

AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA

TUESDAY, APRIL 12, 2016
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

- 2. ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR** – These items are expected to be routine and non-controversial. Action by the Board will be taken at one time without discussion. A Board member may request an item be removed from the Consent Calendar for discussion and possible action. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

Item No. 15 – Approve FY 2014-15 Audit is time specific, because the Auditor will be participating via phone conference. **The time set for this item is 3:40 PM.** It will be taken up at the conclusion of the item under consideration just prior to that time.

A. Board action to adopt Agenda and approve Consent Calendar.

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

- 4. CONSENT CALENDAR** – These items are expected to be routine and non-controversial. Action by the Board will be taken at one time without discussion. A Board member may request an item be removed from the Consent Calendar for discussion and possible action. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

ACTION:

A. APPROVE MINUTES

- 1) Regular Meeting of March 8, 2016
- 2) Special Meeting of March 22, 2016.

B. DECLARATION OF PROJECTED WATER YEAR

C. CONSIDERATION OF IRRIGATION APPLICATIONS

D. RESOLUTION 2016-07 – GEORGETOWN KIDS FISHING DERBY

RECEIVE AND FILE:

E. FINANCIAL REPORTS

- 1) Accounts Payable for April 2016, and Disbursements for March 2016
- 2) Revenue and Expense Summary for February 2016
- 3) Balance Sheet for February 2016
- 4) Cash and Investment Reports for February 2016
- 5) ALT Zone and CDS Summary for February 2016

5. PRESIDENT’S REPORT

6. BOARD REPORTS

7. OPERATIONS MANAGER’S REPORT

8. GENERAL MANAGER’S REPORT

9. FINANCE COMMITTEE REPORT

10. RESOLUTION 2016-08 – ADOPTION OF ALT WTP PROJECT IS/MND AND MMRP

a. Discussion – The Auburn Lake Trails Water Treatment Plant Project proposed to construct a series of upgrades and new improvements to the existing plant. As an element of the CEQA process, the District is the designated lead agency and has evaluated the potential environmental effects of the upgrades and improvements,

b. Possible Board Action – Staff recommends the Board of Directors adopt **Resolution 2016-08** adopting the Project IS/MND and the MMRP.

11. RESOLUTION 2016-09 – APPROVAL OF ALT WTP PROJECT CONTINGENT ON COMPLIANCE WITH MMRP

a. Discussion – The Auburn Lake Trails Water Treatment Plant Project proposed to construct a series of upgrades and new improvements to the existing plant. Adoption of **Resolution**

2016-09 will approve the project upgrades and improvements discussed in Item 10, above, contingent on compliance with the MMRP.

- b. **Possible Board Action** – Staff recommends the Board of Directors adopt **Resolution 2016-09** approving the Project contingent on compliance with the MMRP.

12. PILOT HILL SOUTH ASSESSMENT DISTRICT CLOSEOUT

- a. **Discussion** – The debt for the Pilot Hill South Assessment District was paid in full in June 2015. There is a residual held in GDPUD’s cash accounts of \$46,915.26. NBS, the administrator of the District assessment, has provided a quote for providing closeout and apportionment services for Assessment District Number 1989-3 (Pilot Hill).
- b. **Possible Board Action** – Staff recommends the Board authorize NBS to provide closeout and apportionment services for Assessment District No. 1989-3 (Pilot Hill South).

13. ADMINISTRATIVE AIDE I POSITION – CONVERSION OF TEMPORARY POSITION

- a. **Discussion** – GDPUD currently has a contractor who functions as an Administrative Assistant. This position has fulfilled the need for a receptionist, accounting clerk, and administrative aide for the past four years. With turnover every six months, the normal, routine tasks are disrupted each time a new, temporary person is brought in. In addition to budgetary savings, the District will receive a range of intangible benefits that will have a positive impact on public services.
- b. **Possible Board Action** – Staff recommends the Board approve the creation of a permanent, full-time Administrative Aide I position to perform the Office Assistant duties currently being performed through temporary labor.

14. ORDINANCE 2016-01 – SECOND READING

- A. **Discussion** – This is the second reading of **Ordinance 2016-01** amending Article 5 of Ordinance 07-01 to allow a connection fee waiver under certain, specified conditions. In response to a State requirement that one- or two-family dwellings and townhouses be equipped with residential automatic fire sprinkler systems, the Ordinance waives the additional charge for upgrading a 5/8-3/4-inch connection to a 1-inch connection when the upgrade is required to meet the needs of a residential automatic fire sprinkler system.
- B. **Possible Board Action** – Staff recommends the Board of Directors adopt **Ordinance 2016-01** adding a Connection Fee for Residential Fire Sprinkler.

15. APPROVE FY 2014-15 AUDIT - This is a time certain item, scheduled for 3:40 PM.

- a. **Discussion** – Moss, Levy & Hartzheim provided the independent external audit of the District. The FY 2014-15 Draft audited financials were reviewed by the Audit Committee on March 15, 2016, after being submitted to the Directors on March 2. The Auditor’s report is submitted to the Board for approval.

- b. **Possible Board Action** – Staff recommends the Board approve the Annual Audit Report for the Fiscal Year 2014-15.

16. ALT TREATMENT UPDATE

- a. **Discussion** – Recap and extension of prior month report on progress towards plant replacement.
- b. **Possible Board Action** –

17. BOARD MEMBER AND STAFF COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS, AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

18. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9 (one potential case).

19. NEXT MEETING DATE AND ADJOURNMENT – The next regular meeting will be May 10, 2016 at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on April 8, 2016.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Planned agenda items for Regular Meetings for the Board of Directors

January	<ul style="list-style-type: none"> • Current Year Budget Revision • Approval of Directors' Attendance at Spring ACWA Conference • Review of Investment Policy
February	<ul style="list-style-type: none"> • Second Quarter Budget Comparison
March	<ul style="list-style-type: none"> • Prior Year Water Supply and Demand Report • Next Fiscal Year Budget • El Dorado County Water Agency Matching Funds Project Request • Budget Workshop
April	<ul style="list-style-type: none"> • Budget Workshop • Consideration of Irrigation Applications for the Current Year Irrigation Season • Declaration of Projected Water Year • Fishing Derby Resolution
May	<ul style="list-style-type: none"> • Budget Workshop • Third Quarter Budget Comparison • Set Hearing on Proposition 4, Appropriation Limitation • Consolidated General Election Resolution (even years)
June	<ul style="list-style-type: none"> • Adoption of Budget • Select Firm to Conduct Annual Audit • Public Hearing on Proposition 4, Appropriation Limitation
July	<ul style="list-style-type: none"> • Auditor-Controller Requests for Certification of Assessments and Charges • Review of District's Conflict of Interest Code (even years)
August	<ul style="list-style-type: none"> • Status of Annual Audit • Approval of Directors' Attendance at Fall ACWA Conference
September	<ul style="list-style-type: none"> • Discussion of Irrigation Season Ending Date • Fourth Quarter Budget Comparison • Approval of Annual Audit
October	<ul style="list-style-type: none"> • General Manager's Evaluation
November	<ul style="list-style-type: none"> • Last Meeting for Outgoing Directors (even years) • First Quarter Budget Comparison
December	<ul style="list-style-type: none"> • First Meeting for Incoming Directors (even years) • Board Officer Election • Outside Agency Representatives Appointed • Represented and Non-Represented Employee Negotiation

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
Regular Meeting
April 12, 2016
2:00 P.M.**

Public Attendance

**(Please note that signing of the public attendance register is voluntary
and not a precondition for attendance. You are always welcome
to attend the meetings whether you sign in or not.)**

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CONFORMED AGENDA

REGULAR MEETING

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA

TUESDAY, MARCH 8, 2016
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
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 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
-

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE – *The meeting was called to order at 2:00 PM. Directors present: Capraun, Hanschild, Hoelscher, Krizl, Uso. Staff present: General Manager Wendell Wall, Operations Manager Darrell Creeks, Office Manager Victoria Knoll. Legal Counsel: Barbara Brenner of Churchwell White.*

2. ADOPTION OF AGENDA

A. Board Action to adopt agenda.

Motion by Director Uso to adopt the agenda; second by Director Hoelscher.

Public Comment: None.

Vote: Motion carries.

Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.

3. PUBLIC FORUM – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

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There was no public comment.

4. **CONSENT CALENDAR** – These items are expected to be routine and non-controversial. Action by the Board will be taken at one time without discussion. A Board member may request an item be removed from the Consent Calendar for discussion and possible action. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

Director Capraun asked that Item B Financial Reports be removed from the Consent Calendar.

Motion by Director Uso to remove “Financial Reports” and approve the remaining items on the Consent Calendar; second by Director Hoelscher.

Public Comment: None

Vote: Motion carries

Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.

ACTION:

A. APPROVE MINUTES

- 1) Regular Meeting of February 9, 2016
- 2) Special Meeting of January 19, 2016.

This item was approved on the Consent Calendar.

RECEIVE AND FILE:

B. FINANCIAL REPORTS

- 1) Accounts Payable for March 2016, and Disbursements for February 2016
- 2) Revenue and Expense Summary for January 2016
- 3) Balance Sheet for January 2016
- 4) Cash and Investment Reports for January 2016
- 5) ALT Zone and CDS Summary for January 2016

Office Manager Victoria Knoll presented the Financial Reports. There was some discussion.

Motion by Director Uso to receive and file the Financial Reports; second by Director Hanschild.

Public Comment: None.

Vote: Motion carries.

Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.

C. PROGRESS REPORT – DEVELOPMENT OF FY 2016-17 BUDGET

This item was approved on the Consent Calendar.

D. PRIOR YEAR WATER SUPPLY AND DEMAND REPORT

This item was approved on the Consent Calendar.

5. **PRESIDENT'S REPORT** – *Director Krizl commented that it is good to see Stumpy full again. He then passed around a Sacramento Bee article which showed a comparison of water rates in the greater Sacramento area.*

6. BOARD REPORTS

Director Uso reported that he and the General Manager met recently with Supervisor Ranalli regarding Quintette and said that this issue will come to this Board for consideration in another month or two.

Director Capraun reported that she had received a complaint regarding a PERS billing. Office Manager Knoll responded that the current software is not able to generate this type of billing and that the District had just installed Quick Books in order to address this deficiency. This should not be a problem for the 17 people who receive these bills going forward.

7. **OPERATIONS MANAGER'S REPORT** – *Creeks reported on the District's water use for the previous month. The District achieved zero percent reduction over the same period in 2013. Director Uso remarked that the District needs to reach out to the community to let people know that we still have to conserve. General Manager Wall noted that this topic will be considered under a separate agenda item.*

8. **GENERAL MANAGER'S REPORT** – *GM Wall presented his report. He asked Legal Counsel Barbara Brenner to bring the Board up to speed on her conversation with Bond Counsel Hall and Jones regarding the prior collection of funds for the Garden Valley Assessment District. Ms. Brenner reported that there is a three-year statute of limitation after the last collection had been made and that it is not unusual to over collect. She confirmed that Resolution 2016-02 (which was conditionally approved at the February 9, 2016 Board meeting) can be signed.*

GM Wall continued his report noting that staff has completed the inventory of work areas to be improved under the CABY Grant. These areas consist of approximately 15,000 lineal feet of ditch improvements, comprised of both concrete linings and pipes. This will be further discussed under a separate agenda item.

The District received the first monthly payment, in the amount of \$1500, from T-Mobile, for its use of the tower located on Hotchkiss Hill.

Water conservation efforts for the month of February show a reduction of zero percent when compared to the same month in 2013. Cumulative reduction for the past eight months is about 19 percent, significantly less than the District's 29 percent State mandate.

Mr. Wall revisited the Water Conservation Warning Letter from the State, which lists several actions that the District should consider, in an effort to better meet the required water conservation target. In an effort to better inform the community of the State-mandated requirement to conserve water, the District has entered into a contract with Kevin McClarnon for public outreach. It is likely the District will need to step up these efforts in the months ahead through the dedication of

additional resources. Further steps will be taken to initiate programs that will result in more efficient water use within the District.

- 9. FINANCE COMMITTEE REPORT** – *Rick Gillespie, Finance Committee Chair, presented the report. He said that the Committee will be taking a closer look at revenue projections for the next fiscal year. The other area that the Committee will be focusing on is the annual audit. Office Manager Knoll reported that the RFP for next year’s audit had recently been published and the District has already received two responses. Director Capraun requested that going forward the Finance Committee provide its approved minutes for inclusion in the Board meeting packet.*

10. REQUEST FOR VARIANCE – SECOND WATER METER REQUIREMENT

- A. Discussion** – This item has appeared before the Board on two previous occasions. On December 8, 2015, the Board approved a temporary (2-year) variance based on El Dorado County’s hardship permit. On February 9, 2016 the Board considered the applicant’s request for variance under a permanent permit from the County. The Board directed staff to work with the applicant in an effort to provide water to the applicant’s second structure at a minimal cost.

Operations Manager Creeks presented the staff report and recommendation. Director Uso commented that the new ordinance should be retroactive to the date of this meeting.

- B. Possible Board Action** – Staff has no recommendation but offers that the Board might direct staff to follow an action similar to that of the El Dorado Irrigation District to minimize the connection charge for the second dwelling.

Motion by Director Uso directing staff to draft a policy and corresponding amendment to Ordinance 82-1 that would require a customer to purchase an additional half EDU in FCCs for domestic service; second by Director Hoelscher.

Public Comment: Dennis Goodenow commented that the reduced meter fees should be based on engineering calculations. The supporting documentation for the policy and amendment should discuss the cost for providing a second meter.

Vote: Motion carries.

Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.

11. PROGRESS REPORT: FY 2016-17 BUDGET

- A. Discussion** – Staff has begun the process of completing a comprehensive FY 2016-17 Operations Budget. Office Manager Victoria Knoll will report on the progress that has been made and next steps.

Office Manager Knoll presented the staff report, explaining how the proposed budget was drafted. She announced that staff is proposing a budget workshop for next week where a proposed draft budget will be presented.

- B. Possible Board Action** – *Informational report only: No action required or taken.*

12. ORDINANCE 2016-01 – CONNECTION FEE FOR RESIDENTIAL FIRE SPRINKLER

- A. Discussion** – At the January 12, 2016 Board meeting, staff presented a proposal which provided some relief in the fees charged to residential customers for a 1-inch water service. This exception would apply only to those customers who need the upgrade from a ¾-inch to a 1-inch service when the larger service was needed to meet the demands of a residential fire sprinkler system. After reviewing the item, the Board directed staff to return with an ordinance for Board consideration.

Engineering Consultant George Sanders presented the staff report and recommendation.

- B. Possible Board Action** – Introduction and first reading of **Ordinance 2016-01**.

Motion by Director Capraun to introduce for first reading Ordinance 2016-01 Adding a Connection Fee for Residential Fire Sprinkler and to read a summary of the Ordinance in lieu of reading the entire Ordinance; second by Director Hoelscher.

Public Comment: None.

Vote: Motion carries.

Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.

Mr. Sanders read a summary of Ordinance 2016-01.

13. RESOLUTION 2016-03 – LIFTING THE STAGE 3 DROUGHT DECLARATION

- A. Discussion** – This agenda item proposes the adoption of **Resolution 2016-03**, which would end the Stage 3 Drought Declaration and allow the District to better serve the water needs of the community. Specific to this action, the District would once again have the ability to issue new potable water service connections together with the issuance of raw water accounts under the current priority system.

Engineering Consultant George Sanders presented the staff report and recommendation. He also noted the importance of acknowledging the current Statewide Drought Declaration and the need for our community to make every effort to comply with the same. He further noted that the District's overall water conservation efforts (as compared to water production of 2013) have fallen short of the current State mandate of 29%. Mr. Sanders clarified that staff's recommendation to lift the Stage 3 Drought Declaration is based strictly on water level at Stumpy Reservoir as identified in the 2010 Urban Water Management Plan.

- B. Possible Board Action** – Staff recommends adoption of **Resolution 2016-03** – Lifting the Stage 3 Drought Declaration.

Motion by Director Capraun to adopt Resolution 2016-03 Lifting the Stage 3 Drought Declaration; second by Director Hoelscher.

Public Comment: Director Krizl commented that perhaps GDPUD should issue a press release that calls out the difference between our local situation and the state's situation, including the need achieve 29% conservation.

Director Uso commented that we are still very possibly in a drought. While we are currently experiencing an El Niño, next year is unknown, and we might well be in a new weather pattern. He stated that it is important to conserve water for next year, and perhaps consider a later start and earlier end to this year's irrigation season. Director Krizl noted that the length of irrigation season is considered each year, based on conditions of the current year.

Mr. Goodenow commented he sees two issues. The first is the water supply to the District – which is good this year. The second issue is that we have experienced four years of reduced rain and there are many people who use water from wells and springs, who do not use surface water. Ground water takes much longer to recharge than does surface water. He suggested that as part of the public outreach, the District could include recognition that the water in Stumpy may at some point be needed to help other people (not customers) who might not have enough well water.

Vote: Motion carries.

Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.

14. AMENDMENT TO CONTRACT – FOOTHILL ASSOCIATES

- A. Discussion** – The District is currently under contract with the consulting firm of Foothill Associates to update the Environmental Document, consisting of an Initial Study/Mitigated Negative Declaration, for the Auburn Lake Trails Water Treatment Plant Project. Implementation of several Mitigation Measures would lessen the project impacts to “less than significant.” Foothill Associates has provided a proposal to conduct the required surveys and worker training for an amount of \$12,735. The proposed amendment would bring the total contract amount to \$46,120.

Engineering Consultant George Sanders presented the staff report and recommendation.

- B. Possible Board Action** – Staff recommends Board approval of an amendment to the current contract with Foothill Associates, authorizing additional work as identified in Foothill’s proposal dated February 25, 2016, relating to the special surveys and worker training at a cost of \$12,735, for a total amount not to exceed \$46,120.

Motion by Director Uso to accept staff recommendation; second by Director Hoelscher.

Public Comment: *Ms. Brenner inquired regarding a standard contract versus the Foothill contract. Mr. Sanders responded that the contract being amended is the current Foothill contract.*

Vote: Motion carries.

Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.

15. PROPOSED PROFESSIONAL SERVICES AGREEMENT – EN2 RESOURCES, INC.

- A. Discussion** – Under the CABY Program, the District has a matching grant from the Department of Water Resources for work that would reduce water leaks in the ditch system. Staff is proposing to enter into a contract with EN2 Resources, Inc. in the amount of \$85,350 for professional services associated with the environmental permitting, project design, and preparation of bid documents for the CABY Project.

Engineering Consultant George Sanders presented the staff report and recommendation.

- B. Possible Board Action** – Staff recommends the Board authorize staff to enter into a contract with the consulting firm of EN2 Resources, Inc., in the amount of \$85,350, to perform the professional services of environmental permitting, project design, and preparation of bid documents for the CABY Project.

Motion by Director Uso to accept staff recommendation; second by Director Capraun.

Public Comment: None.

Vote: Motion carries.

Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso

16. RESOLUTION 2016-04 – ABANDONING EXISTING INFRASTRUCTURE: PILOT HILL TANK AND WATERLINE

- A. Discussion** – The Board has held closed-session negotiations with Ralph C. Elliot who requested conditions for the granting of the District easement rights to its tank and waterline. The Board unanimously rejected the conditions. **Resolution 2016-04** documents the abandonment of the bladder tank and associated pipelines.

Director Uso raised an issue with the wording of the resolution that makes it appear as if the District owns the infrastructure. It was agreed to add the word “used” between “has” and “infrastructure” in the first “Whereas” of the resolution. Director Krizl pointed out a typo in the eighth “Whereas” where the word “be” should be “to” so that it reads “has refused to accept.”

- B. Possible Board Action** – Staff recommends the Board adopt Resolution 2016-04 stating that the District will abandon the bladder tank and associated piping.

Motion by Director Capraun to adopt Resolution 2016-04 with the changes noted; second by Director Hoelscher.

Public Comment: None.

Vote: Motion carries.

Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso

17. DWSRF LOAN REQUIREMENT – RESOLUTION 2016-05 AND RESOLUTION 2016-06

- A. Discussion** – The District has applied for a low-interest loan with the California State Water Resources Control Board (Drinking Water State Revolving Fund) for the construction of the Auburn Lake Trails Water Treatment Plant. As a condition of the loan, the District must adopt two resolutions: 1) a Reimbursement Resolution, and 2) a Pledged Revenue and Funds Resolution.

General Manager Wall presented the staff report and recommendation.

- B. Possible Board Action** – Staff recommends the Board adopt **Resolution 2016-05**, a Reimbursement Resolution, and **Resolution 2015-06**, a Pledged Revenue and Funds Resolution.

Motion by Director Uso to adopt Resolutions 2015-05 and 2015-06; second by Director Hanschild.

Public Comment: None.

Vote: Motion carries.

Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso

18. ALT TREATMENT UPDATE

- A. Discussion** – Recap and extension of prior month report on progress towards plant replacement.

Engineering Consultant George Sanders presented the staff report. He pointed out that the work plan shows the job would be bid in February. That did not happen, but he expects it to happen by mid-March. Director Uso asked if that will change anything else on the timeline. Mr. Sanders responded that it would not because there was a lot of time built in between going out to bid and awarding the bid. Director Krizl commented that this is good news, that the project is moving forward on schedule, and he is looking forward to the groundbreaking. He expressed appreciation to everyone who has been working so hard on this.

- B. Possible Board Action** – *Informational report only: No action required or taken.*

19. BOARD MEMBER AND STAFF COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS, AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

Director Krizl stated that his schedule has changed and he will no longer be able to make it to the March 16 Budget Workshop. GM Wall stated that something has come up that will make it difficult for him to attend on March 16 as well. Staff was instructed to check the availability of the Community Center on some alternate dates.

20. NEXT MEETING DATE AND ADJOURNMENT – The next regular meeting will be April 12, 2016 at 2:00 PM at the Georgetown Divide Public Utility District office.

The meeting adjourned at 4:25 PM.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on March 3, 2016.

Signed Wendell B. Wall
Wendell B. Wall, General Manager

Date 4-12-2014

**CONFORMED AGENDA
SPECIAL MEETING
BUDGET WORKSHOP
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6329 LOWER MAIN STREET, GEORGETOWN, CALIFORNIA 95634
TUESDAY, MARCH 22, 2016
6:00 PM**

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
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 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
-

1. **WELCOME AND INTRODUCTIONS** – *The meeting was called to order at 6:00 PM. Directors present: Capraun, Krizl, Uso. Staff present: Operations Manager Darrell Creeks, Office Manager Victoria Knoll. Directors Hanschild and Hoelscher were absent.*
2. **PUBLIC FORUM** – This is a special meeting under Government Code Section 54956. Public comment is limited to items appearing on the agenda. Under Section 54954.3, the public shall have the right to comment on any items appearing on the agenda prior to or during consideration of this item. Public comment on items not appearing on the agenda should be made at the regular meetings of the District.
3. **DISCUSSION OF DRAFT BUDGET** – Presentation of the estimated revenue and expense for the Fiscal Year 2016-17.

Office Manager Victoria Knoll presented the proposed FY 2016-17 Budget. It was noted that revenues are lower due to the drought, and expenses cannot be cut enough to meet the lower revenue.

A. Historical Review and Analysis

The drought in California has impacted the District's revenues. In 2011-12, the last normal year prior to the drought, operating revenue covered 75% of operating costs (60% when depreciation is factored in). By comparison, in 2014-15 operating revenue covered only 68% of operating costs (53% when depreciation is factored in). In other words, operating revenue covered 7% less of operating expenses in 2014-15 than in 2011-12.

B. Assumptions for 2016-17 Budget

Operating Expenses – Operating Revenue and Expenses will remain fairly constant relative to 2015-16 actuals. Materials and Supplies will increase to reflect needed repairs in treated and raw water

transmission conveyance systems. Repair and Maintenance will increase to cover costs of roof repair/replacement at the headquarters building and at some of the sheds. Regulatory contract work will continue. Staff development and travel have been increased by \$6,000. Increase of \$10,000 in Audit to cover a single audit requirement in the event that the District exceeds the \$750,000 threshold in federal funding – the audit would look at internal controls over regulatory law. Additional interest expense for the State Water Board \$10 million loan. The last assumption is for personnel changes: one temporary admin position to on full time Admin Aide I, and one temporary Maintenance I to full time (in Dept. 52, Raw Water Transmission).

Revenue and Capital – Other revenues include \$610,000 surcharge for the new State Water Board (SWB) loan. Funding of \$8 million for the ALT Water Treatment Plant (SWB loan) and ALT WTP Reserve Fund 24. Completion of the CABY Project (approved in 2015-16 Budget) with funding from the CABY grant and the remaining match from Operations (Fund 10). Capital projects to be funded from the recently established Capital Reserve Account (with 2016-17 excess cash put back into the account for the following year's capital improvements).

C. Draft Revenue Estimate by Source

Operating Revenue – Residential Sales are budgeted at \$1.285 million. Commercial Sales are budgeted at \$297,950. Irrigation Sales are budgeted at \$225,000 for an anticipated full five-month season. Wastewater is budgeted at \$344,000. Penalties, Fees, and Other is budgeted at \$37,000. **Total Operating Revenue** is budgeted at **\$2,188,950**.

Non-Operating Revenue – Property Taxes are estimated at \$1,345,000 (this number needs to be verified – it might be too low). SMUD is budgeted at \$105,000, Grants (CABY and EPA) are budgeted at \$1,303,968. Interest Income is budgeted at \$40,000. El Dorado County Water Agency Cost Share is budgeted at \$50,000. Leases are budgeted at \$60,000. Hydroelectric and Other is budgeted at \$40,000 (this could be higher). **Total Non-Operating Revenue** is budgeted at **\$2,943,968**.

D. Draft Expense Estimate (by department) Summarized

Departmental expenses for the 2016-17 Budget are similar to the 2015-16 Budget. The treated water transmission department (54) will continue to repair the system and that is reflected in the budget. Labor related and non-labor related expenses will be similar to the 2015-16 Budget. The labor related budget expenses for 2015-16 and 2016-17 equal \$1,904,000 and \$1,860,000 respectively. The 2015-16 and 2016-17 operating expense budgets equal \$3,067,300 and \$3,068,239 respectively.

E. Capital Budget

The following amounts are budgeted for Fiscal Year 2016-17 Capital Improvements.

DESCRIPTION	AMOUNT	SOURCE
Repair Safety Walkways	\$35,000	Capital Reserve Account
Repair Irrigation Distribution	80,000	Capital Reserve Account
Pump Station Repairs	75,000	Capital Reserve Account
Man Holes	5,000	Fund 41 (CDS)

<i>Sewage Pump Station Repair</i>	30,000	<i>Fund 41 (CDS)</i>
<i>Vehicle Replacement (two trucks)</i>	80,000	<i>Capital Reserve Account</i>
<i>Excavator</i>	70,000	<i>Capital Reserve Account</i>
<i>25 Pressure Reducing Valves</i>	120,000	<i>Capital Reserve Account</i>
<i>ALT-WTP</i>	8,741,953	<i>Cap. Fac./EPA Grant/SWB Loan</i>
<i>Gunite Ditches</i>	1,112,859	<i>CABY Grant/Ops. (2015-16 Budget)</i>
<i>El Dorado County Water Agency</i>	100,000	<i>Grant Match/Capital Reserve Account</i>
TOTAL CAPITAL IMPROVEMENTS	\$10,449,812	

F. Projected Cash Flows

The following table portrays estimated cash flows for Fiscal Year 2016-17.

DESCRIPTION	AMOUNT
<i>Operations</i>	<i>(\$1,258,285)</i>
<i>Non-Capital Financing Activities</i>	<i>\$2,964,098</i>
<i>Capital and Related Financing Activities</i>	<i>(\$2,449,812)</i>
<i>Investing Activities</i>	<i>143,000</i>
<i>Cash Transfer from Fund 24, Fund 10 (FY 2015-16), Fund 41 (CDS), and Capital Reserve Account</i>	<i>\$1,075,844</i>
CASH SURPLUS	\$474,845

5. **ADJOURNMENT** – Next regular meeting: April 12, 2016 at 2:00 p.m. at the Georgetown Divide Public Utility District office.

The meeting adjourned at 7:30 PM.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted in the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on March 17, 2016.

Signed Wendell B. Wall
Wendell B. Wall, General Manager

Date 4-12-2016

Memo

To: Board of Directors
From: Darrell Creeks, Operations Manager
Date: April 6, 2016
Re: **DECLARATION OF PROJECTED WATER YEAR**
Board Meeting of April 12, 2016; Agenda Item 4B

BACKGROUND / DISCUSSION

On July 12, 2011, the District Board of Directors adopted the 2010 Urban Water Management Plan ("Plan"). Adoption of such a plan by all urban water suppliers is required by the State Water Board. The District is currently identified as an urban water supplier. The Plan is required to be updated every five years. The consulting firm of Siren & Associates is currently under contract with the District to prepare the required update.

An element of the Plan includes a review, by the District Board of Directors, of the water storage in Stumpy at its regular meeting each April. This review has proven to be a valuable tool in regulating the release of irrigation water in May. Under normal conditions, the irrigation season begins in May and concludes in October.

At its March 8, 2016 regular meeting (Agenda Item #13), this Board lifted a Stage 3 Drought Declaration based on a maximum storage of 20,000 acre-feet in Stumpy. That storage remains, and the lake continues to spill. Under this prior action, the District continues to acknowledge and honor the current statewide drought as declared by the Governor. Under the State Declaration, potable water customers are reminded of the need to comply with the multiple requirements identified by the State. These requirements can be reviewed on the District website.

For the purposes of this agenda item, staff reports that Stumpy contains 20,000+ acre-feet of storage, as the facility continues to spill. Based on this reported storage in April, none of the Water Supply Staged Response Trigger Levels (1-4), as identified in the 2010 Urban Water Management Plan, will apply. This is identified as a Normal Water Year with the exception of the current Drought Declaration at the State level.

RECOMMENDATION

Staff recommends the Board acknowledge the 20,000+ acre-feet of water storage in Stumpy, as measured on the second week in April 2016, declare this a Normal Water Year, and acknowledge and honor the current State Drought as declared by the Governor.

Memo

To: Board of Directors

From: Stephanie Beck, Administrative Aide III

Date: April 8, 2016

Re: **CONSIDERATION OF IRRIGATION APPLICATIONS FOR 2016**

Board Meeting of April 12, 2016; Agenda Item #4C

BACKGROUND / DISCUSSION

Ordinance 2005-01, An Ordinance Establishing Rules and Regulations for Irrigation Service in the Georgetown Divide Public Utility District, dictates the method of approving the irrigation applications received by the District.

A summary, by Route, of the 2016 Irrigation Applications is included with this report as **ATTACHMENT 1**. The Irrigation Applications are part of an annual process by which existing irrigation service accounts renew or modify their contracts with the Georgetown Divide Public Utility District. The summary presents staff recommendations for the 2016 irrigation season.

The summary is intended to provide Directors with information to consider and take action on the 2016 Irrigation Applications. Irrigation water deliveries are planned to commence on May 1, 2016.

RECOMMENDATION

Staff recommends the Board approve all applications to reduce a contracted amount that are consistent with Ordinance 2005-01. This action results in flows reduced from the 2003 safe and reliable demand threshold, established by the Board.

Staff recommends the Board approve all Priority 1 (P1), Priority 2 (P2) and Priority 3 (P3) irrigation service accounts. This will assure that the flow in an established route will not exceed the Board established safe and reliable maximum flow.

Staff recommends the Board deny all Priority 2 (P2) and all Priority 3 (P3) requests that result in an increased flow for a specific route or are inconsistent with GDPUD Ordinance 2005-01.

ATTACHMENT 1

2016 IRRIGATION SEASON REQUEST SUMMARY

Routes	2003 Demand MI	2015 Active Accounts	2015 Demand MI	Requested Changes and Priority	2016 Demand MI	Staff Recommendation
Route 080: Upper-Lower Conduit Priority 1 (P1) Service Change Requests:	43.5	28	34		32.5	Approve all P1 requests at 2003 flow.
080/0020				-1.0" (P1)		Approve request to reduce from 2" to 1".
080/0075				-0.5" (P1)		Approve request to reduce from 1" to 0.5".
Route 081: Cool-Cherry Acres Ditch Priority 1 (P1) Service Change Requests :	duplicate 45	25	44		45	Approve all P1 requests at 2003 flow.
				+1" (P3)		Approve new application APN 071-340-06. (first applied 2014)
Route 082: C-CA / Craft Pipeline - Ext. #144 Priority 1 (P1) Service Change Requests:	19.5 None	11	19.5		19.5	Approve all P1 requests at 2003 flow.
Route 083: Cunningham Pipeline Priority 1 (P1) Service Change Requests:	8	8	7		8	Approve all P1 requests at 2003 flow.
083/0015				+0.5" (P2)		Approve AB request to increase from 0 to 0.5". Activate account.
083/0015				+1" (P3)		Deny request. Results in increased flow. (first applied 2014)
083/0035				+0.5" (P3)		Deny request. Results in increased flow. (first applied 2012)
083/0040				+0.5" (P3)		Approve AB request to increase from 0 to 0.5". Activate account.
Route 084: Garden Valley Pipeline Priority 1 (P1) Service Change Requests :	58.5	30	52		57	Approve all P1 requests at 2003 flow.
084/0010				+1" (P3)		Approve AB request to increase from 0 to 1". Activate account.
084/0045				+2" (P3)		Approve AB request to increase from 0 to 2". Activate account.
084/0130				+0.5"(P3)		Approve request for increase from 0.5 to 1"
084/0135				+0.5"(P3)		Approve AB request to increase from 0 to 0.5". Activate account.
084/0180				+1" (P3)		Approve AB request to increase from 0 to 1". Activate account.
Route 085: G.V. / Greenwood Road Pipeline Priority 1 (P1) Service Change Requests :	24	26	23		22	Approve all P1 requests at 2003 flow.
085/0125				-1" (P1)		Approve request. Results in decreased flow.
Route 086: Focket Hollow Pipeline - Ext. #179 Priority 1 (P1) Service Change Requests :	21	16	21		20	Approve all P1 requests at 2003 flow.
086/0050				-1"(P1)		Approve request for reduce from 2" to 1"

2016 IRRIGATION SEASON REQUEST SUMMARY

Routes	2003 Demand MI	2015 Active Accounts	2015 Demand MI	Requested Changes and Priority	2016 Demand MI	Staff Recommendation
Route 087: Kelsey Ditch						
Priority 1 (P1)	84.5	54	82.5		84	Approve all P1 requests at 2003 flow.
Service Change Requests :						
087/0010				+1" (P3)		Deny AB request. Results in increased flow. (first applied 2005)
087/0010				+0.5" (P3)		Deny AB request. Results in increased flow. (first applied in 2015)
087/0030				+2" (P3)		Deny AB request. Results in increased flow. (first applied 2013)
087/0035				+0.5" (P3)		Approve request to increase from 1" to 1.5"
087/0070				+1" (P2)		Approve AB request to increase from 0 to 1". Activate account.
087/0100				+1" (P3)		Deny AB request. Results in increased flow. (first applied in 2015)
087/0155				+1" (P2)		Approve AB request to increase from 0 to 1". Activate account.
087/0165				+1" (P3)		Deny AB request. Results in increased flow. (first applied in 2014)
087/0166				+1" (P3)		Deny AB request. Results in increased flow. (first applied in 2015)
087/0175				+2" (P3)		Deny AB request. Results in increased flow. (first applied in 2016)
087/0200				-1" (P1)		Approve request to reduce from 2" to 1"
087/0205				+1" (P3)		Deny request. Results in increased flow. (first applied 2013)
087/0220				+1" (P3)		Deny request. Results in increased flow. (first applied 2016)
087/0235				+1" (P3)		Deny AB request. Results in increased flow. (first applied 2014)
087/0240				+1" (P3)		Deny AB request. Results in increased flow. (first applied 2011)
087/0275				+3" (P3)		Deny AB request. Results in increased flow. (first applied 2014)
087/0300				+5" (P3)		Deny AB request. Results in increased flow. (first applied 2008)
087/0315				+1" (P3)		Deny request. Results in increase flow. (first applied 2014)
087/0335				+1" (P3)		Deny AB request. Results in increase flow. (first applied 2012)
087/0350				+1" (P3)		Deny request. Results in increase flow. (first applied 2013)
087/0365				+1" (P3)		Deny request. Results in increase flow. (first applied 2013)
				+2" (P3)		Deny APN 088-180-23 application for new service. (first applied 2006)
				+1" (P3)		Deny APN 088-180-22 application for new service. (first applied 2009)
Route 088: Kelsey Pipeline						
Priority 1 (P1)	7	7	5.5		5.5	Approve all P1 requests at 2003 flow.
Service Change Requests :	None					
Route 089: Main Ditch #1						
Priority 1 (P1)	66.5	30	66.5		66.5	Approve all P1 requests at 2003 flow.
Service Change Requests :						
089/0092				+1" (P3)		Approve AB request to increase from 0 to 1.0". Activate account.
089/0110				+2" (P3)		Deny Request. Results in increased flow. (first applied 2013)
089/0040				-1" (P2)		Approve request. Results in decreased flow.
Route 090: Main Ditch #2						
Priority 1 (P1)	113	49	113		113	Approve all P1 requests at 2003 flow.
Service Change Requests :						
090/0050				+1" (P3)		Deny request. Results in increased flow. (first applied 2013)
090/0065				+1" (P3)		Approve AB request to increase from 0 to 1.0". Activate account.
Route 091: Pedro Hill Pipeline						
Priority 1 (P1)	8.5	7	7		7	Approve all P1 requests at 2003 flow.
Service Change Requests :	None					

2016 IRRIGATION SEASON REQUEST SUMMARY

Routes	2003 Demand MI	2015 Active Accounts	2015 Demand MI	Requested Changes and Priority	2016 Demand MI	Staff Recommendation
Route 092: Pilot Hill Ditch Priority 1 (P1) Service Change Requests :	27	14	25		27	Approve all P1 requests at 2003 flow.
092/0005				+1" (P3)		Approve Request to reactivate 1" Per General Manager Approval. Pending
092/0030				+1" (P3)		Approve AB request to increase from 0 to 1.0". Activate account. Pending
107/0195				+1" (P3)		Deny AB request. Results in increased flow. (first applied 2010)
				+1" (P3)		Approve new application APN 071-280-28 (first applied 2005) Pending
				+2" (P3)		Deny APN 071-280-66 application for new service. (first applied 2015)
Route 093: Pilot Hill Pipeline Priority 1 (P1) Service Change Requests :	15.5	17	15.5		15.5	Approve all P1 requests at 2003 flow.
093/0065				+0.5" (P3)		Deny request. Results in increased flow. (first applied 2014)
093/0075				+0.05" (P3)		Deny request. Results in increased flow. (first applied 2016)
093/0100				+0.5" (P3)		Deny request. Results in increased flow. (first applied 2014)
				+1" (P3)		Deny APN 104-250-83 application for new service. (first applied in 2014)
Route 094: Pilot Hill Estates Pipeline - Max 1 1/2" Priority 1 (P1) Service Change Requests :	20	15	20		20	Approve all P1 requests at 2003 flow.
094/0025				+0.5" (P3)		Deny request. Results in increased flow. (first applied 2014)
094/0038				+0.5" (P3)		Deny request. Results in increased flow. (first applied 2010)
095: Rattlesnake Bar Rd. Pipelines Priority 1 (P1) Service Change Requests :	9.5	10	10.5		10.5	Approve all P1 requests at 2003 flow.
101/0200				+0.5" (P3)		Deny request. Results in increased flow. (first applied 2013)
096: Spanish Dry Diggins Ditch Priority 1 (P1) Service Change Requests :	29	14	28		29	Approve all P1 requests at 2003 flow.
096/0010				+43" (P3)		Deny AB request. Results in increased flow. (first applied 2015)
096/0015				+0.5" (P3)		Deny request. Results in increased flow. (first applied 2016)
096/0030				+1" (P3)		Approve AB request to increase from 0 to 1.0". Activate account.
096/0040				+1" (P3)		Deny request. Results in increased flow. (first applied 2012)
096/0090				+2" (P3)		Deny request. Results in increased flow. (first applied 2015)
097: Taylor Mine Ditch Priority 1 (P1) Service Change Requests :	32	25	32		32	Approve all P1 requests at 2003 flow.
TOTALS	632.0	386	606		614.0	
Water is available in the following routes prior to the start of the 2016 season:						
		Route 80	11	Route 87	0.5	Total Active Accounts
		Route 84	1.5	Route 88	1.5	
		Route 85	2	Route 91	1.5	
		Route 86	1			

Memo

To: Board of Directors

From: Darrell Creeks, Operations Manager

Date: April 6, 2016

Re: **RESOLUTION 2016-07 – GEORGETOWN KIDS FISHING DERBY**

Board Meeting of April 12, 2016; Agenda Item #4D

BACKGROUND / DISCUSSION

Annually, the US Forest Service requests that the District provide support for children in the community by allowing Lake Walton to be utilized for the fishing derby and by requesting that other individuals refrain from using Lake Walton during the fishing derby and while Forest Service staff prepare for the fishing derby. The District has supported this activity for many years and has found the US Forest Service preparation for the and clean-up after the fishing derby to be satisfactory.

The District requests that individuals not associated with the Georgetown Kids Fishing Derby refrain from fishing in Lake Walton between noon on Thursday, June 2, 2016 and 1:30 PM Saturday, June 4, 2016.

Resolution 2016-07 is included with this report as **ATTACHMENT 1**.

RECOMMENDATION

Staff recommends Board approval of **Resolution 2016-07**.

RESOLUTION NO. 2016-07
OF THE BOARD OF DIRECTORS OF
THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
REQUESTING THAT FOR THE BENEFIT OF THE
GEORGETOWN KIDS FISHING DERBY, INDIVIDUALS REFRAIN
FROM FISHING IN LAKE WALTON BETWEEN NOON THURSDAY,
JUNE 2, 2016 AND 1:30 P.M. SATURDAY, JUNE 4, 2016

WHEREAS, the communities of the Divide enjoy the opportunity for youngsters to compete at Lake Walton in the annual Georgetown Kids Fishing Derby; and

WHEREAS, much effort on the part of local agencies, businesses, and individuals goes into making the Derby a fulfilling and successful event for the children; and

WHEREAS, Lake Walton is stocked with fish immediately before the Derby for the benefit of the experience of the children; and

WHEREAS, individuals fishing immediately before the Derby are taking advantage of the fish stock arranged and intended for the children;


NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT requests that individuals not associated with the Georgetown Kids Fishing Derby refrain from fishing in Lake Walton between noon on Thursday, June 2, 2016 and 1:30 P.M. Saturday, June 4, 2016.

PASSED AND ADOPTED at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT this 12th day of April, 2016.

AYES: Capraun, Hanschild, Hoelscher, Krizl, Uso


NOES:

ABSENT/ABSTAIN:




Norman A. Krizl, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:


Wendell B. Wall, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of **Resolution 2016-07** duly and regularly adopted by the Board of Directors of THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, County of El Dorado, State of California, on the 12th day of April 2016.


Wendell B. Wall, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

GDPUD
PO BOX 4240
Georgetown, CA 95634
(530) 333 4356
Fax: (530) 333-9442

Memo

To: Board of Directors
From: Sarah Wright, Administrative Aide
Date: April 11, 2016
Re: April 2016 Final Pays

Please take note that checks have been printed April 11, 2016 for the following vendors to comply with payment/ mailing deadline.

ACWA JPIA	JR's Auto Transmission
All Cycles	McLarnon Business Consult
ARC	MJT Enterprise
Caltronics	National Documents
CSI	North State Tire
CCSInteractive	PG&E
Costa Fencing	Psomas
Customer Refund -SME0001	Riebes Auto Parts
Customer refund – RAM0003	Robinsons Sand and Gravel
Cutters Choice	Robinson Enterprise
Diamond Well Drilling	Saw Works
Placerville Auto Parts	Sierra Chemical
El Dorado Disposal	Sierra Heave Equipment
Ferguson Enterprise	Siren and Associates
Georgetown Hardware	Kendall Smith
GDPUD Petty cash	Sunstate Equipment Co.
Divide Supply	Walker Office Supply
George Sanders	
Hach	
Harris Industrial Gases	

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Accounts Payable --April 2016 Final Pay

Name Description	Amount	Account	Amount
ACWA JPIA -Insurance Benefits	\$ 32,159.62	12-1157	\$ 5,564.69
		40-6718	\$ 1,994.34
		10-5118	\$ 2,710.53
		10-5218	\$ 5,300.50
		10-5318	\$ 3,190.20
		10-5418	\$ 7,499.55
		10-5518	\$ 2,553.81
		10-5618	\$ 3,346.00
ACWA - Employee Fidelity Program	\$ 481.00	10-1158	\$ 481.00
ADT - Monthly service cost	\$ 188.87	10-1156-014	\$ 188.87
All Cycles--Miscellaneous Supplies	\$ 2,293.32	5146	\$ 178.16
		5446	\$ 33.00
		5238	\$ 2,082.16
ARC	\$ 791.34	10-1553	\$ 791.34
AT&T- Monthly Serv	\$ 785.83	5344	\$ 109.96
		5544	\$ 132.75
		5644	\$ 275.18
		6744	\$ 132.74
		30-1226	\$ 135.20
Auburn Ford	\$ 22,239.75	10-1414	\$ 22,239.75
Bear Creek Quarry/Butte Equipment	\$ 600.00	5438	\$ 600.00
Caltronics-Copier contract-copy charges	\$ 234.81	5640	\$ 234.81
Carmody - April 2016	\$ 59.00	6744	\$ 59.00
Churchwell White LLP	\$ 9,655.48	5636	\$ 9,205.48
		6736	\$ 200.00
		5236	\$ 250.00
Carnahan Computer Services	\$ 106.69	5640	\$ 106.69
Corbin Willits Systems -monthly maint fee	\$ 1,444.20	5546	\$ 722.10
		5646	\$ 722.10
Costa Fencing - ALT TP fence	\$ 1,544.00	5339	\$ 1,544.00
CCSInteractive - Website Development	\$ 69.00	5640	\$ 69.00
Customer Refund for overpayment	\$ 100.84	10-2000	\$ 100.84
Cutter's Choice	\$ 660.00	5238	\$ 660.00
De Lage - Copier lease 03/01/16-03/31/16	\$ 414.72	5640	\$ 414.72
Diamond Pacific- Auburn	\$ 1,392.98	5238	\$ 1,392.98
Diamond Well drilling - samples	\$ 530.00	5384	\$ 80.00
		5484	\$ 450.00
Divide Auto Parts	\$ 747.33	5338	\$ 332.00
		5446	\$ 102.77
		5146	\$ 40.09
		5246	\$ 216.60
		5346	\$ 55.87

Divide Supply	\$ 2,731.86	5438	\$ 214.96
		5238	\$ 2,076.89
		5138	\$ 384.38
		5146	\$ 6.00
		5246	\$ 6.00
		5439	\$ 37.63
		5446	\$ 6.00
Dept of Water Resources State of CA	\$ 33,233.76	52-2115	\$ 14,071.65
		52-2138	\$ 3,764.38
		51-2138	\$ 5,412.17
		51-2115	\$ 9,985.56
Ecorp	\$ 2,290.08	5128	\$ 2,290.08
El Dorado Disposal	\$ 305.40	5644	\$ 101.80
		5344	\$ 203.60
Ferrellgas	\$ 687.32	5644	\$ 687.32
Ferguson	\$ 7,632.05	5438	\$ 6,562.05
		10-1414	\$ 1,070.00
Foothill Associates	\$ 4,942.18	10-1553	\$ 4,942.18
G&O Body shop	\$ 155.00	6746	\$ 155.00
Garden Valley Feed & Hardware	\$ 121.40	5438	\$ 121.40
GDPUD petty cash	\$ 182.23	5441	\$ 80.32
		5641	\$ 41.74
		5240	\$ 45.65
		5438	\$ 4.52
		5240	\$ 10.00
GEI Consultants	\$ 1,518.00	5180	\$ 1,518.00
Gemplers	\$ 926.96	5238	\$ 926.96
George Sanders	\$ 3,219.04	1553 912	\$ 1,560.00
		09-1650	\$ 480.00
		5680	\$ 1,179.04
Georgetown Hardware	\$ 298.03	5438	\$ 266.48
		5338	\$ 31.55
Georgetown Gazette	\$ 96.62	5340	\$ 96.62
Hach	\$ 1,671.41	5338	\$ 767.83
		5380	\$ 730.99
		5438	\$ 172.59
Hanser Surveying	\$ 2,500.00	5180	\$ 2,500.00
Harris Industrial Gases	\$ 260.17	5438	\$ 260.17
JR's Transmission	\$ 1,368.06	5346	\$ 1,368.06
Legal Shield	\$ 170.05	5190	\$ 17.90
		5290	\$ 35.80
		5390	\$ 8.95
		5490	\$ 8.95
		5590	\$ 17.90
		5690	\$ 35.80
		5690-10	\$ 26.85
		6790	\$ 17.90

Marcums Equipment	\$ 280.00	5146	\$ 160.00
		6746	\$ 120.00
Mclarnon Business Consulting	\$ 2,750.00	5690	\$ 2,750.00
Medical Eye Service	\$ 256.74	5118	\$ 9.37
		5218	\$ 46.85
		5318	\$ 9.37
		5418	\$ 37.48
		5518	\$ 28.11
		5618	\$ 112.44
		6718	\$ 13.12
MJT Enterprises, Inc.--Temporary Labor	\$ 14,541.25	5211	\$ 7,134.40
		5511	\$ 4,310.05
		5611	\$ 3,096.80
Mobile Mini	\$ 767.17	5639	\$ 767.17
Moss, Levy & Hartzheim-- Audit fieldwork	\$ 4,000.00	5627	\$ 3,680.00
		6727	\$ 320.00
National Document Solutions-Office supplies	\$ 1,754.61	5640	\$ 1,754.61
NBS	\$ 2,249.18	51-7190	\$ 642.62
		52-7190	\$ 642.62
		25-2540-21	\$ 224.92
		25-2540-22	\$ 257.05
		25-2540-23	\$ 160.66
		25-2540-24	\$ 321.31
North State Tire	\$ 654.68	5146	\$ 218.23
		5246	\$ 218.23
		5446	\$ 218.22
Occu-Med--Pre Employment Physicals	\$ 295.50	6718	\$ 295.50
PG&E--Utilities Electric	\$ 11,313.09	5344	\$ 9,709.92
		5444	\$ 339.70
		5644	\$ 578.46
		6744	\$ 685.01
Picovale Services, Inc	\$ 653.60	10-1414	\$ 653.60
Premier Access Dental	\$ 2,446.57	5118	\$ 111.56
		5218	\$ 167.34
		5318	\$ 55.78
		5418	\$ 278.90
		5518	\$ 390.46
		5618	\$ 1,330.97
		6718	\$ 111.56
Pro-Line Cleaning Services--Janitorial Services	\$ 250.00	5676	\$ 250.00
Psomas- ALT Upgrade	\$ 11,491.76	10-1553	\$ 11,491.76
Pulfer, Jeff	\$ 200.00	5338	\$ 200.00
Riebes	\$ 125.00	5146	\$ 41.66
		5246	\$ 41.67
		5446	\$ 41.67
Robinson Enterprise- Gasoline & Diesel	\$ 3,045.72	5148	\$ 331.86
		5248	\$ 1,369.48

		5348	\$ 452.35
		5448	\$ 696.04
		6748	\$ 195.99
Robinson Sand and Gravel	\$ 796.84	5438	\$ 796.84
Rocklin Saw Works	\$ 127.50	5138	\$ 63.75
		5138	\$ 63.75
Sierra Chemical Co.--Supplies-Water Treatment	\$ 2,088.96	5338	\$ 2,088.96
Sierra Coffee Service	\$ 84.00	5640	\$ 84.00
Sierra Heavy Equipment Repair	\$ 480.00	5146	\$ 160.00
		5246	\$ 160.01
		5446	\$ 159.99
Sierra Trench Protction	\$ 129.00	5438	\$ 129.00
Siren & Assoc.	\$ 21,326.50	6780	\$ 525.00
		5680	\$ 20,801.50
Sacramento Prestige Gunitite	\$ 15,360.00	5239	\$ 15,360.00
Smith, Kendell	\$ 100.00	5438	\$ 100.00
Sunstate Equipment Co	\$ 1,794.65	5139	\$ 1,794.65
State Water Resource Board	\$ 105.00	5384	\$ 105.00
Teichert Aggregates	\$ 1,041.12	5438	\$ 1,041.12
Thompsons Auto	\$ 368.23	6746	\$ 368.23
USA Bluebook	\$ 296.43	5438	\$ 296.43
US Bank - Cal Card	\$ 6,496.85	5439	\$ 3,060.44
		5438	\$ 145.10
		5641	\$ 607.00
		5339	\$ 1,162.11
		5338	\$ 101.94
		5640	\$ 1,364.26
		5680	\$ 56.00
Vaughn Johnson CPA - Professional Services	\$ 525.00	5680	\$ 525.00
Verizon Wireless	\$ 376.50	5344	\$ 27.77
		5444	\$ 160.92
		5644	\$ 160.92
		6744	\$ 26.89
Walker's Office Supply--Office Supplies	\$ 455.48	5640	\$ 455.48
Wall, Wendal - Reimbursement	\$ 224.13	5641	\$ 224.13
Total General Fund	\$ 250,059.46		\$ 250,059.46

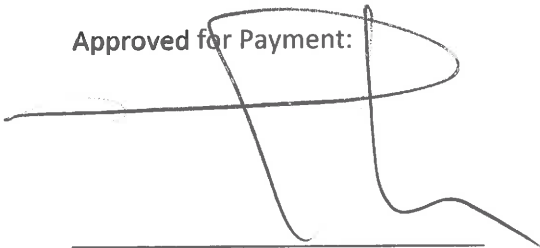
RETIREE FUND			
AARP Medicare Rx - April 2016	\$ 31.00	12-1157	\$ 31.00
Anthem Blue Cross - P. Hereford 4/1/16-7/1/16	\$ 514.26	12-1157	\$ 514.26
Anthem Blue Cross - Dennis 2/1/16-4/30/16	\$ 161.00	12-1157	\$ 161.00
Unitedhealthcare Ins - D Schwagel April 2016	\$ 142.25	5668	\$ 142.25
Blue Shield- Retiree Health Ins. Marie Davis 03/01/16-05/31/16		12-1157	

Total Various Fund	\$ 848.51	Fund #25
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STATE REVOLVING FUND			
Wells Fargo Bank, NA--Walton SRF Loan Trust Accts.-	\$ 2,296.95	29-1115	\$ 2,296.95
State Revolving Fund	\$ 2,296.95	Fund #29	


TOTAL ALL FUNDS IN GENERAL ACCOUNT	\$ 253,204.92	\$ 253,204.92
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Approved for Payment:



Treasurer

LW



3/3/2011 3/3/2011

General Manager

GDPUD
FEBRUARY 2016 DISBURSEMENTS

ID	Vendor Name	Ck Date	Ck Amt	ID	Vendor Name	Ck Date	Ck Amt
AAR01	AARP MEDICARERX SAVER PLU	2/24/2016	31.00	ELD16	EL DORADO DISPOSAL	2/9/2016	101.80
ACW05	ACWA/JPIA HEALTH	2/24/2016	2,194.28			2/9/2016	101.80
		2/24/2016	3,615.09			2/9/2016	101.80
		2/24/2016	3,305.47	FER01	FERRELLGAS	2/24/2016	904.43
		2/24/2016	7,254.15	FER02	FERGUSON ENTERPRISES INC	2/24/2016	40,567.28
		2/24/2016	1,369.82			2/24/2016	2,881.00
		2/24/2016	6,269.68			2/24/2016	4.01
		2/24/2016	1,241.60			2/24/2016	240.80
		2/24/2016	5,564.69			2/24/2016	1,718.93
ADT01	ADT SECURITY SERVICES	2/24/2016	833.09	FLY02	RICHARD BURGENDORF	2/9/2016	192.18
AFL01	AMERICAN FAMILY LIFE INS	2/16/2016	1,212.02			2/9/2016	345.23
AND01	ANDERSON'S SIERRA PIPE CO	2/9/2016	467.97			2/9/2016	119.31
ATTO2	AT&T	2/24/2016	40.81			2/9/2016	535.43
		2/24/2016	67.60			2/9/2016	234.26
		2/24/2016	112.96	GEO01	GEORGETOWN ACE HDW	2/9/2016	8.84
		2/24/2016	132.79			2/9/2016	7.36
		2/24/2016	132.79			2/9/2016	7.35
		2/24/2016	132.62			2/9/2016	25.22
		2/24/2016	107.20			2/9/2016	25.22
		2/24/2016	67.60			2/9/2016	5.69
BAR07	BARBOUR, CHRIS	2/9/2016	100.00			2/9/2016	5.68
BEA01	BUTTE EQUIPMENT RENTALS	2/9/2016	1,075.00			2/9/2016	0.54
BEC01	STEPHANIE BECK	2/16/2016	66.72			2/9/2016	0.54
BJP01	BJ PEST CONTROL	2/9/2016	300.00			2/9/2016	52.82
BLU01	ANTHEM BLUE CROSS	2/24/2016	3,759.90			2/9/2016	52.82
BLU04	BLUE SHIELD OF CALIFORNIA	2/24/2016	147.00			2/9/2016	58.09
BLU06	BLUE SHIELD OF CALIFORNIA	2/24/2016	469.00			2/9/2016	12.77
CAL18	California State Disburse	2/16/2016	366.92			2/9/2016	12.76
		2/29/2016	366.92			2/9/2016	118.72
		2/1/2016	366.92			2/9/2016	90.25
CAR08	CSI	2/9/2016	59.00	GEO04	DIVIDE SUPPLY INC.	2/9/2016	38.12
CCS01	CCSINTERACTIVE	2/9/2016	69.00			2/9/2016	227.46
CDP01	California Diesel & Power	2/24/2016	775.00			2/9/2016	30.09
		2/24/2016	675.00			2/9/2016	446.23
		2/24/2016	900.00	GEO12	GEORGE SANDERS	2/10/2016	1,040.00
CHU02	CHURCHWELL WHITE, LLP	2/9/2016	3,173.40			2/10/2016	160.00
		2/24/2016	2,559.82			2/10/2016	480.00
		2/24/2016	300.00			2/10/2016	1,680.00
		2/24/2016	585.00	GOL01	BEVERLY HOWARD	2/24/2016	248.33
		2/24/2016	650.00	HAC01	HACH COMPANY	2/9/2016	754.34
CLS01	CLS LABS	2/9/2016	1,191.68	HAN04	HANGTOWN FIRE CONTROL	2/9/2016	126.48
		2/9/2016	392.00			2/9/2016	126.48
		2/9/2016	793.80			2/9/2016	126.48
		2/9/2016	413.56			2/9/2016	126.47
CWS01	CORBIN WILLITS SYS. INC.	2/9/2016	168.69	HAR03	HARRIS INDUSTRIAL GASES	2/9/2016	70.00
		2/9/2016	168.69			2/9/2016	70.00
		2/24/2016	130.00	HOL02	HOLDREGE & KULL	2/24/2016	1,800.00
		2/24/2016	130.00	HOM01	HOME DEPOT CREDIT SERVICE	2/9/2016	246.72
DEL05	DELAGE LANDEN, INC	2/24/2016	228.68			2/9/2016	631.46
		2/24/2016	186.04	ICM02	ICMA-R.T.-457 (ee)	2/1/2016	588.67
DIV05	PLACERVILLE AUTO PARTS, I	2/9/2016	54.80			2/16/2016	588.67
		2/9/2016	45.65			2/29/2016	588.67
		2/9/2016	72.16	IUO01	IUOE, LOCAL 39	2/1/2016	270.09
		2/9/2016	60.17			2/16/2016	287.35
		2/9/2016	69.32			2/29/2016	287.35
		2/9/2016	65.97	IUO02	PEU LOCAL #1	2/1/2016	102.24
		2/9/2016	38.68			2/16/2016	102.24
		2/9/2016	236.40			2/29/2016	102.24
ECO01	ECORP CONSULTING, INC.	2/9/2016	1,693.39	LEG01	LEGALSHEILD	2/9/2016	17.90
		2/24/2016	1,890.08			2/9/2016	35.80
ELD11	EL DORADO COUNTY	2/9/2016	542.52			2/9/2016	8.95
		2/9/2016	542.52			2/9/2016	8.95
		2/9/2016	633.52			2/9/2016	17.90
ELD12	EL DORADO COUNTY PLANNING	2/24/2016	255.00			2/9/2016	35.80
		2/24/2016	255.00			2/9/2016	26.85
						2/9/2016	17.90

GDPUD
FEBRUARY 2016 DISBURSEMENTS

ID	Vendor Name	Ck Date	Ck Amt
	LEGAL SHIELD CONT.	2/24/2016	17.9
		2/24/2016	35.8
		2/24/2016	8.95
		2/24/2016	8.95
		2/24/2016	17.9
		2/24/2016	35.8
		2/24/2016	26.85
		2/24/2016	17.9
MEY01	MEYERS FOZI LLP	2/24/2016	700
MJT01	MJT ENTERPRISES, INC.	2/9/2016	1132.73
		2/9/2016	1092
		2/24/2016	1228.5
		2/24/2016	879.6
		2/24/2016	823.2
		2/24/2016	728
		2/24/2016	879.6
		2/24/2016	901.6
		2/24/2016	728
		2/24/2016	879.6
		2/24/2016	784
MOB01	MOBILE MINI, LLC-CA	2/24/2016	197.85
MOU02	MOUNTAIN DEMOCRAT	2/9/2016	111.8
MTM01	MTM CONSTRUCTION	2/9/2016	4850
NOR06	NORTHERN SAFETY CO.	2/24/2016	1024.5
		2/9/2016	337.29
OCC01	OCCU-MED, LTD	2/24/2016	295.5
PAC02	PACIFIC GAS & ELECTRIC	2/9/2016	2399.41
		2/9/2016	6376.62
		2/24/2016	10.92
		2/24/2016	630.69
		2/24/2016	210.24
		2/24/2016	24.67
		2/24/2016	30.86
		2/24/2016	31.65
		2/24/2016	51.86
		2/24/2016	19.71
		2/24/2016	28.24
PER01	P.E.R.S	2/1/2016	3148.1
		2/16/2016	3240.15
		2/29/2016	3240.15
		2/1/2016	341.91
		2/1/2016	707
		2/1/2016	596.64
		2/1/2016	1352.53
		2/1/2016	190.91
		2/1/2016	859.4
		2/1/2016	74.11
		2/1/2016	25.5
		2/1/2016	31510
		2/16/2016	368.44
		2/16/2016	607.03
		2/16/2016	555.04
		2/16/2016	1218.08
		2/16/2016	230.01
		2/16/2016	1048.43
		2/16/2016	4.34
		2/16/2016	208.5
		2/29/2016	271.34
		2/29/2016	679.42
		2/29/2016	637.24
		2/29/2016	1079.43
		2/29/2016	584.01
		2/29/2016	852.81
		2/29/2016	135.62
PRE01	PREMIER ACCESS INS CO	2/9/2016	55.78
		2/9/2016	223.12

ID	Vendor Name	Ck Date	Ck Amt
PRE01	PREMIER ACCESS (CONT.)	2/9/2016	55.78
		2/9/2016	223.12
		2/9/2016	55.78
		2/9/2016	1213.46
		2/9/2016	111.56
		2/24/2016	55.78
		2/24/2016	223.12
		2/24/2016	55.78
		2/24/2016	278.9
		2/24/2016	55.78
		2/24/2016	1213.46
		2/24/2016	111.56
PRO04	PAUL FUNK	2/24/2016	250
RIE01	RIEBES AUTO PARTS,LLC	2/24/2016	55.71
		2/24/2016	55.71
		2/24/2016	55.71
		2/24/2016	-37.45
		2/24/2016	-37.44
		2/24/2016	-37.44
ROB02	ROBINSON ENTERPRISES	2/9/2016	648.59
		2/9/2016	253.63
		2/9/2016	40.18
		2/9/2016	49.63
		2/9/2016	132.28
		2/24/2016	422.3
		2/24/2016	166.03
		2/24/2016	371.61
		2/24/2016	90.47
		2/24/2016	118.64
		2/24/2016	0
ROC02	KENNETH D. WELSH	2/9/2016	168.75
		2/9/2016	168.75
		2/9/2016	112.5
		2/9/2016	112.5
ROY01	KENNETH ROYAL	2/9/2016	570
SAU01	LARRY SAUNDERS	2/24/2016	335.94
		2/24/2016	335.94
		2/24/2016	335.94
		2/24/2016	335.93
SIE02	ROSE WOOLERY'S	2/9/2016	84
SIE06	SIERRA CHEMICAL CO.	2/9/2016	2599.91
		2/9/2016	1924.49
SIE12	MICHAEL S. SALLAC	2/9/2016	80
		2/9/2016	80
		2/9/2016	80
		2/9/2016	120
		2/9/2016	120
		2/9/2016	120
		2/9/2016	53.33
		2/9/2016	53.33
		2/9/2016	53.34
SIR01	REBECCA SIREN	2/9/2016	3161.2
		2/9/2016	5681.2
SPG01	Sacramento Prestige Gunit	2/24/2016	20480
UNI06	UNITEDHEALTHCARE INSURANC	2/9/2016	137.5
		2/9/2016	137.5
		2/9/2016	137.5
USA03	USA BLUE BOOK	2/9/2016	1057.69
		2/9/2016	421.21
		2/9/2016	-843.77
USB05	U.S. BANK CORPORATE PAYME	2/24/2016	1021.25
		2/24/2016	1542
		2/24/2016	1660.81
		2/24/2016	1089.95
		2/24/2016	16.86

GDPUD
FEBRUARY 2016 DISBURSEMENTS

ID	Vendor Name	Ck Date	Ck Amt
USB05	U.S. BANK CORPORATE PAYME	2/24/2016	34.39
		2/24/2016	58.33
		2/24/2016	91.52
		2/24/2016	93.23
		2/24/2016	553.60
		2/24/2016	205.50
		2/24/2016	56.00
		2/24/2016	15.99
		2/24/2016	695.00
		2/24/2016	695.00
		2/24/2016	695.00
		2/24/2016	495.00
		2/24/2016	3.00
		2/24/2016	695.00
2/24/2016	695.00		
VAU01	VAUGHN JOHNSON	2/24/2016	900.00
VER01	VERIZON WIRELESS	2/9/2016	27.79
		2/9/2016	160.92
		2/9/2016	161.12
		2/9/2016	26.89
		2/25/2016	27.77
		2/25/2016	160.92
		2/25/2016	160.92
WAL02	WALKER'S OFFICE SUPPLY	2/24/2016	(131.67)
		2/24/2016	193.49
		2/24/2016	176.98
		2/24/2016	286.09
		2/24/2016	(106.43)
		2/24/2016	(174.14)
2/24/2016	(133.70)		
WAL03	JACOB WALSH	2/24/2016	87.16
WAL04	WENDELL WALL	2/9/2016	34.89
WEL02	WELLS FARGO BANK, NA	2/24/2016	2,296.95
WIE01	WIENHOFF & ASSOCIATES INC	2/24/2016	70.00
\C003	CARTER, JOYCE **AB	2/9/2016	26.86
\C005	CHRISTENSEN, CONWAY	2/9/2016	87.86
\M005	MOGLICH, LOUIS	2/9/2016	91.51
\S008	SARTORI, ERIC	2/9/2016	47.14
\S009	SARATOGA HOME LOANS,	2/9/2016	70.84
\S010	SMITH, JEFFREY/JONELLE	2/9/2016	85.15
\V001	VOURI, FRANCIS/DARLENE	2/9/2016	105.62
\Z001	ZUVELLA, JACKI	2/9/2016	133.59

TOTAL DISBUREMENT:

262,609.78

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Revenue Summary*

For the Months between

07/01/2015-02/29/2016

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REVENUE CATEGORY	Budget 15-16	To Date 07/01/2015- 02/29/2016	Balance	% of Budget Earned	
Rev. Dec 2015					
Operating Revenue:					
Residential Sales	\$1,120,000	834,393	285,607	74.50%	A
Commercial Sales	162,750	115,585	47,165	71.02%	A
Irrigation Sales	100,000	48,455	51,545	48.46%	B
Wastewater	352,420	259,105	93,315	73.52%	C
CA Waste Fee					
Zone Charges					
Zone Escrow Fees		20,000			
Septic Design Fees					
Soil Evaluations/Loans					
Penalties	36,060	25,237	10,823	69.99%	D
Other	1,550	1,527	23	98.52%	E
Connection Fees					
Installation Fees		6,096.55			
Material Sales					
Other (primarily photo copies)		1,002			
Water Fund Material/Labor					
Total Operating Revenue	\$1,772,780	1,311,401	488,478	73.97%	
Non-Operating Revenue:					
Property Taxes-General	\$1,349,360	906,862	442,498	67.21%	F
SMUD	\$90,000	108,515			
Restricted Benefit Charge	10,000	0	10,000	0.00%	G
Interest Income	62,500	23,683	38,817	37.89%	H
Water Agency Cost Share	32,500	0	32,500	0.00%	
Leases	47,000	37,456	9,544	79.69%	
Hydro	63,000		63,000	0.00%	
Other (EPA Grant Reimbursement)	1,000	361,435	(360,435)	36143.52%	
Total Nonoperating Revenue	\$1,655,360	1,437,951	\$235,924	86.87%	
Total Revenue Before Transfers In	\$3,428,140	2,749,352	724,402	80.20%	
Transfers In	268,000		268,000	-	
Total Revenue After Transfers In	\$3,696,140	2,749,352	992,402	74.38%	

NOTES:

A - Revenue accrued through February, 2016

B - Represents irrigation revenue through February 31, 2016

C - Revenue of February 2016

D - Penalties for February 2016

E - Primarily connection and installation fees

F - Property Taxes based on County Estimate

G - Represents ordinance charges

H - The interest revenue represents interest on checking, savings, money markets, time deposits, LAIF and Kelsey and Pilot Hill Assessment Receivable Contracts

*Subject to revision with actual audit.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Expense Summary*
For the Months Between: 07/01/2015 - 02/29/2016

Acct#	EXPENSE CATEGORY	Revised Budget 2015-2016	To Date 07/01/2015 - 02/29/2016	Balance	% of Bud Spent
Operating Expenses:					
	5010 Labor	1,100,000	698,273	401,727	63%
	5019 Overtime	58,500	27,697	30,803	47%
	5017 Standby	42,500	25,330	17,170	60%
	5011 Temporary Labor	158,800	84,649	74,151	53%
	5014 PERS Benefits	115,000	73,174	41,826	64%
	5016 Payroll Taxes	95,000	62,211	32,789	65%
5018/5071	Insurance: Health & Life Plans	260,000	196,849	63,151	76%
	5020 Insurance: Worker's Comp.	75,000	32,826	42,174	44%
	5027 Audit	15,000	11,000	4,000	73%
	5028 Engineering-Studies, including Ecorp.	40,000	12,907	27,093	32%
	5034 Insurance: General	55,000	40,740	14,260	74%
	5036 Legal--General	80,000	87,600	(7,600)	109%
	5038 Materials and Supplies	155,000	122,344	32,656	79%
	5039 Rentals/ Outsourced Maintenance	25,000	41,858	(16,858)	167%
	5040 Office Supplies	25,000	23,951	1,049	96%
	5041 Staff Development	6,000	3,260	2,740	54%
	5042 Travel--Conference	10,000	3,205	6,795	-
	5044 Utilities	175,000	125,600	49,400	72%
	5046 Vehicle & Equipment Maintenance	47,000	29,543	17,457	63%
	5048 Vehicle Operations	52,000	24,785	27,215	48%
	5060 Bank Fees & Payroll Services	4,000	3,023	977	76%
	5068 Retiree Health Premiums	120,000	82,838	37,162	69%
	5070 Director Stipends	24,000	0	24,000	0%
	5076 Building Maintenance	6,000	9,159	(3,159)	153%
	5080 Outside Service/Consultants	160,000	90,090	69,910	56%
	5084 Govt. Regulation/Lab Fees	110,000	91,496	18,504	83%
	5090 Other: Recruitment	6,000	143	5,857	2%
	5090 Other: County Tax Admin. Fees	22,000	28,969	(6,969)	132%
	5089 Other: Memberships	16,500	7,076	9,424	43%
	5094 Depreciation			0	
	Contingency	9,000			
	Total Operating Expense	\$3,067,300	2,040,596	1,026,704	67%

Acct#	EXPENSE CATEGORY	Revised Budget 2015-2016	To Date 7/1/15-02/29/2015	Balance	% of Budget Spent
Non-operating Expenses:					
7010	Interest Expense	\$33,000	8,746	24,254	27%
	Debt Payment	\$110,500	0	110,500	
7090	Other		2,806	(2,806)	
	Capital Improvement				
	Total Non-operating Expenses	\$143,500	11,551	131,949	8%
Total Expenses Before Transfers		\$3,210,800	2,052,147	1,158,653	64%
Net Income (Loss)		\$217,800	\$697,205		320%
2014-2015 Cash Transfers in		\$268,000	\$425,575		
PERS PAYMENT		(\$379,000)	(\$252,080)		
CAPITAL EXPENDITURES:		(462,030)	(\$164,375)		
Caby Grant Commitment		(286,965)	(\$6,730)		
		(\$642,195)	\$699,596		

*Subject to revision with actual audit.
**The Actual Debt service is \$70,793 and
\$50,000 of that is covered by Assessments
not shown in Revenue

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
 FEBRUARY 29, 2016 BALANCE SHEET

ASSETS:

Cash Assets:	
Cash El Dorado Savings:	2,364,095.70
Petty Cash & Cash Drawer:	450.00
Cash LAIF:	6,882,667.08
Time Certificate Deposits (Wells Fargo)	200,000.00
SRF Fiscal Agent Accounts:	33,908.78

Total Cash or Cash Equivalents:	9,481,121.56
=====	

Receivables:	
MQ Receivable:	226,074.86
Property Tax Receivable	163,338.00
Accounts Receivable Other:	11,685.87
Current Assessed Districts Receivable:	60,899.61
Special District Accrued Interest Receivable:	9,282.67

Total Current Receivables:	471,281.01

Other Current Assets:	
Water Fund Suspense (Clearing Acct)	69,962.18
Water Fund Inventory	15,225.01
Prepays:	113,018.00
=====	
Total Current Assets:	10,150,607.76
=====	

LONG TERM ASSETS:

Deferred Pension Inflow	305,162.03
Long Term Assessed Districts Receivable:	408,454.05

Fixed Assets:	28,926,411.02
Accumulated Depreciation:	(17,409,770.60)

Total Net Fixed Assets	11,516,640.42
=====	

Cell Tower	34,287.08
ALT WTP:	859,081.41
Study - Development	0
Caby Grant - Ditch Repair	6,729.84

Total CIP Account Balance:	900,098.33

Total Long Term Assets:	13,130,354.83
=====	

TOTAL ASSETS:	23,280,962.59
=====	

LIABILITIES:

Current Liabilities:	
Accounts Payable	44,203.41
Deferred Revenue	0
Current Bonds and Assessments	47,505.03
Accrued Interest Payable	23,124.14
Customer Deposits	6,900.00
Accrued Vacation	51,505.04
Contracts Payable	49,142.67

Total Current Liabilities:	(677,718.04)
=====	

Long Term Liabilities:	
Long Term Bonds and Assessments Payable	1,000,069.02
Retiree Fund (Long Term)	478,782.85
PERS Side Fund	0
Net Pension Liability	3,762,785.01
Outflow Pension Liability	838,409.01
Stewart Mine, Bayne Rd. Pilot Hill Constr Adv	75,466.49

Total Long Term Liabilities:	6,155,512.38
=====	

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FEBRUARY 29, 2016 BALANCE SHEET

ASSETS:

TOTAL LIABILITIES: 6,377,892.67
=====

FUND BALANCE:

Smud Fund (08)	107,825.00
Water Fund (10)	9,805,542.82
Retiree Fund (12)	218,465.30
Water Development (17)	397,001.87
SMERFUND (19)	2,186,477.11
Capital Replacement (24)	761,370.17
SRF (29)	(267,072.63)
Hydro Fund (30)	512,081.61
EPA (35)	(24,507.83)
Garden Valley (37)	107,041.64
Cap Facility Charge (39)	1,616,674.71
Zone (40)	809,766.82
CDS (41)	43,976.30
CDR Reserve (42)	180,581.64
Kelsey North (51)	36,443.39
Kelsey South (52)	95,793.60
Pilot Hill North (53)	(7,480.80)
Pilot Hill South (54)	48,061.04
Current Earnings:	275,028.16

TOTAL FUND BALANCE: 16,903,069.92
=====

LIABILITIES AND FUND BALANCE: 23,280,962.59
=====

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES February 29, 2016

	BEGINNING BALANCE	CASH RECEIPTS	CASH DIS- BURSEMENTS	TRANSFERS IN (OUT)	ENDING BALANCE
8 SMUD Fund	216,340.00				216,340.00
9 CABY Grant	(3,265.85)		(983.99)		(4,249.84)
10 General Fund	1,861,877.79	130,715.21	(449,542.86)		1,543,050.14
12 <i>Retiree</i>	592,154.69	4,186.86	(10,384.09)		585,957.46
14 Stewart Mine	34,179.57				34,179.57
25 Bayne Road & Other Assessment Districts	76,125.15				76,125.15
17 Water Development	397,623.31				397,623.31
19 Stumpy Meadows Emergency Reserve Fund (SMERF)	2,158,365.24				2,158,365.24
53 Pilot Hill North	(7,480.80)				(7,480.80)
54 Pilot Hill South	46,837.56	77.70			46,915.26
51 Kelsey North	104,830.95	19,187.18	(637.07)		123,381.06
52 Kelsey South	195,395.59	23,088.03	(637.07)		217,846.55
29 State Revolving Fund	39,072.84				39,072.84
30 <i>Small Hydro Fund</i>	530,376.26	457.80	(67.60)		530,766.46
31 Pipeline Extension Holding Fund to 26	0.00				0.00
35 Environmental Protection Agency	0.00			0.00	0.00
37 Garden Valley Water Improvement District	107,213.29				107,213.29
39 Capital Facility Charges	1,620,138.05				1,620,138.05
24 ALT - WTP Capital Reserve	762,591.05				762,591.05
40 Auburn Lake Trails (ALT) Zone Fund	815,916.74	8,693.11	(16,691.11)		807,918.74
41 ALT Tank Replacement Loans & Repair Activity	44,046.81				44,046.81
42 ALT CDS Reserve Connection Fund	180,871.22				180,871.22
	9,773,209.46	186,405.89	(478,943.79)	0.00	9,480,671.56
Totals by Type of Account:			Rate Information:		
El Dorado Savings Bank Checking	(23,297.96)	0.03%			
El Dorado Savings Bank Savings	2,387,393.66	0.16%			
Wells Fargo State Revolving Fund Debt Accounts	33,908.78			0.00	
Wells Fargo Brokered Time Deposits	200,000.00	2.00%			
Local Agency Investment Fund	6,882,667.08	0.28%			
Grand Total	\$9,480,671.56				

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES February 29, 2016**

	Estimated 2014-15 Budget	Calculated from 2013-14 Audited	
Accounting Basis Unrestricted, Designated and Restricted Funds Recap:			
Unrestricted Undesignated Funds	\$1,543,050.14		
<i>Designated Funds are in Italics</i>	4,249,770.37		
Restricted Funds are Shaded	3,687,851.05		
	\$9,480,671.56		
District Designated Funds/Reserve Policy Funds Recap:			
Water - Operations	1,543,050	479,500	Two month operations expense
Water - Cash Flow		195,420	10% Water Sales
Water - Capital:			
Stumpy Meadows Emergency Reserve Fund	2,158,365		
Capital Facility Charges	1,620,138		
Replacement Reserve (required by USDA)	762,591		
Other reserves	716,927	7,871,516	50% Accumulated Depreciation
Sub Total - Water	6,801,071	8,546,436	
Debt Service	530,040	480,991	Actual amounts
Retiree Health	585,957	621,235 *	Actual amount
Hydroelectric	530,766	504,191	Actual amount
Wastewater - Operations	807,919	45,978	Two month operations expense
Zone - Capital		5,000	Amount set at \$5,000
Community Disposal System - Capital	224,918	250,000	50% Accumulated Depreciation
Sub Total - Wastewater/Zone	1,032,837	301,189	
	9,480,671.56	10,757,589.00 #	10,211,600.00
Actual total reserves as of June 30, 2015			\$9,162,818
Actual total reserves as of June 30, 2014			\$8,725,362
Actual total reserves as of June 30, 2013			\$8,427,421
Actual total reserves as of June 30, 2012			\$7,595,078
* June 30, 2014 GASB 45 calculation of liability estimates the liability to be \$1,704,000.			
Approved:			
Treasurer			
General Manager			

[Signature]
General Manager

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Auburn Lake Trails ZONE and CDS Summary*

For the Months Between: 07/01/2015 - 02/29/2016

REVENUE CATEGORY	Budget 13-14	To Date		% of Budget
		07/01/2015 - 02/29/2016	Balance	
Operating Revenue:				
Zone Charges	\$ 310,000	259,104.54	\$ 50,895	84%
Zone Escrow Fees	30,000	20,000	10,000	67%
Septic Design Fees	1,000		1,000	-
Soil Evaluations/Loans/Repairs	0		0	-
Total Operating Revenue	341,000	279,105	61,895	82%
Non-Operating Revenue:				
Interest Income	1,000	1,229	(229)	-
Reimbursement of Recording Fees		0	0	-
Total Nonoperating Revenue	\$1,000	1,229	(\$229)	-
Total Revenue	342,000	280,333	61,667	82%
EXPENSE CATEGORY				
Operating Expenses:				
Labor	132,000	32,440	99,560	25%
Overtime	0		0	-
Standby	0		0	-
Temporary Labor	0		0	-
PERS Benefits	39,000	2,888	36,112	7%
Deferred Compensation	0		0	-
Payroll Taxes	11,000	2,666	8,334	24%
Insurance: Health & Life	34,000	12,835	21,165	38%
Insurance: Worker's Comp.	4,000	1,555	2,445	39%
Insurance: Dental/Optical	1,000		1,000	0%
Audit		880	(880)	-
Engineering-Studies	1,000		1,000	0%
Insurance: General	6,000	2,562	3,438	43%
Legal--General	4,000	8,993	(4,993)	225%
Materials and Supplies	4,000	4,141	(141)	104%
Rentals/ Outsourced Maintenance	2,000	421	1,579	21%
Office Supplies	3,000	1,103	1,897	37%
Staff Development	1,000		1,000	0%
Travel--Conference	1,000		1,000	0%
Utilities	9,000	7,318	1,682	81%
Vehicle & Equipment Maintenance	4,000	2,402	1,598	60%
Vehicle Operations	6,000	3,306	2,694	55%
Bank Fees & Payroll Services			0	-
Retiree Health Premiums			0	-
Director Remuneration			0	-
Building Maintenance			0	-
Outside Service/Consultants	6,000	13,753	(7,753)	229%
Public Information			0	-
Govt. Regulation/Lab Fees	43,000	27,352	15,648	64%
Other	0	143	(143)	-
Other: Memberships	0		0	-
Depreciation	34,000	18,579	15,421	55%
Total Operating Expense	345,000	143,338	201,662	42%
Net Income (Loss)	(\$3,000)	\$136,996	\$139,996	

*Subject to revision with actual audit.

Memo

To: Board of Directors

From: Darrell Creeks, Operations Manager

Date: April 6, 2016

Re: **OPERATIONS MANAGER'S REPORT**

Board Meeting of April 12, 2016; Agenda Item #7

BACKGROUND/DISCUSSION

Water Treatment (ALT & Walton)

The Auburn Lake Trails Water Treatment Plant produced 11.935 million gallons of potable water for the month of March. This equates to an average of 385,000 gallons per day. This flow is a decrease of 0.473 million gallons from the month of February. The Walton Lake Water Treatment Plant produced 15.469 million gallons of potable water for the month of March. This equates to an average of 499,000 gallons per day. This flow is an increase of 0.898 million gallons from the month of February.

As of July 2014, the District is required to report to the State the amount of total potable water produced through the two plants (ALT and Walton) on a monthly basis and to compare that value with the demands of the prior year over the same reporting period. The table below shows the percentage increase (+) or decrease (-) for 2015/2016.

The District is required to reduce water consumption by 29% compared to 2013.

Month 2016	+/- over 2015	+/- over 2013	Month 2015	+/- over 2014	+/- over 2013
January	-6%	-8%	July	-20%	-41%
February	+5%	-0%	August	-10%	-31%
March	-16%	-15%	September	-6%	-17%
April			October	-5%	-19%
May			November	+1%	-18%
June			December	+11%	-21%

See **ATTACHMENT 1** for a Water Conservation Program update.

Water Quality

The District conducted the required water quality monitoring at the treatment plants and in the distribution system and submitted the required water quality monitoring reports to the State Water Resources Control Board (SWRCB). Under contract with the District, Becky Siren prepared the required reports and reviewed key elements of the same with the General Manager prior to submittal.

The Treatment Plant reports showed compliance with all drinking water standards, with the exception of the Auburn Lake Trails Water Treatment Plant which is currently under a compliance order from SWRCB for failure to meet the requirements of the Surface Water Treatment Rule.

The distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and adequate levels of disinfection through the system.

A copy of the report, as submitted to the SWRCB, has not been included in this report due to the technical nature and overall size of the document.

Waste Water; Auburn Lake Trails

Average daily flows in the community disposal system were 63,493 gallons per day. This value is below the limit of 71,800 gallons per day as identified in the Waste Discharge Requirements.

The District is currently up to date in the monitoring of waste water systems in the zone. It is anticipated the District will stay on schedule as a result of permanent staff dedicated to this effort.

Stumpy Meadows Reservoir

The latest measurements collected at Stumpy Meadows Reservoir on April 6, 2016, showed a reservoir elevation of 4,262 feet, representing storage of **20,000 acre-feet, or 100% of capacity**. This represents an increase in storage of approximately 81 acre feet over the prior month.

Current releases from Stumpy on this date were 4.0 CFS. Flow into Stumpy on this date was recorded at 36.7 CFS.

Field Work Activities – Distribution and Maintenance

Distribution: Repaired a 6" main on Allwood Drive. Repaired two service leaks, replaced four 2" Pressure Reducing Valves, three 4" Pressure Reducing Valves and repaired damaged lid on Pointed Rocks PRV. New telemetry installed on Black Oak Mine Tank. Repaired Otter Creek raw water main on Volcanoville Rd. Assisted in up-country ditch repair. Installed four new water meters. Located eight leaks with the new leak detector.

Maintenance: Work activities for the month focused on brush and blackberry removal of the Kelsey Canal and finishing the new flume behind Northside School. A large leak was found in the Main Canal up-country. This was considered an emergency repair. Staff installed 120 LF of 4-foot diameter pipe in the repair area. It was estimated that the leak will save five minors inches of water, but more importantly it prevented the main ditch from having a major failure.

Rural Community Coalition Meeting

Staff attended the RCC meeting in Garden Valley on March 24. Shared information regarding the lifting of the moratorium, the new Ordinances, regarding 1" meters and second meters, and the new ALT plant.

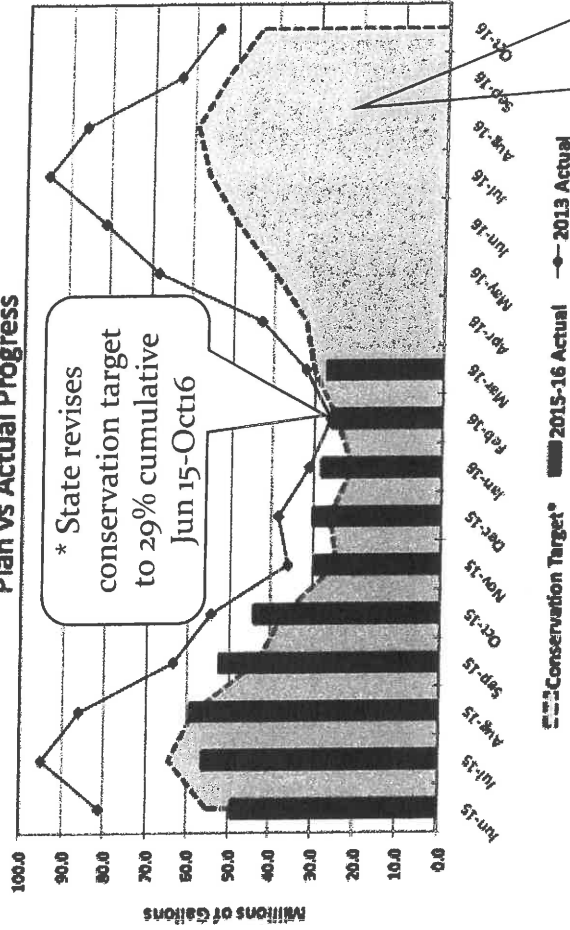
RECOMMENDATION

Receive and file this report.

Water Conservation Update as of April 5, 2016

- On TRACK to meet State Emergency target
 - Plan updated based on sustaining 2015 results
 - Yields 297M gals conserved Jun15-Oct16
 - Achieves 29% emergency target
 - March usage helped by above average rainfall
 - April Resolution reinforces approach
- Well positioned for 2020 target
 - 2009 Law (SB7-7) sets 2020 statewide goal of 20% reduction from 2005 levels
 - Sacramento region has ~30% target

Treated Water Conservation Plan vs Actual Progress



- Continued diligence required; revised water conservation program launched
 - Data driven; Initial outreach targets new customers + top 10% (generating ~30% non-winter water use)
 - Implements adaptable response levels, increases focus on reducing waste and accelerating leak detection
 - Additional information coming soon with UWMP update and 2016-17 investment reviews

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: April 6, 2016

Re: **GENERAL MANAGER'S REPORT**

Board Meeting of April 12, 2016; Agenda Item #8

BACKGROUND / DISCUSSION

Water Conservation Program Update

In March, an analysis of customer water usage patterns was conducted. Treated water usage by all GDPUD metered customers for the past five years was reviewed. Analysis findings have been incorporated into an action plan that was reviewed on March 31, 2016.

Divide residents are doing a great job overall. Many residents have already adopted conservation measures and have achieved results that far exceed targets.

A Spring Newsletter is targeted for May distribution to all customers in the District. In addition to this newsletter, a much smaller percentage of customers have been identified for targeted outreach. Three water usage metrics were evaluated:

1. Top users based on total actual water consumption
2. Customers with above average increase in seasonal use (March through October)
3. Customers with below average year-over-year water conservation

The current water conservation program outreach plan is directed at approximately 11% of the GDPUD customer base that consumes approximately 33% of non-winter treated water production (March through October). Targeted customers have been grouped into three categories.

1. Targeted outreach plus monthly meter reading. This group represents approximately 150 top users (4% of GDPUD customer base) and consumes 18% of total treated water production March through October.
2. Targeted outreach plus monthly meter reading (where practical). An additional 60+/- top users (less than 2% of GDPUD customer base) demonstrated summer conservation practices in 2015 but with comparatively high total water usage, consuming 7% of total treated water production.
3. Targeted outreach only. This group includes heavy water users and users with significantly increased summer use over winter use. The group consists of 5% of the total customer base and consumes 8% of treated water (March through October).

The final outreach category will consist of new customer accounts and will focus on explaining GDPUD's water conservation program goals and requirements.

Initial outreach is targeted for April. Program results will be reviewed and adjusted with each meter reading period.

AWWA Spring Conference – Sacramento California

The 2016 AWWA Spring Conference was held at the Sacramento Convention Center from March 21 to 24, 2016. The theme of the Conference was "Building a Sustainable Future." I attended two committee meetings – one for Operator's Certification and the other was Top Ops. I attended a variety of sessions over the course of four days. I also won a \$150 gift card and a raffle prize. I will share information relative to the sessions attended.

Drought Funding – CABY Grant

The District is currently under contract with the consulting firm of EN2 to perform the environmental permitting and design. Staff has conducted a field review of the various work areas with the Consultant. During the month of April, staff will begin with the collection of the field data needed for the design. The next report to the Nevada Irrigation District will be made at the end of April.

Auburn Lake Trails WTP Loan – State of California

Staff met with Water Board personnel at SWRCB offices on April 8 to discuss the status of the loan. Due to time constraints for posting this packet, an oral report will be made at the April 12 Board meeting.

EI Dorado County Water Agency – Cost Sharing Opportunities

The District received its applications for cost sharing opportunities with EI Dorado County Water Agency. The Agency will share 50% of the cost on approved projects. Staff will be submitting applications for several projects within the next couple of weeks.

District Newsletter

As mentioned previously, the District is working on its Spring Newsletter which will be issued in May. Some of the topics that will be included are:

- Water Conservation
- ALT Project Update
- General Manager's Message
- Ongoing and Completed Projects

Quintette Service Corporation

On March 1, 2016, Director Uso and GM Wall met with EI Dorado County Water Agency Interim General Manager Ken Payne and County Supervisor Michael Ranalli to discuss the Quintette Service Corporation ("QSC") vision of a consolidation between Quintette Service Corporation and GDPUD under SB88.

QSC representatives spoke at the July 14, 2015 regular Board meeting. QAC is not to able to provide customers water due to the State Water Board curtailment of its sole source water

supply which is a spring. As directed by the GDPUD Board of Directors, staff sent a letter of engagement to QAC. Subsequently, District staff met with Ken Payne to discuss options and also met with Executive Director Jose Henriquez of El Dorado LAFCO to discuss further consolidation under SB 88. This legislation is quite complex, specifically pertaining to public and private organization consolidations. Annexation was also discussed during the meeting. This would be a very lengthy and complex process taking anywhere from 5 to 10 years to complete.

At the meeting on March 1, 2016 we discussed the possibility of the District recommending that QSC engage a consultant to provide them with a Water Supply Reliability Study that would explore options of alternative water sources and associated costs, and would also provide an assessment of QAC's current water system. The El Dorado County Water Agency could assist with managing the study, and the District could provide the consultant with some data that might be requested. The other conversation pertained to SB 88 requirements under which QSC would have to fund the cost of a Municipal Service Review for its system. Currently the SB 88 targeted area is in Tulare County where consolidation planning is taking place. The District plans to send a letter to the QSC with staff's recommendation.

RECOMMENDATION

Receive and file this report.

Georgetown Divide Public Utility District Finance Committee

"Providing financial research, review, and advisory services for the GDPUD Board of Directors in support of sound, prudent and business-like management of the water district"

FINANCE COMMITTEE MEETING MINUTES

Meeting Date & Time: December 7, 2015

Location: GDPUD Boardroom

Scheduled Time: 4:00 - 6:00 PM

Committee Members Present: Ray Kringel (RK), Rick Gillespie (RG), Donna Bruss (DB), Dennis Goodenow (DG), Dane Wadle (DW)

Committee Member(s) Absent:

Board Members Present: Lon Uso, Carl Hoelscher

Staff Present: Wendell Wall, General Manager, Victoria Knoll, Office Manager

ITEM NO.

1. Approve Dec 7, Agenda and Minutes from Nov 2, 2015 meeting

Motion to approve Agenda, 1st, 2nd & passed Ayes 5 Nays 0

Motion to approve Nov. Minutes 1st, 2nd & passed Ayes 5 Nays 0

2. Open Forum

None

3. Audit Committee

General discussion, on whom and how many should be on the Audit committee, plan for next year's audit, training & education of audit committee. Suggest GDPUD staff not be part of Audit committee.

4. Change meeting dates to better interface with GDPUD Board

General discussion on options to best support the Board & District, meetings changed to the 3rd Tues. of every month, same location/time.

5. Review Reserve Study Summary Document

Continued discussion on review of Reserve accounts. Committee to provide updated status at Board meeting.

6. Discuss Reorganization and Simplification of Basic Funds

Continued discussion on various accounts, with updated status provided to Board.

7. Next Meeting: January 19, 2016 at 4:00 - 6:00 PM

Memo

To: Board of Directors

From: George Sanders, Consulting Engineer

Date: April 6, 2016

Re: **RESOLUTION NO. 2016-08 – Adoption of the Auburn Lake Trails Water Treatment Plant Project Initial Study/Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Program**

Board Meeting of April 12, 2016; Agenda Item #10

BACKGROUND / DISCUSSION

The Auburn Lake Trails Water Treatment Plant Project (the “Project”) proposes to construct a series of upgrades and new improvements to the existing Water Treatment Plant (the “Plant”) located at 3650 Sweetwater Trail in the area of Cool, California.

The Plant is currently operating under a Compliance Order, issued by the State Water Resources Control Board, for failure to meet the current requirements of the Surface Water Treatment Rule. The Project upgrades and new improvements are intended to bring the Plant in compliance with the current State requirements.

As an element of the California Environmental Quality Act (“CEQA”) process, the District is the designated lead agency and has evaluated the potential environmental effects of the Project upgrades and improvements. The results of this effort are documented in the Initial Study/Mitigated Negative Declaration (“IS/MND”) for the Project. The IS/MND concluded that the Project construction could result in significant effects on the environment, and identified mitigation measures to reduce each effect to a less-than-significant level. In addition to the IS/MND, the District also has reviewed the Mitigation Monitoring and Reporting Program (“MMRP”) that specifically identified each mitigation measure, the Project implementation plan for the mitigation measures, and the responsible party to ensure all mitigation requirements are completed.

In an effort to acknowledge and formalize this process as required by CEQA, the action under consideration by this Board is the adoption of the Project IS/MND and the MMRP. The Resolution is included with this report as **ATTACHMENT 1**.

RECOMMENDATION

Staff recommends that the Board of Directors adopt **Resolution 2016-08** adopting the Project IS/MND and the MMRP.

ATTACHMENT 1

Resolution 2016-08 appears on the following pages.

RESOLUTION NO. 2016-08

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT ADOPTING THE AUBURN LAKE TRAILS WATER TREATMENT PLANT PROJECT INITIAL STUDY/MITIGATED NEGATIVE DECLARATION AND THE MITIGATION MONITORING AND REPORTING PROGRAM

WHEREAS, the Georgetown Divide Public Utility District (“District”) proposes renovations and improvements to the existing Auburn Lake Trails Water Treatment Plant, on a two (2) acre site located at 3650 Sweetwater Trail, in the town of Cool, California (the “Project”); and

WHEREAS, the District has evaluated potential environmental effects of the Project through the preparation and circulation of an Initial Study/Mitigated Negative Declaration (“IS/MND”) incorporated herein by this reference, and attached as **Exhibit A**. This process included the following actions:

1. A Notice of Preparation was sent to organizations and individuals who requested notice. The notice specifies the period during which comments would be received, the date, time, and place of the public meetings on the Project, and Project information, including the Project description, location, and potential environmental effects; and
2. The Notice of Preparation was transmitted to the Governor’s Office of Planning and Research and the State Clearinghouse (SCH No. 2016022056) on February 19, 2016 for public review and distribution to responsible, trustee, and public agencies with jurisdiction over the resources affected by the Project. The Notice of Preparation was also filed with the El Dorado County Clerk on March 8, 2016; and
3. The 30-day review period for the IS/MND was initiated on February 19, 2016 with the submittal of a Notice of Completion and IS/MND to the State Clearinghouse for public review and distribution to responsible, trustee, and public agencies with jurisdiction over the resources affected by the Project. The review period and acceptance of comments was extended through April 7, 2016. Copies of the draft documents were available for review at the District Office, 6425 Main Street, Georgetown, CA 95634, as well as on the District website; and
4. Written comments on the IS/MND were received by the District before the end of the review period on April 7, 2016; and
5. The District Board of Directors held a regular meeting on April 12, 2016, to consider the IS/MND; and

WHEREAS, all actions required to be taken by applicable law related to the preparation, circulation, and review of the IS/MND have been taken; and

WHEREAS, an IS/MND has been prepared consisting of the Initial Study and Mitigated Negative Declaration, which was posted on the District's website on or about February 19, 2016; and

WHEREAS, Mitigation Monitoring and Reporting Program ("MMRP"), incorporated herein by this reference, and attached as **Exhibit B**, and was posted with the IS/MND on the District's website on or about February 19, 2016; and

WHEREAS, the District Board of Directors held a regular meeting on April 12, 2016, to consider the IS/MND and MMRP. The District Board of Directors, after staff analysis of the same, independently reviewed and analyzed reports and declarations which became a part of the record of this decision; and

WHEREAS, the District Board of Directors made its decision to adopt the IS/MND and MMRP for this Project in light of the record as a whole as set forth in these findings; and

WHEREAS, the District Board of Directors has made its decision to adopt the IS/MND in the light of all the testimony and evidence presented at or prior to the close of the noticed public comment period, including letters, reports, comments, analyses, etc., which the District Board of Directors critically reviewed, as set forth in the record and procedural findings on this Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

1. **THE RECITALS ARE INCORPORATED.** The recitals listed above are true and correct and reflect the independent judgment of the Board of Directors.
2. **DISTRICT BOARD OF DIRECTORS INDEPENDENT JUDGMENT AND REVIEW.** The District Board of Directors adopts the IS/MND presented to the District Board of Directors, after review and consideration of the information contained in said IS/MND, the MMRP, and all written and oral comment prior to deciding whether to approve the proposed Project. The IS/MND has been thoroughly reviewed and analyzed by the District's Staff, Planning Board, and the District Board of Directors. The draft documents circulated for public review reflect the District's own independent judgment and the IS/MND as certified by this Resolution also reflects the independent judgment of the District Board of Directors.
2. **MITIGATION MONITORING AND REPORTING PROGRAM ADOPTED.** The District Board of Directors hereby adopts the MMRP, included in the IS/MND as Appendix A, and incorporated herein by this reference, as the MMRP for the Project. The District Board of Directors finds that the MMRP has been prepared in accordance with CEQA and the CEQA Guidelines, and directs the General Manager, or his or her designee, to oversee the implementation of the program.

3. **CEQA FINDINGS ADOPTED.** The District Board of Directors hereby adopts the CEQA Findings, attached as **Exhibit C**, and incorporated herein by this reference, for the


Project. The District Board of Directors finds that the CEQA Findings have been prepared in accordance with CEQA and the CEQA Guidelines.

PASSED AND ADOPTED at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT this 12th day of April, 2016.

AYES: Capraun, Hanschild, Hoelscher, Krizl, Uso

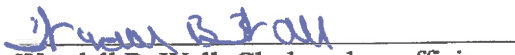
NOES:

ABSENT/ABSTAIN:



Norman A. Krizl, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:



Wendell B. Wall, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

EXHIBIT A

Auburn Lake Trails Water Treatment Plant Project Initial Study/Mitigated Negative Declaration (“IS/MND”)

Due to size limitations, the full document has not been included in this packet. A complete copy can be found on the District’s website at: [http://www.gdpud.org/uploads/files/development_&_construction/studies_&_reports/pdfs/Public%20Review%20ALT%20WTP%20ISMND%202016%2002%2018%20\(complete\).pdf](http://www.gdpud.org/uploads/files/development_&_construction/studies_&_reports/pdfs/Public%20Review%20ALT%20WTP%20ISMND%202016%2002%2018%20(complete).pdf).

EXHIBIT B

Auburn Lake Trails Water Treatment Plant Project Mitigation Monitoring and Reporting Program

Mitigation	Implementing Responsibility	Monitoring Responsibility	Timing	Reporting Cycle
Aesthetics				
AES - 1: Exterior coatings for the filter building shall incorporate earth tone colors with neutral tones to reduce the contrast of the structure with the surrounding landscape as viewed from the Auburn Lake Trails community gate.	Georgetown Divide Public Utility District (GDPUD)	GDPUD	During Construction	
AES - 2: Site design considerations for proposed improvements shall preserve natural landscape wherever feasible and shall incorporate natural features such as rock outcroppings, native tree stands, and existing topographic features. Development footprints shall be minimized to the maximum extent practicable.	GDPUD	GDPUD	Prior to and During Construction	
AES - 3: All excavations shall be graded and planted to produce a natural-looking appearance.	Contractors	GDPUD	During Construction	
AES - 4: The final plans for the construction of the WTP filter building shall include tree and/or vegetative plantings to the extent necessary to provide a level of visual screening at plant maturity that would introduce vegetative foreground visual elements between the filter building and Sweetwater Trail adjacent to the WTP.	GDPUD	GDPUD	Filter Building Design Details – Prior to Construction	
AES - 5: All exterior lighting shall be hooded, shielded or opaque. No unobstructed beam of light shall be directed beyond any exterior lot line.	GDPUD	GDPUD	During and Following Construction	
Air Quality				
AQ - 1: During project construction all measures presented in Section C.6 in Appendix C of the EDCAQMD <i>Guide to Air Quality Assessment – Determining Significance of Air Quality Impacts Under the California Environmental Quality Act</i> shall be implemented to reduce the impacts from fugitive dust PM ₁₀ and PM _{2.5} emissions.	GDPUD and Construction Contractors	GDPUD/EI Dorado County Air Quality Management District (EDCAQMD)	During Construction	
AQ - 2: During project construction a minimum of 4.06 percent of diesel fuel used by construction equipment shall be consumed by 1996 or later model year engines (T-BACT engines).	Contractor	GDPUD	During Construction	
AQ - 3: Project construction shall comply with California Air Resources Board (CARB) Airborne Toxic Control Measure (ATCM) 93105, Asbestos ATCM for Construction, Grading, Quarrying, and Surface Mining Operations.	Contractor	GDPUD/CARB	During Construction	
AQ - 4: Project construction shall comply with California Air Resources Board (CARB) Airborne Toxic Control Measure (ATCM) 93106, Asbestos ATCM for Surfacing Applications.	Contractor	GDPUD	During Construction	
AQ - 5: Project construction shall comply with EDCAQMD Rule 223-1, preparing a Fugitive Dust Control Plan. The project shall comply with the additional dust control measures required in Rule 223-1, including the preparation of a Fugitive Dust Control Plan for approval by the EDCAQMD and compliance with the approved plan during construction.	Contractor	GDPUD/EDCAQMD	Prior to Construction and Comply with Plan During Construction	
AQ - 6: Project construction at the ALT WTP site shall comply with EDCAQMD Rule 223-2, Fugitive Dust, Asbestos Hazard Mitigation. The project shall comply with the additional dust control measures required in Rule 223-2, including the preparation of an Asbestos Dust Mitigation Plan for approval by the EDCAQMD and compliance with the approved plan during construction.	Contractor	GDPUD/EDCAQMD	Prior to Construction and Comply with Plan During Construction	

EXHIBIT B

Mitigation Measure(s)	Responsible Party	Mitigation Responsibility	Timing	Verification or Compliance Details/Notes
Biological Resources				
<p>BIO - 1: Pre-construction survey(s) for California red-legged frog (CRLF) species shall be performed. At least 15 calendar days prior to beginning the pre-construction surveys, the applicant shall submit the name(s) and credentials of biologist(s) who could conduct the surveys to the USFWS. The survey(s) only needs to be conducted within 100 feet of the frog's associated aquatic and bank habitats, as well as the water settling ponds on the WTP site. Survey(s) shall be conducted by a qualified biologist, in accordance with USFWS Guidelines, and during the appropriate time of year for optimal detection of this species, from February through May when this species is most active. If there is a rain event between when the protocol surveys were performed and when construction begins, the USFWS approved biologist shall survey the area to be affected within 24 hours of the onset of construction.</p> <p>Prior to construction a USFWS approved biologist shall train all construction personnel regarding habitat sensitivity and identification of special-status species, including the CRLF. This training shall include the legal status of the CRLF and penalties for "take" of the species, and the proper action to take if the species is encountered. If new construction personnel are added to the project, the contractor will ensure that the personnel receive the mandatory training before starting work. A fact sheet that contains this information will be prepared and distributed to all construction personnel. Upon complete of training, construction personnel will sign a form stating that they attended the training and understand all the conservation and protection measures. Additionally, all erosion control measures shall be free of plastic monofilament or netting, preventing the entanglement of amphibians and reptiles in these materials.</p> <p>If the CRLF is found during focused surveys, then a detailed mitigation plan shall be prepared upon consultation with CDFW and/or USFWS which may include measures to minimize adverse effects of construction on California red-legged frog and its associated habitat. The mitigation plan would include a monitoring plan for this species during the period of construction. If a CRLF is found during construction all work in the immediate area shall stop and the USFWS will be contacted. The CRLF will not be handled or harassed, and work shall not continue until the USFWS has provided guidance.</p>	GDPUD	GDPUD and/or USFWS/CDFW	Prior to Construction	
<p>BIO - 2: A pre-construction raptor survey within suitable nest trees shall be conducted if construction activities are scheduled to begin during the raptor nesting season (January 1 – September 31). A qualified biologist shall conduct the survey no more than 30 days prior to the onset of construction activities. If active nests are found on or within 500 feet of the site, CDFW shall be consulted and most likely CDFW will require that an appropriate buffer be established around the nest until the young have fledged or until the biologist has determined that the nest is no longer active. If the construction activities are scheduled to begin during the non-breeding season (October 1- December 31), a survey is not required, and no further mitigation measures are expected to be necessary. If tree removal is determined necessary, timing tree removal to occur during this time frame would also</p>	GDPUD	GDPUD/ CDFW	No More than Thirty Days Prior to Construction	

EXHIBIT B

Mitigation Measure/Action	Implementing Responsibility	Monitoring Responsibility	Timing	Verification of Compliance (Initials/Date)
reduce the potential for raptors to nest within the construction limits of the site during the nesting season.				
<p>BIO – 3: A pre-construction survey for northwestern pond turtle shall be performed. The survey(s) shall be conducted in the turtle's associated aquatic and upland habitats (portions of the sites within 200 feet of the reservoirs and water settling ponds). Surveys shall be conducted by a qualified biologist, in accordance with CDFW guidelines, and during the appropriate time of year, from February through late October, when this species is most active.</p> <p>If this species is not found on the Project Site during the focused pre-construction survey, no further mitigation would be required. However, if this species is found during focused surveys, then a detailed mitigation plan shall be prepared upon consultation with CDFW and shall include measures to minimize adverse effects of construction on northwestern pond turtle and its associated habitat, including a monitoring plan for this species during the period of construction.</p>	GDPUD	GDPUD/ CDFW	No More than Thirty Days Prior to Construction	
<p>BIO – 4: A pre-construction survey for special-status plant species with potential to occur within the Project Site shall be performed to determine their presence or absence within the Project Site prior to the installation of WTP improvements. Special-status plant species that shall be surveyed include: Brandegeee's Clarkia (<i>Clarkia biloba</i> ssp. <i>brandegeeeae</i>), Butte County Fritillary (<i>Fritillaria eastwoodiae</i>), and Oval-Leaved Viburnum (<i>Viburnum ellipticum</i>). The focused botanical survey(s) shall be performed within the optimum identification period, to the extent possible, of each species identified in Appendix C with a high potential to occur within the Project Site.</p> <p>If these species are not found on the Project Site, then no further mitigation would be required. However, if these species are found, then consultation with the appropriate resource agencies shall be required and a mitigation plan shall be prepared. The mitigation plan should detail the various mitigation approaches to ensure "no-net-loss" of special-status plants. Examples of mitigation include avoidance of the plant species, acquisition of credits at an approved mitigation bank, or acquisition and preservation of property that supports these species.</p>	GDPUD	GDPUD	Prior to Construction (within floristically appropriate season)	
<p>BIO – 5: Prior to any tree impacts occurring from project-related construction/improvements, an arborist survey shall be performed by an International Society of Arboriculture Certified Arborist based on the preparation of final site grading plans. Per the General Plan, the amount of tree impacts, oak tree canopy and oak woodland occurring on the Project Site, if any, shall be determined during the arborist survey and results presented in the arborist report. Only tree species subject to protection under the <i>El Dorado County General Plan</i> would require inventory and possible mitigation required by the <i>El Dorado County General Plan</i> policies and <i>Oak Woodland Ordinance</i>. If indirect impacts to a tree's dripline or root protection zone may occur, measures to minimize impacts during construction shall be implemented. All impact avoidance measures identified in the <i>El Dorado General Plan</i> shall be implemented prior to, during, and following construction as appropriate.</p>	GDPUD	GDPUD	Prior to Construction that would involve any Tree Impacts	

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Mitigation Measure (MM)	Responsible Party	Monitoring Responsibility	Timing	Start/End Dates (Month/Date)
<p>BIO - 6: Project activities shall be conducted outside of the temporary setback distance of 100 feet from the reservoirs adjacent to the Project Site, where possible.</p> <p>If unavoidable project activities on the Project Site must occur within the 100-foot setback, uphill from the respective reservoir, then an entrenched silt-fence shall be installed adjacent to the downhill limit of work to fully encompass the lower side of the active area. Silt fences shall be installed per guidelines included in the California Department of Transportation, Construction Site Best Management Practices Manual, Silt Fences (California Department of Conservation 2003). Additionally, no work will occur within 10 feet of the edge of any wetland or riparian vegetation associated with either reservoir. Prior to the removal of any silt fences, or during the implementation of Best Management Practices (BMPs), a Certified Professional in Storm Water Quality or Certified Professional in Erosion and Sediment Control be consulted on best stabilization and sediment control options.</p>	GDPUD	GDPUD	Prior to and During Construction	
<p>CR - 1: Should archaeological deposits or artifacts such as structural features or unusual amounts of bone or shell, artifacts, human remains, architectural artifacts, historic archaeological artifacts be inadvertently exposed during the course of any construction activity, work shall immediately cease in the immediate area and the GDPUD project manager shall be contacted. GDPUD shall retain a qualified archaeologist to document the find, assess its significance, and recommend further treatment. The GDPUD shall implement any mitigation required for the recordation and/or protection of the cultural resources.</p>	Contractor and GDPUD	GDPUD	During Construction	
<p>CR - 2: If evidence of a paleontological site is uncovered during grading or other construction activities, work shall be halted within 100 feet of the find and the GDPUD project manager shall be contacted for inadvertent discovery of resources associated with project construction. A qualified paleontologist shall be retained to conduct an on-site evaluation and provide recommendations for removal and/or preservation. Work on the Project Site shall not resume until the paleontologist has had a reasonable time to conduct an examination and implement mitigation measures deemed appropriate and necessary by the agency with local jurisdiction in consultation with the qualified paleontologist to reduce impacts to a less than significant level.</p>	Contractor and GDPUD	GDPUD	During Construction	
<p>CR - 3: In the event that any human remains or any associated funerary objects are encountered during construction, all work will cease within the vicinity of the discovery and the GDPUD project manager shall be immediately contacted for inadvertent discovery of resources associated with park construction. In accordance with CEQA (Section 1064.5) and the California Health and Safety Code (Section 7050.5), the El Dorado County Coroner should be contacted immediately. If the human remains are determined to be Native American, the Coroner shall notify the Native American Heritage Commission, who will notify and appoint a Most Likely Descendant (MLD). The MLD will work with a qualified archaeologist to decide the proper treatment of the human remains and any associated funerary objects. Construction activities</p>	Contractor and GDPUD	GDPUD	During Construction	

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Mitigation Measure (BMP)	Implementing Responsibility	Monitoring Responsibility	Timing	Verification and Compliance
in the immediate vicinity will not resume until a notice-to-proceed is issued.				
Geology and Soils				
GEO – 1: To the extent possible, all clearing, grading, and excavation activities shall occur between April 15 and October 15. Grading and excavation activities conducted after October 15 shall only be permitted during dry-weather conditions.	Contractor and GDPUD	GDPUD	During Construction Activities Involving Ground Disturbance	
GEO – 2: Prior to commencement of ground-disturbing activities, GDPUD shall file an NOI to obtain coverage under the current NPDES Construction General Permit with the Central Valley Regional Water Quality Control Board. Pursuant to the terms of the General Permit, GDPUD shall prepare a Storm Water Pollution Prevention Plan (SWPPP) identifying site-specific BMPs to effectively control erosion and sediment loss. If required by the General Permit risk assessment, GDPUD shall also develop and implement a Rain Event Action Plan (REAP) designed to protect all exposed portions of the site within 48 hours prior to any likely precipitation event.	Contractor and GDPUD	GDPUD	Prior to Commencement of Ground Disturbing Activities	
GEO – 3: During construction, BMPs for erosion and sediment control identified by the project SWPPP shall be implemented by the project contractor. At a minimum, erosion control measures shall include placement of mulch, straw wattles, straw bales, geotextiles and mats, earthen berms, sediment barriers or traps, or the construction of silt fences to intercept and retain sediment transported by storm water runoff in all areas disturbed by construction activities. For all project areas subject to ground disturbance and any grading and excavation activities occurring between October 15 and April 15, the project contractor shall be responsible for ensuring that a qualified professional, contractor staff, or GDPUD staff trained in storm water erosion control techniques and practices monitor the effectiveness of BMPs on the project site daily Monday through Friday, on weekends if rain events occur, and recommend additional BMPs or corrective measures for any BMPs not meeting water quality objectives.	Contractor and GDPUD	GDPUD/RWQCB	During Construction	
GEO – 4: Erosion protection shall be provided for all disturbed areas and shall be monitored and maintained to effectively control areas of potential erosion and sediment loss.	Contractor and GDPUD	GDPUD/RWQCB	During Construction Activities Involving Ground-Disturbing Activities	
GEO – 5: Post-construction restoration of all disturbed areas shall include soil and bank stabilization through seeding and/or revegetation utilizing native plant species.	Contractor and GDPUD	GDPUD	During Construction Activities Involving Ground-Disturbing Activities	
GEO – 6: Soil stockpiles shall be protected from erosion by maintaining effective covering (e.g. plastic tarp) over any stockpiled materials, or through the implementation of other BMPs designed to effectively control erosion and sediment loss.	Contractor and GDPUD	GDPUD	During Construction Activities Involving Ground-Disturbing Activities	

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Mitigation Measure (MM)	Implementing Responsibility	Responsible Authority	Timing	Verification of Compliance
Hazards and Hazardous Materials				
HAZ - 1: If dry vegetation or other fire fuels exist on or near staging areas, welding areas, or any other area on which equipment will be operated, contractors shall clear the immediate area of fire fuel prior to construction. To the extent feasible, areas subject to construction activities will be maintained free of fire fuel and debris during the course of construction.	Contractor and GDPUD	GDPUD	Prior to and During Construction	
HAZ - 2: Contractors shall ensure that vehicles and all equipment (heavy equipment and hand-held equipment) that typically include a spark arrester are equipped with a spark arrester in good working condition during the duration of construction.	Contractor	GDPUD	Prior to and During Construction	
Noise				
Noise - 1: The following measures shall be implemented to reduce construction related noise impacts: <ul style="list-style-type: none"> • The construction hours for the project shall be limited to the hours of 7:00 A.M. to 7:00 P.M. Monday through Friday, and from 8:00 A.M. to 5:00 P.M. on weekends and on federally recognized holidays. Construction outside of these hours shall normally be avoided. Exceptions are allowed if it can be shown that construction beyond these times is necessary to meet regulatory deadlines, to alleviate traffic congestion or to prevent safety hazards. • All construction equipment shall be outfitted with factory installed muffling devices and all construction equipment shall be maintained in good working order. All stationary construction equipment noise sources (e.g. generators, compressors) shall be located as far away from noise sensitive land uses as feasible. 	GDPUD and Contractor	GDPUD	During Construction	

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CEQA FINDINGS OF FACT AND MITIGATION MONITORING AND REPORTING PROGRAM

I. INTRODUCTION TO CEQA FINDINGS

These findings are made pursuant to the California Environmental Quality Act (Pub. Res. Code § 21000 *et seq.*, "CEQA") and the CEQA Guidelines (Cal. Code Regs. title 14, § 15000 *et seq.*) by the Board of Directors ("Board") of the Georgetown Divide Public Utility District ("District"), as the lead agency for the Auburn Lake Trails Water Treatment Plant Project (the "Project"). These findings ("Findings") are prepared in connection with the Initial Study/Mitigated Negative Declaration ("IS/MND") for the Project (SCH #2016022056).

A. PROJECT DESCRIPTION SUMMARY

The District proposes the construction of several new water treatment plant facilities, including a filter building, raw water pump station, and sludge drying beds. Additionally, the Backwash Water Recovery Basin would be retrofitted to ensure compliance with State regulations.

The Project site is located at 3650 Sweetwater Trail between State Route (SR) 193 and the Auburn Lake Trails residential community in the Town of Cool, El Dorado County, California, (Assessor's Parcel Number: 0734420410) within a portion of Section 21, Township 12 North, Range 9 East, Latitude 38° 54' 46.092" North, Longitude 120° 55' 38.750" West, NAD 83 State Plane CA Zone II, and can be located on the Greenwood USGS 7.5 Minute Topographic Quadrangle.

B. TYPE OF ENVIRONMENTAL DOCUMENT

The Project was evaluated using an Initial Study which supported a Mitigated Negative Declaration determination. This IS/MND evaluates the potential impacts resulting from implementation of the Project in accordance with CEQA, Public Resources Code Section 21000 *et. seq.*, and the State CEQA Guidelines, 14 California Code of Regulations (CCR) Section 15000 *et. seq.*

An Initial Study is prepared by a Lead Agency to determine if a project has the potential to result in significant impacts on the environment. (CEQA Guidelines § 15063). An EIR must be prepared if an IS indicates that the Project under review may result in significant impacts to the environment. A Negative Declaration may be prepared instead, if the Lead Agency prepares a written statement describing the reasons why a Project would not have a significant effect on the environment, and therefore does not require the preparation of an EIR. According to CEQA Guidelines section 15070, a Negative or Mitigated Negative Declaration shall be prepared when there is no substantial evidence, in light of the whole record before the agency, that the Project may result in any significant effect on the environment, or if any potentially significant effects can be reduced to less than significant

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levels with identified mitigation measures.

C. INCORPORATION OF IS/MND BY REFERENCE

The IS/MND is hereby incorporated by reference into these Findings, and consists of: (1) the IS/MND; (2) technical appendices prepared with the IS/MND; (3) comments and recommendations received on the IS/MND; and (4) the Mitigation Monitoring and Reporting Program ("MMRP") which is listed as Appendix A of the IS/MND.

D. REQUIREMENTS FOR CEQA FINDINGS

Public Resources Code section 21083 and CEQA Guidelines section 15074, provide that the lead agency shall consider the proposed mitigated negative declaration together with any comments received. The lead agency shall only adopt the mitigated negative declaration if it finds on the basis of the whole record before it, that there is no substantial evidence that the project will have a significant effect on the environment, and that the mitigated negative declaration reflects the lead agency's independent judgment and analysis.

The District has made these specific findings regarding each significant impact associated with the Project. Those findings and additional information related to each mitigated impact are presented below, along with a presentation of facts in support of the Findings.

The District Board certifies that these Findings are based on full appraisal and consideration of all viewpoints, including all comments received up to the date of adoption of these Findings, concerning the environmental issues identified and discussed. These Findings are based on evidence contained in the totality of the administrative record before the Board, including but not limited to the documents and materials cited in Section II of these Findings, below. The Board further certifies that the IS/MND, MMRP, and these Findings reflect the Board's independent judgment and analysis.

II. LOCATION AND CUSTODIAN OF THE RECORD

The documents and other materials that constitute the record of proceedings on which the IS/MND, MMRP, and Findings are based are located at the District Office, 6425 Main Street, Georgetown, CA 95634. The custodian of these documents is Wendell Wall, the District General Manager. (Pub. Res. Code § 21081.6; CEQA Guidelines § 15074(c).)

III. FINDINGS FOR IMPACTS IDENTIFIED AS SIGNIFICANT BUT MITIGATED TO A LESS THAN SIGNIFICANT LEVEL (Class II)

The Board hereby finds that mitigation measures have been identified in the IS/MND that will avoid or substantially lessen all significant environmental impacts from the Project to a level that is less than significant. These Findings are based on the discussion of impacts in the detailed issue area analyses in Section 4.0 of the Draft IS/MND. The significant impacts

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and the mitigation measures that will reduce them to a less than significant level are as follows. *Class II impacts are those which are significant but can be mitigated to less than significant by implementation of mitigation measures.*

A. AESTHETICS

1. **Impact AES-4.1.3 (c).** *Does the Project substantially degrade the existing visual character or quality of the site and its surroundings?* At the ALT WTP site, construction activities would be visible from nearby residences and from vehicles on Sweetwater Trail. However, construction activities would be temporary and therefore, would have a less than significant impact to visual character and quality of the Project Site.

After construction, the ALT WTP facility would include a new filter building approximately 36 feet by 64 feet. This structure would be located on the open field in the eastern half of the Project Site. This structure would be the most significant visual change to the WTP site due to its placement on the hillside between Sweetwater Trail and the lower sited WTP facilities, in an undeveloped portion of the ALT parcel. Although there are existing trees located on the District site on both sides of the WTP entrance driveway which would provide a degree of visual screening, the filter building would be visible from nearby residences and from the Sweetwater Trail roadway. Construction of the filter building could be considered a significant impact to the visual character of the site without mitigation.

a. Mitigation –

Mitigation Measure AES – 1: Exterior coatings for the filter building shall incorporate earth tone colors with neutral tones to reduce the contrast of the structure with the surrounding landscape as viewed from the Auburn Lake Trails community gate.

Mitigation Measure AES – 2: Site design considerations for proposed improvements shall preserve natural landscape wherever feasible and shall incorporate natural features such as rock outcroppings, native tree stands, and existing topographic features. Development footprints shall be minimized to the maximum extent practicable.

Mitigation Measure AES – 3: All excavations shall be graded and planted to produce a natural-looking appearance.

Mitigation Measure AES – 4: The final plans for the construction of the WTP filter building shall include tree and/or vegetative plantings to the extent necessary to provide a level of visual screening at plant maturity that would introduce vegetative foreground

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visual elements between the filter building and Sweetwater Trail adjacent to the WTP.

- b. **Findings** – Implementation of Mitigation Measure AES – 1 through AES – 4 would reduce impacts to less than significant by requiring neutral painting and visual screening to be more consistent with the surroundings.
- c. **Supportive Evidence** – Please refer to pages 4-3 through 4-4 of the IS/MND.

2. **Impact AES-4.1.3 (d)**. *Does the Project create a new source of substantial light or glare that would adversely affect day or nighttime views in the area?* Construction activities would temporarily introduce equipment and vehicles to the Project Site. To the extent that construction activities would occur in the evening hours (up to 7:00 P.M.) after sunset, impacts from construction lighting may occur. However, construction related impacts would be temporary and short-term in nature. The expected construction start for the Project is June 2016 with expected completion in October 2017. The project does not propose any new operational lighting. However, additional lighting at the ALT WTP may be placed on structures for early evening hours of operations and for the safety of personnel. Additional sources of lighting may affect day or nighttime views.

a. **Mitigation** –

Mitigation Measure AES – 5: All exterior lighting shall be hooded, shielded or opaque. No unobstructed beam of light shall be directed beyond any exterior lot line.

- b. **Findings** – Impacts are considered less than significant with Mitigation Measure AES – 5 implemented to ensure that any proposed additional exterior lighting would be contained within the facility site, and not affect surrounding views.
- c. **Supportive Evidence** – Please refer to pages 4-3 through 4-4 of the IS/MND.

B. AIR QUALITY

1. **Impact AQ-4.3.3 (b)**. *Does the Project violate any air quality standard or contribute substantially to an existing or projected air quality violation?* Construction exhaust emissions would be generated from construction equipment, earth moving activities, construction worker commutes, and construction material hauling during the construction work window. The aforementioned activities would involve the use of diesel-powered equipment that would generate emissions of criteria pollutants, such as NOX. Project construction activities also represent sources of fugitive dust which includes PM10 and PM2.5 emissions. Construction-related activities remain of potential concern due to the fact that El Dorado County is currently designated as “non-attainment” for ozone and PM standards.

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The estimated diesel exhaust particulate matter from construction of the Project is estimated to result in the use of 5,052 gallons of diesel fuel. This is above the 3,700 gallons of diesel fuel significance threshold for non T-BACT engines. Therefore, based on the Diesel Exhaust Particulate Matter significance threshold presented in the El Dorado County Air Quality Management District Guide to Air Quality Assessment is considered a potentially significant impact.

a. Mitigation –

Mitigation Measure AQ – 1: During project construction all measures presented in Section C.6 in Appendix C of the EDCAQMD Guide to Air Quality Assessment – Determining Significance of Air Quality Impacts Under the California Environmental Quality Act shall be implemented to reduce the impacts from fugitive dust PM10 and PM2.5 emissions.

Mitigation Measure AQ – 2: During project construction a minimum of 4.06 percent of diesel fuel used by construction equipment shall be consumed by 1996 or later model year engines (T-BACT engines).

b. **Findings** – Implementation of Mitigation Measure AQ – 1 would allow dust control measures described in Appendix C-1 of the EDCAQMD Guide to Air Quality Assessment and would reduce fugitive dust particulate matter impacts from the Project to less than significant levels. Implementation of Mitigation Measure AQ – 2 would require that at a minimum 4.06 percent of diesel fuel used by construction equipment be consumed by 1996 or later model year engines. Therefore, impacts related to air quality standards are considered less than significant with mitigation incorporated.

c. **Supportive Evidence** – Please refer to pages 4-14 through 4-18 of the IS/MND.

2. **Impact AQ-4.3.3 (d).** *Does the Project expose sensitive receptors to substantial pollutant concentrations?* Project development would not introduce sensitive receptors to the area, and thus, would not expose new sources of sensitive receptors to any existing sources of substantially pollutant concentrations. However, the California Air Resources Board promulgated the Airborne Toxic Control Measure (ATCM) for Construction, Grading, Quarrying and Surface Mining Operation (17 CCR 93105). This ATCM is a statewide regulation triggered prior to the ground-disturbing activities in certain areas of California, and applies to any size construction project, although there are more stringent mitigation requirements for projects that exceed one acre.

The El Dorado County Naturally Occurring Asbestos Review Area Map identifies areas with potential to contain naturally occurring asbestos (NOA) in El Dorado County. As identified by the map the Project Site is located in a “Quarter Mile Buffer for More Likely

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to Contain Asbestos or a Fault Line,” which indicates an elevated risk of the presence of NOA. Soil-disturbing construction activities in the Project Site would result in an elevated risk of entraining NOA. Therefore, impacts related to exposing sensitive receptors to substantial pollutant concentrations are considered a less than significant impact with mitigation incorporated.

a. Mitigation –

Mitigation Measure AQ – 3: Project construction shall comply with CARB Airborne Toxic Control Measure 93105, Asbestos for Construction, Grading, Quarrying, and Surface Mining Operations.

Mitigation Measure AQ – 4: Project construction shall comply with CARB Airborne Toxic Control Measure 93106, Asbestos for Surfacing Applications.

Mitigation Measure AQ – 5: Project construction shall comply with EDCAQMD Rule 223-1, preparing a Fugitive Dust Control Plan. The project shall comply with the additional dust control measures required in Rule 223-1, including the preparation of a Fugitive Dust Control Plan for approval by the EDCAQMD and compliance with the approved plan during construction.

Mitigation Measure AQ – 6: Project construction at the ALT WTP site shall comply with EDCAQMD Rule 223-2, Fugitive Dust, Asbestos Hazard Mitigation. The project shall comply with the additional dust control measures required in Rule 223-2, including the preparation of an Asbestos Dust Mitigation Plan and compliance with the approved plan during construction.

b. **Findings** – Compliance with Mitigation Measure AQ – 3 through Mitigation Measure AQ – 6 would require that the District comply with several CARB Airborne Toxic Control Measures and develop Fugitive Dust Control and Asbestos Dust Control Mitigation Plans for project construction. These implementation measures would reduce potential impacts from NOA to less than significant levels.

c. **Supportive Evidence** – Please refer to pages 4-16 through 4-18 of the IS/MND.

C. BIOLOGICAL RESOURCES

1. **Impact BIO-4.4.4 (a).** *Does the Project have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?* The Project would involve construction of several new facilities and the renovation of existing facilities to bring

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the Auburn Lake Trails WTP into compliance with State and federal standards. A Biological Letter Report was prepared for the two-acre site to document potential for sensitive species and biological communities to occur within the Project Site (Foothill Associates 2014). The criteria enumerated within the methodology subsection under "Environmental Setting" were utilized to determine each species potential for occurrence within the Project Site. Several special-status species have been identified and/or have the potential to occur within the Project Site and would be impacted by the Project.

a. Mitigation –

Mitigation Measure BIO – 1: Pre-construction survey(s) for California red-legged frog (CRLF) species shall be performed. At least 15 calendar days prior to beginning the pre-construction surveys, the applicant shall submit the name(s) and credentials of biologist(s) who could conduct the surveys to the USFWS. The survey(s) only needs to be conducted within 100 feet of the frog's associated aquatic and bank habitats, as well as the water settling ponds on the WTP site. Survey(s) shall be conducted by a qualified biologist, in accordance with USFWS Guidelines, and during the appropriate time of year for optimal detection of this species, from February through May when this species is most active. If there is a rain event between when the protocol surveys were performed and when construction begins, the USFWS approved biologist shall survey the area to be affected within 24 hours of the onset of construction.

Prior to construction a USFWS approved biologist shall train all construction personnel regarding habitat sensitivity and identification of special-status species, including the CRLF. This training shall include the legal status of the CRLF and penalties for "take" of the species, and the proper action to take if the species is encountered. If new construction personnel are added to the project, the contractor will ensure that the personnel receive the mandatory training before starting work. A fact sheet that contains this information will be prepared and distributed to all construction personnel. Upon completion of training, construction personnel will sign a form stating that they attended the training and understand all the conservation and protection measures. Additionally, all erosion control measures shall be free of plastic monofilament or netting, preventing the entanglement of amphibians and reptiles in these materials.

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If the CRLF is found during focused surveys, then a detailed mitigation plan shall be prepared upon consultation with CDFW and/or USFWS which may include measures to minimize adverse effects of construction on California red-legged frog and its associated habitat. The mitigation plan would include a monitoring plan for this species during the period of construction. If a CRLF is found during construction all work in the immediate area shall stop and the USFWS will be contacted. The CRLF will not be handled or harassed, and work shall not continue until the USFWS has provided guidance.

Mitigation Measure BIO – 2: A pre-construction raptor survey within suitable nest trees shall be conducted if construction activities are scheduled to begin during the raptor nesting season (January 1 – September 31). A qualified biologist shall conduct the survey no more than 30 days prior to the onset of construction activities. If active nests are found on or within 500 feet of the site, CDFW shall be consulted and most likely CDFW will require that an appropriate buffer be established around the nest until the young have fledged or until the biologist has determined that the nest is no longer active. If the construction activities are scheduled to begin during the non-breeding season (October 1- December 31), a survey is not required, and no further mitigation measures are expected to be necessary. If tree removal is determined necessary, timing tree removal to occur during this time frame would also reduce the potential for raptors to nest within the construction limits of the site during the nesting season.

Mitigation Measure BIO – 3: A pre-construction survey for northwestern pond turtle shall be performed. The survey(s) shall be conducted in the turtle's associated aquatic and upland habitats (portions of the sites within 200 feet of the reservoirs and water settling ponds). Surveys shall be conducted by a qualified biologist, in accordance with CDFW guidelines, and during the appropriate time of year, from February through late October, when this species is most active. If this species is not found on the Project Site during the focused pre-construction survey, no further mitigation would be required. However, if this species is found during focused surveys, then a detailed mitigation plan shall be prepared upon consultation with CDFW and shall include measures to minimize adverse effects of construction on northwestern pond turtle and its associated habitat, including a

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monitoring plan for this species during the period of construction.

Mitigation Measure BIO – 4: A pre-construction survey for special-status plant species with potential to occur within the Project Site shall be performed to determine their presence or absence within the Project Site prior to the installation of WTP improvements. Special-status plant species that shall be surveyed include: Brandegee’s Clarkia (*Clarkia biloba* ssp. *brandegeae*), Butte County Fritillary (*Fritillaria eastwoodiae*), and Oval-Leaved Viburnum (*Viburnum ellipticum*). The focused botanical survey(s) shall be performed within the optimum identification period, to the extent possible, of each species identified in Appendix C with a high potential to occur within the Project Site.

If these species are found, then consultation with the appropriate resource agencies shall be required and a mitigation plan shall be prepared. The mitigation plan should detail the various mitigation approaches to ensure “no-net-loss” of special-status plants. Examples of mitigation include avoidance of the plant species, acquisition of credits at an approved mitigation bank, or acquisition and preservation of property that supports these species.

b. Findings – Implementation of Mitigation Measure BIO – 1 through Mitigation Measure BIO – 4 would require pre-construction surveys prior to implementation of construction activities ensuring no adverse effects to special-status species. These measures would reduce potential impacts to special-status species to a less than significant level. Therefore, impacts to special-status species are considered to be less than significant with mitigation incorporated.

c. Supportive Evidence – Please refer to pages 4-29 through 4-43 of the IS/MND.

2. Impact BIO-4.4.4 (b). *Does the Project have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?* Sensitive habitats include those that are of special concern to resources agencies or those that are protected under CEQA, Section 1600 of the California Fish and Game Code, or Section 404 of the Clean Water Act (see above detail on Regulatory Setting). The Project Site includes the following biological communities: ruderal/developed, disturbed non-native grassland, coniferous forest, wetland, and settling pond. Project development would involve the construction of new facilities as well as upgrades to existing facilities, potentially impacting sensitive habitats.

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a. Mitigation –

Mitigation Measure BIO – 5: Prior to any tree impacts occurring from project-related construction/improvements, an arborist survey shall be performed by an International Society of Arboriculture Certified Arborist based on the preparation of final site grading plans. Per the General Plan, the amount of tree impacts, oak tree canopy and oak woodland occurring on the Project Site, if any, shall be determined during the arborist survey and results presented in the arborist report. Only tree species subject to protection under the El Dorado County General Plan would require inventory and possible mitigation required by the El Dorado County General Plan policies and Oak Woodland Ordinance. If indirect impacts to a tree's dripline or root protection zone may occur, measures to minimize impacts during construction shall be implemented. All impact avoidance measures in the El Dorado General Plan shall be implemented as appropriate.

b. **Findings** – Implementation of Mitigation Measure BIO – 5 would require an arborist survey prior to removal of any oak trees and a buffer around tree driplines for root protection. Impacts to wetlands and ponds are regulated by the County of El Dorado under General Plan Policy 7.3.3.4, which calls for a minimum setback of 100 feet from perennial streams, rivers, and lakes, and 50 feet from intermittent streams and wetlands. Implementation of Mitigation Measure BIO – 6 would reduce impacts to sensitive habitats to less than significant by establishing a 100-foot setback from the reservoir and requiring the implementation of best management practices. Impacts are therefore considered less than significant with mitigation incorporated.

c. **Supportive Evidence** – Please refer to pages 4-33 through 4-43 of the IS/MND.

3. **Impact BIO-4.4.4 (d)**. *Does the Project interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?* The Project would result in construction activities within portions of El Dorado County designated as an "Important Biological Corridor". As stated in the General Plan, the "Important Biological Corridor overlay shall apply to lands identified as having high wildlife habitat values because of extent, habitat function, connectivity, and other factors" (El Dorado County 2004). Migratory and other birds of prey live within the trees and shrubs on the Project Site that may be affected by construction.

a. Mitigation –

Mitigation Measure BIO – 2: *See above.*

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b. **Findings** – Mitigation Measure BIO – 2 would reduce impacts to any nesting raptors or bird species protected by the MBTA to below the level of significance. The majority of the Project Site is developed or mowed; therefore, proposed improvements are not expected to substantially interfere with any other native resident or migratory fish or wildlife species, established native or migratory wildlife corridors, or impede the use of native wildlife nursery sites. Therefore, impacts to wildlife corridors are considered less than significant with mitigation incorporated.

c. **Supportive Evidence** – Please refer to pages 4-31 through 4-35 of the IS/MND.

4. **Impact BIO-4.4.4 (e).** *Does the Project conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?* Pursuant to the El Dorado General Plan, potential impacts to plant or wildlife species that are State and federally recognized are expected to be avoided or minimized with mitigation measures. A smaller number of planted trees occur on the WTP site. Trees, together and individually, compose the character of each site and serve as habitat for several species of wildlife. The Project Site contains several oak trees along Sweetwater Trail.

a. **Mitigation** –

Mitigation Measure BIO – 1 through 6: *See above.*

b. **Findings** – Pursuant to the El Dorado General Plan, potential impacts to plant or wildlife species that are State and federally recognized are expected to be avoided or minimized with Mitigation Measure BIO – 1 through Mitigation Measure BIO – 4. If any oak trees must be removed as a result of the Proposed Project, Mitigation Measure BIO – 5 shall be implemented. This mitigation measure would reduce any impacts to trees regulated by the County’s tree ordinance to a less than significant level. Mitigation Measure BIO – 6 would reduce potential impacts to the nearby reservoirs to below the level of significance. Therefore, impacts are considered less than significant with mitigation incorporated.

c. **Supportive Evidence** – Please refer to pages 4-38 through 4-43 of the IS/MND.

D. CULTURAL RESOURCES

1. **Impact CR-4.5.3 (b).** *Does the Project cause a substantial adverse change in the significance of an archaeological resource pursuant to Section 15064.5?* Neither the pedestrian survey, existing records at CSU-Sacramento, consultation with tribal representatives, nor consultation with the Native American Heritage Commission yielded any information concerning prehistoric sites or features, traditional use areas or Sacred Land listings within or adjacent to the project vicinity. However, although unlikely, archaeological resources could be discovered during ground-disturbing construction activities. If

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such resources were to be discovered, the impact to archaeological resources could be significant without mitigation.

a. Mitigation –

Mitigation Measure CR – 1: Should archaeological deposits or artifacts such as structural features or unusual amounts of bone or shell, artifacts, human remains, architectural artifacts, historic archaeological artifacts be inadvertently exposed during the course of any construction activity, work shall immediately cease in the immediate area and the District Project manager shall be contacted. District shall retain a qualified archaeologist to document the find, assess its significance, and recommend further treatment. The District shall implement any mitigation required for the recordation and/or protection of the cultural resources.

b. **Findings** – Implementation of Mitigation Measure CR – 1 would reduce impacts to a less than significant level and impacts are considered less than significant with mitigation incorporated.

c. **Supportive Evidence** – Please refer to pages 4-53 through 4-55 of the IS/MND.

2. **Impact CR-4.5.3 (c)**. *Does the Project directly or indirectly destroy a unique paleontological resource or site or unique geological feature?* Project development would involve construction activities including excavation, trenching, grading, and other ground-disturbing activities which would have the potential to result in adverse changes to paleontological resources.

a. Mitigation –

Mitigation Measure CR – 2: If evidence of a paleontological site is uncovered during grading or other construction activities, work shall be halted within 100 feet of the find and the District Project manager shall be contacted for inadvertent discovery of resources associated with project construction. A qualified paleontologist shall be retained to conduct an on-site evaluation and provide recommendations for removal and/or preservation. Work on the Project Site shall not resume until the paleontologist has had a reasonable time to conduct an examination and implement mitigation measures deemed appropriate and necessary by the agency with local jurisdiction in consultation with the qualified paleontologist to reduce impacts to a less than significant level.

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- b. **Findings** – Compliance with Mitigation Measure CR – 2 would require construction activities to cease in the event of inadvertent discovery of paleontological resources and would require that the District Project manager be contacted for inadvertent discovery of resources associated with project construction. In the event of inadvertent discovery of paleontological resources, Mitigation Measure CR – 2 would require coordination with local agency planning resources and the project archaeologist to assist with the proper treatment of discovered resources. Therefore, impacts related to paleontological resources are considered less than significant with mitigation incorporated.
- c. **Supportive Evidence** – Please refer to pages 4-54 through 4-55 of the IS/MND.
3. **Impact CR-4.5.3 (d)**. *Does the Project disturb any human remains, including those interred outside of formal cemeteries?* There are no known formal cemeteries or known interments outside of formal cemeteries within the Project Site. However, grading and excavation activities associated with project construction would have the potential to unearth or otherwise expose previously unidentified human remains or burial grounds.
- a. **Mitigation** –
- Mitigation Measure CR – 3: In the event that any human remains or any associated funerary objects are encountered during construction, all work will cease within the vicinity of the discovery and the District Project manager shall be immediately contacted for inadvertent discovery of resources associated with park construction. In accordance with CEQA (Section 1064.5) and the California Health and Safety Code (Section 7050.5), the El Dorado County Coroner should be contacted immediately. If the human remains are determined to be Native American, the Coroner shall notify the Native American Heritage Commission, who will notify and appoint a Most Likely Descendent (MLD). The MLD will work with a qualified archaeologist to decide the proper treatment of the human remains and any associated funerary objects. Construction activities in the immediate vicinity will not resume until a notice-to-proceed is issued.
- b. **Findings** – Compliance with Mitigation Measure CR – 3 would require coordination with the El Dorado County Coroner in compliance with CEQA (Section 1064.5) and the California Health and Safety Code (Section 7050.5), as well as Native American Heritage Commission who will notify and appoint a MLD, thereby reducing potential impacts to less than significant levels. Therefore, impacts are considered less than significant with mitigation incorporated.

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c. **Supportive Evidence** – Please refer to pages 4-54 through 4-55 of the IS/MND.

E. GEOLOGY AND SOILS

1. **Impact GEO-4.6.3 (b).** *Does the Project result in substantial soil erosion or the loss of topsoil?* Site disturbance related to clearing, grading, and excavation activities associated with implementation of the Project would have the potential to result in increased erosion and sediment loss within the Project Site.

a. **Mitigation** –

Mitigation Measure GEO – 1: To the extent possible, all clearing, grading, and excavation activities shall occur between April 15 and October 15. Grading and excavation activities conducted after October 15 shall only be permitted during dry-weather conditions.

Mitigation Measure GEO – 2: Prior to commencement of ground-disturbing activities, the District shall file an Notice of Intent (NOI) to obtain coverage under the current NPDES Construction General Permit with the Central Valley Regional Water Quality Control Board. Pursuant to the terms of the General Permit, the District shall prepare a Storm Water Pollution Prevention Plan (SWPPP) identifying site-specific Best Management Practices to effectively control erosion and sediment loss. If required by the General Permit risk assessment, the District shall also develop and implement a Rain Event Action Plan designed to protect all exposed portions of the site within 48 hours prior to any likely precipitation event.

Mitigation Measure GEO – 3: During construction, BMPs for erosion and sediment control identified by the project SWPPP shall be implemented by the project contractor. At a minimum, erosion control measures shall include placement of mulch, straw wattles, straw bales, geotextiles and mats, earthen berms, sediment barriers or traps, or the construction of silt fences to intercept and retain sediment transported by storm water runoff in all areas disturbed by construction activities. For all project areas subject to ground disturbance and any grading and excavation activities occurring between October 15 and April 15, the project contractor shall be responsible for ensuring that a qualified professional, contractor staff, or the District staff trained in storm water erosion control techniques and practices monitor the effectiveness of BMPs on the project site daily Monday through Friday, on weekends if rain events occur, and

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recommend additional BMPs or corrective measures for any BMPs not meeting water quality objectives.

Mitigation Measure GEO – 4: Erosion protection shall be provided for all disturbed areas and shall be monitored and maintained to effectively control areas of potential erosion and sediment loss.

Mitigation Measure GEO – 5: Post-construction restoration of all disturbed areas shall include soil and bank stabilization through seeding and/or revegetation utilizing native plant species.

Mitigation Measure GEO – 6: Soil stockpiles shall be protected from erosion by maintaining effective covering (e.g. plastic tarp) over any stockpiled materials, or through the implementation of other BMPs designed to effectively control erosion and sediment loss.

b. **Findings** – Compliance with Mitigation Measures GEO – 1 through GEO – 6 would require the District to file an NOI with the Central Valley Regional Water Quality Control Board and prepare a site-specific SWPPP and identify post-construction BMPs defining timing and methods for BMP implementation, monitoring and maintenance in sufficient detail to ensure that federal, State and locally adopted standards for erosion and sediment control, and water quality are met throughout project construction, as well as following completion of construction activities and throughout implementation of the proposed improvements, reducing potential impacts to less than significant levels. Therefore, impacts to soil erosion and loss of topsoil are considered less than significant with mitigation incorporated.

c. **Supportive Evidence** – Please refer to pages 4-61 through 4-64 of the IS/MND.

F. HAZARDS AND HAZARDOUS MATERIALS

1. **Impact HAZ-4.8.3 (h)**. *Does the Project expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?* Construction of the filter building on the Project Site would occur on a relatively undisturbed grassy area. Construction activities have the potential to cause wildfires which would be a potentially significant impact.

a. **Mitigation** –

Mitigation Measure HAZ – 1: If dry vegetation or other fire fuels exist on or near staging areas, welding areas, or any other area on which equipment will be operated, contractors shall clear the immediate area of fire fuel prior to construction. Areas subject

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to construction activities will be maintained free of fire fuel and debris during the course of construction.

Mitigation Measure HAZ – 2: Contractors shall ensure that vehicles and all equipment (heavy equipment and hand-held equipment) that typically include a spark arrester are equipped with a spark arrester in good working condition during the duration of construction.

- b. **Findings** – Mitigation Measures HAZ – 1 through Mitigation Measure HAZ – 2 for construction activities associated would reduce the potential impact to a less than significant level with mitigation incorporated by requiring clearing of dry vegetation and spark arresters on construction equipment.
- c. **Supportive Evidence** – Please refer to pages 4-75 through 4-76 of the IS/MND.

G. HYDROLOGY AND WATER QUALITY

- 1. **Impact HWQ-4.9.3 (a).** *Does the Project violate any water quality standards or waste discharge requirements?* Implementation of the proposed storm drains would result in diverting surface water drainage around the existing and proposed facilities to the southwest corner of the Project Site, into an existing swale. This drainage system would ensure that storm water is properly conveyed within the Project Site. Water quality, however, may be impacted during construction activities due to surface runoff from disturbed surfaces into drainages at the Project Site.

- a. **Mitigation** –

Mitigation Measure: *See* GEO – 2 through GEO – 6, and Mitigation Measure BIO – 6 above.

- b. **Findings** – Implementation of a SWPPP and related erosion control BMPs are required under Mitigation Measures GEO – 2 through GEO – 6 and Mitigation Measure BIO – 6. Implementation of these measures would reduce construction related impacts to water quality to a less than significant level.
- c. **Supportive Evidence** – Please refer to pages 4-80 through 4-84 of the IS/MND.

- 2. **Impact HWQ-4.9.3 (c).** *Does the Project substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?* During construction, excavation, and fill, the potential for erosion exists both on- and off-site, primarily impacting drainages near the roadway and residences.

- a. **Mitigation** –

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Mitigation Measure: *See* GEO – 2 through GEO – 6, and BIO – 6 above.

- b. **Findings** – Implementation of a SWPPP and related erosion control BMPs are required under Mitigation Measures BIO – 6 and GEO – 2 through GEO – 6. Implementation of these mitigation measures would reduce impacts related to drainage pattern erosion to a less than significant level. Therefore, impacts are considered less than significant with mitigation incorporated.
 - c. **Supportive Evidence** – Please refer to pages 4-81 through 4-84 of the IS/MND.
3. **Impact HWQ-4.9.3 (f)**. *Does the Project otherwise substantially degrade water quality?* Implementation of the proposed storm drains would result in diverting surface water drainage around the existing and proposed facilities to the southwest corner of the Project Site, into an existing swale. Water quality may be impacted during construction activities due to surface runoff into drainages at the Project Site.
- a. **Mitigation** –

Mitigation Measure: *See* GEO – 2 through GEO – 6, and BIO – 6 above.

- b. **Findings** – The SWPPP and related erosion control BMPs are required under Mitigation Measures GEO – 2 through GEO – 6 and Mitigation Measure BIO – 6. Implementation of these measures would reduce construction related impacts to water quality to a less than significant level.
- c. **Supportive Evidence** – Please refer to pages 4-82 through 4-84 of the IS/MND.

H. NOISE

1. **Impact NOISE-4.12.3 (a)**. *Does the Project allow exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance or of applicable standards of other agencies?* The construction of the Project, although a temporary noise source, would be a potentially significant impact as noise levels could exceed the noise thresholds identified in the General Plan.

- a. **Mitigation** –

Mitigation Measure NOISE - 1: The following measures shall be implemented to reduce construction related noise impacts:

- The construction hours for the Project shall be limited to the hours of 7:00 A.M. to 7:00 P.M. Monday through Friday, and from 8:00 A.M. to 5:00 P.M. on weekends and on federally recognized holidays. Construction outside of these hours shall normally be avoided. Exceptions are allowed if it can be shown

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that construction beyond these times is necessary to meet regulatory deadlines, to alleviate traffic congestion or to prevent safety hazards.

- All construction equipment shall be outfitted with factory installed muffling devices and all construction equipment shall be maintained in good working order. All stationary construction equipment noise sources (e.g. generators, compressors) shall be located as far away from noise sensitive land uses as feasible.

b. **Findings** – With the incorporation of Mitigation Measure NOISE – 1, noise impacts would be reduced to less than significant levels. Therefore, Project impacts related to noise exposure are considered less than significant with mitigation incorporated.

c. **Supportive Evidence** – Please refer to pages 4-94 through 4-95 of the IS/MND.

2. **Impact NOISE-4.12.3 (d)**. *Does the Project allow substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?* The construction of the project, although a temporary noise source, would be a potentially significant impact as noise levels could exceed the noise thresholds identified in the General Plan.

a. **Mitigation** –

Mitigation Measure NOISE - 1: *See above.*

b. **Findings** – With the incorporation of Mitigation Measure NOISE – 1, noise impacts would be reduced to less than significant levels. Therefore, Project impacts related to noise exposure are considered less than significant with mitigation incorporated.

c. **Supportive Evidence** – Please refer to pages 4-93 through 4-95 of the IS/MND.

I. UTILITIES AND SERVICE SYSTEMS

1. **Impact USS-4.17.3 (b)**. *Does the Project require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?* The District is improving the current ALT WTP to comply with State and federal regulations. Improvements to the WTP would include construction of a filter building, removing the finish water clearwell, retrofitting the backwash water recovery basin, construction of a new raw water pump station, and construction of four sludge drying beds. All improvements would occur

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within existing developed areas onsite, with the exception of the proposed new filter building. The filter building would be located in an open field.

a. Mitigation –

Mitigation Measure: Compliance with mitigation measures identified throughout all resource issues areas discussed within this document would ensure that potential environmental effects resulting from development of the Project would be reduced to less than significant.

b. Findings – Impacts related to the construction of new, or the expansion of existing water supply facilities resulting from development of the Project are considered less than significant with mitigation incorporated.

c. Supportive Evidence – Please refer to pages 4-115 through 4-117 of the IS/MND.

2. **Impact USS-4.17.3 (c).** *Does the Project require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?* Project development would consist of modifications to an existing 3.0 Million Gallons per Day surface water treatment facility, as required to comply with CDPH requirements to meet the Federal Safe Drinking Water Act.

Project development would also involve construction of a filter building, removing the finish water clearwell, retrofitting the backwash water recovery basin, construction of a new raw water pump station, and construction of four sludge drying beds. Several storm water drains are proposed to direct storm water around the Project Site. Storm water would be directed by the drains to the southwest portion of the Project Site into an existing swale. Construction and operation of the stormwater drains would be in compliance with County Ordinance 4992, Chapter 8.79 for stormwater quality and would therefore not cause significant environmental effects.

a. Mitigation –

Mitigation Measure: Compliance with Mitigation Measures GEO – 2 through GEO – 6 would reduce potential impacts identified by subsection c to less than significant levels, by ensuring water quality objectives related to stormwater drainage are maintained.

b. Findings – Mitigation measures for Section 4.6, Geology and Soils, would require the preparation of a SWPPP, identifying construction and post-construction BMPs for the control of erosion and sediment loss within all disturbed areas, reducing potential impacts. Therefore, impacts are considered less than significant with mitigation incorporated.

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c. **Supportive Evidence** – Please refer to pages 4-115 through 4-117 of the IS/MND.

J. MANDATORY FINDINGS OF SIGNIFICANCE

1. **Impact MFS-4.18.1 (a).** *Does the Project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of rare or endangered plants or animals, or eliminate important examples of the major periods of California history or prehistory?* Implementation of the Project would have the potential to degrade the quality of the existing environment related to Aesthetics, Air Quality, Biological Resources, Cultural Resources, Geology and Soils, Hazards and Hazardous Materials, Hydrology and Water Quality, Noise, and Utilities and Service Systems.

a. **Mitigation** –

Mitigation Measure: *See specific mitigation proposed for each impact above.*

b. **Findings** – Mitigation measures have been identified related to individual potential resource-specific impacts. Proposed mitigation measures would reduce the level of all project-related impacts to less than significant levels. Therefore, impacts would be considered less than significant with mitigation incorporated.

c. **Supportive Evidence** – Please refer to pages 4-119 through 4-120 of the IS/MND.

2. **Impact MFS-4.18.1 (b).** *Does the Project have impacts that are individually limited, but cumulatively considerable? “Cumulatively considerable” means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects.* The Project would have the potential to result in impacts to the environment primarily related to construction and would therefore be short-term, and temporary. Long-term operational impacts from the project are minimal and existing laws, ordinances and regulations exist to ensure that compliance with statutory and regulatory standards. These impacts are therefore not cumulatively considerable when viewed in connection with the effects of past, current, or probable future projects.

a. **Mitigation** –

Mitigation Measure: *See specific mitigation proposed for each impact above.*

b. **Findings** – Where applicable, this Initial Study/Mitigated Negative Declaration identifies Mitigation Measures by individual resource area as relevant to potential environmental impacts resulting from implementation of the Project. Impacts

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resulting from Project-related improvements are therefore considered less than significant with mitigation measures incorporated.

- c. **Supportive Evidence** – Please refer to page 4-120 of the IS/MND.
3. **Impact MFS-4.18.1 (c).** *Does the Project have environmental effects that will cause substantial adverse effects on human beings, either directly or indirectly?* The Project development would have the potential to significantly impact the environment through adverse effects on human beings.

a. **Mitigation** –

Mitigation Measure: *See specific mitigation proposed for each impact above.*

- b. **Findings** – Compliance with Mitigation Measures: AES – 1 through AES – 5 would reduce potential impacts related to Aesthetics to less than significant levels. Compliance with AQ – 1 through AQ – 6 would reduce potential impacts related to Air Quality to less than significant levels. Compliance with BIO – 1 through BIO – 6 would reduce impacts related to Biological Resources to less than significant levels. Compliance with CR – 1 and CR – 3 would reduce potential impacts related to Cultural Resources to less than significant levels. Compliance with GEO – 1 through GEO – 6 would reduce potential impacts related to Geology and Soils to less than significant levels. Compliance with HAZ – 1 and HAZ – 2 would reduce potential impacts related to Hazards and Hazardous Materials to less than significant levels. Compliance with BIO – 6 and GEO – 2 through GEO – 6 would reduce potential impacts related to Hydrology and Water Quality to less than significant levels. Compliance with Noise – 1 would reduce potential impacts related to Noise to less than significant levels. Compliance with GEO – 2 through GEO – 6 would reduce potential impacts related to Utilities and Service Systems to less than significant levels. Therefore, impacts resulting from implementation of the Project are considered less than significant with mitigation.

- c. **Supportive Evidence** – Please refer to page 4-120 of the IS/MND.

IV. MITIGATION MONITORING AND REPORTING PROGRAM

The Board finds that a MMRP for the Project has been adopted concurrently with these Findings. (Pub. Res. Code, § 21081.6.) The MMRP is described in the following sections.

A. PURPOSE AND INTENDED USE OF THE MMRP

The California Environmental Quality Act requires that an agency adopt a Mitigation Monitoring or Reporting Program prior to approving a project with mitigation measures.

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This MMRP has been prepared in compliance with the requirements of Section 21081.6 of the California Public Resources Code and Sections 15074(d) of the CEQA Guidelines.

The MMRP is meant to ensure the mitigation measures for the Project are implemented, in accordance with CEQA requirements. The findings adopt feasible mitigation measures to reduce the significant environmental impacts of the Project. This MMRP clarifies the process for the District to ensure these mitigation measures are implemented, and designates responsibility for implementing, monitoring, and reporting mitigation.

B. MITIGATION MEASURES ADOPTED WITH THE IS/MND

The mitigation measures adopted in the IS/MND findings are listed in Section III of these Findings and in the MMRP identified as Appendix A of the IS/MND. The MMRP identifies each mitigation measure and the parties responsible for implementation.

C. ENFORCEMENT


CEQA requires mitigation measures to be “fully enforceable” through the use of permit conditions, agreements, or other measures within each Lead Agency’s authority (Public Resources Code 21081.6(b)). The District is responsible for assuring the mitigation measures it adopts are enforceable.

D. IMPLEMENTATION AND REPORTING

The District shall designate a staff person to serve as Coordinator for overall implementation and administration of the MMRP and its application to Project implementation.

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of **Resolution 2016-08** duly and regularly adopted by the Board of Directors of THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, County of El Dorado, State of California, on the 12th day of April 2016.



Wendell B. Wall, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Memo

To: Board of Directors

From: George Sanders, Consulting Engineer

Date: April 6, 2016

Re: **RESOLUTION NO. 2016-09 – Approval of the Auburn Lake Trails Water Treatment Plant Project Contingent on Compliance with the Mitigation Monitoring and Reporting Program**

Board Meeting of April 12, 2016; Agenda Item #11

BACKGROUND / DISCUSSION

The Auburn Lake Trails Water Treatment Plant Project (the “Project”) proposes to construct a series of upgrades and new improvements to the existing Water Treatment Plant (the “Plant”) located at 3650 Sweetwater Trail in the area of Cool, California.

The Plant is currently operating under a Compliance Order, issued by the State Water Resources Control Board, for failure to meet the current requirements of the Surface Water Treatment Rule. The Project renovations and improvements are intended to bring the Plant in compliance with the current State requirements.

Under a prior action, Resolution 2016-08, the District Board of Directors adopted an Initial Study and a Mitigated Negative Declaration (“IS/MND”) and a Mitigation Monitoring and Reporting Program (“MMRP”) for the Project. The IS/MND concluded that implementation of the Project could result in significant effects on the environment and identified mitigation measures that would reduce the significant effects to a less-than-significant level. The MMRP specifically identified each mitigation measure, the Project implementation plan for the mitigation measures, and the responsible party to ensure all mitigation requirements are completed.

Through the adoption of **Resolution 2016-09**, the District would approve the Project construction and make a formal commitment to implement the IS/MND and MMRP. The Resolution is included with this report as **ATTACHMENT 1**.

RECOMMENDATION

Staff recommends that the Board of Directors adopt **Resolution 2016-09** approving the Project contingent on compliance with the MMRP.

ATTACHMENT 1

Resolution 2016-09 appears on the following pages.

RESOLUTION NO. 2016-09

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT APPROVING THE AUBURN LAKE TRAILS WATER TREATMENT PLANT PROJECT CONTINGENT ON COMPLIANCE WITH THE MITIGATION MONITORING AND REPORTING PROGRAM

WHEREAS, prior to the adoption of this Resolution, the Georgetown Divide Public Utility District (the "District") prepared and adopted an Initial Study and a Mitigated Negative Declaration ("IS/MND") for the Auburn Lake Trails Water Treatment Plant Project ("Project") in accordance with the requirements of the California Environmental Quality Act of 1970, as amended ("CEQA"), and state and local guidelines implementing CEQA; and

WHEREAS, the Project analyzed under the IS/MND consisted of renovations and improvements to the existing Auburn Lake Trails Water Treatment Plant, on a two (2) acre site located at 3650 Sweetwater Trail, in the town of Cool, California; and

WHEREAS, the IS/MND concluded that implementation of the Project could result in significant effects on the environment and identified mitigation measures that would reduce the significant effects to a less-than-significant level; and

WHEREAS, in connection with the approval of a project involving the preparation of an IS/MND that identifies one or more significant environmental effects, CEQA requires the decision making body of the lead agency to incorporate feasible mitigation measures that would reduce those significant environment effects to a less-than-significant level; and

WHEREAS, the District is the lead agency on the Project, and the District Board of Directors is the decision-making body for the proposed Project; and

WHEREAS, whenever a lead agency approves a project requiring the implementation of measures to mitigate or avoid significant effects on the environment, CEQA requires a lead agency to adopt a Mitigation Monitoring and Reporting Program ("MMRP") to ensure compliance with the mitigation measures during project implementation; and

WHEREAS, the District Board of Directors adopted the IS/MND which included an MMRP, and the CEQA Findings by Resolution 2016-08 to ensure that the Project would implement all necessary mitigation to reduce impacts below a level of significance; and

WHEREAS, the District Board of Directors has reviewed and considered the IS/MND, written comments, and related MMRP for the Project and intends to take actions on the Project in compliance with CEQA and state and local guidelines implementing CEQA; and

WHEREAS, the IS/MND (**Exhibit A**), MMRP (**Exhibit B**) and the CEQA Findings (**Exhibit C**) for the Project are attached, and by this reference, incorporated into this Resolution as if fully set forth herein; and

WHEREAS, the Project will not individually or cumulatively have an adverse effect on wildlife resources, as defined in Section 711.2 of the California Department of Fish and Game Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

1. THE RECITALS ARE INCORPORATED. The recitals listed above are true and correct and reflect the independent judgment of the Board of Directors.

2. THAT THE DISTRICT BOARD OF DIRECTORS does hereby approve construction of the Project contingent upon compliance with the MMRP prepared for the Project. The IS/MND, MMRP, and CEQA Findings attached to this resolution and are: (1) on file in the District Office, located at 6425 Main Street, Georgetown, CA 95634, and (2) available for inspection by any interested person.

3. FILING OF NOTICE OF DETERMINATION. The District Board of Directors hereby directs the staff to file a Notice of Determination with the El Dorado County Clerk and the State Clearing House within five (5) working days after approval of the Project.

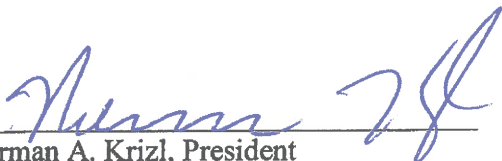
4. AVAILABILITY OF PROJECT APPROVALS. The General Manager, or his or her designee, shall make the Project plans and other related materials that constitute the record of the proceedings upon which its decision is based available at the District Office, 6425 Main Street, Georgetown, CA 95634, and in other locations the General Manager, or his or her designee, may deem appropriate to facilitate public access to these documents.

PASSED AND ADOPTED at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT this 12th day of April, 2016.

AYES: Capraun, Hanschild, Hoelscher, Krizl, Uso


NOES:

ABSENT/ABSTAIN:



Norman A. Krizl, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:



Wendell B. Wall, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

EXHIBIT A

Auburn Lake Trails Water Treatment Plant Project Initial Study/Mitigated Negative Declaration ("IS/MND")

Due to size limitations, the full document has not been included in this packet. A complete copy can be found on the District's website at: [http://www.gdpud.org/uploads/files/development & construction/studies & reports/pdfs/Public%20Review%20ALT%20WTP%20ISMND%202016%2002%2018%20\(complete\).pdf](http://www.gdpud.org/uploads/files/development_%20construction/studies_%20reports/pdfs/Public%20Review%20ALT%20WTP%20ISMND%202016%2002%2018%20(complete).pdf).

EXHIBIT B

Auburn Lake Trails Water Treatment Plant Project Mitigation Monitoring and Reporting Program

Mitigation Measure (AES)	Implementing Responsibility	Monitoring Responsibility	Timing	Verification of Compliance (Initial)
Aesthetics				
AES – 1: Exterior coatings for the filter building shall incorporate earth tone colors with neutral tones to reduce the contrast of the structure with the surrounding landscape as viewed from the Auburn Lake Trails community gate.	Georgetown Divide Public Utility District (GDPUD)	GDPUD	During Construction	
AES – 2: Site design considerations for proposed improvements shall preserve natural landscape wherever feasible and shall incorporate natural features such as rock outcroppings, native tree stands, and existing topographic features.. Development footprints shall be minimized to the maximum extent practicable.	GDPUD	GDPUD	Prior to and During Construction	
AES – 3: All excavations shall be graded and planted to produce a natural-looking appearance.	Contractors	GDPUD	During Construction	
AES – 4: The final plans for the construction of the WTP filter building shall include tree and/or vegetative plantings to the extent necessary to provide a level of visual screening at plant maturity that would introduce vegetative foreground visual elements between the filter building and Sweetwater Trail adjacent to the WTP.	GDPUD	GDPUD	Filter Building Design Details – Prior to Construction	
AES – 5: All exterior lighting shall be hooded, shielded or opaque. No unobstructed beam of light shall be directed beyond any exterior lot line.	GDPUD	GDPUD	During and Following Construction	
Air Quality				
AQ – 1: During project construction all measures presented in Section C.6 in Appendix C of the EDCAQMD <i>Guide to Air Quality Assessment – Determining Significance of Air Quality Impacts Under the California Environmental Quality Act</i> shall be implemented to reduce the impacts from fugitive dust PM ₁₀ and PM _{2.5} emissions.	GDPUD and Construction Contractors	GDPUD/EI Dorado County Air Quality Management District (EDCAQMD)	During Construction	
AQ – 2: During project construction a minimum of 4.06 percent of diesel fuel used by construction equipment shall be consumed by 1996 or later model year engines (T-BACT engines).	Contractor	GDPUD	During Construction	
AQ – 3: Project construction shall comply with California Air Resources Board (CARB) Airborne Toxic Control Measure (ATCM) 93105, Asbestos ATCM for Construction, Grading, Quarrying, and Surface Mining Operations.	Contractor	GDPUD/CARB	During Construction	
AQ – 4: Project construction shall comply with California Air Resources Board (CARB) Airborne Toxic Control Measure (ATCM) 93106, Asbestos ATCM for Surfacing Applications.	Contractor	GDPUD	During Construction	
AQ – 5: Project construction shall comply with EDCAQMD Rule 223-1, preparing a Fugitive Dust Control Plan. The project shall comply with the additional dust control measures required in Rule 223-1, including the preparation of a Fugitive Dust Control Plan for approval by the EDCAQMD and compliance with the approved plan during construction.	Contractor	GDPUD/EDCAQMD	Prior to Construction and Comply with Plan During Construction	
AQ – 6: Project construction at the ALT WTP site shall comply with EDCAQMD Rule 223-2, Fugitive Dust, Asbestos Hazard Mitigation. The project shall comply with the additional dust control measures required in Rule 223-2, including the preparation of an Asbestos Dust Mitigation Plan for approval by the EDCAQMD and compliance with the approved plan during construction.	Contractor	GDPUD/EDCAQMD	Prior to Construction and Comply with Plan During Construction	

EXHIBIT B

Mitigation Measure / ILM	Implementing Responsibility	Monitoring Responsibility	Timing	Verification
Biological Resources				
<p>BIO - 1: Pre-construction survey(s) for California red-legged frog (CRLF) species shall be performed. At least 15 calendar days prior to beginning the pre-construction surveys, the applicant shall submit the name(s) and credentials of biologist(s) who could conduct the surveys to the USFWS. The survey(s) only needs to be conducted within 100 feet of the frog's associated aquatic and bank habitats, as well as the water settling ponds on the WTP site. Survey(s) shall be conducted by a qualified biologist, in accordance with USFWS Guidelines, and during the appropriate time of year for optimal detection of this species, from February through May when this species is most active. If there is a rain event between when the protocol surveys were performed and when construction begins, the USFWS approved biologist shall survey the area to be affected within 24 hours of the onset of construction.</p> <p>Prior to construction a USFWS approved biologist shall train all construction personnel regarding habitat sensitivity and identification of special-status species, including the CRLF. This training shall include the legal status of the CRLF and penalties for "take" of the species, and the proper action to take if the species is encountered. If new construction personnel are added to the project, the contractor will ensure that the personnel receive the mandatory training before starting work. A fact sheet that contains this information will be prepared and distributed to all construction personnel. Upon complete of training, construction personnel will sign a form stating that they attended the training and understand all the conservation and protection measures. Additionally, all erosion control measures shall be free of plastic monofilament or netting, preventing the entanglement of amphibians and reptiles in these materials.</p> <p>If the CRLF is found during focused surveys, then a detailed mitigation plan shall be prepared upon consultation with CDFW and/or USFWS which may include measures to minimize adverse effects of construction on California red-legged frog and its associated habitat. The mitigation plan would include a monitoring plan for this species during the period of construction. If a CRLF is found during construction all work in the immediate area shall stop and the USFWS will be contacted. The CRLF will not be handled or harassed, and work shall not continue until the USFWS has provided guidance.</p>	GDPUD	GDPUD and/or USFWS/CDFW	Prior to Construction	
<p>BIO - 2: A pre-construction raptor survey within suitable nest trees shall be conducted if construction activities are scheduled to begin during the raptor nesting season (January 1 – September 31). A qualified biologist shall conduct the survey no more than 30 days prior to the onset of construction activities. If active nests are found on or within 500 feet of the site, CDFW shall be consulted and most likely CDFW will require that an appropriate buffer be established around the nest until the young have fledged or until the biologist has determined that the nest is no longer active. If the construction activities are scheduled to begin during the non-breeding season (October 1- December 31), a survey is not required, and no further mitigation measures are expected to be necessary. If tree removal is determined necessary, timing tree removal to occur during this time frame would also</p>	GDPUD	GDPUD/ CDFW	No More than Thirty Days Prior to Construction	

EXHIBIT B

Mitigation Measure (MM)	Implementing Responsibility	Monitoring Responsibility	Timing	Verification Compliance Initials/Date
reduce the potential for raptors to nest within the construction limits of the site during the nesting season.				
<p>BIO - 3: A pre-construction survey for northwestern pond turtle shall be performed. The survey(s) shall be conducted in the turtle's associated aquatic and upland habitats (portions of the sites within 200 feet of the reservoirs and water settling ponds). Surveys shall be conducted by a qualified biologist, in accordance with CDFW guidelines, and during the appropriate time of year, from February through late October, when this species is most active.</p> <p>If this species is not found on the Project Site during the focused pre-construction survey, no further mitigation would be required. However, if this species is found during focused surveys, then a detailed mitigation plan shall be prepared upon consultation with CDFW and shall include measures to minimize adverse effects of construction on northwestern pond turtle and its associated habitat, including a monitoring plan for this species during the period of construction.</p>	GDPUD	GDPUD/ CDFW	No More than Thirty Days Prior to Construction	
<p>BIO - 4: A pre-construction survey for special-status plant species with potential to occur within the Project Site shall be performed to determine their presence or absence within the Project Site prior to the installation of WTP improvements. Special-status plant species that shall be surveyed include: Brandegee's Clarkia (<i>Clarkia biloba</i> ssp. <i>brandegeae</i>), Butte County Fritillaria (<i>Fritillaria eastwoodiae</i>), and Oval-Leaved Viburnum (<i>Viburnum ellipticum</i>). The focused botanical survey(s) shall be performed within the optimum identification period, to the extent possible, of each species identified in Appendix C with a high potential to occur within the Project Site.</p> <p>If these species are not found on the Project Site, then no further mitigation would be required. However, if these species are found, then consultation with the appropriate resource agencies shall be required and a mitigation plan shall be prepared. The mitigation plan should detail the various mitigation approaches to ensure "no-net-loss" of special-status plants. Examples of mitigation include avoidance of the plant species, acquisition of credits at an approved mitigation bank, or acquisition and preservation of property that supports these species.</p>	GDPUD	GDPUD	Prior to Construction (within floristically appropriate season)	
<p>BIO - 5: Prior to any tree impacts occurring from project-related construction/improvements, an arborist survey shall be performed by an International Society of Arboriculture Certified Arborist based on the preparation of final site grading plans. Per the General Plan, the amount of tree impacts, oak tree canopy and oak woodland occurring on the Project Site, if any, shall be determined during the arborist survey and results presented in the arborist report. Only tree species subject to protection under the El Dorado County General Plan would require inventory and possible mitigation required by the El Dorado County General Plan policies and Oak Woodland Ordinance. If indirect impacts to a tree's dripline or root protection zone may occur, measures to minimize impacts during construction shall be implemented. All impact avoidance measures identified in the El Dorado General Plan shall be implemented prior to, during, and following construction as appropriate.</p>	GDPUD	GDPUD	Prior to Construction that would Involve any Tree Impacts	

EXHIBIT B

Mitigation Measure (MM)	Implementing Responsibility	Monitoring Responsibility	Timing	Verification of Compliance (Initial/ Final)
<p>BIO – 6: Project activities shall be conducted outside of the temporary setback distance of 100 feet from the reservoirs adjacent to the Project Site, where possible.</p> <p>If unavoidable project activities on the Project Site must occur within the 100-foot setback, uphill from the respective reservoir, then an entrenched silt-fence shall be installed adjacent to the downhill limit of work to fully encompass the lower side of the active area. Silt fences shall be installed per guidelines included in the California Department of Transportation, Construction Site Best Management Practices Manual, Silt Fences (California Department of Conservation 2003). Additionally, no work will occur within 10 feet of the edge of any wetland or riparian vegetation associated with either reservoir. Prior to the removal of any silt fences, or during the implementation of Best Management Practices (BMPs), a Certified Professional in Storm Water Quality or Certified Professional in Erosion and Sediment Control be consulted on best stabilization and sediment control options.</p>	GDPUD	GDPUD	Prior to and During Construction	
Cultural Resources				
<p>CR – 1: Should archaeological deposits or artifacts such as structural features or unusual amounts of bone or shell, artifacts, human remains, architectural artifacts, historic archaeological artifacts be inadvertently exposed during the course of any construction activity, work shall immediately cease in the immediate area and the GDPUD project manager shall be contacted. GDPUD shall retain a qualified archaeologist to document the find, assess its significance, and recommend further treatment. The GDPUD shall implement any mitigation required for the recordation and/or protection of the cultural resources.</p>	Contractor and GDPUD	GDPUD	During Construction	
<p>CR – 2: If evidence of a paleontological site is uncovered during grading or other construction activities, work shall be halted within 100 feet of the find and the GDPUD project manager shall be contacted for inadvertent discovery of resources associated with project construction. A qualified paleontologist shall be retained to conduct an on-site evaluation and provide recommendations for removal and/or preservation. Work on the Project Site shall not resume until the paleontologist has had a reasonable time to conduct an examination and implement mitigation measures deemed appropriate and necessary by the agency with local jurisdiction in consultation with the qualified paleontologist to reduce impacts to a less than significant level.</p>	Contractor and GDPUD	GDPUD	During Construction	
<p>CR – 3: In the event that any human remains or any associated funerary objects are encountered during construction, all work will cease within the vicinity of the discovery and the GDPUD project manager shall be immediately contacted for inadvertent discovery of resources associated with park construction. In accordance with CEQA (Section 1064.5) and the California Health and Safety Code (Section 7050.5), the El Dorado County Coroner should be contacted immediately. If the human remains are determined to be Native American, the Coroner shall notify the Native American Heritage Commission, who will notify and appoint a Most Likely Descendent (MLD). The MLD will work with a qualified archaeologist to decide the proper treatment of the human remains and any associated funerary objects. Construction activities</p>	Contractor and GDPUD	GDPUD	During Construction	

EXHIBIT B

BMP Control Measure (BMP)	Implementing Responsibility	Monitoring Responsibility	Timing	Verification or Compliance Method
in the immediate vicinity will not resume until a notice-to-proceed is issued.				
Geology and Soils				
GEO – 1: To the extent possible, all clearing, grading, and excavation activities shall occur between April 15 and October 15. Grading and excavation activities conducted after October 15 shall only be permitted during dry-weather conditions.	Contractor and GDPUD	GDPUD	During Construction Activities Involving Ground Disturbance	
GEO – 2: Prior to commencement of ground-disturbing activities, GDPUD shall file an NOI to obtain coverage under the current NPDES Construction General Permit with the Central Valley Regional Water Quality Control Board. Pursuant to the terms of the General Permit, GDPUD shall prepare a Storm Water Pollution Prevention Plan (SWPPP) identifying site-specific BMPs to effectively control erosion and sediment loss. If required by the General Permit risk assessment, GDPUD shall also develop and implement a Rain Event Action Plan (REAP) designed to protect all exposed portions of the site within 48 hours prior to any likely precipitation event.	Contractor and GDPUD	GDPUD	Prior to Commencement of Ground Disturbing Activities	
GEO – 3: During construction, BMPs for erosion and sediment control identified by the project SWPPP shall be implemented by the project contractor. At a minimum, erosion control measures shall include placement of mulch, straw wattles, straw bales, geotextiles and mats, earthen berms, sediment barriers or traps, or the construction of silt fences to intercept and retain sediment transported by storm water runoff in all areas disturbed by construction activities. For all project areas subject to ground disturbance and any grading and excavation activities occurring between October 15 and April 15, the project contractor shall be responsible for ensuring that a qualified professional, contractor staff, or GDPUD staff trained in storm water erosion control techniques and practices monitor the effectiveness of BMPs on the project site daily Monday through Friday, on weekends if rain events occur, and recommend additional BMPs or corrective measures for any BMPs not meeting water quality objectives.	Contractor and GDPUD	GDPUD/RWQCB	During Construction	
GEO – 4: Erosion protection shall be provided for all disturbed areas and shall be monitored and maintained to effectively control areas of potential erosion and sediment loss.	Contractor and GDPUD	GDPUD/RWQCB	During Construction Activities Involving Ground-Disturbing Activities	
GEO – 5: Post-construction restoration of all disturbed areas shall include soil and bank stabilization through seeding and/or revegetation utilizing native plant species.	Contractor and GDPUD	GDPUD	During Construction Activities Involving Ground-Disturbing Activities	
GEO – 6: Soil stockpiles shall be protected from erosion by maintaining effective covering (e.g. plastic tarp) over any stockpiled materials, or through the implementation of other BMPs designed to effectively control erosion and sediment loss.	Contractor and GDPUD	GDPUD	During Construction Activities Involving Ground-Disturbing Activities	

EXHIBIT B

Mitigation Measure (MM)	Implementing Responsibility	Monitoring Responsibility	Timing	Verification of Compliance
Hazards and Hazardous Materials				
HAZ - 1: If dry vegetation or other fire fuels exist on or near staging areas, welding areas, or any other area on which equipment will be operated, contractors shall clear the immediate area of fire fuel prior to construction. To the extent feasible, areas subject to construction activities will be maintained free of fire fuel and debris during the course of construction.	Contractor and GDPUD	GDPUD	Prior to and During Construction	
HAZ - 2: Contractors shall ensure that vehicles and all equipment (heavy equipment and hand-held equipment) that typically include a spark arrester are equipped with a spark arrester in good working condition during the duration of construction.	Contractor	GDPUD	Prior to and During Construction	
Noise				
Noise - 1: The following measures shall be implemented to reduce construction related noise impacts: <ul style="list-style-type: none"> • The construction hours for the project shall be limited to the hours of 7:00 A.M. to 7:00 P.M. Monday through Friday, and from 8:00 A.M. to 5:00 P.M. on weekends and on federally recognized holidays. Construction outside of these hours shall normally be avoided. Exceptions are allowed if it can be shown that construction beyond these times is necessary to meet regulatory deadlines, to alleviate traffic congestion or to prevent safety hazards. • All construction equipment shall be outfitted with factory installed muffling devices and all construction equipment shall be maintained in good working order. All stationary construction equipment noise sources (e.g. generators, compressors) shall be located as far away from noise sensitive land uses as feasible. 	GDPUD and Contractor	GDPUD	During Construction	

EXHIBIT C

CEQA FINDINGS OF FACT AND MITIGATION MONITORING AND REPORTING PROGRAM

I. INTRODUCTION TO CEQA FINDINGS

These findings are made pursuant to the California Environmental Quality Act (Pub. Res. Code § 21000 et seq., "CEQA") and the CEQA Guidelines (Cal. Code Regs. title 14, § 15000 et seq.) by the Board of Directors ("Board") of the Georgetown Divide Public Utility District ("District"), as the lead agency for the Auburn Lake Trails Water Treatment Plant Project (the "Project"). These findings ("Findings") are prepared in connection with the Initial Study/Mitigated Negative Declaration ("IS/MND") for the Project (SCH #2016022056).

A. PROJECT DESCRIPTION SUMMARY

The District proposes the construction of several new water treatment plant facilities, including a filter building, raw water pump station, and sludge drying beds. Additionally, the Backwash Water Recovery Basin would be retrofitted to ensure compliance with State regulations.

The Project site is located at 3650 Sweetwater Trail between State Route (SR) 193 and the Auburn Lake Trails residential community in the Town of Cool, El Dorado County, California, (Assessor's Parcel Number: 0734420410) within a portion of Section 21, Township 12 North, Range 9 East, Latitude 38° 54' 46.092" North, Longitude 120° 55' 38.750" West, NAD 83 State Plane CA Zone II, and can be located on the Greenwood USGS 7.5 Minute Topographic Quadrangle.

B. TYPE OF ENVIRONMENTAL DOCUMENT

The Project was evaluated using an Initial Study which supported a Mitigated Negative Declaration determination. This IS/MND evaluates the potential impacts resulting from implementation of the Project in accordance with CEQA, Public Resources Code Section 21000 *et. seq.*, and the State CEQA Guidelines, 14 California Code of Regulations (CCR) Section 15000 *et. seq.*

An Initial Study is prepared by a Lead Agency to determine if a project has the potential to result in significant impacts on the environment. (CEQA Guidelines § 15063). An EIR must be prepared if an IS indicates that the Project under review may result in significant impacts to the environment. A Negative Declaration may be prepared instead, if the Lead Agency prepares a written statement describing the reasons why a Project would not have a significant effect on the environment, and therefore does not require the preparation of an EIR. According to CEQA Guidelines section 15070, a Negative or Mitigated Negative Declaration shall be prepared when there is no substantial evidence, in light of the whole record before the agency, that the Project may result in any significant effect on the environment, or if any potentially significant effects can be reduced to less than significant

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levels with identified mitigation measures.

C. INCORPORATION OF IS/MND BY REFERENCE

The IS/MND is hereby incorporated by reference into these Findings, and consists of: (1) the IS/MND; (2) technical appendices prepared with the IS/MND; (3) comments and recommendations received on the IS/MND; and (4) the Mitigation Monitoring and Reporting Program (“MMRP”) which is listed as Appendix A of the IS/MND.

D. REQUIREMENTS FOR CEQA FINDINGS

Public Resources Code section 21083 and CEQA Guidelines section 15074, provide that the lead agency shall consider the proposed mitigated negative declaration together with any comments received. The lead agency shall only adopt the mitigated negative declaration if it finds on the basis of the whole record before it, that there is no substantial evidence that the project will have a significant effect on the environment, and that the mitigated negative declaration reflects the lead agency’s independent judgment and analysis.

The District has made these specific findings regarding each significant impact associated with the Project. Those findings and additional information related to each mitigated impact are presented below, along with a presentation of facts in support of the Findings.

The District Board certifies that these Findings are based on full appraisal and consideration of all viewpoints, including all comments received up to the date of adoption of these Findings, concerning the environmental issues identified and discussed. These Findings are based on evidence contained in the totality of the administrative record before the Board, including but not limited to the documents and materials cited in Section II of these Findings, below. The Board further certifies that the IS/MND, MMRP, and these Findings reflect the Board’s independent judgment and analysis.

II. LOCATION AND CUSTODIAN OF THE RECORD

The documents and other materials that constitute the record of proceedings on which the IS/MND, MMRP, and Findings are based are located at the District Office, 6425 Main Street, Georgetown, CA 95634. The custodian of these documents is Wendell Wall, the District General Manager. (Pub. Res. Code § 21081.6; CEQA Guidelines § 15074(c).)

III. FINDINGS FOR IMPACTS IDENTIFIED AS SIGNIFICANT BUT MITIGATED TO A LESS THAN SIGNIFICANT LEVEL (Class II)

The Board hereby finds that mitigation measures have been identified in the IS/MND that will avoid or substantially lessen all significant environmental impacts from the Project to a level that is less than significant. These Findings are based on the discussion of impacts in the detailed issue area analyses in Section 4.0 of the Draft IS/MND. The significant impacts

EXHIBIT C

and the mitigation measures that will reduce them to a less than significant level are as follows. *Class II impacts are those which are significant but can be mitigated to less than significant by implementation of mitigation measures.*

A. AESTHETICS

1. **Impact AES-4.1.3 (c).** *Does the Project substantially degrade the existing visual character or quality of the site and its surroundings?* At the ALT WTP site, construction activities would be visible from nearby residences and from vehicles on Sweetwater Trail. However, construction activities would be temporary and therefore, would have a less than significant impact to visual character and quality of the Project Site.

After construction, the ALT WTP facility would include a new filter building approximately 36 feet by 64 feet. This structure would be located on the open field in the eastern half of the Project Site. This structure would be the most significant visual change to the WTP site due to its placement on the hillside between Sweetwater Trail and the lower sited WTP facilities, in an undeveloped portion of the ALT parcel. Although there are existing trees located on the District site on both sides of the WTP entrance driveway which would provide a degree of visual screening, the filter building would be visible from nearby residences and from the Sweetwater Trail roadway. Construction of the filter building could be considered a significant impact to the visual character of the site without mitigation.

a. Mitigation –

Mitigation Measure AES – 1: Exterior coatings for the filter building shall incorporate earth tone colors with neutral tones to reduce the contrast of the structure with the surrounding landscape as viewed from the Auburn Lake Trails community gate.

Mitigation Measure AES – 2: Site design considerations for proposed improvements shall preserve natural landscape wherever feasible and shall incorporate natural features such as rock outcroppings, native tree stands, and existing topographic features. Development footprints shall be minimized to the maximum extent practicable.

Mitigation Measure AES – 3: All excavations shall be graded and planted to produce a natural-looking appearance.

Mitigation Measure AES – 4: The final plans for the construction of the WTP filter building shall include tree and/or vegetative plantings to the extent necessary to provide a level of visual screening at plant maturity that would introduce vegetative foreground

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visual elements between the filter building and Sweetwater Trail adjacent to the WTP.

- b. **Findings** – Implementation of Mitigation Measure AES – 1 through AES – 4 would reduce impacts to less than significant by requiring neutral painting and visual screening to be more consistent with the surroundings.
- c. **Supportive Evidence** – Please refer to pages 4-3 through 4-4 of the IS/MND.

2. **Impact AES-4.1.3 (d)**. *Does the Project create a new source of substantial light or glare that would adversely affect day or nighttime views in the area?* Construction activities would temporarily introduce equipment and vehicles to the Project Site. To the extent that construction activities would occur in the evening hours (up to 7:00 P.M.) after sunset, impacts from construction lighting may occur. However, construction related impacts would be temporary and short-term in nature. The expected construction start for the Project is June 2016 with expected completion in October 2017. The project does not propose any new operational lighting. However, additional lighting at the ALT WTP may be placed on structures for early evening hours of operations and for the safety of personnel. Additional sources of lighting may affect day or nighttime views.

a. **Mitigation** –

Mitigation Measure AES – 5: All exterior lighting shall be hooded, shielded or opaque. No unobstructed beam of light shall be directed beyond any exterior lot line.

- b. **Findings** – Impacts are considered less than significant with Mitigation Measure AES – 5 implemented to ensure that any proposed additional exterior lighting would be contained within the facility site, and not affect surrounding views.
- c. **Supportive Evidence** – Please refer to pages 4-3 through 4-4 of the IS/MND.

B. AIR QUALITY

1. **Impact AQ-4.3.3 (b)**. *Does the Project violate any air quality standard or contribute substantially to an existing or projected air quality violation?* Construction exhaust emissions would be generated from construction equipment, earth moving activities, construction worker commutes, and construction material hauling during the construction work window. The aforementioned activities would involve the use of diesel-powered equipment that would generate emissions of criteria pollutants, such as NOX. Project construction activities also represent sources of fugitive dust which includes PM10 and PM2.5 emissions. Construction-related activities remain of potential concern due to the fact that El Dorado County is currently designated as “non-attainment” for ozone and PM standards.

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The estimated diesel exhaust particulate matter from construction of the Project is estimated to result in the use of 5,052 gallons of diesel fuel. This is above the 3,700 gallons of diesel fuel significance threshold for non T-BACT engines. Therefore, based on the Diesel Exhaust Particulate Matter significance threshold presented in the El Dorado County Air Quality Management District Guide to Air Quality Assessment is considered a potentially significant impact.

a. Mitigation –

- Mitigation Measure AQ – 1: During project construction all measures presented in Section C.6 in Appendix C of the EDCAQMD Guide to Air Quality Assessment – Determining Significance of Air Quality Impacts Under the California Environmental Quality Act shall be implemented to reduce the impacts from fugitive dust PM10 and PM2.5 emissions.

Mitigation Measure AQ – 2: During project construction a minimum of 4.06 percent of diesel fuel used by construction equipment shall be consumed by 1996 or later model year engines (T-BACT engines).

- b. **Findings** – Implementation of Mitigation Measure AQ – 1 would allow dust control measures described in Appendix C-1 of the EDCAQMD Guide to Air Quality Assessment and would reduce fugitive dust particulate matter impacts from the Project to less than significant levels. Implementation of Mitigation Measure AQ – 2 would require that at a minimum 4.06 percent of diesel fuel used by construction equipment be consumed by 1996 or later model year engines. Therefore, impacts related to air quality standards are considered less than significant with mitigation incorporated.

- c. **Supportive Evidence** – Please refer to pages 4-14 through 4-18 of the IS/MND.

2. **Impact AQ-4.3.3 (d).** *Does the Project expose sensitive receptors to substantial pollutant concentrations?* Project development would not introduce sensitive receptors to the area, and thus, would not expose new sources of sensitive receptors to any existing sources of substantially pollutant concentrations. However, the California Air Resources Board promulgated the Airborne Toxic Control Measure (ATCM) for Construction, Grading, Quarrying and Surface Mining Operation (17 CCR 93105). This ATCM is a statewide regulation triggered prior to the ground-disturbing activities in certain areas of California, and applies to any size construction project, although there are more stringent mitigation requirements for projects that exceed one acre.

The El Dorado County Naturally Occurring Asbestos Review Area Map identifies areas with potential to contain naturally occurring asbestos (NOA) in El Dorado County. As identified by the map the Project Site is located in a "Quarter Mile Buffer for More Likely

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to Contain Asbestos or a Fault Line,” which indicates an elevated risk of the presence of NOA. Soil-disturbing construction activities in the Project Site would result in an elevated risk of entraining NOA. Therefore, impacts related to exposing sensitive receptors to substantial pollutant concentrations are considered a less than significant impact with mitigation incorporated.

a. Mitigation –

Mitigation Measure AQ – 3: Project construction shall comply with CARB Airborne Toxic Control Measure 93105, Asbestos for Construction, Grading, Quarrying, and Surface Mining Operations.

Mitigation Measure AQ – 4: Project construction shall comply with CARB Airborne Toxic Control Measure 93106, Asbestos for Surfacing Applications.

Mitigation Measure AQ – 5: Project construction shall comply with EDCAQMD Rule 223-1, preparing a Fugitive Dust Control Plan. The project shall comply with the additional dust control measures required in Rule 223-1, including the preparation of a Fugitive Dust Control Plan for approval by the EDCAQMD and compliance with the approved plan during construction.

Mitigation Measure AQ – 6: Project construction at the ALT WTP site shall comply with EDCAQMD Rule 223-2, Fugitive Dust, Asbestos Hazard Mitigation. The project shall comply with the additional dust control measures required in Rule 223-2, including the preparation of an Asbestos Dust Mitigation Plan and compliance with the approved plan during construction.

b. **Findings** – Compliance with Mitigation Measure AQ – 3 through Mitigation Measure AQ – 6 would require that the District comply with several CARB Airborne Toxic Control Measures and develop Fugitive Dust Control and Asbestos Dust Control Mitigation Plans for project construction. These implementation measures would reduce potential impacts from NOA to less than significant levels.

c. **Supportive Evidence** – Please refer to pages 4-16 through 4-18 of the IS/MND.

C. BIOLOGICAL RESOURCES

1. **Impact BIO-4.4.4 (a).** *Does the Project have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?* The Project would involve construction of several new facilities and the renovation of existing facilities to bring

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the Auburn Lake Trails WTP into compliance with State and federal standards. A Biological Letter Report was prepared for the two-acre site to document potential for sensitive species and biological communities to occur within the Project Site (Foothill Associates 2014). The criteria enumerated within the methodology subsection under "Environmental Setting" were utilized to determine each species potential for occurrence within the Project Site. Several special-status species have been identified and/or have the potential to occur within the Project Site and would be impacted by the Project.

a. Mitigation –

Mitigation Measure BIO – 1: Pre-construction survey(s) for California red-legged frog (CRLF) species shall be performed. At least 15 calendar days prior to beginning the pre-construction surveys, the applicant shall submit the name(s) and credentials of biologist(s) who could conduct the surveys to the USFWS. The survey(s) only needs to be conducted within 100 feet of the frog's associated aquatic and bank habitats, as well as the water settling ponds on the WTP site. Survey(s) shall be conducted by a qualified biologist, in accordance with USFWS Guidelines, and during the appropriate time of year for optimal detection of this species, from February through May when this species is most active. If there is a rain event between when the protocol surveys were performed and when construction begins, the USFWS approved biologist shall survey the area to be affected within 24 hours of the onset of construction.

Prior to construction a USFWS approved biologist shall train all construction personnel regarding habitat sensitivity and identification of special-status species, including the CRLF. This training shall include the legal status of the CRLF and penalties for "take" of the species, and the proper action to take if the species is encountered. If new construction personnel are added to the project, the contractor will ensure that the personnel receive the mandatory training before starting work. A fact sheet that contains this information will be prepared and distributed to all construction personnel. Upon completion of training, construction personnel will sign a form stating that they attended the training and understand all the conservation and protection measures. Additionally, all erosion control measures shall be free of plastic monofilament or netting, preventing the entanglement of amphibians and reptiles in these materials.

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If the CRLF is found during focused surveys, then a detailed mitigation plan shall be prepared upon consultation with CDFW and/or USFWS which may include measures to minimize adverse effects of construction on California red-legged frog and its associated habitat. The mitigation plan would include a monitoring plan for this species during the period of construction. If a CRLF is found during construction all work in the immediate area shall stop and the USFWS will be contacted. The CRLF will not be handled or harassed, and work shall not continue until the USFWS has provided guidance.

Mitigation Measure BIO – 2: A pre-construction raptor survey within suitable nest trees shall be conducted if construction activities are scheduled to begin during the raptor nesting season (January 1 – September 31). A qualified biologist shall conduct the survey no more than 30 days prior to the onset of construction activities. If active nests are found on or within 500 feet of the site, CDFW shall be consulted and most likely CDFW will require that an appropriate buffer be established around the nest until the young have fledged or until the biologist has determined that the nest is no longer active. If the construction activities are scheduled to begin during the non-breeding season (October 1- December 31), a survey is not required, and no further mitigation measures are expected to be necessary. If tree removal is determined necessary, timing tree removal to occur during this time frame would also reduce the potential for raptors to nest within the construction limits of the site during the nesting season.

Mitigation Measure BIO – 3: A pre-construction survey for northwestern pond turtle shall be performed. The survey(s) shall be conducted in the turtle's associated aquatic and upland habitats (portions of the sites within 200 feet of the reservoirs and water settling ponds). Surveys shall be conducted by a qualified biologist, in accordance with CDFW guidelines, and during the appropriate time of year, from February through late October, when this species is most active. If this species is not found on the Project Site during the focused pre-construction survey, no further mitigation would be required. However, if this species is found during focused surveys, then a detailed mitigation plan shall be prepared upon consultation with CDFW and shall include measures to minimize adverse effects of construction on northwestern pond turtle and its associated habitat, including a

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monitoring plan for this species during the period of construction.

Mitigation Measure BIO – 4: A pre-construction survey for special-status plant species with potential to occur within the Project Site shall be performed to determine their presence or absence within the Project Site prior to the installation of WTP improvements. Special-status plant species that shall be surveyed include: Brandegee’s Clarkia (*Clarikia biloba* ssp. *brandegeae*), Butte County Fritillary (*Fritillaria eastwoodiae*), and Oval-Leaved Viburnum (*Viburnum ellipticum*). The focused botanical survey(s) shall be performed within the optimum identification period, to the extent possible, of each species identified in Appendix C with a high potential to occur within the Project Site.

If these species are found, then consultation with the appropriate resource agencies shall be required and a mitigation plan shall be prepared. The mitigation plan should detail the various mitigation approaches to ensure “no-net-loss” of special-status plants. Examples of mitigation include avoidance of the plant species, acquisition of credits at an approved mitigation bank, or acquisition and preservation of property that supports these species.

- b. Findings** – Implementation of Mitigation Measure BIO – 1 through Mitigation Measure BIO – 4 would require pre-construction surveys prior to implementation of construction activities ensuring no adverse effects to special-status species. These measures would reduce potential impacts to special-status species to a less than significant level. Therefore, impacts to special-status species are considered to be less than significant with mitigation incorporated.
 - c. Supportive Evidence** – Please refer to pages 4-29 through 4-43 of the IS/MND.
- 2. Impact BIO-4.4.4 (b).** *Does the Project have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?* Sensitive habitats include those that are of special concern to resources agencies or those that are protected under CEQA, Section 1600 of the California Fish and Game Code, or Section 404 of the Clean Water Act (see above detail on Regulatory Setting). The Project Site includes the following biological communities: ruderal/developed, disturbed non-native grassland, coniferous forest, wetland, and settling pond. Project development would involve the construction of new facilities as well as upgrades to existing facilities, potentially impacting sensitive habitats.

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a. Mitigation –

Mitigation Measure BIO – 5: Prior to any tree impacts occurring from project-related construction/improvements, an arborist survey shall be performed by an International Society of Arboriculture Certified Arborist based on the preparation of final site grading plans. Per the General Plan, the amount of tree impacts, oak tree canopy and oak woodland occurring on the Project Site, if any, shall be determined during the arborist survey and results presented in the arborist report. Only tree species subject to protection under the El Dorado County General Plan would require inventory and possible mitigation required by the El Dorado County General Plan policies and Oak Woodland Ordinance. If indirect impacts to a tree's dripline or root protection zone may occur, measures to minimize impacts during construction shall be implemented. All impact avoidance measures in the El Dorado General Plan shall be implemented as appropriate.

b. **Findings** – Implementation of Mitigation Measure BIO – 5 would require an arborist survey prior to removal of any oak trees and a buffer around tree driplines for root protection. Impacts to wetlands and ponds are regulated by the County of El Dorado under General Plan Policy 7.3.3.4, which calls for a minimum setback of 100 feet from perennial streams, rivers, and lakes, and 50 feet from intermitted streams and wetlands. Implementation of Mitigation Measure BIO – 6 would reduce impacts to sensitive habitats to less than significant by establishing a 100-foot setback from the reservoir and requiring the implementation of best management practices. Impacts are therefore considered less than significant with mitigation incorporated.

c. **Supportive Evidence** – Please refer to pages 4-33 through 4-43 of the IS/MND.

3. **Impact BIO-4.4.4 (d)**. *Does the Project interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?* The Project would result in construction activities within portions of El Dorado County designated as an "Important Biological Corridor". As stated in the General Plan, the "Important Biological Corridor overlay shall apply to lands identified as having high wildlife habitat values because of extent, habitat function, connectivity, and other factors" (El Dorado County 2004). Migratory and other birds of prey live within the trees and shrubs on the Project Site that may be affected by construction.

a. Mitigation –

Mitigation Measure BIO – 2: *See above.*

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- b. Findings** – Mitigation Measure BIO – 2 would reduce impacts to any nesting raptors or bird species protected by the MBTA to below the level of significance. The majority of the Project Site is developed or mowed; therefore, proposed improvements are not expected to substantially interfere with any other native resident or migratory fish or wildlife species, established native or migratory wildlife corridors, or impede the use of native wildlife nursery sites. Therefore, impacts to wildlife corridors are considered less than significant with mitigation incorporated.
- c. Supportive Evidence** – Please refer to pages 4-31 through 4-35 of the IS/MND.
- 4. Impact BIO-4.4.4 (e).** *Does the Project conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?* Pursuant to the El Dorado General Plan, potential impacts to plant or wildlife species that are State and federally recognized are expected to be avoided or minimized with mitigation measures. A smaller number of planted trees occur on the WTP site. Trees, together and individually, compose the character of each site and serve as habitat for several species of wildlife. The Project Site contains several oak trees along Sweetwater Trail.
- a. Mitigation** –
- Mitigation Measure BIO – 1 through 6: *See above.*
- b. Findings** – Pursuant to the El Dorado General Plan, potential impacts to plant or wildlife species that are State and federally recognized are expected to be avoided or minimized with Mitigation Measure BIO – 1 through Mitigation Measure BIO – 4. If any oak trees must be removed as a result of the Proposed Project, Mitigation Measure BIO – 5 shall be implemented. This mitigation measure would reduce any impacts to trees regulated by the County’s tree ordinance to a less than significant level. Mitigation Measure BIO – 6 would reduce potential impacts to the nearby reservoirs to below the level of significance. Therefore, impacts are considered less than significant with mitigation incorporated.
- c. Supportive Evidence** – Please refer to pages 4-38 through 4-43 of the IS/MND.

D. CULTURAL RESOURCES

- 1. Impact CR-4.5.3 (b).** *Does the Project cause a substantial adverse change in the significance of an archaeological resource pursuant to Section 15064.5?* Neither the pedestrian survey, existing records at CSU-Sacramento, consultation with tribal representatives, nor consultation with the Native American Heritage Commission yielded any information concerning prehistoric sites or features, traditional use areas or Sacred Land listings within or adjacent to the project vicinity. However, although unlikely, archaeological resources could be discovered during ground-disturbing construction activities. If

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such resources were to be discovered, the impact to archaeological resources could be significant without mitigation.

a. Mitigation –

Mitigation Measure CR – 1: Should archaeological deposits or artifacts such as structural features or unusual amounts of bone or shell, artifacts, human remains, architectural artifacts, historic archaeological artifacts be inadvertently exposed during the course of any construction activity, work shall immediately cease in the immediate area and the District Project manager shall be contacted. District shall retain a qualified archaeologist to document the find, assess its significance, and recommend further treatment. The District shall implement any mitigation required for the recordation and/or protection of the cultural resources.

b. **Findings** – Implementation of Mitigation Measure CR – 1 would reduce impacts to a less than significant level and impacts are considered less than significant with mitigation incorporated.

c. **Supportive Evidence** – Please refer to pages 4-53 through 4-55 of the IS/MND.

2. **Impact CR-4.5.3 (c).** *Does the Project directly or indirectly destroy a unique paleontological resource or site or unique geological feature?* Project development would involve construction activities including excavation, trenching, grading, and other ground-disturbing activities which would have the potential to result in adverse changes to paleontological resources.

a. Mitigation –

Mitigation Measure CR – 2: If evidence of a paleontological site is uncovered during grading or other construction activities, work shall be halted within 100 feet of the find and the District Project manager shall be contacted for inadvertent discovery of resources associated with project construction. A qualified paleontologist shall be retained to conduct an on-site evaluation and provide recommendations for removal and/or preservation. Work on the Project Site shall not resume until the paleontologist has had a reasonable time to conduct an examination and implement mitigation measures deemed appropriate and necessary by the agency with local jurisdiction in consultation with the qualified paleontologist to reduce impacts to a less than significant level.

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- b. Findings** – Compliance with Mitigation Measure CR – 2 would require construction activities to cease in the event of inadvertent discovery of paleontological resources and would require that the District Project manager be contacted for inadvertent discovery of resources associated with project construction. In the event of inadvertent discovery of paleontological resources, Mitigation Measure CR – 2 would require coordination with local agency planning resources and the project archaeologist to assist with the proper treatment of discovered resources. Therefore, impacts related to paleontological resources are considered less than significant with mitigation incorporated.
- c. Supportive Evidence** – Please refer to pages 4-54 through 4-55 of the IS/MND.
- 3. Impact CR-4.5.3 (d).** *Does the Project disturb any human remains, including those interred outside of formal cemeteries?* There are no known formal cemeteries or known interments outside of formal cemeteries within the Project Site. However, grading and excavation activities associated with project construction would have the potential to unearth or otherwise expose previously unidentified human remains or burial grounds.
- a. Mitigation** –
- Mitigation Measure CR – 3: In the event that any human remains or any associated funerary objects are encountered during construction, all work will cease within the vicinity of the discovery and the District Project manager shall be immediately contacted for inadvertent discovery of resources associated with park construction. In accordance with CEQA (Section 1064.5) and the California Health and Safety Code (Section 7050.5), the El Dorado County Coroner should be contacted immediately. If the human remains are determined to be Native American, the Coroner shall notify the Native American Heritage Commission, who will notify and appoint a Most Likely Descendent (MLD). The MLD will work with a qualified archaeologist to decide the proper treatment of the human remains and any associated funerary objects. Construction activities in the immediate vicinity will not resume until a notice-to-proceed is issued.
- b. Findings** – Compliance with Mitigation Measure CR – 3 would require coordination with the El Dorado County Coroner in compliance with CEQA (Section 1064.5) and the California Health and Safety Code (Section 7050.5), as well as Native American Heritage Commission who will notify and appoint a MLD, thereby reducing potential impacts to less than significant levels. Therefore, impacts are considered less than significant with mitigation incorporated.

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c. **Supportive Evidence** – Please refer to pages 4-54 through 4-55 of the IS/MND.

E. GEOLOGY AND SOILS

1. **Impact GEO-4.6.3 (b).** *Does the Project result in substantial soil erosion or the loss of topsoil?* Site disturbance related to clearing, grading, and excavation activities associated with implementation of the Project would have the potential to result in increased erosion and sediment loss within the Project Site.

a. **Mitigation** –

Mitigation Measure GEO – 1: To the extent possible, all clearing, grading, and excavation activities shall occur between April 15 and October 15. Grading and excavation activities conducted after October 15 shall only be permitted during dry-weather conditions.

Mitigation Measure GEO – 2: Prior to commencement of ground-disturbing activities, the District shall file an Notice of Intent (NOI) to obtain coverage under the current NPDES Construction General Permit with the Central Valley Regional Water Quality Control Board. Pursuant to the terms of the General Permit, the District shall prepare a Storm Water Pollution Prevention Plan (SWPPP) identifying site-specific Best Management Practices to effectively control erosion and sediment loss. If required by the General Permit risk assessment, the District shall also develop and implement a Rain Event Action Plan designed to protect all exposed portions of the site within 48 hours prior to any likely precipitation event.

Mitigation Measure GEO – 3: During construction, BMPs for erosion and sediment control identified by the project SWPPP shall be implemented by the project contractor. At a minimum, erosion control measures shall include placement of mulch, straw wattles, straw bales, geotextiles and mats, earthen berms, sediment barriers or traps, or the construction of silt fences to intercept and retain sediment transported by storm water runoff in all areas disturbed by construction activities. For all project areas subject to ground disturbance and any grading and excavation activities occurring between October 15 and April 15, the project contractor shall be responsible for ensuring that a qualified professional, contractor staff, or the District staff trained in storm water erosion control techniques and practices monitor the effectiveness of BMPs on the project site daily Monday through Friday, on weekends if rain events occur, and

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recommend additional BMPs or corrective measures for any BMPs not meeting water quality objectives.

Mitigation Measure GEO – 4: Erosion protection shall be provided for all disturbed areas and shall be monitored and maintained to effectively control areas of potential erosion and sediment loss.

Mitigation Measure GEO – 5: Post-construction restoration of all disturbed areas shall include soil and bank stabilization through seeding and/or revegetation utilizing native plant species.

Mitigation Measure GEO – 6: Soil stockpiles shall be protected from erosion by maintaining effective covering (e.g. plastic tarp) over any stockpiled materials, or through the implementation of other BMPs designed to effectively control erosion and sediment loss.

b. Findings – Compliance with Mitigation Measures GEO – 1 through GEO – 6 would require the District to file an NOI with the Central Valley Regional Water Quality Control Board and prepare a site-specific SWPPP and identify post-construction BMPs defining timing and methods for BMP implementation, monitoring and maintenance in sufficient detail to ensure that federal, State and locally adopted standards for erosion and sediment control, and water quality are met throughout project construction, as well as following completion of construction activities and throughout implementation of the proposed improvements, reducing potential impacts to less than significant levels. Therefore, impacts to soil erosion and loss of topsoil are considered less than significant with mitigation incorporated.

c. Supportive Evidence – Please refer to pages 4-61 through 4-64 of the IS/MND.

F. HAZARDS AND HAZARDOUS MATERIALS

1. Impact HAZ-4.8.3 (h). *Does the Project expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?* Construction of the filter building on the Project Site would occur on a relatively undisturbed grassy area. Construction activities have the potential to cause wildfires which would be a potentially significant impact.

a. Mitigation –

Mitigation Measure HAZ – 1: If dry vegetation or other fire fuels exist on or near staging areas, welding areas, or any other area on which equipment will be operated, contractors shall clear the immediate area of fire fuel prior to construction. Areas subject

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to construction activities will be maintained free of fire fuel and debris during the course of construction.

Mitigation Measure HAZ – 2: Contractors shall ensure that vehicles and all equipment (heavy equipment and hand-held equipment) that typically include a spark arrester are equipped with a spark arrester in good working condition during the duration of construction.

- b. **Findings** – Mitigation Measures HAZ – 1 through Mitigation Measure HAZ – 2 for construction activities associated would reduce the potential impact to a less than significant level with mitigation incorporated by requiring clearing of dry vegetation and spark arresters on construction equipment.
- c. **Supportive Evidence** – Please refer to pages 4-75 through 4-76 of the IS/MND.

G. HYDROLOGY AND WATER QUALITY

- 1. **Impact HWQ-4.9.3 (a).** *Does the Project violate any water quality standards or waste discharge requirements?* Implementation of the proposed storm drains would result in diverting surface water drainage around the existing and proposed facilities to the southwest corner of the Project Site, into an existing swale. This drainage system would ensure that storm water is properly conveyed within the Project Site. Water quality, however, may be impacted during construction activities due to surface runoff from disturbed surfaces into drainages at the Project Site.

a. Mitigation –

Mitigation Measure: *See* GEO – 2 through GEO – 6, and Mitigation Measure BIO – 6 above.

- b. **Findings** – Implementation of a SWPPP and related erosion control BMPs are required under Mitigation Measures GEO – 2 through GEO – 6 and Mitigation Measure BIO – 6. Implementation of these measures would reduce construction related impacts to water quality to a less than significant level.

- c. **Supportive Evidence** – Please refer to pages 4-80 through 4-84 of the IS/MND.

- 2. **Impact HWQ-4.9.3 (c).** *Does the Project substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?* During construction, excavation, and fill, the potential for erosion exists both on- and off-site, primarily impacting drainages near the roadway and residences.

a. Mitigation –

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Mitigation Measure: *See* GEO – 2 through GEO – 6, and BIO – 6 above.

b. Findings – Implementation of a SWPPP and related erosion control BMPs are required under Mitigation Measures BIO – 6 and GEO – 2 through GEO – 6. Implementation of these mitigation measures would reduce impacts related to drainage pattern erosion to a less than significant level. Therefore, impacts are considered less than significant with mitigation incorporated.

c. Supportive Evidence – Please refer to pages 4-81 through 4-84 of the IS/MND.

3. Impact HWQ-4.9.3 (f). *Does the Project otherwise substantially degrade water quality?* Implementation of the proposed storm drains would result in diverting surface water drainage around the existing and proposed facilities to the southwest corner of the Project Site, into an existing swale. Water quality may be impacted during construction activities due to surface runoff into drainages at the Project Site.

a. Mitigation –

Mitigation Measure: *See* GEO – 2 through GEO – 6, and BIO – 6 above.

b. Findings – The SWPPP and related erosion control BMPs are required under Mitigation Measures GEO – 2 through GEO – 6 and Mitigation Measure BIO – 6. Implementation of these measures would reduce construction related impacts to water quality to a less than significant level.

c. Supportive Evidence – Please refer to pages 4-82 through 4-84 of the IS/MND.

H. NOISE

1. Impact NOISE-4.12.3 (a). *Does the Project allow exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance or of applicable standards of other agencies?* The construction of the Project, although a temporary noise source, would be a potentially significant impact as noise levels could exceed the noise thresholds identified in the General Plan.

a. Mitigation –

Mitigation Measure NOISE - 1: The following measures shall be implemented to reduce construction related noise impacts:

- The construction hours for the Project shall be limited to the hours of 7:00 A.M. to 7:00 P.M. Monday through Friday, and from 8:00 A.M. to 5:00 P.M. on weekends and on federally recognized holidays. Construction outside of these hours shall normally be avoided. Exceptions are allowed if it can be shown

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that construction beyond these times is necessary to meet regulatory deadlines, to alleviate traffic congestion or to prevent safety hazards.

- All construction equipment shall be outfitted with factory installed muffling devices and all construction equipment shall be maintained in good working order. All stationary construction equipment noise sources (e.g. generators, compressors) shall be located as far away from noise sensitive land uses as feasible.

b. Findings – With the incorporation of Mitigation Measure NOISE – 1, noise impacts would be reduced to less than significant levels. Therefore, Project impacts related to noise exposure are considered less than significant with mitigation incorporated.

c. Supportive Evidence – Please refer to pages 4-94 through 4-95 of the IS/MND.

2. Impact NOISE-4.12.3 (d). *Does the Project allow substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?* The construction of the project, although a temporary noise source, would be a potentially significant impact as noise levels could exceed the noise thresholds identified in the General Plan.

a. Mitigation –

Mitigation Measure NOISE - 1: *See above.*

b. Findings – With the incorporation of Mitigation Measure NOISE – 1, noise impacts would be reduced to less than significant levels. Therefore, Project impacts related to noise exposure are considered less than significant with mitigation incorporated.

c. Supportive Evidence – Please refer to pages 4-93 through 4-95 of the IS/MND.

I. UTILITIES AND SERVICE SYSTEMS

1. Impact USS-4.17.3 (b). *Does the Project require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?* The District is improving the current ALT WTP to comply with State and federal regulations. Improvements to the WTP would include construction of a filter building, removing the finish water clearwell, retrofitting the backwash water recovery basin, construction of a new raw water pump station, and construction of four sludge drying beds. All improvements would occur

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within existing developed areas onsite, with the exception of the proposed new filter building. The filter building would be located in an open field.

a. Mitigation –

Mitigation Measure: Compliance with mitigation measures identified throughout all resource issues areas discussed within this document would ensure that potential environmental effects resulting from development of the Project would be reduced to less than significant.

b. **Findings** – Impacts related to the construction of new, or the expansion of existing water supply facilities resulting from development of the Project are considered less than significant with mitigation incorporated.

c. **Supportive Evidence** – Please refer to pages 4-115 through 4-117 of the IS/MND.

2. **Impact USS-4.17.3 (c).** *Does the Project require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?* Project development would consist of modifications to an existing 3.0 Million Gallons per Day surface water treatment facility, as required to comply with CDPH requirements to meet the Federal Safe Drinking Water Act.

Project development would also involve construction of a filter building, removing the finish water clearwell, retrofitting the backwash water recovery basin, construction of a new raw water pump station, and construction of four sludge drying beds. Several storm water drains are proposed to direct storm water around the Project Site. Storm water would be directed by the drains to the southwest portion of the Project Site into an existing swale. Construction and operation of the stormwater drains would be in compliance with County Ordinance 4992, Chapter 8.79 for stormwater quality and would therefore not cause significant environmental effects.

a. Mitigation –

Mitigation Measure: Compliance with Mitigation Measures GEO – 2 through GEO – 6 would reduce potential impacts identified by sub-section c to less than significant levels, by ensuring water quality objectives related to stormwater drainage are maintained.

b. **Findings** – Mitigation measures for Section 4.6, Geology and Soils, would require the preparation of a SWPPP, identifying construction and post-construction BMPs for the control of erosion and sediment loss within all disturbed areas, reducing potential impacts. Therefore, impacts are considered less than significant with mitigation incorporated.

EXHIBIT C

c. **Supportive Evidence** – Please refer to pages 4-115 through 4-117 of the IS/MND.

J. MANDATORY FINDINGS OF SIGNIFICANCE

1. **Impact MFS-4.18.1 (a).** *Does the Project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of rare or endangered plants or animals, or eliminate important examples of the major periods of California history or prehistory?* Implementation of the Project would have the potential to degrade the quality of the existing environment related to Aesthetics, Air Quality, Biological Resources, Cultural Resources, Geology and Soils, Hazards and Hazardous Materials, Hydrology and Water Quality, Noise, and Utilities and Service Systems.

a. **Mitigation** –

Mitigation Measure: *See specific mitigation proposed for each impact above.*

b. **Findings** – Mitigation measures have been identified related to individual potential resource-specific impacts. Proposed mitigation measures would reduce the level of all project-related impacts to less than significant levels. Therefore, impacts would be considered less than significant with mitigation incorporated.

c. **Supportive Evidence** – Please refer to pages 4-119 through 4-120 of the IS/MND.

2. **Impact MFS-4.18.1 (b).** *Does the Project have impacts that are individually limited, but cumulatively considerable? “Cumulatively considerable” means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects.* The Project would have the potential to result in impacts to the environment primarily related to construction and would therefore be short-term, and temporary. Long-term operational impacts from the project are minimal and existing laws, ordinances and regulations exist to ensure that compliance with statutory and regulatory standards. These impacts are therefore not cumulatively considerable when viewed in connection with the effects of past, current, or probable future projects.

a. **Mitigation** –

Mitigation Measure: *See specific mitigation proposed for each impact above.*

b. **Findings** – Where applicable, this Initial Study/Mitigated Negative Declaration identifies Mitigation Measures by individual resource area as relevant to potential environmental impacts resulting from implementation of the Project. Impacts

EXHIBIT C

resulting from Project-related improvements are therefore considered less than significant with mitigation measures incorporated.

c. **Supportive Evidence** – Please refer to page 4-120 of the IS/MND.

3. **Impact MFS-4.18.1 (c).** *Does the Project have environmental effects that will cause substantial adverse effects on human beings, either directly or indirectly?* The Project development would have the potential to significantly impact the environment through adverse effects on human beings.

a. **Mitigation** –

Mitigation Measure: *See specific mitigation proposed for each impact above.*

b. **Findings** – Compliance with Mitigation Measures: AES – 1 through AES – 5 would reduce potential impacts related to Aesthetics to less than significant levels. Compliance with AQ – 1 through AQ – 6 would reduce potential impacts related to Air Quality to less than significant levels. Compliance with BIO – 1 through BIO – 6 would reduce impacts related to Biological Resources to less than significant levels. Compliance with CR – 1 and CR – 3 would reduce potential impacts related to Cultural Resources to less than significant levels. Compliance with GEO – 1 through GEO – 6 would reduce potential impacts related to Geology and Soils to less than significant levels. Compliance with HAZ – 1 and HAZ – 2 would reduce potential impacts related to Hazards and Hazardous Materials to less than significant levels. Compliance with BIO – 6 and GEO – 2 through GEO – 6 would reduce potential impacts related to Hydrology and Water Quality to less than significant levels. Compliance with Noise – 1 would reduce potential impacts related to Noise to less than significant levels. Compliance with GEO – 2 through GEO – 6 would reduce potential impacts related to Utilities and Service Systems to less than significant levels. Therefore, impacts resulting from implementation of the Project are considered less than significant with mitigation.

c. **Supportive Evidence** – Please refer to page 4-120 of the IS/MND.

IV. MITIGATION MONITORING AND REPORTING PROGRAM

The Board finds that a MMRP for the Project has been adopted concurrently with these Findings. (Pub. Res. Code, § 21081.6.) The MMRP is described in the following sections.

A. PURPOSE AND INTENDED USE OF THE MMRP

The California Environmental Quality Act requires that an agency adopt a Mitigation Monitoring or Reporting Program prior to approving a project with mitigation measures.

EXHIBIT C

This MMRP has been prepared in compliance with the requirements of Section 21081.6 of the California Public Resources Code and Sections 15074(d) of the CEQA Guidelines.

The MMRP is meant to ensure the mitigation measures for the Project are implemented, in accordance with CEQA requirements. The findings adopt feasible mitigation measures to reduce the significant environmental impacts of the Project. This MMRP clarifies the process for the District to ensure these mitigation measures are implemented, and designates responsibility for implementing, monitoring, and reporting mitigation.

B. MITIGATION MEASURES ADOPTED WITH THE IS/MND

The mitigation measures adopted in the IS/MND findings are listed in Section III of these Findings and in the MMRP identified as Appendix A of the IS/MND. The MMRP identifies each mitigation measure and the parties responsible for implementation.

C. ENFORCEMENT

CEQA requires mitigation measures to be “fully enforceable” through the use of permit conditions, agreements, or other measures within each Lead Agency’s authority (Public Resources Code 21081.6(b)). The District is responsible for assuring the mitigation measures it adopts are enforceable.

D. IMPLEMENTATION AND REPORTING

The District shall designate a staff person to serve as Coordinator for overall implementation and administration of the MMRP and its application to Project implementation.

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of **Resolution 2016-09** duly and regularly adopted by the Board of Directors of THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, County of El Dorado, State of California, on the 12th day of April 2016.



Wendell B. Wall, Clerk and ex officio
Secretary, Board of Directors

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Memo

To: Board of Directors

From: Victoria Knoll, Office Manager

Date: April 6, 2016

Re: **PILOT HILL SOUTH ASSESSMENT DISTRICT CLOSEOUT**

Board Meeting of April 12, 2016 Agenda Item #12

BACKGROUND/DISCUSSION

The debt for Pilot Hill South special district was paid in full in June, 2015. There is a residual held in GDPUD's cash accounts of \$46,915.26. The debt was formed under the Municipal Improvement Act of 1913 (Streets & Highway Code §10000 et seq.). The Act provides for the disbursement of any residual funds upon retirement of the debt. The options are as follows:

- (a) Transfer to the general fund of the District, provided that the amount of any such transfer shall not exceed the lesser of \$1,000 or 5% of the total amount expended from the improvement fund;
- (b) As a credit upon the assessment and any supplemental assessment; or
- (c) For the maintenance of the improvements.

The two options that are available are options (b) and (c). Currently, there are no needed repairs to the Pilot Hill South Assessment District improvements. Option (b) to return and/or credit the funds to the property owners is the option that has the greatest benefit to the property owners.

NBS, the administrator of the District assessment, has provided a quote (**ATTACHMENT 1** to this report) for providing closeout and apportionment services for Assessment District Number 1989-3 (Pilot Hill). NBS proposes to apportion the assessment per §8784 and §8885 of the Streets and Highways Code. Their addendum to the current contract estimates a cost of \$13,250. Per the Streets & Highways Code sections 8784 and 8885, the cost of closeout can be charged against the residual funds. The residual funds currently total \$46,915.26, leaving a balance of \$33,665.26 to be disbursed.

RECOMMENDATION

Staff recommends the Board follow Option (b) above and authorize NBS to provide closeout and apportionment services for Assessment District No. 1989-3 (Pilot Hill South). These services are outlined in the attached Addendum to Original Agreement dated March 16, 2016.



32605 Temecula Parkway, Suite 100
Temecula, CA 92592

Toll free: 800.676.7516

nbsgov.com

March 16, 2016

Ms. Victoria Knoll
Finance Manager
**Georgetown Divide
Public Utility District**
P.O. Box 4240
Georgetown, CA 95634

Subject: Addendum to Original Agreement to Provide Assessment District Closeout and Apportionment Services for Assessment District No. 1989-3 (Pilot Hill South)

Dear Ms. Knoll,

NBS would like to thank you for the opportunity to provide Assessment District Closeout and Apportionment Services for the Georgetown Divide Public Utility District ("agency") as referenced above. We will add this service to our existing agreement with the Agency. All other provisions of the existing contract between the Agency and NBS remain in effect. We look forward to continuing our professional relationship.

Please find enclosed two (2) copies of our Executed Agreement. Upon signing, please return one copy to the undersigned and keep one copy for your records.

SCOPE OF SERVICES

ASSESSMENT DISTRICT CLOSEOUT FOR AD NO. 1989-3 (Pilot Hill South)

Funds Analysis. NBS will perform an analysis of all remaining funds to determine their appropriate disposition in accordance with applicable laws, District documents, and Agency preferences.

Delinquencies. NBS will prepare a detailed delinquency report for each District.

Parcel List. NBS will prepare a detailed list of property owners (as shown on the most recent secured roll), along with mailing addresses, and refund amounts for the processing of any refunds by the Agency. This task assumes refund amount determinant factors or lien amounts have been apportioned to all current parcels as reflected on the most recent secured roll. Additional work required to calculate refund amount determinant factors on current parcels will be subject to additional fees. See Apportionment Scope for further details.

Notice of Completion. NBS will prepare or obtain a Notice of Completion of Public Work.

Findings Report. NBS will prepare a detailed Closeout Analysis and Findings Report.

Resolutions. NBS will prepare any necessary resolutions regarding the closeout of the district.

APPORTIONMENT SERVICES FOR AD NO. 1989-3 (Pilot Hill South)

The apportionment of liens may be necessary for Assessor's Parcels that have been reconfigured and/or subdivided in order to determine the correct refund amounts to the owners of the current parcels of land.

After determining which Assessor's Parcels will require apportionments, NBS will perform the following:

Segregation. NBS will apportion the special assessment according to the method of spread as described in the engineer's report.

Apportionment Report. NBS will prepare and submit to the Agency an Apportionment Report showing the finalized apportionment.

FEES

ASSESSMENT DISTRICT CLOSEOUT

AD No. 1989-3 (Pilot Hill South).....	\$12,500
Estimated Expenses.....	\$750*
Total.....	\$13,250

*This Estimate does not include postage or check printing costs for any property owner refunds.

APPORTIONMENTS

NBS will apportion the assessment according to the original method of spread, prepare the amended assessment diagram, and record the notice of apportionment and amended diagram per Parts 10 and 10.5 of the Streets and Highways Code.

Part 10.5

10 or less children parcels.....	\$1,500 base plus \$25 per parcel
11 to 25 children parcels.....	\$3,500 base plus \$25 per parcel
26 and more children parcels.....	\$5,000 base plus \$25 per parcel

Expenses

Customary out-of-pocket expenses will be billed to the Agency at actual cost to NBS. These expenses may include, but not be limited to, mailing fulfillment, postage, reproduction, telephone, travel, meals and various third-party charges for data, maps, and recording fees.

Additional Services

The following table shows our current hourly rates. Additional services authorized by the Agency but not included in the scope of services will be billed at this rate or the then applicable hourly rate.

Title	Hourly Rate
Director	\$ 205
Senior Consultant/Engineer	160
Consultant	140
Analyst	120
Clerical/Support	95

Terms

Services will be invoiced monthly. Expenses will be itemized and included in the next regular invoice. Payment shall be made within 30 days of submittal of an invoice. If payment is not received within 90 days simple interest will begin to accrue at the rate of 1.5% per month. Either party can cancel contracts with 30 days written notice.

Agency's Responsibilities

The Agency shall furnish NBS with any pertinent information that is available to the Agency and applicable to the services. The Agency shall designate a person to act with authority on its behalf in respect to the services. The Agency shall promptly respond to NBS' requests for reviews and approvals of its work, and to its requests for decisions related to the services. Agency understands and agrees that NBS is entitled to rely on all information, data and documents (collectively, "Information") supplied to NBS by Agency or any of its agents, contractors or proxies or obtained by NBS from other usual and customary sources including other government sources or proxies as being accurate and correct and NBS will have no obligation to confirm that such Information is correct and that NBS will have no liability to Agency or any third party if such Information is not correct.

Indemnification

NBS shall defend, indemnify and hold harmless Agency, its officers, employees, officials and agents from and against all claims, demands, losses, liabilities, costs and expenses, including reasonable attorneys' fees, (collectively "Liabilities") arising out of or resulting from the negligence or willful misconduct of NBS or a breach by NBS of its obligations under this Agreement, except to the extent such Liabilities are caused by the negligence or willful misconduct of Agency. NBS will not be liable to the Agency or anyone who may claim any right due to a relationship with Agency, for any acts or omissions in the performance of Services under this Agreement, unless those acts or omissions are due to the negligence or willful misconduct of NBS. Except in the case of NBS' negligence, willful misconduct or breach of its obligations under this Agreement, Agency shall defend, indemnify and hold harmless NBS, its officers, directors, shareholders, employees and agents from and against all Liabilities to the extent that such Liabilities arise out of NBS performing Services pursuant to the terms of this Agreement, including, without limitation, any Liabilities arising as a result of NBS or any of its agents or contractors supplying incorrect Information or documentation to NBS.

Please feel free to contact me if you have any questions or need further information.


Best regards,

**NBS Government Finance Group,
DBA NBS**

Georgetown Divide Public Utility District



Michael Rentner



Name

President and CEO

Title

3/16/16

Date

General Manager

Title

4/13/16

Date

Memo

To: Board of Directors
 From: Victoria Knoll, Office Manager
 Date: April 6, 2016
 Re: **ONE TEMPORARY POSITION TO FULL TIME ADMIN AIDE I**
 Board Meeting of April 12, 2016 Agenda Item #13

BACKGROUND/DISCUSSION

GDPUD currently has a contractor who functions as an Administrative Assistant. The duties assigned to this position are greeting customers, answering the phone, responding to customer questions, receiving all accounts receivable billings and posting to the accounting system, and performing additional tasks as needed.

This position has fulfilled the need for a receptionist, accounting clerk, and administrative aide for the past four years. With turnover every six months, the normal, routine tasks of receiving cash, fielding customer questions, and assisting the administrative office in performing daily duties are disrupted each time a new, temporary person is brought in. The tasks assigned to the temporary position have remained consistent and have not fluctuated.

Cost Benefit Analysis

Currently, GDPUD pays Blue Ribbon \$21.99 per hour or \$1,760 per two-week pay period for the Administrative Assistant position. Making the position permanent would result in a base salary of \$1,360 per two-week period, with an additional cost of taxes and benefits of \$544 for a total cost of \$1,900 per two-week period. The annualized additional cost would be \$3,640.

The time taken by other staff members to hire and train a new contractor every six months is estimated to require 20 labor hours per week for 6 weeks. The hourly base salary plus benefits for senior staff and management is \$42.00, or \$5,040 per six-month period. The estimated total annual cost is \$10,080, resulting in an annualized net savings of \$6,315 as illustrated in the table below.

Temp Costs per Year		Employee Cost per Year	
Cost	Total	Cost	Total
\$21.99/hr x 2,080 hours	\$45,739	\$17.00/hour x 2,080	\$35,360
20 x \$42 x 6 wks = \$5,040 x 2	10,080	Benefits = 0.40 x \$35,360	14,144
Total Annual Cost	\$55,819	Total Annual Cost	\$49,504
		Annual Savings	\$6,315

Intangible Benefits for Converting from Contractor to Employee

There are many intangible benefits associated with hiring an employee as opposed to contracting for this required position. An increasing knowledge of District policies and practices over time will result in more efficient, effective customer service, continuity of workflow in the office, and improved staff morale.

Year-to-Date Budget to Actual Customer Service Staff & Temp Expense

As shown in the table below, both contracted and employee labor are significantly under budget.

District Employee Budget to Actual	
Current YTD Customer Service Salary Budget	\$127,336 for first 8 months
Actual YTD Customer Service Cost	65,984 for first 8 months
Actual Below Budget	\$61,352

Contract Labor Budget to Actual	
Contract YTD Customer Service Budget	\$84,538 for first 8 months
Actual YTD Temporary Labor:	69,494 for first 8 months
Actual Below Budget	\$15,044

Summary

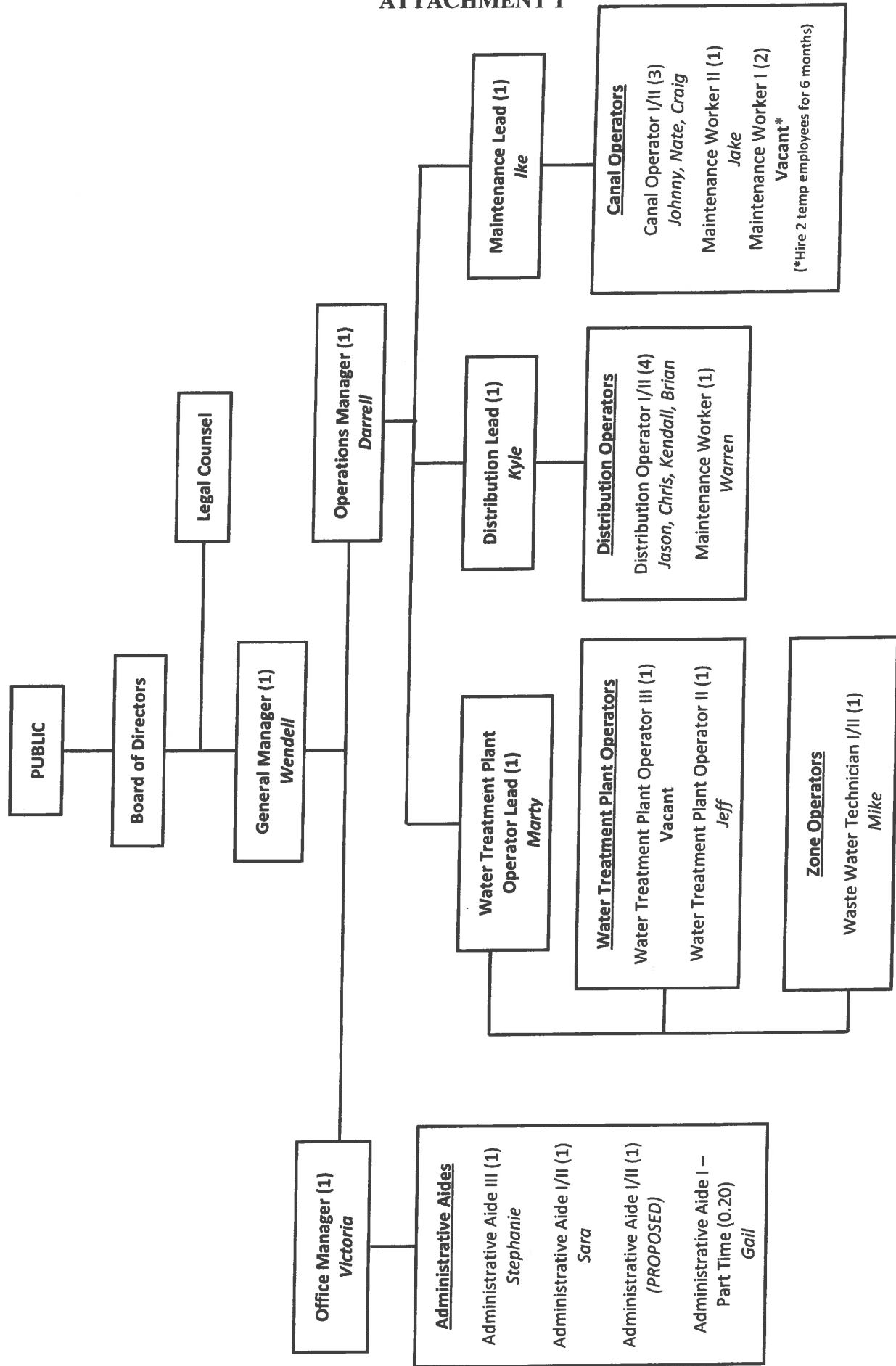
The District has the funds available to cover the cost of the new position through the end of this fiscal year. Converting the temporary position to a permanent position will result in overall labor savings in future operating budgets. In addition to budgetary savings, the District will receive a range of intangible benefits that will have a positive impact on public services. A revised Organizational Chart illustrating the proposed additional position is included as **ATTACHMENT 1** to this report.

RECOMMENDATION

Staff recommends the Board approve the creation of a permanent, full-time Administrative Aide I position to perform the Office Assistant duties currently being performed through temporary labor.

GGDPUD Proposed Organizational Chart FY 2015-16

ATTACHMENT 1



Memo

To: Board of Directors

From: George Sanders, Engineering Consultant

Date: April 6, 2016

Re: **ORDINANCE NO. 2016-01 CONNECTION FEE FOR RESIDENTIAL FIRE
SPRINKLER**

Board Meeting of April 12, 2016; Agenda Item #14

BACKGROUND / DISCUSSION

This is the second reading of **Ordinance 2016-01** (the "Ordinance") amending Article 5 of Ordinance 07-01 to allow a connection fee waiver under certain, specified conditions.

In response to a State requirement that one- or two-family dwellings and townhouses be equipped with residential automatic fire sprinkler systems, the Ordinance waives the additional charge for upgrading a 5/8-3/4-inch connection to a 1-inch connection when the upgrade is required to meet the needs of a residential automatic fire sprinkler system.

The Ordinance was reviewed by District Legal Counsel prior to being introduced for first reading at the March 8, 2016 Board meeting. A summary of the Ordinance was read, and the entire Ordinance was posted on the District's website.

To adopt the Ordinance, the Board of Directors must use the following procedures:

Step 1: First Reading. The Ordinance is introduced and the Board has its first opportunity to discuss the Ordinance at its meeting. The Board votes to introduce the Ordinance for first reading.

NOTE: *Requirement met. The Ordinance was introduced for First Reading at the March 8, 2016 regular Board meeting.*

Step 2: Second Reading. At a Board meeting at least five days after the Board meeting at which the First Reading took place, the Ordinance must be presented a second time. The Board may again discuss the Ordinance and may vote to adopt the Ordinance once the Second Reading is complete. Note, the full text of the Ordinance must be read at either the First or Second Reading, or the Board must pass a motion that waives reading the full text.

NOTE: *Requirements met. The Notice of Public Hearing was published in the March 24, 2016 issue of the Georgetown Gazette and a certified copy of the Ordinance has been posted at the GDPUD Office. At the March 8 meeting, the Board voted to waive reading the full text of the Ordinance. The Ordinance in its entirety is included as **ATTACHMENT 1** to this report. The summary that was read is included as **ATTACHMENT 2** to this report.*

Step 3: Publication. After adoption, the Ordinance Summary and roster of votes for and against must be published within 15 days with the full ordinance posted at the District office.

Step 4: Ordinance Effective Date. The Ordinance will be effective 30 days after adoption.

RECOMMENDATION

Staff the Board of Directors adopt **Ordinance 2016-01** adding a Connection Fee for Residential Fire Sprinkler.

ORDINANCE NO. 2016-01

AN ORDINANCE AMENDING ORDINANCE NO. 07-01; ARTICLE 5 - *Connection to the District's Treated Water System*

BE IT ENACTED by the Board of Directors of the Georgetown Divide Public Utility District ("District"), County of El Dorado, State of California, as follows:

ARTICLE 1. *Recitals*

A. Pursuant to Government Code Section 66013 et seq. the governing board of a district is authorized to levy a fee or capacity charge for any new connection to the district's water system to defray the cost of the public facilities necessary to serve the new connection. For the purposes of this Ordinance, new connections shall also include upgrades to existing connections where those upgrades are deemed necessary under a residential building permit, through the County of El Dorado, for both new and expanded construction where a residential automatic fire sprinkler system is required.

B. On 1 January 2011, the California Building Standards Commission began requiring residential automatic fire sprinkler systems for one and two family dwellings and townhouses.

C. All new residential construction within the District's service area must comply with this automatic fire sprinkler system requirement.

D. Residential automatic fire sprinkler systems, when activated, can place demands on a residential service that cannot be met by a 5/8-3/4-inch meter. Most automatic fire sprinkler systems require a 1-inch meter that allows for elevated flows to properly operate.

E. By Ordinance 07-01, ARTICLE 5. *Connection to the District's Treated Water System*, the governing board of the District established a Capital Facility Connection Fee and Capacity Charge ("fee" herein) for connections to the District's treated water system.

F. The Board of Directors ("Board") finds that prior to adopting this Ordinance, the Board held a public meeting at which time oral or written presentations were received regarding the above ordinance at a regularly scheduled meeting on the 8th day of March, 2016.

ARTICLE 2. *Amendment to Ordinance No. 07-01; ARTICLE 5-Connection to the District's Treated Water System:*

Upon the effective date of this Ordinance, ARTICLE 5, of Ordinance No. 07-01 is

amended. ARTICLE 5. *Connection to the District's Treated Water System* is amended to read as follows:

- (a) Based on the foregoing findings, the Board hereby approves, adopts, and levies a Capital Facility Connection Fee and Capacity Charge ("fee" herein) for connection to the District's treated water system in the following amount of \$9,200 for a 5/8-3/4 meter; \$22,575 for a 1-inch meter; \$45,148 for a 1 ½ inch meter; and \$72,239 for a 2-inch meter. The fee shall be paid directly to District prior to making a new connection or increasing the amount of an existing connection to the District's treated water system for which a service connection charge has not been paid or financed through an assessment district. If a parcel within an assessment district that included financing for connection charges is further subdivided, only the original parcel shall be exempt from the connection fee.
- (b) Residential fire sprinkler system connection fee waiver
 - (1) Upgrading a 5/8-3/4-inch meter to a 1-inch meter shall not require an additional connection fee where the upgrade is required to meet the increased capacity needs of a residential automatic fire sprinkler system required under the 1 January 2011 California Building Standards Commission revisions to the California Building Code.
 - (2) Individuals seeking a waiver of the connection fee established in subsection (b)(1) shall provide the District with verified calculations and findings by a State or El Dorado County approved designer of residential fire sprinkler systems demonstrating the need for a 1-inch meter.
 - (3) Based on a review of the verified calculations in subsection (b)(2), the General Manager of the District or his or her designee may grant a waiver of an additional connection fee where he or she finds that the increased capacity of a 1-inch meter is required to meet the requirements of a residential fire sprinkler system required under the 1 January 2011 California Building Standards Commission revisions to the California Building Code.
 - (4) The District reserves the right to monitor the water usage of accounts that are granted a waiver of the connection fee provided in subsection (b)(1) to verify that the upgraded capacity is required for a residential fire sprinkler system.
 - (5) Where the General Manager of the District or his or her designee finds that water use of an account that received the connection fee waiver established in subsection (b)(1) exceeds the use available for a 5/8-3/4-inch meter, demonstrating that the upgrade was not required for a residential fire sprinkler system, the General Manager of the District or his or her designee, in addition to all other legal rights and remedies, may impose the waived connection fees on that account.

ARTICLE 3. *Commencement Date*

The effective date of this Ordinance shall be 30 calendar days following its adoption by the Board.

ARTICLE 4. *Severability*

If any portion, phrase or segment of this Ordinance is found by a Court of competent jurisdiction to be invalid, such finding shall not affect the validity of the remaining portions of this Ordinance. The District hereby declares its intent to adopt this Ordinance irrespective of the fact that one or more of its provisions may be declared invalid subsequent thereto.

I HEREBY CERTIFY that the foregoing Ordinance was duly INTRODUCED at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT on the 8th day of March, 2016, and was PASSED AND ADOPTED by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT on this 12th day of April, 2016, by the following vote:

AYES: Capraun, Hanschild, Hoelscher, Krizl, Uso

NOES:

ABSENT/ABSTAIN

By:



Norman A. Krizl, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

By:



Wendell B. Wall, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of **Ordinance 2016-01** duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, El Dorado County, California, at a meeting duly held on the 12th day of April, 2016.

Wendell B. Wall
Wendell B. Wall, Clerk and ex officio

Secretary of the
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Memo

To: Board of Directors

From: Victoria Knoll, Office Manager

Date: April 6, 2016

Re: **APPROVAL OF 2014-15 AUDITED FINANCIALS**

Board Meeting of April 12, 2016; Agenda Item #15

BACKGROUND/DISCUSSION

An audit is a systematic examination of resource utilization concluding in a written report ascertaining whether the financial statements fairly present the District's financial position and results of operations. It is a test of management's internal accounting controls over account balance assertions, details of transactions, and the financial reporting process.

Moss, Levy & Hartzheim provides the independent external audit of the District. This year the audit began in the first week of September, 2015. The 2014-2015 Draft audited financials were reviewed by the Audit Committee on March 15, 2016 with Director Uso, Director Capraun, Donna Bruss, and staff member Victoria Knoll. The Board Members were sent a copy of the Draft Audit on March 2, 2016 for their review and comments. No comments were received. Derek Rampone from Moss, Levy and Hartzheim will be available via phone conference for questions at 3:40 p.m. at the scheduled April 12, 2016 Board Meeting.

INDEPENDENT AUDITOR'S REPORT:

Moss, Levy & Hartzheim LLP issued an unqualified opinion on Georgetown Divide PUD's financial statements for fiscal year 2014-15, with an Emphasis of Matter and Other Matter statement. The audit expresses the opinion that

the financial statements referred to in this report represent fairly, in all material respects, the financial position of the business-type activities, each major fund, and fiduciary fund of the District as of June 30, 2015, and the respective changes in financial position, and, where applicable, cash flows thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

There was an Emphasis of Matter issued that refers to the change in accounting principles effective July 1, 2014. The District adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 68. Moss, Levy & Hartzheim LLP's opinion is not modified with respect to this matter.

2014-15 FINANCIAL HIGHLIGHTS:

Operating Revenues were down by 14.6%, which is reflective of the state mandated restrictions placed on water use (p. 6). Non-operating revenues were up 8.6%, bringing total operating revenues down 5.3%. Both operating and non-operating expenses were down 1%. The change in net position in 2014-15 from 2013-14 is -\$191,661, or down by 15.5%.

The biggest adjustment to net position was a prior period adjustment for the PERS liability of -\$3,055,808 (GASB 68). The ending net position on June 30, 2015 is \$16,628,042, down \$3,247,469 (p. 6).

The net increase in cash position on June 30, 2015 from June 30, 2014, is \$825,575, net of proceeds from maturities of investment (\$400,000), \$425,575 (p. 18). Net cash used by operating activities was (\$947,031).

RECOMMENDATION

Staff recommends the Board approve the Annual Audit Report for the Fiscal Year 2014-15.

Memo

To: Board of Directors

From: George Sanders, Engineering Consultant

Date: April 6, 2016

Re: **AUBURN LAKE TRAILS WATER TREATMENT PLANT**

Board Meeting of April 12, 2016; Agenda Item #16

BACKGROUND / DISCUSSION

This is part of a monthly update, provided by staff, relating to the status of the Auburn Lake Trails Water Treatment Plant Project. The content for this month has changed with the deletion of those items that are deemed complete. This would include the US Fish & Wildlife, Fire Marshall, State Water Board Plan Review, and the Utility Reviews and Design. Staff remains available to discuss any of these activities upon request.

Foothill Associates – Environmental Document – At the time of drafting this agenda item, the Public Review period and acceptance of comments is nearly complete for the Initial Study/Mitigated Negative Declaration (IS/MND) dated February 19, 2016. That review was initiated on February 19, 2016 and extended through April 7, 2016.

Contained within this agenda, for Board consideration, are two separate resolutions, 2016-08 and 2016-09, that relate to the CEQA process. Resolution 2016-08 is a Resolution of the Board of Directors of the Georgetown Divide Public Utility District Adopting the Auburn Lake Trails Water Treatment Plant Project Initial Study/Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Program. Resolution 2016-09 is a Resolution of the Board of Directors of the Georgetown Divide Public Utility District Approving the Auburn Lake Trails Water Treatment Plant Project contingent on Compliance with the Mitigation Monitoring and Reporting Program.

State Water Board – Environmental Document – See summary of status of Environmental Document as identified above. This activity continues to be identified as work in progress.

Funding – District reserves, together with the EPA Grant, remain in place. Noting additional to report.

- State Loan – Amount of \$10,000,000. Staff has a meeting scheduled with the Water Board for April 8 to discuss the loan. Key elements of that meeting will be shared under this agenda item. This activity remains work in progress.

Bid Documents – Solicit Bids The project is currently out to bid. Copies of the Contract Documents, including the Plans and Specifications, are available through ARC Document Solutions. A pre-bid meeting is scheduled for April 28, with sealed bids due on May 18, 2016 at 2:00 p.m. (Local Time).

Construction Management – Staff is currently in the process of preparing a request for proposals from engineering consulting firms for the construction management phase of this project.

Construction Schedule – *Modification to schedule limited to bid month in March.* Staff has prepared a construction schedule for the project. This will assist the District in measuring progress as we move forward with the various work activities. Key elements include bidding the project this winter with anticipated award and construction in spring. Current controlling factor is CEQA process that needs to be complete prior to construction.

WORK PLAN ACTIVITIES Updated 04/06/16	
Item	Planned Completion Date
Project Design	March 2015 (Completed)
Addendum to CEQA Document	November 2015 – April 2016
Bid Project	<i>April 2016</i>
Agency Approvals (Water Board pending CEQA Review)	May 2016
Award for Construction	May 2016
Begin Construction	June 2016
Substantial Completion (18-month Construction)	December 2017
Final Completion	March 2018

This concludes the monthly report on the Auburn Lake Trails Water Treatment Plant Project.

RECOMMENDATION – Possible Board Action.