

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

6425 Main Street,
Georgetown, California 95634

**WEDNESDAY, September 17, 2025
2:00 P.M.**

BOARD OF DIRECTORS

Donna Seaman, President

Michael Saunders, Vice-President

Robert Stovall, Treasurer

Mitch MacDonald, Director

VACANT, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
 - Ensure high-quality drinking water.
 - Promote stewardship to protect community resources, public health, and quality of life.
 - Provide excellent and responsive customer services through dedicated and valued staff.
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

President Seaman called the meeting to order at 2:02 PM

Roll Call:

Present: MacDonald, Saunders, Stovall and Seaman

Absent: None

Director Seaman led the Pledge of Allegiance

2. ADOPTION OF AGENDA

Public Comment:

None

Nicholas Schneider requested that item 8.C. be moved to the top of actions items and then proceed with item 8.B, then 8.A.

Remove Item 10.C. due to lack of supplemental documentation

Item 10.B. states two cases, however it only contains one case.

Director MacDonald motioned to adopt the agenda with changes in action items order; Director Stovall seconded the motion.

Ayes: MacDonald, Stovall, Saunders, and Seaman

Nays: None

The motion passed unanimously.

3. PUBLIC FORUM

None.

4. CONSENT CALENDAR

A. Approval of Minutes

- August 13, 2025, Regular Meeting

Director Saunders would like to make the correction on page 6 of 7. "...due to the limited benefits of a percent of the customer base".

Public Comment

None

Director MacDonald motioned to adopt the Consent calendar with correction; Director Stovall seconded the motion.

President Seaman called for the vote:

Ayes: MacDonald, Stovall, Saunders, and Seaman

Nays: None

The motion passed unanimously.

5. OFFICE/FINANCE MANAGER'S REPORT

A. Financial Reports – June FYE/July

Director Stovall inquired about the "transfers in" on page 1 of 13 in FY 24-25

- Account correction completed in preparation for the transition to OpenGov software. Fixed assets sitting in funds 110-501 moved into fund 100; Caby Grant fund 113 funds moved into fund 100 and closed.

President Seaman inquired about the 153% of irrigation revenue on page 1 of 13 in FY 24-25

- \$178,091.14 is July-August billing that has been moved into FY 25-26
- The \$380,000 Irrigation budget was set in June of 2024 and did not include the new rates adopted in December of 2024.

Stovall irrigation revenues against current budget bring to Finance Committee

- Rate increases in January 2026 being discussed with Water Resources Economics

Seaman inquired about EDC Environmental Management?

- Schneider and Brown confirmed it's the annual permit fees for the treatment plants

Stovall asked about the negative checks on check report

- Jessica Buckle explained they are voided checks due to a misprinting error

B. Investment Report

Director MacDonald gave an update on short/long terms rates. Short term rates are lowering and longer term investments are increasing within the next 6 months

C. Grant Report

Seaman inquired on the timeline for the CalFire grant completion

- Schneider explained that we have more time and additional funds available and Brown will address it further during his operations report

Public Comment:

Stephen Dowd

Cherie Carlyon

6. INFORMATIONAL ITEMS

A. Board Reports

Director MacDonald

- Read a statement honoring Michael Thornbrough, highlighting his dedication to representing the community and his history on the Board over the last eight years.
- Attended Foresthill water district board meeting

Director Seaman

- Expressed gratitude for former Board member Michael Thornbrough and presented a plaque which will be given to his family.
- Attended Irrigation committee meeting on September 16, 2025

Director Saunders

- Made a statement about he and Michael's history and friendship on the Board and Finance Committee over the past eight years. Michael was a champion for the people when it came to transparency.
- Read the board report attached in the Board packet

Director Stovall

- Expressed gratitude and respect for Michael's dedication to the Board and the Public when it came to looking out for the public and his extensive knowledge of the District financials.

B. Operation Manager's Report

Attached to Board Packet

Stumpy is at 86% capacity

Calfire grant – 90 acres completed so far. Grange unit, CDS fields, SWTP and greenwood lake. Currently working the section of canal between Greenwood lake and Georgetown. Next project will be up by Hotchkiss Hill, Lake Walton and the Kelsey tank. Property access has hindered timeline. We hav met with the CalFire crew and they have approved our current work in regards to the grant funds.

Saunders – Are we going to make sure that all grants will offset the cost of service when assessing the rate increase. Schnieder – Yes, all revenues will be included in the next assessment.

Public Comment

Cherie Carlyon

C. Water Resources Manager's Report

Attached to Board Packet

D. General Manager's Report

Attached to Board Packet

7. COMMITTEES

A. Irrigation Committee

- Kristie McKay discussed Cherry Acres water supply retrofit efforts and the upcoming forum to address the irrigation survey results.

Public Comment

Andy Fischer

B. Finance Committee

Andy Fischer – suspended meetings in July and August. Informed the board members of how the year end process entails and why the monthly numbers will change during the fiscal year end process. If the Board wished the Finance Committee to convene to go over the irrigation revenues.

C. Ad-Hoc Strategic Planning Committee

President Seaman suggested that the committee meet in the next few months.

Public Comment:

None

8. ACTION ITEMS

C. Board Member Appointment Process

Steve Thomas dropped out of the running due to personal matters. President Seaman introduced the three applicants. Kristie McKay introduced herself, local business owner and irrigation customer. Andy Fisher introduced himself, resident for 30 years, finance committee member for 3 years, retired from a Placer County management position. Walter Westwood introduced himself, resident for 20 years, retired firefighter with Georgetown fire of 20 years and current irrigation customer.

The Board asked the applicants various questions.

Public Comment:

Cherie Carlyon

Stephen Dowd

Walter Westwood

Kristy McKay

Seaman opened the nomination process.

Director MacDonald nominated Andy Fisher. Director Saunders nominated Andy Fisher. Director Seaman nominated Kristy McKay.

Seaman closed the nomination process.

President Seaman called for the roll call vote for the first nominee, Andy Fisher.

Ayes: MacDonald, Stovall, Saunders, and Seaman

Nays: None

The motion passed unanimously.

Nicholas Schneider administered the oath of office to Andy Fisher. Andy Fisher joined the Board of Directors table.

B. Urban Water Management Plan (UWMP) Consultant Selection

Nicholas Schneider introduced Greg Young from Zanjero, our grant writing firm. Zanjero has been selected to complete our UWMP report due on July 1, 2026. The UWMP report is required for all water districts with 3,000 or more customer connections. Urban Water Use Objectives Report due on January 1, 2026. Total cost not to exceed \$40,000 for both reports to be submitted on time. Timeline will be developed when the Board votes to move forward with Zanjero as the consultant. Adam Brown wrote the last UWMP and deserves kudos for that endeavor. The main reason we would like Zanjero to develop this report is to utilize years of experience and remove the liability from the District.

Greg Young – discussed in detail the required reports. Only required to have one Public Hearing to address the report however, you may have as many public outreach meetings as necessary. Our firm handled and wrote thirty (30) reports in 2024. The State of California hired Zanjero to write the Urban Water plan for the entire state.

Saunders – asked about additional public hearings to address the UWMP to the public. USDA water shortage contingency plan included. Address multiple scenarios for water conservation requirements. Assess the impact of ADU's. Include the meter equivalent in addition to cubic feet.

Stovall – addressed that we should not be controlled by a state mandate rather, we should address regional assessment should be included. During the last mandated conservation season, we were one of the only two reservoirs that were spilling water in the state.

Seaman – Looking for variations in the plan. Referenced Mosquito Fire disaster and threatening irrigation service. Wants to highlight the differences between raw and potable water. Increase fire hydrants and pond access for fire protection. What is the timeline for this report? Suggested that information be brought before the irrigation committee for insight.

Public Comment:

Cherie Carlyon

Stephen Dowd

Anne Wright

Director Saunders motioned to use Zanjero for the UWMP and the Objectives report; Director MacDonald seconded the motion.

President Seaman called for the vote:

Ayes: Fisher, MacDonald, Stovall, Saunders, and Seaman

Nays: None

The motion passed unanimously.

A. Receive Legislative Update and Develop District Positions

Michael Saunders read his Legislative Report.

Public Comment:

None

Director Saunders motioned to favor all of them except S.2596/H.R.4853; Director Stovall seconded the motion.

President Seaman called for the vote:

Ayes: MacDonald, Stovall, Saunders, and Seaman

Nays: None

Abstain: Fisher

The motion passed unanimously.

Director Saunders motioned to support Amador Water Agency submitting an ACWA sponsored bill for the Low-Income Water Rate Assistance program; MacDonald seconded the motion.

Public Comment

Cherie Carlyon

President Seaman called for the vote:

Ayes: MacDonald, Stovall, Fisher, and Saunders

Nays: None

Abstain: Seaman

The motion passed unanimously.

9. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS

- A. To fill vacancy on Finance Committee and Board Liason to the Irrigation Committee Board Liason.**

Public Comment

None

President Seaman adjourned the open session to closed session at 4:00 PM

10. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Gov. Code § 54956.9(d)(1))

Name of Case: GDPUD v. PGE

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation (Gov. Code § 54956.9(d)(4)): 1 case

President Seaman adjourned the closed session to open session at 4:20 PM

C. REPORT OUT OF CLOSED SESSION

Legal read the report out to closed session. The Board convened to closed session to speak and deliberate on the matters set forth on the agenda. Item A the Board was provided direction but there was no reportable action. Item B, by vote of five to zero direction was given to initiate an action and the defendants and other particulars shall, once formally commenced, be disclosed to any person upon inquiry unless to do so would jeopardize the District's ability to effectuate service of process on one or more parties, or that would do so would jeopardize its ability to conclude or settle any negotiations to its advantage.

11. NEXT MEETING DATE AND ADJOURNMENT

- A.** The next Regular Meeting will be October 8, 2025, at 2:00 PM., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

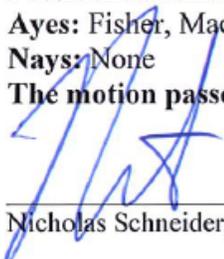
Director Fisher motioned to adjourn the meeting in honor of our friend and former Board member Michael Thornbrough; Director Saunders seconded the motion.

President Seaman called for the vote:

Ayes: Fisher, MacDonald, Stovall, Saunders, and Seaman

Nays: None

The motion passed unanimously.



Nicholas Schneider, General Manager

10-15-25
Date