckeye Water Improvement District	2.68				2.68	
17 Water Development	396,420.36		(21,085.58)		375,334.78	
19 Stumpy Meadows Emergency Reserve Fund (SMERF)	2,204,175.79				2,204,175.79	
53 Pilot Hill North	(7,491.33)				(7,491.33)	
54 Pilot Hill South	140,699.04		(7,221.34)		133,477.70	
51 Kelsey North	123,048.04		(15,397.73)		107,650.31	
52 Kelsey South	210,677.59		(17,836.03)		192,841.56	
29 State Revolving Fund	35,876.93	2,088.14	(15,034.58)		22,930.49	
30 Small Hydro Fund	502,678.44	1,445.69	(65.53)		504,058.60	
35 Environmental Protection Agency	(24,507.83)				(24,507.83)	
37 Garden Valley Water Improvement District	106,875.69				106,875.69	
39 Capital Facility Charges	1,613,344.56				1,613,344.56	
24 Replacement Reserve (required by USDA)	760,189.75				760,189.75	
40 Auburn Lake Trails (ALT) Zone Fund	697,541.62	43,687.10	(20,707.85)		720,520.87	
41 ALT Tank Replacement Loans & Repair Activity	43,908.03				43,908.03	
42 ALT CDS Reserve Connection Fund	132,360.34				132,360.34	
	9,145,814.10	204,810.09	(340,015.26)	0.00	9,010,608.93	
Totals by Type of Account:						
		Rate Information:				
El Dorado Savings Bank Checking	70,477.54		0.03%			
El Dorado Savings Bank Savings	1,860,369.43		0.16%			
Wells Fargo State Revolving Fund Debt Accounts	18,247.56			0.00		
Wells Fargo Brokered Time Deposits	200,000.00		2.00%			
Local Agency Investment Fund	6,861,514.40		0.28%			
Grand Total	\$9,010,608.93					

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES MARCH 2015**

	Accounting Basis Unrestricted, Designated and Restricted Funds Recap:	Estimated	Calculated from	
	Unrestricted Undesignated Funds	2012-13 Budget	2011-12 Audited	
	\$2,103,421.20	507,000	473,289	Two month operations expense
<i>Designated Funds are in Italics</i>	3,453,238.20	211,000	189,383	10% Water Sales
Restricted Funds are Shaded	3,453,949.53			
	\$9,010,608.93			
District Designated Funds/Reserve Policy Funds Recap:				
Water - Operations	1,382,900			
Water - Cash Flow				
Water - Capital:				
Stumpy Meadows Emergency Reserve Fund	2,204,176			
Capital Facility Charges	1,613,345			
Replacement Reserve (required by USDA)	760,190			
Other reserves	457,705	7,260,000	7,260,095	50% Accumulated Depreciation
Sub Total - Water	6,418,316	7,978,000	7,922,767	
Debt Service	553,320	439,000	525,352	Actual amounts
Retiree Health	638,125	568,000 *	547,639	Actual amount
Hydroelectric	504,059	401,000	343,869	Actual amount
Wastewater - Operations	720,521	52,000	45,978	Two month operations expense
Zone - Capital		5,000	5,000	Amount set at \$5,000
Community Disposal System - Capital	176,268	250,000	250,211	50% Accumulated Depreciation
Sub Total - Wastewater/Zone	896,789	307,000	301,189	
	\$9,010,609	\$9,693,000	\$9,640,816	
Actual total reserves as of June 30, 2013			\$8,427,421	
Actual total reserves as of June 30, 2012			\$7,595,078	
Actual total reserves as of June 30, 2011			\$7,283,032	
Actual total reserves as of June 30, 2010			\$7,768,261	
* June 30, 2012 GASB 45 calculation of liability estimates the liability to be \$1,704,000.				
Approved:				
 				
Treasurer				General Manager

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: May 12, 2015

Re: General Manager's Report

Board Meeting of May 12, 2015; Agenda Item #8

BACKGROUND/DISCUSSION

Information relating to the Treatment Plants, Water Quality Reports, and ALT Disposal Fields will be presented by Darrell Creeks, Operations Manager.

Water Treatment (ALT & Walton)

The Auburn Lake Trails Water Treatment Plant produced 15.605 million gallons of potable water for the month of April. This equates to an average of 520,167 gallons per day. This flow is a decrease of 0.413 million gallons from the month of March. The Walton Lake Water Treatment Plant produced 16.875 million gallons of potable water for the month of April. This equates to an average of 562,500 gallons per day. This flow is an increase of 0.228 million gallons from the month of March.

As of July of last year, the District is required to report to the State the amount of total potable water produced through the two plants (Walton and ALT) on a monthly basis and compare that value with the demands of last year over the same reporting period. Records on file at the District show a reduction of 24% for the month of July, a reduction of 27% for the month of August, a reduction of 12% for the month of September, a reduction of 15% for the month of October, a reduction of 19% for the month of November, a reduction of 29% for the month of December, a reduction of 13% for the month of January, an **increase** of 4% for the month of February, an **increase** of 19% for the month of March, and an **increase** of 3% for the month of April. This is the third time since July of last year that the District has experienced an increase in the amount of potable water produced at both of the plants over this nine-month period.

A copy of all production reports for the plants at Auburn Lake Trails and Walton Lake are included as an element of this report.

Water Quality

The District conducted the required water quality monitoring at the treatment plants and in the distribution system and submitted the required water quality monitoring reports to the State (CDPH). Under contract with the District, Becky Siren prepared the required reports and reviewed key elements of the same with the General Manager prior to submittal.

The Treatment Plant reports showed compliance with all drinking water standards, with the exception of the Auburn Lake Trails WTP which is currently under a compliance order from CDPH for failure to meet the requirements of the Surface Water Treatment Rule.

The distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and adequate levels of disinfection through the system.

A copy of the report submitted to the State has not been included in this report due to the technical nature and overall size of the document.

Waste Water – Auburn Lake Trails

Average daily flows in the Community Disposal System were 19,592 gallons per day. This value is far below the limit of 71,800 gallons per day as identified in the Waste Discharge Requirements.

The District is currently up-to-date in the monitoring of waste water systems in the zone. It is anticipated the District will stay on schedule as a result of dedicating permanent staff to this effort.

Stumpy Meadows Reservoir

The latest measurements collected at Stumpy Meadows Reservoir on May 6, 2015 showed a reservoir elevation of 4237 feet 8 inches, representing storage of 12,747 acre feet, or 64% of capacity. This represents an increase in storage of approximately 397 acre feet over the prior month.

Current releases from Stumpy average 4 CFS. Flow into Stumpy on this date was recorded at 8 CFS.

Recruitment – Office Manager

This is a status update on the outside recruitment process for the position of Office Manager. Advertisements are not generating a large number of qualified applicants. In an effort to improve on the process, a new algorithm has been introduced which will source résumés directly to a database. Efforts continue in screening candidates. Part of this process has included direct telephone conversations with the most qualified candidates.

Website Update

Activities will begin this month on updating the website. Delays in this effort have been the result of limited staffing and the need to address other workload priorities. It is estimated that this process will take two to three months to launch.

Consumer Confidence Report

The consulting firm of *Siren and Associates* has recently completed the Consumer Confidence Report. Preparation of that Report on an annual basis is required by the State Water Board. A copy of that report will be mailed out to all domestic water customers and will be posted on the District website prior to July 1, 2015.

King Fire

John Kingsbury of Mountain Counties Water Agency hosted a tour of the King Fire area on April 24, 2015. That tour originated at the District Office where Staff shared information on the current and potential impacts of the Fire. Those in attendance, approximately 20 in number, were members of the news media from the Bay Area and Northern California.

Sandtrap Siphon In-Conduit Hydroelectric Project

There is nothing new to report on this item. The District is waiting for the next round of funding (2015 funding cycle) under the CABY Program. Assistance on the funding application will be provided by EN2.

Drought Funding

Staff continues to stay in contact with EN2, in an effort to move forward with this project, which will concentrate on a series of improvements to the ditch conveyance system. Recent conversations between Staff and EN2 have confirmed that the project improvements cannot move forward until the agreements are in place with the Department of Water Resources.

Special Note: *Director Hoelscher has dedicated time to this effort in an attempt to reduce the permitting and expedite the field work. There is nothing to report on those efforts at this time.*

The consulting firm of EN2 has assisted the District with the preparation and monitoring of the CABY Grant. Updates relative to the Grant were provided to the District, through EN2, during the last week of February. The Department of Water Resources is currently in the process of drafting the grant agreements. All work associated with the project(s) is on hold pending receipt of the subject agreements.

It is important to note that conditions will be placed prior to receipt of the funding that will require that the District secure permits through the Department of Fish and Wildlife together with the Army Corps of Engineers.

Drought Meetings

The District held two community outreach meetings. The first meeting was at the Pilot Hill Grange on April 8, 2015. The second meeting was at the Georgetown Community Center on April 9, 2015. These meetings addressed the current drought and identified the recent Executive Order Number B-29-15 issued by the Governor on April 1, 2015.

A tool to assist the District through the drought is the Urban Water Management Plan that clearly identifies the proposed actions available to the District based on water storage in Stumpy on the second week in April of any given year. At the Regular Board Meeting held on April 14, 2015, the Board declared the drought at a Stage 3 level. In addition, the Board directed Staff to delay the start of the irrigation season to June 1, 2015. Under the current drought declarations, reductions in water consumption will be implemented for both untreated and treated water customers.

Contained within this agenda, identified under a separate item, is a proposal which will address the end of the season. Within that item, Staff is recommending that a bottom floor level be set, based on the storage in Stumpy.

Public Notification – Reductions in Water Consumption

The recent Executive Order B-29-15 as declared by the Governor, together with other restrictions imposed by the Water Board, will require that the District comply with further reductions imposed on customers in the consumption of domestic water. This topic is included in this report for discussion only, as the District will need to consider mailers or other means to inform the public of what is required to comply under the current State imposed orders.

RPA Stabilization Fund Payment

The District is in receipt of a payment, in the amount of \$8,809.69, from the JPIA RPA Stabilization Fund. The RPA Stabilization Fund was established in 1999 to stabilize the fluctuating cycle of funds and billings from prior years. In 2001, the Executive Committee authorized expanding the fund to include all pooled programs. Approximately 100 other pooled members received a similar check.

A copy of that correspondence from the JPA is included in this submittal.

Proposition 218

Staff continues to work with Mary Fleming (RCRC), together with Directors Capraun and Uso, in an effort to finalize those materials needed for the public meeting relating to a proposed Proposition 218 rate increase. All efforts continue to be coordinated with input and assistance provided by the Finance Committee.

Tank Inspections

There is nothing additional to report on this item.

On January 29, 2015, the Utility Service Company conducted a field inspection of 10 water storage tanks within the District. The tanks range in size from 60,000 gallons to 500,000 gallons. The subject inspections are part of a State requirement and are to be performed at a frequency of every five years. Areas under inspection include the Structure; Exterior Coatings; Interior Coatings; Sanitary; Safety; and Security.

The findings of that inspection are now complete and summarized in a report that is on file with the District. Most significant findings indicate that three tanks – Walton 1, Walton 2, and Garden Park – are in need of immediate attention. Needed work to concentrate on Interior Coatings. A copy of the subject report is on file at this meeting.

Financials for First Six Months of Fiscal Year 2014-15

An element of the budget hearings for FY 2014-15 included a request from this Board to review the Expense and Revenue numbers on a monthly basis. A copy of that information has been included in this submittal for the first nine months of this fiscal year (July to March). Nine months would equate to 75 percent of our budget. Staff will field questions from the public and Board, as needed, rather than provide a summary of each individual category as identified on the subject report.

New District Billing System

The new billing system is currently in place. The new bills were hand delivered to the post office in Georgetown on April 30, 2015 with distribution on May 1, 2015. This initial process was cumbersome for both Staff and the Postal Service. Improvements will be made to expedite the same. The new process will provide the District with an opportunity to better serve the customers through added account information presented in a standard envelope rather than the use of the post cards.

Activation of Service, "After Hours"

There is nothing additional to report on this item.

When payment on a water account is delinquent, this can result in the lock-off of service. On occasion, staff is called out after business hours when the natural light has faded (dark). Staff is charged with reactivating service and collecting funds. This situation has resulted in an unsafe working environment on multiple occasions. In an effort to improve the safety of staff, no reactivation of service will occur after 3:30 p.m. Requests for service reactivation received after that time will result in the service being reactivated the following day.

RECOMMENDATION

Receive and file this report.

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: May 12, 2015

Re: Irrigation Season End Date

Board Meeting of May 12, 2015; Agenda Item #9

BACKGROUND/DISCUSSION

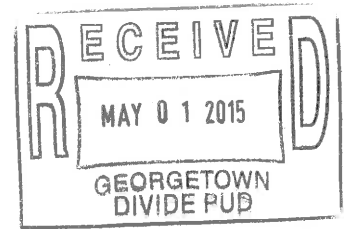
At the April 14, 2015 Regular Board Meeting, Agenda Item #13, Stage 3 Drought Declaration, the Board directed Staff to delay the start of the irrigation season. Under this directive, the start of the Irrigation Season for 2015 was set at June 1. An element of that drought declaration included extensive dialogue relative to the continued drought, the current water level in Stumpy, and demands placed on water storage within Stumpy from both the treated and untreated water customers.

Controls placed on water consumption for treated water customers have been well defined in the Governor's Executive Order together with a series of restrictions imposed on the District by the State Water Resources Control Board.

This agenda item relates only to the delivery of untreated water during the current irrigation season. In an effort to conserve storage in Stumpy, the District has taken action to delay the start of the irrigation season by one month, resulting in a start date of June 1. In addition to the late start, it is likely there will be a need to end the irrigation season early. For the District, water storage in Stumpy is the critical factor to be considered in providing continued water service to all customers.

RECOMMENDATION

Rather than set a calendar date for the end of the irrigation season, it is the recommendation of Staff that the District set a minimum storage of 9,000 Acre Feet in Stumpy, as the value used to end the irrigation season. An element of this recommendation acknowledges that storage in Stumpy will likely fall below this value pending local weather conditions. Should storage in Stumpy exceed this amount prior to the normal end date of September 30, then the normal end date would become the controlling factor for the end of the irrigation season.-----



TO: All Pooled Program Members

FROM: David deBernardi, Director of Finance

A handwritten signature in black ink, appearing to be "D. deBernardi".

DATE: April 1, 2015

RE: RPA Stabilization Fund Report

JOINT POWERS
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Kathleen J. Tiegs

Enclosed is the RPA Stabilization Fund Report for your agency including backup documentation. For those agencies that have a balance that exceeds the attachment point, a check for the amount over the attachment point is also enclosed. Approximately 110 members are receiving a check with this report. Total refunds approximate \$3.2 million.

The RPA Stabilization Fund was established in 1999 to help stabilize the fluctuating cycle of refunds and billings for prior policy years. In 2001, the Executive Committee authorized expanding the Fund to include all pooled programs.

The report has several parts. It starts with the beginning balance, the amount on the books for each member before adjustments. The first adjustment is the Liability Program's 10/1/12-13 policy year Deposit Premium for actual payroll vs. estimated payroll. Afterwards, there are adjustments for the Liability, Property and Workers' Compensation programs. These program adjustments are Retrospective Premium Adjustments for prior policy years that still have open claims. Finally, if the resulting balance is negative by more than 40% (or positive by more than 50%) of the attachment point, the district is billed (refunded) for the difference.

Also enclosed is your agency Catastrophic Fund (CAT Fund) statement. This reports discloses the activity in the CAT Fund for the both the liability and workers' compensation programs.

It should be noted that each agency's balance is maintained separately for both RPA Stabilization Fund and CAT Fund and not all agencies' balances change at the same rate.

If you have any questions regarding the RPA Stabilization Fund or any of the adjustments, please call (800) 231-5742 or e-mail me at ddebernardi@acwajpia.com.

CONGRATULATIONS!

Georgetown Divide Public Utility District
Water Quality Division
April-15
Auburn Lake Trails Water Treatment Plant

Water Quality for the month:

	<u>Highest</u>	<u>Lowest</u>	<u>Average</u>
Combined Turbidity	0.140	0.030	0.035
Individual filter	0.130	0.030	0.030
Raw pH	7.00	6.37	6.76
Treated pH	8.90	8.30	8.60
Alkalinity	14.00	8.00	11.00
Hardness	7.00	7.00	7.00
Chlorine residual	1.68	1.32	1.53

Chemical Use for the month:

Chemical Dosage = Mg/l - ppm

Chlorine Gallons (12.5%)	278.83	2.28
Soda Ash Pounds	854.00	6.56
Polymer Gallons	56.50	4.71

Water Production for the month (gallons):

Highest Day	735,000
Lowest Day	392,000
Average Daily Production	520,167
Total Monthly Production	15,605,000

Processed Water Used:

(gallons)

Raw Water:

(gallons)

Backwash	702,000	SCM	120,000
Filter to Waste	115,000	Sink	16,200
Surface wash	33,507	Total raw water used	136,200
Total used for Backwash	850,507	% Total intake	0.8%
% used for Backwash	5.5%		
1720e's, CL17, Fin. pH	43,380	Total water intake	16,647,642
Sampling Sink	12,555	Total used in production	1,042,642
Total Fin. water used	906,442	% Total used in production	6.3%
% Finished water used	5.8%		

Total Production Days

30

<u>Chemical Inventory</u>	<u>Delivery Date</u>	<u>Amount Delivered</u>	<u>Remaining Inventory (# of Units)</u>	<u>Pump Tank Level</u>
Chlorine	4/8	12Drum's	10.5 drums	229gal.
Soda Ash	4/8	27Bags	11bags	234gal.
Polymer	n/a	n/a	1.25drums	10.5Gal.

Maintenance and Duties Accomplished:

Backwash, FTW	Clean water traps	Clean Y strainers	DPD tests
Mon. chem. Pmps, SCM	Pump station checks	Change charts	Calc. PPM's
Generator test	Alka & Hard. Tests	Cal. PH probes	Change CL17 reagents
Fill chemicals	Record Temps	Cal.1720e's	Cal. 2100n Turbitimeter
Test Alarms	Calc. Inst. flows	Lube pumps & motors	Facility Maint.

Major events (leaks, complaints, equipment failure, power outages, etc.)

power fail 4/18/15 New belts on air compressor."low air pressure alarm"4/30/2015

Georgetown Divide Public Utility District

Water Quality Division

April-15

Walton Lake Water Treatment Plant

Water Quality for the month:

	<u>Highest</u>	<u>Lowest</u>	<u>Average</u>
Combined Turbidity (NTU)	0.070	0.030	0.035
Individual filter (NTU)	0.100	0.020	0.030
Raw pH	7.50	7.00	7.19
Treated pH	8.10	8.10	8.10
Alkalinity (mg/l CaCO ₃)	10.00	6.00	8.00
Hardness (mg/l CaCO ₃)	4.70	4.70	4.70
Chlorine residual (mg/l)	1.20	1.17	1.19

Chemical Use for the month:

Chemical Dosage = mg/l - ppm

Chlorine Gallons (12.5%)	314.00	2.37
Soda Ash Pounds	455.58	3.24
Polymer Gallons	34.50	2.66

Water Production for the month (gallons):

Highest Day	20-Apr	703,000
Lowest Day	8-Apr	427,000
Average Daily Production		562,500
Total Monthly Production		16,875,000

Processed Water Used:

(gallons)

Raw Water:

(gallons)

Backwash	416,000	SCM	141,450
Filter to Waste	28,000	Sink	16,200
Surface wash	27,033	Total raw water used	157,650
Total used for Backwash	471,033	% Total intake	0.9%
% used for Backwash	2.8%		
1720e's, CL17, Fin. pH	43,380	Total water intake	17,575,368
Sampling Sink	28,305	Total used in production	700,368
Total Fin. water used	542,718	% Total used in production	4.0%
% Finished water used	3.2%		

Total Production hours

471.5

Total KW hours

8,920

Ave. hours per Day

15.7

Ave. KW hours per day

297

Ave. Gals. per hour

35,790

Ave. Gals per KW hr

1,892

Total Production Days

30

KW hours per Prod. hr.

18.9

<u>Chemical Inventory</u>	<u>Delivery Date</u>	<u>Amount Delivered</u>	<u>Remaining Inventory (# of Units)</u>	<u>Pump Tank Level</u>
Chlorine	8-Apr	8-53 gal. drums	8.66 drums	189-gals.
Soda Ash	8-Apr	27-50# bags	42 bags	272-lbs.
Polymer	N/A	None	2.25 drums	20-gals.

Maintenance and Duties Accomplished:

Backwash, FTW	Clean water traps	Clean Y strainers	DPD tests
Mon. chem. Pmps, SCM	Pump station checks	Change charts	Calc. PPM's
Generator test	Alka & Hard. Tests	Cal. PH probes	Change CL17 reagents
Fill chemicals	Record Temps	Cal.1720e's	Cal. 2100n Turbitimeter
Test Alarms	Calc. Inst. flows	Lube pumps & motors	Facility Maint.

Weather:

High Temp. °F 83	Low Temp. °F 32	Average Temp.°F 56
Total Rain fall Inches 3.56	Highest Day 5-Apr	One Day Rainfall Inches 1.60

Major Events: Leaks, Complants, Equipment Failures, Power Outages and Etc...

4/04 Power failure 6:15pm, cleared before generator needed
4/25 Power failure 9:00am, alarm wold not reset after power restored. Pulled alarm box out of panel.
4/27 Three phase power failure alarm malfunction over weekend lost one signal leg of the three phase power. Jump over to good source to reste alarm need to trace source of problem.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

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Georgetown, CA 95634

Phone Number (530) 333-4356 Fax Number (530) 333-9442

MEMORANDUM

To: Wendell Wall, General Manager
From: Jeff Pulfer

May 1, 2015

Re: Water Quality Division –April Monthly Report

The following is a summary of all the inspections, zone monitoring, maintenance, repairs and other activities in the Zone for the month of April 2015:

Wastewater Disposal:

As of, April 31, 2015 there are 1,004 developed lots with septic systems but only 1001 homes in ALT. The following activities have occurred in the Auburn Lake Trails Wastewater Disposal Zone during the month of April:

ALT Zone Activities:

Wastewater Disposal Systems Finalled: 0

- Routine Inspections: 90
- Follow-up Inspections: 5
- Routine POA Inspections: 0
- Escrow Inspections: 12
- Homeowner Requests for Service: 3
- Construction Inspections: 20(Pump tanks on lots 1826,157 in escrow& 851 (homeowner compliance) Lot 23 CDS escrow.
- Plan review/Inspections: 1
- Re-testing of Lots: 0
- New Wastewater Disposal System Designs: 0
- Enforcement/correction notices sent: 5 and 50 door-hangers left at the owner's home.

ALT Zone Activities and Homeowner Requests for Service:

- N/A
- New Pump Tank's =3 Lot (Escrow1826,157)(Homeowner compliance 851)
- CDS tank replacement lot 23.

ALT CDS Activities:

- Number of CDS connections: 134
- Routine CDS Inspections: 0
- Follow-up CDS Inspections: 0
- CDS tanks replaced: 1 lot 23 (escrow)

- Lots Video Camera Inspected: 0
- CDS tanks watertight tested or found leaking this month: 1 (lots 23)
- New CDS tank: 1 (lot 23) Escrow.
- Routine Community Disposal Field Inspections: 4
- CDS Pump Station Inspections: 4

Monitoring Activities:

Groundwater Monitoring Wells:

The first round of sampling was conducted on February 10, 2015 by GDPUD staff. The first Quarter Groundwater Report will be submitted to the State prior to the May 1, 2015 regulatory deadline. The next sampling event is scheduled for May 2015.

Training:

- N/A

ALT Regulatory Zone Reports:

- The monthly SSO No Spill Certification was submitted electronically to DWR on May 1, 2015

CDS Average Daily Flow & Average daily wastewater flow/home

April 2014= 30,289 (226.0gpd/home) (1.65"rain) Calculation from 3/31/14-5/1/14
 May 2014= 21,050 (157.0gpd/home) (.17"rain) Calculation from 5/1/14-6/2/14
 June 2014 =19,976 (149.0gpd/home) (0 rain) Calculation from 6/2/14-7/1/14
 July 2014= 17,795 (132.7gpd/home) (.02"rain) Calculation from 7/1/14-8/5/14
 August 2014= 18,364 (137.0gpd/home) (.1"rain) Calculation from 8/4/14-9/2/14
 September 2014= 18,308 (136.6gpd/home) (.99"rain) Calculation from 9/2/14-10/1/14
 October 2014= 16,544 (123.46gpd/home) (3.94"rain) Calculation from 10/1/14-10/31/14
 November 2014=21,772(162.48gpd/home) (3.96rain) Calculation from 10/30/14-12/1/14
 December2014=46,597(347.74gpd/home) (13.94rain) Calculation from 12/1/14-12/31/14
 January2015=25,256(188.48gpd/home) (0rain) Calculation from 12/31/14-2/2/15
 February 2015=27,153(202.63gpd/home) (4.5in.rain) Calculation from 2/2/15-3/2/15
 March2015=27,756(207.13gpd/home) (.74 in.rain) Calculation from 3/1/2015-4/1/2015
 April2015=19,592(146.21gpd/home)(2.95in. rain) Calculation from 4/1/2015-5/1/2015
 WDR limit is 71,800 gallons/day.

Georgetown Divide Public Utility District

Treated Water Production Monthly Comparison Million Gallons

WLWTP= Walton Lake Water Treatment Plant

ALTWTP= Auburn Lake Trails Water Treatment Plant

2013	WLWTP	ALTWTP	Total	2014			Total	WLWTP Change	% Change	ALT Change	% Change	Total Change	% Change
				Jan.	Feb.	Mar.							
Jan.	14,396	16,611	31,007	17,908	14,494	32,402	3,512	24%	-2,117	-13%	1,395	4%	
Feb.	11,404	14,688	26,092	14,084	9,660	23,744	2,680	24%	-5,028	-34%	-2,348	-9%	
Mar.	13,860	18,282	32,142	15,503	11,991	27,494	1,643	12%	-6,291	-34%	-4,648	-14%	
Apr.	18,304	24,642	42,946	16,928	14,471	31,399	-1,376	-8%	-10,171	-41%	-11,547	-27%	
May	30,968	37,387	68,355	24,508	23,431	47,939	-6,460	-21%	-13,956	-37%	-20,416	-30%	
Jun.	36,668	44,432	81,100	31,427	31,396	62,823	-5,241	-14%	-13,036	-29%	-18,277	-23%	
Jul.	46,128	48,735	94,863	35,103	34,998	70,101	-11,025	-24%	-13,737	-28%	-24,762	-26%	
Aug.	45,229	40,875	86,104	33,227	32,481	65,708	-12,002	-27%	-8,394	-21%	-20,396	-24%	
Sep.	32,889	30,688	63,577	29,198	26,757	55,955	-3,691	-11%	-3,931	-13%	-7,622	-12%	
Oct.	27,074	27,374	54,448	24,473	21,829	46,302	-2,601	-10%	-5,545	-20%	-8,146	-15%	
Nov.	19,504	16,460	35,964	15,400	13,670	29,070	-4,104	-21%	-2,790	-17%	-6,894	-19%	
Dec.	22,086	16,265	38,351	15,098	12,163	27,261	-6,988	-32%	-4,102	-25%	-11,090	-29%	
Total	318,510	336,439	654,949	272,857	247,341	520,198	-45,653	-17%	-89,098	-26%	-134,751	-21%	

2014	WLWTP	ALTWTP	Total	2015			Total	WLWTP Change	% Change	ALT Change	% Change	Total Change	% Change
				Jan.	Feb.	Mar.							
Jan.	17,908	14,494	32,402	15,349	12,750	28,099	-2,559	-14%	-1,744	-12%	-4,303	-13%	
Feb.	14,084	9,660	23,744	13,515	11,222	24,737	-0,569	-4%	1,562	16%	0,993	4%	
Mar.	15,503	11,991	27,494	16,647	16,018	32,665	1,144	7%	4,027	34%	5,171	19%	
Apr.	16,928	14,471	31,399	16,875	15,605	32,480	-0,053	0%	1,134	8%	1,081	3%	
May													
Jun.													
Jul.													
Aug.													
Sep.													
Oct.													
Nov.													
Dec.													
Total	64,423	50,616	115,039	62,386	55,595	117,981	-2,037	-3%	4,979	10%	2,942	3%	

Memo

To: Board of Directors
From: Wendell B. Wall – General Manager
Date: May 12, 2015
Re: Prop 218 State Loan Amount
Board Meeting of May 12, 2015; Agenda Item #10

BACKGROUND/DISCUSSION

At the Proposition 218 Special Meeting on April 27, 2015, the Board of Directors voted unanimously to bifurcate the Prop 218 process and move forward with a cost of service in order to expedite the construction of the ALT Treatment Plant. This agenda item includes a presentation by Mary Fleming of RCAC.

Working with Staff, Mary Fleming of Rural Community Assistance Corporation (RCAC) prepared a “cost of service” which provides information on how much it will cost to repay the loan obtained from the Water Resources Control Board at the various amounts borrowed – 8 million, 8.5 million, and 9 million – over a 20-year period. The difference in amounts borrowed changes the complexity of the equation, as detailed in Ms. Fleming’s presentation.

At eight million dollars borrowed, more funds will have to be taken from reserves; and at nine million dollars borrowed, less funds will be required to come from reserves.

RECOMMENDATION

Staff recommends Board approval of a loan from the California Water Resources Control Board to the District in the amount of nine million dollars. This will allow the District to have more funds in reserve at the end of the construction of the plant – funds which may be needed to help cushion the effects of the drought on our rate payers.

Memo

To: Board of Directors
From: Wendell Wall
Date: May 12, 2015
Re: Consideration of Irrigation Applications for the 2015 Irrigation Season
Board Meeting of May 12, 2015; Agenda Item #11

BACKGROUND/DISCUSSION:

Ordinance 2005-01, An Ordinance Establishing Rules and Regulations for Irrigation Service in the Georgetown Divide Public Utility District, dictates the method of approving the irrigation applications received by the District.

Attached is the summary, by route, of the 2015 Irrigation Applications. The irrigation applications are part of an annual process by which previous year irrigation service accounts renew or modify their contracts with the Georgetown Divide Public Utility District, and new applications are considered for service on routes where available.

The summary is intended to provide you the information to consider and take action on the 2015 Irrigation Applications.

Due to the moratorium that was passed by the Board on April 8, 2014 which remains in effect, no new services or increases will be granted for the 2015 season. Irrigation water deliveries are planned to commence on June 1, 2015, as approved by the Board at the April 14, 2015 Regular Board Meeting.

RECOMMENDATION:

Staff recommends that the Board of Directors:

- Approve all applications as presented for the 2015 Irrigation season.
- Approve all Priority 1 (P1) irrigation service accounts. This will assure that the flow in an established route will not exceed the Board established safe and reliable maximum flow.
- Deny all Priority 2 (P2) and all Priority 3 (P3) requests that would result in an increased flow.

2015 IRRIGATION SEASON REQUEST SUMMARY

Routes	2003 Demand MI	2014 Active Accounts	2014 Demand MI	Requested Changes and Priority	2015 Demand MI	Staff Recommendation
Route 080: Upper-Lower Conduit Priority 1 (P1) Service Change Requests: 080/0125	43.5	27	32.5	-8"(P0)	32.5	Approve all P1 requests at 2003 flow. Approve. Results in decreased flow & inactive account
Route 081: Cool-Cherry Acres Ditch Priority 1 (P1) Service Change Requests :	duplicate 45	25	44	+1" (P3)	44	Approve all P1 requests at 2003 flow. Deny APN 071-340-06 application for new service (first applied in 2014)
Route 082: C-CA / Croft Pipeline---Ext. #144 Priority 1 (P1) Service Change Requests:	19.5 None	11	19.5		19.5	Approve all P1 requests at 2003 flow.
Route 083: Cunningham Pipeline Priority 1 (P1) Service Change Requests: 083/0010 083/0015 083/0015 083/0035 083/0040	8	8	7	-2" (P2) +0.5" (P2) +1" (P3) +0.5" (P3) +0.5" (P3)	8	Approve all P1 requests at 2003 flow. Approve. Results in decreased flow & inactive account Deny request. Results in increased flow. (first applied 2011) Deny request. Results in increased flow. (first applied 2014) Deny request. Results in increased flow. (first applied 2012) Deny request. Results in increased flow. (first applied 2010)
Route 084: Garden Valley Pipeline Priority 1 (P1) Service Change Requests :	58.5	30	52		52	Approve all P1 requests at 2003 flow. Deny request. Results in increased flow. (first applied 2010) Deny request. Results in increased flow. (first applied 2014) Deny request. Results in increased flow. (first applied 2015) Deny request. Results in increased flow. (first applied 2015)
Route 085: G.V. / Greenwood Road Pipeline Priority 1 (P1) Service Change Requests :	24 None	27	23		23	Approve all P1 requests at 2003 flow.
Route 086: Hocket Hollow Pipeline---Ext. #179 Priority 1 (P1) Service Change Requests :	21 None	16	21		21	Approve all P1 requests at 2003 flow.

2015 IRRIGATION SEASON REQUEST SUMMARY

Routes	2003 Demand MI	2014 Active Accounts	2014 Demand MI	Requested Changes and Priority	2015 Demand MI	Staff Recommendation
Route 087: Kelsey Ditch Priority 1 (P1) Service Change Requests :	84.5	55	83.5		83.5	Approve all P1 requests at 2003 flow.
087/0010				+1" (P3)		Deny AB request. Results in increased flow. (first applied 2005)
087/0010				+0.5" (P3)		Deny AB request. Results in increased flow. (first applied in 2015)
087/0030				+2" (P3)		Deny AB request. Results in increased flow. (first applied 2013)
087/0035				+0.5" (P3)		Deny request. Results in increased flow. (first applied 2004)
087/0035				+1" (P2)		Deny Request. Results in increased flow. (first applied 2015)
087/0100				+4" (P3)		Deny AB request. Results in increased flow. (first applied in 2015)
087/0155				+1" (P2)		Deny AB request. Results in increased flow. (first applied in 2015)
087/0166				+1" (P3)		Deny AB request. Results in increased flow. (first applied in 2015)
087/0205				+1" (P3)		Deny request. Results in increased flow. (first applied 2013)
087/0235				+1" (P3)		Deny AB request. Results in increased flow. (first applied 2014)
087/0240				+1" (P3)		Deny AB request. Results in increased flow. (first applied 2011)
087/0275				+3" (P3)		Deny AB request. Results in increased flow. (first applied 2014)
087/0300				+5" (P3)		Deny AB request. Results in increased flow. (first applied 2008)
087/0315				+1" (P3)		Deny request. Results in increase flow. (first applied 2014)
087/0335				+1" (P2)		Deny AB request. Results in increased flow. (first applied 2012)
087/0350				+1" (P3)		Deny request. Results in increase flow. (first applied 2013)
087/0355				-1" (P2)		Approve. Results in decreased flow & inactive account
087/0365				+1" (P3)		Deny request. Results in increase flow. (first applied 2013)
				+?" (P3)		Deny APN 088-180-23 application for new service. (first applied 2006)
				+1" (P3)		Deny APN 088-180-22 application for new service. (first applied 2009)
Route 088: Kelsey Pipeline Priority 1 (P1) Service Change Requests :	7 None	7	5.5		5.5	Approve all P1 requests at 2003 flow.
Route 089: Main Ditch #1 Priority 1 (P1) Service Change Requests :	66.5	31	66.5		66.5	Approve all P1 requests at 2003 flow.
089/0092				+1" (P3)		Deny request. Results in increased flow. (first applied 2008)
089/0110				+2" (P3)		Deny Request. Results in increased flow. (first applied 2013)
Route 090: Main Ditch #2 Priority 1 (P1) Service Change Requests :	113	49	113		112	Approve all P1 requests at 2003 flow.
090/0050				+1" (P3)		Deny request. Results in increased flow. (first applied 2013)
090/0065				+1" (P3)		Deny AB request. Results in increased flow (first applied 2011)
090/0225				-1" (P2)		Approve request. Results in decreased flow.
Route 091: Pedro Hill Pipeline Priority 1 (P1) Service Change Requests :	8.5 None	7	7		7	Approve all P1 requests at 2003 flow.

2015 IRRIGATION SEASON REQUEST SUMMARY

Routes	2003 Demand MI	2014 Active Accounts	2014 Demand MI	Requested Changes and Priority	2015 Demand MI	Staff Recommendation
Route 092: Pilot Hill Ditch Priority 1 (P1) Service Change Requests : 092/0005 092/0030 101/0195	27	14	27	+3"(P3) +1" (P3) +1" (P3) + 1.5"(P3) + 1"(P3) +2" (P3)	27	Approve all P1 requests at 2003 flow. Approve Request to reactivate Per Board Approval. Deny AB request. Results in increased flow. (first applied 2004) Deny AB request. Results in increased flow. (first applied 2010) Deny APN 071-051-06 application for new service. (first applied 2005) Deny APN 071-280-28 application for new service. (first applied 2005) Deny APN 071-280-66 application for new service. (first applied 2015)
Route 093: Pilot Hill Pipeline Priority 1 (P1) Service Change Requests : 093/0065 093/0100	15.5	17	15.5	+0.5"(P3) +0.5"(P1) +1" (P3)	15.5	Approve all P1 requests at 2003 flow. Deny request. Results in increased flow. (first applied 2014) Deny request. Results in increased flow. (first applied 2014) Deny APN 104-250-83 application for new service. (first applied in 2014)
Route 094: Pilot Hill Estates Pipeline--Max 1 1/2 Priority 1 (P1) Service Change Requests : 094/0025 094/0038	20	15	20	+0.5"(P3) +0.5" (P3)	20	Approve all P1 requests at 2003 flow. Deny request. Results in increased flow. (first applied 2014) Deny request. Results in increased flow. (first applied 2010)
095: Rattlesnake Bar Rd. Pipelines Priority 1 (P1) Service Change Requests : 101/0200	9.5	10	10.5	+0.5" (P3)	10.5	Approve all P1 requests at 2003 flow. Deny request. Results in increased flow. (first applied 2013)
096: Spanish Dry Diggins Ditch Priority 1 (P1) Service Change Requests : 096/0010 096/0030 096/0040 096/0090	28	15	28	+43"(P3) +1" (P3) +1" (P2) +2" (P3)	28	Approve all P1 requests at 2003 flow. Deny AB request. Results in increased flow. (first applied 2015) Deny AB request. Results in increased flow. (first applied 2005) Deny request. Results in increased flow. (first applied 2005) Deny request. Results in increased flow. (first applied 2015)
097: Taylor Mine Ditch Priority 1 (P1) Service Change Requests :	32 None	25	32		32	Approve all P1 requests at 2003 flow.
TOTALS	632.0	389	607.5		607.5	
Water is available in the following routes prior to the start of the 2015 season:						
		Route 80 11				Total Active Accounts
		Route 81 1	Route 88 1.5			
		Route 83 0.5	Route 90 1			
		Route 84 6.5	Route 91 1.5			
		Route 85 1	Route 96 1			

Memo

To: Board of Directors
From: Wendell B. Wall – General Manager
Date: May 1, 2015
Re: Hazard Survey Cross Connection Program
Board Meeting of May 12, 2015; Agenda Item #12

DISCUSSION/BACKGROUND

As required by California state law under **Title 17 Code of Regulations**, the District is required to implement and maintain a cross-connection program that protects the District's water supply from potential contamination by water users that pose a threat of contaminating the water supply.

During an inspection conducted by the Department of Public Health in August 2014, the District was informed that it must conduct a Hazard Survey on all domestic services and implement a cross-connection program. The District currently has an ordinance in place but has never implemented a cross-connection program. The District currently lacks adequate staffing to implement this program internally.

The Water Resources Control Board, which now is the regulatory agency for regulating and monitoring public water systems, has begun performing system inspections. Non-compliant water delivery agencies can be fined up to \$10,000 a day after receiving only one warning of non-compliance.

RECOMMENDATION

Staff recommends that the Board approve a professional services agreement with *K&W Backflow Services* for a period of one year in an amount not to exceed \$8,000.

GDPUD / GM

From: Kevin Whittaker [kwhittaker@sbcglobal.net]
Sent: Saturday, May 2, 2015 2:14 PM
To: gm@gd-pud.org
Subject: K & W Backflow Service Proposal

Wendell Here is the proposal you requested.

04/17/2015
Wendell Wall
Georgetown Divided Public Utility District
P.O.Box 4240
Georgetown, CA 95634

RE: Proposal for Cross Connection Hazard Survey

K & W Backflow Service here by proposes to conduct a cross connection hazard survey on the potable water system for Georgetown Divided Public Utility District treated water customers. K & W Backflow Service will survey 780 potable water customers at a cost of \$ 8,000.00 completing the full survey in compliance with CDPH requirements for a cross connection hazard survey. K & W Backflow Service will provide a completed report of the 780 customers surveyed to Georgetown Divided Public Utility District.

Sincerely;

Kevin Whittaker
K & W Backflow Service

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: May 12, 2015

Re: Loss of District Confidential Files – *LifeLock* Protection

Board Meeting of May 12, 2015; Agenda Item #13

BACKGROUND/DISCUSSION

Staff has identified the loss of certain Payroll Files pertaining to District Employees, both past and present, through portions of calendar years 2013 and 2014. It is estimated that these files contain confidential information on approximately 20 employees. The District is responsible for the security of these files.

Disbursement of these materials to others could result in financial loss as well as public disclosure of other confidential matters specific to the individual.

Identity theft protection is available through *LifeLock*.

RECOMMENDATION

Staff recommends Board direction to obtain identity theft protection through a subscription to *LifeLock*, which would include those affected individuals, together with other action(s) as deemed appropriate by the Board.

Memo

To: Board of Directors
From: Wendell Wall, General Manager
Date: May 12, 2015
Re: District Credit Card
Board Meeting of May 12, 2015; Agenda Item #14

BACKGROUND/DISCUSSION

The District currently has a credit card with *CHASE* that is issued to George Sanders, past Interim General Manager. All financial responsibilities associated with that card remain with George as an individual.

The District has made multiple attempts to secure a credit card, issued to the District rather than to an individual, through local banking institutions. To date, these attempts have failed.

In an effort to move forward with securing a credit card issued to the District rather than to an individual, Staff has consulted with the El Dorado Irrigation District (EID). EID utilizes credit cards issued through the *CAL-Card®* system. That is a system preferred by Staff.

Contained within this agenda item are those materials, consisting of three pages, required by *US Bank* prior to proceeding forward with the issuance of a *CAL-Card®*. Those materials consist of (1) US Bank W-9 & Related Information, (2) CAL-Card® Request to Participate Form, and (3) Certificate of Authority.

RECOMMENDATION

Staff recommends Board direction to pursue the issuance of a District credit card through the *CAL-Card®* system. This would include, but not be limited to, identifying Wendell Wall, General Manager, as the "Authorized Person(s)" together with "Certification" by Norman A. Krizl as the Board President and further "Certification" by Director Lon Uso.

CAL-Card® Request to Participate Form

AGENCY INFORMATION:

_____ Georgetown Divide Public Utility District <small>Legal Name of California Tax Funded Agency</small>	_____ 94-6003909 <small>Tax ID Number</small>
_____ Wendell Wall <small>Name of Contact Person at Agency</small>	_____ 04/23/2015 <small>Date</small>
_____ PO Box 4240 <small>Mailing Address</small>	_____ 530 333 -4356 <small>Phone</small>
_____ Georgetown, CA 95634 <small>City, State, Zip Code</small>	_____ wwall@gd-pud.org <small>Email Address</small>
_____ 2 <small>Estimated number of Cards</small>	_____ 15,000 <small>Estimated monthly spend</small>

REQUIRED DOCUMENTS:

State agencies:

Complete and submit the following to U.S. Bank:

- This Request to Participate form.
- Completed State Agency Subscription Agreement (formatted Std. 213).
- Completed W-9 form (Note: **Complete Sections 1 and 4 only. Do not complete Section 2.**)

Local agencies (cities, counties, special districts, schools districts and other non-state agencies):

Complete and submit the following to U.S. Bank:

- This Request to Participate form.
- Signed Local Agency Subscription Agreement; Include signed Certificate of Authority (if applicable).
- Completed W-9 form (Note: Complete Sections 1 and 4. Section 2 is optional.)
- Three years of audited financial statements; check one box to indicate how financials will be provided.

<input type="checkbox"/>	Paper copy mailed with original documents
<input checked="" type="checkbox"/>	PDF copy emailed to cpsmidmarketsalescoordinator@usbank.com
<input type="checkbox"/>	Documents available online at: <i>provide web address</i> _____

To ensure all documents are completed properly, please check for the following:

- Legal names must be used; documents with abbreviated legal names cannot be processed.
- All documents must be dated and titles must be consistent throughout.

SUBMITTAL INSTRUCTIONS:

Please send required documentation (listed above) to the CAL-Card Sales Coordinator at:

Email (preferred): cpsmidmarketsalescoordinator@usbank.com

U.S. Mail (optional): U.S. Bank
901 Marquette Avenue, EP-MN-A17S
Minneapolis, MN 55402

NOTE: Submit W-9 as directed therein.

U.S. Bank will contact you to confirm receipt of this Request to Participate Form. After U.S. Bank's review is complete, an implementation manager will contact you to set up your program.

QUESTIONS? Email us at: cpsmidmarketsalescoordinator@usbank.com

For U.S. Bank Internal Use Only

Date Submitted _____	Circle one: <\$5MM> \$5MM
Banker's Employee ID _____	Treasury Management Employee ID _____
IPM _____	RM _____
	AM _____

**State of California Participating Addendum No. 7-14-99-22
Local Agency Subscription Agreement**

This Local Agency Subscription Agreement (“**Local Agency Subscription Agreement**”) constitutes an agreement to participate under the terms and conditions of the Purchase Card Services Participating Addendum No. 7-14-99-22 (“**Participating Addendum**”) signed September 29, 2014 and entered into by U.S. Bank National Association (“**U.S. Bank**”) and the State of California, Department of General Services (“**State**”). This Local Agency Subscription Agreement is entered into by U.S. Bank and the “**Local Governmental Agency**” identified herein, and shall become effective upon signing by U.S. Bank (“**Effective Date**”).

RECITALS

- A. The State has entered into the Participating Addendum for the purpose of making available a Purchase Card Program as described in the Participating Addendum for use by State of California state agencies and local governmental agencies;
- B. The State is willing to permit Local Governmental Agency to participate in the Purchase Card Program provided that Local Governmental Agency assumes all responsibility and liability for Local Governmental Agency's performance of the terms and conditions of the Participating Addendum as if Local Governmental Agency was the entity signing the Participating Addendum, but Local Governmental Agency shall not be liable for the acts and omissions of the State under the Participating Addendum or this Local Agency Subscription Agreement. The State shall not bear liability or responsibility for Local Governmental Agency under the Participating Addendum or this Local Agency Subscription Agreement; and
- C. Local Governmental Agency has received a copy of the Participating Addendum from the State, and after a thorough review of the Participating Addendum, desires to participate as a Local Governmental Agency under the Participating Addendum. Participating Addendum No. 7-14-99-22 is incorporated into this Local Agency Subscription Agreement in its entirety and all terms and conditions of the Participating Addendum apply to the Local Governmental Agency.

AGREEMENT

Now therefore, in consideration of the foregoing Recitals, the mutual premises and covenants set forth in the Participating Addendum, which are incorporated herein by reference, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, all parties agree as follows:

- 1. **Local Governmental Agency Responsibility.** Local Governmental Agency agrees to accept and perform all duties, responsibilities and obligations required of Participating Agencies as set forth in the Participating Addendum.
- 2. **Authority.** The representations, warranties and recitals of Local Governmental Agency set forth in this Local Agency Subscription Agreement and the Participating Addendum constitute valid, binding and enforceable agreements of Local Governmental Agency. All extensions of credit made to Local Governmental Agency pursuant to this Local Agency Subscription Agreement and the Participating Addendum will be valid and enforceable obligations of Local Governmental Agency and Local Governmental Agency shall pay to U.S. Bank all Debts incurred by Local Governmental Agency in accordance with the terms of the Participating Addendum and this Local Agency Subscription Agreement. The execution of this Local Agency Subscription Agreement and the performance of the obligations hereunder and under the Participating Addendum are within the power of Local Governmental Agency, have been authorized by all necessary action and do not constitute a breach of any contract to which Local Governmental Agency is a party or is bound.
- 3. **Purpose of Card Use.** Local Governmental Agency declares that cards shall be used for official Local Governmental Agency purchases only, and shall not be used for individual consumer purchases or to incur consumer debt. Local Governmental Agency warrants that it possesses the financial capacity to perform all of its obligations under the Participating Addendum and this Local Agency Subscription Agreement.

- 4. The notice address for Local Governmental Agency is:

Georgetown Divide Public Utility District

P.O. Box 4240

Georgetown, CA 95634

Attn: Wendell Wall

- 5. **Authorization.** Local Governmental Agency certifies to U.S. Bank that the person executing this Local Agency Subscription Agreement is authorized by Local Governmental Agency in accordance with its organization rules and applicable law to bind Local Governmental Agency to the terms and conditions of this Local Agency Subscription Agreement, including the authority to incur Debt in the name of Local Governmental Agency.
- 6. **Execution.** By signing below, the individual(s) signing this Local Agency Subscription Agreement is/are acting in his or her capacity as an authorized signing officer of Local Governmental Agency and not in his or her personal capacity, and certifies and warrants that (1) all action required by Local Governmental Agency organizational documents to authorize the signer(s) to act on behalf of Local Governmental Agency in all actions taken under this Local Agency Subscription Agreement, including but

not limited to, the authority to incur Debt on behalf of Local Governmental Agency, has been taken, (2) each signer is empowered in the name of and on behalf of Local Governmental Agency to enter into all transactions contemplated in this Local Agency Subscription Agreement, and (3) the signatures appearing on all supporting documents of authority, if any, are authentic.

7. **Reliance.** Local Governmental Agency has read, understands and agrees to all terms and conditions in this Local Agency Subscription Agreement and the Participating Addendum, and U.S. Bank is entitled to act in reliance upon the authorizations and certifications set forth herein.

IN WITNESS WHEREOF, the parties have, by their authorized representatives, executed this Local Agency Subscription Agreement.

Dated this 19 day of May, 2015

Dated this _____ day of _____, 20__

By Local Governmental Agency:

By U.S. Bank:

Georgetown Divide Public Utility District
(Name)

U.S. Bank National Association


(Signature of Authorized Signer)

(Signature of Authorized Signer)

Wendell Wall
(Printed Name of Authorized Signer)

Kelly M. Caspers
(Printed Name of Authorized Signer)

General Manager
(Printed Title of Authorized Signer)

Vice President
(Printed Title of Authorized Signer)

Approved as to form:

(Signature of Attorney for Local Governmental Agency)

(Printed Name of Attorney)

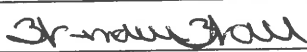
CERTIFICATE OF AUTHORITY

1. **Organizational Information.** This Certificate of Authority has been completed on behalf of the following Local Governmental Agency (the "Local Governmental Agency"):

Local Governmental Agency Legal Name: Georgetown Divide Public Utility District

Federal Tax Identification Number: 94-6003909

2. **Authorized Persons.** In accordance with the governance rules relating to the Local Governmental Agency, the following individuals (the "Authorized Person(s)") are authorized, on behalf of the Local Governmental Agency, to execute and deliver to U.S. Bank National Association ("U.S. Bank") and/or its affiliates the applicable contract(s), any applicable addenda and/or amendments thereto and any other documents or writings required by U.S. Bank (collectively, the "Documents") for the purpose of establishing one (1) or more card programs, extending credit and providing related services to the Local Governmental Agency with U.S. Bank in the United States (collectively, the "Services"):

Name	Title	Signature
Wendell Wall	General Manager	

3. **Execution Requirements.** The governance rules relating to the Local Governmental Agency require the following number of Authorized Persons to sign the Documents for the Services (choose only one box):

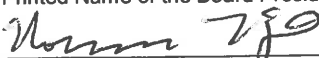
- One (1) Authorized Person
 Two (2) Authorized Persons

4. **Execution.** By signing the Documents, each individual signing in his or her capacity as an authorized signing officer of the Local Governmental Agency and not in his or her personal capacity, certifies and warrants that (a) all action required by Local Governmental Agency's organizational documents to authorize the signer(s) to act on behalf of the Local Governmental Agency in all actions taken under the Documents, including but not limited to, the authority to incur debt on behalf of the Local Governmental Agency, has been taken, (b) each signer is empowered in the name of and on behalf of the Local Governmental Agency to enter into all transactions and Services contemplated in the Documents, and (c) the signatures appearing on all supporting documents of authority are authentic.

5. **Certification.** I certify that I am the Board President and I am acting in my official capacity as an authorized officer who has been given the authority by the Local Governmental Agency to certify that the Authorized Person(s) has/have the full power and authority under applicable law and the governance rules relating to the Local Governmental Agency to execute and deliver to U.S. Bank, on behalf of the Local Governmental Agency, and to bind the Local Governmental Agency under, the Documents for the purpose of establishing and extending the Services. I also certify that the name(s) and title(s) of the Authorized Person(s) set forth above are correct and that the signature appearing beside each name is a true and genuine specimen of his/her signature.

Norman A. Krizl

↑ Printed Name of the Board President of the Local Governmental Agency↑ (Cannot be an Authorized Person listed in Section 2)



5/15/15


↑ Signature of the Board President of the Local Governmental Agency↑

Date

I certify that I am an officer of the Local Governmental Agency, and as such, I certify that the above-named Board President is acting in such capacity on behalf of the Local Governmental Agency, the signature below is my genuine signature and the signature above is the genuine signature of such Board President.

Maria Capraun, Board Treasurer

↑ Printed Name & Title of Individual Signing Below ↑ (Cannot be an Authorized Person listed in Section 2)



5/19/15

↑ Signature ↑ Attested by One (1) Other Individual of the Local Governmental Agency

Date



U.S. Bank W-9 & Related Information

Return completed form to cps.rebates@usbank.com or US Postal Mail as indicated on the instruction page.

Vendor Number (to be completed by U. S. Bank): _____

Section 1: W-9

Must be completed and returned for payments to be processed.

Georgetown Divide Public Utility District

Legal Name

Trade Name

6425 Main Street, PO Box 4240

Georgetown

CA

95634

Address

City

State

ZIP

530-333-4356

530-333-9442

94-6003909

Phone

Fax

Federal Tax ID/Social Security Number*

*MUST match the person/entity listed above

Legal Structure

- Sole Proprietorship
- Corporation
- Partnership
- Tax Exempt Organization
- Government Agency
- Other, please specify _____

If LLC, please select one of the following:

- LLC Corporation
- LLC Partnership
- LLC Sole Proprietorship (legal name and SSN required)

Legal Name _____

SSN _____

Section 2: Automated Clearing House (Direct Deposit)

U.S. Bank's preferred payment method.

Authorization Agreement for Automatic Deposits (ACH Credits)

I (We) hereby authorize U.S. Bank, on behalf of any affiliate for which it processes payments, hereinafter called COMPANY, to initiate credit entries to my (our) account indicated below and the depository/financial institution named below, hereinafter called BANK, to credit the same to such account.

cps.rebates@usbank.com

E-mail address (to receive electronic remittance advices)

Checking Account Information (Please attach a voided check or copy of a check with MICR coding)

Routing/ABA Number

Account Number

Bank Name

Branch

City

State

ZIP

Phone

This authority is to remain in full force and effect until COMPANY has received written notification from me (us) of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonably opportunity to act on it.

Section 3: Minority and Women Owned Business Enterprises (MWBEs)

U. S. Bank is committed to building relationships with certified Minority and Women Owned Business Enterprises (MWBEs), defined as companies that are at least 51 percent owned, controlled and managed by one or more of the following categories - African American, Hispanic American, Asian Pacific American, Asian Indian American, Native American, Woman

Is your company certified as a minority/ woman owned business?

- No Yes (if yes, a copy of your minority/woman owned certification MUST BE INCLUDED)

MWBE Business Status (check all that apply):

- African American
- Asian Pacific American
- Native American
- Hispanic American
- Asian Indian American
- Woman

This will certify to U.S. Bank that I have read the requirements cited on this form, and the company classification(s) I have selected above are true and correct. I will advise U.S. Bank if our classification should change.

Section 4: Signature (required)

Name (Print): Wendell Wall

Title: General Manager

Signature *Wendell Wall*

Date 5-13-2015

For Internal Use Only: DUNs# _____

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: May 12, 2015

Re: Use of Legal Counsel

Board Meeting of May 12, 2015; Agenda Item #15

BACKGROUND / DISCUSSION

Director Capraun has made a request that the Board approve the use of District's Legal Counsel for the purpose of composing a letter to the El Dorado County Water Agency to address the quorum of their Board. The El Dorado County Water Agency Board is presently made up of three County Supervisors and two Water Districts. Over the past 15 years, the Districts of Grizzly Flats and Georgetown have each served 2-year terms on the Board. It is now time for the El Dorado Irrigation District to serve a 15-year term on the Board. One of the County Supervisors is to represent the un-represented Districts. Director Capraun would like to address this issue. Director Capraun has already discussed this with the El Dorado County Water Agency's Legal Counsel and now requests GDPUD's and Legal Counsel's guidance.

RECOMMENDATION

Authorize use of District Counsel to draft letter to El Dorado County Water Agency and approve submittal of same to Water Agency.

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: May 12, 2015

Re: Auburn Lake Trails Water Treatment Plant

Board Meeting of May 12, 2015; Agenda Item #16

BACKGROUND / DISCUSSION

The only updates to this report, from that of the prior month, relate to funding. The District has received confirmation that the EPA Grant funding in the amount of \$1,081,599 is no longer in question. The term of that funding agreement has been extended to 2017.

This is part of a monthly update, provided by staff, relating to the status of the Auburn Lake Trails Water Treatment Plant Project. Key elements of this report provide updates to activities such as Agency Reviews (Fire Marshall, State); Utility Reviews and Design (PG&E); Funding (State and other); Prop 218 Rate Increase (District); and preparation of Bid Documents (PSOMAS). Construction management services have not been addressed in this submittal as that activity will follow just prior to the commencement of construction.

Fire Marshall – The Fire Marshall has completed the plan review, the necessary corrections have been made to the plans, the fees have been paid for their inspection and of the work. This activity is deemed complete.

State Water Board (CDPH) Environmental Document – The review of the revised site plan, a revision prompted by the change in design, was completed in September 2014 by Foothill Associates and submitted to the State in October of 2014. Staff has been in contact with the State on multiple occasions. Review completed by State with final approval pending response from federal Fish & Wildlife. State has indicated that we can bid project without federal approval but cannot award contract. This may be a controlling factor for construction.

State Water Board (CDPH) Plan Review – The review of the plans has been ongoing for more than a year. To date, the District has received no response. It is likely this activity will move forward once the District has completed Prop 218 and the State funding (loan) is in place. This is likely not a controlling factor for construction...anticipate their review and approval complete once funding is secure.

Utility Reviews and Design – A construction application had been made with PG&E, as required to gain service to the new facility. That application had expired due to no construction activity on the facility, and the deposit of approximately \$5,000 was returned to the District. Staff submitted a new application early this year (2015) along with a new deposit, and PG&E is working with Staff in an effort to expedite the new application in preparation for construction. This activity appears to be on schedule and not a controlling factor for construction.

Funding – A summary of the funding for this project is derived from a prior submittal to the State (CDPH) as generated by Director Capraun. A funding application was made around June 2014, and the State has confirmed that the subject application is currently valid. Key elements of that funding included the following sources:

- District Reserves....approx \$700,000 General Fund plus \$1,590,000 CIP Fund. This funding is currently in place.
- EPA Grant.....approx \$1,081,599 in grant funds. District has made request to extend these grant funds. Federal has authority to approve or deny request. Staff currently working with EPA to extend. Funding may be in jeopardy.
- Prop 50 Grant....approx \$239,000. These funds were part of a larger grant amount of \$685,000 that date back to 2006. They were earmarked for a SCADA system which would provide communication between the District Office and other District Facilities. All work, design and construction, must be completed by 2016. To date none of the design or construction have been completed for any of the projects. Staff working to save \$446,000 of funding. Likely funding for ALT will be lost due to inability to complete prior to grant deadline (\$239,000).
- State Loan....initially estimated at \$8,000,000. Loan amount will likely require increase to \$8,500,000 based on project needs and loss of prop 50 (\$239,000). Loan approval subject to activity on Prop 218 Rate Increase.
- Bid Documents – PSOMAS, working under a prior contract amendment, is preparing the bid documents. It is likely significant progress will be made in this area over the next 30 days.

Other – Prior to construction, the District will need to contract for outside services in the areas of Construction Management, Construction Staking (Surveying), Materials Testing (Soils and Concrete), and Wildlife Biologists to review and monitor the activities of nesting birds and other forms of fish and wildlife. A majority of the costs for these services have been considered in the overall project budget.

RECOMMENDATION

Possible Board Action