

**AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

6425 Main Street,
Georgetown, California 95634

**TUESDAY, AUGUST 08, 2023
2:00 P.M.**

BOARD OF DIRECTORS

Mitch MacDonald,
President

Donna Seaman, Vice President

Mike Thornbrough, Treasurer

Michael Saunders, Director

Robert Stovall, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
- Ensure high-quality drinking water.
- Promote stewardship to protect community resources, public health, and quality of life.
- Provide excellent and responsive customer services through dedicated and valued staff.
- Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.

NOTICE: This meeting will be held in person in the Board room of the Georgetown Divide Public Utility District office, located at 6425 Main Street in Georgetown. This meeting will be open to all members of the public. Pursuant to Resolution 2022-70, the public may also choose to participate via video conference at:

<https://us02web.zoom.us/j/81476655076?pwd=UIZJNEw4eVZ1STJNTHZ5TXFiNGp3Zz09>

Meeting ID: **814 7665 5076** and Passcode: **982328** or via teleconference by calling **1-669-900-6833**, Please note that any person attending via teleconference will be sharing the phone number from which they call with the Board and the public.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. PUBLIC FORUM (Please review the below criteria before participating in the public forum.)

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item. The Board President will call for public comment. Those wishing to address the Board on a matter that is not on the agenda, and within the jurisdictional authority of the District, may do so during the Public Forum. Follow the procedures for speaking:

- A. Public members desiring to provide comments, must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.
- B. If participating via teleconference, please utilize the raise your hand feature. The President will call upon you by addressing you by the name or phone number indicated.
- C. Comments must be directed only to the Board.
- D. Disruptive conduct shall not be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of the privilege to address the Board of Directors.
- E. There is a three (3)–minute time limit per speaker and/or 15 minutes in total.
- F. The Board is not permitted to take action on items addressed under the Public Forum.
- G. The Board President is responsible for maintaining an orderly meeting.

4. CONSENT CALENDAR

A. Approval of Minutes

- 1. July 11th Regular Board Meeting

B. Adoption of Policy 2320 Harassment Discrimination and Retaliation

C. Adoption of Policy 2415 Social Media Use

D. Accepting Irrigation Committee Recommendation for removal of Eric Mead from the Irrigation Committee

E. Approve Update to GDPUD Organization Chart

5. FINANCIAL REPORTS

A. Budget to Actuals Report (through July 30, 2023)

B. Pooled Cash Report (through July 30, 2023)

C. Monthly Check Reports (July 30, 2023)

D. Vendor Report Year to Date

6. INFORMATIONAL ITEMS

A. Board Reports

B. Legislative Liaison Report

C. Operation Manager's Report

- Monthly Water Demand Assessment

D. Water Resources Manager's Report

E. General Manager's Report

- Audit Update
- Opening Advertisement of Irrigation and Finance Committee Vacancies
- ACWA Conference Attendees

7. COMMITTEES

- A. Irrigation Committee** – Ray Griffiths, Chairman – Next Meeting Date August 17, 2023
- **Board Liaisons:** Directors Seaman and Thornbrough
- B. Finance Committee** – Andy Fisher, Chairman - Next Meeting Date August 24, 2023
- **Board Liaisons:** Directors MacDonald and Stovall
- C. Ad Hoc Committee for Policy Manual** – Next Meeting Date August 17, 2023
- **Board Liaisons:** Director Saunders, Seaman
- D. Grant Writing Committee** – Next Meeting Date October 4, 2023
- **Board Liaisons:** Directors Saunders and Stovall

8. ACTION ITEMS

- A. Review and Accept the Annual Financial Report for the Year Ending June 30, 2022.**
- **Possible Action-** Accept the Annual Financial Report for the year ending June 30, 2022.
- B. Operating Reserve Transfer for FY 2021-22 and Reserve Fund Analysis**
- **Possible Action:** Board to determine the transfer amount for Funds 100 and 111 and bring forth a modified reserve fund policy for Board approval at a later meeting.
- C. Approve Policy 5305 Environmental Compliance**
- **Possible Action:** Approve Resolution 2023-XX adopting Policy 5305 Environmental Compliance.

9. PUBLIC HEARING-

A. Direct Charges Ordinance 2023-03 Certification of Annual Direct Charges, Fees, and Assessments

- **Possible Action-** Ordinance 2023-03, second reading, receive public comment and adoption.

10. CLOSED SESSION

- A. Conference with Legal Counsel – Existing Litigation (Gov. Code, § 54956.9)**
Name of Case: GDPUD v. PG&E
- B. Conference with Labor Negotiators (Gov. Code § 54957.6)**
Agency Designated Representatives: Nicholas Schneider, General Manager
Employee Organizations: Local 1 and Local 39
- C. Report out of Closed Session**
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11. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS

E. Opportunity for Board members to discuss and provide input for future meetings.

12. NEXT MEETING DATE AND ADJOURNMENT

F. The next Regular Meeting will be September 12, 2023, at 2:00 PM., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Public documents related to an item on the open session portion of this agenda, which are distributed to the Board less than 72 hours prior to the meeting, shall be available for public inspection at the office of the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634, and at the time of the meeting.

Unless otherwise noted below, Board actions include a determination they are not a "Project" under Section 15378 under the California Environmental Quality Act (CEQA) Guidelines.

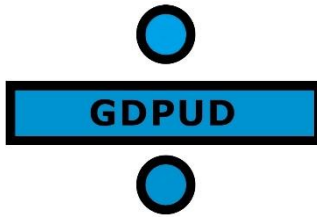
In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on August 3, 2023.



Nicholas Schneider, General Manager

8-3-23

Date



**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

6425 Main Street,
Georgetown, California 95634

**TUESDAY, JULY 11, 2023
2:00 P.M.**

BOARD OF DIRECTORS

Mitch MacDonald,
President

Donna Seaman, Vice President Mike Thornbrough, Treasurer
Michael Saunders, Director Robert Stovall, Director

MISSION STATEMENT

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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

President MacDonald called the meeting to order at 2:08 PM. Director Seaman led the Pledge of Allegiance.

Roll Call:

Directors Present: Saunders, Stovall, Thornbrough, Seaman, and MacDonald

Staff Present: General Manager Nicholas Schneider, Operations Manager Adam Brown, Office/Finance Manager Jessica Buckle, Water Resources Manager Alexis Elliott, and Executive Assistant Elizabeth Olson.

2. ADOPTION OF AGENDA

The General Manager Nicholas Schneider shared that there was a proposed amendment to the agenda. This would be moving Item 8.A., the adoption of legal services agreement, to after the public forum placing it between items three and four.

Director Seaman motioned to adopt the agenda with the amendment. Director Thornbrough seconded the motion.

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

3. PUBLIC FORUM

The General Manager addressed the public comment that was put in the minutes this morning which had been previously missed in an inbox.

Bonnie Neeley of Georgetown stated that when she pulled the Board packet up to review it again this morning. It said that all of the various packages, and sections had all been updated today, but in looking at the pages there is no way to know what was updated, or what was changed. Is it something I was interested in from before? Is there some way to make that simpler so we can know whether or not this is something we really want to pursue or is it a typo?

Cherie Carlyon submitted public comment per the attachment.

Dane Wadley Field Coordinator with the California Special Districts Association (CSDA) recognized Nicholas Schneider for earning the Certified Special District Manager Certification at the General Managers Leadership Summit. One of the things that CSDA does aside from their advocacy work is in looking to offer training and raise professionalism across the state for special districts. One of the ways this is accomplished is through these various recognition programs. General Managers can voluntarily study for the test and get the certification. It is a rigorous two-hour exam covering all aspects of district governance. This accomplishment demonstrates a commitment to the profession and special districts. CSDA appreciates the initiative from Mr. Schneider and the support from the Board of Directors to raise the professionalism and knowledge of special districts. This helps CSDA in their advocacy when there are individuals like Nick who go above and beyond. This public appreciation of Mr. Schneider for going above and beyond offered.

8.A. Agenda Item- Approval of Legal Service Agreement for General Counsel

The General Manager shared that the Board interviewed and voted to have Best, Best, and Krieger (BBK) utilizing Frank Splendorio as legal counsel at the last meeting. What is in front of you is a legal services agreement. This agreement will be entered into retroactively as of July 1st to represent the District on any legal matters as seen fit.

Public Comment:

Cherie Carlyon delivered comment per the attachment.

The General Manager shared that the Board of Directors approved legal services for Best, Best, and Krieger at the last Board meeting to go out for the Professional Services Agreement. Today is accepting that into open session. This is a legal procedure to accept them in an open session, but as stated going back to July 1st, as this was initially agreed upon in the June meeting. Director Saunders motioned to adopt the resolution. Director Stovall seconded the motion.

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

4. **CONSENT CALENDAR**

Director Stovall asked a question about the consent calendar. It was established that the question was regarding a process in Policy 2220 Temporary Water Use. It was discussed that it would be best to pull it vote on the Consent Calendar and then address the policy questions.

Director Stovall motioned to pull the Consent Calendar item C. Policy 2220 Temporary Water Use for discussion. Director Saunders seconded the motion.

Director Saunders motioned to approve Consent Calendar items A. and B. Director Seaman seconded the motion.

Public Comment:

Cherie Carlyon wants to make sure that her comments will be included when the minutes are posted.

Policy 2220 Temporary Water Use Discussion

Director Stovall asked about page 2 of 4 item (G) which discusses maintaining strict adherence to District requirements including, but not limited to unauthorized modifications. The Director's question being should there be a statement included to address liability in case there is a failure to adhere to the requirement? Specifically, his concern is with the backflow device if that device is removed and there is a backflow into the water system that could be a liability to the District for introducing untreated water into the line. It was explained that when the District issues the meters with backflow devices attached. It must be used as it was issued it can't be altered. The Director inquired what happens should the meter be altered. It was explained that they then lose the ability to use the meters for two years. The Director asked, "Is there a liability to assign to the party if they fail to adhere". Director Seaman read the last section of the policy which covers those concerns should there have been contamination introduced to the system.

Public Comment:

Fran Todd of Pilot Hill inquired if there was a way to reference the policy section which was quoted in the new policy which is open for discussion. It was clarified that the policy is broken into sections, all of the discussion was from the text of Policy 2220, which is available online and, in the packet, provided to the public in the Board Room.

Cherie Carlyon asked is there an actual backflow device on this equipment that they are going to put a \$3,000 deposit on? Currently, what is the deposit? It was shared that yes, the temporary meters have backflow devices attached and that currently, the deposit is \$1,500.

Director Stovall motioned to adopt Policy 2220 Temporary Water Use. Director Thornbrough seconded the motion.

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously.**

5. **FINANCIAL REPORTS**

General Manager Nicholas Schneider shared that these are the financial reports through June 30th. This is not a fiscal year-end there will still be some changes through the previous fiscal year. The District has until the end of August to backdate any payments or charges which occurred in the previous fiscal year as they come in. What is presented are the normal financial reports.

Office/Finance Manager Jessica Buckle shared that when the September 1st billing goes out that is the system cutoff. There shouldn't be much outstanding revenue at that point as customers have been notified by late fees and the warning of water turnoffs. The revenue amounts will increase as the utility billing is collected.

Public Comment:

Cherie Carlyon inquired about the checks for Jake Setzinger. Is he a contractor? It was shared that he was an employee who moved on and that was his final paycheck. Ms. Carlyon asked about a check to Mitch Cordero. It was answered that he was a contractor. She asked about an item from Murray Sheds for \$22,000. It was shared that those were sheds to protect equipment from sun damage as part of the Capital Improvement Projects (CIP). Ms. Carlyon then shared that Manager Jessica Buckle had shared that she was going to have automatic billing from bank accounts set up. Is there a charge? Manager Buckle shared that the billing option had been available for over a month. The District absorbs the fees. Cherie Carlyon then asked did anything come of the payroll car allowance thing which she submitted at the last meeting. It was shared that staff had investigated the issue. The General Manager was not paid a monthly payment in September and that would be the extra payment she was referencing.

6. INFORMATIONAL ITEMS

A. Board Reports

Director Stovall reported that he attended the Upper American River Watershed meeting. It was a good opportunity to see the partnerships agencies that are involved in our water, there was a spectrum from water districts to recreation interests present. This helped provide a foundation and education.

Director Seaman attended the Garden Valley 4th of July event and participated in community outreach at the GDPUD booth.

Director Saunders reviewed his Board report which included meetings attended. Of significance, the Regional Water Committee (RWA) has updated its contract with the Department of Water Resources (DWR) for a voluntary agreement on groundwater project funding. This means that DWR will reimburse any project which is funded for groundwater in the Sacramento Region. This is to the tune of \$55,000,000. The Director was interviewed for the Association of California Water Agencies (ACWA) Vice President by the committee. The vote was close 8-6 so that means this will go out for campaigning and there is still a chance.

Director Saunders and President MacDonald both attended the CA-United Water Conference Silicon Valley Water Tour and shared a presentation. Mountain Counties Water Resource Association created this conference as a way to unite the Southern and Northern water districts of the state and create understanding. There were three research projects covered in the tour.

The first was a presentation from Turlock Irrigation District. Their project is to cover the canal with solar panels. It is a way to reduce evaporation, which helps with algae and temperature control while also providing energy. This project helps with water use efficiency.

The second project was the Silicon Valley Clean Water Wastewater Treatment Plant. The wastewater treatment is aerobic, and they are looking at the anaerobic treatment. This reduces 99% of the solids. It also produces energy, there were flames coming out of the buildings at the top.

The third project was the Valley Water Purified Water Facility which treats wastewater rendering it potable. The water goes through micro-filtrations and reverse osmosis and then through ultraviolet treatment. The agency is going through a process with the state to be able to produce potable water from wastewater.

Director Saunders shared that one big takeaway from this tour was that the projects which work with universities end up being funded by the State and DWR and get grants. There were also industry water efficiency projects which were presented. Google has a net positive water usage. They recycle their water and use it to cool the servers and the buildings. Levi Stadium recycles its water. The stadium roof has gardens, and a green belt is growing. They grow some of the food for concessions. Director Saunders shared that the takeaway from the industry section of the tour is that Google is interested in funding projects which promote water replenishment. That is one way to get funding from private industry.

President MacDonald shared that he had engaged in community outreach on social media. There was a discussion in a local group regarding automatic water meters. The President offered responses to posted concerns and questions and had positive interactions. He promoted the Board community outreach and referred inquiries to the General Manager.

Public Comment:

Cherie Carlyon asked who went on the tour. It was shared that Director Saunders and President Macdonald were on the tour.

Carolyn shared that most complaints on social media were about increases in water bills. There was talk of 2,000 gallons a day being used and billed. She thought something must be messed up with the accounting system. It seemed that people needed answers. It was shared that the General and Operations Managers are looking at the accounts with issues identified. Analysis of water use per day is being conducted. Should the amounts be legitimate water use then suggestions will be offered for use reduction. If the situation is due to leaks or other issues on properties, then there are leakage considerations or other policies in place to help. Staff investigation noticed that irrigation water use raised water bill amounts for many accounts.

Cherie Carlyon shared that for the future when you put in the automatic readings, by airwaves, her past research into the electronic meters that was the biggest complaint. People didn't realize they were going to have this stuff going through the air. The AMI (Advanced Metering Infrastructure) was the biggest so you might want to do public education before you put those things in.

Stephen Dowd noticed posts on social media of people complaining about the water quality on the Georgetown Divide. He shared that he commented, "We have the best water in the country. We have probably got the best water in the world."

B. Legislative Liaison Report

Director Saunders, the Legislative Liaison reviewed recent developments. Assembly Bill (AB) 754 is a bill that we were asking to oppose. That bill along with AB1337 will both be moving out of committee for further review. AB754 states that any agency with a reservoir must be on contingency plans based on the water levels as well as requiring agencies to enforce water use. Both bills are moving forward.

C. Operation Manager's Report

Operations Manager Adam Brown reviewed the operations report. The Stumpy Meadows Reservoir spilled for 7 months total this season. The spilling stopped last week, which was more than has been seen in the last few years. Gross water use versus time is the same as last year, which is down historically. There are challenges this year with heavy vegetation growth. The crew is down a canal operator who recently moved to another agency. The road slide repair near Structure 5 repair is complete. The total cost came to about \$100,000. A smaller excavator for the raw water department was purchased with surplus funds. Automated meter readings are now working properly. The General Manager recognized Mr. Brown and the crew for their hard work this season, from mucking out fine sedimentation in the canals upcountry to working the ditches for season start the team is commended.

Director Seaman inquired if the cost of irrigation ditch cleaning has vandalism cleanup removed. This would remove an atypical event and anomalies from being included when looking at determining true costs and the budget. It was shared that unfortunately, vandalism happens frequently.

Public Comment:

Cherie Carlyon asked how long does it take to read the meters? The canal maintenance photos on pages three and four showing vegetation is that just one year's growth? It was shared that the meter read time is weather dependent and can be between 1.5-3 days. The vegetation growth shown could be a few weeks' worth of development.

Ms. Carlyon also asked where the meter manual is located. It was shared that it is found under the FAQ's on the website.

Urban Water Management Plan (UWMP)

The Operations Manager shared that the plan was submitted once and pushed back. The District revised the plan and resubmitted. The District did not meet its SB7X7 target of a 20% reduction since 2010. They responded and there are two options to move forward from here to meet the state requirement. The first would apply if the District qualified as a disadvantaged community. The second option is in preparing financial plans, budgets, and documents which will be required when applying for state grants or loans. The state will not be less stringent, the District needs to be more proactive in its outreach and education.

Director Saunders shared that he experienced this during the 4th of July event. People who came by the booth were saying we have a lot of water this year and the District still had to emphasize conservation. We need to continue our communication and outreach that has been occurring. It is not the fact that we have water, it is the fact that there are state requirements that will impact the finances of the District.

The General Manager emphasized that what is being shared here is that staff is going to continue to pursue and push education utilizing social media, the website, and events. Water use is broken down into four categories, indoor residential, outdoor residential, leaks, and commercial outdoor. These metrics make up the water budget. The outdoor water use piece is still being worked on with the state.

Director Stovall inquired as to how the indoor and outdoor use figured into the gallons per day per capita. It was shared that in the future there will be calculations for irrigable acreage and irrigated acreage. There will be a metric applied to the District to be used as an outdoor water budget. One variance is for fire mitigation, which the District has been pitching hard, livestock use is also being addressed. There are variance pieces being put forward that the state was meant to have done. The District continues working on this issue.

Public Comment:

Stephen Dowd shared that there are two dead cedar trees past Marvel by the suburban propane tank going out of town. They died when the ditches were lined. Is PG&E going to remove them are there plans to take them out? It was shared that this was in the PG&E right of way and that they were working on one tree recently.

Fran Todd inquired when the state did their calculations what was the annual rainfall amount used? It was shared that they don't use rainfall as a metric. They use ETO (evapotranspiration). Which is basically the amount of water that is lost through ground evaporation and transpiration from the plants in an area for outdoor budgeting. Ms. Todd asked where the state metrics could be found. It was shared that the state has not settled on a metric yet as there has been pushback. Director Saunders offered that the current formula is available on the DWR water use efficiency portal it will show the current calculation for outdoor water budgeting.

Bonnie Neeley shared that she doesn't see how the weather, the threat of fire, and where you live is ever going to be controlled. I have three acres which doesn't sound bad. For the first number of years I was here it was easy to keep it green and kind of organized and I didn't use that much water. Now that it has gotten hot and we have had wind, you know extreme weather every which way. My whole place right now is very dry trees as well as grasses. I have to hire someone to cut it clean. In the meantime, if I am not able to do that, then that means I have to water. I know my neighbor next door is always saying, cut your trees down and water your lawn. Well, some of that can be done. Some of that can't be done unless you have more money or whatever, or the weather works. So, one day your grass is this high the next day you look outside, and the leaves have grown to here. To try to water or figure out how you can keep your water use a certain amount seem kinda confusing. So, whether the wind and whatever aren't going to cooperate much.

Cherie Carlyon asked if this GPCD at 160 is that per person that we are using. It was shared that GDPC stands for gallons per capita daily. Which is how much water an individual person uses on a daily basis.

D. Water Resources Manager's Report

Water Resources Manager Alexis Elliot reviewed the report highlights. There were 93 routine inspections and 5 escrows completed. A new pump tank was installed. Last month saw .07 inches of rainfall. The National Oceanic and Atmospheric Administration (NOAA) forecasting is showing equal chances of high temperatures or lower than normal temperatures and the same with rainfall. Last month the Consumer Confidence Reports (CCR) were released and distributed.

E. General Manager's Report

Nicholas Schneider, the General Manager reviewed the report highlights. He attended ACWA state legislation meetings. The Upper American River Watershed meeting. The group is working to assemble a series of projects and ideas which could have grant funding potential. Mr. Schneider earned the CSDA Certified Special District Manager Certification at the General Managers' Leadership Summit. He spent time working with operations to alleviate some of the identified system challenges. Good news updates included the success of the Georgetown Divide Rotary Fishing Deby event at Lake Walton and Office/ Finance Manager Jessica Buckle receiving her certification as a Business Office Manager.

There is no audit update. The last communication with the auditors shared that they were in the process of writing the draft audit.

7. COMMITTEES

A. Irrigation Committee – Ray Griffiths, Chairman

The meeting was canceled due to a lack of quorum. The month previous was due to lack of staff support. The Committee is currently working to address the final pieces of the ordinance, strategies to increase sales, and defining officer requirements.

Director Stovall inquired as to how many acre-feet are in a miners inch. It was shared that a miners inch is 1/50th of a cubic foot. This year the sales were approximately 3,700 acre-feet through irrigation. The revenue for the season will be \$386,000. The Director asked if the system was set up as a use it or lose it situation or could the water be sold. It was shared that if water is not being utilized it can be sold in a water transfer.

Public Comment:

Bonnie Neeley shared comments regarding Ray Griffith's irrigation water. I talked to him yesterday. He hasn't been in touch much. His AT&T lines are down, something else is down, and trees fell over part of his house. He has irrigation water, has for 29 years. He started getting it probably ten days after June 1. His water comes from downhill somewhere and goes under the

ground and he can actually if he is walking, and the water is gurgling, he can actually feel the gurgling. He can turn his water on and off and then it goes back up. So, I haven't seen it, but it sounds a little obscure. So the water came in a little and all of a sudden huge amounts came in and actually knocked down some of the, whatever you call it. He put in a string to grow berries and such. It knocked down some of that stuff with too much water and then it was back to a little water. He said it took like a week and a half before it kind of calmed down.

B. Finance Committee – Steve Miller, Chairman

In the absence of a Committee representative, the General Manager delivered the committee update. During the last meeting, the committee elected new officers. The Committee reviewed the investments and the investment reserve funds. Investment vehicles that the District will be utilizing were reviewed. The California Asset Management Program (CAMP) and CA Class vehicles were discussed. Both vehicles are market-driven similar to the LAIF funds, but with higher returns. The District will also be utilizing Certificates of Deposit (CDs) for the 30% allowed.

Public Comment:

Bonnie Neeley asked are these various financial whatever's going to be managed by the Optum contract, which was signed three months ago, one thousand dollars a month. I was checking with Steve Miller, and he remembers also that when you described that it was at the beginning of this whole search that the commission would be 12% whether it was in or out. It was shared that the commission would be 10% they do it based on basis points. They are charging the District 10 basis points. The \$1,000 is a percentage based on the \$10,000,000. They don't touch the money they are advisors only. Only staff at the District has the ability to move money. Ms. Neeley asked if any money had been moved since the contracts were signed. The answer was not yet, the staff is working to get the necessary accounts set up at the moment.

C. Ad Hoc Committee for Policy Manual

Director Saunders shared that the first metric that was put out was that the committee was created to update the policies of the District and provide those which are missing. The Committee has completed the Temporary Water Use Policy which was in the consent calendar. The next up is the Water Transfer Policy. That one came about during the last water transfer and there was no policy and there were issues with being able to bring items forward to the public. Being able to put things in terms of finding out what the refill agreements are and providing transparency were leading factors in this policy development. The District hired a firm to work on the Water Transfer Policy. The Sexual Harassment Prevention and Discrimination Policy is being reviewed by legal counsel and was reviewed by ACWA /JPIA's Human Resources department. Moving forward the California Environmental Quality Act (CEQA) and Asset Management policies will be reviewed in Committee.

Public Comment:

Bonnie Neely stated that yesterday she read through all of the board policies that are on the website. Loosely speaking, a lot of them aren't followed at all by the Board. Many of them have to do with travel arrangements or things like that or when something needs to be agendaized and bought before the Board. Some of it seems even to me picky stuff, really picky some things are supposed to be put in a locked cabinet after you have certified them. Those are in the Board policies that are on the website and many of them you don't follow.

Cherie Carlyon, will there be an employee policy manual? We are not going to use the winery policy. The one in them meeting packet 3-4 months ago was from a winery.

D. Grant Writing Committee

Director Stovall delivered an update. It was shared that applications are now being accepted for the USDA grant program. These funds could potentially be utilized for hydroelectric projects. The General Manager shared that the District is also working with a company, Helix. This company

produces water wheels which can be used in the canals to provide hydroelectric energy. Helix is working with the District to procure a grant, through the inflation reduction act for the water wheels.

The General Manager shared that there are two committees not appearing on the agenda. They were Ad Hoc Committees that will be reinstated as needed. They are the Labor Negotiations and the Audit Committees.

Public Comment:

Cherie Carlyon asked if getting those kinds of grants requires a shovel-ready project.

8. ACTION ITEMS

B. Charlotte Miller Certificate of Recognition for Service on the Finance Committee

The General Manager shared that unfortunately the Board is being asked to accept the resignation of MS. Miller. Ms. Miller's service was acknowledged, and the resolution was read. President MacDonald shared that he has known Ms. Miller to be active in the community. Moving forward she will be a positive advocate for the District in the community. Director Saunders thanked Ms. Miller for her service on the committee.

Director Saunders motioned to accept the resignation of Charlotte Miller from the Finance Committee. Director Seaman seconded the motion.

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously.**

C. Policy 5030 Water Transfer Policy

The General Manager shared that this policy came up in 2020. The District participated in a voluntary water transfer (VA) with the Westland's Water District. Unfortunately, it didn't go as smoothly as it could have as there was no policy in place and things didn't move through the community as they should have. Much of what this policy states is the process through which a water transfer could take place. There are certain parameters in place. A note no one will sell all of the water from the Stumpy Meadows Reservoir at any time. There is a responsibility to provide water to the Divide first. Any water transfer would be over and above the water which is available. A benefit to the community would be the potential for lessening the burden of a future rate increase.

Michael Preszler with Zanjero presented information about the policy. The policy is a road map or the District to follow when thinking about and choosing to determine that a water transfer is available in a particular year. One of the paramount terms in this policy is to look at a water transfer regarding water not needed to meet community demands. Any transfer would protect the District's water demand portfolio. The policy puts together a timeline and helps identify activities that the District would take to determine whether a transfer is plausible in a particular year. Time is of the essence as these water transfers are determined and facilitated early in the year. When creating the policy the team aimed at being detailed and focused while at the same time being flexible enough to accommodate different scenarios.

Board Discussion:

The General Manager noted that the Voluntary Settlement Agreements (VA's) are potential state actions requiring the District to forcibly transfer water. The team at Zanjero has been helping with these VA discussions. The District is part of the Reservoir Reoperator Group of the American River which includes PCWA, EID, Forest Hill, and GDPUD. There are also other groups working

in the Sacramento Valley on groundwater recharge. In general, what the groups are saying is, we will give up portions of water if the state pays in order to avoid a state transfer requirement with no payment.

Public Comment:

Stephen Dowd stated that it sounds like they will twist our arm and force us to give them our water. The last refill agreement was terrible. I wouldn't mind transferring some water as long as we can pay it back at on our terms.

Fran Todd asked if the state has ever used water under the imminent domain legislation.

Bonnie Neeley suggested that the policy state that for situations where you decide to sell just a straight sale or negotiate a sale and it's not mandated by the state. Many in the community find that really offensive. They don't want any water to go anywhere especially if you are asking them to conserve, I would like to suggest that you put a notice in the paper whatever 30 days' notice. People can think about it and have them come to a meeting if they want to object. It was shared that public noticing is included in the policy. Item 4. B. was read which covers this concern.

Ms. Miller shared that her only concern was that we are in a fire-prone zone and water is needed to put the fires out. This could be a part of what the community is thinking because they worry about their homes. It was explained that these transfers happen early in the year. The District has a pre-1914 right which lends a generous ability to move water when needed. The goal is to not have any of those negative impacts.

Cherie Carlyon asked is there stated anywhere into which account the funds will be placed. It was shared that the policy states this piece will be decided at the time of transfer.

The General Manager shared that there has been work to be transparent about this process and keep the public aware that this is something that could happen. We want to be fully transparent about the happenings at the District so that the public may see how the community is benefited. Director Thornbrough shared that his self and the Board were equally as upset as many in the community with the last water transfer. It was done without community knowledge and there was a refill agreement entered into the contract with no decided-upon terms included. That is why the current policy has been developed. Director Saunders shared that this policy addressed a list of problems created after the last transfer.

Director Seaman motioned to adopt Policy 5030 Water Transfer. Director Thornbrough seconded the motion.

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously.**

D. Annual Review of Director's Stipend as Required by Policy 4030

The General Manager reviewed the staff report for this item. It was shared that this is an annual review which occurs every year. There is the opportunity to adjust Director compensation to a couple of different metrics. There are three options. Option one is currently utilized which gives Directors \$400 per month. The second option exists within the utility code. It is a charge of \$100 per day up to a maximum of \$1000 per month. The third option would be a bit lengthy in process. This would require that the GDPUD Ordinance regarding Board compensation would need to be updated. It would look to the Water Code as opposed to the Public Utility Code which contains a provision stating that Board compensation may be increased annually by no more than five percent.

Board Discussion:

It was shared that from a historic perspective, there hasn't been an increase in 13 years. In 2008 the medical benefit was removed.

Director Thornbrough shared that the Board is in place for the benefit of the District. He stated that he is not comfortable with raising Director's compensation. Director Stovall offered that he is here to serve the community and it is an honor there is no need to raise compensation. Director Saunders offered that until there is a rate study the compensation should remain at its current level until the next annual review. It is good to have the discussion for the public to understand this process is all based on California's public code. Director Seaman shared that she is happy with the current level. It was explained that this Board's focus and goal is transparency. The Board is working to be good stewards of the ratepayer resources. The Board reached a consensus on the first option.

Public Comment:

Cherie Carlyon stated I think you should probably with one, but possibly three, with inflation I could see that. If you went with two that's \$36,000 difference. That would be about \$10 per year for every treated water customer. Divided approximately there are about 3,800 that's how my math added up.

Stephen Dowd stood up for MIKE Donna and Mitch, that's why we got you in there. You guys are true blue. You are great. You are the best, level-headed and common sense.

Bonnie Neeley objected to any increase. I am pleased that at least three of the Board members are content with \$400 a month. Board correction was offered that all five Directors were against an increase. Bonnie Neeley stated that she can never hear Director Saunders he is kind of behind everybody. So, if I understood the next possibility \$100 a month for various meetings. When Saunders was the Board President he appointed two liaisons to Irrigation and Finance. From what Nick said, does that mean that each one of you as a liaison would get \$100 for those meetings? Does that mean the liaison would get paid for the committee meetings? It was shared that under option two service days were compensated. Ms. Neeley stated I understand what you are talking about, but no liaison should be paid \$100 a meeting. Forest Hill PUD their Board serves as a community service. They do not ask for a stipend.

Director Saunders stated, "Let the record show that Director Saunders did agree with the other five members that \$400 is where it would stand."

Carolyn Loomis asked why is there not an option to raise it to perhaps say \$500? It was shared that the code only allows the five percent increase. She shared that she thought they all deserve more.

Cherie Carlyon asked does option 1 requirement still require you have to attend a regular board meeting to get the \$400. Also, for a note the local fire dept doesn't take anything so it's not all CSDs (Community Service Districts).

Bonnie Neeley stated she had one last comment. I would remind you that the treasurer accepts the responsibility of signing checks and we do rotate. So, it's not like a thing, but remember all those people voted you in because of what you were agreeing to at the time. I do think if you are going to raise rates you have to go back to the public, not voting, but to have really open meetings. So everybody understands what is going on.

9. PUBLIC HEARING

President MacDonald opened the Public Hearing at 4:39 PM.

A. Direct Charges Ordinance 2023-03 Certification of Annual Direct Charges, Fees, and Assessments

It was explained that this is an annual legal process that must be done every year. Unfortunately for the District to maintain its service these are things which must be done.

Office/Finance Manager Jessica Buckle reviewed the staff report and public noticing process. Ordinance 2023-03 Certification of Annual Direct Charges, Fees, and Assessments was read.

Public Comment:

Cherie Carlyon when will it be in the paper? When is the balance due? Can they do a payment plan right now if they don't have the money? Last year there was the big uproar look what they are doing. The thing is people have been getting bi-monthly billing and they are getting late notices on top of that.

Bonnie Neeley last year the notices came out in the Gazette. That was the first public notice. However, the Gazette only goes to 900 people. None of us know how to fix that. That means 3100 customers did not see the Gazette So I had started looking through it. To see who was on it. Well the VFW was on it. I figured well they probably don't want to be on it They have three different facilities. They are dealing with guys with PTSD. I called them up and said do you realize that you were on this list? The Commander answered and he said they didn't know they were on the list. Somebody else I called didn't know. I know you try hard to get people to know things. If 3100 customers don't see the Gazette I am not sure how you cure that. So many phones have changed from the old 333 to cell phones. There is no way to look up in a phone book or find cell phone numbers unless you happen to run into the person.

Closed: President MacDonald closed the public hearing at 4:56 PM.

Director Seaman motioned to accept the first reading of Ordinance 2023-03. Director Stovall seconded the motion.

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

10. **CLOSED SESSION**-There was no closed session.

A. Conference with Legal Counsel – Existing Litigation (Gov. Code, § 54956.9)

Name of Case: GDPUD v. PG&E

B. Report out of Closed Session

11. **BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS**

12. **NEXT MEETING DATE AND ADJOURNMENT**

A. The next Regular Meeting will be August 08, 2023, at 2:00 PM., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

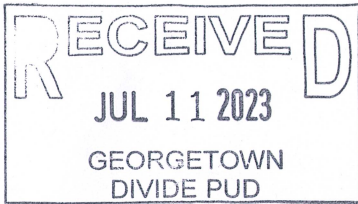
Director Seaman motioned to adjourn the meeting. Director Stovall seconded the motion. The motion passed by acclamation. The meeting adjourned at 5:00 PM.

Nicholas Schneider, General Manager

Date

Attachments:

- 1) Public Comment Cherie Carlyon



GDPUD Board Meeting
Tuesday, July 11, 2023
Public Comments by Cherie Carlyon

Item 3-- Public Forum

There has been at least 5 different revisions posted today on the GDPUD's meeting packet website. Maybe you need to hire a proof reader to make sure the public is getting accurate information. It is a burden for me to have to download that many files on a very limited data plan. I am requesting that the board require the staff to inform the public by email each time there are any changes to the original meeting packets or agendas.

Item 4—Consent Calendar

On Monday, 7-10-2023, I sent an email to the board clerk Elizabeth Olsen and Board President Macdonald requesting the June 19, 2023 meeting minutes be pulled from the consent calendar because my written Public Comments were not included. Please add my written comments to those minutes.

Item 8A—Authorizing a Professional Service Agreement for Legal Services.

I am stating again that this board did not follow the proper Brown Act procedures by holding closed meeting sessions to interview the different legal firms. So, you are hiring BB&K as an independent contractor, not as an employee. BB&K seems to know this because:

Section 3.6 of the PSA states:

3.6 "Independent Contractor. BB&K shall perform all legal services required under this Agreement as an independent contractor of the client and shall remain, at all times as to the Client, a wholly independent contractor with only such obligations as are required under this Agreement."

They are not your employee, but an independent contractor just like the CPA's.

Was the Professional Services Agreement that is attached to this agenda item reviewed by independent counsel?

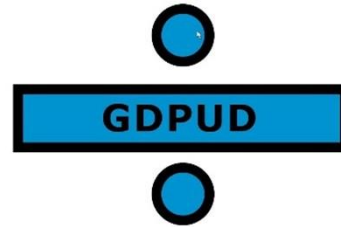
Item 8D—Annual review of Director Stipend.

Option 2 should not be approved. Allowing directors to be paid to go to public events and get paid is ridiculous. This option will really only benefit one director and the others will get less pay based on their past attendance at GDPUD and outside meetings. Plus, \$24,000 is the budget amount and not \$60,000. A budget amendment will need to be completed, if approved. The \$36,000 difference will cost each water customer an approximate extra \$10 per year in their base rate when the rate study is completed.

REPORT TO THE BOARD OF DIRECTORS

Board Meeting of August 8, 2023

Agenda Item No. 4.B.



AGENDA SECTION: Consent Calendar

SUBJECT: Policy 2320 Harassment, Discrimination, and Retaliation Prevention Policy

PREPARED BY: Elizabeth Olson, Executive Assistant

Approved By: Nicholas Schneider, General Manager

BACKGROUND

The Ad Hoc Policy Committee was established to standardize the process of developing, reviewing, and adopting policies and procedures. The committee was tasked by the Board of Directors to develop a policy to inform District employees, members of the Board, and the public of state and federal laws that prohibit harassment, discrimination, and retaliation in the workplace and to establish the guidelines for handling complaints of harassment, discrimination, and retaliation.

DISCUSSION

The committee is currently reviewing the District's Personnel Guidelines and Policies which contains a section on harassment prevention in the workplace. The committee has taken that section of the personnel manual to develop Policy 2320, Harassment, Discrimination, and Retaliation Prevention Policy. This process has included a review by legal counsel and input from the Joint Powers Insurance Agency of the Association of Water Agencies, the District's insurance carrier.

FISCAL IMPACT

This action has no fiscal impact.

CEQA ASSESSMENT

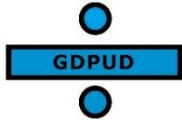
This is not a CEQA Project

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) adopt Resolution 2023-XX approving Policy 2320 Harassment, Discrimination, and Retaliation Prevention Policy.

ATTACHMENTS

1. Redlined Policy 2320 Harassment, Discrimination, Retaliation Prevention
2. Resolution 2023-XX
3. Exhibit A, Policy 2320, Harassment, Discrimination, Retaliation Prevention Policy



GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Policy and Procedures Manual

POLICY TITLE: HARASSMENT, DISCRIMINATION AND RETALIATION

POLICY NUMBER: 2320

Adopted:

Amended:

Section 2320.01 Purpose

The purpose of this policy is to inform District employees, Members of the Board of Directors, and the public of state and federal laws that prohibit harassment, discrimination and retaliation in the workplace. Furthermore, this policy establishes the procedures for filing a complaint, and the process for handling complaints of harassment, discrimination, and retaliation complaints.

No Tolerance Policy. The District does not tolerate unlawful discrimination, harassment, and retaliation in the workplace or in a work-related situation. Unlawful discrimination and harassment are violations of these guidelines and may result in disciplinary action up to and including termination.

Section 2320.02 Definitions

For the purposes of this policy, unless otherwise apparent from the context, certain words and phrases used in this policy are defined as follows:

California Civil Rights Department (CRD) shall refer to the state agency charged with enforcing the state's civil rights laws. The mission of the CRD is to protect people from unlawful discrimination in employment, housing, businesses, and state-funded programs, and from bias-motivated violence and human trafficking.

~~**Equal Employment Opportunity Commission (EEOC)**, shall refer to the federal agency that enforces laws that make discrimination illegal in the workplace. The commission oversees all types of work situations, including hiring, firing, promotions, harassment, training, wages, and benefits.~~

Section 2320.03 Harassment, Discrimination, and Retaliation in the Workplace is Prohibited by Law

Harassment and discrimination in the workplace (including against District employees, Board members, applicants, independent contractors, volunteers, and interns) on the basis of their actual or perceived sex and gender (including pregnancy, childbirth, lactation and related medical conditions), race, color, creed, national origin, ancestry, citizenship, religion, age, physical or mental disability, medical condition, sexual orientation, sexual stereotype, gender identity or gender expression (including transgender individuals who are transitioning, have transitioned, or are perceived to be transitioning to the gender with which they identify), reproductive health decisions, military and veteran status, marital status, registered domestic partner status, genetic information, or any other protected basis protected by federal and state law (collectively referred to as "protected classes") is prohibited by this policy.

Employees are encouraged to be respectful in their words and actions in the workplace and to be conscious of and sensitive to others' membership in one of the protected classes listed above when on the job.

A. Unlawful Harassment

Unwelcome conduct directed at someone because of the individual's membership in a protected class, which has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, offensive work environment is unlawful harassment. Harassment in the workplace may take many different forms. Some examples include, but are not limited to:

1. Verbal conduct such as epithets, derogatory comments, slurs, gossiping, hazing, or unwanted comments and jokes;
2. Visual conduct such as derogatory photographs, posters, cartoons, drawings, or gestures;
3. Physical conduct such as blocking normal movement, restraining, touching, or otherwise physically interfering with work of another individual;
4. Threatening or demanding that an individual submit to certain conduct or to perform certain actions in order to keep or get a job, to avoid some other loss, or as a condition of job benefits, security, or promotion; and
5. Retaliation by any of the above means for having reported harassment or discrimination or having assisted another individual to report harassment or discrimination.

B. Sexual Harassment

1. Under state and federal law, sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:
 - a) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment;
 - b) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or
 - c) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance creating an intimidating, hostile, threatening or offensive working environment; or adversely affecting the employee's performance, appraisal, assigned duties, or any other condition of employment or career development; or
 - d) Such conduct is offered in order to receive special treatment or in exchange for or in consideration of any personal action.
2. Sexual harassment also includes any act of retaliation against an employee for reports of violation of this policy or participating in the investigation of a sexual harassment complaint. Other examples of sexual harassment include, but are not limited to:
 - a) unwelcome sexual flirtations or propositions;
 - b) verbal abuse of a sexual nature;
 - c) graphic verbal comments about an individual's body; sexually degrading words used to describe an individual;
 - d) e-mails that may be inappropriate, offensive, harassing, or creating a hostile work environment; and
 - e) the display in the work environment of sexually suggestive objects or pictures, posters, jokes, cartoons, or calendar illustrations.
3. Sexual harassment conduct does not need to be motivated by sexual desire.

C. Retaliation

1. Retaliation against any individual for making a report or for participating in an investigation under this policy is strictly prohibited. Individuals are protected by law and by District policy from retaliation for opposing unlawful discriminatory practices, for filing an internal

complaint under this policy or for filing a complaint with the California Civil Rights Department or Equal Employment Opportunity Commission, or for otherwise participating in any proceedings conducted by the District under this policy or by either of these agencies.

2. As used in this policy, retaliation is defined as any adverse employment action taken against an employee because the employee engaged in activity protected under this policy. Protected activities may include, but are not limited to, reporting or assisting in reported suspected violations of this policy and/or cooperating in investigations or proceedings arising out of a violation of this policy.
3. An adverse employment action is conduct or action that materially affects the terms and conditions of the employee's employment status or is reasonably likely to deter the employee from engaging in protected activity. Even actions that do not result in a direct loss of compensation may be regarded as an adverse employment action when considered in the totality of the circumstances.
4. Examples of retaliation under this policy include but are not limited to: demotion, suspension, reduction in pay, denial of a merit salary increase, failure to hire or consider for hire, refusing to promote or consider for promotion because of reporting a violation of this policy, harassing another employee for filing a complaint, denying employment opportunities because of making a complaint or for cooperating in an investigation, changing someone's work assignments for identifying harassment or other forms of discrimination in the workplace, treating people differently such as denying an accommodation, or not talking to an employee when otherwise required by job duties or otherwise excluding the employee from job-related activities because of engagement in activities protected under this policy.

Section 2320.04 Complaint Procedure

A. Internal Complaint Procedure

~~Any worker who feels comfortable doing so should let another individual know when that individual's behavior or comments are offensive or unwelcome, even if the situation does not rise to the level of a violation of this Policy. However, individuals are not required to handle these situations on their own. If an individual is not comfortable handling a situation directly, the individual is not required to do so and should immediately report the conduct to a supervisor, the Human Resources Specialist, or the General Manager.~~

~~Any individual who believes that he or she is the object of workplace harassment or discrimination on any prohibited basis, or who has observed such conduct, or who believes he or she has been subjected to retaliation, must submit a report (either formal or informal) under this complaint procedure.~~

~~Any individual who believes that he or she is the object of harassment or discrimination on any prohibited basis, or who has observed such conduct, or who believes he or she has been subjected to retaliation, should immediately contact his or her manager, any other manager, or Human Resources to file a complaint.~~

- ~~1. **Informal Complaint:** An informal complaint is made verbally by the employee to his or her immediate supervisor, the Human Resources Specialist or directly to General Manager.~~
- ~~2. **Formal Complaint:** A formal complaint is made in writing using the "Employee Complaint Form," attached hereto as Appendix A. This form shall be submitted to the employee's immediate supervisor or the General Manager. If the complaint concerns the General Manager, the employee may submit the complaint form to the Board President.~~

- ~~3. Reporting Complaints to General Manager: Supervisors and managers who receive complaints of discrimination, harassment or retaliation, or who observe or become aware of conduct prohibited under this policy must immediately report such complaints to the General Manager, unless the complaint involves the General Manager, in which case it shall be directed to Human Resources.~~
- ~~4. Conducting an Investigation. As soon as practicable after the District receives a complaint under this policy, an investigation shall be commenced by the General Manager or his or her designee. During the investigation, the General Manager or his or her designee shall maintain a written record of the investigation. The investigation shall be prompt, objective and thorough based on the allegations at issue and culminate in reasonable conclusions based on the evidence collected.~~
- ~~a) Employee Cooperation. All employees are expected to cooperate with any investigation conducted by the District into a complaint of harassment, discrimination or retaliation.~~
- ~~b) Action after Investigation. At the conclusion of the investigation, the General Manager or his or her designee will take such action as is warranted under the circumstances, which may include discipline up to and including termination. The complainant will also be notified of the finding that was made (i.e., sustained, not sustained, or inconclusive).~~
- ~~c) Complaints Involving the General Manager. If the complaint involves the General Manager, or the General Manager cannot be an independent or objective factfinder, the District will appoint a neutral investigator to conduct the investigation. When an investigation involves the General Manager, the District will work with legal counsel to coordinate an appropriate investigation.~~
- ~~d) Confidentiality. The District will maintain confidentiality surrounding the investigation to the extent possible and to the extent permitted under applicable federal and state law. In order to conduct an appropriate investigation, absolute confidentiality may not be possible.~~
- ~~e) Complaint Procedure for Complaints Concerning the General Manager. When the concerns involve the General Manager, employees should contact the Board President. For complaints about any other employees, the complaining party should contact any other District supervisor or Human Resources.~~
- ~~f) Board Authority. The District Board has no authority to investigate an allegation under this policy and cannot take action on behalf of the District to correct, discipline or terminate an employee who may be in violation of this policy, unless it involves the General Manager. The Board or individual Board members will not respond to communications from employees regarding complaints of this nature, but instead will refer the issue to the Human Resources Specialist or the General Manager, as appropriate.~~
- ~~g) Contact with Employee by a Board Member. If a Board member contacts an employee with a request or inquiry, the employee should speak with his or her supervisor prior to providing the Board member with any documents or official information. Board members should make requests for information to the General Manager, not to an individual employee. There is no prohibition against an employee speaking to or with a Board member, but employees should confirm with management prior to providing an individual Board member with any District documents or property.~~

B. Agency Complaint Procedure

Both the state and federal governments have agencies whose purpose is to address unlawful discrimination, harassment and retaliation in the workplace. If an employee or other individual who provides services to the District believes he or she has been harmed by unlawful workplace discrimination, harassment, or retaliation, and is not satisfied with the District's response to the problem, he or she may file a written complaint with these agencies. For the State of California, the agency is called the California Civil Rights Department. ~~For the federal government, the agency is called the Equal Employment Opportunity Commission ("EEOC"). The agencies can be reached at their websites: <https://calcivilrights.ca.gov> and <https://www.eeoc.gov>.~~ The California Civil Rights Department (CRD) can be reached at its website: <https://calcivilrights.ca.gov>

Employees will be provided with periodic training on preventing harassment, bullying, and abusive conduct in the workplace. While the District will provide employees with the training program to complete, employees can also access training materials on CRD's website, found at: <https://calcivilrights.ca.gov/shpt/>

C. Chain of Command

1. Organizational Chart. The Georgetown Divide Public Utility District endeavors to ensure that employee concerns or complaints are addressed in a timely and appropriate manner and advanced to those within the employee's chain of command when necessary for proper resolution. Employees shall be familiar with the Organizational Chart and understand where their position is within the organization. Employees and officials at all levels of the District shall follow the chain of command as set out in this policy. It is expected that all employees will communicate their concerns and requests in a manner consistent with the chain of command and those in the chain of command will act within the bounds of their authority. If an employee's complaint pertains to their immediate supervisor, then the employee can report their concerns to any supervisor or the Human Resources Specialist (unless their complaint concerns the General Manager, in which case the employee can report concerns directly to ~~the~~ Board Director/President).
- ~~2. Accountability. This policy consists of rules intended to advance the District's goal of providing efficient and high-quality services to its customers and providing a safe and productive work environment for all employees. Instructions flow downward along the chain of command and accountability flows upward. Adhering to the chain of command will result in a more effective decision-making process and greater efficiency in the District.~~
- ~~— Open-Door Policy. All supervisors and managers have an open-door policy. Employees shall use the chain of command when they have issues in or questions about day-to-day dealings of the District and take the matter to their direct supervisor per the Organizational Chart. ~~Unless the issue or concern is with the direct supervisor, employees shall discuss their concerns with their direct supervisor before moving up the chain of command. Complaints of harassment, retaliation or discrimination should be reported as set forth in section 2320.03; otherwise, employees should follow the process below:~~~~
- ~~3. —~~
 - ~~a) Employees shall adhere to verbal and written orders communicated through their designated chain of command in the discharge of their duties.~~
 - ~~b) It is incumbent upon all District employees to understand, recognize and determine when official communications and transactions must be cleared through the chain of command. When in doubt regarding this requirement, the appropriate supervisory personnel should be consulted.~~
 - ~~c) Employees seeking redress for grievances or complaints should adhere to their chain of command, in addition to any other established regulations and procedures.~~

- ~~d) Employees seeking to file a complaint or grievance against their immediate supervisor will submit their complaint or grievance to the next supervisor in their chain of command.~~
- ~~e) If a supervisor or manager is absent from duty or is otherwise unable to carry out their duties and responsibilities, the manager, or a higher ranking official, shall appoint a designee. The acting designee shall not have singular authority for making decisions regarding personnel or major or permanent procedural changes.~~
- ~~— Contacting the Board or Individual Board Members. Employees should not contact the Board or any individual Board members when they have an issue or concern related to the workplace. The District Board has no authority over individual personnel matters. Issues, complaints or suggestions about the workplace should be taken through the chain of command in order to have the appropriate documentation and response to the issues or concerns raised.~~
- ~~f) —~~

4.2. Collective Bargaining Units. Employees who are members of collective bargaining units are encouraged to contact their union representatives, union Board members or shop stewards for issues related to matters within their Memorandum of Understanding (MOU). While employees are in no way obligated to contact their union regarding problems or questions, the union can be a valuable resource for employees to get information and guidance. Contacting the Union Representative is not a violation of the Chain of Command policy.

D. Working with the Public

Working with the public can be challenging and sometimes contentious. While District employees are expected to interface with the public as their duties dictate, sometimes in difficult or even volatile situations, employees are not expected to endure actual harassment or discrimination by members of the public. If an employee feels that he or she is being subjected to harassment or discrimination by a member of the public, the employee should report such harassment to his or her supervisor, the Human Resources Specialist, or the General Manager for investigation and appropriate action. Employees will not be penalized for refusing to tolerate harassment from a member of the public.

Section 2320.05 Annual Review of Policy 2320 by Board of Directors

This policy shall be scheduled for an annual review by the Board of Directors during a duly posted regular meeting of the Board. This review shall be added to the Board's Annual Calendar.

Section 2320.06 Training Certification RequirementsProcedures

A. Training/Certification for Board of Directors

~~Pursuant to California Law, members of the Board of Directors are required to receive Sexual Harassment Prevention Training every two years and within six months for newly elected board members.~~

- ~~1. The Human Resources Director will assist newly elected board members to receive the required training.~~
- ~~2. The certificate of completion is kept on file with the District and a copy is posted on the District website.~~
- ~~3. Reference Policy **XXX** for other training and certification requirements for members of the Board.~~

B.A. Training/Certification for All Employees

California Law requires that all employers of five or more employees must receive provide sexual harassment and abuse conduct prevention training within six months and every two

~~years. to all employees.~~

The Human Resources ~~Specialist~~ shall be responsible for managing employee training requirements/records:-

- ~~1. The new employee orientation packet shall include information about training and certification requirements.~~
- ~~2. Training and certification records shall be properly maintained in personnel files.~~
- ~~3. Timely notification of required training shall be provided to employees.~~

G.B. Supervisory Employees (Management)

Management position staff are required to receive two (2) hours of sexual harassment and abusive conduct prevention training within six months of their assumption of a management position, and

~~training every two years, within six months of their assumption of a management position.~~

D.C. Non-Supervisory Employees

~~At least one hour of sexual harassment prevention training to all non-supervisory employees within six months of their assumption of~~ At least one hour of sexual harassment and abusive conduct prevention training to all non-supervisory employees within six months of their assumption of hire.

E. Seasonal Employees

Seasonal employees, temporary employees not hired through a temp agency, and employees who will work for less than six months must be trained within 30 calendar days of hire, or within 100 hours worked, whichever comes first.

F. Board of Directors

Pursuant to California Law, members of the Board of Directors are required to receive Sexual Harassment and Abusive Conduct Prevention Training within six months of election or appointment and then every two years.

1. The Human Resources Director will assist newly elected board members to receive the required training.

3. Reference Policy XXX for other training and certification requirements for members of the Board.

Section 2320.07 Annual Review

~~This policy shall be reviewed annually.~~

Certification

I hereby certify that the foregoing is a full, true and correct copy of Policy 2320, Harassment, Discrimination, and Retaliation Policy, adopted by the Board of Directors of the Georgetown Divide Public Utility District on (date) .

Nicholas Schneider, Clerk and Ex-Officio
Secretary, Board of Directors

RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
ADOPTION OF POLICY 2320, HARASSMENT, DISCRIMINATION AND
RETALIATION PREVENTION POLICY

WHEREAS, the Georgetown Divide Public Utility District does not tolerate unlawful discrimination, harassment, and retaliation in the workplace or in a work-related situation, which are violations that may result in disciplinary action, including termination; and

WHEREAS, Policy 2320, Harassment, Discrimination and Retaliation Prevention Policy, was established to inform District employees, member of the Board of Directors, and the public of state and federal laws that prohibit harassment, discrimination and retaliation in the workplace; and

WHEREAS, this policy establishes the procedures for filing a complaint, and the process for handling complaints of harassment, discrimination, and retaliation; and

WHEREAS, this policy was reviewed and recommended for adoption by the Ad Hoc Policy Committee, and is included as Exhibit A of this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT Policy 2320, Harassment, Discrimination, and Retaliation be adopted and authorizes the General Manager to certify the policy and include it in the District's Policy and Procedures Manual.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 8th day of August 2023, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Nicholas Schneider, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 8th day of August 2023.

Nicholas Schneider, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

EXHIBIT A – Policy 2320, Harassment, Discrimination, Retaliation Prevention Policy

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GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Policy and Procedures Manual

POLICY TITLE: HARASSMENT, DISCRIMINATION AND RETALIATION PREVENTION POLICY

POLICY NUMBER: 2320

Adopted:

Amended:

Section 2320.01 Purpose

The purpose of this policy is to inform District employees, Members of the Board of Directors, and the public of state and federal laws that prohibit harassment, discrimination and retaliation in the workplace. Furthermore, this policy establishes the procedures for filing a complaint, and the process for handling complaints of harassment, discrimination, and retaliation complaints.

No Tolerance Policy. The District does not tolerate unlawful discrimination, harassment, and retaliation in the workplace or in a work-related situation. Unlawful discrimination and harassment are violations of these guidelines and may result in disciplinary action up to and including termination.

Section 2320.02 Definitions

For the purposes of this policy, unless otherwise apparent from the context, certain words and phrases used in this policy are defined as follows:

California Civil Rights Department (CRD) shall refer to the state agency charged with enforcing the state's civil rights laws. The mission of the CRD is to protect people from unlawful discrimination in employment, housing, businesses, and state-funded programs, and from bias-motivated violence and human trafficking.

Section 2320.03 Harassment, Discrimination, and Retaliation in the Workplace is Prohibited by Law

Harassment and discrimination in the workplace (including against District employees, Board members, applicants, independent contractors, volunteers, and interns) on the basis of their actual or perceived sex and gender (including pregnancy, childbirth, lactation and related medical conditions), race, color, creed, national origin, ancestry, citizenship, religion, age, physical or mental disability, medical condition, sexual orientation, sexual stereotype, gender identity or gender expression (including transgender individuals who are transitioning, have transitioned, or are perceived to be transitioning to the gender with which they identify), reproductive health decisions, military and veteran status, marital status, registered domestic partner status, genetic information, or any other protected basis protected by federal and state law (collectively referred to as "protected classes") is prohibited by this policy.

Employees are encouraged to be respectful in their words and actions in the workplace and to be conscious of and sensitive to others' membership in one of the protected classes listed above when on the job.

A. Unlawful Harassment

Unwelcome conduct directed at someone because of the individual's membership in a protected class, which has the purpose or effect of unreasonably interfering with an individual's work

performance or creating an intimidating, hostile, offensive work environment is unlawful harassment. Harassment in the workplace may take many different forms. Some examples include, but are not limited to:

1. Verbal conduct such as epithets, derogatory comments, slurs, gossiping, hazing, or unwanted comments and jokes;
2. Visual conduct such as derogatory photographs, posters, cartoons, drawings, or gestures;
3. Physical conduct such as blocking normal movement, restraining, touching, or otherwise physically interfering with work of another individual;
4. Threatening or demanding that an individual submit to certain conduct or to perform certain actions in order to keep or get a job, to avoid some other loss, or as a condition of job benefits, security, or promotion; and
5. Retaliation by any of the above means for having reported harassment or discrimination or having assisted another individual to report harassment or discrimination.

B. Sexual Harassment

1. Under state and federal law, sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:
 - a) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment;
 - b) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or
 - c) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance creating an intimidating, hostile, threatening or offensive working environment; or adversely affecting the employee's performance, appraisal, assigned duties, or any other condition of employment or career development; or
 - d) Such conduct is offered in order to receive special treatment or in exchange for or in consideration of any personal action.
2. Sexual harassment also includes any act of retaliation against an employee for reports of violation of this policy or participating in the investigation of a sexual harassment complaint. Other examples of sexual harassment include, but are not limited to:
 - a) unwelcome sexual flirtations or propositions;
 - b) verbal abuse of a sexual nature;
 - c) graphic verbal comments about an individual's body; sexually degrading words used to describe an individual;
 - d) e-mails that may be inappropriate, offensive, harassing, or creating a hostile work environment; and
 - e) the display in the work environment of sexually suggestive objects or pictures, posters, jokes, cartoons, or calendar illustrations.
3. Sexual harassment conduct does not need to be motivated by sexual desire.

C. Retaliation

1. Retaliation against any individual for making a report or for participating in an investigation under this policy is strictly prohibited. Individuals are protected by law and by District policy from retaliation for opposing unlawful discriminatory practices, for filing an internal complaint under this policy or for filing a complaint with the California Civil Rights Department or Equal Employment Opportunity Commission, or for otherwise participating in any proceedings conducted by the District under this policy or by either of these agencies.

2. As used in this policy, retaliation is defined as any adverse employment action taken against an employee because the employee engaged in activity protected under this policy. Protected activities may include, but are not limited to, reporting or assisting in reported suspected violations of this policy and/or cooperating in investigations or proceedings arising out of a violation of this policy.
3. An adverse employment action is conduct or action that materially affects the terms and conditions of the employee's employment status or is reasonably likely to deter the employee from engaging in protected activity. Even actions that do not result in a direct loss of compensation may be regarded as an adverse employment action when considered in the totality of the circumstances.
4. Examples of retaliation under this policy include but are not limited to: demotion, suspension, reduction in pay, denial of a merit salary increase, failure to hire or consider for hire, refusing to promote or consider for promotion because of reporting a violation of this policy, harassing another employee for filing a complaint, denying employment opportunities because of making a complaint or for cooperating in an investigation, changing someone's work assignments for identifying harassment or other forms of discrimination in the workplace, treating people differently such as denying an accommodation, or not talking to an employee when otherwise required by job duties or otherwise excluding the employee from job-related activities because of engagement in activities protected under this policy.

Section 2320.04 Complaint Procedure

A. Internal Complaint Procedure

Any individual who believes that he or she is the object of harassment or discrimination on any prohibited basis, or who has observed such conduct, or who believes he or she has been subjected to retaliation, should immediately contact his or her manager, any other manager, or Human Resources to file a complaint.

B. Agency Complaint Procedure

Both the state and federal governments have agencies whose purpose is to address unlawful discrimination, harassment and retaliation in the workplace. If an employee or other individual who provides services to the District believes he or she has been harmed by unlawful workplace discrimination, harassment, or retaliation, and is not satisfied with the District's response to the problem, he or she may file a written complaint with these agencies. For the State of California, the agency is called the California Civil Rights Department. The California Civil Rights Department (CRD) can be reached at its website: <https://calcivilrights.ca.gov> Employees will be provided with periodic training on preventing harassment, bullying, and abusive conduct in the workplace. While the District will provide employees with the training program to complete, employees can also access training materials on CRD's website, found at: <https://calcivilrights.ca.gov/shpt/>

C. Chain of Command

1. Organizational Chart. The Georgetown Divide Public Utility District endeavors to ensure that employee concerns or complaints are addressed in a timely and appropriate manner and advanced to those within the employee's chain of command when necessary for proper resolution. Employees shall be familiar with the Organizational Chart and understand where their position is within the organization. Employees and officials at all levels of the District shall follow the chain of command as set out in this policy. It is expected that all

employees will communicate their concerns and requests in a manner consistent with the chain of command and those in the chain of command will act within the bounds of their authority. If an employee's complaint pertains to their immediate supervisor, then the employee can report their concerns to any supervisor or the Human Resources (unless their complaint concerns the General Manager, in which case the employee can report concerns directly to a Board Director).

Open-Door Policy. All supervisors and managers have an open-door policy. Employees shall use the chain of command when they have issues in or questions about day-to-day dealings of the District and take the matter to their direct supervisor per the Organizational Chart.

2. Collective Bargaining Units. Employees who are members of collective bargaining units are encouraged to contact their union representatives, union Board members or shop stewards for issues related to matters within their Memorandum of Understanding (MOU). While employees are in no way obligated to contact their union regarding problems or questions, the union can be a valuable resource for employees to get information and guidance. Contacting the Union Representative is not a violation of the Chain of Command policy.

D. Working with the Public

Working with the public can be challenging and sometimes contentious. While District employees are expected to interface with the public as their duties dictate, sometimes in difficult or even volatile situations, employees are not expected to endure actual harassment or discrimination by members of the public. If an employee feels that he or she is being subjected to harassment or discrimination by a member of the public, the employee should report such harassment to his or her supervisor, the Human Resources, or the General Manager for investigation and appropriate action. Employees will not be penalized for refusing to tolerate harassment from a member of the public.

Section 2320.05 Annual Review of Policy 2320 by Board of Directors

This policy shall be scheduled for an annual review by the Board of Directors during a duly posted regular meeting of the Board. This review shall be added to the Board's Annual Calendar.

Section 2320.06 Training Certification Requirements

A. Training/Certification for All Employees

California Law requires that all employers of five or more employees must receive sexual harassment and abuse conduct prevention training within six months and every two years. Human Resources shall be responsible for managing employee training requirements and records.

B. Supervisory Employees (Management)

Management position staff are required to receive two (2) hours of sexual harassment and abusive conduct prevention training within six months of their assumption of a management position, and every two years.

C. Non-Supervisory Employees

At least one hour of sexual harassment and abusive conduct prevention training to all non-supervisory employees within six months of their assumption of hire.

D. Seasonal Employees

Seasonal employees, temporary employees not hired through a temp agency, and employees who will work for less than six months must be trained within 30 calendar days of hire, or within 100 hours worked, whichever comes first.

E. Board of Directors

Pursuant to California Law, members of the Board of Directors are required to receive Sexual Harassment and Abusive Conduct Prevention Training within six months of election or appointment and then every two years.

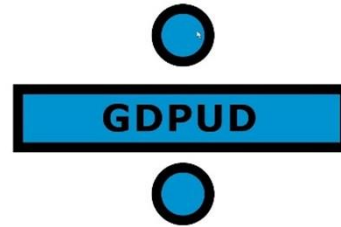
1. The Human Resources Director will assist newly elected board members to receive the required training.
2. Reference Policy XXX for other training and certification requirements for members of the Board.

Certification

I hereby certify that the foregoing is a full, true and correct copy of Policy 2320, Harassment, Discrimination, and Retaliation Policy, adopted by the Board of Directors of the Georgetown Divide Public Utility District on August 8, 2023.

Nicholas Schneider, Clerk and Ex-Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

REPORT TO THE BOARD OF DIRECTORS
Board Meeting of August 8, 2023
Agenda Item No. 4.C.



AGENDA SECTION: Consent Calendar

SUBJECT: Policy 2415 Social Media Use

PREPARED BY: Elizabeth Olson, Executive Assistant

Approved By: Nicholas Schneider, General Manager

BACKGROUND

The Board of Directors adopted a policy titled Social Media Use on March 10, 2020. This policy provides guidelines for the establishment and use of social media by District staff, consultants, its elected and appointed District officials, and any other authorized District representatives (collectively, "Officials"). In addition, this policy would address the responsibilities of employees and District officials with regard to social media and the use of District resources (time/equipment).

DISCUSSION

Given the changing landscape around social media, the Policy Committee identified this as a policy requiring an additional review and update. Through consultation with the committee and legal counsel, there have been substantive changes in order to bring the policy up to date and consistent with other similar Special Districts in California. It is a prudent policy to adopt to ensure GDPUD social media activities are consistent with public records and open meeting laws.

FISCAL IMPACT

Adopting a social media policy would have no impact on District operations or GDPUD's operations budget.

CEQA ASSESSMENT

This is not a CEQA project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) adopt the attached Resolution approving/authorizing a Social Media Use Policy.

ATTACHMENTS

1. Redlined Policy 2415 Social Media Use
2. Resolution 2023-XX Adopting Policy 2415 Social Media Use
3. Exhibit A Policy 2415 Social Media Use

POLICY TITLE: Social Media Use

POLICY NUMBER: XXXX

2415.1 Purpose:

This policy provides guidelines for the establishment and use of social media by District staff, consultants, its elected and appointed District officials, and any other authorized District representatives (collectively, "Officials").

The policy outlines the protocol and procedures for use of social media to publicize or convey information concerning District-related services, activities, and events. In addition, this policy addresses the responsibilities of employees and elected or appointed District officials and consultants Officials with regard to social media and the use of District resources (time/equipment).

The District has an overriding interest and expectation in deciding what is spoken on behalf of the District through the use of social media sites. For purposes of this policy, comments include information, articles, pictures, videos or any other form of communicative or symbolic content posted on the District's social media site.

Nothing in this policy shall be applied to prohibit or infringe upon any communication, speech or expression that is protected or privileged under law. This includes speech and expression protected under state or federal constitutions as well as labor laws or other applicable laws. Notwithstanding the foregoing, the District's social media sites are limited public forums intended to provide and disseminate information about District events and activities and are subject to the policies and restrictions herein.

, as well as responsibilities related to the public records and open meeting laws.

2415.2 Definitions:

a) Social Media: Content created by individuals, using accessible, expandable, and upgradable publishing technologies, through and on the Internet. Content may include various forms of discussions and information-sharing, including social networks, blogs, video sharing, podcasts, message boards, and online forums. District will be using a District Facebook, Instagram and other social-media platforms, that may be added from time-to-time. Various forms of discussions and information-sharing, including social networks, blogs, video sharing, podcasts, wikis, message boards, and online forums.

b) Social Networking: The practice of expanding business and/or social contacts by making connections through web-based applications. This policy focuses on social networking as it relates to the Internet to promote such connections for District business and for employees, elected and appointed District officials and consultants who are using this medium in the conduct of official District business.

b) "Posts" or "postings" means information, articles, pictures, videos, tagging or any other form of communication posted on the a District social or other social media site.

e) _____

Policy:

2415.3 No district social media site may be created or used without the approval of the General Manager or his or her designee. All District social media sites created on behalf of the District, by its employees on District

time, or using other District resources are the property of the District and shall be administered and regularly monitored by the General Manager or his/her designee. These social media sites shall be used only to inform the public about District business, services and events. ~~Individual departments may not have their own pages/sites. Individual departments wishing to add content to District social media sites may submit a request to the General Manager.~~ The District's web site, [insert web URL], will remain the location for content regarding District business, services and events. Whenever possible, links within social media formats should direct users to the District web site for more information, forms, documents, or online services necessary to conduct business with the District. District social media sites shall clearly state that such sites are maintained by the District and that the sites comply with this Social Media Policy. This policy must be displayed to users or made available by hyperlink on the District's social media sites so the public can be informed of the guidelines, requirements, and restrictions.

2415.4 District ~~employees and appointed and elected officials or consultants~~ Officials shall not disclose information about confidential District business on the District's social media sites, personal social media sites, or otherwise.

~~In addition, all use of social media sites by elected and appointed officials shall be in compliance with~~

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California's open meeting laws, which prohibit serial meetings of a majority of the Board or another legislative body of the District via email or other electronic means. Members of the Board, committees and/or legislative bodies shall not respond to, "like", "share", retweet, or otherwise participate in any published postings, or use the platform or any form of electronic communication to respond to, blog or engage in serial meetings, or otherwise discuss, deliberate, or express opinions on any issue within the subject matter jurisdiction of the body on which they serve. Employees and elected or appointed officials' posts to non-District social media sites are a reflection of their own views and not necessarily those of the District and should not suggest otherwise.

2415.5 Posting/Commenting Guidelines:

- a) All postings made by the District to social media sites will contain information and content that has already been published ~~or broadcast~~ by the District. ~~The District will not comment on other social media member's sites.~~ All official social media postings by the District will be done solely on the District's social media sites or in response to postings made on the District's social media sites. ~~Officers, employees, agents, consultants, and elected or appointed officials of the District representing it on District social media sites shall conduct themselves professionally and in accordance with all District policies. All District social media sites shall use authorized District contact information for account set up, monitoring and access. Personal email accounts or phone numbers may not be used to set up, monitoring, or post to a District social media platform.~~
- b) ~~The District reserves the right to remove from its social media sites content that it finds to violate this policy or applicable law. Any participants on the District's social media sites who are in continual violation of the postings/commenting guidelines may be barred from further use of the District's site.~~ The District will only post photos for which it has copyright or the owner's permission.
- c) District social media platforms are subject to the California Public Records Act. ~~Any content maintained on a District social media site that is related to District business, including a list of subscribers, posted communication, and communication submitted for posting, may be considered a public record and subject to public disclosure. All postings on District social media sites shall be sent to a District email account and maintained consistently with the Public Records Act, provided, however, that any material removed from a District social media site consistently with this policy shall be considered a preliminary draft, note or memorandum not retained by the District in the ordinary course of business and shall not constitute a public record of the District required to be retained consistently with the District's records retention schedules.~~
- ~~d) Chat functions in any social media sites will not be used.~~
- ~~e)d) Links to all social media networks to which the District belongs will be listed on the District's website. Interested parties wishing to interact with these sites will be directed to visit the District's web-site for more information on how to participate.~~
- ~~f)e) The District reserves the right to terminate any District social media site without notice or to temporarily or permanently suspend access to District social media as to some or all persons at any time. The District reserves the right to implement or remove any functionality of its social media platforms, in the discretion of the General Manager or his or her designee. This includes, but is not limited to, information, articles, pictures, videos, or any other form of communication that can be posted on a District social media platform~~

- ~~g)~~ District social media sites may contain content, including but not limited to, advertisements or hyperlinks over which the District has no control. The District does not endorse any hyperlink or advertisement placed on District social media sites by the social media site's owners, vendors, or partners.
- ~~h)~~f) District employees may post to District social media platforms only during working hours. After-hours or weekend postings may only be made with prior approval of the General Manager or his or her designee.
- ~~i)~~g) Any person authorized to post items on any of the District's social media platforms shall review, be familiar with, and comply with this Policy and each social media platform's terms and conditions of use.
- ~~j)~~h) Any person authorized to post items on behalf of the District to any of the District's social media platforms shall not express personal views or concerns through such postings. Instead, postings on any of the District's social media platforms on behalf of the District shall only reflect the views of the District.
- ~~k)~~ Posts must contain information that is freely available to the public and not be confidential as defined by any District policy or state or federal law.
- ~~l)~~i) Posts by District or comments by the public may NOT contain any personal information, except for the names of persons being available for contact by the public as representatives of the District. Posts/com-
ments to District social media sites shall NOT contain any of the following:
 - 1) Comments that are not topically related to the information commented upon;
 - 2) Comments in support of, or opposition to, political campaigns, candidates or ballot measures;
 - 3) Profane or obscene language or content;
 - 4) Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, or status with regard to public assistance, national origin, physical or mental disability or sexual orientation, or any other category protected by federal, state, or local law;
 - 5) Sexual content or links to sexual content;
 - ~~5)~~6) Content that defames any person or organization or violates that person's right to privacy;
 - 7) Solicitations of commerce;
 - ~~6)~~8) Posts or comments that contain any external links.
 - 9) Conduct or encouragement of illegal activity;
 - ~~7)~~10) Topics or issues not related to the jurisdictional purview of the District;
 - ~~8)~~11) Information that may tend to compromise the safety or security of the public or public systems;
or
 - ~~9)~~12) Content that violates a legal ownership interest of any other party.

Procedures:

2415.6 The General Manager or his designee will be responsible for responding to comments and messages as appropriate. The District will direct users to the District's web site for more information, forms, documents or online services necessary to conduct business with the District.

2415.7 District social media accounts shall be managed consistent with the Ralph M. Brown Act, California Government Code 54950 et seq. Board Members of the District, or members of commissions or committees of the District, as a matter of free speech, may establish their own social media accounts, but are required to make clear that the content posted on social media sites is not the official position of the District.

Members of the Board, and/or appointed members of commissions or committees, may engage in separate

conversations or communications on any social media platforms to answer questions, provide information to the public, or to solicit information from the public regarding a matter that is within the subject matter jurisdiction or the respective body, provided that, such member shall not respond directly to any communication on any social media platform regarding a matter that is within the subject matter jurisdiction of the legislative body that is made, posted, or shared by any other member of that respective body.

The District may invite others to participate in its social media sites. Such invitations will be based upon the best interests of the District as determined by the General Manager or his or her designee.

Responsibilities:

2415.8 It is the responsibility of employees, and appointed and elected officials or consultants to understand the procedures as outlined in this policy.

2415.9 Officials representing the District on any social media site, must conduct themselves at all times as a representative of the District and in accordance with all District policies. Employees representing the District in their capacity shall not comment or engage in debate on social media platforms that are not established as official District social media accounts

Employees who are not designated by the General Manager to access social media sites for District business are prohibited from accessing social media sites utilizing the District computer equipment and/or the District's web access. While at work, employees who are not granted access via District systems and computing equipment may use personal computing devices and personal web accounts to access social media sites only during non-working hours such as lunch periods and breaks. State law provides that more than occasional or incidental personal use of District resources is a crime.

2415.10 The General Manager will determine if a requested use of District social media sites or other District resources is appropriate and complies with this policy. The District reserves the right to respond to any posting and restrict or remove any content that is deemed in violation of the District's Social Media Policy or any applicable law. The District is not able to monitor all content at all times, and therefore, the District reserves the right to remove any such content at any time, and the failure to do so in one instance shall not be construed as a waiver of a similar or same content in another instance.

2415.11 District Officials shall not engage, comment or post using their personal accounts and claim or otherwise indicate or tend to mislead they are communicating officially on behalf of the District or representing the District with their comments on their personal accounts. All content on District social media sites must comply with District web standards, the rules and regulation of the social media site provider, including privacy policies, and applicable law. Employee or District confidentiality shall be maintained in accordance with all applicable laws and District policies. If a question arises regarding the use or posting of confidential information on a social media site, the matter shall be referred to the General Manager. The information in question shall not be posted, or if already posted, shall be removed until an opinion is rendered by General Manager or, at his or her request, Legal Counsel. Notwithstanding the opinion of the District counsel, the General Manager reserves the right to restrict or remove District information from a District social media site if the General Manager concludes the information does not serve the best interest of the District.

2415.12 All social media-based services to be developed, designed, managed by or purchased from any ~~third party~~third-party source for District use requires appropriate budget authority and approval from the Board of Directors.

2415.13 Where appropriate the District can choose to reply to call outs or social media engagement where the District's social media site does not enable hosting of the conversation (for example, Twitter).

The District reserves the right to change, modify, or amend all or part of this policy at any time.

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RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
ADOPTING POLICY 2415, SOCIAL MEDIA USE POLICY

WHEREAS, the Georgetown Divide Public Utilities District (GDPUD) adopted a social media use policy on March 10, 2020; and

WHEREAS, given the changing landscape around social media, the Policy Committee identified this as a policy requiring an additional review and update; and

WHEREAS, the adoption of a current social media use policy is a prudent addition to GDPUD policies, and would help ensure social media activities are consistent with public records and open meeting laws; and

WHEREAS, This policy would address the responsibilities of employees and District officials with regard to social media.

NOW, THEREFORE, BE IT APPROVED BY THE BOARD OF DIRECTORS OF THE GDPUD THAT Policy 2415 Social Media Use policy is adopted and authorizes the General Manager to certify the policy and included it in GDPUD's Policy Manual.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 8th day of August 2023, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Nicholas Schneider, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 8th day of August 2023.

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

EXHIBIT A – POLICY 2415, SOCIAL MEDIA USE POLICY

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GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Policy and Procedures Manual

POLICY TITLE: Social Media Use Policy

POLICY NUMBER: 2415 **Adopted:** **Amended:**

Section 2415.01 Purpose

This policy provides guidelines for the establishment and use of social media by District staff, consultants, its elected and appointed District officials, and any other authorized District representatives (collectively, "Officials"). The policy outlines the protocol and procedures for use of social media to publicize or convey information concerning District-related services, activities, and events. In addition, this policy addresses the responsibilities of Officials with regard to social media and the use of District resources (time/equipment).

The District has an overriding interest and expectation in deciding what is spoken on behalf of the District through the use of social media sites. For purposes of this policy, comments include information, articles, pictures, videos or any other form of communicative or symbolic content posted on the District's social media site.

Nothing in this policy shall be applied to prohibit or infringe upon any communication, speech or expression that is protected or privileged under law. This includes speech and expression protected under state or federal constitutions as well as labor laws or other applicable laws. Notwithstanding the foregoing, the District's social media sites are limited public forums intended to provide and disseminate information about District events and activities and are subject to the policies and restrictions herein.

Section 2415.02 Definitions

For the purposes of this policy, unless otherwise apparent from the context, certain words and phrases used in this policy are defined as follows:

"Posts" or "postings" shall refer to information, articles, pictures, videos, tagging, or any other form of communication posted on the District or other social media sites.

Social Media shall refer to the content created by individuals, using accessible, expandable, and upgradable publishing technologies, through and on the Internet. Content may include various forms of discussions and information-sharing, including social networks, blogs, video sharing, podcasts, message boards, and online forums. The District will be using a District Facebook, Instagram, and other social-media platforms, that may be added from time-to-time.

Section 2415.03

No district social media site may be created or used without the approval of the General Manager or his or her designee. All District social media sites created on behalf of the District, by its employees on District time, or using other District resources are the property of the District and shall be administered and regularly monitored by the General Manager or his/her designee. These social media sites shall be used only to inform the public about District business, services, and events. The District's website, www.gd-pud.org, will remain the location for content regarding District business,

services, and events. Whenever possible, links within social media formats should direct users to the District website for more information, forms, documents, or online services necessary to conduct business with the District. District social media sites shall clearly state that such sites are maintained by the District and that the sites comply with this Social Media Policy. This policy must be displayed to users or made available by hyperlink on the District's social media sites so the public can be informed of the guidelines, requirements, and restrictions.

Section 2415.04 Confidential Information

District Officials shall not disclose information about confidential District business on the District's social media sites, personal social media sites, or otherwise.

Section 2415.05 Posting/Commenting Guidelines

- A. All postings made by the District to social media sites will contain information and content that has already been published by the District. All official social media postings by the District will be done solely on the District's social media sites or in response to postings made on the District's social media sites.
- B. The District will only post photos for which it has copyright or the owner's permission.
- C. District social media platforms are subject to the California Public Records Act.
- D. Links to all social media networks to which the District belongs will be listed on the District's website. Interested parties wishing to interact with these sites will be directed to visit the District's website for more information on how to participate.
- E. The District reserves the right to terminate any District social media site without notice or to suspend access temporarily or permanently to District social media as to some or all persons at any time. The District reserves the right to implement or remove any functionality of its social media platforms, in the discretion of the General Manager or his or her designee. This includes, but is not limited to, information, articles, pictures, videos, or any other form of communication that can be posted on a District social media platform.
- F. District employees may post to District social media platforms only during working hours. After-hours or weekend postings may only be made with prior approval of the General Manager or his or her designee.
- G. Any person authorized to post items on any of the District's social media platforms shall review, be familiar with, and comply with this Policy and each social media platform's terms and conditions of use.
- H. Any person authorized to post items on behalf of the District to any of the District's social media platforms shall not express personal views or concerns through such postings. Instead, postings on any of the District's social media platforms on behalf of the District shall only reflect the views of the District.
- I. Posts by the District or comments by the public may NOT contain any personal information, except for the names of persons available for contact by the public as representatives of the District. Posts/comments to District social media sites shall NOT contain any of the following:
 - 1. Comments that are not topically related to the information commented upon;
 - 2. Comments in support of, or opposition to, political campaigns, candidates or ballot measures;
 - 3. Profane or obscene language or content;
 - 4. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, or status with regard to public assistance,

- national origin, physical or mental disability or sexual orientation, or any other category protected by federal, state, or local law;
5. Sexual content or links to sexual content;
 6. Content that defames, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion gender, marital status, or status with regard to public assistance, national origin, physical or mental disability or sexual orientation, or any other category protected by federal, state, or local law;
 7. Solicitations of commerce;
 8. Posts or comments that contact any external links;
 9. Content or encouragement of illegal activity;
 10. Topics or issues not related to the jurisdictional purview of the District;
 11. Information that may tend to compromise the safety or security of the public or public systems; or
 12. Content that violates the legal ownership interest of any other party.

Section 2415.6 Procedures

- A. The General Manager or his designee will be responsible for responding to comments and messages as appropriate. The District will direct users to the District's web site for more information, forms, documents or online services necessary to conduct business with the District.
- B. District social media accounts shall be managed consistent with the Ralph M. Brown Act, California Government Code 54950 et seq. Board Members of the District, or members of commissions or committees of the District, as a matter of free speech, may establish their own social media accounts, but are required to make clear that the content posted on social media sites is not the official position of the District.
- C. Members of the Board, and/or appointed members of committees, may engage in separate conversations or communications on any social media platforms to answer questions, provide information to the public, or to solicit information from the public regarding a matter that is within the subject matter jurisdiction of the District, provided that such member shall not respond directly to any communication on any social media platform regarding a matter that is within the subject matter jurisdiction of the legislative body that is made, posted, or shared by any other member of that respective body.

Section 2015.7 Responsibilities

- A. It is the responsibility of employees, and appointed and elected officials or consultants to understand the procedures as outlined in this policy.
- B. Officials representing the District on any social media site must conduct themselves at all times as a representative of the District and in accordance with all District policies. Employees representing the District in their capacity shall not comment or engage in debate on social media platforms that are not established as official District social media accounts.
- C. The General Manager will determine if a requested use of District social media sites or other District resources is appropriate and complies with this policy. The District reserves the right to respond to any posting and restrict or remove any content that is deemed in violation of the

District's Social Media Policy or any applicable law. The District is not able to monitor all content at all times, and therefore, the District reserves the right to remove any such content at any time, and the failure to do so in one instance shall not be construed as a waiver of a similar or same content in another instance.

- D. District Officials shall not engage, comment or post using their personal accounts and claim or otherwise indicate or tend to mislead they are communicating officially on behalf of the District or representing the District with their comments on their personal accounts

Section 2015.8 Third-Party Sources for Social Media Services

All social media-based services to be developed designed, managed by, or purchased from any third-party source for District use requires appropriate budget authority and approval from the Board of Directors.

Section 2415.9 Reply to Call Outs

Where appropriate, the District can choose to reply to callouts or social media engagement where the District's social media site does not enable hosting of the conversation (for example, Twitter).

Certification

I hereby certify that the foregoing is a full, true, and correct copy of Policy 2415 amended by the Board of Directors of the Georgetown Divide Public Utility District on _____, 2023.

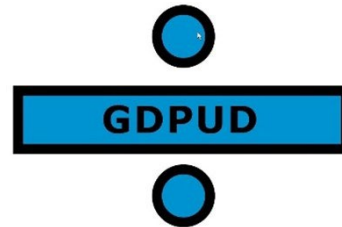
Nicholas Schneider, Clerk, and Ex-Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

DISTRIBUTION: All Staff

REPORT TO THE BOARD OF DIRECTORS

Board Meeting of August 8, 2023

Agenda Item No. 4. D.



AGENDA SECTION: ACTION ITEMS

SUBJECT: Irrigation Committee Member Removal

PREPARED BY: Elizabeth Olson, Executive Assistant

Approved By: Nicholas Schneider, General Manager

BACKGROUND

The Georgetown Divide Public Utility District Board of Directors established Irrigation Committee roles and responsibilities through the adoption policy. The Policy Irrigation Committee Roles and Responsibilities was adopted through Board Resolution 2022-65 on October 11, 2022.

DISCUSSION

Eric Mead was appointed to the Irrigation Committee on March 8th, 2022 by the Board of Directors through Resolution 2022-18. Member Mead has not attended any committee meetings since 2022. On July 20, 2023, the Irrigation Committee voted to refer a removal recommendation to the Board of Directors. This recommendation for the removal of Eric Mead from the Committee is due to a lack of attendance and communication.

FISCAL IMPACT

This action has no fiscal impact.

CEQA ASSESSMENT

This is not a CEQA Project

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) by motion action provide the General Manager with direction to develop and post a notice of the vacancy in three or more conspicuous places in the District at least 15 days before the Board makes the appointment.

ATTACHMENTS

- 1) Resolution 2023-XX Removal of Eric Mead from the Irrigation Committee

RESOLUTION 2023-XX

OF THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT TO DISCUSS AND DETERMINE THE ACTION ON REMOVING MEMBER ERIC MEAD OF THE IRRIGATION COMMITTEE

WHEREAS, the Georgetown Divide Public Utility District (“District”) Board of Directors (“Board”) reestablished the Irrigation Committee through Board Resolution 2022-10. Resolution 2022-65 memorialized the membership, duties, responsibilities, and other matters pertaining to the Irrigation Committee through the adoption of Board Policy 2021-12; and

WHEREAS, Board Policy 2021-1012, Section 8. Removal specifies that Committee members serve at the will of the Board, any member may be removed by an affirmative vote of three (3) members of the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT Eric Mead is hereby removed as a member of the Irrigation Committee.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 8th day of August 2023, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

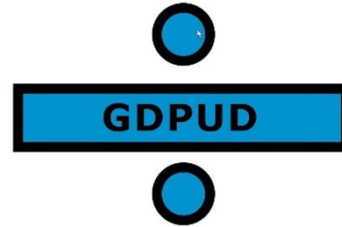
I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 8th day of August 2023.

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

REPORT TO THE BOARD OF DIRECTORS

Board Meeting of August 08, 2023

Agenda Item No. 4.E.



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: GDPUD Organization Chart

PREPARED BY: Elizabeth Olson, Executive Assistant

Approved By: Nicholas Schneider, General Manager

BACKGROUND

The proposed organizational chart for FY 23-24 was presented to the Board of Directors at the Regular Meeting of 6/13/2023. This chart will take the place of the previous one approved on 11/15/22. The updated chart was approved at a special meeting of The Board of Directors on June 19, 2023.

DISCUSSION

Due to Human Resources and consultant discussions, there has been an amendment to the GDPUD Organizational Chart. The proposed change would affect the orientation between the Wastewater Treatment Operator II and the Wastewater Treatment Operator. A dotted line denoting a reporting/supervisory relationship has been removed. This change will assist with ease in understanding of supervisory relations within the organizational structure.

FISCAL IMPACT

There is no fiscal impact associated with this change.

CEQA ASSESSMENT

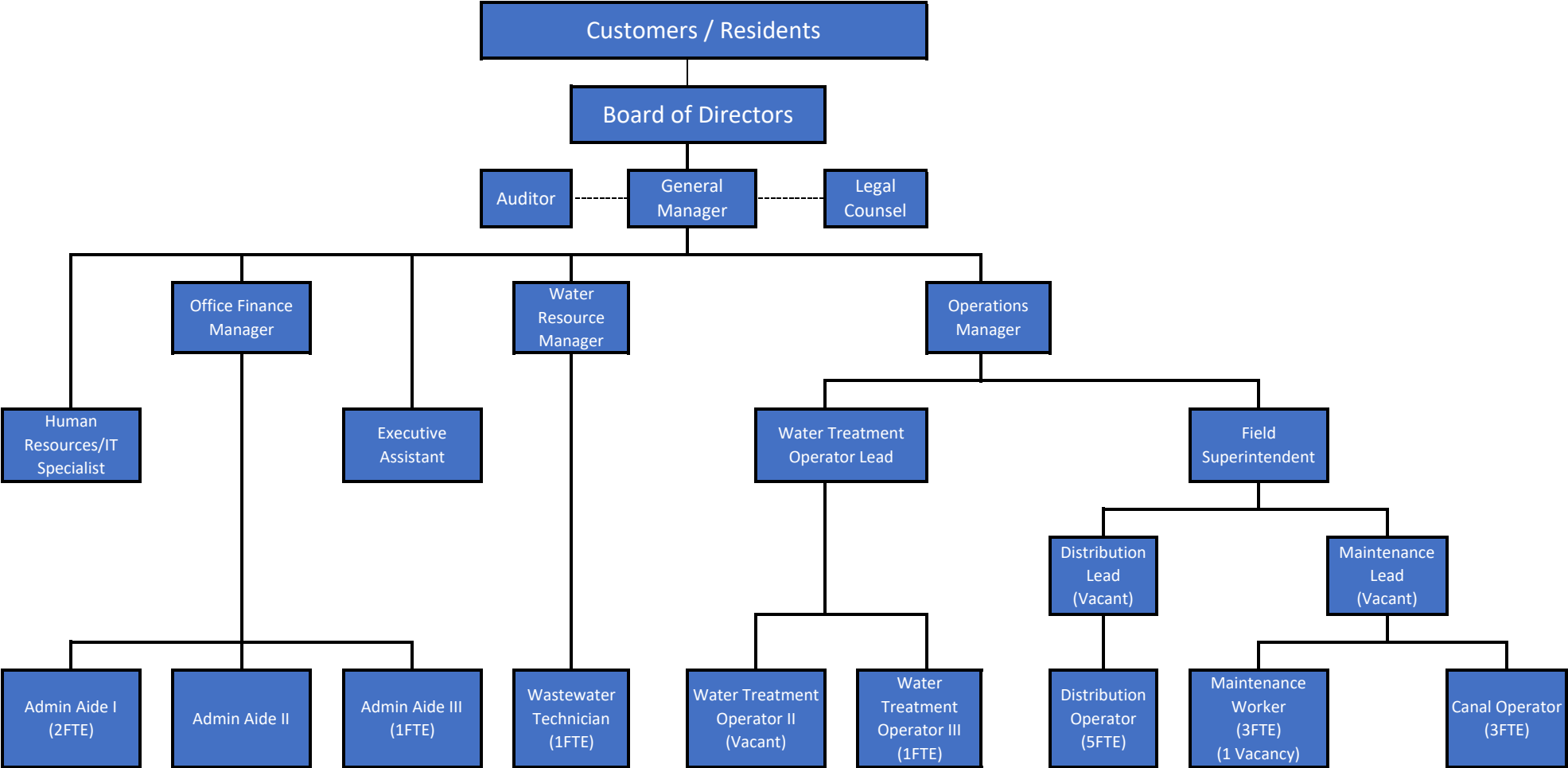
This is not a CEQA Project

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) adopt Resolution 2023-XX approving the amended Organization Chart for FY2023-24.

ATTACHMENTS

1. Amended GDPUD Organizational Chart
2. Resolution 2023-XX approving the amended GDPUD Organizational Chart.



RESOLUTION NO. 2023-XX

**OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
APPROVING THE ORGANIZATIONAL CHART**

WHEREAS, On June 19, 2023, the Board of Directors adopted the amended GDPUD Organizational Chart,

WHEREAS, Due to discussions with Human Resources and consultants the relationship between the Wastewater Treatment Operator II and the Wastewater Treatment Operator has been adjusted; and

WHEREAS, The positions had a supervisory and reporting hierarchy removed; and

WHEREAS, This change assists with clarity of reporting for employees in relation to supervisory understandings;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN PUBLIC UTILITY DISTRICT THAT adopt the amended GDPUD Organizational Chart (attached).

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 8th day of August 2023, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

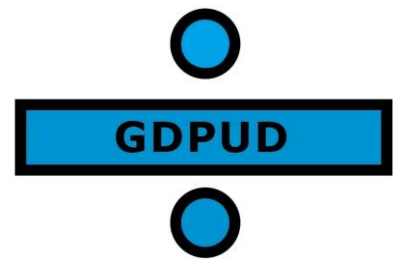
CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 8th day of August 2023.

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

DRAFT

REPORT TO THE BOARD OF DIRECTORS
MEETING OF AUG 8, 2023
AGENDA ITEM NO. 5. A.-D.



AGENDA SECTION: INFORMATIONAL ITEMS

SUBJECT: Budget to Actuals, Pooled Cash, Monthly Check Report, and Vendor History Report.

PREPARED BY: Jessica Buckle, Office Finance Manager

BACKGROUND

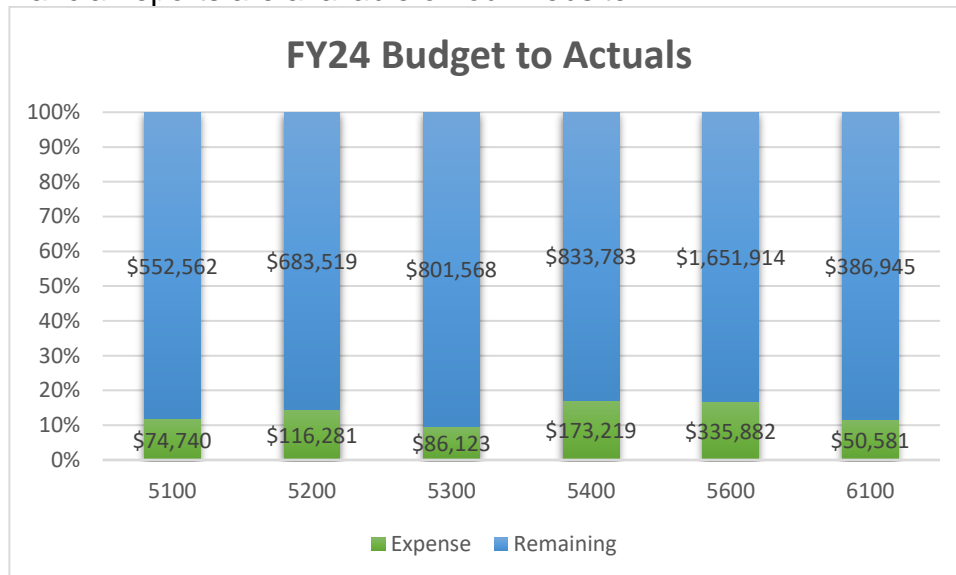
The monthly financial reports are a good indicator of how healthy the District is financially and are a key to successfully budgeting for the remainder of the year.

DISCUSSION

The financial reports included below are for Fiscal Year 2023-2024. The usual graphical representations of the remaining budget for each fund are shown below through July 31, 2023. There will be additional revenue received for FY23 throughout the next few months.

- Budget to Actuals – FY23 through June 30, 2023 and FY24 for July 2023
- Pooled Cash – FY24 through July 31, 2023
- Monthly Check Report for July 2023
- Vendor Purchasing Report – FY24 through July 31, 2023

All additional financial reports are available on our website.



List of Departments:

- 5100 - Source of Supply
- 5200 - Transmission & Distribution of Raw Water
- 5300 - Water Treatment
- 5400 - Transmission & Distribution of Treated Water
- 5600 - Administration & Customer Service
- 6100 - Auburn Lakes Trail Wastewater Zone



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
Fund: 100 - Water Fund							
Department: 0000 - Non-departmental							
100-0000-40102	Water Sales - Cust	3,200,000.00	3,200,000.00	545,327.88	3,010,004.96	-189,995.04	5.94 %
100-0000-40103	Water Sales - Irr	560,000.00	560,000.00	78,177.24	324,413.43	-235,586.57	42.07 %
100-0000-40105	Property Tax Revenue	1,900,850.00	1,900,850.00	0.00	1,939,042.78	38,192.78	102.01 %
100-0000-40107	Lease Revenue	88,200.00	88,200.00	17,571.73	93,601.74	5,401.74	106.12 %
100-0000-41100	Interest Income	2,500.00	2,500.00	0.00	24,318.81	21,818.81	972.75 %
100-0000-41200	Penalties	45,400.00	45,400.00	10,548.94	66,598.33	21,198.33	146.69 %
100-0000-41300	New Meter Materials & Labor Char...	0.00	0.00	0.00	13,432.76	13,432.76	0.00 %
100-0000-41302	Installation Fee	0.00	0.00	4,795.65	45,064.92	45,064.92	0.00 %
100-0000-42100	Miscellaneous Revenue	0.00	0.00	-10,667.84	226.79	226.79	0.00 %
100-0000-42102	Grant Proceeds	169,514.00	169,514.00	0.00	0.00	-169,514.00	100.00 %
100-0000-42200	Sale of Assets	0.00	0.00	34,050.00	110,294.28	110,294.28	0.00 %
100-0000-50403	Def Comp Retirement	0.00	0.00	0.00	1,788.48	-1,788.48	0.00 %
Department: 0000 - Non-departmental Surplus (Deficit):		5,966,464.00	5,966,464.00	679,803.60	5,625,210.32	-341,253.68	5.72 %
Department: 5100 - Source of Supply							
100-5100-50100	Salaries	157,169.00	157,169.00	10,265.54	154,515.73	2,653.27	1.69 %
100-5100-50102	Overtime	13,642.00	13,642.00	1,332.36	24,072.12	-10,430.12	-76.46 %
100-5100-50103	Standby Pay	11,867.00	11,867.00	1,210.00	14,820.00	-2,953.00	-24.88 %
100-5100-50200	Payroll Taxes	14,302.00	14,302.00	1,009.50	14,622.48	-320.48	-2.24 %
100-5100-50300	Health Insurance	51,860.00	51,860.00	5,962.67	50,562.56	1,297.44	2.50 %
100-5100-50302	Insurance - Workers Compensation	6,857.00	6,804.00	2,016.05	8,572.59	-1,768.59	-25.99 %
100-5100-50400	PERS Retirement Expense	13,469.00	13,469.00	1,028.92	16,067.43	-2,598.43	-19.29 %
100-5100-50401	PERS UAL	10,683.00	10,683.00	0.00	10,350.96	332.04	3.11 %
100-5100-50403	Def Comp Retirement Expense	680.00	680.00	0.00	0.00	680.00	100.00 %
100-5100-51100	Materials & Supplies	11,410.00	11,410.00	4,592.93	58,981.43	-47,571.43	-416.93 %
100-5100-51101	Durables/Rentals/Leases	3,200.00	3,200.00	55,770.14	114,068.43	-110,868.43	-3,464.64 %
100-5100-51102	Office Supplies	302.00	302.00	0.00	361.81	-59.81	-19.80 %
100-5100-51200	Vehicle Maintenance	5,589.00	5,589.00	199.76	4,253.07	1,335.93	23.90 %
100-5100-51201	Vehicle Operating - Fuel	8,380.00	8,380.00	1,460.15	9,724.14	-1,344.14	-16.04 %
100-5100-51300	Professional Services	84,236.00	84,236.00	11,985.00	161,614.11	-77,378.11	-91.86 %
100-5100-52100	Staff Development/Certifications	750.00	750.00	0.00	39.80	710.20	94.69 %
100-5100-52102	Utilities	19,267.00	19,267.00	175.49	10,424.42	8,842.58	45.89 %
100-5100-52105	Government Regulation Fees	80,000.00	80,000.00	0.00	97,345.54	-17,345.54	-21.68 %
100-5100-52108	Membership/Subscriptions	415.00	415.00	0.00	0.00	415.00	100.00 %
100-5100-71100	Capital Expenses	0.00	0.00	38,023.93	38,023.93	-38,023.93	0.00 %
Department: 5100 - Source of Supply Total:		494,078.00	494,025.00	135,032.44	788,420.55	-294,395.55	-59.59 %
Department: 5200 - Raw Water							
100-5200-50100	Salaries	308,538.00	308,538.00	22,473.20	237,510.79	71,027.21	23.02 %
100-5200-50101	Part-time/Temp Staff Wages	976.00	976.00	3,818.40	13,527.20	-12,551.20	-1,285.98 %
100-5200-50102	Overtime	20,252.00	20,252.00	5,103.99	22,884.00	-2,632.00	-13.00 %
100-5200-50103	Standby Pay	13,260.00	13,260.00	2,420.00	18,680.00	-5,420.00	-40.87 %
100-5200-50200	Payroll Taxes	28,077.00	28,077.00	2,349.93	21,143.51	6,933.49	24.69 %
100-5200-50300	Health Insurance	115,737.00	115,737.00	6,355.66	69,043.97	46,693.03	40.34 %
100-5200-50302	Insurance - Workers Compensation	15,285.00	15,285.00	2,347.33	9,868.88	5,416.12	35.43 %
100-5200-50400	PERS Retirement Expense	29,450.00	29,450.00	2,414.65	23,164.83	6,285.17	21.34 %
100-5200-50401	PERS UAL	208,325.00	208,325.00	0.00	201,843.72	6,481.28	3.11 %
100-5200-50403	Def Comp Retirement Expense	1,330.00	1,330.00	0.00	0.00	1,330.00	100.00 %
100-5200-51100	Materials & Supplies	25,000.00	25,000.00	2,865.21	29,665.31	-4,665.31	-18.66 %
100-5200-51101	Durables/Rentals/Leases	2,000.00	2,000.00	1,930.38	2,654.95	-654.95	-32.75 %
100-5200-51102	Office Supplies	0.00	0.00	0.00	352.16	-352.16	0.00 %
100-5200-51200	Vehicle Maintenance	10,213.00	10,213.00	770.25	11,310.71	-1,097.71	-10.75 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 06/30/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-5200-51201	Vehicle Operating - Fuel	18,210.00	18,210.00	3,983.12	28,347.39	-10,137.39	-55.67 %
100-5200-51300	Professional Services	5,984.00	5,984.00	2,111.66	2,151.66	3,832.34	64.04 %
100-5200-52100	Staff Development/Certifications	750.00	750.00	0.00	654.80	95.20	12.69 %
100-5200-52102	Utilities	1,420.00	1,420.00	394.40	3,522.63	-2,102.63	-148.07 %
100-5200-52105	Government Regulation Fees	57.00	57.00	0.00	0.00	57.00	100.00 %
100-5200-52108	Membership/Subscriptions	358.00	358.00	0.00	0.00	358.00	100.00 %
100-5200-71100	Capital Expenses	0.00	0.00	66,918.64	66,918.64	-66,918.64	0.00 %
Department: 5200 - Raw Water Total:		805,222.00	805,222.00	126,256.82	763,245.15	41,976.85	5.21 %
Department: 5300 - Water Treatment							
100-5300-50100	Salaries	244,058.00	244,058.00	14,862.58	190,235.88	53,822.12	22.05 %
100-5300-50102	Overtime	25,097.00	25,097.00	2,683.75	29,281.71	-4,184.71	-16.67 %
100-5300-50103	Standby Pay	9,688.00	9,688.00	1,210.00	15,710.00	-6,022.00	-62.16 %
100-5300-50200	Payroll Taxes	22,209.00	22,209.00	1,460.93	17,809.22	4,399.78	19.81 %
100-5300-50300	Health Insurance	64,914.00	64,914.00	4,216.79	58,177.89	6,736.11	10.38 %
100-5300-50302	Insurance - Workers Compensation	9,426.00	9,426.00	1,285.44	5,578.76	3,847.24	40.82 %
100-5300-50400	PERS Retirement Expense	31,790.00	31,790.00	1,512.64	19,571.54	12,218.46	38.43 %
100-5300-50401	PERS UAL	20,466.00	20,466.00	0.00	51,754.80	-31,288.80	-152.88 %
100-5300-50403	Def Comp Retirement Expense	1,050.00	1,050.00	0.00	0.00	1,050.00	100.00 %
100-5300-51100	Materials & Supplies	85,426.00	85,426.00	18,460.60	68,484.54	16,941.46	19.83 %
100-5300-51101	Durables/Rentals/Leases	13,300.00	13,300.00	85.83	598.50	12,701.50	95.50 %
100-5300-51102	Office Supplies	0.00	0.00	0.00	2,175.05	-2,175.05	0.00 %
100-5300-51200	Vehicle Maintenance	17,134.00	17,134.00	380.31	2,812.37	14,321.63	83.59 %
100-5300-51201	Vehicle Operating - Fuel	8,993.00	8,993.00	860.97	6,546.05	2,446.95	27.21 %
100-5300-51202	Building Maintenance	289.00	0.00	269.18	4,071.52	-4,071.52	0.00 %
100-5300-51300	Professional Services	24,135.00	24,135.00	10,008.26	24,338.45	-203.45	-0.84 %
100-5300-52100	Staff Development/Certifications	2,587.00	2,587.00	0.00	252.80	2,334.20	90.23 %
100-5300-52102	Utilities	227,186.00	227,186.00	31,394.07	233,857.01	-6,671.01	-2.94 %
100-5300-52105	Government Regulation Fees	26,311.00	26,311.00	80.00	3,257.18	23,053.82	87.62 %
100-5300-52108	Membership/Subscriptions	391.00	391.00	0.00	611.00	-220.00	-56.27 %
Department: 5300 - Water Treatment Total:		834,450.00	834,161.00	88,771.35	735,124.27	99,036.73	11.87 %
Department: 5400 - Treated Water							
100-5400-50100	Salaries	417,609.00	417,609.00	27,789.44	430,790.63	-13,181.63	-3.16 %
100-5400-50102	Overtime	40,329.00	40,329.00	2,215.85	42,737.69	-2,408.69	-5.97 %
100-5400-50103	Standby Pay	20,030.00	20,030.00	1,210.00	15,710.00	4,320.00	21.57 %
100-5400-50200	Payroll Taxes	38,002.00	38,002.00	2,950.76	37,845.40	156.60	0.41 %
100-5400-50300	Health Insurance	101,964.00	101,964.00	7,739.77	128,738.20	-26,774.20	-26.26 %
100-5400-50302	Insurance - Workers Compensation	6,405.00	17,342.00	2,279.95	9,676.86	7,665.14	44.20 %
100-5400-50400	PERS Retirement Expense	48,008.00	48,008.00	3,071.97	41,619.87	6,388.13	13.31 %
100-5400-50401	PERS UAL	90,000.00	90,000.00	0.00	36,640.53	53,359.47	59.29 %
100-5400-50403	Def Comp Retirement Expense	1,790.00	1,790.00	0.00	0.00	1,790.00	100.00 %
100-5400-51100	Materials & Supplies	135,000.00	135,000.00	9,853.75	146,675.75	-11,675.75	-8.65 %
100-5400-51101	Durables/Rentals/Leases	2,171.00	2,171.00	1,988.89	12,480.25	-10,309.25	-474.86 %
100-5400-51102	Office Supplies	33.00	33.00	0.00	521.69	-488.69	-1,480.88 %
100-5400-51200	Vehicle Maintenance	23,500.00	23,500.00	7,009.41	46,768.08	-23,268.08	-99.01 %
100-5400-51201	Vehicle Operating - Fuel	28,517.00	28,517.00	5,139.39	32,934.25	-4,417.25	-15.49 %
100-5400-51300	Professional Services	7,529.00	7,529.00	2,108.06	4,880.90	2,648.10	35.17 %
100-5400-52100	Staff Development/Certifications	750.00	750.00	210.00	3,161.80	-2,411.80	-321.57 %
100-5400-52102	Utilities	19,495.00	19,495.00	1,124.07	15,037.99	4,457.01	22.86 %
100-5400-52105	Government Regulation Fees	17,120.00	17,120.00	1,382.00	37,892.18	-20,772.18	-121.33 %
Department: 5400 - Treated Water Total:		998,252.00	1,009,189.00	76,073.31	1,044,112.07	-34,923.07	-3.46 %
Department: 5500 - Customer Service							
100-5500-42103	Intergovernmental	0.00	0.00	344.51	344.51	344.51	0.00 %
100-5500-50100	Salaries	153,231.00	153,231.00	7,754.57	101,279.58	51,951.42	33.90 %
100-5500-50101	Part-time/Temp Staff Wages	19,948.00	19,948.00	0.00	0.00	19,948.00	100.00 %
100-5500-50200	Payroll Taxes	13,944.00	13,944.00	602.64	7,693.85	6,250.15	44.82 %
100-5500-50300	Health Insurance	42,356.00	42,356.00	2,068.82	30,761.28	11,594.72	27.37 %
100-5500-50302	Insurance - Workers Compensation	1,711.00	1,711.00	396.08	1,670.34	40.66	2.38 %

Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-5500-50400	PERS Retirement Expense	12,154.00	12,154.00	625.84	8,519.57	3,634.43	29.90 %
100-5500-50401	PERS UAL	9,588.00	9,588.00	0.00	10,350.96	-762.96	-7.96 %
100-5500-50403	Def Comp Retirement Expense	660.00	660.00	0.00	0.00	660.00	100.00 %
100-5500-51100	Materials & Supplies	31,927.00	31,927.00	0.00	2,352.80	29,574.20	92.63 %
100-5500-51102	Office Supplies	0.00	0.00	608.28	18,573.73	-18,573.73	0.00 %
100-5500-51200	Vehicle Maintenance	21.00	21.00	0.00	0.00	21.00	100.00 %
100-5500-51300	Professional Services	5,000.00	5,000.00	152.00	15,874.85	-10,874.85	-217.50 %
100-5500-52102	Utilities	14,923.00	14,923.00	896.64	7,970.18	6,952.82	46.59 %
100-5500-52107	Other Miscellaneous Expense	0.00	0.00	0.00	113.62	-113.62	0.00 %
Department: 5500 - Customer Service Surplus (Deficit):		-305,463.00	-305,463.00	-12,760.36	-204,816.25	100,646.75	32.95 %
Department: 5600 - Admin							
100-5600-50100	Salaries	394,543.00	394,543.00	44,092.82	541,906.84	-147,363.84	-37.35 %
100-5600-50101	Part-time/Temp Staff Wages	0.00	0.00	0.00	66,837.00	-66,837.00	0.00 %
100-5600-50102	Overtime	2,734.00	2,734.00	0.00	43.26	2,690.74	98.42 %
100-5600-50103	Automobile Allowance	0.00	1,702.00	500.00	5,000.00	-3,298.00	-193.77 %
100-5600-50104	Retiree Benefit	9,973.00	9,973.00	806.30	14,666.04	-4,693.04	-47.06 %
100-5600-50105	Director Compensation	24,360.00	24,360.00	2,000.00	24,000.00	360.00	1.48 %
100-5600-50106	Moving Expenses	0.00	0.00	10,000.25	10,000.25	-10,000.25	0.00 %
100-5600-50200	Payroll Taxes	35,903.00	35,903.00	3,582.92	42,968.48	-7,065.48	-19.68 %
100-5600-50300	Health Insurance	69,772.00	69,772.00	6,010.56	96,646.42	-26,874.42	-38.52 %
100-5600-50302	Insurance - Workers Compensation	4,672.00	4,672.00	595.45	2,312.19	2,359.81	50.51 %
100-5600-50400	PERS Retirement Expense	35,102.00	35,102.00	3,721.46	47,222.54	-12,120.54	-34.53 %
100-5600-50401	PERS UAL	197,641.00	197,641.00	0.00	191,492.76	6,148.24	3.11 %
100-5600-50403	Def Comp Retirement Expense	1,690.00	1,690.00	0.00	0.00	1,690.00	100.00 %
100-5600-51100	Materials & Supplies	9,540.00	9,540.00	840.38	12,094.27	-2,554.27	-26.77 %
100-5600-51101	Durables/Rentals/Leases	15,485.00	15,485.00	199.99	1,705.15	13,779.85	88.99 %
100-5600-51102	Office Supplies	32,000.00	32,000.00	2,109.39	28,766.47	3,233.53	10.10 %
100-5600-51200	Vehicle Maintenance	0.00	0.00	0.00	802.71	-802.71	0.00 %
100-5600-51202	Building Maintenance	0.00	0.00	61.68	2,243.09	-2,243.09	0.00 %
100-5600-51300	Professional Services	222,000.00	222,000.00	42,533.28	313,494.23	-91,494.23	-41.21 %
100-5600-51301	Insurance - General Liability	84,546.00	84,546.00	0.00	93,830.17	-9,284.17	-10.98 %
100-5600-51302	Legal	96,476.00	96,476.00	5,045.10	40,327.67	56,148.33	58.20 %
100-5600-51303	Audit	21,968.00	21,968.00	0.00	14,140.00	7,828.00	35.63 %
100-5600-52100	Staff Development/Certifications	2,100.00	2,100.00	944.95	11,412.50	-9,312.50	-443.45 %
100-5600-52101	Travel	4,103.00	4,103.00	4,756.93	19,030.45	-14,927.45	-363.82 %
100-5600-52102	Utilities	30,731.00	37,350.00	-13,073.72	27,532.55	9,817.45	26.29 %
100-5600-52103	Bank Charges	425.00	425.00	-25.00	319.89	105.11	24.73 %
100-5600-52104	Payroll Processing Fee	25,869.00	25,869.00	2,196.45	27,132.61	-1,263.61	-4.88 %
100-5600-52105	Government Regulation Fees	0.00	11,340.00	3,140.40	8,642.08	2,697.92	23.79 %
100-5600-52106	Elections	9,399.00	9,399.00	0.00	7,418.38	1,980.62	21.07 %
100-5600-52107	Other Miscellaneous Expense	0.00	0.00	276.50	6,440.63	-6,440.63	0.00 %
100-5600-52108	Membership/Subscriptions	57,941.00	57,941.00	2,613.92	48,505.34	9,435.66	16.28 %
Department: 5600 - Admin Total:		1,388,973.00	1,408,634.00	122,930.01	1,706,933.97	-298,299.97	-21.18 %
Department: 7100 - Capital Outlay							
100-7100-71300	Depreciation Expense	0.00	0.00	0.00	601,988.47	-601,988.47	0.00 %
Department: 7100 - Capital Outlay Total:		0.00	0.00	0.00	601,988.47	-601,988.47	0.00 %
Department: 8000 - Capital Improvement Projects							
100-8000-80000	Pump Station Retrofit/ Generator	0.00	0.00	0.00	26,503.96	-26,503.96	0.00 %
100-8000-80400	Treated Water Line Replacement	0.00	0.00	77.81	81,880.22	-81,880.22	0.00 %
100-8000-80500	Preassure Regulating Valves	0.00	0.00	0.00	86,424.48	-86,424.48	0.00 %
100-8000-80900	Water System Condition Assessment	0.00	0.00	0.00	114,326.10	-114,326.10	0.00 %
100-8000-90100	Asset Management Plan	0.00	0.00	0.00	23,999.17	-23,999.17	0.00 %
Department: 8000 - Capital Improvement Projects Total:		0.00	0.00	77.81	333,133.93	-333,133.93	0.00 %
Fund: 100 - Water Fund Surplus (Deficit):		1,140,026.00	1,109,770.00	117,901.50	-552,564.34	-1,662,334.34	149.79 %
Fund: 101 - Retiree Health Fund							
Department: 0000 - Non-departmental							
101-0000-40107	Reimbursements from Retirees	0.00	0.00	0.00	12,619.12	12,619.12	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
101-0000-41100	Interest Income	0.00	0.00	0.00	4,781.88	4,781.88	0.00 %
	Department: 0000 - Non-departmental Total:	0.00	0.00	0.00	17,401.00	17,401.00	0.00 %
	Department: 5600 - Admin						
101-5600-50104	Retiree Benefit	0.00	0.00	3,266.75	62,626.05	-62,626.05	0.00 %
	Department: 5600 - Admin Total:	0.00	0.00	3,266.75	62,626.05	-62,626.05	0.00 %
	Fund: 101 - Retiree Health Fund Surplus (Deficit):	0.00	0.00	-3,266.75	-45,225.05	-45,225.05	0.00 %
	Fund: 102 - SMUD Fund						
	Department: 0000 - Non-departmental						
102-0000-40106	SMUD Revenue	0.00	109,300.00	241,297.01	241,297.01	131,997.01	220.77 %
102-0000-41100	Interest Income	0.00	0.00	0.00	6,528.87	6,528.87	0.00 %
	Department: 0000 - Non-departmental Total:	0.00	109,300.00	241,297.01	247,825.88	138,525.88	126.74 %
	Fund: 102 - SMUD Fund Total:	0.00	109,300.00	241,297.01	247,825.88	138,525.88	126.74 %
	Fund: 103 - Hydroelectric Fund						
	Department: 0000 - Non-departmental						
103-0000-40107	Lease Revenue	0.00	54,212.00	1,175.37	25,806.63	-28,405.37	52.40 %
103-0000-41100	Interest Income	0.00	0.00	0.00	10,362.38	10,362.38	0.00 %
	Department: 0000 - Non-departmental Total:	0.00	54,212.00	1,175.37	36,169.01	-18,042.99	33.28 %
	Department: 5200 - Raw Water						
103-5200-51100	Materials & Supplies	0.00	0.00	63.82	812.55	-812.55	0.00 %
	Department: 5200 - Raw Water Total:	0.00	0.00	63.82	812.55	-812.55	0.00 %
	Fund: 103 - Hydroelectric Fund Surplus (Deficit):	0.00	54,212.00	1,111.55	35,356.46	-18,855.54	34.78 %
	Fund: 111 - Capital Reserve Fund						
	Department: 0000 - Non-departmental						
111-0000-41100	Interest Income	0.00	0.00	0.00	21,447.44	21,447.44	0.00 %
111-0000-42102	Grant Proceeds	0.00	0.00	9,825.10	557,447.60	557,447.60	0.00 %
	Department: 0000 - Non-departmental Total:	0.00	0.00	9,825.10	578,895.04	578,895.04	0.00 %
	Department: 7100 - Capital Outlay						
111-7100-51300	Professional Services	0.00	0.00	0.00	-387,315.16	387,315.16	0.00 %
111-7100-71100	Capital Expenses	0.00	0.00	317,885.17	483,113.05	-483,113.05	0.00 %
	Department: 7100 - Capital Outlay Total:	0.00	0.00	317,885.17	95,797.89	-95,797.89	0.00 %
	Fund: 111 - Capital Reserve Fund Surplus (Deficit):	0.00	0.00	-308,060.07	483,097.15	483,097.15	0.00 %
	Fund: 112 - Sweetwater Treatment Plant Fund						
	Department: 0000 - Non-departmental						
112-0000-40104	Supplemental Charge	0.00	667,000.00	110,541.86	654,477.98	-12,522.02	1.88 %
112-0000-41100	Interest Income	0.00	0.00	0.00	11,367.34	11,367.34	0.00 %
	Department: 0000 - Non-departmental Total:	0.00	667,000.00	110,541.86	665,845.32	-1,154.68	0.17 %
	Department: 7100 - Capital Outlay						
112-7100-71200	Principal Expense	0.00	0.00	227,580.46	453,354.73	-453,354.73	0.00 %
112-7100-71201	Interest Expense	0.00	0.00	66,097.93	134,002.05	-134,002.05	0.00 %
	Department: 7100 - Capital Outlay Total:	0.00	0.00	293,678.39	587,356.78	-587,356.78	0.00 %
	Fund: 112 - Sweetwater Treatment Plant Fund Surplus (Deficit):	0.00	667,000.00	-183,136.53	78,488.54	-588,511.46	88.23 %
	Fund: 120 - State Revolving Fund						
	Department: 0000 - Non-departmental						
120-0000-41100	Interest Income	0.00	0.00	0.00	125.03	125.03	0.00 %
120-0000-71201	Interest Expense	0.00	0.00	0.00	2,081.16	-2,081.16	0.00 %
	Department: 0000 - Non-departmental Surplus (Deficit):	0.00	0.00	0.00	-1,956.13	-1,956.13	0.00 %
	Department: 7100 - Capital Outlay						
120-7100-71201	Interest Expense	0.00	0.00	0.00	-1,023.52	1,023.52	0.00 %
	Department: 7100 - Capital Outlay Total:	0.00	0.00	0.00	-1,023.52	1,023.52	0.00 %
	Fund: 120 - State Revolving Fund Surplus (Deficit):	0.00	0.00	0.00	-932.61	-932.61	0.00 %

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Fund: 121 - SMER Fund							
Department: 0000 - Non-departmental							
121-0000-41100	Interest Income	0.00	0.00	0.00	12,772.99	12,772.99	0.00 %
Department: 0000 - Non-departmental Total:		0.00	0.00	0.00	12,772.99	12,772.99	0.00 %
Fund: 121 - SMER Fund Total:		0.00	0.00	0.00	12,772.99	12,772.99	0.00 %
Fund: 200 - Zone Fund							
Department: 0000 - Non-departmental							
200-0000-40200	Zone Charges	-188,400.00	188,400.00	34,731.23	207,030.45	18,630.45	109.89 %
200-0000-40201	Zone Excrow Fee	-30,000.00	30,000.00	2,440.00	13,494.43	-16,505.57	55.02 %
200-0000-41100	Interest Income	-520.00	520.00	0.00	9,442.38	8,922.38	1,815.84 %
200-0000-41301	Septic Design Fee	-1,500.00	1,500.00	820.00	3,280.00	1,780.00	218.67 %
Department: 0000 - Non-departmental Total:		-220,420.00	220,420.00	37,991.23	233,247.26	12,827.26	5.82 %
Department: 6100 - ALT Zone Wastewater							
200-6100-50100	Salaries	80,789.00	80,789.00	11,915.45	141,555.76	-60,766.76	-75.22 %
200-6100-50102	Overtime	1,047.00	1,047.00	44.24	1,018.71	28.29	2.70 %
200-6100-50200	Payroll Taxes	6,326.00	6,326.00	929.82	10,843.23	-4,517.23	-71.41 %
200-6100-50300	Health Insurance	20,981.00	20,981.00	2,819.75	35,317.50	-14,336.50	-68.33 %
200-6100-50302	Insurance - Workers Compensation	1,088.00	1,088.00	377.51	1,613.93	-525.93	-48.34 %
200-6100-50400	PERS Retirement Expense	7,944.00	7,944.00	965.09	11,936.39	-3,992.39	-50.26 %
200-6100-50401	PERS UAL	14,634.00	14,634.00	0.00	15,526.44	-892.44	-6.10 %
200-6100-51100	Materials & Supplies	5,497.00	8,089.00	2,480.54	6,188.57	1,900.43	23.49 %
200-6100-51101	Durables/Rentals/Leases	3,107.00	3,107.00	54.38	578.42	2,528.58	81.38 %
200-6100-51102	Office Supplies	2,213.00	2,213.00	0.00	619.21	1,593.79	72.02 %
200-6100-51200	Vehicle Maintenance	4,788.00	4,788.00	794.37	1,830.78	2,957.22	61.76 %
200-6100-51201	Vehicle Operating - Fuel	6,770.00	6,770.00	710.99	4,771.68	1,998.32	29.52 %
200-6100-51300	Professional Services	150,000.00	150,000.00	26,346.78	67,680.36	82,319.64	54.88 %
200-6100-51301	Insurance - General Liability	0.00	4,592.00	0.00	4,825.92	-233.92	-5.09 %
200-6100-52100	Staff Development/Certifications	333.00	333.00	0.00	1,947.80	-1,614.80	-484.92 %
200-6100-52101	Travel	0.00	0.00	0.00	105.50	-105.50	0.00 %
200-6100-52102	Utilities	16,492.00	16,492.00	1,431.57	19,491.28	-2,999.28	-18.19 %
200-6100-52105	Government Regulation Fees	34,221.00	34,221.00	3,795.00	47,753.84	-13,532.84	-39.55 %
Department: 6100 - ALT Zone Wastewater Total:		356,230.00	363,414.00	52,665.49	373,605.32	-10,191.32	-2.80 %
Department: 7100 - Capital Outlay							
200-7100-71300	Depreciation Expense	0.00	0.00	0.00	18,437.56	-18,437.56	0.00 %
Department: 7100 - Capital Outlay Total:		0.00	0.00	0.00	18,437.56	-18,437.56	0.00 %
Fund: 200 - Zone Fund Surplus (Deficit):		-576,650.00	-142,994.00	-14,674.26	-158,795.62	-15,801.62	-11.05 %
Fund: 210 - CDS Capital Reserve Fund							
Department: 0000 - Non-departmental							
210-0000-41100	Interest Income	0.00	0.00	0.00	1,933.90	1,933.90	0.00 %
Department: 0000 - Non-departmental Total:		0.00	0.00	0.00	1,933.90	1,933.90	0.00 %
Department: 6100 - ALT Zone Wastewater							
210-6100-51100	Materials & Supplies	0.00	0.00	0.00	5,131.25	-5,131.25	0.00 %
Department: 6100 - ALT Zone Wastewater Total:		0.00	0.00	0.00	5,131.25	-5,131.25	0.00 %
Fund: 210 - CDS Capital Reserve Fund Surplus (Deficit):		0.00	0.00	0.00	-3,197.35	-3,197.35	0.00 %
Fund: 211 - CDS M & O Fund							
Department: 0000 - Non-departmental							
211-0000-41100	Interest Income	0.00	0.00	0.00	490.76	490.76	0.00 %
Department: 0000 - Non-departmental Total:		0.00	0.00	0.00	490.76	490.76	0.00 %
Fund: 211 - CDS M & O Fund Total:		0.00	0.00	0.00	490.76	490.76	0.00 %
Fund: 400 - Capital Facility Charge Fund							
Department: 0000 - Non-departmental							
400-0000-40300	Capital Facility Charge	0.00	0.00	2,300.00	19,826.00	19,826.00	0.00 %

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400-0000-41100 Interest Income	0.00	0.00	0.00	5,575.57	5,575.57	0.00 %
Department: 0000 - Non-departmental Total:	0.00	0.00	2,300.00	25,401.57	25,401.57	0.00 %
Fund: 400 - Capital Facility Charge Fund Total:	0.00	0.00	2,300.00	25,401.57	25,401.57	0.00 %
Fund: 401 - Water Development Fund						
Department: 0000 - Non-departmental						
401-0000-41100 Interest Income	0.00	0.00	0.00	4,907.99	4,907.99	0.00 %
Department: 0000 - Non-departmental Total:	0.00	0.00	0.00	4,907.99	4,907.99	0.00 %
Fund: 401 - Water Development Fund Total:	0.00	0.00	0.00	4,907.99	4,907.99	0.00 %
Fund: 500 - Stewart Mine Fund						
Department: 0000 - Non-departmental						
500-0000-41100 Interest Income	0.00	0.00	0.00	473.37	473.37	0.00 %
Department: 0000 - Non-departmental Total:	0.00	0.00	0.00	473.37	473.37	0.00 %
Department: 7100 - Capital Outlay						
500-7100-71201 Interest Expense	0.00	0.00	0.00	-2,372.31	2,372.31	0.00 %
Department: 7100 - Capital Outlay Total:	0.00	0.00	0.00	-2,372.31	2,372.31	0.00 %
Fund: 500 - Stewart Mine Fund Surplus (Deficit):	0.00	0.00	0.00	2,845.68	2,845.68	0.00 %
Fund: 501 - Garden Valley Fund						
Department: 0000 - Non-departmental						
501-0000-41100 Interest Income	0.00	0.00	0.00	897.81	897.81	0.00 %
Department: 0000 - Non-departmental Total:	0.00	0.00	0.00	897.81	897.81	0.00 %
Fund: 501 - Garden Valley Fund Total:	0.00	0.00	0.00	897.81	897.81	0.00 %
Fund: 502 - Kelsey North Fund						
Department: 0000 - Non-departmental						
502-0000-41100 Interest Income	0.00	0.00	0.00	1,212.66	1,212.66	0.00 %
502-0000-71201 Interest Expense	0.00	0.00	0.00	3,681.56	-3,681.56	0.00 %
Department: 0000 - Non-departmental Surplus (Deficit):	0.00	0.00	0.00	-2,468.90	-2,468.90	0.00 %
Department: 7100 - Capital Outlay						
502-7100-71201 Interest Expense	0.00	0.00	0.00	1,557.23	-1,557.23	0.00 %
Department: 7100 - Capital Outlay Total:	0.00	0.00	0.00	1,557.23	-1,557.23	0.00 %
Fund: 502 - Kelsey North Fund Surplus (Deficit):	0.00	0.00	0.00	-4,026.13	-4,026.13	0.00 %
Report Surplus (Deficit):	563,376.00	1,797,288.00	-146,527.55	127,343.73	-1,669,944.27	92.91 %

Group Summary

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - Water Fund						
0000 - Non-departmental	5,966,464.00	5,966,464.00	679,803.60	5,625,210.32	-341,253.68	5.72 %
5100 - Source of Supply	494,078.00	494,025.00	135,032.44	788,420.55	-294,395.55	-59.59 %
5200 - Raw Water	805,222.00	805,222.00	126,256.82	763,245.15	41,976.85	5.21 %
5300 - Water Treatment	834,450.00	834,161.00	88,771.35	735,124.27	99,036.73	11.87 %
5400 - Treated Water	998,252.00	1,009,189.00	76,073.31	1,044,112.07	-34,923.07	-3.46 %
5500 - Customer Service	-305,463.00	-305,463.00	-12,760.36	-204,816.25	100,646.75	32.95 %
5600 - Admin	1,388,973.00	1,408,634.00	122,930.01	1,706,933.97	-298,299.97	-21.18 %
7100 - Capital Outlay	0.00	0.00	0.00	601,988.47	-601,988.47	0.00 %
8000 - Capital Improvement Projects	0.00	0.00	77.81	333,133.93	-333,133.93	0.00 %
Fund: 100 - Water Fund Surplus (Deficit):	1,140,026.00	1,109,770.00	117,901.50	-552,564.34	-1,662,334.34	149.79 %
Fund: 101 - Retiree Health Fund						
0000 - Non-departmental	0.00	0.00	0.00	17,401.00	17,401.00	0.00 %
5600 - Admin	0.00	0.00	3,266.75	62,626.05	-62,626.05	0.00 %
Fund: 101 - Retiree Health Fund Surplus (Deficit):	0.00	0.00	-3,266.75	-45,225.05	-45,225.05	0.00 %
Fund: 102 - SMUD Fund						
0000 - Non-departmental	0.00	109,300.00	241,297.01	247,825.88	138,525.88	126.74 %
Fund: 102 - SMUD Fund Total:	0.00	109,300.00	241,297.01	247,825.88	138,525.88	126.74 %
Fund: 103 - Hydroelectric Fund						
0000 - Non-departmental	0.00	54,212.00	1,175.37	36,169.01	-18,042.99	33.28 %
5200 - Raw Water	0.00	0.00	63.82	812.55	-812.55	0.00 %
Fund: 103 - Hydroelectric Fund Surplus (Deficit):	0.00	54,212.00	1,111.55	35,356.46	-18,855.54	34.78 %
Fund: 111 - Capital Reserve Fund						
0000 - Non-departmental	0.00	0.00	9,825.10	578,895.04	578,895.04	0.00 %
7100 - Capital Outlay	0.00	0.00	317,885.17	95,797.89	-95,797.89	0.00 %
Fund: 111 - Capital Reserve Fund Surplus (Deficit):	0.00	0.00	-308,060.07	483,097.15	483,097.15	0.00 %
Fund: 112 - Sweetwater Treatment Plant Fund						
0000 - Non-departmental	0.00	667,000.00	110,541.86	665,845.32	-1,154.68	0.17 %
7100 - Capital Outlay	0.00	0.00	293,678.39	587,356.78	-587,356.78	0.00 %
Fund: 112 - Sweetwater Treatment Plant Fund Surplus (Deficit):	0.00	667,000.00	-183,136.53	78,488.54	-588,511.46	88.23 %
Fund: 120 - State Revolving Fund						
0000 - Non-departmental	0.00	0.00	0.00	-1,956.13	-1,956.13	0.00 %
7100 - Capital Outlay	0.00	0.00	0.00	-1,023.52	1,023.52	0.00 %
Fund: 120 - State Revolving Fund Surplus (Deficit):	0.00	0.00	0.00	-932.61	-932.61	0.00 %
Fund: 121 - SMER Fund						
0000 - Non-departmental	0.00	0.00	0.00	12,772.99	12,772.99	0.00 %
Fund: 121 - SMER Fund Total:	0.00	0.00	0.00	12,772.99	12,772.99	0.00 %
Fund: 200 - Zone Fund						
0000 - Non-departmental	-220,420.00	220,420.00	37,991.23	233,247.26	12,827.26	5.82 %
6100 - ALT Zone Wastewater	356,230.00	363,414.00	52,665.49	373,605.32	-10,191.32	-2.80 %
7100 - Capital Outlay	0.00	0.00	0.00	18,437.56	-18,437.56	0.00 %
Fund: 200 - Zone Fund Surplus (Deficit):	-576,650.00	-142,994.00	-14,674.26	-158,795.62	-15,801.62	-11.05 %
Fund: 210 - CDS Capital Reserve Fund						
0000 - Non-departmental	0.00	0.00	0.00	1,933.90	1,933.90	0.00 %
6100 - ALT Zone Wastewater	0.00	0.00	0.00	5,131.25	-5,131.25	0.00 %
Fund: 210 - CDS Capital Reserve Fund Surplus (Deficit):	0.00	0.00	0.00	-3,197.35	-3,197.35	0.00 %
Fund: 211 - CDS M & O Fund						
0000 - Non-departmental	0.00	0.00	0.00	490.76	490.76	0.00 %
Fund: 211 - CDS M & O Fund Total:	0.00	0.00	0.00	490.76	490.76	0.00 %
Fund: 400 - Capital Facility Charge Fund						
0000 - Non-departmental	0.00	0.00	2,300.00	25,401.57	25,401.57	0.00 %
Fund: 400 - Capital Facility Charge Fund Total:	0.00	0.00	2,300.00	25,401.57	25,401.57	0.00 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 06/30/2023

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 401 - Water Development Fund						
0000 - Non-departmental	0.00	0.00	0.00	4,907.99	4,907.99	0.00 %
Fund: 401 - Water Development Fund Total:	0.00	0.00	0.00	4,907.99	4,907.99	0.00 %
Fund: 500 - Stewart Mine Fund						
0000 - Non-departmental	0.00	0.00	0.00	473.37	473.37	0.00 %
7100 - Capital Outlay	0.00	0.00	0.00	-2,372.31	2,372.31	0.00 %
Fund: 500 - Stewart Mine Fund Surplus (Deficit):	0.00	0.00	0.00	2,845.68	2,845.68	0.00 %
Fund: 501 - Garden Valley Fund						
0000 - Non-departmental	0.00	0.00	0.00	897.81	897.81	0.00 %
Fund: 501 - Garden Valley Fund Total:	0.00	0.00	0.00	897.81	897.81	0.00 %
Fund: 502 - Kelsey North Fund						
0000 - Non-departmental	0.00	0.00	0.00	-2,468.90	-2,468.90	0.00 %
7100 - Capital Outlay	0.00	0.00	0.00	1,557.23	-1,557.23	0.00 %
Fund: 502 - Kelsey North Fund Surplus (Deficit):	0.00	0.00	0.00	-4,026.13	-4,026.13	0.00 %
Report Surplus (Deficit):	563,376.00	1,797,288.00	-146,527.55	127,343.73	-1,669,944.27	92.91 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - Water Fund	1,140,026.00	1,109,770.00	117,901.50	-552,564.34	-1,662,334.34
101 - Retiree Health Fund	0.00	0.00	-3,266.75	-45,225.05	-45,225.05
102 - SMUD Fund	0.00	109,300.00	241,297.01	247,825.88	138,525.88
103 - Hydroelectric Fund	0.00	54,212.00	1,111.55	35,356.46	-18,855.54
111 - Capital Reserve Fund	0.00	0.00	-308,060.07	483,097.15	483,097.15
112 - Sweetwater Treatment Plant	0.00	667,000.00	-183,136.53	78,488.54	-588,511.46
120 - State Revolving Fund	0.00	0.00	0.00	-932.61	-932.61
121 - SMER Fund	0.00	0.00	0.00	12,772.99	12,772.99
200 - Zone Fund	-576,650.00	-142,994.00	-14,674.26	-158,795.62	-15,801.62
210 - CDS Capital Reserve Fund	0.00	0.00	0.00	-3,197.35	-3,197.35
211 - CDS M & O Fund	0.00	0.00	0.00	490.76	490.76
400 - Capital Facility Charge Fund	0.00	0.00	2,300.00	25,401.57	25,401.57
401 - Water Development Fund	0.00	0.00	0.00	4,907.99	4,907.99
500 - Stewart Mine Fund	0.00	0.00	0.00	2,845.68	2,845.68
501 - Garden Valley Fund	0.00	0.00	0.00	897.81	897.81
502 - Kelsey North Fund	0.00	0.00	0.00	-4,026.13	-4,026.13
Report Surplus (Deficit):	563,376.00	1,797,288.00	-146,527.55	127,343.73	-1,669,944.27



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
Fund: 100 - Water Fund							
Department: 0000 - Non-departmental							
100-0000-40102	Water Sales - Cust	3,000,000.00	3,000,000.00	-7,231.93	-7,231.93	-3,007,231.93	100.24 %
100-0000-40103	Water Sales - Irr	436,772.00	436,772.00	-221.02	-221.02	-436,993.02	100.05 %
100-0000-40105	Property Tax Revenue	2,000,000.00	2,000,000.00	0.00	0.00	-2,000,000.00	100.00 %
100-0000-40107	Lease Revenue	80,000.00	80,000.00	1,384.23	1,384.23	-78,615.77	98.27 %
100-0000-41100	Interest Income	260,000.00	260,000.00	0.00	0.00	-260,000.00	100.00 %
100-0000-41200	Penalties	68,000.00	68,000.00	0.00	0.00	-68,000.00	100.00 %
100-0000-41300	New Meter Materials & Labor Char...	0.00	0.00	1,300.96	1,300.96	1,300.96	0.00 %
100-0000-41302	Installation Fee	0.00	0.00	-4,837.69	-4,837.69	-4,837.69	0.00 %
100-0000-50403	Def Comp Retirement	0.00	0.00	470.87	470.87	-470.87	0.00 %
Department: 0000 - Non-departmental Surplus (Deficit):		5,844,772.00	5,844,772.00	-10,076.32	-10,076.32	-5,854,848.32	100.17 %
Department: 5100 - Source of Supply							
100-5100-50100	Salaries	213,320.00	213,320.00	6,546.13	6,546.13	206,773.87	96.93 %
100-5100-50102	Overtime	14,000.00	14,000.00	1,441.82	1,441.82	12,558.18	89.70 %
100-5100-50103	Standby Pay	13,150.00	13,150.00	992.14	992.14	12,157.86	92.46 %
100-5100-50200	Payroll Taxes	20,265.00	20,265.00	658.14	658.14	19,606.86	96.75 %
100-5100-50300	Health Insurance	52,966.00	52,966.00	2,891.53	2,891.53	50,074.47	94.54 %
100-5100-50302	Insurance - Workers Compensation	6,336.00	6,336.00	0.00	0.00	6,336.00	100.00 %
100-5100-50400	PERS Retirement Expense	16,808.00	16,808.00	981.56	981.56	15,826.44	94.16 %
100-5100-50401	PERS UAL	10,377.00	10,377.00	54,799.69	54,799.69	-44,422.69	-428.09 %
100-5100-51100	Materials & Supplies	17,100.00	17,100.00	60.01	60.01	17,039.99	99.65 %
100-5100-51101	Durables/Rentals/Leases	7,400.00	7,400.00	17.66	17.66	7,382.34	99.76 %
100-5100-51103	Safety/PPE Supplies	6,600.00	6,600.00	118.72	118.72	6,481.28	98.20 %
100-5100-51104	Software/Licences	88.00	88.00	270.78	270.78	-182.78	-207.70 %
100-5100-51200	Vehicle Maintenance	4,850.00	4,850.00	18.92	18.92	4,831.08	99.61 %
100-5100-51201	Vehicle Operating - Fuel	9,150.00	9,150.00	734.22	734.22	8,415.78	91.98 %
100-5100-51300	Professional Services	91,800.00	91,800.00	5,116.27	5,116.27	86,683.73	94.43 %
100-5100-52100	Staff Development/Certifications	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00 %
100-5100-52102	Utilities	10,450.00	10,450.00	92.66	92.66	10,357.34	99.11 %
100-5100-52105	Government Regulation Fees	118,000.00	118,000.00	0.00	0.00	118,000.00	100.00 %
100-5100-52108	Membership/Subscriptions	450.00	450.00	0.00	0.00	450.00	100.00 %
100-5100-71100	Capital Expenses	8,250.00	8,250.00	0.00	0.00	8,250.00	100.00 %
Department: 5100 - Source of Supply Total:		622,610.00	622,610.00	74,740.25	74,740.25	547,869.75	88.00 %
Department: 5200 - Raw Water							
100-5200-50100	Salaries	323,240.00	323,240.00	17,098.93	17,098.93	306,141.07	94.71 %
100-5200-50101	Part-time/Temp Staff Wages	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-5200-50102	Overtime	24,800.00	24,800.00	2,790.57	2,790.57	22,009.43	88.75 %
100-5200-50103	Standby Pay	21,550.00	21,550.00	1,984.29	1,984.29	19,565.71	90.79 %
100-5200-50200	Payroll Taxes	30,708.00	30,708.00	1,603.19	1,603.19	29,104.81	94.78 %
100-5200-50300	Health Insurance	77,835.00	77,835.00	6,852.94	6,852.94	70,982.06	91.20 %
100-5200-50302	Insurance - Workers Compensation	7,250.00	7,250.00	0.00	0.00	7,250.00	100.00 %
100-5200-50400	PERS Retirement Expense	38,412.00	38,412.00	2,384.71	2,384.71	36,027.29	93.79 %
100-5200-50401	PERS UAL	202,347.00	202,347.00	79,708.64	79,708.64	122,638.36	60.61 %
100-5200-51100	Materials & Supplies	14,500.00	14,500.00	372.87	372.87	14,127.13	97.43 %
100-5200-51101	Durables/Rentals/Leases	1,450.00	1,450.00	17.66	17.66	1,432.34	98.78 %
100-5200-51103	Safety/PPE Supplies	3,250.00	3,250.00	333.25	333.25	2,916.75	89.75 %
100-5200-51104	Software/Licences	0.00	0.00	541.56	541.56	-541.56	0.00 %
100-5200-51200	Vehicle Maintenance	8,900.00	8,900.00	217.59	217.59	8,682.41	97.56 %
100-5200-51201	Vehicle Operating - Fuel	21,000.00	21,000.00	2,090.99	2,090.99	18,909.01	90.04 %
100-5200-51300	Professional Services	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-5200-52100	Staff Development/Certifications	750.00	750.00	0.00	0.00	750.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 07/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-5200-52102	Utilities	3,250.00	3,250.00	284.23	284.23	2,965.77	91.25 %
100-5200-52108	Membership/Subscriptions	450.00	450.00	0.00	0.00	450.00	100.00 %
100-5200-71100	Capital Expenses	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
	Department: 5200 - Raw Water Total:	791,442.00	791,442.00	116,281.42	116,281.42	675,160.58	85.31 %
Department: 5300 - Water Treatment							
100-5300-50100	Salaries	229,802.00	229,802.00	12,806.01	12,806.01	216,995.99	94.43 %
100-5300-50102	Overtime	34,496.00	34,496.00	1,712.21	1,712.21	32,783.79	95.04 %
100-5300-50103	Standby Pay	15,720.00	15,720.00	992.14	992.14	14,727.86	93.69 %
100-5300-50200	Payroll Taxes	21,831.00	21,831.00	1,136.93	1,136.93	20,694.07	94.79 %
100-5300-50300	Health Insurance	63,996.00	63,996.00	4,627.36	4,627.36	59,368.64	92.77 %
100-5300-50302	Insurance - Workers Compensation	4,722.00	4,722.00	0.00	0.00	4,722.00	100.00 %
100-5300-50400	PERS Retirement Expense	31,777.00	31,777.00	1,680.47	1,680.47	30,096.53	94.71 %
100-5300-50401	PERS UAL	51,884.00	51,884.00	59,781.48	59,781.48	-7,897.48	-15.22 %
100-5300-51100	Materials & Supplies	82,500.00	82,500.00	1,612.75	1,612.75	80,887.25	98.05 %
100-5300-51101	Durables/Rentals/Leases	250.00	250.00	0.00	0.00	250.00	100.00 %
100-5300-51103	Safety/PPE Supplies	2,750.00	2,750.00	89.80	89.80	2,660.20	96.73 %
100-5300-51104	Software/Licences	0.00	0.00	270.78	270.78	-270.78	0.00 %
100-5300-51200	Vehicle Maintenance	6,500.00	6,500.00	0.00	0.00	6,500.00	100.00 %
100-5300-51201	Vehicle Operating - Fuel	7,750.00	7,750.00	455.39	455.39	7,294.61	94.12 %
100-5300-51202	Building Maintenance	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
100-5300-51300	Professional Services	32,250.00	32,250.00	300.00	300.00	31,950.00	99.07 %
100-5300-52100	Staff Development/Certifications	1,250.00	1,250.00	90.00	90.00	1,160.00	92.80 %
100-5300-52102	Utilities	222,700.00	222,700.00	487.24	487.24	222,212.76	99.78 %
100-5300-52105	Government Regulation Fees	6,500.00	6,500.00	80.00	80.00	6,420.00	98.77 %
100-5300-52108	Membership/Subscriptions	625.00	625.00	0.00	0.00	625.00	100.00 %
100-5300-71100	Capital Expenses	19,750.00	19,750.00	0.00	0.00	19,750.00	100.00 %
	Department: 5300 - Water Treatment Total:	844,553.00	844,553.00	86,122.56	86,122.56	758,430.44	89.80 %
Department: 5400 - Treated Water							
100-5400-50100	Salaries	440,075.00	440,075.00	31,412.24	31,412.24	408,662.76	92.86 %
100-5400-50102	Overtime	46,800.00	46,800.00	2,055.22	2,055.22	44,744.78	95.61 %
100-5400-50103	Standby Pay	15,720.00	15,720.00	992.14	992.14	14,727.86	93.69 %
100-5400-50200	Payroll Taxes	41,807.00	41,807.00	2,526.05	2,526.05	39,280.95	93.96 %
100-5400-50300	Health Insurance	109,881.00	109,881.00	10,212.27	10,212.27	99,668.73	90.71 %
100-5400-50302	Insurance - Workers Compensation	5,207.00	5,207.00	0.00	0.00	5,207.00	100.00 %
100-5400-50400	PERS Retirement Expense	52,768.00	52,768.00	3,724.17	3,724.17	49,043.83	92.94 %
100-5400-50401	PERS UAL	36,319.00	36,319.00	109,599.38	109,599.38	-73,280.38	-201.77 %
100-5400-51100	Materials & Supplies	158,500.00	158,500.00	2,754.18	2,754.18	155,745.82	98.26 %
100-5400-51101	Durables/Rentals/Leases	12,250.00	12,250.00	17.68	17.68	12,232.32	99.86 %
100-5400-51103	Safety/PPE Supplies	8,500.00	8,500.00	669.77	669.77	7,830.23	92.12 %
100-5400-51104	Software/Licences	0.00	0.00	541.56	541.56	-541.56	0.00 %
100-5400-51200	Vehicle Maintenance	31,750.00	31,750.00	1,992.05	1,992.05	29,757.95	93.73 %
100-5400-51201	Vehicle Operating - Fuel	31,250.00	31,250.00	2,359.21	2,359.21	28,890.79	92.45 %
100-5400-51202	Building Maintenance	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00 %
100-5400-51300	Professional Services	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
100-5400-52100	Staff Development/Certifications	3,250.00	3,250.00	0.00	0.00	3,250.00	100.00 %
100-5400-52102	Utilities	12,000.00	12,000.00	517.50	517.50	11,482.50	95.69 %
100-5400-52105	Government Regulation Fees	42,350.00	42,350.00	3,845.50	3,845.50	38,504.50	90.92 %
100-5400-52108	Membership/Subscriptions	450.00	450.00	0.00	0.00	450.00	100.00 %
100-5400-71100	Capital Expenses	10,450.00	10,450.00	0.00	0.00	10,450.00	100.00 %
	Department: 5400 - Treated Water Total:	1,070,577.00	1,070,577.00	173,218.92	173,218.92	897,358.08	83.82 %
Department: 5600 - Admin							
100-5600-50100	Salaries	641,909.00	641,909.00	42,495.94	42,495.94	599,413.06	93.38 %
100-5600-50101	Part-time/Temp Staff Wages	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
100-5600-50102	Overtime	0.00	0.00	4.72	4.72	-4.72	0.00 %
100-5600-50103	Automobile Allowance	7,600.00	7,600.00	410.71	410.71	7,189.29	94.60 %
100-5600-50104	Retiree Benefit	26,000.00	26,000.00	1,414.30	1,414.30	24,585.70	94.56 %
100-5600-50105	Director Compensation	24,000.00	24,000.00	2,000.00	2,000.00	22,000.00	91.67 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 07/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-5600-50200	Payroll Taxes	60,981.00	60,981.00	3,261.89	3,261.89	57,719.11	94.65 %
100-5600-50300	Health Insurance	96,397.00	96,397.00	9,579.15	9,579.15	86,817.85	90.06 %
100-5600-50302	Insurance - Workers Compensation	3,021.00	3,021.00	0.00	0.00	3,021.00	100.00 %
100-5600-50400	PERS Retirement Expense	45,215.00	45,215.00	4,825.66	4,825.66	40,389.34	89.33 %
100-5600-50401	PERS UAL	203,862.00	203,862.00	159,417.28	159,417.28	44,444.72	21.80 %
100-5600-50403	Def Comp Retirement Expense	9,450.00	9,450.00	0.00	0.00	9,450.00	100.00 %
100-5600-51100	Materials & Supplies	9,350.00	9,350.00	619.80	619.80	8,730.20	93.37 %
100-5600-51101	Durables/Rentals/Leases	1,250.00	1,250.00	1,135.15	1,135.15	114.85	9.19 %
100-5600-51102	Office Supplies	30,900.00	30,900.00	304.99	304.99	30,595.01	99.01 %
100-5600-51103	Safety/PPE Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-5600-51104	Software/Licences	22,860.00	22,860.00	26,456.34	26,456.34	-3,596.34	-15.73 %
100-5600-51200	Vehicle Maintenance	3,250.00	3,250.00	0.00	0.00	3,250.00	100.00 %
100-5600-51201	Vehicle Operating - Fuel	3,250.00	3,250.00	195.55	195.55	3,054.45	93.98 %
100-5600-51202	Building Maintenance	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
100-5600-51300	Professional Services	363,341.00	363,341.00	27,973.74	27,973.74	335,367.26	92.30 %
100-5600-51301	Insurance - General Liability	100,000.00	100,000.00	30,257.36	30,257.36	69,742.64	69.74 %
100-5600-51302	Legal	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00 %
100-5600-51303	Audit	22,200.00	22,200.00	0.00	0.00	22,200.00	100.00 %
100-5600-51304	Board Training/Travel	17,500.00	17,500.00	0.00	0.00	17,500.00	100.00 %
100-5600-52100	Staff Development/Certifications	16,150.00	16,150.00	1,695.00	1,695.00	14,455.00	89.50 %
100-5600-52101	Travel	0.00	0.00	453.52	453.52	-453.52	0.00 %
100-5600-52102	Utilities	65,950.00	65,950.00	3,658.54	3,658.54	62,291.46	94.45 %
100-5600-52103	Bank Charges	500.00	500.00	0.00	0.00	500.00	100.00 %
100-5600-52104	Payroll Processing Fee	26,400.00	26,400.00	1,309.15	1,309.15	25,090.85	95.04 %
100-5600-52105	Government Regulation Fees	6,050.00	6,050.00	6,144.30	6,144.30	-94.30	-1.56 %
100-5600-52107	Other Miscellaneous Expense	500.00	500.00	815.25	815.25	-315.25	-63.05 %
100-5600-52108	Membership/Subscriptions	41,680.00	41,680.00	11,453.34	11,453.34	30,226.66	72.52 %
	Department: 5600 - Admin Total:	1,955,566.00	1,955,566.00	335,881.68	335,881.68	1,619,684.32	82.82 %
	Fund: 100 - Water Fund Surplus (Deficit):	560,024.00	560,024.00	-796,321.15	-796,321.15	-1,356,345.15	242.19 %
Fund: 101 - Retiree Health Fund							
Department: 0000 - Non-departmental							
101-0000-40107	Reimbursements from Retirees	0.00	0.00	3,326.82	3,326.82	3,326.82	0.00 %
	Department: 0000 - Non-departmental Total:	0.00	0.00	3,326.82	3,326.82	3,326.82	0.00 %
Department: 5600 - Admin							
101-5600-50104	Retiree Benefit	0.00	0.00	7,602.23	7,602.23	-7,602.23	0.00 %
	Department: 5600 - Admin Total:	0.00	0.00	7,602.23	7,602.23	-7,602.23	0.00 %
	Fund: 101 - Retiree Health Fund Surplus (Deficit):	0.00	0.00	-4,275.41	-4,275.41	-4,275.41	0.00 %
Fund: 102 - SMUD Fund							
Department: 0000 - Non-departmental							
102-0000-40106	SMUD Revenue	110,000.00	110,000.00	0.00	0.00	-110,000.00	100.00 %
	Department: 0000 - Non-departmental Total:	110,000.00	110,000.00	0.00	0.00	-110,000.00	100.00 %
	Fund: 102 - SMUD Fund Total:	110,000.00	110,000.00	0.00	0.00	-110,000.00	100.00 %
Fund: 103 - Hydroelectric Fund							
Department: 0000 - Non-departmental							
103-0000-40107	Lease Revenue	55,000.00	55,000.00	3,551.63	3,551.63	-51,448.37	93.54 %
	Department: 0000 - Non-departmental Total:	55,000.00	55,000.00	3,551.63	3,551.63	-51,448.37	93.54 %
Department: 5200 - Raw Water							
103-5200-51100	Materials & Supplies	0.00	0.00	63.82	63.82	-63.82	0.00 %
	Department: 5200 - Raw Water Total:	0.00	0.00	63.82	63.82	-63.82	0.00 %
	Fund: 103 - Hydroelectric Fund Surplus (Deficit):	55,000.00	55,000.00	3,487.81	3,487.81	-51,512.19	93.66 %
Fund: 111 - Capital Reserve Fund							
Department: 0000 - Non-departmental							
111-0000-42102	Grant Proceeds	3,200,000.00	3,200,000.00	0.00	0.00	-3,200,000.00	100.00 %
	Department: 0000 - Non-departmental Total:	3,200,000.00	3,200,000.00	0.00	0.00	-3,200,000.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 07/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 7100 - Capital Outlay						
111-7100-71100 Capital Expenses	0.00	0.00	13,276.13	13,276.13	-13,276.13	0.00 %
Department: 7100 - Capital Outlay Total:	0.00	0.00	13,276.13	13,276.13	-13,276.13	0.00 %
Fund: 111 - Capital Reserve Fund Surplus (Deficit):	3,200,000.00	3,200,000.00	-13,276.13	-13,276.13	-3,213,276.13	100.41 %
Fund: 112 - Sweetwater Treatment Plant Fund						
Department: 0000 - Non-departmental						
112-0000-40104 Supplemental Charge	0.00	0.00	68.60	68.60	68.60	0.00 %
Department: 0000 - Non-departmental Total:	0.00	0.00	68.60	68.60	68.60	0.00 %
Fund: 112 - Sweetwater Treatment Plant Fund Total:	0.00	0.00	68.60	68.60	68.60	0.00 %
Fund: 200 - Zone Fund						
Department: 0000 - Non-departmental						
200-0000-40200 Zone Charges	185,000.00	185,000.00	0.00	0.00	-185,000.00	100.00 %
200-0000-40201 Zone Excrow Fee	12,000.00	12,000.00	260.00	260.00	-11,740.00	97.83 %
200-0000-41301 Septic Design Fee	3,500.00	3,500.00	0.00	0.00	-3,500.00	100.00 %
Department: 0000 - Non-departmental Total:	200,500.00	200,500.00	260.00	260.00	-200,240.00	99.87 %
Department: 6100 - ALT Zone Wastewater						
200-6100-50100 Salaries	132,360.00	132,360.00	9,193.14	9,193.14	123,166.86	93.05 %
200-6100-50102 Overtime	1,272.00	1,272.00	0.00	0.00	1,272.00	100.00 %
200-6100-50200 Payroll Taxes	12,574.00	12,574.00	673.66	673.66	11,900.34	94.64 %
200-6100-50300 Health Insurance	38,850.00	38,850.00	3,031.43	3,031.43	35,818.57	92.20 %
200-6100-50302 Insurance - Workers Compensation	1,360.00	1,360.00	0.00	0.00	1,360.00	100.00 %
200-6100-50400 PERS Retirement Expense	9,884.00	9,884.00	1,012.45	1,012.45	8,871.55	89.76 %
200-6100-50401 PERS UAL	15,565.00	15,565.00	34,872.53	34,872.53	-19,307.53	-124.04 %
200-6100-51100 Materials & Supplies	5,800.00	5,800.00	0.00	0.00	5,800.00	100.00 %
200-6100-51101 Durables/Rentals/Leases	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00 %
200-6100-51102 Office Supplies	1,204.00	1,204.00	0.00	0.00	1,204.00	100.00 %
200-6100-51103 Safety/PPE Supplies	3,500.00	3,500.00	67.84	67.84	3,432.16	98.06 %
200-6100-51104 Software/Licences	0.00	0.00	194.40	194.40	-194.40	0.00 %
200-6100-51200 Vehicle Maintenance	1,550.00	1,550.00	0.00	0.00	1,550.00	100.00 %
200-6100-51201 Vehicle Operating - Fuel	5,000.00	5,000.00	364.87	364.87	4,635.13	92.70 %
200-6100-51300 Professional Services	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00 %
200-6100-51301 Insurance - General Liability	5,309.00	5,309.00	0.00	0.00	5,309.00	100.00 %
200-6100-52100 Staff Development/Certifications	2,000.00	2,000.00	210.25	210.25	1,789.75	89.49 %
200-6100-52102 Utilities	13,050.00	13,050.00	960.14	960.14	12,089.86	92.64 %
200-6100-52105 Government Regulation Fees	56,250.00	56,250.00	0.00	0.00	56,250.00	100.00 %
200-6100-52108 Membership/Subscriptions	500.00	500.00	0.00	0.00	500.00	100.00 %
200-6100-71100 Capital Expenses	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Department: 6100 - ALT Zone Wastewater Total:	412,628.00	412,628.00	50,580.71	50,580.71	362,047.29	87.74 %
Fund: 200 - Zone Fund Surplus (Deficit):	-212,128.00	-212,128.00	-50,320.71	-50,320.71	161,807.29	76.28 %
Fund: 500 - Stewart Mine Fund						
Department: 0000 - Non-departmental						
500-0000-52107 Other Miscellaneous Expense	0.00	0.00	78.00	78.00	-78.00	0.00 %
Department: 0000 - Non-departmental Total:	0.00	0.00	78.00	78.00	-78.00	0.00 %
Fund: 500 - Stewart Mine Fund Total:	0.00	0.00	78.00	78.00	-78.00	0.00 %
Fund: 502 - Kelsey North Fund						
Department: 0000 - Non-departmental						
502-0000-52107 Other Miscellaneous Expense	0.00	0.00	93.60	93.60	-93.60	0.00 %
Department: 0000 - Non-departmental Total:	0.00	0.00	93.60	93.60	-93.60	0.00 %
Fund: 502 - Kelsey North Fund Total:	0.00	0.00	93.60	93.60	-93.60	0.00 %
Report Surplus (Deficit):	3,712,896.00	3,712,896.00	-860,808.59	-860,808.59	-4,573,704.59	123.18 %

Group Summary

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - Water Fund						
0000 - Non-departmental	5,844,772.00	5,844,772.00	-10,076.32	-10,076.32	-5,854,848.32	100.17 %
5100 - Source of Supply	622,610.00	622,610.00	74,740.25	74,740.25	547,869.75	88.00 %
5200 - Raw Water	791,442.00	791,442.00	116,281.42	116,281.42	675,160.58	85.31 %
5300 - Water Treatment	844,553.00	844,553.00	86,122.56	86,122.56	758,430.44	89.80 %
5400 - Treated Water	1,070,577.00	1,070,577.00	173,218.92	173,218.92	897,358.08	83.82 %
5600 - Admin	1,955,566.00	1,955,566.00	335,881.68	335,881.68	1,619,684.32	82.82 %
Fund: 100 - Water Fund Surplus (Deficit):	560,024.00	560,024.00	-796,321.15	-796,321.15	-1,356,345.15	242.19 %
Fund: 101 - Retiree Health Fund						
0000 - Non-departmental	0.00	0.00	3,326.82	3,326.82	3,326.82	0.00 %
5600 - Admin	0.00	0.00	7,602.23	7,602.23	-7,602.23	0.00 %
Fund: 101 - Retiree Health Fund Surplus (Deficit):	0.00	0.00	-4,275.41	-4,275.41	-4,275.41	0.00 %
Fund: 102 - SMUD Fund						
0000 - Non-departmental	110,000.00	110,000.00	0.00	0.00	-110,000.00	100.00 %
Fund: 102 - SMUD Fund Total:	110,000.00	110,000.00	0.00	0.00	-110,000.00	100.00 %
Fund: 103 - Hydroelectric Fund						
0000 - Non-departmental	55,000.00	55,000.00	3,551.63	3,551.63	-51,448.37	93.54 %
5200 - Raw Water	0.00	0.00	63.82	63.82	-63.82	0.00 %
Fund: 103 - Hydroelectric Fund Surplus (Deficit):	55,000.00	55,000.00	3,487.81	3,487.81	-51,512.19	93.66 %
Fund: 111 - Capital Reserve Fund						
0000 - Non-departmental	3,200,000.00	3,200,000.00	0.00	0.00	-3,200,000.00	100.00 %
7100 - Capital Outlay	0.00	0.00	13,276.13	13,276.13	-13,276.13	0.00 %
Fund: 111 - Capital Reserve Fund Surplus (Deficit):	3,200,000.00	3,200,000.00	-13,276.13	-13,276.13	-3,213,276.13	100.41 %
Fund: 112 - Sweetwater Treatment Plant Fund						
0000 - Non-departmental	0.00	0.00	68.60	68.60	68.60	0.00 %
Fund: 112 - Sweetwater Treatment Plant Fund Total:	0.00	0.00	68.60	68.60	68.60	0.00 %
Fund: 200 - Zone Fund						
0000 - Non-departmental	200,500.00	200,500.00	260.00	260.00	-200,240.00	99.87 %
6100 - ALT Zone Wastewater	412,628.00	412,628.00	50,580.71	50,580.71	362,047.29	87.74 %
Fund: 200 - Zone Fund Surplus (Deficit):	-212,128.00	-212,128.00	-50,320.71	-50,320.71	161,807.29	76.28 %
Fund: 500 - Stewart Mine Fund						
0000 - Non-departmental	0.00	0.00	78.00	78.00	-78.00	0.00 %
Fund: 500 - Stewart Mine Fund Total:	0.00	0.00	78.00	78.00	-78.00	0.00 %
Fund: 502 - Kelsey North Fund						
0000 - Non-departmental	0.00	0.00	93.60	93.60	-93.60	0.00 %
Fund: 502 - Kelsey North Fund Total:	0.00	0.00	93.60	93.60	-93.60	0.00 %
Report Surplus (Deficit):	3,712,896.00	3,712,896.00	-860,808.59	-860,808.59	-4,573,704.59	123.18 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - Water Fund	560,024.00	560,024.00	-796,321.15	-796,321.15	-1,356,345.15
101 - Retiree Health Fund	0.00	0.00	-4,275.41	-4,275.41	-4,275.41
102 - SMUD Fund	110,000.00	110,000.00	0.00	0.00	-110,000.00
103 - Hydroelectric Fund	55,000.00	55,000.00	3,487.81	3,487.81	-51,512.19
111 - Capital Reserve Fund	3,200,000.00	3,200,000.00	-13,276.13	-13,276.13	-3,213,276.13
112 - Sweetwater Treatment Plant	0.00	0.00	68.60	68.60	68.60
200 - Zone Fund	-212,128.00	-212,128.00	-50,320.71	-50,320.71	161,807.29
500 - Stewart Mine Fund	0.00	0.00	-78.00	-78.00	-78.00
502 - Kelsey North Fund	0.00	0.00	-93.60	-93.60	-93.60
Report Surplus (Deficit):	3,712,896.00	3,712,896.00	-860,808.59	-860,808.59	-4,573,704.59



Pooled Cash Report

Georgetown Divide PUD
For the Period Ending 7/31/2023

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
100-0000-10999	Water Fund	2,509,167.66	(502,410.60)	2,006,757.06	
101-0000-10999	Retiree Health	383,049.23	(5,558.97)	377,490.26	
102-0000-10999	SMUD Fund	797,895.40	0.00	797,895.40	
103-0000-10999	Hydroelectric	907,526.13	(127.64)	907,398.49	
110-0000-10999	Capital Replacement	(31,171.29)	0.00	(31,171.29)	
111-0000-10999	Capital Reserve	1,790,046.04	(59,571.53)	1,730,474.51	
112-0000-10999	SWTP Supplemental Charge (Restricted)	811,244.91	73,227.57	884,472.48	
113-0000-10999	Caby Grant Fund (Restricted)	(39,066.57)	0.00	(39,066.57)	
114-0000-10999	EPA Grant Sweet water Plant (Restricted)	(90,530.11)	0.00	(90,530.11)	
120-0000-10999	State Revolving Fund (Restricted)	(145,137.82)	0.00	(145,137.82)	
121-0000-10999	Stumpy Meadows Emergency Reserve Fund	1,088,974.03	0.00	1,088,974.03	
200-0000-10999	Zone Fund	726,111.39	(42,311.95)	683,799.44	
210-0000-10999	CDS Reserve Fund (Restricted)	160,925.99	0.00	160,925.99	
211-0000-10999	CDS M & O Fund (Restricted)	41,733.96	0.00	41,733.96	
400-0000-10999	Capital Facility Charge Fund (Restricted)	462,228.07	0.00	462,228.07	
401-0000-10999	Water Development Fund (Restricted)	418,505.99	0.00	418,505.99	
500-0000-10999	Stewart Mine Fund (Restricted)	53,227.86	(78.00)	53,149.86	
501-0000-10999	Garden Valley Fund (Restricted)	76,560.75	0.00	76,560.75	
502-0000-10999	Kelsey North Fund (Restricted)	124,517.78	(93.60)	124,424.18	
503-0000-10999	Bayne Rd Bend Fund (Restricted)	0.00	0.00	0.00	
504-0000-10999	Kelsey South Fund (Restricted)	0.00	0.00	0.00	
505-0000-10999	Pilot Hill North Fund (Restricted)	0.00	0.00	0.00	
506-0000-10999	Pilot Hill South Fund (Restricted)	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		<u>10,045,809.40</u>	<u>(536,924.72)</u>	<u>9,508,884.68</u>	
CASH IN BANK					
Cash in Bank					
999-0000-10100	EDSB - Disbursements	49,977.67	9,003.13	58,980.80	
999-0000-10101	EDSB - Receipts	2,438,586.71	(1,945,927.85)	492,658.86	
999-0000-10106	CA CLASS INVESTMENT POOL	0.00	1,400,000.00	1,400,000.00	
999-0000-10107	CAMP INVESTMENT POOL	0.00	0.00	0.00	
999-0000-10109	US BANK SAFEKEEPING	0.00	7,500,000.00	7,500,000.00	
999-0000-10110	LAIF	7,557,245.02	(7,500,000.00)	57,245.02	
TOTAL: Cash in Bank		<u>10,045,809.40</u>	<u>(536,924.72)</u>	<u>9,508,884.68</u>	
TOTAL CASH IN BANK		<u>10,045,809.40</u>	<u>(536,924.72)</u>	<u>9,508,884.68</u>	
DUE TO OTHER FUNDS					
999-0000-23100	Due To Fund	10,045,809.40	(536,924.72)	9,508,884.68	
TOTAL DUE TO OTHER FUNDS		<u>10,045,809.40</u>	<u>(536,924.72)</u>	<u>9,508,884.68</u>	
Claim on Cash	9,508,884.68	Claim on Cash	9,508,884.68	Cash in Bank	9,508,884.68
Cash in Bank	9,508,884.68	Due To Other Funds	9,508,884.68	Due To Other Funds	9,508,884.68
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
ACCOUNTS PAYABLE PENDING				
100-0000-20102	Accounts Payable Pending	106,700.22	(106,700.22)	0.00
101-0000-20102	Accounts Payable Pending	(1,445.16)	1,445.16	0.00
102-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
103-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
110-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
111-0000-20102	Accounts Payable Pending	46,295.40	(46,295.40)	0.00
112-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
113-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
114-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
120-0000-20102	Accounts Payable Pending	(2,088.14)	2,088.14	0.00
121-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
200-0000-20102	Accounts Payable Pending	14,256.45	(14,256.45)	0.00
210-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
211-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
400-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
401-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
500-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
501-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
502-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
503-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
504-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
505-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
506-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
TOTAL ACCOUNTS PAYABLE PENDING		163,718.77	(163,718.77)	0.00
DUE FROM OTHER FUNDS				
121-0000-13121	Due From Fund 121	0.00	0.00	0.00
999-0000-13100	Due From Fund 100	(106,700.22)	106,700.22	0.00
999-0000-13101	Due From Fund 101	1,445.16	(1,445.16)	0.00
999-0000-13102	Due From Fund 102	0.00	0.00	0.00
999-0000-13103	Due From Fund 103	0.00	0.00	0.00
999-0000-13104	Due From Fund 104	0.00	0.00	0.00
999-0000-13110	Due From Fund 110	0.00	0.00	0.00
999-0000-13111	Due From Fund 111	(46,295.40)	46,295.40	0.00
999-0000-13112	Due From Fund 112	0.00	0.00	0.00
999-0000-13113	Due From Fund 113	0.00	0.00	0.00
999-0000-13114	Due From Fund 114	0.00	0.00	0.00
999-0000-13120	Due From Fund 120	2,088.14	(2,088.14)	0.00
999-0000-13121	Due From Fund 121	0.00	0.00	0.00
999-0000-13200	Due From Fund 200	(14,256.45)	14,256.45	0.00
999-0000-13201	Due From Fund 201	0.00	0.00	0.00
999-0000-13210	Due From Fund 210	0.00	0.00	0.00
999-0000-13300	Due From Fund 300	0.00	0.00	0.00
999-0000-13400	Due From Fund 400	0.00	0.00	0.00
999-0000-13500	Due From Fund 500	0.00	0.00	0.00
999-0000-13501	Due From Fund 501	0.00	0.00	0.00
999-0000-13502	Due From Fund 502	0.00	0.00	0.00
999-0000-13503	Due From Fund 503	0.00	0.00	0.00
999-0000-13504	Due From Fund 504	0.00	0.00	0.00
999-0000-13505	Due From Fund 505	0.00	0.00	0.00
999-0000-13506	Due From Fund 506	0.00	0.00	0.00
TOTAL DUE FROM OTHER FUNDS		(163,718.77)	163,718.77	0.00
ACCOUNTS PAYABLE				
999-0000-20102	Accounts Payable	163,718.77	(163,718.77)	0.00
TOTAL ACCOUNTS PAYABLE		163,718.77	(163,718.77)	0.00

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
AP Pending	0.00	AP Pending	0.00	Due From Other Funds	0.00
Due From Other Funds	0.00	Accounts Payable	0.00	Accounts Payable	0.00
Difference	0.00	Difference	0.00	Difference	0.00



Georgetown Divide PUD

Check Report

By Check Number

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: EDSB-El Dorado Savings Bank						
SCH03	Nicholas Schneider	07/11/2023	Regular	0.00	473.52	34988
ACW01	ACWA/JPIA	07/14/2023	Regular	0.00	9,297.81	34993
ACW05	ACWA/JPIA HEALTH	07/14/2023	Regular	0.00	42,603.13	34994
ADM01	ADM - Advanced Drug & Medical Screening	07/14/2023	Regular	0.00	90.00	34995
ADT01	ADT SECURITY SERVICES	07/14/2023	Regular	0.00	5,129.37	34996
ALL01	ALLEN KRAUSE	07/14/2023	Regular	0.00	386.17	34997
AMP01	AMPRA'S Staffing Services, Inc	07/14/2023	Regular	0.00	1,835.20	34998
AND01	ANDERSON'S SIERRA PIPE CO	07/14/2023	Regular	0.00	152.53	34999
ARA01	ARAMARK	07/14/2023	Regular	0.00	45.07	35000
BEA01	BUTTE EQUIPMENT RENTALS	07/14/2023	Regular	0.00	597.00	35001
BUC01	Buckmaster Office Solutions	07/14/2023	Regular	0.00	20.00	35002
CAR08	CSI	07/14/2023	Regular	0.00	59.00	35003
CLS01	CLS LABS	07/14/2023	Regular	0.00	290.00	35004
ELD05	EDC AUDITOR-CONTROLLER	07/14/2023	Regular	0.00	6,144.30	35005
ELD16	EL DORADO DISPOSAL SERVICE	07/14/2023	Regular	0.00	429.00	35006
FSL01	Fidelity Security Life Insurance Company	07/14/2023	Regular	0.00	337.28	35007
GEO02	GEORGETOWN GAZETTE	07/14/2023	Regular	0.00	244.00	35008
GEO04	DIVIDE SUPPLY ACE HARDWARE	07/14/2023	Regular	0.00	1,096.18	35009
HAR03	HARRIS INDUSTRIAL GASES	07/14/2023	Regular	0.00	53.00	35010
HAR08	KEITH HARSTON, DC	07/14/2023	Regular	0.00	100.00	35011
HOL03	HOLT OF CALIFORNIA	07/14/2023	Regular	0.00	13,854.47	35012
ICM03	ICMA	07/14/2023	Regular	0.00	1,318.44	35013
IFS01	Infosend, Inc.	07/14/2023	Regular	0.00	418.83	35014
INF01	Infinity Technologies	07/14/2023	Regular	0.00	1,470.00	35015
IUO01	IUOE, LOCAL 39	07/14/2023	Regular	0.00	352.69	35016
IUO02	AFSCME	07/14/2023	Regular	0.00	344.72	35017
LSL01	LANCE, SOLL & LUNGHARD, LLP	07/14/2023	Regular	0.00	10,980.00	35018
MAC02	Mitch MacDonald	07/14/2023	Regular	0.00	825.62	35019
MOU02	MOUNTAIN DEMOCRAT	07/14/2023	Regular	0.00	302.55	35020
PAC02	PACIFIC GAS & ELECTRIC	07/14/2023	Regular	0.00	110.53	35021
PAC02	PACIFIC GAS & ELECTRIC	07/14/2023	Regular	0.00	19,740.68	35022
PAC06	PACE SUPPLY 23714-00	07/14/2023	Regular	0.00	2,312.12	35023
PUL01	PULFER, JEFF	07/14/2023	Regular	0.00	117.76	35024
RAM01	RAMMCO	07/14/2023	Regular	0.00	522.18	35025
RUL01	RULE, BRIAN	07/14/2023	Regular	0.00	210.25	35026
RWA01	Regional Water Authority	07/14/2023	Regular	0.00	4,218.00	35027
SSY01	Sloan Sakai Yeung & Wong LLP	07/14/2023	Regular	0.00	516.50	35028
STR01	STREAMLINE	07/14/2023	Regular	0.00	4,500.00	35029
SWR03	STATE WATER RESOURCES CON	07/14/2023	Regular	0.00	90.00	35030
TEI01	A. TEICHERT & SON, INC	07/14/2023	Regular	0.00	737.16	35031
TYL02	TYLER TECHNOLOGIES, INC	07/14/2023	Regular	0.00	196.00	35032
USA04	HD SUPPLY, INC	07/14/2023	Regular	0.00	1,908.08	35033
USB06	U.S. BANK EQUIPMENT FINANCE	07/14/2023	Regular	0.00	820.50	35034
VEC01	Vectis DC LLC	07/14/2023	Regular	0.00	4,000.00	35035
VER02	Verizon Connect Fleet USA LLC	07/14/2023	Regular	0.00	265.30	35036
WES08	WESTERN HYDROLOGICS, LLP	07/14/2023	Regular	0.00	5,474.76	35037
ZAN01	Zanjero, Inc.	07/14/2023	Regular	0.00	2,067.50	35038
ACW01	ACWA/JPIA	07/21/2023	Regular	0.00	29,475.36	35039
ALL01	ALLEN KRAUSE	07/21/2023	Regular	0.00	244.43	35040
ARA01	ARAMARK	07/21/2023	Regular	0.00	90.14	35041
ATT02	AT&T	07/21/2023	Regular	0.00	127.64	35042
ATT04	AT&T Internet	07/21/2023	Regular	0.00	95.59	35043
BEN04	BENNETT ENGINEERING SERVICES	07/21/2023	Regular	0.00	16,043.43	35044
BJP01	BJ PEST CONTROL	07/21/2023	Regular	0.00	600.00	35045

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
BLU01	ANTHEM BLUE CROSS	07/21/2023	Regular	0.00	2,890.32	35046
BLU06	BLUE SHIELD OF CALIFORNIA	07/21/2023	Regular	0.00	304.00	35047
CAL17	Cal Fire	07/21/2023	Regular	0.00	226.94	35048
CLS01	CLS LABS	07/21/2023	Regular	0.00	75.00	35049
DIV05	PLACERVILLE AUTO PARTS, INC.	07/21/2023	Regular	0.00	9.64	35050
ESR01	ENVIRONMENTAL SYSTEMS RESEARCH INSTITU	07/21/2023	Regular	0.00	2,707.81	35051
GEO01	GEORGETOWN HARDWARE	07/21/2023	Regular	0.00	174.43	35052
KAI01	Kaiser Permanente	07/21/2023	Regular	0.00	110.10	35053
KAS01	KASL CONSULTING ENGINEERS	07/21/2023	Regular	0.00	19,167.88	35054
KLA02	CHRISTIAN KLAHN	07/21/2023	Regular	0.00	300.00	35055
NBS01	NBS	07/21/2023	Regular	0.00	171.60	35056
RAM01	RAMMCO	07/21/2023	Regular	0.00	174.06	35057
SIE02	Sierra Asphalt, Inc	07/21/2023	Regular	0.00	13,276.13	35058
SIG01	SIGNAL SERVICE INC	07/21/2023	Regular	0.00	300.00	35059
TYL02	TYLER TECHNOLOGIES, INC	07/21/2023	Regular	0.00	175.00	35060
UNI06	UNITEDHEALTHCARE INSURANCE	07/21/2023	Regular	0.00	696.20	35061
USA04	HD SUPPLY, INC	07/21/2023	Regular	0.00	1,176.54	35062
USB05	U.S. BANK CORPORATE PAYMENT SYSTEMS	07/21/2023	Regular	0.00	2,201.94	35063
VER01	VERIZON WIRELESS	07/21/2023	Regular	0.00	50.02	35064
WAL02	WALKER'S OFFICE SUPPLY	07/21/2023	Regular	0.00	172.89	35065
WHI01	White Brenner LLP	07/21/2023	Regular	0.00	2,914.50	35066
WIL01	Wilkinson Portables Inc.	07/21/2023	Regular	0.00	314.65	35067
ACW01	ACWA/JPIA	07/28/2023	Regular	0.00	1,695.00	35069
AFL01	AMERICAN FAMILY LIFE INS	07/28/2023	Regular	0.00	1,334.00	35070
ALL01	ALLEN KRAUSE	07/28/2023	Regular	0.00	786.35	35071
ARA01	ARAMARK	07/28/2023	Regular	0.00	45.07	35072
ATT02	AT&T	07/28/2023	Regular	0.00	2,478.62	35073
AWW01	AMERICAN WATER WORKS ASSN	07/28/2023	Regular	0.00	487.00	35074
CAR01	Cartegraph Systems LLC	07/28/2023	Regular	0.00	16,840.50	35075
CLS01	CLS LABS	07/28/2023	Regular	0.00	45.00	35076
CWS01	CORBIN WILLITS SYS. INC.	07/28/2023	Regular	0.00	1,216.56	35077
GEO02	GEORGETOWN GAZETTE	07/28/2023	Regular	0.00	652.70	35078
ICM03	ICMA	07/28/2023	Regular	0.00	1,197.88	35079
IUO01	IUOE, LOCAL 39	07/28/2023	Regular	0.00	361.34	35080
IUO02	AFSCME	07/28/2023	Regular	0.00	358.50	35081
PAC02	PACIFIC GAS & ELECTRIC	07/28/2023	Regular	0.00	9.41	35082
PAC02	PACIFIC GAS & ELECTRIC	07/28/2023	Regular	0.00	50.62	35083
PAC02	PACIFIC GAS & ELECTRIC	07/28/2023	Regular	0.00	27.10	35084
PAC02	PACIFIC GAS & ELECTRIC	07/28/2023	Regular	0.00	156.32	35085
PAC02	PACIFIC GAS & ELECTRIC	07/28/2023	Regular	0.00	1,341.54	35086
PAC02	PACIFIC GAS & ELECTRIC	07/28/2023	Regular	0.00	17.84	35087
PAC02	PACIFIC GAS & ELECTRIC	07/28/2023	Regular	0.00	33.00	35088
PAC02	PACIFIC GAS & ELECTRIC	07/28/2023	Regular	0.00	124.20	35089
PAC06	PACE SUPPLY 23714-00	07/28/2023	Regular	0.00	637.09	35090
PIC02	PICOVALE SERVICES, INC.	07/28/2023	Regular	0.00	5,116.27	35091
POLO2	POLARIS SALES INC	07/28/2023	Regular	0.00	38,023.93	35092
POW01	POWERNET GLOBAL COMMUNICATIONS	07/28/2023	Regular	0.00	154.15	35093
PRE01	PREMIER ACCESS INS CO	07/28/2023	Regular	0.00	3,124.84	35094
RAM01	RAMMCO	07/28/2023	Regular	0.00	174.06	35095
SIE02	Sierra Asphalt, Inc	07/28/2023	Regular	0.00	21,998.15	35096
TIRO1	TIREHUB, LLC	07/28/2023	Regular	0.00	1,432.57	35097
TYL02	TYLER TECHNOLOGIES, INC	07/28/2023	Regular	0.00	23,093.74	35098
USA01	UNDERGROUND SERVICE ALERT	07/28/2023	Regular	0.00	3,680.50	35099
VER01	VERIZON WIRELESS	07/28/2023	Regular	0.00	1,186.92	35100
WAL02	WALKER'S OFFICE SUPPLY	07/28/2023	Regular	0.00	551.62	35101

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
WEX01	Wex Bank	07/28/2023	Regular	0.00	6,200.23	35102

Bank Code EDSB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	178	110	0.00	375,956.06
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	178	110	0.00	375,956.06

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	178	110	0.00	375,956.06
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	178	110	0.00	375,956.06

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Fund	7/2023	375,956.06
			375,956.06



Georgetown Divide PUD

Vendor Purchasing Report

For Date Range 07/01/2023 - 07/31/2023

Vendor Set: Vendor Set 01

Vendor	Name	Volume
ACW01	ACWA/JPIA	40,468.17
ACW05	ACWA/JPIA HEALTH	42,603.13
ADM01	ADM - Advanced Drug & Medical Screening	90.00
ADT01	ADT SECURITY SERVICES	4,914.55
AFL01	AMERICAN FAMILY LIFE INS	1,334.00
ALL01	ALLEN KRAUSE	1,358.69
AMP01	AMPRA'S Staffing Services, Inc	1,835.20
AND01	ANDERSON'S SIERRA PIPE CO	142.22
ARA01	ARAMARK	170.04
ATT02	AT&T	2,606.26
ATT04	AT&T Internet	95.59
AWW01	AMERICAN WATER WORKS ASSN	487.00
BEA01	BUTTE EQUIPMENT RENTALS	597.00
BEN04	BENNETT ENGINEERING SERVICES	16,043.43
BJP01	BJ PEST CONTROL	600.00
BLU01	ANTHEM BLUE CROSS	2,890.32
BLU06	BLUE SHIELD OF CALIFORNIA	304.00
BUC01	Buckmaster Office Solutions	20.00
CAL17	Cal Fire	226.94
CAR01	Cartegraph Systems LLC	16,840.50
CAR08	CSI	59.00
CLS01	CLS LABS	410.00
CWS01	CORBIN WILLITS SYS. INC.	1,216.56
DIV05	PLACERVILLE AUTO PARTS, INC.	8.99
ELD05	EDC AUDITOR-CONTROLLER	6,144.30
ELD16	EL DORADO DISPOSAL SERVICE	429.00
ESR01	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE	2,707.81
FSL01	Fidelity Security Life Insurance Company	337.28
GEO01	GEORGETOWN HARDWARE	162.63
GEO02	GEORGETOWN GAZETTE	896.70
GEO04	DIVIDE SUPPLY ACE HARDWARE	1,020.85
HAR03	HARRIS INDUSTRIAL GASES	53.00
HAR08	KEITH HARSTON, DC	100.00
HOL03	HOLT OF CALIFORNIA	11,803.00
ICM03	ICMA	2,516.32
IFS01	Infosend, Inc.	418.83
INF01	Infinity Technologies	1,470.00
IUO01	IUOE, LOCAL 39	714.03
IUO02	AFSCME	703.22
KAI01	Kaiser Permanente	110.10
KAS01	KASL CONSULTING ENGINEERS	19,167.88
KLA02	CHRISTIAN KLAHN	300.00
LSL01	LANCE, SOLL & LUNGHARD, LLP	10,980.00
MAC02	Mitch MacDonald	825.62
MOU02	MOUNTAIN DEMOCRAT	302.55
NBS01	NBS	171.60
PAC02	PACIFIC GAS & ELECTRIC	21,611.24
PAC06	PACE SUPPLY 23714-00	2,734.84
PIC02	PICOVALE SERVICES, INC.	5,116.27
POL02	POLARIS SALES INC	35,516.92
POW01	POWERNET GLOBAL COMMUNICATIONS	154.15
PRE01	PREMIER ACCESS INS CO	3,124.84

Vendor Purchasing Report

For Date Range 07/01/2023 - 07/31/2023

Vendor Set: Vendor Set 01

Vendor	Name	Volume
PUL01	PULFER, JEFF	117.76
RAM01	RAMMCO	870.30
RUL01	RULE, BRIAN	210.25
RWA01	Regional Water Authority	4,218.00
SCH03	Nicholas Schneider	473.52
SIE02	Sierra Asphalt, Inc	35,274.28
SIG01	SIGNAL SERVICE INC	300.00
SSY01	Sloan Sakai Yeung & Wong LLP	516.50
STR01	STREAMLINE	4,500.00
SWR03	STATE WATER RESOURCES CON	90.00
TEI01	A. TEICHERT & SON, INC	687.32
TIR01	TIREHUB, LLC	1,336.44
TYL02	TYLER TECHNOLOGIES, INC	23,464.74
UNI06	UNITEDHEALTHCARE INSURANCE	696.20
USA01	UNDERGROUND SERVICE ALERT	3,680.50
USA04	HD SUPPLY, INC	2,446.90
USB05	U.S. BANK CORPORATE PAYMENT SYSTEMS	2,162.74
USB06	U.S. BANK EQUIPMENT FINANCE	820.50
VEC01	Vectis DC LLC	4,000.00
VER01	VERIZON WIRELESS	1,236.94
VER02	Verizon Connect Fleet USA LLC	265.30
WAL02	WALKER'S OFFICE SUPPLY	675.53
WES08	WESTERN HYDROLOGICS, LLP	5,474.76
WEX01	Wex Bank	6,200.23
WHI01	White Brenner LLP	2,914.50
WIL01	Wilkinson Portables Inc.	314.65
ZAN01	Zanjero, Inc.	2,067.50
Vendor Set Vendor Set 01 Total:		369,929.93