



## AGENDA

**REGULAR MEETING  
BOARD OF DIRECTORS  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT  
6425 Main Street, Georgetown, California 95634  
TUESDAY, OCTOBER 11, 2022  
2:00 P.M.**

### BOARD OF DIRECTORS

Michael Saunders, President  
Mitch MacDonald, Vice President      Mike Thornbrough, Treasurer  
Donna Seaman, Director                  Gerry Stewart, Director

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### MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
- Ensure high quality drinking water
- Promote stewardship to protect community resources, public health, and quality of life
- Provide excellent and responsive customer services through dedicated and valued staff
- Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.

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**NOTICE:** This meeting will be held in person in the Board room of the Georgetown Divide Public Utility District office, located at 6425 Main Street in Georgetown. This meeting will be open to all members of the public. The public can also choose to participate via video conference at:

<https://us02web.zoom.us/j/87106391446?pwd=VGloUEhFZkhuZDBKbU1qYkh0aHVKQT09>

Meeting ID: **871 0639 1446** and Password: **919364** or via teleconference by calling **1-699-900-6833**, Meeting ID: **871 0639 1446** and Password: **919364** and will be given the opportunity to provide public comment. Please note that any person attending via teleconference will be sharing the phone number from which they call in with the board and the public.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. Please use the raise your hand feature when you wish to address the Board. If participating via teleconference, **dial \*9 to indicate you would like to speak**. The President will call upon you by addressing you by the name or phone number indicated.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.
8. The Board President is responsible for maintaining an orderly meeting.

**1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

**2. ADOPTION OF AGENDA**

**A. CLOSED SESSION**

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**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation, pursuant to Gov. Code section 54956.9(d)(2): One (1) potential case

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**3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)**

**4. CONSENT CALENDAR** – Any member of the public may contact a Board member prior to the meeting to request an item be pulled from the Consent Calendar

**A. Approval of Minutes**

1. Emergency Board Meeting of September 13, 2022
2. Regular Board Meeting of September 13, 2022
3. Special Meeting of September 6, 2022

**B. Consider Authorizing the District to Conduct Meetings by Teleconference during the Period November 1 – November 30, 2022, as provided by Assembly Bill 361.**

**Possible Action:** Approve Resolution 2022-XX authorizing the District to continue teleconference meetings during the period November 1 to November 30, 2022.

**5. FINANCIAL REPORTS**

- A. Budget to Actuals Report
- B. Pooled Cash Report
- C. Monthly Check Report

**6. INFORMATIONAL ITEMS**

- A. Board Reports
- B. Legislative Liaison Report
- C. General Manager’s Report
- D. Operation Manager’s Report
- E. Water Resources Report
- F. Update on LAFCO’s Municipal Service Review and Sphere of Influence Determinations
- G. Water Demand Assessment Report

**7. COMMITTEES**

- A. Finance Committee – Steve Miller, Chair
- B. Irrigation Committee – Ray Griffiths, Chair
- C. Ad Hoc Grant Writing Committee – President Saunders
- D. Ad Hoc Committee for Policy Manual – President Saunders and Director Seaman
- E. Ad Hoc Committee for the Audit Committee – President Saunders and Director Thornbrough.
- F. Ad Hoc Labor Negotiation Committee – President Saunders, Director Thornbrough

**8. OLD BUSINESS**

**9. NEW BUSINESS**

**A. Consider Declaration of Local Emergency Due to Mosquito Fire**

**Possible Action:** Adopt Resolution 2022-XX declaring a local emergency in the Georgetown Divide Public Utility District and consider emergency response actions.

**B. Introduction and First Reading of Ordinance 2022-02 Delinquency Rates and Related Fees**

**Possible Action:** Receive introduction of Ordinance 2022-02 and consider setting a hearing for Second Reading and Adoption.

**C. Consider Amending District Policy 2021-1012.01, Role and Responsibilities of the Finance Committee**

**Possible Action:** Adopt District Policy 2021-1012.02, removing Exhibit A, Conceptual Timeline, from the policy.

**D. Consider Approving District Policy on the Role and Responsibilities of the Irrigation Committee**

**Possible Action:** Adopt Resolution 2022-xx approving District Policy 2022-xx on the role and responsibilities of the Irrigation Committee.

**E. Consider Approving Sale of Surplus Equipment**

**Possible Action:** Adopt Resolution 2022-xx approving the sale of surplus property.

**F. Accept Resignation of a Public Member from the Finance Committee**

**Possible Action:** Adopt Resolution 2022-xx accepting the resignation of Marilyn Boehnke from the Finance Committee.

**G. Consider Sponsorship of the MCRA/ACWA Region 3 Event**

**Possible Action:** Adopt Resolution 2022-XX approving \$500 sponsorship of MCRA/ACWA Region 3 event.

**10. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF**  
Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

**11. NEXT MEETING DATE AND ADJOURNMENT**

Due to the November 8, 2022 General Election, the Board adopted Resolution 2022-32, on May 10, 2022, setting the next Regular Meeting for Tuesday, November 15, 2022, at 2:00 PM, at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one full business day before the start of the meeting.

In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on October 6, 2022.

  
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Nicholas Schneider, General Manager

10-6-22  
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Date