

**AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CA,
TUESDAY, February 10, 2015
6:00 P.M.**

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
-

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

A. Board Action

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board members individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. APPROVAL OF MINUTES

- A.** Regular Meeting of December 9, 2014
- B.** Special Meeting of December 17, 2014
- C.** Regular Meeting of January 13, 2015
- D.** Board Action

5. FINANCIAL REPORTS:

- A.** Accounts Payable for February 2015
- B.** Expense Summary for December 2014
- C.** Cash and Investment Reports for December 2014
- D.** Board Action to accept and adopt financial reports

6. PRESIDENTS REPORT

7. BOARD REPORTS

8. GENERAL MANAGER REPORT

9. PRESENTATION; MOUNTAIN COUNTIES WATER RESOURCES ASSOCIATION – No Board Action

10. RESOLUTION 2015-02

- A. Discussion – Board to consider issuance of 2 District Credit Cards without a guarantor.
- B. Board Action – Staff seeks approval of Resolution 2015-02

11. DROUGHT PREPARATIONS AND OUTREACH

- A. Discussion – Staff will provide information on existing drought and future.
- B. Board Action – Possible Board Action.

12. HARDSHIP VARIANCE; 2ND METER REQUIREMENT

- A. Discussion – Planning department of water availability letter from district.
- B. Board Action

13. PROFESSIONAL SERVICES AGREEMENT; SIREN AND ASSOCIATES

- A. Discussion – To consider amending 1 month contract to extend for 6 months
- B. Board Action – Consider approval of Professional Agreement with Siren and Associates for 6 months.

14. PROPOSAL; JOE VICINI, INC.

- A. Discussion – Repair of road surface along Sliger Mine Rd.
- B. Board Action – Approval of Proposal to enter Contract

15. DISTRICT CORPORATION YARD DITCH REPAIRS

- A. Discussion – Repair of failing section of canal north of the District office.
- B. Board Action – Consider releasing \$40,000 for repair of the canal.

16. AUBURN LAKE TRAILS TREATMENT PLANT

- A. Discussion – Recap and extension of prior month report on progress towards plant replacement.
- B. Board Action – Possible Board Action.

17. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF - Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District related meeting attendance.

18. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section §54956.9: (potential cases) (3)

B. CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code §54957.6)

District Representative: Wendell Wall and Director Lon Uso

19. ADJOURN TO OPEN SESSION - Announcement of action taken in closed session

20. NEXT MEETING DATE AND ADJOURNMENT - Next regular meeting March 10, 2015 at a time to be determined at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted in the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on February 5, 2014.

**CONFORMED AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CA,
TUESDAY, February 10, 2015
6:00 P.M.**

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
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 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
-

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE *Call meeting to order at 6:00 PM. Directors Present: Hoelscher, Capraun, Hanschild, Uso Director Krizl Absent Staff Present: General Manager Wendell Wall, Operations Manager Darrell Creeks General Counsel Barbara Brenner with Churchwell-White*

2. ADOPTION OF AGENDA

- A.** Board Action *Motion to Adopt Agenda by Director Uso, 2nd by Director Hanschild. Public Comment: None. Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).*

3. PUBLIC FORUM – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board members individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

Ed Grout of Cool wants clarification concerning handheld meter readers that the District purchased. He is curious about their cost and whether they are being used. Director Capraun answered that the handhelds cost approximately \$16,000 for 4 and OM Darrell Creeks reported that the units never worked properly. Ray Kringel asked about a secured credit card transfer and how it should be reflected in the financial reports.

4. APPROVAL OF MINUTES

- A.** Regular Meeting of December 9, 2014
- B.** Special Meeting of December 17, 2014
- C.** Regular Meeting of January 13, 2015
- D.** Board Action *Motion to receive minutes for December 9, 2014, December 17, 2014, and January 13 by Director Uso, 2nd by Director Hanschild, Public Comment: None, Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).*

5. FINANCIAL REPORTS:

- A.** Accounts Payable for February 2015
- B.** Expense Summary for December 2014

C. Cash and Investment Reports for December 2014

D. Board Action to accept and adopt financial reports *GM Wendell Wall addresses Board and reports that there are no financial stand outs. Director Capraun wants to know about the credit card. GM Wendell Wall explains details of Wells Fargo account and the minimum balance required to avoid account fees. Money was transferred from LAIF to El Dorado Savings so an account at Wells Fargo could be funded by writing a check, there was an issue; so, the check to fund the Wells Fargo account was voided. Director Capraun would like the CPA to provide clarification about the Stumpy Fund with respect to the odd amount of cash receipts. Motion to receive and file financial reports by Director Uso; 2nd by Director Hanschild. Public Comment: None. Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).*

6. **PRESIDENTS REPORT** *Director Hoelscher explained that John Kingsbury from the Mountain Counties Water Resources Association put on a seminar that many attended and John Kingsbury is here to bring us up to speed.*
7. **BOARD REPORTS** *Director Capraun goes to the water agency tomorrow and there is an opportunity on the agenda for us to request money for the bathymetric survey. Director Uso discusses the meeting at Mountain Counties and reflected that the meeting provided a clear picture about the entire Sierra Watershed. He feels that we need to be involved with the Sierra Conservancy as he feels that their work is vital to our future. Director Uso also wants the Board to consider becoming involved. Additionally, Director Uso reported that he and GM Wendell Wall have been meeting with the unions and he feels it will be positive for the staff to have certainty in their employment. Director Uso reported that he had finished his ethics course. Finally, he took the opportunity to express thanks to members of the Finance Committee for providing him with some enlightenment about where we are and where we need to go.*
8. **GENERAL MANAGER REPORT** *GM Wendell Wall yields the floor to OM Darrell Creeks who provides production statistics on water plants and comparisons with prior years. Water quality reports were compiled and sent to the State of California on time. Community Disposal System is working well and inspections are caught up. On Wednesday, 2/4/2015, the Stumpy Reservoir level was at 10,709 acre feet (53.5% of capacity); and by Monday, 2/9/2015, the reservoir level had risen to 11,212 acre feet. Director Uso requested a comparison to last year at this time. GM Wendell Wall explained that the Stumpy Reservoir currently has less water than we had last year at this time and we are tracking approximately where we were in 1977. Former Interim GM George Sanders describes the presence of larger pieces of floating debris in the waterways. GM Wendell Wall discusses the bathymetric survey that began on January 19th and that we will receive a report by about February 11th. Additionally, we may qualify to receive a reimbursement for ½ the cost of the survey. With respect to Proposition 218, GM Wendell Wall met with Director Capraun, Finance Committee Member Ray Kringel, and Mary Fleming about the cost of service. The process is moving forward but the cost allocation plan needs to move forward. GM Wendell Wall reported that OM Darrill Creeks and Former Interim GM George Sanders will be accompanying him to meet with State Water Resource Control Board Officials in Sacramento on Wednesday February 11th. At that meeting, they will be discussing the possibility that the 20% down payment required to qualify for the ALT plant loan might be reduced or waived. Additionally, a larger loan might be considered. During the meeting, the group will seek clarification with respect to servicing the loan and when, with respect to plant construction completion, the first payment will be due. Director Uso discusses the loan and how it could be effected if the 20% down payment were waived. Director Uso also expressed an interest in gaining flexibility on the loan so we can avoid having to return mid-construction to seek more funding. Storage tanks were inspected on January 29th and 30th and we have a preliminary verbal report that indicates that there will be work required on the tanks. GM Wendell Wall reported that the financials for the first 6 months of the fiscal year are here and temporary labor was anomalous when he arrived. The temporary labor fund started with \$22,000 and most of that has already been used primarily for work on Growlersberg. GM Wendell*

Wall expresses an interest in completing a budget revision. He plans to recruit for an Office Manager and he feels that things will be going better when positions are filled. Director Capraun suggests moving funds from labor to temporary labor. Director Capraun wants to have staff contact the county about a SMUD payment. Former Interim GM George Sanders clarifies that we need to formerly request the disbursement from SMUD and \$100k to \$110K will probably come in. GM Wendell Wall directs the audience to photos of the Stumpy Reservoir and the surrounding topography that illustrates the effects of the King Fire. Former Interim GM George Sanders explains SPI has done contour ripping which should result in less debris in the Stumpy Reservoir while the Forest Service has done nothing to date. Finance Committee member Ray Kringel questions SPI's plans for the burnt out area. OM Darrell Creeks indicates that SPI will begin replanting within a year. GM Wendell Wall talks about John Kingsburry and introduces the next agenda item. Dennis Goodenow discusses the Auburn Lake Trails loan and the misunderstanding concerning the 20% down payment requirement. District reserves will be tapped to fund the down payment and will be withdrawn from funds that are designated for other purposes. The reserves that are depleted are there for depreciated assets and the asset funds should be paid back. How much of the \$2 million ALT loan down payment comes from ALT depreciation and how much will come from other sources? Director Hoelscher indicates that consideration will be given to Dennis Goodenow's concerns during the Proposition 218 process. Director Capraun discusses the reserves shortfall and that, with the proposition 218 process, the reserve funds will hopefully be rebuilt. Director Capraun explains that money is earmarked for specific projects and suggests that the District recognize that reserves should be replaced. Director Uso wonders if we have the resources to build the plant and feels that, later on the agenda, time has been allocated when we can talk about these issues. Dennis Goodenow suggests that, during the Proposition 218 process, total funds needed should be requested to fully fund the project.

9. PRESENTATION; MOUNTAIN COUNTIES WATER RESOURCES ASSOCIATION – No Board Action

10. RESOLUTION 2015-02

- A. Discussion – Board to consider issuance of 2 District Credit Cards without a guarantor. GM Wendell Wall reads memo. Director Capraun wants clarification with reference to the District's current credit card policy. Additionally, she wants staff to develop an updated credit card policy.
- B. Board Action – Staff seeks approval of Resolution 2015-02 Motion to Approve Resolution 2015-02 by Director Uso, 2nd by Director Capraun. Public Comment: None. Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).

11. DROUGHT PREPARATIONS AND OUTREACH

- A. Discussion – Staff will provide information on existing drought and future. GM Wendell Wall reads memo. Director Hoelscher agrees that outreach is necessary and he is open to setting time aside for a meeting towards the end of February. Director Hanschild wants to know how many large users we have. Finance Committee member Ray Kringel recites that, last year, 75,000,000 cu ft of treated water was created and the 7 largest users used 11,600,000 cu/ft. Director Hoelscher and Director Hanschild want to get the large users together to see what can be done to conserve more effectively. An ALT resident and ALT Water Conservation Committee member confirmed that his committee has a plan in place to reduce water use on the golf course and a reduction of 25% has been achieved so far. GM Wendell Wall discusses the possibility of a State of California mandated storage curtailment. Former Interim GM George Sanders speaks on curtailment and the water rights the District has which date from both pre- and post-1914. Diversions on creeks can be curtailed by state mandate and George Sanders provides examples of what happened with curtailments last year. Director Uso discusses that we are low on the food chain with respect to standing up to the State of California. He also discusses that

the District gets paid more for treated water than for raw water. GM Wendell Wall refers to the memo about setting a workshop.

- B.** Board Action – Possible Board Action. *The Board directed Staff to schedule a workshop for late in February and reserve an offsite community center that can accommodate a large audience. No resolution is required.*

12. HARDSHIP VARIANCE; 2ND METER REQUIREMENT

- A.** Discussion – Planning department of water availability letter from district. *Wendell reads memo. Director Capraun questions if we can allow hookups under the current phase 2 drought situation. GM Wendell Wall explains that this is a hardship and is unaffected by the drought situation.*
- B.** Board Action *Motion to Approve the Variance by Director Uso, 2nd by Director Hanschild. Public Comment: None. Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).*

13. PROFESSIONAL SERVICES AGREEMENT; SIREN AND ASSOCIATES

- A.** Discussion – To consider amending 1 month contract to extend for 6 months. *GM Wendell Wall reads memo. Director Capraun wants to consider extending the contract for a year. Director Uso wants to consider using staff to complete reports.*
- B.** Board Action – Consider approval of Professional Agreement with Siren and Associates for 6 months. *Motion to Approve Agreement by Director Capraun, 2nd by Director Uso. Public Comment: None. Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).*

14. PROPOSAL; JOE VICINI, INC.

- A.** Discussion – Repair of road surface along Sliger Mine Rd. *GM Wendell Wall reads Memo. Director Hoelscher wonders if we can proceed with option “A” and save some money by avoiding the second part. Former Interim GM George Sanders discusses the county requirements and that the District is required to match what is already there by paving and then sealing. OM Darrell Creeks agrees with Director Hoelscher but explains that, to fix the entire road surface which the District is obligated to repair, would cost in excess of \$1,000,000. Director Uso feels that it is frustratingly clear that we will spend this money to repair the road and then we will have to cut into the road again next summer. OM Darrell Creeks replied that we are only repairing the roadway where we have already repaired the subsurface water main and the roadway would not have to be repaired again. Director Uso feels that this issue should be addressed in a long range plan.*
- B.** Board Action – Approval of Proposal to enter Contract. *Motion to Approve Proposal by Director Capraun, 2nd by Director Uso. Public Comment: Ray Kringel comments on compaction. OM Darrell Creeks explains that staff has compacted already. Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).*

15. DISTRICT CORPORATION YARD DITCH

- A.** Discussion – Repair of failing section of canal north of the District office. *GM Wendell Wall reads memo. Former Interim GM George Sanders describes the problem within the grizzly and that district staff will perform the repair work. Additionally, most of the \$40,000 requested will be spent on equipment rental.*
- B.** Board Action – Consider releasing \$40,000 for repair of the canal. *Motion to release funds to Repair Canal by Director Uso, 2nd by Director Capraun. Public Comment: None. Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).*

16. AUBURN LAKE TRAILS TREATMENT PLANT

- A.** Discussion – Recap and extension of prior month report on progress towards plant replacement. *Former Interim GM George Sanders discusses Director Capraun’s prior work about how plant would be funded. Large sources for funding were identified which include existing reserves and a few grants. The funding required for the plant construction is expected to reach \$11,700,000. He explains that the District will need to come up with some upfront money and he will accompany GM Wendell Wall and OM Darell Creeks to Sacramento tomorrow for clarification. Dennis Goodenow questions money sources and that the funds being tapped are for other uses. Director Capraun explains that the district had previously dedicated money to the treatment plant’s construction. Director Uso comments that this discussion is important and maybe we should maintain a reserve to take care of our obligations. He feels that borrowing more might be a good idea.*
- B.** Board Action – Possible Board Action. *No Board Action*

17. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF - Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District related meeting attendance.

Director Capraun wants to approve a calendar for future Board meetings that will include the remainder of the year and she also wants to address altering the meeting time.

Director Uso wants to insure that Board Members have access to continuing education which will help them run the District better. He thinks that each Board Member should have money allocated to attend events.

Director Capraun explained that the budget has a line item for Board Members to enhance their education and money is available. Director Hoelscher doesn’t mind paying his own way. Director Capraun explained that, to fund an educational item, one need only present what you want to do to the Board. Legal Council Barbara Brenner explains that the policy could be addressed as an agenda item in the next meeting. GM Wendell Wall wants board members to have business cards.

Director Hanschild requests that the top 10 most pressing “hardship” repairs be presented. GM Wendell Wall explains that there is a 5 year capital plan being developed.

18. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section §54956.9: (potential cases) (3)

B. CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code §54957.6)

District Representative: Wendell Wall and Director Lon Uso

19. ADJOURN TO OPEN SESSION - Announcement of action taken in closed session *The Board returns from closed session at 9:55pm with nothing to report.*

20. NEXT MEETING DATE AND ADJOURNMENT - Next regular meeting March 10, 2015 at a time to be determined at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted in the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on February 5, 2014.

Signed: Wendell Wall

Date: 3-11-15

Wendell B. Wall, General Manager

GDPUD
PO BOX 4240
Georgetown, CA 95634
(530) 333 4356
Fax: (530) 333-9442

Memo

To: Board of Directors
From: Teresa Stinson, Administrative Aide
Date: February 10, 2015
Re: Early Pay Final Accounts Payable for February 10, 2015

Please take note that the following checks were printed and mailed prior to January 28, 2015 to take advantage of early payment discounts or to comply with payment/ mailing deadline.

AARP

ACWA

AT&T

Blue Shield

Caltronics

Chase Card

Churchwell White

CLS

Corbin Willits

De Lage Landen

DMV

MES Vision

Menig Weed

PG&E

Powernet Global

Premier Access

Jeff Pulfer

Robinson Ent.

Sierra Disposal

Siren & Assoc.

Verizon

Wells Fargo

Wendell Wall

		5338	14.08
<i>Divide Supply--Misc. Supplies</i>	2,471.38	5138	
		5238	2,183.70
		5239	150.50
		5338	10.73
		5438	30.63
		6738	95.82
<i>DMV--Replacement titles</i>	120.00	5284	120.00
<i>El Dorado Co. Environmental Mgmt--Haz Mat Fees</i>	502.00	5384	502.00
<i>Ferrell Gas--Utilities-Propane</i>	977.70	5644	977.70
<i>Flying Ace T-Shirts-- 2nd order T-shirts</i>	1,597.34	5138	228.39
		5238	643.12
		5338	127.61
		5438	472.01
		6738	126.21
<i>Freeman, D'Aiuto, Pierce, Gurev, Keeling & Wolf--Legal Services</i>	995.03	5236	995.03
<i>Georgetown Ace Hdw--Misc. Supplies</i>	310.56	5138	
		5238	32.53
		5338	157.72
		5438	20.66
		5638	23.60
<i>Gold Country Business Forms--Office Supplies</i>	240.80	5540	
		5640	240.80
<i>Grey Sky Media-Programmer/Maintenance</i>	192.80	5680	
<i>Groeniger & Co.--Misc. Parts & Supplies</i>	4,059.55	5238	
		5438	1,090.69
		10-1412	2,968.86
<i>Hach Co.</i>	17.46	5338	17.46
<i>Hangtown Fire Control--Annual Service of Fire Extinguishers</i>	225.75	5238	112.88
		5438	112.87
<i>Hanser & Associates Land Surveying--Survey of Edson Dam</i>	1,698.00	5184	1,698.00
<i>Harris Industrial Gases--</i>	140.00	5138	
		5439	140.00
<i>Home Depot--Misc. Supplies</i>	147.93	5238	
		5338	20.00
		6738	127.93
<i>Maida Auburn Ford- service unit 16</i>	358.41	5246	71.46
<i>Mark Seeding Services, Incl.--Application for ProSeal</i>		5280	286.95
<i>Medical Eye Services--Optical Prepay--Feb 2015</i>	524.68	10-1157	487.20
		40-1157	37.48
<i>Menig Weed Control--Weed Abatement Contract</i>	2,495.00	5280	623.75
		5380	623.75
		5480	1,247.50
<i>Meyers Fozi, LLP--Legal Services</i>	517.98	5636	517.98
<i>MJT Enterprises, Inc.--Temporary Labor</i>	2,622.31	5411	
		5511	2,622.31
<i>Mobile Mini, LLC--Storage Unit Rental 01/28-02/24/15</i>	197.85	5639	
<i>Mountain Democrat- Subscription Renewal</i>	111.80	5640	111.80
<i>National Document Solutions, LLC--Office Supplies</i>	435.88	5438	
		5640	435.88
<i>NTU Technologies, Inc.--Water Treatment Supplies</i>	6,764.80	5338	6,764.80
<i>PG&E--Utilities Jan 2015--Engineering\Sweetwater</i>	13,642.54	5344	12,483.56
		5444	346.11
		5644	473.92
		6744	338.95

PowerNet Global Communications--Long Distance Service	123.04	5644	123.04
Premier Access--Dental Prepay Feb 2015	1,952.62	10-1157	1,841.06
		40-1157	111.56
Pro-Line Cleaning Services--Janitorial Services	250.00	5676	250.00
		5248	1,073.10
		5348	220.12
		5448	605.34
		5648	220.12
		6748	275.15
Rocklin Saw Works--Sharpen Blades	220.00	5180	110.00
		5280	110.00
Safety-kleen Systems, Inc. Oil and Filter Reclamation	65.73	5684	65.73
Scott's Automotive-Service Vehicles	454.70	5146	
		5246	414.70
		5280	40.00
Sierra Chemical Co.--Supplies-Water Treatment	2,297.28	5338	2,297.28
Sierra Coffee Service--Office Supplies	84.00	5640	84.00
Sierra Disposal Service-Drop Box, Monthly fees	1,047.69	5344	188.08
		5644	859.61
Sierra Heavy Equipment Repair-- CA BIT SAFETY INSP	280.00	5184	93.33
		5284	93.33
		5484	93.34
Sierra Safety--Safety Supplies	308.21	5138	115.51
		5238	115.51
		5338	38.60
		5438	38.59
Siren & Associates--PROF SERVICES Jan 6-12,2015, Jan12-Feb 14	3,277.40	5380	1,470.00
		5680	22.40
		6780	1,785.00
United Rentals--Rentals	320.35	5439	320.35
Vaughn Johnson	4,000.00	5680	4,000.00
Verizon Wireless--Utilities Dec 16- Jan 15,2015	365.81	5344	52.99
		5444	156.40
		5644	156.42
Wells Fargo- secure credit card check voided 2/4/15	16,000.00	99-1000	16,000.00
Walker's Office Supply--Office Supplies	248.99	5238	82.39
		5640	166.60
Wendell Wall-Reimbursement	2,577.15	5684	
		5690	2,577.15
White Cap Construction Supply	622.46	5238	622.46
Total General Fund	121,245.20		121,245.20
RETIREE FUND			
AARP Medicare Rx -Feb 2015	28.00	12-5668	
ACWA Services Corp.--Retirees Health Insurance Prepay 02/15	5,192.56	12-1157	28.00
Blue Cross--Retirees Health Insurance- 01/01/15-04/01/15		12-1157	5,192.56
Blue Shield--Retirees Health Insurance	1,347.00	12-5668	1,347.00
Total Retiree Fund	6,567.56	Fund #12	
STATE REVOLVING FUND			
Wells Fargo Bank, NA--Walton SRF Loan Trust Accts.- Dec 14 & Jan 15	4,593.90	1115	4,593.90
State Revolving Fund	4,593.90	Fund #29	
TOTAL ALL FUNDS IN GENERAL ACCOUNT	132,406.66		132,406.66

Approved for Payment:

Maria Capraun

Treasurer

Strandahl

General Manager

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES DECEMBER 2014**

	BEGINNING BALANCE	CASH RECEIPTS	CASH DIS- BURSEMENTS	TRANSFERS IN (OUT)	ENDING BALANCE
10 General Fund	1,132,763.47	3,862.01	(139,916.03)		996,709.45
12 Retiree	647,258.78		(8,262.78)		638,996.00
14 Stewart Mine	26,975.51				26,975.51
25 Bayne Road & Other Assessment Districts	54,209.72		(1,975.00)		52,234.72
16 Georgetown-Buckeye Water Improvement District	2.68				2.68
17 Water Development	396,231.12				396,231.12
19 Stumpy Meadows Emergency Reserve Fund (SMERF)	2,205,654.46	196,464.52	(200,000.00)		2,202,118.98
53 Pilot Hill North	(7,491.33)				(7,491.33)
54 Pilot Hill South	130,539.81	234.80			130,774.61
51 Kelsey North	105,342.56				105,342.56
52 Kelsey South	188,541.76				188,541.76
29 State Revolving Fund	33,785.84	2,296.95			36,082.79
30 Small Hydro Fund	498,998.42	1,063.99	(701.84)		499,360.57
35 Environmental Protection Agency	(24,507.83)				(24,507.83)
37 Garden Valley Water Improvement District	106,824.67				106,824.67
39 Capital Facility Charges	1,612,672.10				1,612,672.10
24 Replacement Reserve (required by USDA)	759,826.87				759,826.87
40 Auburn Lake Trails (ALT) Zone Fund	667,745.28	9,644.08	(8,600.40)		668,788.96
41 ALT Tank Replacement Loans & Repair Activity	43,887.07				43,887.07
42 ALT CDS Reserve Connection Fund	132,297.16				132,297.16
	8,711,558.12	213,566.35	(359,456.05)	0.00	8,565,668.42
Totals by Type of Account:					
				Rate Information:	
El Dorado Savings Bank Checking	62,202.87			0.03%	
El Dorado Savings Bank Savings	1,412,142.39			0.16%	
Wells Fargo State Revolving Fund Debt Accounts	18,212.73				0.00
Wells Fargo Brokered Time Deposits	200,000.00			2.00%	
Local Agency Investment Fund	6,873,110.43			0.28%	
Grand Total	\$8,565,668.42				

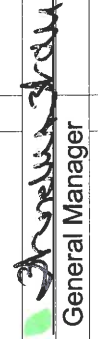
**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES DECEMBER 2014**

	Accounting Basis Unrestricted, Designated and Restricted Funds Recap:	Estimated 2012-13 Budget	Calculated from 2011-12 Audited	
Unrestricted Undesignated Funds	\$1,665,498.41			
<i>Designated Funds are in Italics</i>	<i>3,447,302.90</i>			
Restricted Funds are Shaded	3,452,867.11			
	\$8,565,668.42			
District Designated Funds/Reserve Policy Funds Recap:				
Water - Operations	996,709	507,000	473,289	Two month operations expense
Water - Cash Flow		211,000	189,383	10% Water Sales
Water - Capital:				
Stumpy Meadows Emergency Reserve Fund	2,202,119			
Capital Facility Charges	1,612,672			
Replacement Reserve (required by USDA)	759,827			
Other reserves	478,551	7,260,000	7,260,095	50% Accumulated Depreciation
Sub Total - Water	6,049,878	7,978,000	7,922,767	
Debt Service	532,461	439,000	525,352	Actual amounts
Retiree Health	638,996	568,000 *	547,639	Actual amount
Hydroelectric	499,361	401,000	343,869	Actual amount
Wastewater - Operations	668,789	52,000	45,978	Two month operations expense
Zone - Capital		5,000	5,000	Amount set at \$5,000
Community Disposal System - Capital	176,184	250,000	250,211	50% Accumulated Depreciation
Sub Total - Wastewater/Zone	844,973	307,000	301,189	
	\$8,565,668	\$9,693,000	\$9,640,816	
Actual total reserves as of June 30, 2013			\$8,427,421	
Actual total reserves as of June 30, 2012			\$7,595,078	
Actual total reserves as of June 30, 2011			\$7,283,032	
Actual total reserves as of June 30, 2010			\$7,768,261	

* June 30, 2012 GASB 45 calculation of liability estimates the liability to be \$1,704,000.

Approved:


Treasurer


General Manager

Memo

To: Board of Directors
From: Wendell B. Wall, General Manager
Date: February 10, 2015
Re: General Managers Report
Board Meeting of February 10, 2015, Agenda Item # 8

BACKGROUND/DISCUSSION

Water Treatment (ALT & Walton)

The Auburn Lake Trails Water Treatment Plant produced 12.750 million gallons of potable water for the month of January. This equates to an average of 411,290 gallons per day. This flow is an increase of 0.587 million gallons from the month of December. The Walton Lake Water Treatment Plant produced 15.349 million gallons of potable water for the month of January. This equates to an average of 495,129 gallons per day. This flow is an increase of 0.251 million gallons from the month of December.

As of July of this year, the District is required to report to the State the amount of total potable water produced through the two plants (Walton and ALT) on a monthly basis and compare that value with the demands of last year over the same reporting period. Records on file at the District show a reduction of 24% for the month of July, a reduction of 27% for the month of August, a reduction of 12% for the month of September, a reduction of 15% for the month of October a reduction of 19% for the month of November, a reduction of 29% for the month of December, and a reduction of 13% for the month of January

A copy of all production reports for the plants at Auburn Lake Trails and Walton are included as an element of this report.

Water Quality

The District conducted the required water quality monitoring at the treatment plants and in the distribution system and submitted the required water quality monitoring reports to the State (CDPH). Under contract with the District, Becky Siren prepared the required reports and reviewed key elements of the same with the General Manager prior to submittal.

The Treatment Plant reports showed compliance with all drinking water standards, with the exception of the Auburn Lake Trails WTP which is currently under a compliance order from CDPH for failure to meet the requirements of the Surface Water Treatment Rule.

The distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and adequate levels of disinfection through the system.

A copy of the report submitted to the State, has not been included in this report due to technical nature and overall size of the document.

Waste Water; Auburn Lake Trails

Average flows in the Community Disposal System were 25,256 gallons per day. This value is far below the limit of 71,800 gallons per day as identified in the Waste Discharge Requirements.

The District is currently up to date in the monitoring of waste water systems in the zone. It is anticipated the District will stay on schedule as a result of rotating staff.

Stumpy Meadows Reservoir

The latest measurements collected at Stumpy Meadows Reservoir on February 3, 2015 showed a reservoir elevation of 4,229 feet 2 inches, representing a storage of 10,709 acre feet or 53.5% of capacity. This represents an increase in storage of approximately 115 acre feet over the prior month.

Current releases from Stumpy average 4 CFS. Flow into stumpy on this date was recorded at 5.0 CFS.

King Fire

Andrege Geomatics started the field work for the bathymetric survey on January 19, 2015. As of this date, all of the field data has been completed on the survey. It is estimated that the District will have the mapping complete by February 20th.

The District has submitted a formal request, with the El Dorado County Water Agency, for assistance in sharing those costs associated with the survey. Total cost of the survey is \$17,960. This will be an item on the Water Agency Agenda for Wednesday, February 11th.

Congressman McClintock – A meeting has been scheduled (February 18th) with representatives (Rocky Deal et al) from the Office of Congressman McClintock to discuss the impacts of the King Fire on Stumpy. That meeting will begin in the District Office and include a field review of the Pilot Creek watershed. In preparation for that meeting, the District has updated color photos of the burn area.

Sandtrap Siphon In-Conduit Hydroelectric Project

Nothing additional to report on this item. Summary is a repeat of last month.

Reporting on this project has been ongoing. Current status relates to permitting issues with the California Department of Fish and Wildlife (CDFW) together with funding. CDFW has identified the need to conduct a fisheries survey. EN2 is assisting the District in the estimate of cost for the subject study. Funding will likely be through a Grant under the CABY Program. It is the intent of the District to submit an application through the CABY Program during the upcoming 2015 funding cycle.

Drought Funding

Nothing additional to report on this item. Summary is a repeat of last month.

Staff is in receipt of notification from the Department of Water Resources that the Grant, under the CABY Program, was awarded to the District. Staff is currently working with the El Dorado County Water Agency, EN2 and the Grant Administrator, in finalizing the necessary paperwork prior to any field work. In this process, the District has become aware of conditions placed on the funding will require that the District to secure permits through the Department of Fish and Wildlife together with the Army Corps of Engineers in the evaluation of potential impacts to wetlands. Staff is in the process of reviewing the proposed work activities, potential environmental compliance and construction plan in preparation for the 2015 construction season.

Proposition 218

No additional workshops were held since that of December 17, 2014.

Nothing of significance to report on this item. Staff met with the Finance Committee on February 9, 2015 with extensive discussion on different methodology to be considered under a rate increase.

A meeting is scheduled with Mary Fleming of RCAC on Monday, Feb 9th. Topic of that meeting is to discuss the cost of service study and review data to be incorporated in the Engineering Report. Additional information will be shared in the District Board Meeting of Feb 10th.

Tank Inspections

The firm of *Utility Service Group* has completed the inspection of the District water storage tanks. Those inspections were conducted on January 29th and 30th and included 11 tanks. The report and findings of those inspections are expected to be complete later this month.

Financials for First Six Months of Fiscal Year 2014-15

An element of the budget hearings for FY 2014-15 included a request, from this Board, to review the Expense and Revenue numbers on a monthly basis. A copy of that information has been included in this submittal for the first six months of this fiscal year (July to December). Six months would equate to 50 percent of our budget. Staff will field questions from the Public and Board, as needed, rather than provide a summary of each individual category as identified on the subject report.

RECOMMENDATION:

Receive and file this report.

<u>Chemical Inventory</u>	<u>Delivery Date</u>	<u>Amount Delivered</u>	<u>Remaining Inventory (# of Units)</u>	<u>Pump Tank Level</u>
Chlorine	1/19	4 Drums	7.5 drums	235 gal.
Soda Ash	1/19	30bags	36bags	253.5gal.
Polymer	1/16	4drums	4 drums	30 Gal.

Maintenance and Duties Accomplished:

Backwash, FTW	Clean water traps	Clean Y strainers	DPD tests
Mon. chem. Pmps, SCM	Pump station checks	Change charts	Calc. PPM's
Generator test	Alka & Hard. Tests	Cal. PH probes	Change CL17 reagents
Fill chemicals	Record Temps	Cal.1720e's	Cal. 2100n Turbitimeter
Test Alarms	Calc. Inst. flows	Lube pumps & motors	Facility Maint.

Major events (leaks, complaints, equipment failure, power outages, etc.)

Instaled new hydrqaulic line and pressure gauge on the compressor 1/15/15

Georgetown Divide Public Utility District
Water Quality Division
January-15

Walton Lake Water Treatment Plant

Water Quality for the month:

	<u>Highest</u>	<u>Lowest</u>	<u>Average</u>
Combined Turbidity (NTU)	0.190	0.030	0.035
Individual filter (NTU)	0.100	0.020	0.030
Raw pH	7.15	7.00	7.09
Treated pH	8.00	7.90	7.97
Alkalinity (mg/l CaCO ₃)	10.00	6.00	8.00
Hardness (mg/l CaCO ₃)	4.70	4.70	4.70
Chlorine residual (mg/l)	1.21	1.07	1.18

Chemical Use for the month:

Chemical Dosage = mg/l - ppm

Chlorine Gallons (12.5%)	265.00	2.20
Soda Ash Pounds	366.65	2.86
Polymer Gallons	22.50	1.91

Water Production for the month (gallons):

Highest Day	11-Jan	602,000
Lowest Day	10-Jan	411,000
Average Daily Production		495,129
Total Monthly Production		15,349,000

Processed Water Used:

(gallons)

Raw Water:

(gallons)

Backwash	468,000	SCM	140,370
Filter to Waste	80,000	Sink	16,740
Surface wash	43,809	Total raw water used	157,110
Total used for Backwash	591,809	% Total intake	1.0%
% used for Backwash	3.9%		
1720e's, CL17, Fin. pH	44,826	Total water intake	16,171,994
Sampling Sink	29,249	Total used in production	822,994
Total Fin. water used	665,884	% Total used in production	5.1%
% Finished water used	4.3%		

Total Production hours

467.9

Total KW hours

12,560

Ave. hours per Day

15.1

Ave. KW hours per day

405

Ave. Gals. per hour

32,804

Ave. Gals per KWhr

1,222

Total Production Days

31

KW hours per Prod. hr.

26.8

<u>Chemical Inventory</u>	<u>Delivery Date</u>	<u>Amount Delivered</u>	<u>Remaining Inventory (# of Units)</u>	<u>Pump Tank Level</u>
Chlorine	19-Jan	8 - 53 gal. drums	7.75 drums	263 gals.
Soda Ash	19-Jan	27 - 50# bags	41 bags	292 lbs.
Polymer	16-Jan	4 - 53 gal. drums	3.5 drums	37.75 gals.

Maintenance and Duties Accomplished:

Backwash, FTW	Clean water traps	Clean Y strainers	DPD tests
Mon. chem. Pmps, SCM	Pump station checks	Change charts	Calc. PPM's
Generator test	Alka & Hard. Tests	Cal. PH probes	Change CL17 reagents
Fill chemicals	Record Temps	Cal.1720e's	Cal. 2100n Turbitimeter
Test Alarms	Calc. Inst. flows	Lube pumps & motors	Facility Maint.

Weather:

High Temp. °F 70	Low Temp. °F 29	Average Temp. °F 49
Total Rain fall Inches 0.03	Highest Day 16-Jan	One Day Rainfall Inches 0.03

Major Events: Leaks, Complants, Equipment Failures, Power Outages and Etc...

1/6 Started backwash waste handling upgrade. Started modifications on existing unused clarifier.
1/7 Backwash upgrade work continues
1/9 BW upgrade work cont.
1/12 BW Installing new manway into clarifier
1/13 BW " "
1/16 BW Installation of manway into clarifier nearly complete.
1/20 BW Remove unneeded assesories from inside clarifier
1/22 BW Installed new plumbing on outlet of backwash waste piping.
1/23 BW Installed new piping from waste outlet to clarifier.
1/26-30 BW Started workin on sludge removal plumbing.

Georgetown Divide Public Utility District

Treated Water Production Monthly Comparison Million Gallons

WLWTP= Walton Lake Water Treatment Plant
ALTWTP= Auburn Lake Trails Water Treatment Plant

2013	WLWTP	ALTWTP	Total	2014		Total	WLWTP Change	% Change	ALT Change	% Change	Total Change	% Change
				WLWTP	ALTWTP							
Jan.	14.396	16.611	31.007	17.908	14.494	32.402	3.512	24%	-2.117	-13%	1.395	4%
Feb.	11.404	14.688	26.092	14.084	9.660	23.744	2.680	24%	-5.028	-34%	-2.348	-9%
Mar.	13.860	18.282	32.142	15.503	11.991	27.494	1.643	12%	-6.291	-34%	-4.648	-14%
Apr.	18.304	24.642	42.946	16.928	14.471	31.399	-1.376	-8%	-10.171	-41%	-11.547	-27%
May	30.968	37.387	68.355	24.508	23.431	47.939	-6.460	-21%	-13.956	-37%	-20.416	-30%
Jun.	36.668	44.432	81.100	31.427	31.396	62.823	-5.241	-14%	-13.036	-29%	-18.277	-23%
Jul.	46.128	48.735	94.863	35.103	34.998	70.101	-11.025	-24%	-13.737	-28%	-24.762	-26%
Aug.	45.229	40.875	86.104	33.227	32.481	65.708	-12.002	-27%	-8.394	-21%	-20.396	-24%
Sep.	32.889	30.688	63.577	29.198	26.757	55.955	-3.691	-11%	-3.931	-13%	-7.622	-12%
Oct.	27.074	27.374	54.448	24.473	21.829	46.302	-2.601	-10%	-5.545	-20%	-8.146	-15%
Nov.	19.504	16.460	35.964	15.400	13.670	29.070	-4.104	-21%	-2.790	-17%	-6.894	-19%
Dec.	22.086	16.265	38.351	15.098	12.163	27.261	-6.988	-32%	-4.102	-25%	-11.090	-29%
Total	318.510	336.439	654.949	272.857	247.341	520.198	-45.653	-17%	-89.098	-26%	-134.751	-21%

2014	WLWTP	ALTWTP	Total	2015		Total	WLWTP Change	% Change	ALT Change	% Change	Total Change	% Change
				WLWTP	ALTWTP							
Jan.	17.908	14.494	32.402	15.349	12.750	28.099	-2.559	-14%	-1.744	-12%	-4.303	-13%
Feb.												
Mar.												
Apr.												
May												
Jun.												
Jul.												
Aug.												
Sep.												
Oct.												
Nov.												
Dec.												
Total	17.908	14.494	32.402	15.349	12.750	28.099	-2.559	-17%	-1.744	-12%	-4.303	-13%

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

P.O. Box 4240 6425 Main Street

Georgetown, CA 95634

Phone Number (530) 333-4356 Fax Number (530) 333-9442

MEMORANDUM

To: Wendell Wall, General Manager
From: Jeff Pulfer

February 2, 2015

Re: Water Quality Division –December Monthly Report

The following is a summary of all the inspections, zone monitoring, maintenance, repairs and other activities in the Zone for the month of January 2015:

Wastewater Disposal:

As of, January 31, 2015 there are 1,003 developed lots with septic systems but only 1000 homes in ALT. The following activities have occurred in the Auburn Lake Trails Wastewater Disposal Zone during the month of January:

ALT Zone Activities:

Wastewater Disposal Systems Finalled: 0

- Routine Inspections: 98
- Follow-up Inspections: 0
- Routine POA Inspections: 0
- Escrow Inspections: 10
- Homeowner Requests for Service: 1
- Construction Inspections: 0
- Plan review/Inspections: 6
- Re-testing of Lots: 0
- New Wastewater Disposal System Designs: 0
- Enforcement/correction notices sent: 0 and 57 door-hangers left at the owner's home.

ALT Zone Activities and Homeowner Requests for Service:

- N/A

ALT CDS Activities:

- Number of CDS connections: 134
- Routine CDS Inspections: 0
- Follow-up CDS Inspections: 0
- CDS tanks replaced: 1 lot 69
- Lots Video Camera Inspected: 0
- CDS tanks watertight tested or found leaking this month: 0

-
- Routine Community Disposal Field Inspections: 4
- CDS Pump Station Inspections: 4

Monitoring Activities:

Groundwater Monitoring Wells:

The fourth round of sampling was conducted on November 12, 2014 by GDPUD staff. The fourth Quarter Groundwater Report will be submitted to the State prior to the February 1, 2015 regulatory deadline. The next sampling event is scheduled for February 2015.

Training:

- N/A

ALT Regulatory Zone Reports:

- The monthly SSO No Spill Certification was submitted electronically to DWR on January 2, 2015

CDS Average Daily Flow & Average daily wastewater flow/home

January 2014 = 21,433 (159.9gpd/home) (.90"rain) Calculation from 12/31/14-1/31/14
 February 2014 = 43,641(325.6gpd/home) (16.32"rain) Calculation from 1/31/14-2/27/14
 March 2014 = 38,841 (289.8gpd/home) (5.47"rain) Calculation from 2/28/14-3/31/14
 April 2014= 30,289 (226.0gpd/home) (1.65"rain) Calculation from 3/31/14-5/1/14
 May 2014= 21,050 (157.0gdp/home) (.17"rain) Calculation from 5/1/14-6/2/14
 June 2014 =19,976 (149.0gpd/home) (0 rain) Calculation from 6/2/14-7/1/14
 July 2014= 17,795 (132.7gpd/home) (.02"rain) Calculation from 7/1/14-8/5/14
 August 2014= 18,364 (137.0gpd/home) (.1"rain) Calculation from 8/4/14-9/2/14
 September 2014= 18,308 (136.6gpd/home) (.99"rain) Calculation from 9/2/14-10/1/14
 October 2014= 16,544 (123.46gpd/home) (3.94"rain) Calculation from 10/1/14-10/31/14
 November 2014=21,772(162.48gpd/home) (3.96rain) Calculation from 10/30/14-12/1/14
 December2014=46,597(347.74gpd/home) (13.94rain) Calculation from 12/1/14-12/31/14
 January2015=25,256(188.48gpd/home)(0rain)Calculation from 12/31/14-2/2/15
 WDR limit is 71,800 gallons/day.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Expense Summary*
For the Six Months Ended December 31, 2014

Acct#	EXPENSE CATEGORY	Budget 2014-2015	To Date 7/1/14-12/31/14	Balance	% of Budget Spent
Operating Expenses:					
5010	Labor	1,039,000	469,633	569,367	45%
5019	Overtime	53,200	27,610	25,590	52%
5017	Standby	37,000	23,856	13,144	64%
5011	Temporary Labor	22,000	25,829	(3,829)	117%
5014	PERS Benefits	228,500	98,936	129,564	43%
5016	Payroll Taxes	95,000	39,372	55,628	41%
5018/5071	Insurance: Health & Life Plans	300,000	98,724	201,276	33%
5020	Insurance: Worker's Comp.	70,000	37,401	32,599	53%
5024	Insurance: Dental/Optical District Plan	8,000	0	8,000	0%
5027	Audit	15,000	10,000	5,000	67%
5028	Engineering-Studies, including Ecorp.	32,500	16,643	15,857	51%
5034	Insurance: General & Special	52,500	27,429	25,071	52%
5036	Legal--General	70,000	41,519	28,481	59%
5038	Materials and Supplies	145,000	73,351	71,649	51%
5039	Rentals/ Durable/Lease	8,500	1,739	6,761	20%
5040	Office Supplies	20,000	10,794	9,206	54%
5041	Staff Development	6,000	0	6,000	0%
5042	Travel--Conference	2,000	38	1,962	2%
5044	Utilities	205,000	94,796	110,204	46%
5046	Vehicle & Equipment Maintenance	47,000	26,900	20,100	57%
5048	Vehicle Operations	57,000	26,585	30,415	47%
5060	Bank Fees & Payroll Services	4,000	1,966	2,034	49%
5068	Retiree Health Premiums	115,000	73,017	41,983	63%
5070	Director Stipends	24,000	12,000	12,000	50%
5076	Building Maintenance	6,000	2,132	3,868	36%
5080	Outside Service/Consultants/CPA	90,000	50,169	39,831	56%
5084	Govt. Reg/Lab Fees	105,000	63,914	41,086	61%
5090	Other: Recruitment	2,000	3,491	(1,491)	175%
5090	Other: County Tax Admin. Fees	37,800	16,302	21,498	43%
5089	Other: Memberships	16,500	9,285	7,215	56%
5091	Other: Elections	6,000	0	6,000	-
	Contingency	26,000		26,000	0%
	Total Operating Expense	\$2,945,500	1,383,432	1,562,068	47%

Acct#	EXPENSE CATEGORY	Budget 2014-2015	To Date 7/1/14-12/31/14	Balance	% of Budget Spent
Non-operating Expenses:					
7010	Interest Expense	\$33,000	27,277	5,723	83%
	Debt Repayment	\$110,500	0	110,500	
7090	Other	\$9,000	3,146	5,854	35%
	Capital Improvements	\$268,500			
	Total Non-operating Expenses	\$421,000	30,423	390,577	7%
	Total Expenses Before Transfers	\$3,366,500	1,413,856	1,952,644	42%
	Total Expenses	\$3,366,500	1,413,856	1,952,644	42%
	Net Income (Loss)	\$368,500	\$409,359	435,075	111%
			<hr/>		
			\$0		

*Subject to revision with actual audit.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Revenue Summary*
For the Six Months Ended December 31, 2014

N
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REVENUE CATEGORY	Budget 14-15	To Date 7/1/14-12/31/14	Balance	% of Budget Earned	
Operating Revenue:					
Residential Sales	\$1,285,000	665,737	619,263	51.81%	A
Commercial Sales	217,000	101,798	115,202	46.91%	A
Irrigation Sales	213,000	114,698	98,302	53.85%	B
Wastewater	341,000	166,873	174,127	48.94%	C
CA Waste Fee					
Zone Charges					
Zone Escrow Fees					
Septic Design Fees					
Soil Evaluations/Loans					
Penalties	36,000	26,830	9,170	74.53%	D
Other	1,000	0	1,000	0.00%	E
Total Operating Revenue	\$2,093,000	1,075,937	1,017,064	51.41%	
Non-Operating Revenue:					
Property Taxes-General	\$1,336,000	674,987	661,013	50.52%	F
SMUD	\$90,000				
Restricted Benefit Charges	10,000	0	10,000	0.00%	G
Interest Income	62,500	13,485	49,015	21.58%	H
Water Agency Cost Share	32,500	0	32,500	0.00%	
Leases	47,000	26,850	20,150	57.13%	
Hydro	63,000	31,956	31,044	50.72%	
Other	1,000	0	1,000	0.00%	
Total Nonoperating Revenue	\$1,642,000	747,278	\$804,722	45.51%	
Total Revenue Before Transfers In	\$3,735,000	1,823,215	1,821,785	48.81%	
Transfers In	0		0	-	
Total Revenue After Transfers In	\$3,735,000	1,823,215	1,821,785	48.81%	

NOTES:

- A - Revenue accrued through December 31, 2014
- B - Represents irrigation revenue for July, August and Sept. 2014
- C - Revenue of July 1, 2014 through December 31, 2014
- D - Penalties through December 2014
- E - Primarily connection and installation fees
- F - Property Taxes based on County Estimate
- G - Represents ordinance charges
- H - The interest revenue represents interest on checking, savings, money markets, time deposits, LAIF and Kelsey and Pilot Hill Assessment Receivable Contracts

*Subject to revision with actual audit.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Auburn Lake Trails ZONE and CDS Summary*
For the Six Months Ended December 31, 2014

REVENUE CATEGORY	Budget 13-14	To Date 7/1/14-12/31/14	Balance	% of Budget Earned
Operating Revenue:				
Zone Charges	335,000	154,477	180,523	46%
Zone Escrow Fees	10,000	11,796	(1,796)	118%
Septic Design Fees	0	600	(600)	-
Soil Evaluations/Loans/Repairs	0	0	0	-
Total Operating Revenue	\$345,000	166,873	178,127	48%
Non-Operating Revenue:				
Interest Income	0	287	(287)	-
Reimbursement of Recording Fees	0	0	0	-
Total Nonoperating Revenue	\$0	\$287	(\$287)	-
Total Revenue	\$345,000	167,160	177,840	48%
EXPENSE CATEGORY				
Operating Expenses:				
Labor	132,000	19,671	112,329	15%
Overtime	0	0	0	-
Standby	0	0	0	-
Temporary Labor	0	0	0	-
PERS Benefits	39,000	3,365	35,635	9%
Deferred Compensation	0	0	0	-
Payroll Taxes	11,000	1,447	9,553	13%
Insurance: Health & Life	34,000	5,046	28,954	15%
Insurance: Worker's Comp.	4,000	3,612	388	90%
Insurance: Dental/Optical	1,000	0	1,000	0%
Audit	0	800	(800)	-
Engineering-Studies	1,000	0	1,000	0%
Insurance: General	6,000	2,475	3,525	41%
Legal--General	4,000	0	4,000	0%
Materials and Supplies	4,000	2,133	1,867	53%
Rentals/ Outsourced Maintenance	2,000	0	2,000	0%
Office Supplies	3,000	1,269	1,731	42%
Staff Development	1,000	0	1,000	0%
Travel--Conference	1,000	0	1,000	0%
Utilities	9,000	3,837	5,163	43%
Vehicle & Equipment Maintenance	4,000	1,523	2,477	38%
Vehicle Operations	6,000	2,670	3,330	45%
Building Maintenance	0	0	0	-
Outside Service/Consultants	6,000	9,899	(3,899)	165%
Govt. Regulation/Lab Fees	43,000	22,399	20,601	52%
Other	0	0	0	-
Other: Memberships	0	0	0	-
Depreciation	34,000	14,133	19,867	42%
Total Operating Expense	\$345,000	94,279	250,721	27%
Net Income (Loss)	\$0	\$72,882	\$72,882	

*Subject to revision with actual audit.

Memo

To: Board of Directors
From: Wendell B. Wall, General Manager
Date: February 10, 2015
Re: Presentation, Mountain Counties Water Resources Association
Board Meeting of February 10, 2015; Agenda Item #9

BACKGROUND / DISCUSSION

The Mountain Counties Water Resources Association, of which the District is a Program Partner, is a nonprofit tax-exempt corporation that provides education and legislative advocacy to water agencies in the Sierra Nevada Foothills. Their Mission Statement reads as follows: "*Promoting a Healthy Sierra Nevada Watershed & Building California Water Partners for a Better California.*"

The subject Association, under the direction of John Kingsbury, Executive Director, has arranged a multi-day event, consisting of a tour and workshop, to share information with a multitude of entities on a variety of water related concerns facing water purveyors within the State of California. Staff from the District will be in attendance.

This agenda item relates to a presentation by John Kingsbury on the subject event.

RECOMMENDATION

Receive and File



**Promoting a Healthy Sierra Nevada Watershed
&
Building California Water Partners for a
Better California**

Contact: John Kingsbury (530) 957.7879

April 7 – 10, 2015

El Dorado County, California

[Click Here to Register for April Program](#)

PROGRAM PARTNERS

El Dorado Irrigation District

*Georgetown Divide Public
Utilities District*

Madrona Vineyards

Placer County Water Agency

*Sacramento Municipal
Utilities District*

Sierra Nevada Conservancy

Sierra Pacific Industries

*South Tahoe Public Utilities
District*

UC Merced

USDA Forest Service

Program Sponsor



TUESDAY – April 7

- Fly to Sacramento International Airport
 - Super Shuttle – Exclusive Van(800) 622-2089
 - (24 hour notice/pre-pay with credit card)
 - (\$110 each way – Shuttle van holds seven people)
- Hotel: Best Western in Placerville
 - Rooms are reserved under:
Mountain Counties until MARCH 2, 2015.
To make reservation, call (530) 622-9100
 - Group rate: **\$119.90, tax included, per night**
 - Travel time from Sacramento International Airport to the Best Western Hotel is a little over one hour (55 miles), depending on traffic through Sacramento (starts to get busy around 3 PM)
- Welcome Reception at Best Western Hotel, Alexandria Room, Tuesday, April 7
 - Hosted (5:30 PM – 7:30 PM)

Sunrise: Approximately 6:30 a.m.

Sunset: Approximately 7:30 p.m.

Suggested Attire: comfortable clothes /walking shoes/Jacket

Weather Outlook: 45% chance above normal weather conditions

Temperature : 50 – 63 degrees (as of Dec. 14, 2014)

RSVP:

Hotel Reservations: Best Western Hotel (530) 622.9100 Group (Mountain Counties)rate until 3/2/2015.

Southwest Airlines:www.southwest.com

Supper Shuttle: Exclusive Van (800) 622-2089 – Van holds seven (7) people

WEDNESDAY–April 8 (8:00 a.m.- 6:40 p.m.)

Bus tour of the American River watershed as we travel through the Sierra Nevada Mountains on Highway 50 where you will see and hear how water is conveyed from northern to southern California, threats to the watershed and headwaters of California's primary source of water, see the effects of landslides, forest management and restoration of past burns, and;

Hear from federal, state, and local experts on:

- ❖ Watershed impacts on the State's water supply, water quality, the environment and economy
- ❖ Watershed investment and funding challenges
- ❖ Ecological function of the watershed
- ❖ Cost Avoidance Analysis Study to quantify the savings of investing in forest restoration to reduce catastrophic fire
- ❖ Watershed restoration treatments – *what can be done*
- ❖ Innovative Watershed Management Programs
- ❖ Watershed modeling to increase water yield in the face of climate warming

Itinerary Summary:

- ✓ Wednesday morning starts off with a continental breakfast at the Best Western Hotel
- ✓ Guests and speakers load El Dorado County Transit bus at the Best Western Hotel in Placerville
- ✓ Bus will travel up Highway 50 and over Echo Summit with stops along the way traveling to South Lake Tahoe Public Utility District in South Shore, Lake Tahoe
- ✓ Hosted working lunch at the water district
- ✓ Return trip tour through the 2007 Angora Fire near Seneca Pond, a small lake near Lake Tahoe and the town of Meyers
- ✓ Hosted dinner (no host bar) and networking at the Casa Romas Restaurant in Placerville (next to the Best Western Hotel)

THURSDAY – April 9 (7:00 a.m. – 6:00 p.m.)

Bus tour as we travel through the recent 97,000+ acre King Fire in portions of El Dorado County to see the fire consequences in the Pilot Creek Watershed and Rubicon River Watershed areas. You will hear from those affected by this mega fire and see some of the work to prevent erosion to prevent landslides and sediment movement into Stumpy Meadows Reservoir; the primary source of water for the Georgetown Divide Public Utilities District. Also hear from Placer County Water Agency on their emergency actions to remediate portions of the devastation in the Rubicon River watershed. These are real threats to the watershed that will impede water supply and water quality for many years.

[Click Here to Register for April Program](#)

Hear from state, local and private officials on:

- ❖ Watershed impacts on the Georgetown Divide Public Utilities District State's water supply, water quality, the environment and economy
- ❖ Watershed impacts to the Placer County Water Agency's water supply, water quality, the environment and economy
- ❖ Water purveyor and private investments and funding challenges
- ❖ Ecological function of the watershed
- ❖ Sierra Pacific Industries timber salvage and watershed restoration treatments – what is being done and what can be done
- ❖ Forest Service restoration activities and challenges
- ❖ Water and Agriculture in El Dorado County

Itinerary Summary:

- ✓ Thursday morning starts off with a continental breakfast at the Best Western Hotel
- ✓ Guests and speakers load El Dorado County Transit bus at the Best Western Hotel in Placerville
- ✓ Bus will travel through Coloma to the Georgetown Divide Public Utilities District for an overview of the water system and the King fire burn in their service area. Then travel to Stumpy Meadows Reservoir the primary source of water for the District and into the Pilot Creek Watershed to see first-hand the devastation of the King fire, active timber salvage and restoration activity by the Sierra Pacific Industries and the USDA Forest Service.
- ✓ Lunch and refreshments at Uncle Tom's Cabin; a bit of local history
- ✓ Weather permitting, the return trip will go past Union Valley Reservoir to Highway 50 while hearing from the Sacramento Municipal Utilities District (SMUD) on hydropower generation and challenges in the aftermath of the King fire.
- ✓ Wine tasting and El Dorado Agriculture discussion at Madrona Vineyards
- ✓ Hosted dinner, and networking in the evening outdoors at the historic Smith Flat House in Smith Flat.

FRIDAY – April 10 (Optional) (8:00 a.m. – 1:30 p.m.)

Workshop on Building California Water Partners for a Better California

Meet and greet fellow general managers and Board members from the Mountain Counties area and engage in interactive conversations to learn varying opinions and perspectives on California water policy, find common interests, discuss challenges and opportunities, dispel myths, and build relationships and partnerships for a better California.

[Click Here to Register for April Program](#)

Itinerary Summary:

- ✓ Friday morning check out of the Best Western Hotel, load the El Dorado Transit bus and travel to the El Dorado Irrigation District (EID), which is about 10 minutes away from the Best Western Hotel
- ✓ Hosted continental breakfast in the EID conference room
- ✓ Workshop
- ✓ Hosted networking lunch, and closing remarks /comments
- ✓ Pick up Gold Rush Taxi at EID and travel to Sacramento International Airport

Agenda

Promoting a Healthy Sierra Nevada Watershed
&
Building California Water Partners for a Better California

[Click Here to Register for April Program](#)

[Click Here to Register for April Program](#)

Memo

To: Board Of Directors
From: Wendell B. Wall, General Manager
Date: February 10, 2015
Re: Resolution 2015-02, Acquisition of a Wells Fargo checking account with associated credit card, Board Meeting February 10, 2015, Agenda Item #10

BACKGROUND / DISCUSSION:

Historically, the District has been reliant on the General Manager to obtain a credit card for District purchases. Additionally, the GM has been required to act as the guarantor for the credit card charges incurred for the benefit of the District.

Wells Fargo Bank has offered a path for the issuance of a District credit card that will not require a personal guarantee from District Staff. The course outlined requires the District to open a checking account that will be linked to the credit card account.

Staff is requesting a credit card account with a total limit of \$15,000: (2) credit cards will be requested; one with a credit limit of \$5,000 for the Operations Manager, Darrell Creeks, and one with a credit limit of \$10,000 for the General Manager, Wendell Wall.

RECOMMENDATION:

Board Action approving Resolution 2015-02

RESOLUTION 2015-02
A RESOLUTION OF THE BOARD OF DIRECTORS OF
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
AUTHORIZING THE AQUISITION OF A CHECKING ACCOUNT AND
ASSOCIATED CREDIT CARD WITH WELLS FARGO BANK

BE IT RESOLVED by the Board of Directors of GEORGETOWN
DIVIDE PUBLIC UTILITY DISTRICT, El Dorado County, California, as follows:

1. That the District would like to open a checking account with Wells Fargo Bank and obtain a credit card associated with it.
2. That the General Manager, Wendell Wall, has been granted the authority to open the new account.
3. That the authorized signers on the new account will be:

Board President, Norm Krizl
Board Vice-President, Carl Hoelscher
Board Treasurer, Maria Capraun
Board Member, Jessie Hanschild
Board Member, Lon Uso
General Manager, Wendell Wall

4. That the credit limit amount requesting is \$15,000.00
5. That the following individuals will be issued the District credit card with the associated credit card charge limits:

General Manager, Wendell Wall \$10,000.00
Operations Manager, Darrell Creeks \$5,000.00

6. That this authorization remains in force until the Board gives written notice to the Bank to the contrary.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT on the 10th day of February, 2015, by the following vote:

AYES:

NAYS:

ABSENT:

Norm Krizl, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

Maria Capraun, Treasurer
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2015-02 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 10th day of February, 2015.

Wendell B. Wall
General Manager
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

GP-PUD

From: Dennis.Loo@wellsfargo.com
Sent: Friday, January 30, 2015 1:04 PM
To: adminassistant@gd-pud.org
Subject: RE: GDPUD

Hi Stacia,

Sorry for getting back to you so late, I was out of the office all day yesterday. Regarding the new credit card application, we will need to following:

Board Resolution stating the following:

- The District would like to open a checking account and credit card associated to the account.
- Who has authority to open the new account and additional authorized signers.
- Credit card limit amount requesting.
- Who will be issued the District credit card and card limits.

Once I receive the Resolution, we can start the process of filling out the new account applications.

I hope this helps, please let me know if you have any questions.

Dennis Loo

Vice President | Senior Regional Industry Specialist
California Specialty Markets Group
Government and Not for Profit Banking
Wells Fargo Bank | 1510 Arden Way | Sacramento, CA. 95815
MAC A1774-032
Tel 916-678-3716 | Cell 916-832-0453 | Fax 877-415-3291

Dennis.loo@wellsfargo.com

From: GP-PUD [mailto:adminassistant@gd-pud.org]
Sent: Thursday, January 29, 2015 8:03 AM
To: Loo, Dennis
Subject: GDPUD

Hi Dennis,

Thank you for coming to our office yesterday. Please feel free to email any information to me and I will pass it along to Erik and the General Manager.

Best Regards,

Stacia Koeckritz

Administrative Assistant
Georgetown Divide PUD
P.O. Box 4240
Georgetown, CA 95634
Phone: (530) 333-4356
Fax: (530) 333-9442

Memo

To: Board of Directors
From: Wendell Wall, General Manager
Date: February 10, 2015
Re: Drought Preparations and Outreach
Board Meeting of February 10, 2015; Agenda Item #11

BACKGROUND / DISCUSSION

Current water storage in Stumpy, 10,790 acre feet, represents an alarming historical low for the month of February. In a review of the records on file with the District, over the past 49 years, this is the lowest storage in the lake with the exception of that in 1977 which shows a value of 10,440 acre feet. The similarities of the current drought conditions with those of 1977 are alarming.

The District is in receipt of correspondence from the State Water Board suggesting the possibility of early curtailments. Early curtailments could significantly limit the abilities of the District to store water in Stumpy.

In reviewing the Drought Management Plan and the 2010 Urban Water Management Plan, it is likely that the District will need to consider a Stage 3 category for the Drought. Under Stage 3, the customers could be exposed to cutbacks up to 50% for potable water customers and up to 100% for raw water customers. The Urban Water Management Plan identifies a Stage 4 with further reductions.

It is time that the District begin preparations for additional water rationing. In an effort to better understand the potential impacts of further cut backs in water usage, the District is in need of input from the community for both potable and raw customers.

RECOMMENDATION

It is the recommendation of staff that the District set a Public Workshop with the community to further discuss the current drought conditions in preparation for anticipated reductions in water consumption.

Additional Background

During the April 8, 2014 Board of Directors Meeting, with the Stumpy Meadows Reservoir Levels at 15,290 acre ft, the Board of Directors unanimously declared a Stage Two Drought Emergency, with voluntary potable cutbacks of 30% and mandatory raw water cutbacks of 25%. Also, during this meeting, the Board of Directors voted unanimously to accept domestic water restrictions as recommended by General Manager and institute penalties as allowable by law at the General Manager's discretion. Additionally, the Board voted unanimously to send out a comprehensive letter to inform District customers of the altered raw water season (starting no later than June 1st and ending a week early), no loss of Priority One Status to voluntarily lower or opt out of services for this season, including language from the ordinance. Feedback deadline from District Customers to be received by April 25th.

During the January/February 2014 time frame, the Stumpy Meadows reservoir levels were between 12,094 and 13,890 acre feet. On January 28, 2015, the Stumpy Meadows reservoir level was measured at 10,690 acre feet, 11.6% less than last year at this time and there is little precipitation forecast for the foreseeable future.

On January 23, 2015, the State Water Resources Control Board issued a "NOTICE OF SURFACE WATER SHORTAGE AND POTENTIAL FOR CURTAILMENT OF WATER RIGHT DIVERSIONS FOR 2015". This could reduce our ability to store water in the reservoir.



EDMUND G. BROWN JR.
GOVERNOR

MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

State Water Resources Control Board

January 23, 2015

NOTICE OF SURFACE WATER SHORTAGE AND POTENTIAL FOR CURTAILMENT OF WATER RIGHT DIVERSIONS FOR 2015

In January 2014, Governor Edmund G. Brown Jr. proclaimed a State of Emergency and directed state officials to take all necessary actions to prepare for drought conditions. The State Water Resources Control Board (State Water Board), responsible for administering California's water rights system, took a number of key actions to provide for an orderly allocation of much reduced water supplies. These actions included the curtailment of more than 9,000 water rights due to lack of supply. As the drought emergency continues, it appears that supplies this year could be just as limited or more so, if dry weather conditions persist.

The purpose of this notice is to advise all water right holders that if hydrologic conditions do not significantly improve in the next several months, the State Water Board will once again begin notifying water right holders in critically dry watersheds of the requirement to limit or stop diversions of water under their water right, based on their priority. The right to divert surface water in California is based on the type of right being claimed and when the right was initiated. In times of drought and limited supply, the most recent ("junior") right holder is the first to discontinue use. Some more senior riparian and pre-1914 water right holders can also receive a notice to stop diverting water based on their priority or limitation of natural flow. Released stored water is not natural flow, and is not available for diversion unless covered by contractual agreement.

If you are in a water short area, you should be looking into additional conservation measures and alternative water supplies for your water needs. Planting and planning decisions should be made in light of possible curtailment of junior rights. We encourage you to subscribe to the State Water Board's electronic notification updates, as this is the mechanism that will be used to provide drought information, analysis of conditions by watershed and if needed, curtailment information regarding your water right. You may subscribe at:
http://www.waterboards.ca.gov/resources/email_subscriptions/swrcb_subscribe.shtml (select Water Rights and then Drought Updates).

Information on forecasted supply and demand for select watersheds will be updated and posted on the State Water Board's drought webpage by the end of January. To learn more about how water rights work, please view the fact sheet posted at:
http://www.waterboards.ca.gov/waterrights/water_issues/programs/drought/faq.shtml.

Complaints to report illegal diversions, harm to senior water rights holders or adverse impacts to public trust resources can be submitted through the CalEPA Environmental Complaint website at:
http://www.dtsc.ca.gov/database/CalEPA_Complaint/index.cfm.

We hope that significant precipitation occurs in the next few months and the need to curtail water diversions is unnecessary. However, this notice is to encourage you to plan ahead. Whether you are a water right holder or a residential or business customer of a water service provider, all of California's water users are urged to conserve and use water wisely. For more information on the drought and the State Water Board actions, go to:
http://www.waterboards.ca.gov/waterrights/water_issues/programs/drought/index.shtml.

FELICIA MARCUS, CHAIR | THOMAS HOWARD, EXECUTIVE DIRECTOR

1601 I Street, Sacramento, CA 95814 | Mailing Address: P.O. Box 100, Sacramento, Ca 95812-0100 | www.waterboards.ca.gov

Table 22 - Domestic Water Conservation Methods

Potential Water Conservation Methods	Stage When Method Takes Effect
Demand reduction program	1
Voluntary rationing	1
Incentives to reduce water consumption	1
Education Program	1
Percentage reduction by customer type	1
Use prohibitions	2
Plumbing fixture replacement	2
Mandatory rationing	2
Flow restriction	3
Restrict for only priority uses	3
Water shortage pricing	3
Reduce pressure in water lines	4
Restrict building permits	4
Per capita allotment by customer type	4

Historically, the amount of reservoir storage on April 15th has triggered rationing programs ranging from a voluntary to mandatory reduction goal for agricultural accounts of up to 50%. The reservoir levels in Table 23 present the trigger levels for the rationing stages and incorporate both supply and carry-over shortages. The reservoir level is automatically reviewed by the District Board of Directors in April prior to the release of irrigation water in May.

Table 23 - Water Supply Staged Response Trigger Levels

Stage	% Supply Shortage	Reservoir Level on 2 nd Tuesday in April
1	15 to 25%	17,000 AF
2	25 to 35%	15,000 AF
3	35 to 50%	13,000 AF
4	50% +	10,000 AF

6.3.3. Mandatory Provisions to Reduce Water Use

The District adopted a "no waste" ordinance in 1982 which authorizes abatement procedures to curtail blatant water waste. According to the ordinance, the District may discontinue water service if such conditions are not corrected within five days after giving the customer written notice. If conditions warrant, the Board can enact more stringent measures to supplement the ordinance and will do what is required to ensure reasonable apportionment of water supplies during times of limited supply. The existing block rate schedule also provides the basis for penalizing excessive use. Additional tools for cases of flagrant waste include the installation of flow devices or termination of service.

6.3.4. Penalties or Charges for Excessive Use

The District's existing Ordinance 82-1, Section 7.5, allows for the District to discontinue service in the event the wasteful condition is not corrected within 5 days. Typically, the District charges \$25 for any violation of the ordinance. The District can establish penalties and charges above and beyond those that already exist as the water shortage stage increases.

Memo

To: Board of Directors
From: Wendell B. Wall, General Manager
Date: February 10, 2015
Re: Hardship Variance, 2nd meter requirement
Board meeting of February 10, 2015, Agenda Item #12

BACKGROUND / DISCUSSION:

The District currently provides potable water service to one single family residence on County Assessment parcel #088-020-44-100. District policy and El Dorado County ordinance allow only one residence to be served water under an individual meter. There is a variance from code when the situation is deemed to meet the conditions of a hardship.

An application has been filed with the County to allow the placement of a Temporary Mobile Home on the subject parcel under an approved hardship condition. Under this application, water service would be provided to two single family residences routed through one meter.

Prior to approval of application with the County, it will be necessary for the applicants, Guy Nixon and Christine Phillip, to show water availability.

Past District Policy, subject to Board approval, has allowed water service to multiple residences through one meter when a hardship condition, as defined by El Dorado County, exists.

County approval for the Hardship Variance is contingent upon the District agreeing to allow water delivery to the two residences through one meter.

RECOMMENDATION:

Staff recommends that the Board approve service to two residences on APN #088-020-44-10 under a hardship condition as filed with the County of El Dorado. Under this approval, the District does not guarantee adequate water flows to both residences for fire suppression as may be required under the building code.



COMMUNITY DEVELOPMENT AGENCY

ENVIRONMENTAL MANAGEMENT DIVISION

<http://www.edcgov.us/EMD/>

PLACERVILLE OFFICE:

2850 Fairlane Court
Placerville, CA 95667
(530) 621-5300
(530) 626-7130 Fax

LAKE TAHOE OFFICE:

3368 Lake Tahoe Blvd., Suite 303
South Lake Tahoe, CA 96150
(530) 573-3450
(530) 542-3364 Fax

January 8, 2015

Guy Nixon
Christine Phillip
5720 Spanish Flat Road
Garden Valley, CA 95633

Subject: Building Permit 232910 – Hardship Mobile Home

Dear Owners,

We received your septic system design done by Sonde Geological Services from Richard Harrington with Sierra Homes. It is our policy that before we can sign off on a septic system design permit a water source has to be secured. I informed Mr. Harrington of this requirement and he is contacting the provider of the water service in Garden Valley, Georgetown Divide Public Utility District about obtaining service.

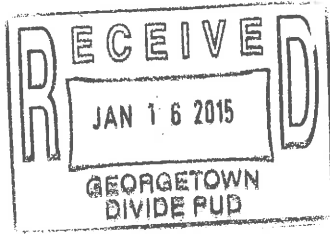
Until we receive confirmation on the water service, the septic design that we received today will be reviewed but the approval not given on the permit. Once water service has been obtained, it is important that we are notified so we can move your septic design through by putting in the approval.

If you have any questions, please be sure to give us a call at 530-621-5300.

Respectfully,

Deana Watkins-Howey
Development Technician II

Cc: Richard Harrington, Sierra Homes



Guy & Kris Nixon
5720 Spanish Flat Rd.
Garden Valley CA 95633
(530) 622-3652

To the GDPUD
Georgetown California

Hardship/Temporary Mobile Home Permit

Hello, my Mother-in-law Joy Tensmeyer following the death of her Mother and Husband last year is having a hard time keeping up her large 3 story house. She intends to sell it and wants to move on to our property where she can have more time with my children/ her grandchildren and can be taken care of by her daughter /my wife Kris, myself and our children.

To do this we are requesting a variance from the 2nd meter requirement.
The APN number is 088-020-44-100.

Stapled to this letter is a copy of the permit (application) from El Dorado County.

Also stapled to this letter is a copy of a letter from the El Dorado County Environmental Management Division concerning this Hardship/ Temporary Mobile Home Permit (Building Permit # 232910 as regards to the septic system for said permit, from Deana Watkins-Howey.

I hope that you (the GDPUD board) will approve this variance.

Respectfully yours.

A handwritten signature in cursive that reads "Guy Nixon" followed by the initials "KIW".

Guy Nixon

PERMIT: 232910 - 1 BUILDG-NEW -HARDSH STATUS: PENDING
 SUBMIT: 01/07/2015
 PARCEL: 088 020 44 1 ACTIVE 1 PROJECT 3 PERMITS
 SITUS # 2 : 5722 SPANISH FLAT RD ACRES: 2.620 CNTY ROAD?: Y
 HEAT: 1. 2.
 BDRMS UNITS SEWER PUBLIC WATER WELL
 THIS PERMIT: SEPTIC Y GEORGETOWN DIVIDE PUD N
 EXISTING : BD
 CONST. TYPE: WDID:
 TRPA ALLOCATION:

OWNER: NIXON, GUY PHILLIP/KRISTINE APPL: HARRINGTON, RICHARD D
 5720 SPANISH FLAT ARD 4544 MISSOURI FLAT ROAD
 GARDEN VALLEY CA 95633 PLACERVILLE CA 95667

DIRECTIONS: NORTH ON HWY 49, RIGHT ON HWY 198, RIGHT ON SPANISH
 FLAT RD

LMC104A

F1=HELP 2=CLR 3=QUIT 4=D 5=U 6=A 9=VALUES 10=LABEL 11=KICK PTR 12=EXIT

Current data

APN 088-020-44-100 Status 00 Type 0 ROLL TRA 083-028 Use Cd 22 Supp Y

Owner Name % Own Type Mail address Type-%
NIXON GUY PHILLIP 50.000 J 5720 SPANISH FLAT ARD
NIXON KRISTINE 50.000 J GARDEN VALLEY CA

ZIP 95633 M-Add-Chg 07/22/2002
Situs address, Chg date
5720 SPANISH FLAT RD

Type, O.R.	Rec date	Eff date	App (%)	Par/Lot	Blk	Sub no	ZIP
R 0040089	06/03/02	06/03/02*1	N 0.00	L 19 S12 11 10			
R 3272434	01/08/90	01/08/90*1	Y 50.00	Rec map		AC 2.620	D-Ab
R 3148021	06/09/89	06/09/89*1	N 0.00		UNT	1 Creat	10/07/1987

Parcel background From:

To:

Land	Struct-Mobile	Fixed-eg	Per-prop	Tot-exempt	Net-Roll	CAAP
33,395	35,801	0	0	7,000	62,196	CR
Statutory Prop 8	App Date, CD., ID	Par-Comp	Exempt-CD	Val-Chg-R/P, P/P		
	01/08/90 D EGJ		01	01/11/14 03/21/90		

More History

Enter=Page 3 F3=Quit F4=Menu F5/F6=Hist (Back/Fwd)
Next UTM010 F7/F8=Names (Back/Fwd) F9/F10=Par Bkgd (Back/Fwd) UTM020A

T03 D

AGENTS - LMIS

01/15/15

PERMIT: 232910 - 1 BUILDG - NEW - HARDSH STATUS: PENDING AS OF

CONTRACTOR: 355560 - DECLARATION: CONTRACT HARRINGTON, RICHARD D (530) 621-3294
SIERRA HOMES

ENGINEER : -

ARCHITECT : -

OWNER: NIXON, GUY PHILLIP/KRISTINE APPL: HARRINGTON, RICHARD D
5720 SPANISH FLAT ARD 4544 MISSOURI FLAT ROAD
GARDEN VALLEY CA 95633 PLACERVILLE CA 95667
(530) 622 - 3652 (530) 621 - 3294
APPLICANT TYPE: CNTR

LENDR:

LMC103A

F1=HELP 2=CLR 3=QUIT 4=DSP 5=UPD 6=ADD S7/8=PREV/NEXT F9=INFO 12=EXIT

T05 D

VALUATION - LMIS

01/15/15

PERMIT: 232910 - 1 BUILDG-NEW -HARDSH STATUS: PENDING

SUBMIT: 01/07/2015

HANDLE AS: R RESIDENTIAL

OCCUPANCY FIRE
GRP TYPE RATING

SPECIFIC USE

SQ.FT. COST VALUATION
1198 X 1.00 = 1198

TEMP. M.H.

TOTAL VALUATION 1198

VALUATION DATE: 2015-01-07 UPDATED BY: BLCNC

LMC105A

F1=HELP 2=CLR 3=QUIT 4=D 5=U 6=A 7/8=SCRL S7/8=PREV/NEXT F9=COMMENTS 12=EXIT

PERMIT: 232910 - 1 BUILDG-NEW -HARDSH STATUS: PENDING
 SUBMIT: 01/07/2015

AGENCY	ROUTED	CONTACT	RESPONSE	RESPONSE DATE	BY
TRANSPORTATION	01/07/2015	T07			
ENV MGMT	01/07/2015				
GARDEN VALLEY F	01/07/2015		APPROVED	01/08/2015	TOM KEATING
CUR PLN-T&M-PVL	01/07/2015		APPROVED	01/07/2015	CATHI CLOSE
EDCOE-OFFICE OF	01/07/2015	T07	NOT APPLIC	01/07/2015	KIMBERLY BRANDT
PLAN CHECKER	01/07/2015				
BLDG-GRADING/EN	01/07/2015				
AUTH SIGNATURE	01/07/2015				
SVYR SITE ADRES	01/07/2015		APPROVED	01/07/2015	KAREN HYDER
AUTH SIGNATURE	01/07/2015	DUPLICATE	NOT APPLIC	01/07/2015	CATHI CLOSE
GEORGETOWN DIVI	01/07/2015				

REASON FOR ROUTING: _____

F1=HELP 2=CLR 3=QUIT 4=D 5=U 6=A 7/8=SCROLL 9=FEES 11=SET ROUTING 12=EXIT LMC111A

Memo

To: Board of Directors
From: Wendell B. Wall, General Manager
Date: February 10, 2015
Re: Professional Services Agreement, Siren and Associates
Board Meeting of February 10, 2015, Agenda Item #13

DISCUSSION / BACKGROUND

The District is currently under contract with *Siren & Associates* to assist staff with regulatory compliance for both the Public Water and Onsite Wastewater Management Zone reporting. A review of the files shows the District has contracted with this consultant firm back to 2006. The most recent, a Professional Services agreement is dated for an amount not to exceed \$5,000. Funds within the current agreement will be exhausted on February 10, 2015. The District is responsible for both the monthly and quarterly reporting to the California Water Resources Control Board (Walton and ALT Treatment Plants) as well as quarterly and annually reporting to the California Regional Water Quality Control Board ALT Wastewater Zone).

In addition, maintain all associated spreadsheets used in completion of the EAR and CCR. Complete the State Electronic Annual Report due May 1, 2015. Review the State's 2015 Guidance Document and complete CCR due by July 1, 2015. Services will also include other professional services which could include a variety of tasks.

The District has received a proposal from *Siren & Associates* to provide the necessary monitoring and reporting for both the Public Water System and Onsite Wastewater Management Zone for the 6 month period (February 11, 2015 through August 31, 2015) for \$23,445. This agreement will be funded out of account # 5080 Outside Consultants.

RECOMMENDATION

Staff recommends the Board approve the Professional Services Agreement with *Siren & Associates* beginning on February 11, 2015 through August 31, 2015 at an hourly rate of \$105.00, \$0.56 / mile or Federal rate, whichever is higher. The proposal cost is \$23,310 in labor and \$135 in mileage. The estimate is not to exceed \$23,445.

SIREN & ASSOCIATES ENVIRONMENTAL CONSULTANTS

January 20, 2015

Georgetown Divide Public Utility District
P.O. Box 4240
Georgetown, CA 95634

Dear Wendell,

In response to your request, I am happy to provide the following scope of services to assist the District in regulatory compliance and other professional consulting services for both Public Water and the Onsite Wastewater Management Zone reporting and monitoring for the next **six months from February 11, 2015 to August 31, 2015**. I have included a line item for "Other Professional Services" to provide District staff the flexibility to use my services for tasks not yet identified. In addition, if the District so desires, I would be happy to use some of these hours to train the Operations Manager to complete some of these reports so my hours could be reduced during this contract period or the saved hours could be used for other tasks as determined by the District.

Regulatory Compliance Scope of Services:

The Consultant will assist District management in the completion of the following reports and associated data spreadsheets for six months:

Public Water: 132 hours

- Monthly CDPH Summary of Distribution System Coliform Report
- Monthly CDPH Summary of Monitoring for Surface Water Treatment Regulations
- Quarterly DBP Report (due April 2015 and July 2015)
- Quarterly Disinfectant Residual Report (due April 2015 and July 2015)
- Maintain all associated spreadsheets used in completion of the EAR and CCR
- Complete the State Electronic Annual Report (EAR usually due May 1) (estimated at 40 hours)
- Review the State's 2015 Guidance Document and complete the Consumer Confidence Report (CCR due July 1, 2015) for distribution by the District. (estimated at 32 hours)

Urban Water Management Plan: estimated 40 hours

The District is required to update its UWMP in the coming year (due July 1, 2016) but the demographic data and SBx7-7 base daily per capita water use data for residential, multi-family, commercial, industrial, institutional/governmental and large landscape data has not been maintained for the past several years. Assuming the District has maintained the requisite records in the MOM database, I am estimated that it will take 40 hours to update all these records which will be needed to complete the UWMP.

Onsite Wastewater Zone: 30 hours

- Input data from monthly Zone report and monitoring data into the fourteen (14) spreadsheets required for Annual Zone report
- Quarterly CRWQCB Zone report (May 1, 2015 and August 1, 2015)
- Quarterly CRWQCB Groundwater Report- complete the six spreadsheets for inclusion in the report and review H&K report (May 1, 2015 and August 1, 2015)
- Review of onsite septic testing and designs required for County building permit-estimated at 4 hours included above

Other Professional Services: 20 hours

- District staff has requested the flexibility to utilize my services for projects not yet identified which could include consultation regarding the Watershed Sanitary Survey, Annual Supply Report (usually due to the County in April), response to State annual inspection and any other additional tasks that will be discussed and mutually agreed upon between management and Consultant.

Costs for Professional Consulting Services:

Services will be billed on a time and material basis. My hourly rate is \$105.00 per hour plus mileage at \$0.56/mile or the Federal rate, whichever is higher. The estimated not to exceed cost is \$23,310 in labor and \$135 in mileage (estimated at two office visits per month) for a total of \$23,445.

Timeline:

Consulting services can be initiated as directed by District management.

If you have any questions or would like to discuss this matter further, please feel free to contact me at 530-305-7399.

Respectfully submitted,

Rebecca Siren

Rebecca Siren
Registered Environmental Health Specialist #4303

cc. Darrell Creeks

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
PROFESSIONAL SERVICES AGREEMENT**

With

Siren and Associates Environmental Consultants

For

REGULATORY COMPLIANCE MONITORING & REPORTING SERVICES

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement"), made and entered into this ____ day of February, 2015 by and between GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT ("District") and SIREN AND ASSOCIATES, ("Consultant"). District and Consultant may each be referred to individually as "Party" or collectively as "Parties" in this Agreement.

RECITALS

A. District seeks to hire an independent contractor to assist the District in complying with the regulatory agencies drinking water and wastewater monitoring and reporting requirements ("Services"); and

B. Consultant represents that it consists of persons trained and experienced in conducting and preparing the required regulatory agencies reports; and

C. District desires to retain Consultant to perform the Services, subject to the terms and conditions set forth in this Agreement.

NOW THEREFORE, District and Consultant, for the consideration hereinafter set forth, agree as follows:

SECTION 1- RECITALS

The recitals set forth above ("Recitals") are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Sections 1 through 12 of this Agreement, Sections 1 through 12 shall prevail.

SECTION 2 - SCOPE OF WORK

A. Consultant agrees to provide the Services, as directed by the General Manager, necessary to complete drinking water and wastewater monitoring and reporting required by the California Department of Public Health and the Regional Water Quality Control Board.

SECTION 3 - TERM

A. District and Consultant agree that this contract shall be in effect for a one-year period beginning February 11, 2015 and ending August 31, 2015 ("Term").

SECTION 4 - COMPENSATION

A. District agrees to pay and Consultant agrees to accept on a time and materials basis an amount not to exceed \$23,445, for completion of the Services identified in the Scope of Work (Section 2). The Services shall be compensated at a rate of \$105.00 per hour plus mileage at \$0.56 / mile or the Federal rate. The estimate is not to exceed \$23,445.

B. The Consultant shall submit billing invoices to the District identifying number of hours and the specific services provided.

C. The granting of any payment by District, or the receipt thereof by Consultant, or any inspection, review, approval or oral statement by any representative of District, or State certification, shall not, in any way, waive, limit, or replace any certification or approval procedures normally required or lessen the liability of Consultant to re-perform or replace unsatisfactory Service, including but not limited to cases where the unsatisfactory character of such Service may not have been apparent or detected at the time of such payment, inspection, review or approval.

D. Nothing in this Agreement shall constitute a waiver or limitation of any right or remedy, whether in equity or at law, which District may have pursuant to this Agreement or any applicable law. All rights and remedies of District, whether under this Agreement or applicable law, shall be cumulative.

SECTION 5 - TERMINATION OF CONTRACT

The District may terminate this Agreement or any part thereof at any time upon ten (10) days written notice to the Consultant. In the event of any such termination, the Consultant is to be fairly compensated for all work performed to the date of termination, and the District shall be entitled to all work performed.

If the District fails to pay the Consultant within sixty (60) days of the date provided for any payments hereunder, the District agrees that the Consultant shall have the right to consider such default a breach of this Agreement, and Consultant may terminate its duties under this Agreement upon ten (10) days written notice.

SECTION 6 - NOTICE OF DETRIMENTAL INFORMATION

The Consultant shall promptly notify the District of the discovery of any information that could be detrimental to the successful completion of the Services. The Consultant shall provide in writing to the District said detrimental information within 24 hours of the time of discovery. The District shall then promptly review such detrimental information and notify the Consultant to proceed with or terminate the remainder of the Services to be performed.

SECTION 7 - MISCELLANEOUS PROVISIONS

A. Consulting Standard: The Consultant represents and warrants to the District that it is fully experienced and properly qualified to perform Services called for herein. Consultant further agrees that he/she will follow the current, prevailing, generally accepted practice of the consulting profession to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding the Services rendered under this Agreement.

B. Consultant is Independent Contractor: The Consultant shall finance its own operations hereunder, shall operate as an independent contractor and not as the agent or employee of the District, and nothing in this Agreement shall be construed to be inconsistent with this relationship or status.

C. Consultant's Records: The Consultant shall maintain and make available for inspection by the District and its auditors accurate records of its costs, disbursements, and receipts with respect to any Services under this Agreement that is to be compensated for on the basis of the Consultant's costs. Such inspections may be made during regular office hours at any time until six (6) months after the final payment under this Agreement is made to the Consultant.

D. Ownership of Data and Reports: All Reports and all the data compiled and used in the performance of this Agreement shall be the property of the District.

E. Responsibility for Changes in Work: If the District makes any changes in the work performed by the Consultant hereunder which affect the Consultant's Services, District shall waive any and all liability arising out of such changes as against the Consultant, and the District shall assume full responsibility for such changes, unless

the District has given the Consultant prior notice and has received from the Consultant written consent for such changes.

F. Arbitration: All questions between the Parties as to their rights and obligations under this Agreement are subject to arbitration if agreed to by both Parties. In case of any dispute, either Party may request arbitration by submitting a written request for arbitration to the other Party. If the other Party agrees to arbitration, the disputed matter shall be referred to and decided by two competent persons who are experts in the subject matter of the dispute, one to be selected by the District and the other by the Consultant. In case these two experts cannot agree, they shall select a third arbitrator and the decision of any two of them shall be binding on both Parties.

G. Assignment: This contract shall be binding upon the heirs, successors, executors, administrators and assigns of the Parties; however, no assignment or subcontract by one Party shall be valid without the prior written consent of the other Party.

H. Invalidity of Contract Provisions: Should any provision of this contract be found or deemed to be invalid, this Agreement shall be construed as not containing such provision, and all other provisions which are otherwise lawful shall remain in full force and effect, and to this end, the provisions of this contract are declared to be severable.

I. Place of Making and Performance of Contract: This contract shall be deemed to have been made in El Dorado County, California and the Services required to be performed in El Dorado County, California.

J. Financial Disclosure: The Consultant shall make all disclosures required by the District's conflict of interest code in accordance with the Consultant category designated by the District, unless the District's General Manager determines in writing that the Consultant's duties are more limited in scope than is warranted by the Consultant category and that a narrower disclosure category should apply. The Consultant also agrees to make disclosure in compliance with the District's conflict of interest code if, at any time after the execution of this Agreement. Consultant's duties under this Agreement warrant greater disclosure by the Consultant than was originally contemplated. The Consultant shall make disclosures in the time, place and manner set forth in the District's conflict of interest code and as directed by the District.

SECTION 8- CONFORMITY WITH LAW AND SAFETY

Consultant shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal and local governing bodies having jurisdiction over any or all of the scope of Services, including

all provisions of the Occupational Safety and Health Act of 1979 as amended, all California Occupational Safety and Health Regulations, the California Building Code, the American with Disabilities Act, any copyright, patent or trademark law and all other applicable federal, state, municipal and local safety regulations, appropriate trade association safety standards, and appropriate equipment manufacturer instructions. All Services performed by Consultant must be in accordance with these laws, ordinances, codes and regulations. Consultant's failure to comply with any laws, ordinances, codes or regulations applicable to the performance of the Services hereunder may constitute a breach of contract. Should the District discover a violation of any of the applicable laws, ordinances, codes regulations referred to herein, the District shall give written notice of such violation to Consultant, and Consultant shall have a reasonable time to cure such violation. In cases where standards conflict, the standard providing the highest degree of protection shall prevail.

If a death, serious personal injury or substantial property damage occurs in connection with the performance of this Agreement, Consultant shall immediately notify the District's General Manager by telephone. If any accident occurs in connection with this Agreement, Consultant shall promptly submit a written report to District, in such form as the District may require. This report shall include the following information: (a) name and address of the injured or deceased person(s); (b) name and address of Consultant's subcontractor, if any; (c) name and address of Consultant's liability insurance carrier; and (d) a detailed description of the accident, including whether any of District's equipment, tools or materials were involved.

If a release of a hazardous material, substance, or waste occurs in connection with the performance of this Agreement, Consultant shall immediately notify District. Consultant shall not store hazardous materials or hazardous waste within the District limits without a proper permit and prior authorization by District.

SECTION 9 - NOTICES

Any notices required to be given pursuant to this Agreement shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service, addressed to the parties as follows:

To District:	Wendell B. Wall M.P.A. General Manager GDPUD P.O. Box 4240 6425 Main Street Georgetown, CA 95634
--------------	---

To Consultant:

Rebecca Siren
Principal
Siren and Associates
P.O. Box 631
Cool, CA 95614

Nothing hereinabove shall prevent either District or Consultant from personally delivering any such notices to the other.

SECTION 10 - JURISDICTION

Except as otherwise specifically provided, this Agreement shall be administered and interpreted under the laws of the State of California. Jurisdiction of litigation arising from this Agreement shall be in California. In the event of a dispute, venue in any court action shall be the County of El Dorado.

SECTION 11 - INTEGRATION

This agreement, together with its specific references, attachments and exhibits constitutes the entire Agreement of District and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both Parties.

SECTION 12 - NON-DISCRIMINATION

In connection with the performance of Consultant pursuant to this Agreement, Consultant will not willfully discriminate against any employee or applicant for employment because of race, color, religion, gender, sexual orientation, sex, age, disability, genetic information, marital status, amnesty, ancestry, national origin, or status as a covered veteran in accordance with applicable federal or state statutes. Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, gender, sexual orientation, sex, age, disability, genetic information, marital status, amnesty, ancestry, national origin, or status as a covered veteran. Such action shall include, but not be limited to, the following: employment, upgrading or promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.

SECTION 13 - WAIVER

No covenant, term, or condition or the breach thereof shall be deemed waived, except by written consent of the Party against whom the waiver is claimed, and any waiver of the breach of any covenant, term, or condition shall not be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenant, term, or condition.

SECTION 14 - AUTHORITY

All Parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement and the names, titles, and capacities herein stated on behalf of any entities, persons, states, or firms represented or purported to be represented by such entities, persons, states or firms and that all former requirements necessary or required by the state or federal law in order to enter into the Agreement have been fully complied with. Further, by entering into this Agreement, either Party hereto shall have breached the terms or conditions of any other contract or agreement to which such Party is obligated, which such breach would have a material effect hereon.

SECTION 15 - DRAFTING AND AMBIGUITIES

Each Party acknowledges that it has reviewed this Agreement with its own legal counsel, and based upon the advice of that counsel, freely entered into this Agreement. Each Party has participated fully in the review and revision of this Agreement. Any rule of construction that ambiguities are to be resolved against the drafting party does not apply in interpreting this Agreement.

SECTION 16 - COUNTERPARTS

This Agreement may be executed simultaneously and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

SECTION 17 - ATTORNEY'S FEES AND COSTS

If any action at law or in equity, including action for declaratory relief, is brought to enforce or interpret provisions of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.

IN WITNESS WHEREOF, the Parties hereto have executed and entered into this Agreement the day and year first above written.

District:

Consultant:

By: _____
Wendell B. Wall M.P.A
General Manager

By: _____
Rebecca Siren,
Principal

Date: _____

Date: _____

By: _____
Norm Krizl
President

Date: _____

Memo

To: Board of Directors
From: Wendell B. Wall, General Manager
Date: February 10, 2015
Re: Contract with Joe Vicini, Inc.
Board Meeting of February 10, 2015; Agenda Item #14

BACKGROUND / DISCUSSION

Over the past three years, the District has experienced a series of leaks in the main water distribution line along various sections of Sliger Mine Road. All repairs were made by District Staff and not contracted out to others. The subject repairs resulted in damage to the existing road surface, a County maintained road. During the repair process, staff placed temporary asphalt patches on the road surface. These temporary road patches are showing signs of failure and are in need of replacement. The District has an obligation to the County and to the Community to restore the road surface back to the original condition. The areas in need of repair vary in width and length and consist of approximately 1550 square feet.

Staff has received proposals from two contractors, *Doug Veerkamp General Engineering, Inc* (\$22,798) and *Joe Vicini, Inc* (\$17,669), to make the subject repairs. A summary of the proposed repairs are identified in each of the proposals included as an element of this submittal.

The subject work is weather dependent, as it will require a dry road surface and moderate temperatures.

Payment for this work will be from Fund #37, Capital Facility Fees

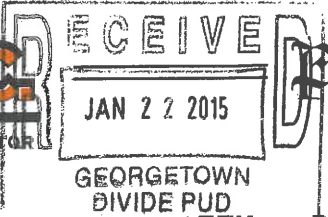
RECOMMENDATION

It is the recommendation of staff that the District contract with *Joe Vicini, Inc.* in the amount of \$17,669 to repair approximately 1552 square feet of road surface along Sliger Mine Road.

JOE VICINI, INC.

(530) 622-1963
FAX 622-0927

GENERAL ENGINEERING CONTRACTOR
P.O. BOX 206 • 315 PLACERVILLE DR.
PLACERVILLE, CA 95667
CALIFORNIA LICENSE NO. 213766



Proposal

JOB ORDER NUMBER

5879

ATTN: Darrell Creeks

PROPOSAL SUBMITTED TO <u>Georgetown Divide Public Util. Dist.</u>	PHONE <u>(530) 333-4356</u>	DATE <u>01/14/15</u>
STREET <u>6425 Main Street--P.O. Box 4240</u>	JOB NAME <u>Patching</u>	
CITY, STATE AND ZIP CODE <u>Georgetown, CA 95634-4240</u>	JOB LOCATION <u>Sliger Mine Rd.</u>	
APPROVALS <u>dcreeks@gd-pud.org</u>	DATE OF PLANS	FAX <u>530 333-9442</u>
		JOB PHONE

We hereby submit specifications and estimates for the following work: **asphalt repairs.**

Option A--Patching

- 1) Saw cut and remove approximately 1,552 sq. ft. of failed roadway at ten locations.
- 2) Excavate to 3" depth and haul all spoils to the P.U.D. yard.
- 3) Clean and tack the vertical edges with SS-1H oil.
- 4) Backfill the patches with 3" of compacted 1/2" asphalt, approximately 24 tons.

Total \$ 13,969.00

Option B--Chip Seal

- 1) Apply CRS-2H on approximately 1,552 sq. ft. at ten locations.
- 2) Place 3/8" x #6 crushed chips over the fresh oil.
- 3) Compact into place.
- 4) Sweep loose chips approximately ten days after completion.

Total \$ 3,700.00

Notes: Prevailing wages apply. Loose gravel signs will be placed on the roadway until sweeping is complete.
 Exclusions: Any permits or fees, over excavation beyond the depths described, additional square footage, anything not described in the above proposal.

If accepted, please sign and return second copy

Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the registrar of the board whose address is: Contractors' State License Board, 1020 N. Street, Sacramento, California 95814.

JLW

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: _____ dollars (\$ _____)

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers carefully covered by Workmen's Compensation insurance.

Payment to be made within 30 days

GORDON J. VICINI, President
Note: This proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above

Signature _____ (OWNER OR AUTHORIZED AGENT)

Date of acceptance _____

Signature _____

Owner will pay reasonable costs of collections and Attorney's fees. Monthly accounts due 10th of following month. 2% interest on past due accounts (which is a yearly percentage rate of 24%)

"NOTICE TO OWNER"
Under the Mechanics' Lien Law (California Code of Civil Procedure, Section 1181 et seq.), any contractor, subcontractor, laborer, supplier or other person who helps to improve your property but is not paid for his work or supplies, has a right to enforce a claim against your property. This means that, after a court hearing, your property could be sold by a court officer and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your own contractor in full, if the subcontractor, laborer, or supplier remains unpaid.



(530) 622-1963
FAX 622-0927

GENERAL ENGINEERING CONTRACTOR
P.O. BOX 206 • 315 PLACERVILLE DR.
PLACERVILLE, CA 95667
CALIFORNIA LICENSE NO. 213766

Proposal

JOB ORDER NUMBER

5879

ATTN: Darrell Creeks

PROPOSAL SUBMITTED TO Georgetown Divide Public Util. Dist.	PHONE (530) 333-4356	DATE 01/14/15
STREET 6425 Main Street--P.O. Box 4240	JOB NAME Patching	
CITY, STATE AND ZIP CODE Georgetown, CA 95634-4240	JOB LOCATION Sliger Mine Rd.	
ARCHITECT dcreeks@gd-pud.org	DATE OF PLANS	FAX 530 333-9442
		JOB PHONE

We hereby submit specifications and estimates for the following work: **asphalt repairs.**

Option A--Patching

- 1) Saw cut and remove approximately 1,552 sq. ft. of failed roadway at ten locations.
- 2) Excavate to 3" depth and haul all spoils to the P.U.D. yard.
- 3) Clean and tack the vertical edges with SS-1H oil.
- 4) Backfill the patches with 3" of compacted 1/2" asphalt, approximately 24 tons.

Total \$ 13,969.00

Option B--Chip Seal

- 1) Apply CRS-2H on approximately 1,552 sq. ft. at ten locations.
- 2) Place 3/8" x #6 crushed chips over the fresh oil.
- 3) Compact into place.
- 4) Sweep loose chips approximately ten days after completion.

Total \$ 3,700.00

Notes: Prevailing wages apply. Loose gravel signs will be placed on the roadway until sweeping is complete.

Exclusions: Any permits or fees, over excavation beyond the depths described, additional square footage, anything not described in the above proposal.

If accepted, please sign and return second copy

Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the registrar of the board whose address is: Contractors' State License Board, 1020 N. Street, Sacramento, California 95814.

JLW

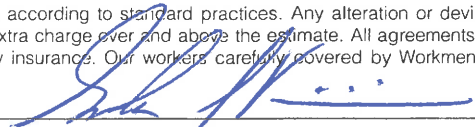
WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: _____ dollars (\$ _____)

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers carefully covered by Workmen's Compensation insurance.

Payment to be made within 30 days

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above

Date of acceptance _____


GORDON J. VICINI, President
Note: This proposal may be withdrawn by us if not accepted within 30 days

Signature _____
(OWNER OR AUTHORIZED AGENT)

Signature _____

Owner will pay reasonable costs of collections and Attorney's fees. Monthly accounts due 10th of following month. 2% interest on past due accounts (which is a yearly percentage rate of 24%)

"NOTICE TO OWNER"
Under the Mechanics' Lien Law (California Code of Civil Procedure, Section 1181 et seq.), any contractor, subcontractor, laborer, supplier or other person who helps to improve your property but is not paid for his work or supplies, has a right to enforce a claim against your property. This means that, after a court hearing, your property could be sold by a court officer and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your own contractor in full, if the subcontractor, laborer, or supplier remains unpaid.

DOUG VEERKAMP GENERAL ENGINEERING, INC.
 CA Lic. No. 440233
 2585 Cold Springs Rd.
 Placerville, CA 95667
 www.dougveerkamp.com
 (530) 676-0825

PROPOSAL

TA 391

In the State of California: Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the Registrar of the board whose address is:
 Contractors' State License Board
 9835 Goethe Road, Sacramento, CA 95827
 Mailing Address:
 P.O. Box 26000, Sacramento, CA 95826

Submitted To:
 Georgetown Divide PUD
 Attn: Darrell Creeks
 6425 Main St.
 Georgetown, CA 95634

PHONE (530) 333-4356	DATE 12-15-14
dacreeks@gd-pud.org	

JOB NAME/NO. Asphalt Patching	
JOB LOCATION Various County Roads	
ARCHITECT N/A	DATE OF PLANS N/A

We hereby submit specifications and estimates for:

Description of Work:

Perform asphalt patching at various locations throughout the Georgetown area on county & private streets. Price includes saw cutting, removing to a min. depth of 4", re-compacting subgrade, applying SS1-H Tack Oil to vertical edges, re-paving excavation with 4" - 5" compacted depth asphalt placed in two lifts, rolled smooth. Price breakdown below:

- #1 Asphalt patch paving "A" 5,000-8,000 sq. ft. - **\$12.87 per sq. ft.**
- #2 Asphalt patch paving "B" 2,000-5,000 sq. ft. - **\$12.28 per sq. ft.**
- #3 Asphalt patch paving "C" 1' - 2,000 sq. ft. - **\$11.70 per sq. ft.**
- #4 Oil and chips per DOT. Price based on 5,000 sq. ft. - **Lump Sum Price \$2.99 per sq. ft.**
- #5 Slurry seal per DOT. Price based on 5,000 sq. ft. - **Lump Sum Price \$2.30 per sq. ft.**

Note: Asphalt patching based on 4" - 5" asphalt sections. Thickness exceeding this will be billed with T&M rates.

EXCLUSIONS: Plans; Permits; Fees; Engineering; Compaction Testing; Repair, removal or replacement of unknown lines or utilities; Over excavation of unsuitable materials; Tree trimming; Sweeping of excess chips; Tracking of oil; Any item not listed above.

Service Charge of 1-1/2% per month will be assessed on the unpaid balance.
 The prevailing party in any dispute or litigation arising from this agreement shall be entitled to attorney fees.
THE OWNER HAS THE RIGHT TO REQUIRE CONTRACTOR TO HAVE A PERFORMANCE OR PAYMENT BOND, EXPENSE TO BE BORNE BY THE OWNER.

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

_____ dollars (\$ _____).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practice. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date: _____ Signature: _____ Date: _____

**Construction Lender? no yes. If yes, who _____ Initial: _____

SAMPLE SHEET
 THIS IS SENT TO
 US FROM EID.
 WITH ADDRESSES
 AND DIMENSIONS.

PLACERVILLE

Cold Springs Rd at Beals Rd in shoulder	4.5' x 8'	36 SF
3662 Forni Rd.	8' x 7'	56 SF
2090 Petri Ln.	2.5' x 14' & 2' x 2'	39 SQ/FT
Placerville Dr. 40' west of M.O.R.E	17' x 34'	578
Sunshine Ln. & El Dorado Rd.	3.5 x 7, 7 x 24, 2 x 28	248.5
3119 Lo-Hi Ct	7 x 7	49
2619 Colin Rd xst Coldsprings Rd	2X15	30
2550 Seeforever Ct., Cross St. Volz Ln.	3 x 10	30
1855 Point View Dr.	7 x 15	105
2540 Greensboro Rd.	5.5 x 8	44
1831 Woodsman Ct.	11.5 x 9	104
Lotus Rd. Entrance To Greenstone behind gate	5 x 8, 4 x 8	72
4401 Sonja Ct.	4.5 x 6.5	30
2619 Colin Rd.	4 x 21	84
2609 Colin Rd.	5.5 x 7.5	42
4630 Stoney Ridge Rd.	5 x 14, 8 x 7	126
1417 Tanglewood Rd	7.5 x 9	68
Old Rock Bridge Rd.	5.5 x 8, 10 x 10, 7 x 17	263
Clubhouse Dr.	13.5 x 10, 8 x 14	247
3701 Heady Ct.	21 x 13.5, 32 x 16	796
Union Mine Rd., 200' past landfill gatehouse	6 x 14	84
2828 Easy St.	6 x 6	36
2836 Easy St.	5 x 9	45
7317 White Oak Rd (Swansboro)	10 x 26	260
3042 Good Shepherd	7 x 7, 8 x 13, 4 x 8	185
2803 Stonecrest Ct.	5 x 8	40
1301 Cougar Track	28 x 6, 8 x 12	264
1386 Winding Way	6 x 7	42
Oro Loma & Sutter Way	7 x 9	63

1480 Lotus Rd.	6 x 9	54
1500 Lotus Rd.	4.5 x 9	40.5
168 Panning Way	4.5 x 5, 5.5 x 8.5	70
2878 Cold Springs Rd.	6 x 3	18
435 Skyline Dr.	5 x 6	30
3581 Parleys Canyon Rd.	5 x 8	40
Brewers Hill	10 x 15	150
5906 Oak Hill Rd	6' x 7'	42
7720 US Hwy 50	7x9, 4x4,6x9	133
2539 Morrene DR.	7'X9'	63
2424 Morrene Dr.	7'x8' & 5'x25'	181
3116 Lo Hi Way	6'x7'	42
5119 Clarion Ct	11'x12'	132
3685 Heady Ct	6'x15'	90
3954 Donner Trl	3 ½'x4'	14
2121 Smith Flat Rd	6 ½' x 11' 9'x11'	170.5
553 Skyline Dr	14'x7'	98
3703 Fort Jim (rd crossing)	9'x9' 16'x5'	161
511 Placerville Dr (rd crossing)	11x11 4'x40'	281
415 Placerville dr	7'x16 7.5'x9' 9x17'	332.5
2721 Woodridge Ct	4'x10' 9'x7'	103
Intersection of N. Studabaker and Hope Ln	7'x7'	49
1500 Lotus Rd xst Thompson Hill Rd	3X3'	9
3671 Coon Hollow Road	5X20'	100
3498 Big Cut Road	7.5 X 8	60
4099 Forni Road	5.5 X 11	61
Slumber Ct (End of Road)	5X27	135
6168 Pleasant Valley Road	6.5X8	52
5816 Havenstar Lane	14X14	196
810 Pleasant Valley Road (Neils Automotive)	15X19	285
1921 Pleasant Valley Road xst Wesley Road	4X9	36

Memo

To: Board of Directors
From: Wendell B. Wall, General Manager
Date: February 10, 2015
Re: District Corporation Yard Ditch Repairs
Board Meeting of February 10, 2015; Agenda Item #15

BACKGROUND / DISCUSSION

A section of the District canal/ditch meanders through the North end of the District Corporation Yard. It is a vital component of the overall District facilities as it provides untreated water to the ALT Treatment Plant. The same canal provides untreated water during the irrigation system to the West half of the service area.

In a routine inspection of the District canal, Staff has noted a failure in a portion of the system north of the Office. This section of canal consists of a timber box culvert that runs under the remains of an earthen dam. In reviewing the timber culvert, there is recent evidence of timber materials that have washed downstream and visual evidence of the subsidence of earthen materials, which comprise the dam fill material. With the timber material compromised and subsidence in the fill, it is likely the conduit will fail resulting in a complete blockage of the system.

In an effort to correct this deficiency prior to complete system failure, staff is recommending that a new conduit (pipe) be placed near the south abutment of the dam. This new alignment will allow continued use of the existing system during placement of the new piping. The system would then be tied into the new alignment once the new pipe is in place.

Estimated cost to replace this section of the canal is \$40,000, utilizing District Staff to perform the work. The \$40,000 is an estimate of material and equipment rental costs.

Budget: Payment for the subject work would be through Fund #17 Water Development Fund. The current balance in this account is \$396,231.

RECOMMENDATION

Authorize staff to expend funds in an amount not to exceed \$40,000 to repair and replace a section of canal located within the District Corporation Yard.

Memo

To: Board of Directors
From: Wendell B.Wall, General Manager
Date: February 10, 2015
Re: Auburn Lake Trails Water Treatment Plant
Board Meeting of February 10, 2015, Agenda Item #16

BACKGROUND/DISCUSSION

This will be a recap from the report of the prior month with any changes or additions to be in italics.

This is part of a monthly update provided by staff relating to the status of the Auburn Lake Trails Water Treatment Plant Project. Key elements of this report provide updates to activities such as the review of the final plans by the Fire Marshall, the additions to the Environmental Document, a proposed Prop 218 rate increase, as required by the State to secure the Loan, and Construction Management Services.

Fire Marshall – Staff has worked with PSOMAS in the corrections to the plans and specifications as identified by the Fire Marshall. All of the corrected documents will be returned to the Fire Marshall during the week of February 9th. The next steps in the review will be the correspondence from the Fire Marshall indicating their final approval and the payment, by the District, of the appropriate inspection fees. Monies will need to be placed on reserve with El Dorado County Fire to cover their inspection fees during construction.

Environmental Document - An element of the plan review by the State identified the need to provide additions to the Environmental Documents. The original Environmental Review identified a site plan that was substantially different from the current design. The District contracted with PSOMAS, who contracted with FOOTHILL ASSOCIATES to address the needed additions. The required additions were completed by FOOTHILL ASSOCIATES and submitted to the State (CDPH). Staff is in contact with the State (CDPH) and awaiting their final approval letter relating to the Environmental Review.

Funding: State Loan, in the amount of \$8,000,000 – District Staff has scheduled a meeting with the State (Feb 11th) to discuss the overall status of the loan application. In that meeting key items under discussion will include the following:

- The overall completeness of the current Loan Application as submitted by the District in 2014.*
- The Prop 218 Rate Increase. The District identified the need for a rate increase to generate additional funding for the repayment of the 20 year loan. Recent discussions with representatives from the State have indicated that the Prop 218 process needs to be complete and the District will need to have a Resolution in place prior to the State funding the loan.*

- *Loan amount and Reserves on Account. The current loan application with the State is for \$8,000,000. There may be opportunities to increase the loan amount should the District have the need. Staff will seek clarification in this area. Under the current loan application the District was informed of the need to place 20% (\$1,600,000) of the total loan amount on reserve with the State. Changes in the process may have removed the reserve requirement.*

Proposition 218 Rate Increase – State funding is contingent upon the District completing a Prop 218 Rate Increase. Based on recent discussions with representatives from the State, it will be necessary that the District have the Prop 218 process complete with a Board Resolution in place prior to funding. The District has had one Workshop (December 17, 2014) with the Community to discuss the proposed Prop 218 rate increase. Staff attended a meeting (Feb 2nd) with the Finance Committee where options on proposed rate increases were discussed.

Construction Management - District staff is currently in contact with the consulting firm of Harris & Associates in an effort to obtain a cost estimate to have that firm contract for Construction Management Services for the ALT project. As of this date the District has received an estimate of cost from both PSOMAS and Vali Cooper & Associates. Once we are in receipt of their proposal, all three options will be shared with the Board together with a recommendation from staff. Staff continues to discuss options with the various firms under consideration to assist with the Construction Management component of the project.

Project Timeline - Progress is currently underway in the form of compiling valuable information on operational costs that will be needed to support a Prop 218 rate increase. It is likely all supporting documentation will be complete in the month of February. It is anticipated the ALT Project will go out to formal bid this winter with construction to begin in early Spring, 2015. Estimated duration of construction is 18 months. Nothing additional to report at this time.

RECOMMENDATION

Possible Board Action