

**AGENDA**  
**SPECIAL MEETING**  
**BUDGET WORKSHOP**  
**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS**  
**6329 LOWER MAIN STREET, GEORGETOWN, CALIFORNIA 95614**  
**TUESDAY, MARCH 22, 2016**  
**6:00 PM**

**MISSION STATEMENT**

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It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
  - Ensure high quality drinking water
  - Promote stewardship to protect community resources, public health and quality of life
  - Provide excellent and responsive customer services through dedicated and valued staff
  - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
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**1. WELCOME AND INTRODUCTIONS**

**2. PUBLIC FORUM** – This is a special meeting under Government Code Section 54956. Public comment is limited to items appearing on the agenda. Under Section 54954.3, the public shall have the right to comment on any items appearing on the agenda prior to or during consideration of this item. Public comment on items not appearing on the agenda should be made at the regular meetings of the District.

**3. DISCUSSION OF DRAFT BUDGET** – Presentation of the estimated revenue and expense for the Fiscal Year 2016-17.

- A. Historical Review and Analysis
- B. Assumptions for 2016-17 Budget
- C. Draft Revenue Estimate by Source
- D. Draft Expense Estimate (by department) Summarized
- E. Capital Budget
- F. Projected Cash Flows

**5. ADJOURNMENT** – Next regular meeting: April 12, 2016 at 2:00 p.m. at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted in the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on March 17, 2016.

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
Special Meeting – Budget Workshop  
March 22, 2016  
6:00 P.M.**

**Public Attendance**

**(Please note that signing of the public attendance register is voluntary  
and not a precondition for attendance. You are always welcome  
to attend the meetings whether you sign in or not.)**

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# 2016 – 2017 Budget Workshop

Victoria Knoll  
Office Manager  
Georgetown Divide PUD

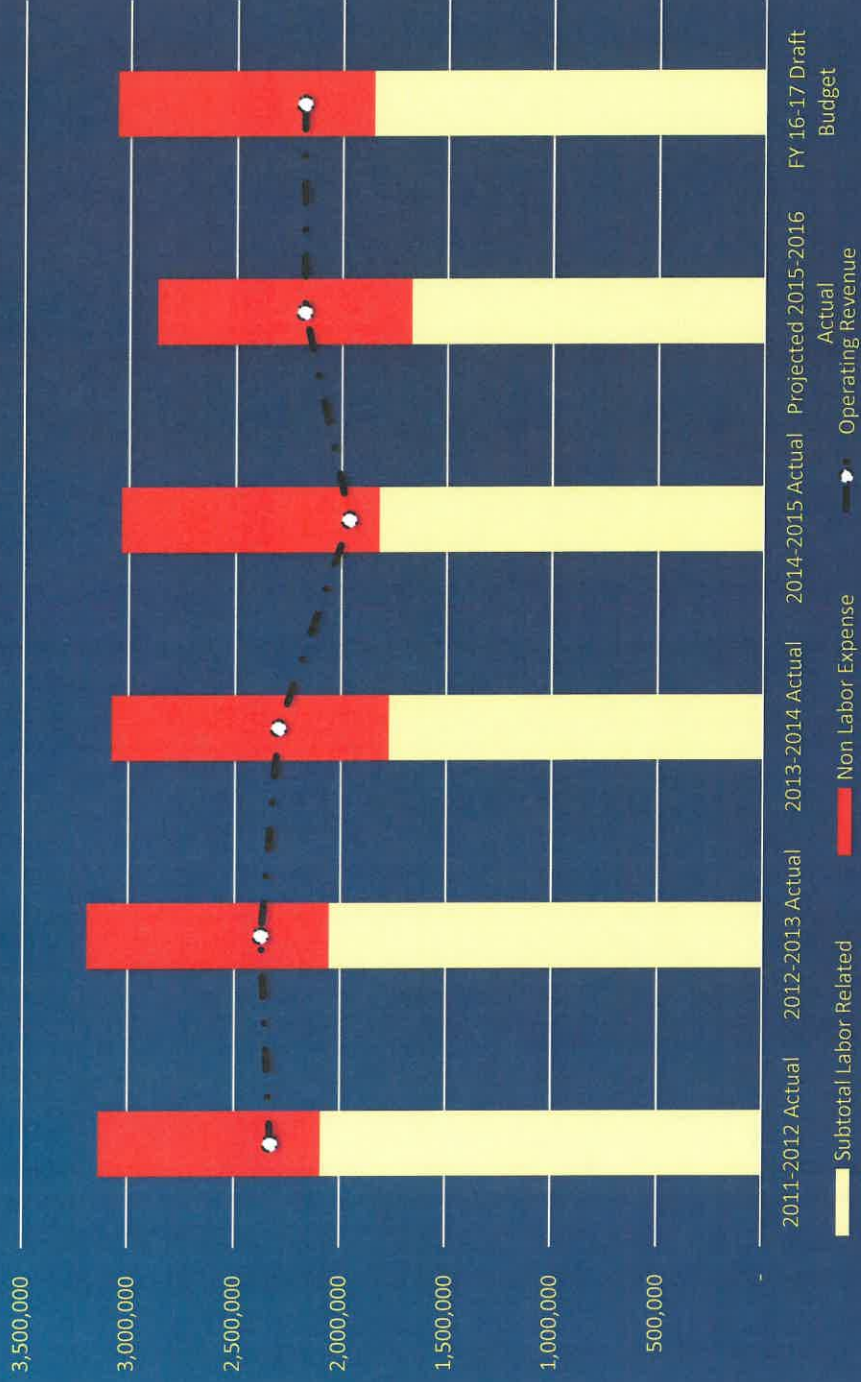
## OPERATING HISTORICAL REVIEW (2011-2017)



- Operating Revenue covers (75% in 2011-12 & 68% in 2014-15) of Operating Costs net of depreciation
- 60% in 2011-12 & 53% in 2014-15 with Depreciation
- Labor related/Operating Costs 67% (net of depreciation, 54% w/depreciation in 2011-12)
- Labor related/Operating Costs 59% (net of depreciation, 49% w/depreciation in 2014-15)

# Operating Revenue/Expense

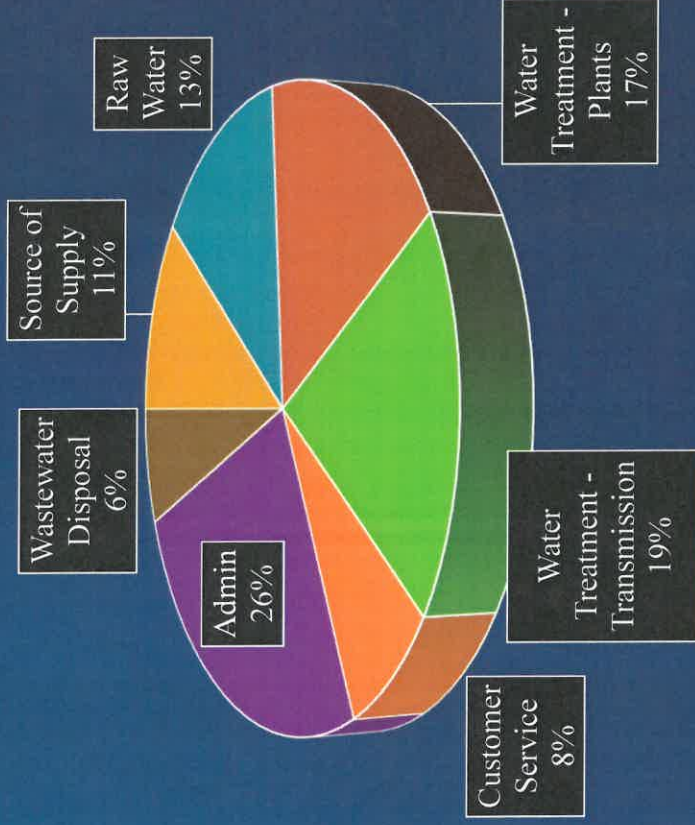
## Labor related to Non Labor Related Operating Costs



# 2016-2017 PROPOSED DEPARTMENT EXPENSES



2016



# Assumptions for 2016-2017

- Operating Revenue and Expenses held Constant
- Materials & Supplies increase treated and raw water transportation-costs reflect needed repair
- Maintenance/Repair on Headquarter Buildings
- Continuation of Regulatory Contract Work
- \$6,000 increase in staff development & travel
- \$10,000 increase in Audit for single audit expense
- Additional interest expense for SWB \$10mm
- Change Admin Temp to Admin Aid I – full time
- Change Maintenance I Temp to Full Time (52)

## Revenue & Capital Assumptions



- \$8 million for ALT WTP, funded through SWB loan and ALT WTP Reserve fund 24
- Completion of CABY Project with Funding from grant and remaining match from Operations (10)
- Capital Reserve Account will fund 2016-2017 capital projects, with 2016-2017 excess cash put back into the account for following year's capital improvements



# FY 2016-17 Draft Budget Summary - Previous 5-YR Results

REVENUE	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Residential Sales	1,425,486	1,511,414	1,497,583	1,236,737	1,280,000	1,285,000
Commercial Sales	241,509	255,229	233,755	170,797	295,000	297,950
Irrigation Sales	226,835	218,497	187,705	157,407	180,000	225,000
Wastewater	365,132	352,420	340,340	344,857	344,000	344,000
Penalties, Fees & Other	36,347	37,608	35,155	52,654	37,000	37,000
<b>Total Operating Revenue:</b>	<b>2,295,309</b>	<b>2,375,168</b>	<b>2,294,538</b>	<b>1,962,452</b>	<b>2,136,000</b>	<b>2,188,950</b>

# Non-Operating Revenue



	FY-2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
Property Tax	1,308,494	1,309,832	1,326,152	1,379,559	1,336,000	1,345,000
SMUD & GRANT				107,825	108,000 339,000	105,000 1,303,968
Interest Income	72,163	62,476	41,502	44,764	40,000	40,000
Water Agency Cost Share	60,813				12,000	50,000
Leases	46,571	47,471	48,399	49,356	52,000	60,000
Hydroelectric & Other	109,864	153,037	104,570	69,780	40,000	40,000
<b>Total Non Operating Revenue</b>	<b>1,597,905</b>	<b>1,572,816</b>	<b>1,520,623</b>	<b>1,651,284</b>	<b>1,927,000</b>	<b>2,943,968</b>

## Total Revenue/Expense/Difference

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
<b>TOTAL REVENUE</b>	<b>3,893,214</b>	<b>3,947,984</b>	<b>3,815,161</b>	<b>3,613,736</b>	<b>4,063,000</b>	<b>5,132,918</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>(3,115,602)</b>	<b>(3,094,852)</b>	<b>(3,079,506)</b>	<b>(3,034,624)</b>	<b>(2,868,674)</b>	<b>(3,068,239)</b>
<b>DEPRECIATION</b>	<b>(741,478)</b>	<b>(727,916)</b>	<b>(693,720)</b>	<b>(672,901)</b>	<b>(675,000)</b>	<b>(720,000)</b>
<b>NON OPERATING EXPENSE</b>	<b>(50,237)</b>	<b>(51,473)</b>	<b>(71,885)</b>	<b>(97,872)</b>	<b>(90,000)</b>	<b>(90,000)</b>
<b>TOTAL EXPENSE</b>	<b>(3,907,317)</b>	<b>(3,874,241)</b>	<b>(3,845,111)</b>	<b>(3,805,397)</b>	<b>(3,633,674)</b>	<b>(3,878,239)</b>
<b>Difference</b>	<b>(14,103)</b>	<b>73,743</b>	<b>(29,950)</b>	<b>(191,661)</b>	<b>429,326</b>	<b>1,254,679</b>

# CAPITAL IMPROVEMENTS:



5100 (Source) Repair Safety Walkways	Operations	\$35,000	Capital Reserve Account
5200 (Raw Water) Repair Irrigation Distribution	Operations	\$80,000	Capital Reserve Account
5300 (Treated Distribution) Pump Station Repairs	Operations	\$75,000	Capital Reserve Account
6700 (CDS 41) Man Holes Sewage Pump Station Repair	CDS FUND 41	\$ 5,000 \$30,000	Fund 41
51,52,53,54,55,67 Replace 2 trucks & Excavator	Operations	\$80,000 \$70,000	Cap. Res. Acctnt Operations 1099
5400 (Treated) 25 ea of 2" & 3" PRV	Operations	\$120,000	Cap Res. Acctnt

# ALT WTP, CABY, WATER AGENCY MATCH

## 2016-2017 Capital Expense Continued



ALT – WTP 1553	OPERATION (TREATED WATER)	\$333,879 \$408,074 \$8,000,000	Fund 24 Cap Fac. EPA Grant SWB Loan
CABY 5200 (Gunite Ditches)	Water Distribution (RAW)	\$845,894 \$266,965	CABY GRANT Operations (approved in 2015-16) #1099
EDCWA	Match Grant Admin Customer Service	\$50,000 \$50,000	Grant Match Capital Reserve Account

# 2016-17 CASH FROM OPERATIONS



CASH FLOWS FROM OPERATIONS	WATER	WASTE WATER	TOTAL
Receipts from Customers	1,844,950	344,000	2,188,950
Payments to Supplies for Goods & Services	(1,790,000)	(71,336)	(1,861,336)
Payments to or on Behalf of Employees	(1,090,245)	(116,654)	(1,206,899)
PERS Cost Match Obligation			(379,000)
<b>CASH PROVIDED (USED) FROM OPERATIONS</b>			<b>(1,258,285)</b>

2016-17 CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES



<b>Property Taxes</b>	<b>1,345,000</b>
<b>Assessment Receivable Payments:</b>	<b>96,000</b>
Surcharge for ALT WTP	610,000
Principal Payments on Long-Term Debt:	(496,061)
Interest Payments on Long-Term Debt:	(189,809)
Other Revenues (leases, EPA & CABY & Water Agency Grant, SMUD, Hyrdo-electric)	1,598,968
<b>Net Cash Provided (used by Capital &amp; Related Financing Activities)</b>	<b>2,964,098</b>

**CASH FLOWS FROM CAPITAL AND RELATED FINANCING  
ACTIVITIES**



<b>SRF CONSTRUCTION DRAWS</b>	<b>8,000,000</b>
<b>ACQUISITION OF PROPERTY, EQUIPMENT &amp; SPECIAL STUDIES (See Capital Budget)</b>	<b>(10,449,812)</b>
<b>NET CASH PROVIDED (USED) BY CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>	<b>(2,449,812)</b>



# CASH FLOWS FROM INVESTING ACTIVITIES



<b>Proceeds from Maturities of Investments</b>	<b>200,000</b>
<b>Interest Received</b>	<b>40,000</b>
<b>Net Increase in Cash from Maturities of Investments (103,000 for Fund 39)</b>	<b>240,000</b> <b>143,000</b>
<b>2016-2017 PROJECTED NET INCREASE (DECREASE) IN CASH/CASH EQUIVALENTS</b>	<b>(600,000)</b>
<b>CAPITAL TRANSFER FROM FUND 24</b>	<b>333,879</b>
<b>OPERATIONS (APPROVED 2015-16)</b>	<b>266,965</b>
<b>FUND 41 (CDS)</b>	<b>35,000</b>
<b>CAPITAL RESERVE ACCOUNT</b>	<b>440,000</b>
<b>TOTAL:</b>	<b>\$1,075,844</b>



**GDPU 2015-2016 PROJECTED ACTUAL TO 2016-2017 WORKING BUDGET**

Description	Water Source 5100		Raw Water 5200		Treatment Plant 5300		Treated Dist. 5400		Cust. SVS 5500		Admin 5600		TOTALS		Wastewater - 6700	
	FY 15-16 Projected Actual	FY 16-17 Summary Budget	FY 15-16 Projected Actual	FY 16-17 Summary Budget	FY 15-16 Projected Actual	FY 16-17 Summary Budget	FY 15-16 Projected Actual	FY 16-17 Summary Budget	FY 15-16 Projected Actual	FY 16-17 Summary Budget	FY 15-16 Projected Actual	FY 16-17 Summary Budget	FY 15-16 Projected Actual	FY 16-17 Summary Budget	FY 15-16 Projected Actual	FY 16-17 Summary Budget
5090 Other:	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5089 Other: Memberships	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5091 Other: Elections	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5099 Study Amortization	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5094 Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Non Labor Relate	102,370	63,000	104,920	84,000	275,482	290,560	122,272	136,000	30,948	29,845	448,034	486,900	1,198,664	1,206,899	114,638	116,654
	302,444	274,386	380,956	461,344	493,490	512,882	536,058	551,664	231,380	244,349	742,106	835,624	2,868,674	3,068,239	182,240	187,990

206-2017  
CAPITAL  
BUDGET

2016-2017 CAPITAL BUDGET

Account Number	Project Description	Project Lead	Project Type	Prior Funding	Capital Facility Funds	R&R	Grants	Loans	Capital Reserve Account	Operations	Designations	Other	Middle Fork Project	2015 TOTAL
1553	CIP - ALT WTP	Operations	Water Treatment & Distribution	\$ 1,257,540	333,879		408,074	8,000,000						8,741,953
1650	CIP - CABY	Operations	Water Supply, Customer Service	301,965			845,894							845,894
5100,5200,5300,5400,5500, 6700	EL DORADO WATER AGENCY MATCH	ADM, OPERATIO NS	Treated Water Transmission				50,000		50,000					100,000
5400	PRV - 20 2" & 20 3"	Operations	Treated Water	52,280					120,000					120,000
1414	Walton Tank 1 and Walton Tank 2 Cleaning & Maintenance	Operations	Treated Water	335,000										-
5100	Repair Safety walkways upcountry	Operations	Source						35,000					35,000
5200	Repair/Replacement of Irrigation Distribution	Operations	Raw Water Distribution	57,000					80,000					80,000
5300	Shoring & Jack Equipment	Operations	Treated Water Distribution											-
5300	Sealing Man Holes	Operations	Treated Distribution						5,000					5,000
5300	Pump Stations Repair	Operations	Treated Distribution						75,000					75,000
6700	Sewage Pump Station	Zone	CDS - 41		30,000									30,000
5100,5200,5300,5400,5500, 6700	Replace 2 pickup trucks and purchase excavator	Operations	Rolling Stock Replacement	35,000					80,000	70,000				150,000
<b>TOTAL AGENCY WIDE PROJECTS</b>				<b>\$ 2,038,785</b>	<b>363,879</b>	<b>-</b>	<b>1,303,968</b>	<b>8,000,000</b>	<b>445,000</b>	<b>70,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,182,847</b>

**GDPU 2016-2017 PROJECTED CASH FLOWS**

	Water	Wastewater Disposal	Total
<b>Cash Flows from Operating Activities:</b>			
Receipts from Customers:	1,844,950	344,000	2,188,950
Payments to Suppliers for Goods & Services:	(1,090,245)	(116,654)	(1,206,899)
Payments to or on behalf of employees for Services		(71,336)	(1,861,336)
PERS Cost Match Obligation:			(379,000)
<b>Net Cash Provided (Used) by Operating Activities</b>			<b>(1,258,285)</b>
<b>Cash Flows from Noncapital Financing Activities:</b>			
<b>Property Taxes</b>			1,345,000
Assessment Receivable Payments:			96,000
Other Revenues (leases, EPA & CABY & EDWA Grants, SMUD, Hydro			1,598,968
Surcharge for ALT WTP			610,000
Principal Payments on Long-Term Debt:			(496,061)
Interest Payments on Long-Term Debt:			(189,809)
<b>Net Cash Provided (Used) by Operating Activities</b>			<b>2,964,097</b>
<b>Cash Flows from Capital and Related Financing Activities:</b>			
Constructions Draws on ALT WTP			8,000,000
Acquisition of Property, Equipment, & Special Studies:			(10,449,812)
<b>Net Cash Provided (Used) by Capital &amp; Related Financing Activities</b>			<b>(2,449,812)</b>
<b>Cash Flows from Investing Activities</b>			
Proceeds from Maturities of Investments:			103,000
Interest Received			40,000
<b>Net Increase in Cash</b>			<b>143,000</b>
<b>2016-2017 Projected Net Increase in Cash/Cash Equivalents</b>			<b>(601,000)</b>

**CAPITAL TRANSFER FROM FRUND 24  
OPERATIONS (APPROVED 2015-2016  
FUND 41 (CDS)  
CAPITAL RESERVE TRANSFER**

333,879  
266,965  
35,000  
440,000  
1,075,844

**TOTAL FUND TRANSFER CASH:**