

AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA

TUESDAY, JULY 12, 2016
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA – Board action to adopt Agenda.

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. APPROVAL OF CONSENT CALENDAR – Board Action to approve the Consent Calendar.

These items are expected to be routine and non-controversial. Action by the Board will be taken at one time without discussion. A Board member may request an item be removed from the Consent Calendar for discussion and possible action. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

A. APPROVE MINUTES – Special Meeting of May 31, 2016.

- B. QUARTERLY FINANCIALS** – Historically, the District financial reports have been presented to the Board of Directors on a quarterly basis. This practice changed two years ago, and staff has been presenting all the financial reports each month since that time. At a recent Board meeting, it was suggested by a Board Member that some of the financials could be reported on a quarterly basis.

With the Board's agreement, the following reports would be presented on a quarterly basis: Statement of Cash and Investments, Revenue and Expense Summaries for Operations and the

Zone, and the Balance Sheet. Staff would continue to present the Accounts Payable (Early and Final Pays), and the Cash Disbursements on a monthly basis.

C. UPDATE 2011 COST OF SERVICES REPORT – CONTRACT WITH DENNIS GOODENOW – The need for the District to identify the costs associated with providing service for both treated and raw water customers has been discussed at recent Board meetings. Staff has limited resources to update the 2011 report. Dennis Goodenow has agreed to update the report, at a cost not to exceed \$2,500. His knowledge of the subject matter and approach to providing possible updates were well displayed in his presentation at the June 14, 2016 Board meeting.

D. REVIEW OF DISTRICT’S CONFLICT OF INTEREST CODE FOR 2016 – Every other year, the County Recorder-Clerk-Registrar of Voters requests that the District review its Conflict of Interest Code, and amend the Code, if needed. Staff has reviewed the 2016 Biennial Notice sent by El Dorado County Recorder Office and found that no revision to the District’s Code is necessary.

E. CONTRACT AGREEMENT WITH CAL.NET – TOWER AND USE AGREEMENT – The District received a request from Cal.net, an Internet and phone provider, to allow the placement of an antenna tower at the Angel Camp water storage tank site of Auburn Lake Trails. Staff is requesting Board approval to draft a contract with Cal.net for the placement and use of an antenna tower at the water storage tank site.

5. FINANCIAL REPORTS

- A. Accounts Payable for July 2016, and Disbursements for May 2016
- B. Revenue and Expense Summary for May 2016
- C. Balance Sheet for May 2016
- D. Cash and Investment Reports for May 2016
- E. ALT Zone and CDS Summary for May 2016

6. PRESIDENT’S REPORT

7. BOARD REPORTS

8. OPERATIONS MANAGER’S REPORT

9. GENERAL MANAGER’S REPORT

10. FINANCE COMMITTEE REPORT

11. FISCAL YEAR 2016-17 OPERATING BUDGET

- A. **Discussion** – District staff, working with the Finance Committee, has developed a proposed Fiscal Year 2016-17 Operating Budget. The Budget outlines the past year’s accomplishments and describes some of the challenges faced in recent years.
- B. **Possible Board Action** – Staff recommends the Board of Directors approve and adopt the Fiscal Year 2016-2017 Operating Budget.

12. ORDINANCE 2016-02 – REDUCTION OF WATER CONNECTION FEE FOR SECOND SERVICE

- A. **Discussion** – This is the second reading of **Ordinance 2016-02** amending Article 5 of Ordinance 07-01 to allow for the reduction of the water connection fee for a second service on a residential parcel to 50% of the value of the connection fee charged for connecting to the District’s treated water system.
- B. **Possible Board Action** – Staff recommends the Board of Directors adopt **Ordinance 2016-02** setting the connection fee for the second 5/8-3/4 meter at 50% of the current rate.

13. ORDINANCE 2016-03 - DIRECT CHARGES – FEES AND ASSESSMENTS FOR FY 2016-17

- A. **Discussion** – Annually, the District brings an ordinance and related documents required by the County to place District-related charges on the County’s secured property tax bills. **Ordinance 2016-03** is to lien the property of customers with delinquent balances as of June 30, 2016 and to place the annual charges for the District’s assessment districts.
- B. **Possible Board Action** – Staff recommends the Board of Directors adopt **Ordinance 2016-03** authorizing the General Manager or his designee to execute any documents needed by the County for the direct charges for each of the assessment districts and the unpaid balance charges.

14. ALT TREATMENT PLANT UPDATE

- A. **Discussion** – Recap and extension of prior month report on progress towards plant replacement.
- B. **Possible Board Action** –

15. BOARD MEMBER AND STAFF COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS, AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

16. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9 (one potential case).

17. ADJOURN TO OPEN SESSION – Announcement of action taken in closed session.

18. NEXT MEETING DATE AND ADJOURNMENT – The next regular meeting will be August 9, 2016, at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District’s bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on July 8, 2016.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Planned agenda items for Regular Meetings for the Board of Directors

January	<ul style="list-style-type: none"> • Current Year Budget Revision • Approval of Directors' Attendance at Spring ACWA Conference • Review of Investment Policy
February	<ul style="list-style-type: none"> • Second Quarter Budget Comparison
March	<ul style="list-style-type: none"> • Prior Year Water Supply and Demand Report • Next Fiscal Year Budget • El Dorado County Water Agency Matching Funds Project Request • Budget Workshop
April	<ul style="list-style-type: none"> • Budget Workshop • Consideration of Irrigation Applications for the Current Year Irrigation Season • Declaration of Projected Water Year • Fishing Derby Resolution
May	<ul style="list-style-type: none"> • Budget Workshop • Third Quarter Budget Comparison • Set Hearing on Proposition 4, Appropriation Limitation • Set Hearing on Adoption of UWMP (every five years-2011...) • Consolidated General Election Resolution (even years)
June	<ul style="list-style-type: none"> • Adoption of Budget • Select Firm to Conduct Annual Audit • Public Hearing on Proposition 4, Appropriation Limitation • Public Hearing on Adoption of UWMP (every five years-2011...)
July	<ul style="list-style-type: none"> • Auditor-Controller Requests for Certification of Assessments and Charges • Review of District's Conflict of Interest Code (even years)
August	<ul style="list-style-type: none"> • Status of Annual Audit • Approval of Directors' Attendance at Fall ACWA Conference
September	<ul style="list-style-type: none"> • Discussion of Irrigation Season Ending Date • Fourth Quarter Budget Comparison • Approval of Annual Audit
October	<ul style="list-style-type: none"> • General Manager's Evaluation
November	<ul style="list-style-type: none"> • Last Meeting for Outgoing Directors (even years) • First Quarter Budget Comparison
December	<ul style="list-style-type: none"> • First Meeting for Incoming Directors (even years) • Board Officer Election • Outside Agency Representatives Appointed • Represented and Non-Represented Employee Negotiation

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 6, 2016

Re: **QUARTERLY FINANCIALS**

Board Meeting of July 12, 2016; Agenda Item # 04B

BACKGROUND / DISCUSSION

Historically, the District's financial reports have been presented to the Board of Directors on a quarterly basis. This practice changed approximately two years ago, and staff has been presenting all the financial reports each month since that time. At a recent Board meeting, it was suggested by a Board member that some of the financials could be reported on a quarterly basis.

If the Board agrees, the following reports would be presented on a quarterly basis: Statement of Cash and Investments, Revenue and Expense Summaries for operations and the Zone, and the Balance Sheet.

Staff would continue to present the Accounts Payable (Early and Final Pays), and the Cash Disbursements to the Board on a monthly basis.

RECOMMENDATION

Staff recommends that the Board approve staff recommended changes to the timing of financial reporting.

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 6, 2016

Re: **UPDATE 2011 COST OF SERVICES REPORT – CONTRACT WITH DENNIS GOODENOW**

Board Meeting of July 12, 2016; Agenda Item #04C

BACKGROUND / DISCUSSION

The need for the District to identify the costs associated with providing service for both the treated and raw water customers has been a topic of discussion at the regular Board Meeting of May 10, 2016, the Public Workshop of May 31, 2016, and the regular Board Meeting of June 14, 2016.

At the Board meeting of June 14, 2016, Agenda Item #15, Dennis Goodenow provided a summary of his May 31, 2016 presentation to the Board, which identified key elements of the Cost of Services Study process. In addition, Mr. Goodenow identified a strategy to update the 2011 report to reflect current costs. Staff received Board direction to work with the Finance Committee in an effort to update the 2011 Cost of Services Report. This activity was to include Counsel's review as necessary.

Staff has limited resources to update the 2011 report. Dennis Goodenow has agreed to update the report, at a cost not to exceed \$2,500. His knowledge of the subject matter and approach to providing possible updates were well displayed in his presentation at the recent meeting of June 14, 2016.

A copy of the proposed contract agreement between the District and Dennis Goodenow is included with this agenda item as **Attachment 1**.

A long-term approach to the development of a Water Rate Study may be best served through contracting with a consulting firm that provides specialized services on this subject matter. Staff recently received notice from the El Dorado County Water Agency that its Board has approved the cost share request from the District as submitted in April of this year. Under that agreement, the Water Agency would provide a match of up to \$30,000 for costs incurred in the development of a Water Rate Study/Cost of Services Report.

RECOMMENDATION

Staff recommends the District enter into a contract with Dennis Goodenow to update the 2011 Cost of Services Report for an amount not to exceed \$2,500.

CONFORMED AGENDA
SPECIAL MEETING – PUBLIC WORKSHOP
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA

TUESDAY, MAY 31, 2016
4:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
-

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 4:00 p.m. Directors present: Krizl, Uso, Hanschild. Staff present: General Manager Wendell Wall, Operations Manager Darrell Creeks. Director Capraun was absent.

2. ADOPTION OF AGENDA

A. Board Action to Adopt Agenda

Moved by Director Hoelscher and seconded by Director Uso to adopt the agenda.

Motion passed.

Vote:

Ayes: Hanschild, Krizl, Uso

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

Public Comment: None

Director Hoelscher arrived at 4:03 p.m.

5. WATER RATE STUDY-COST OF SERVICES REPORT

- a. Discussion** – Open dialogue with the Georgetown Divide Public Utility District Board of Directors and the public concerning component parts, roles and responsibilities, and schedule for

the Water Rate Study–Cost of Services Report and related issues to developing a Request for Proposals to guide the completion of the Report.

Dennis Goodenow provided some background and explained the workshop format for this discussion with the Board of Directors and the public related to the component parts, roles and responsibilities, and schedule for the Water Rate Study–Cost of Services Report. Mr. Goodenow led the discussion of policy considerations and technical issues using a slide presentation as a guide. He strongly and repeatedly encouraged the Board and the public to engage and raise other issues of interest and concern.

Level of Services

Mr. Goodenow indicated previous discussions of the Board focused on three levels of service: (1) existing level of service; (2) expanding the customer base in the current service area; and (3) expanding into new service areas. He added that staff clearly got the message that the Board wants to move quickly with this report on the existing level of service and not complicate the RFP with trying to understand what it would take to expand the customer base and service area.

Mr. Goodenow stated staff is recommending that an RFP be written that solicits information on the cost of serving existing customers.

Director Uso pointed out that discussions should also include the period of time this study is to cover. Mr. Goodenow emphasized that any cost of service report used to either adjust or modify the District’s current rates needs to be supported by engineering data and sound fiscal standards and practices in a comprehensive way.

Capital Improvement Plan (CIP)

Mr. Goodenow stated that a three-year CIP is something that is doable to move quickly, adding it requires an engineering study by staff or outside consultant that is done pro-actively. It should be based on what the infrastructure requires and not on how much we have and how much staff we have to do it.

Director Uso said staff is perfectly capable of coming up with list of things that need to be done. The Board needs to give staff the resources to accomplish the needs on the list. Director Uso added that these things are fluid and we should be flexible emphasizing that a plan is needed.

Director Uso asked staff if they feel the Board was restricting them in any way from coming up with a complete list of projects that they think is important. Operations Manager Creeks responded, “Not at all.” He indicated that staff came up with a list of projects that really need to be done. Furthermore, studies have already been done that identify important needed projects. Nothing has been done and nothing has changed, so the same study can be used.

Operations Manager Creeks stated that this work is not going to get done with the current staffing level.

Director Krizl commented that the question is not what we can do with the current staffing, but what are the important projects that need to be done. What are the policy considerations that the Board wants the RFP responders to include in their proposal.

Mr. Goodenow stated that the Cost of Service Study provides the legally defensible basis for the Board to make its decisions. Without such a study, the Directors are basically making decisions without any documentation, which puts them in jeopardy.

Staff Requirements

Mr. Goodenow stated that the Board has talked about staff levels and skills sets that are important to the District’s success. There is uncertainty that the District has an adequate level of staffing, both in terms of skill sets and numbers. Staff is proposing that the RFP include a staff assessment

and the consultant actually attempts to identify the appropriate organizational chart to run a district of this size at the level of service expected by the Board. Salary levels should be evaluated and the appropriate salary levels determined.

Reserve Program

Mr. Goodenow commented on the importance of a reserve program that is based on a financial assessment and considered to be a part of doing business. Staff proposes that the RFP require an evaluation of the District's long term needs for reserves based on sound accounting and investment standards.

Director Krizl agreed with the importance of a reserve program, with other Board members nodding in agreement.

Conservation Measures

Mr. Goodenow continued with the presentation indicating the RFP should include an analysis of what to expect the State will require in conservation measures for both treated and raw water.

Director Krizl stated that it is kind of a wild card to try to predict what the Legislature is going to hand down with regard to conservation requirements. He asked what information the contractor will provide and how much will they charge for the analysis.

Mr. Goodenow pointed out that water conservation measures are already on the books and have been for years. It is clear that in California water conservation measures will continue to be required regardless of wet years or dry years, and those measures equate to costs to the Districts. These costs should be identified and should be included in a Cost of Service Study. Director Krizl agreed.

Ad Valorem Tax

Mr. Goodenow stated that the ad valorem tax affects how fees are adjusted and offers an opportunity to fund expenses.

Mr. Goodenow presented staff's proposal that the RFP include an assessment of the current use of the ad valorem tax money and identify a strategy for reducing and equalizing the use of these funds to support future District activities and reduce the use of these funds to subsidize the raw water and treated water rates.

Technical Issues

The discussion then turned to the technical issues in the Cost of Service Study, including fixed costs, variable costs, service fees, commodity fees, and raw water service fees.

b. Possible Board Action –

After the lengthy presentation and discussion, Mr. Goodenow told the Board about another alternative to the Cost of Study RFP -- Update the 2011 Cost of Service Study. This alternative was met with great interest by the Board, and additional discussion ensued.

Staff was directed to look at this alternative and bring it back to the Board meeting of June 14, 2016.

The Board members thanked Dennis Goodenow for his excellent work.

- 6. NEXT MEETING DATE AND ADJOURNMENT** – The meeting was adjourned at 6:05 p.m. The next regular meeting will be June 14, 2016 at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on May 26, 2016.

Signed Wendell B. Wall

Date 7-12-2016

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 6, 2016

Re: **REVIEW OF DISTRICT'S CONFLICT OF INTEREST CODE FOR 2016**

Board Meeting of July 12, 2016; Agenda Item #04D

BACKGROUND / DISCUSSION

Every other year the County Recorder-Clerk-Registrar of Voters requests that the District review its Conflict of Interest Code ("Code") pursuant to Government Code 87306.5(a) (b) and amend the Code, if needed. If the Code is amended, the District must submit a copy of the amended Code to the County for presentation to the Board of Supervisors for approval. The Code was last amended in 2010 through Resolution 2010-12, a copy of which is included with this report as **Attachment 1**.

Staff has reviewed the Local Agency 2016 Biennial Notice sent by El Dorado County Recorder Office and found that no revision to the District's Code is necessary. A copy of the notice is included as **Attachment 2** to this report.

RECOMMENDATION

Staff recommends that the Board approve the District's current Conflict of Interest Code with no revisions.

2016 Local Agency Biennial Notice

Name of Agency: Georgetown Divide Public Utility District

Mailing Address: 6422 Main Street, PO Box 4240 Georgetown California 95634 - 4240

Contact Person: Wendell B. Wall Office Phone No: (530) 333 - 4356

E-mail: wwall@gd-pud.org Fax No: (530) 333 - 9442

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code requires disclosure by agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict-of-interest code and has determined that (*Check one box*):

An amendment is required. The following amendments are necessary:
(*Mark all that apply.*)

- Include new positions.
- Revise disclosure categories.
- Revise the titles of existing positions.
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions.
- Other (*describe*) _____

No amendment is required.

The code is currently under review by the code reviewing body.

Verification

The agency's code accurately designates all positions that make or participate in the making of governmental decisions; the disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding the designated positions; and the code includes all other provisions required by Government Code Section 87302.


Signature of Chief Executive Office

7-12-2014
Date

Complete this notice regardless of how recently your code was approved or amended.
Please return this notice no later than **August 26, 2016** to:

El Dorado County Registrar of Voters – Attn: Kim Smith – P.O. Box 678001, Placerville, CA 95667

PLEASE DO NOT RETURN THIS FORM TO THE FPPC

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 6, 2016

Re: **CONTRACT AGREEMENT WITH CAL.NET – TOWER AND USE
AGREEMENT**

Board Meeting of July 12, 2016; Agenda Item # 04E

BACKGROUND / DISCUSSION

The District is in receipt of a request from Cal.net, an internet and phone provider, to allow the placement of an antenna tower at the Angel Camp water storage tank site, within the Community of Auburn Lake Trails.

The antenna tower would be constructed under a Contract Agreement with the District, which would generate revenue to the District and allow Cal.net to provide enhanced service to residents of the local community.

RECOMMENDATION

Staff recommends the Board direct staff to work with District Counsel and Cal.net representatives to develop a contract agreement for the placement and use of an antenna tower on property within the Angel Camp water storage tank site at Auburn Lake Trails and to bring back a final version of the agreement for Board approval.

GDPUD
PO BOX 4240
Georgetown, CA 95634
(530) 333 4356
Fax: (530) 333-9442

Memo

To: Board of Directors
From: Sarah Wright, Administrative Aide
Date: July 12, 2016
Re: Final Pay Accounts Payable for July 2016

Please take note that checks have been printed July 12, 2016 for the following vendors to take advantage of early payment discounts or to comply with payment deadline.

ADT	Precision Built
All Cycles	Psomas
American Message	Riebes
CCS Interactive	Robinson Sand & Gravel
Corbin Willets	Robinson Enterprise
Divide Auto	Santander
EDC LAFCO	Sierra Coffee
El Dorado Disposal	Sierra Heavy Equipment
EN2 Resource	Siren and Associates
Ferguson Enterprises	Smith, Kendall Reimb.
GEI Consult	Sonsray Machinery
Georgetown Ace	Sunstate Equipment
Georgetown Gazette	USA Blue Book
Divide Supply	Vaughn Johnson
George Sanders	
Harris Industrial	
Harston Chiropractor	
Marcums Equip	
MJT Enterprises	
Mountain Democrat	
PG&E	

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Accounts Payable -- July 2016 Final Pay

Name Description	Amount	Account	Amount
ACWA JPIA - employee benefits	\$ 30,465.54	5118	\$ 2,710.53
		5218	\$ 5,300.50
		5318	\$ 3,196.31
		5418	\$ 7,499.61
		5518	\$ 2,560.93
		5618	\$ 2,598.24
		6718	\$ 1,340.55
		12-1157	\$ 5,258.87
ACWA JPIA - Workers Comp	\$ 17,133.00	5120	\$ 2,809.00
		5220	\$ 7,029.00
		5320	\$ 1,295.00
		5420	\$ 4,161.00
		5520	\$ 489.00
		5620	\$ 422.00
		6720	\$ 928.00
ADT - Monthly service cost	\$ 178.64	10-1156	\$ 178.64
All Cycles - Vehicle service	\$ 1,208.28	5338	\$ 1,208.28
American Messaging - Pager charges	\$ 5.94	5244	\$ 1.98
		5344	\$ 1.98
		5444	\$ 1.98
ARC	\$ 84.82	10-1553	\$ 84.82
AT&T- Monthly Serv	\$ 786.71	5344	\$ 111.00
		5544	\$ 132.70
		5644	\$ 275.10
		6744	\$ 132.71
		30-1226	\$ 135.20
CA Survey & Drafting	\$ 513.01	5439	\$ 513.01
CCS Interactive	\$ 69.00	5640	\$ 69.00
Caltronics-Copier contract-copy charges	\$ 420.28	5640	\$ 420.28
Craig Carlyon	\$ 300.00	5138	\$ 300.00
Carmody	\$ 59.00	6744	\$ 59.00
Ceirante, Martin	\$ 139.57	5338	\$ 139.57
Corbin Willits Service	\$ 2,366.07	5546	\$ 276.60
		5646	\$ 276.60
		10-2010	\$ 1,812.87
Churchwell White	\$ 3,717.32	5636	\$ 3,537.32
		5236	\$ 50.00
		6736	\$ 130.00
Community Development Agency	\$ 68.00	5684	\$ 68.00
Customer Refunds	\$ 139.71	10-2010	\$ 139.71
De Lage - Copier lease 6/1/16-6/30/16.	\$ 186.04	5640	\$ 186.04
Divide Auto	\$ 630.58	5246	\$ 263.26

		5446	\$ 195.69
		5438	\$ 163.36
		5238	\$ 8.27
Divide Supply	\$ 871.79	6738	\$ 17.19
		5438	\$ 133.37
		5338	\$ 105.35
		5638	\$ 69.86
		5446	\$ 59.09
		5238	\$ 486.93
George Sanders	\$ 7,360.00	10-1553	\$ 4,960.00
		09-1650	\$ 400.00
		5680	\$ 2,000.00
Ecorp	\$ 2,190.08	5128	\$ 2,190.08
El Dorado Couny Auditor	\$ 3,259.89	5684	\$ 3,259.89
El Dorado Disposal	\$ 305.40	5344	\$ 203.60
			\$ 101.80
EN2 Resources	\$ 682.00	09-1650	\$ 682.00
Ferguson	\$ 1,542.85	5438	\$ 46.44
		5238	\$ 215.00
		5238	\$ 1,281.41
Garden Valley Feed	\$ 53.72	5438	\$ 53.72
GEI Consultants	\$ 1,795.00	5180	\$ 1,795.00
Gemplers	\$ 106.48	5338	\$ 106.48
Georgetown Hardware	\$ 222.52	5438	\$ 140.45
		5638	\$ 10.84
		5238	\$ 71.23
Georgetown Gazette - Public Announcement	\$ 261.04	5640	\$ 261.04
GDPUD Petty Cash	\$ 72.42	5641	\$ 22.90
		5640	\$ 22.70
		5440	\$ 2.83
		5538	\$ 1.54
		5641	\$ 22.45
Global Machinery	\$ 1,638.33	5238	\$ 1,638.33
Grainger	\$ 3,838.94	5238	\$ 744.28
		5438	\$ 3,094.66
Legal Shield	\$ 170.05	5190	\$ 17.90
		5290	\$ 35.80
		5390	\$ 8.95
		5490	\$ 8.95
		5590	\$ 17.90
		5690	\$ 35.80
		5690-10	\$ 26.85
		6790	\$ 17.90
Harris Gas	\$ 422.02	5438	\$ 310.97
		5338	\$ 111.05
Harston Chiropractic	\$ 100.00	5284	\$ 100.00
Helm, Bryan	\$ 300.00	5438	\$ 300.00

Joe Vicini	\$ 6,818.00	5480	\$ 6,818.00
Keys Plus	\$ 236.99	5676	\$ 236.99
Kevin McLarnon	\$ 1,540.00	5690	\$ 1,540.00
Marcums Equipment	\$ 520.00	5246	\$ 280.00
		5246	\$ 240.00
Medical Eye Services	\$ 271.71	5118	\$ 9.37
		5218	\$ 46.85
		5318	\$ 9.37
		5418	\$ 37.48
		5518	\$ 18.74
		5618	\$ 131.16
		6718	\$ 18.74
MJT Enterprises, Inc.--Temporary Labor	\$ 14,542.78	5211	\$ 6,988.80
		5511	\$ 2,462.88
		5611	\$ 5,091.10
Mobile Mini - Storage Rental	\$ 173.62	5639	\$ 173.62
Mountain Democrat- Public Notice	\$ 203.24	5640	\$ 203.24
NBS	\$ 2,228.32	51-7090-7100	\$ 636.66
		51-7090-7100	\$ 636.66
		25-2540-021	\$ 222.83
		25-2540-022	\$ 254.67
		25-2540-023	\$ 159.17
		25-2540-24	\$ 318.33
PG&E--Utilities Electric	\$ 16,617.50	5344	\$ 14,884.00
		5444	\$ 456.40
		5644	\$ 774.45
		6744	\$ 502.65
Paul Watkins	\$ 1,200.00	5680	\$ 1,200.00
Picovale Services	\$ 374.10	10-1414	\$ 374.10
Precision Built	\$ 1,834.00	6780	\$ 1,834.00
Premier Access Dental	\$ 1,994.38	5118	\$ 111.56
		5218	\$ 167.34
		5318	\$ 55.78
		5418	\$ 278.90
		5518	\$ 111.56
		5618	\$ 1,157.68
		6718	\$ 111.56
Powernet Global	\$ 201.53	5644	\$ 201.53
Pro-Line Cleaning Services--Janitorial Services	\$ 250.00	5676	\$ 250.00
Psomas- ALT Upgrade	\$ 6,222.95	10-1553	\$ 6,222.95
Riebes Automotive--Misc Supplies	\$ 205.12	5246	\$ 205.12
Robinson Enterprise- Gasoline & Diesel	\$ 4,015.47	5148	\$ 349.75
		5248	\$ 1,527.08
		5348	\$ 477.55
		5448	\$ 1,413.43
		6748	\$ 247.66
Robinsons Sand and Gravel	\$ 991.69	5438	\$ 991.69

Royal Septic	\$ 380.00	5544	\$ 380.00
Santander	\$ 1,230.88	10-7010-5600	\$ 182.32
		10-1418	\$ 1,048.56
Sierra Coffee	\$ 44.00	5640	\$ 44.00
Sierra Heavy Equipment Repair	\$ 320.00	5246	\$ 320.00
Sierra Saw	\$ 570.30	5238	\$ 570.30
Sierra Trench	\$ 2,162.36	5438	\$ 2,162.36
Sierra	\$ 1,250.00	5540	\$ 1,250.00
Siren and Associates	\$ 1,913.00	5680	\$ 1,388.00
		6780	\$ 525.00
Simons, John	\$ 92.75	5238	\$ 92.75
Smith, Kendall	\$ 200.00	5438	\$ 200.00
Sonsray	\$ 314.87	5238	\$ 314.87
Sunstate	\$ 3,440.98	5239	\$ 3,440.98
USA Bluebook - misc materials	\$ 633.74	5438	\$ 110.68
		5338	\$ 523.06
Vaughn Johnson	\$ 4,575.00	5680	\$ 4,575.00
Verizon Wireless	\$ 418.00	5644	\$ 191.67
		5344	\$ 33.17
		5444	\$ 160.88
		6744	\$ 32.28
Walker's Office Supply--Office Supplies	\$ 403.71	5540	\$ 403.71
Walsh, Jacob	\$ 200.00	5138	\$ 200.00
Total General Fund	\$ 162,255.03		\$ 162,255.03

RETIREE FUND			
AARP Medicare Rx - July 2016	\$ 31.00	12-1157	\$ 31.00
Anthem Blue Cross P Hereford	\$ 514.26	12-1157	\$ 514.26
Blue Shield of CA - J St Dennis	\$ 161.00	12-1157	\$ 161.00
Total Various Fund	\$ 706.26	Fund #25	

TOTAL ALL FUNDS IN GENERAL ACCOUNT	\$ 162,961.29	\$ 162,961.29
-------------------------------------------	----------------------	----------------------

Approved for Payment:

Treasurer

General Manager

Georgetown Divide PUD
 Month End Cash Disbursements Report

Check Numr	Check Date	Vendor # (I Disc.Terms)	Gross Amount
-----	-----	-----	-----
26601	5/10/2016	AFL01 (AMERICAN FAMILY LIFE INS)	1,212.02
26602	5/10/2016	CAL18 (California State Disbursement Unit)	366.92
26603	5/10/2016	ICM02 (ICMA-R.T.-457 (ee))	588.67
26604	5/10/2016	IUO01 (IUOE, LOCAL 39)	287.87
26605	5/10/2016	IUO02 (PEU LOCAL #1)	102.24
26606	5/10/2016	PER01 (P.E.R.S)	7,188.50
26607	5/10/2016	PER01 (P.E.R.S)	31,510.00
26608	5/10/2016	ACW01 (ACWA/JPIA)	14,812.00
26609	5/10/2016	ALL01 (ALLEN KRAUSE)	535.42
26610	5/10/2016	AND01 (ANDERSON'S SIERRA PIPE CO)	868.88
26611	5/10/2016	ARC02 (ARC)	612.45
26612	5/10/2016	ARC03 (GAIL ARCHER)	17.5
26613	5/10/2016	BJP01 (BJ PEST CONTROL)	300
26614	5/10/2016	CAL03 (CALIF RURAL WATER ASSN.)	1,146.00
26615	5/10/2016	CAR08 (CSI)	59
26616	5/10/2016	CCS01 (CCSINTERACTIVE)	69
26617	5/10/2016	CRE01 (CREEKS, DARRELL A.)	1,359.39
26618	5/10/2016	CWS01 (CORBIN WILLITS SYS. INC.)	553.2
26619	5/10/2016	D&S01 (VERNON DETTMAN)	2,835.62
26620	5/10/2016	DIV05 (PLACERVILLE AUTO PARTS, INC)	109.56
26621	5/10/2016	ELD16 (EL DORADO DISPOSAL)	305.4
26622	5/10/2016	FER02 (FERGUSON ENTERPRISES INC)	172
26623	5/10/2016	FOO01 (FOOTHILL ASSOCIATES)	3,134.45
26624	5/10/2016	GEI02 (GEI Consultants, Inc.)	2,166.64
26625	5/10/2016	GEO01 (GEORGETOWN ACE HDW)	46.68
26626	5/10/2016	GEO02 (GEORGETOWN GAZETTE)	73.62
26627	5/10/2016	GEO04 (DIVIDE SUPPLY INC.)	1,231.23
26628	5/10/2016	GEO12 (GEORGE SANDERS)	7,092.64
26629	5/10/2016	GOL01 (BEVERLY HOWARD)	371.33
26630	5/10/2016	HAN08 (JESSE HANSCHILD)	1,295.00
26631	5/10/2016	HAR03 (HARRIS INDUSTRIAL GASES)	69.82
26632	5/10/2016	HOL03 (HOLT OF CALIFORNIA)	6,447.85
26633	5/10/2016	HOM01 (HOME DEPOT CREDIT SERVICE)	317.82
26634	5/10/2016	INT03 (INTERSTATE SALES)	802.22
26635	5/10/2016	MJT01 (MJT ENTERPRISES, INC.)	6,556.30
26636	5/10/2016	MOB01 (MOBILE MINI, LLC-CA)	173.62
26637	5/10/2016	PAC02 (PACIFIC GAS & ELECTRIC)	7,079.86
26638	5/10/2016	PRE01 (PREMIER ACCESS INS CO)	2,050.16
26639	5/10/2016	PSO01 (PSOMAS)	3,670.51
26640	5/10/2016	ROB02 (ROBINSON ENTERPRISES)	1,621.33
26641	5/10/2016	SHI01 (SHINGLE SPRINGS HEATING)	435.12

26642	5/10/2016	SIE02 (ROSE WOOLERY'S)	88
26643	5/10/2016	SIR01 (REBECCA SIREN)	11,794.50
26644	5/10/2016	SWR01 (SWRCB ACCOUNTING OFFICE)	10,648.80
26645	5/10/2016	UNIO3 (UNITED RENTALS NORTHWEST)	400
26646	5/10/2016	UNIO6 (UNITEDHEALTHCARE INSURANCE CO)	142.25
26647	5/10/2016	USA03 (USA BLUE BOOK)	121.84
26648	5/10/2016	USB05 (U.S. BANK CORPORATE PAYMENT SYSTEM)	4,698.10
26649	5/10/2016	VKN01 (Victoria Knoll)	758.96
26650	5/10/2016	WAL02 (WALKER'S OFFICE SUPPLY)	90.19
26651	5/10/2016	WAL04 (WENDELL WALL)	332.11
26652	5/10/2016	\G004 (GAULT, KEITH)	87.86
26653	5/10/2016	\W004 (WHITE, JOSH/ANNE)	87.86
26654	5/10/2016	USO01 (LONDRES USO)	945.64
26655	5/11/2016	SMI01 (JASON D. SMITH)	120
26656	5/19/2016	ACW05 (ACWA/JPIA HEALTH)	62,358.19
26657	5/19/2016	SAN02 (Santander Leasing)	2,461.76
26658	5/23/2016	CAL18 (California State Disbursement Unit)	366.92
26659	5/23/2016	ICM02 (ICMA-R.T.-457 (ee))	588.67
26660	5/23/2016	IUO01 (IUOE, LOCAL 39)	287.87
26661	5/23/2016	IUO02 (PEU LOCAL #1)	102.24
26662	5/23/2016	PER01 (P.E.R.S)	7,221.49
26663	5/24/2016	ADT01 (ADT SECURITY SERVICES)	178.64
26664	5/24/2016	AME08 (AMERICAN MESSAGING)	39.91
26665	5/24/2016	AND01 (ANDERSON'S SIERRA PIPE CO)	613.37
26666	5/24/2016	ARC02 (ARC)	88.85
26667	5/24/2016	ATT02 (AT&T)	780.1
26668	5/24/2016	BLU04 (BLUE SHIELD OF CALIFORNIA)	161
26669	5/24/2016	BLU06 (BLUE SHIELD OF CALIFORNIA)	483
26670	5/24/2016	CAL16 (CALTRONICS BUSINESS SYSTEMS CORP.)	406.82
26671	5/24/2016	CHU02 (CHURCHWELL WHITE, LLP)	21,832.10
26672	5/24/2016	DEL05 (DELAGE LANDEN, INC)	617.44
26673	5/24/2016	DIA02 (DIAMOND WELL DRILLING COMPANY, INC)	440
26674	5/24/2016	DIV05 (PLACERVILLE AUTO PARTS, INC)	157.99
26674	5/25/2016	DIV05 (PLACERVILLE AUTO PARTS, INC)	-157.99
26675	5/24/2016	ECO01 (ECORP CONSULTING, INC.)	4,790.08
26676	5/24/2016	EN201 (EN2 RESOURCES, INC)	2,912.75
26677	5/24/2016	FER02 (FERGUSON ENTERPRISES INC)	3,966.08
26678	5/24/2016	FOO01 (FOOTHILL ASSOCIATES)	5,922.33
26679	5/24/2016	FRE05 (FREELANCE TECHNOLOGIES, INC)	895
26680	5/24/2016	GEO01 (GEORGETOWN ACE HDW)	236.45
26681	5/24/2016	GEO02 (GEORGETOWN GAZETTE)	667.07
26682	5/24/2016	GEO05 (GEORGETOWN PRE-CAST, INC.)	412.66
26683	5/24/2016	GSF01 (GSFM/BFI)	2,093.14
26684	5/24/2016	LEG01 (LEGALSHEILD)	170.05
26685	5/24/2016	MED01 (MEDICAL EYE SERVICES)	281.08
26686	5/24/2016	MJT01 (MJT ENTERPRISES, INC.)	10,271.10
26687	5/24/2016	MOB01 (MOBILE MINI, LLC-CA)	197.85

26688	5/24/2016 MOU02 (MOUNTAIN DEMOCRAT)	490.4
26689	5/24/2016 MOU03 (MOUNTAIN COUNTIES WRA)	4,000.00
26690	5/24/2016 NAT04 (NATIONAL DOCUMENT)	1,855.93
26691	5/24/2016 PAC02 (PACIFIC GAS & ELECTRIC)	2,636.76
26692	5/24/2016 PRE01 (PREMIER ACCESS INS CO)	2,050.16
26693	5/24/2016 PRO04 (PAUL FUNK)	250
26694	5/24/2016 PSO01 (PSOMAS)	2,698.25
26695	5/24/2016 RIE01 (RIEBES AUTO PARTS,LLC)	42.98
26696	5/24/2016 RIV02 (RIVER CITY RENTALS)	3,435.00
26697	5/24/2016 ROB02 (ROBINSON ENTERPRISES)	1,877.17
26698	5/24/2016 SIE10 (SIERRA SAFETY)	434.52
26699	5/24/2016 TAR01 (TARGET SPECIALTY PRODUCTS)	1,320.87
26700	5/24/2016 TEI01 (A. TEICHERT & SON, INC)	391.35
26701	5/24/2016 UNI06 (UNITEDHEALTHCARE INSURANCE CO)	142.25
26702	5/24/2016 USA03 (USA BLUE BOOK)	104.01
26703	5/24/2016 USB05 (U.S. BANK CORPORATE PAYMENT SYSTEM)	4,432.45
26704	5/24/2016 WAL02 (WALKER'S OFFICE SUPPLY)	330.87
26705	5/24/2016 WEL02 (WELLS FARGO BANK, NA)	500
26706	5/24/2016 WIE01 (WIENHOFF & ASSOCIATES INC)	70
26707	5/24/2016 DIV05 (PLACERVILLE AUTO PARTS, INC)	127.6
26708	5/24/2016 GEO04 (DIVIDE SUPPLY INC.)	30.39

Total for Bank Account 1000 -----> 299,028.92

Grand Total of all Bank Accounts -----> 299,028.92

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Revenue Summary*

For the Months between

07/01/2015-05/31/2016

REVENUE CATEGORY	Budget 15-16	To Date 07/01/2015- 05/31/2016	Balance	% of Budget Earned	Notes
Rev. Dec 2015					
Operating Revenue:					
Residential Sales	\$1,120,000	1,133,245	(13,245)	101.18%	A
Commercial Sales	162,750	157,339	5,411	96.67%	A
Irrigation Sales	100,000	179,553	(79,553)	179.55%	B
Wastewater	352,420	315,029	37,391	89.39%	C
CA Waste Fee					
Zone Charges					
Zone Escrow Fees					
Septic Design Fees					
Soil Evaluations/Loans					
Penalties	36,060	39,227	(3,167)	108.78%	D
Other	1,550	10,889	(9,339)	702.49%	E
Connection Fees					
Installation Fees					
Material Sales					
Other (primarily photo copies)					
Water Fund Material/Labor					
Total Operating Revenue	\$1,772,780	1,835,280	(62,500)	103.53%	
Non-Operating Revenue:					
Property Taxes-General	\$1,349,360	1,246,935	102,425	92.41%	F
SMUD	\$90,000	108,515			
Restricted Benefit Charge	10,000	19,103	(9,103)	191.03%	G
Interest Income	62,500	36,105	26,395	57.77%	H
Water Agency Cost Share	32,500	0	32,500	0.00%	
Leases	47,000	59,687	-12,687	126.99%	
Hydro	63,000	33,950	29,050	53.89%	
Other (EPA Grant Reimbursement)	1,000	341,133	(340,133)	34113.28%	
Total Nonoperating Revenue	\$1,655,360	1,845,428	(\$171,553)	111.48%	
Total Revenue Before Transfers In	\$3,428,140	3,680,708	(234,053)	107.37%	
Transfers In	268,000		268,000	-	
Total Revenue After Transfers In	\$3,696,140	3,680,708	33,947	99.58%	

NOTES:

- A - Revenue accrued through 31-May-16
- B - Represents irrigation revenue through 31-May-16
- C - Revenue of 31-May-16
- D - Penalties for 31-May-16
- E - Primarily connection and installation fees
- F - Property Taxes based on County Estimate
- G - Represents ordinance charges
- H - The interest revenue represents interest on checking, savings, money markets, time deposits, LAIF and Kelsey and Pilot Hill Assessment Receivable Contracts

*Subject to revision with actual audit.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Expense Summary*

For the Months Between: 07/01/2015 - 05/31/2016

Acct#	EXPENSE CATEGORY	Revised Budget 2015-2016	To Date 07/01/2015 - 05/31/2016	Balance	% of Budget Spent
Operating Expenses:					
	1553 Water Fund ALT WTP				
	5010 Labor	1,100,000	948,892	151,108	86%
	5019 Overtime	58,500	48,873	9,627	84%
	5017 Standby	42,500	37,554	4,946	88%
	5011 Temporary Labor	158,800	125,478	33,322	79%
	5014 PERS Benefits	115,000	96,959	18,041	84%
	5015 Deferred Compensation	0	-19	19	-
	5016 Payroll Taxes	95,000	83,392	11,608	88%
5018/5071	Insurance: Health & Life Plans	260,000	270,783	(10,783)	104%
	5020 Insurance: Worker's Comp.	75,000	47,638	27,362	64%
	5027 Audit	15,000	15,000	0	100%
	5028 Engineering-Studies, including Ecorp.	40,000	21,878	18,122	55%
	5034 Insurance: General	55,000	56,532	(1,532)	103%
	5036 Legal--General	80,000	112,793	(32,793)	141%
	5038 Materials and Supplies	155,000	177,985	(22,985)	115%
	5039 Rentals/ Outsourced Maintenance	25,000	85,921	(60,921)	344%
	5040 Office Supplies	25,000	36,940	(11,940)	148%
	5041 Staff Development	6,000	12,120	(6,120)	202%
	5042 Travel--Conference	10,000	5,278	4,722	-
	5044 Utilities	175,000	165,438	9,562	95%
	5046 Vehicle & Equipment Maintenance	47,000	42,896	4,104	91%
	5048 Vehicle Operations	52,000	35,353	16,647	68%
	5060 Bank Fees & Payroll Services	4,000	5,018	(1,018)	125%
	5068 Retiree Health Premiums	120,000	42,052	77,948	35%
	5070 Director Stipends	24,000	19,200	4,800	80%
	5076 Building Maintenance	6,000	10,644	(4,644)	177%
	5080 Outside Service/Consultants	160,000	145,310	14,690	91%
	5084 Govt. Regulation/Lab Fees	110,000	117,327	(7,327)	107%
	5090 Other: Recruitment	6,000	197	5,803	3%
	5090 Other: County Tax Admin. Fees	22,000	39,442	(17,442)	179%
	5089 Other: Memberships	16,500	10,873	5,627	66%
	5094 Depreciation			0	
	Contingency	9,000			
	Total Operating Expense	\$3,067,300	2,817,746	249,554.44	92%

Acct#	EXPENSE CATEGORY	Revised Budget 2015-2016	To Date 7/1/15-05/31/2016	Balance	% of Budget Spent
Non-operating Expenses:					
7010	Interest Expense	\$33,000	27,772	5,228	84%
	Debt Payment	\$110,500	0	110,500	
7090	Other		5,865	(5,865)	
	Capital Improvement				
	Total Non-operating Expenses	\$143,500	33,637	109,863	23%
	Total Expenses Before Transfers	\$3,210,800	2,851,383	359,417	89%
	Net Income (Loss)	\$217,800	\$829,325		381%

PERS PAYMENT	(\$379,000)	(\$379,000)
CAPITAL EXPENDITURES:	(462,030)	(\$224,762)
Caby Grant Commitment	(286,965)	(\$8,806)
	(\$910,195)	\$216,758

*Subject to revision with actual audit.
 **The Actual Debt service is \$70,793 and
 \$50,000 of that is covered by Assessments
 not shown in Revenue

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
MAY 31, 2016 BALANCE SHEET

ASSETS:

Cash Assets:

Cash El Dorado Savings:	2,587,309
Petty Cash & Cash Drawer:	450
Cash LAIF:	6,890,612
Time Certificate Deposits (Wells Fargo)	200,000
SRF Fiscal Agent Accounts:	25,974

Total Cash or Cash Equivalents: 9,704,345
=====

Receivables:

MQ Receivable:	47,784
Property Tax Receivable	-115,222
Accounts Receivable Other:	5,662
Current Assessed Districts Receivable:	60,900
Special District Accrued Interest Receivable:	10,989

Total Current Receivables: 10,113

Other Current Assets:

Water Fund Suspense (Clearing Acct)	69,962
Water Fund Inventory	15,982
Prepays:	148,262

=====

Total Current Assets: 9,948,665
=====

LONG TERM ASSETS:

Deferred Pension Inflow	305,162
Long Term Assessed Districts Receivable:	364,332

Fixed Assets:	28,957,999
Accumulated Depreciation:	-17,572,594

Total Net Fixed Assets 11,385,405
=====

Cell Tower	34,287
ALT WTP:	908,825
Study - Development	0
Caby Grant - Ditch Repair	13,319

Total CIP Account Balance: 956,431

Total Long Term Assets: 13,011,330
=====

TOTAL ASSETS: 22,959,995
=====

LIABILITIES:

Current Liabilities:

Accounts Payable	113,034
Deferred Revenue	0
Current Bonds and Assessments	23,448
Accrued Interest Payable	19,027
Customer Deposits	5,600
Accrued Vacation	51,505
Contracts Payable	-30,399

Total Current Liabilities: 182,215
=====

Long Term Liabilities:

Long Term Bonds and Assessments Payable	991,055
Retiree Fund (Long Term)	478,783
PERS Side Fund	-31,510
Net Pension Liability	3,731,275
Outflow Pension Liability	838,409
Stewart Mine, Bayne Rd. Pilot Hill Constr Ad	57,504

Total Long Term Liabilities: 6,065,516
=====

TOTAL LIABILITIES: 6,247,731
=====

FUND BALANCE:

Smud Fund (08)	107,825
Water Fund (10)	9,805,543
Retiree Fund (12)	218,465
Water Development (17)	397,002
SMERFUND (19)	2,186,477
Capital Replacement (24)	761,370
SRF (29)	-267,073
Hydro Fund (30)	512,082
EPA (35)	-24,508
Garden Valley (37)	107,042
Cap Facility Charge (39)	1,616,675
Zone (40)	809,767
CDS (41)	43,976
CDR Reserve (42)	180,582
Kelsey North (51)	36,443
Kelsey South (52)	95,794
Pilot Hill North (53)	-7,481
Pilot Hill South (54)	48,061
Current Earnings:	84,222

TOTAL FUND BALANCE: 16,712,264
=====

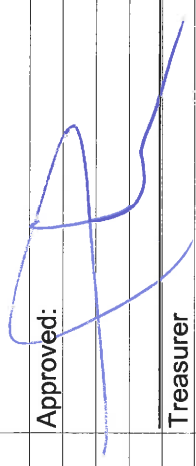

LIABILITIES AND FUND BAL/ 22,959,995
=====

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

STATEMENT OF CASH AND INVESTMENT BALANCES May 31, 2016

	BEGINNING BALANCE	CASH RECEIPTS	CASH DIS- BURSEMENTS	TRANSFERS IN (OUT)	ENDING BALANCE
8 SMUD Fund	216,340.00				216,340.00
9 CABY Grant	(5,838.36)		(3,044.86)		(8,883.22)
10 General Fund	826,724.53	876,056.86	(372,995.43)		1,329,785.96
12 Retiree	577,989.96	5,086.04	(11,446.24)		571,629.76
14 Stewart Mine	29,858.58	6,920.00			36,778.58
25 Bayne Road & Other Assessment Districts	75,197.53	14,045.00			89,242.53
17 Water Development	398,048.10				398,048.10
19 Stumpy Meadows Emergency Reserve Fund (SMERF)	2,160,673.47				2,160,673.47
53 Pilot Hill North	(7,480.80)				(7,480.80)
54 Pilot Hill South	47,094.75	396.00			47,490.75
51 Kelsey North	107,087.02	14,376.00			121,463.02
52 Kelsey South	200,542.20	22,430.00			222,972.20
29 State Revolving Fund	54,557.46		(500.00)		54,057.46
30 Small Hydro Fund	537,353.51	3,515.25	(135.20)		540,733.56
31 Pipeline Extension Holding Fund to 26	0.00				0.00
35 Environmental Protection Agency	315,097.95				315,097.95
37 Garden Valley Water Improvement District	107,327.83				107,327.83
39 Capital Facility Charges	1,632,697.64	9,200.00			1,641,897.64
24 ALT - WTP Capital Reserve	763,405.74				763,405.74
40 Auburn Lake Trails (ALT) Zone Fund	845,295.27	44,572.35	(11,711.70)		878,155.92
41 ALT Tank Replacement Loans & Repair Activity	44,093.87				44,093.87
42 ALT CDS Reserve Connection Fund	181,064.45				181,064.45
	9,107,130.70	996,597.50	(399,833.43)	0.00	9,703,894.77
Totals by Type of Account:					
		Rate Information:			
El Dorado Savings Bank Checking	40,916.47		0.03%		
El Dorado Savings Bank Savings	2,546,392.59		0.16%		
Wells Fargo State Revolving Fund Debt Accounts	25,973.86			0.00	
Wells Fargo Brokered Time Deposits	200,000.00		2.00%		
Local Agency Investment Fund	6,890,611.85		0.28%		
Grand Total	\$9,703,894.77				

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES May 31, 2016**

		Estimated 2014-15 Budget	Calculated from 2013-14 Audited	
Accounting Basis Unrestricted, Designated and Restricted Funds Recap:				
Unrestricted Undesignated Funds	\$1,329,785.96			
<i>Designated Funds are in Italics</i>	4,243,899.31			
Restricted Funds are Shaded	4,130,209.50			
	\$9,703,894.77			
District Designated Funds/Reserve Policy Funds Recap:				
Water - Operations	1,329,786	490,916	479,500	Two month operations expense
Water - Cash Flow		209,000	195,420	10% Water Sales
Water - Capital:				
Stumpy Meadows Emergency Reserve Fund	2,160,673			
Capital Facility Charges	1,641,898			
Replacement Reserve (required by USDA)	763,406			
Other reserves	1,027,931	8,193,835	7,871,516	50% Accumulated Depreciation
	6,923,693	8,893,751	8,546,436	
Sub Total - Water		431,412	480,991	Actual amounts
Debt Service	564,524			Actual amount
Retiree Health	571,630	621,235 *	421,765	Actual amount
Hydroelectric	540,734	504,191	461,219	Actual amount
Wastewater - Operations	878,156	52,000	45,978	Two month operations expense
Zone - Capital		5,000	5,000	Amount set at \$5,000
Community Disposal System - Capital	225,158	250,000	250,211	50% Accumulated Depreciation
	1,103,314	307,000	301,189	
Sub Total - Wastewater/Zone	9,703,894.77	10,757,589.00 #	10,211,600.00	
Actual total reserves as of June 30, 2015			\$9,162,818	
Actual total reserves as of June 30, 2014			\$8,725,362	
Actual total reserves as of June 30, 2013			\$8,427,421	
Actual total reserves as of June 30, 2012			\$7,595,078	
* June 30, 2014 GASB 45 calculation of liability estimates the liability to be \$1,704,000.				
Approved:				
Treasurer				
				
	General Manager			

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Auburn Lake Trails ZONE and CDS Summary***

For the Months Between: 07/01/2015 - 05/31/2016

REVENUE CATEGORY	Budget 13-14	To Date 07/01/2015 - 05/31/2016		% of Budget	
		Balance	Earned		
Operating Revenue:					
Zone Charges	\$ 310,000	285,628.60	\$ 24,371	92%	
Zone Escrow Fees	30,000	28,800	1,200	96%	
Septic Design Fees	1,000	600	400	-	
Soil Evaluations/Loans/Repairs	0		0	-	
Total Operating Revenue	341,000	315,029	25,971	92%	
Non-Operating Revenue:					
Interest Income	1,000	2,099	(1,099)	-	
Reimbursement of Recording Fees		0	0	-	
Total Nonoperating Revenue	\$1,000	2,099	(\$1,099)	-	
Total Revenue	342,000	317,128	24,872	93%	
EXPENSE CATEGORY					
Operating Expenses:					
Labor	132,000	45,491	86,509	34%	
Overtime	0		0	-	
Standby	0		0	-	
Temporary Labor	0		0	-	
PERS Benefits	39,000	4,029	34,971	10%	
Deferred Compensation	0		0	-	
Payroll Taxes	11,000	3,629	7,371	33%	
Insurance: Health & Life	34,000	18,191	15,809	54%	
Insurance: Worker's Comp.	4,000	2,465	1,535	62%	
Insurance: Dental/Optical	1,000		1,000	0%	
Audit		1,200	(1,200)	-	
Engineering-Studies	1,000		1,000	0%	
Insurance: General	6,000	3,294	2,706	55%	
Legal--General	4,000	9,448	(5,448)	236%	
Materials and Supplies	4,000	4,734	(734)	118%	
Rentals/ Outsourced Maintenance	2,000	421	1,579	21%	
Office Supplies	3,000	1,770	1,230	59%	
Staff Development	1,000		1,000	0%	
Travel--Conference	1,000		1,000	0%	
Utilities	9,000	9,515	(515)	106%	
Vehicle & Equipment Maintenance	4,000	3,045	955	76%	
Vehicle Operations	6,000	4,049	1,951	67%	
Bank Fees & Payroll Services			0	-	
Retiree Health Premiums			0	-	
Director Remuneration			0	-	
Building Maintenance			0	-	
Outside Service/Consultants	6,000	16,288	(10,288)	271%	
Public Information			0	-	
Govt. Regulation/Lab Fees	43,000	30,801	12,199	72%	
Other	0	197	(197)	-	
Other: Memberships	0		0	-	
Depreciation	34,000	25,547	8,453	75%	
Total Operating Expense	345,000	184,114	160,886	53%	
Net Income (Loss)	(\$3,000)	\$133,014	\$136,014		

*Subject to revision with actual audit.

Memo

To: Board of Directors

From: Darrell Creeks, Operations Manager

Date: July 6, 2016

Re: **OPERATIONS MANAGER'S REPORT**

Board Meeting of July 12, 2016; Agenda Item #08

BACKGROUND/DISCUSSION

Water Treatment (ALT & Walton)

The Auburn Lake Trails Water Treatment Plant produced 29.904 million gallons of potable water for the month of June. This equates to an average of 996,800 gallons per day. This flow is an increase of 8.935 million gallons from the month of May. The Walton Lake Water Treatment Plant produced 30.979 million gallons of potable water for the month of June. This equates to an average of 1,032,633 gallons per day. This flow is an increase of 8.948 million gallons from the month of May.

As of July 2014, the District is required to report to the State the amount of total potable water produced through the two plants (ALT and Walton) on a monthly basis and to compare that value with the demands of the prior year over the same reporting period. The table below shows the percentage increase (+) or decrease (-) for 2015/2016.

The District is no longer required to reduce water consumption by 29% compared to 2013. We will be self-certified at 0%; however, we are still held to reduce 20% by 2020.

Month 2016	+/- over 2015	+/- over 2013	Month 2015	+/- over 2014	+/- over 2013
January	-6%	-8%	July	-20%	-41%
February	+5%	-0%	August	-10%	-31%
March	-16%	-15%	September	-6%	-17%
April	+3%	-23%	October	-5%	-19%
May	+6%	-37%	November	+1%	-18%
June	+19%	-25%	December	+11%	-21%

Trailhead Fire

Staff worked with Cal Fire and the U. S. Forest Service to install meters on five hydrants to measure the amount of water used on the fire for billing purposes. The District was represented by staff at fire-related town hall meetings.

Water Quality

The District conducted the required water quality monitoring at the treatment plants and in the distribution system and submitted the required water quality monitoring reports to the State Water Resources Control Board (SWRCB). Under contract with the District, Becky Siren prepared the required reports and reviewed key elements of the same with the General Manager prior to submittal.

The Treatment Plant reports showed compliance with all drinking water standards, with the exception of the Auburn Lake Trails Water Treatment Plant which is currently under a compliance order from SWRCB for failure to meet the requirements of the Surface Water Treatment Rule.

The distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and adequate levels of disinfection through the system.

A copy of the report, as submitted to the SWRCB, has not been included in this report due to the technical nature and overall size of the document.

Waste Water: Auburn Lake Trails

Average daily flows in the community disposal system were 17,841 gallons per day. This value is far below the limit of 71,800 gallons per day as identified in the Waste Discharge Requirements.

The District is currently up to date in the monitoring of waste water systems in the zone. It is anticipated the District will stay on schedule as a result of permanent staff dedicated to this effort.

Stumpy Meadows Reservoir

The latest measurements collected at Stumpy Meadows Reservoir on June 2, 2016, showed a reservoir elevation of 4,260 feet 11 inches, representing storage of **18,663 acre-feet, or 93.3% of capacity**. This represents a decrease in storage of approximately 986 acre feet over the prior month.

Current releases from Stumpy on this date were 32.2 CFS. Flow into Stumpy on this date was recorded at 8.12 CFS.

Field Work Activities – Distribution and Maintenance

Distribution: Installed two new meters. Repairs were made on two water main leaks, four service leaks, and five leaking meters. Read water meters and performed lock-offs.

Maintenance: The crew spent the month removing vegetation from the ditches. The growth is causing the ditch to back up and leak. The crew is using the excavator and brush cutters. We had a flume failure on a Sunday June 26. Three field staff spent over ten hours repairing the flume. It will need to be completely replaced this fall.

RECOMMENDATION

Receive and file this report.

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 6, 2016

Re: **GENERAL MANAGER'S REPORT**

Board Meeting of July 12, 2016; Agenda Item #09

BACKGROUND / DISCUSSION

Staffing Update

Three permanent positions have now been filled for Administrative Aide I, Maintenance Worker I, and Office Manager.

Christina Cross came to the district with 14 years' experience supporting customer service and accounting operations, and providing support and coordination for pensions and 401(k) distributions. She wants to broaden her knowledge to further support the District and make a difference. Along with her friendly demeanor, she has already proven to be a valuable member to the District as an Administrative Aide I through Blue Ribbon for the past seven months.

Eric Tyler has worked as an Operations and Maintenance Worker in the raw water canal through Blue Ribbon for the past seven months. As a Maintenance Worker I, Eric wants to build a career with the District by increasing his knowledge and working on his certifications.

Diane Schroeder comes to the district with over ten years of Project Management experience in construction and facility management, and healthcare. She has a cohesive management style to mobilize her teams to success. Her broad experience in project development and the proposal process includes RFI/RFP, procurement, managing the financial forecast for revenue cycles, as well as providing high level reporting and presentations to key stakeholders and board members. Diane is very excited to be the District's Office Manager in the community where she lives.

We welcome Christina, Eric, and Diane to the GDPUD team!

Gloria Omania, an extra help employee through Blue Ribbon, continues to provide assistance, filling the vacancy that will be left by Diana Michaelson.

Drought Funding – CABY Grant

The District is currently under contract with the consulting firm of *EN2* to perform the environmental permitting and design. District staff continues to work with *EN2* on the project.

El Dorado County Water Agency – Cost Sharing Opportunities

The District received notice that the El Dorado County Water Agency Board approved funding for two GDPUD projects. This action was taken at the Agency's special meeting of June 29, 2016. The funding will consist of a 50% reimbursement through the El Dorado County Water Agency's Cost Sharing Program. The two projects are identified as the "Sanitary Survey" and "Cost of Service Study." Together, the projects total \$90,000, of which the District will be responsible for \$45,000.

Personnel Policy

The current Personnel Policy was last updated in 2000. Counsel has assisted the District in the review of the current policy and has recommended a series of updates. The updated policy, consisting of over 60 pages, will be distributed to the Board within the week. It is anticipated the policy will be on the August 9 agenda for possible Board action.

RECOMMENDATION

Receive and file.

Georgetown Divide Public Utility District Finance Committee

"Providing financial research, review, and advisory services for the GDPUD Board of Directors and General Manager in support of sound, prudent and business-like management of the water district"

Meeting Date:

June 21, 2016

Location:

GDPUD Board Room

Adopt the June 21, 2016 Agenda

All members of the Finance Committee were present and the Agenda was adopted as presented with the exception the Committee decided to combine the discussions of Items 4 and 6 together. Due to the Board conducting a Public Workshop on May 31, 2016, the Finance Committee did not meet with the Board in a joint session on June 21, 2016 to discuss the Capital Improvement Plan as originally expected.

Approve the May 24, 2016 Minutes

The Committee approved the minutes from the May 24, 2016 meeting.

Open Forum

George Sanders from the District voluntarily attended the meeting as a public member and stated that the District and the Finance Committee may need to establish some form of revolving fund or other mechanism to manage the cash flow imbalance expected to pay for the ALT Treatment Plant Replacement Project. This issue will most likely occur because the State reimbursement process may lag the need to pay contractors.

Finalize the Proposed Operations Budget

The Committee gave final suggestions to the District staff regarding the operations budget and the CIP budget. The Committee expects staff to present the final numbers to the Board at the July 12, 2016, Board meeting. There was some discussion as to what to call the list of capital improvement projects. Should the list be called a budget or a plan? The Committee agreed that there should be a one year list that is expected to be completed this year and that list should be called a budget. All remaining projects identified for later years should be called a capital projects plan.

Board Request to Update the GDPUD 2011 Cost of Services Report

A brief history of the past two months concerning this topic was presented. The Committee then discussed what exactly was an update, who might be available to complete such a document, how long would it take, and how might it be used. After some length, some on the Committee saw some advantages to complete an update to the 2011 Cost of Services Report, but the main issue was that the Committee members did not think anyone on the Committee had the time or should be expected to invest the amount of time needed. However, the Committee suggested to staff, if staff could develop the update, the Committee could review and provide feedback and suggestions concerning its development.

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 6, 2016

Re: **FISCAL YEAR 2016-2017 OPERATING BUDGET**

Board Meeting of July 12, 2016; Agenda Item #11

BACKGROUND / DISCUSSION

District staff, working with the Finance Committee, has developed a proposed Fiscal Year 2016-17 Operating Budget. A copy is included as **Attachment 1** to this report. The Budget document outlines the past year's accomplishments, including pictures of major projects completed and equipment purchased, and describes some of the challenges faced in recent years.

The budget document discusses the District's historic revenues and expenses from 2011-12 through 2015-16, and provides a summary of the anticipated revenues and expenses for the new fiscal year. Anticipated expenses are shown in the form of specific line items in the proposed FY 2016-17 Operating Budget.

The budget includes a robust and optimistic Capital Improvement Plan (CIP). Staff realizes they may not be able to accomplish every one of the CIP projects included in this year's budget, but aims to complete as many as possible, given the available resources of cash and personnel.

RECOMMENDATION

Staff recommends the Board of Directors approve and adopt the Fiscal Year 2016-2017 Operating Budget.



2016-2017 Operations Budget

Wendell B. Wall
General Manager
Georgetown Divide PUD

Georgetown Divide Public Utility District Proposed 2016-17 Operating Budget July 12, 2016

Executive Summary

The Proposed 2016-17 Operating Budget is based on a number of accomplishments that occurred last year, and looks to tackle several hurdles facing the District during the upcoming year. Some of the major accomplishments from the past year that help the District to better navigate the future include:

- Replacing some of the older vehicles in the District's fleet

Ford F150 Service Truck



- Purchasing a vacuum excavation trailer to better respond to leaks and emergencies

Ram 5500 Vacuum Utility Truck



Ditch Witch Vacuum Trailer



- The staff and Finance Committee unlocking some reserves in District funds that can now be used to make improvements and respond to the critical events
- Board approval of the ALT treatment plant replacement plan including the Proposition 218 surcharge
- Creation of a new District web page to better communicate with customers
- An organized public outreach program
- Additional staff to better meet the needs of the District
- The CABY grant award and the expected ALT treatment plant low-interest loan
- Tank recoating
- Pressure Reducing Valves

District Pressure Reducing Valves



- Upcountry piped ditch improvement

Staff Ditch Repairs



As with most Districts in California, the past few years also imposed significant challenges related to the drought. The District was challenged with additional reporting and curtailment requirements, and the local control that has been so helpful to the District in the past has been reduced. These new requirements are expected to remain in place for the foreseeable future and may add to the District's administrative responsibilities to the extent that new or reassigned resources may need to be allocated.

The District has also been curtailed by the current rate structure that relies heavily on the ad valorem tax (property tax) money collected from residents within the District to subsidize the water rates and in more recent years even these moneys have not been enough to meet the cost of services. As shown in Table 1, the total revenues for fiscal years 2011-12, 2013-14, and 2014-15 have been less than the total expenses and none of these years presented in the chart include any expenses for reserve funds or capital improvements. The exceptions are fiscal years 2015-16, and the proposed budget for fiscal year 2016-17. These years have been significantly improved by the addition of the CABY grant. Staff would like to continue looking for grants and low interest loans, but given the short staffing these opportunities are sadly missed too often. However, even

with these very helpful resources, when one considers the staff time and additional expense to match and implement the grant, the costs again strain the District's resources.

Table 1
Historic Revenues and Expenses Summary

Fiscal Years	2011-12	2012-13	2013-14	2014-15	2015-16*	2016-17*
Total Revenue	3,893,214	3,947,984	3,815,161	3,613,736	3,963,000	5,363,847
Operating Expense	(3,115,602)	(3,094,852)	(3,079,506)	(3,034,624)	(2,868,674)	(3,099,616)
Depreciation	(741,478)	(727,916)	(693,720)	(672,901)	(675,000)	(720,000)
Non-Operating Expense	(50,237)	(51,473)	(71,885)	(97,872)	(90,000)	(90,000)
Total Expense	(3,907,317)	(3,874,241)	(3,845,111)	(3,805,397)	(3,633,674)	(3,909,616)
Difference	(14,103)	73,743	(29,950)	(191,661)	329,326	1,464,231

* Fiscal years 2015-16 and 2016-17 are estimates

Revenues

With the flat customer base and the lower water usage due to the statewide drought, the District's operating revenues have decreased slightly over the past five years. The projected budget for fiscal year 2016-17 looks to be a little brighter, but still does not return to the fiscal years of 2011-12, 2012-13, or 2013-14. Table 2 shows the general decline in operating revenues and the slight uptick for the projected 2016-17 budget year.

Table 2
Historic Operating Revenues

Fiscal Years	2011-12	2012-13	2013-14	2014-15	2015-16*	2016-17*
Residential Sales	1,425,486	1,511,414	1,497,583	1,236,737	1,280,000	1,285,000
Commercial Sales	241,509	255,229	233,755	170,797	180,000	185,000
Irrigation Sales	226,835	218,497	187,705	157,407	135,000	225,000
Wastewater	365,132	352,420	340,340	344,857	344,000	344,000
Penalties, Fees & Other	36,347	37,608	35,155	52,654	37,000	37,000
Total Operating Revenue	2,295,309	2,375,168	2,294,538	1,962,452	1,976,000	2,076,000

* Fiscal years 2015-16 and 2016-17 are estimates

The District's revenues also include revenues from other sources which for many years have been the equalizer to the District's finances. Table 3 shows how the non-operating revenues help to offset the shrinking operating revenues. If not for these additional revenues, the District would not be able to pay its bills, keep the current level of staff, or make any investments in the business. Some in the community think the District should rely more heavily on the sales of water, which, of course is its business, and use the other

sources of revenue to make much needed repairs, make improvements to the infrastructure, find additional water rights, and invest in the District in the form of reserves. In either case, the District has used the non-operating revenues to maintain the current level of service in spite of very challenging revenue shortfalls, staff departures, and capital repair and improvement expenses.

Table 3
Historic Non-Operating Revenues

Fiscal Years	2011-12	2012-13	2013-14	2014-15	2015-16*	2016-17*
Property Tax	1,308,494	1,309,832	1,326,152	1,379,559	1,376,000	1,385,000
SMUD				107,825	108,000	105,000
Grants					339,000	1,587,847
Interest Income	72,163	62,476	41,502	44,764	40,000	40,000
Water Agency \$ Share	60,813				12,000	50,000
Leases	46,571	47,471	48,399	49,356	52,000	70,000
Hydroelectric & Other	109,864	153,037	104,570	69,780	60,000	60,000
Total Non-Operating \$	1,597,905	1,572,816	1,520,623	1,651,284	1,987,000	3,297,847

* Fiscal years 2015-16 and 2016-17 are estimates

Expenses

The District's expenses have been relatively flat over the past five years, with the projected 2016-17 operating budget basically the same as the fiscal year 2011-12 actual expenses. Table 4 shows the minor changes over time. It should be pointed out that total operating expenses have been reduced somewhat over time, but the non-operating expenses have increased. Also, one should note that the amount of depreciation has been less for the fiscal years of 2012-13, 2013-14, 2014-15, and 2015-16 with a projected increase in proposed fiscal year 2016-17. These changes are related to the lack of improvements to the District's infrastructure in the earlier years and the increase in the projected budget years related to the CABY Grant.

Table 4
Historic Expenses

Fiscal Years	2011-12	2012-13	2013-14	2014-15	2015-16*	2016-17*
Operating Expense	3,115,602	3,094,852	3,079,506	3,034,624	2,868,674	3,099,616
Depreciation	741,478	727,916	693,720	672,901	675,000	720,000
Non-Operating Expense	50,237	51,473	71,885	97,872	90,000	90,000
Total Expense	3,907,317	3,874,241	3,845,111	3,805,397	3,633,674	3,909,616

* Fiscal years 2015-16 and 2016-17 are estimates

Capital Improvements

In addition to routine repair and maintenance activities, the District has developed an extensive Capital Improvement Plan to accommodate the proposed operating budget which is attached to this Proposed 2016-17 Operating Budget. The capital improvements included in this budget are expected to be fully funded by the grants and other funds available to the District. All projects are further described and their corresponding funding sources are detailed in the attached document entitled “GDPUD 2016-17 Budget Year Proposed Project Description.” The District wants to pursue capital improvements which will best serve the District and use grants and District reserves as appropriate. The District also intends to develop a long term Capital Improvement Plan aimed at preventing emergencies and high cost repairs due to leaks and infrastructure aging issues.

Detailed Expenses

The attached tables and charts show the details of the proposed budget revenues and expenses. These data are intended to allow the Board and the public see how the District expects to fund the various District activities for the proposed budget year of 2016-17.

Attachments

2016-17 Operations Budget Slides

2016-17 Capital Plan

GDPUD 2016-17 Proposed Project Descriptions

GDPUD 2016-17 Working Budget

FY 2016-17 Draft Budget Summary - Previous 5-YR Results

REVENUE	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Residential Sales	1,425,486	1,511,414	1,497,583	1,236,737	1,280,000	1,285,000
Commercial Sales	241,509	255,229	233,755	170,797	180,000	185,000
Irrigation Sales	226,835	218,497	187,705	157,407	135,000	225,000
Wastewater	365,132	352,420	340,340	344,857	344,000	344,000
Penalties, Fees & Other	36,347	37,608	35,155	52,654	37,000	37,000
Total Operating Revenue:	2,295,309	2,375,168	2,294,538	1,962,452	1,976,000	2,076,000



Non-Operating Revenue



	FY-2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
Property Tax	1,308,494	1,309,832	1,326,152	1,379,559	1,336,000	1,460,000
SMUD & GRANT				107,825	108,000	105,000
Interest Income	72,163	62,476	41,502	44,764	40,000	40,000
Water Agency Cost Share	60,813				12,000	45,000
Leases	46,571	47,471	48,399	49,356	52,000	70,000
Hydroelectric & Other	109,864	153,037	104,570	69,780	40,000	60,000
Total Non Operating Revenue	1,597,905	1,572,816	1,520,623	1,651,284	1,927,000	3,297,847

Total Revenue/Expense/Difference

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL REVENUE	3,893,214	3,947,984	3,815,161	3,613,736	3,963,000	5,363,847
TOTAL OPERATING EXPENSE	(3,115,602)	(3,094,852)	(3,079,506)	(3,034,624)	(2,868,674)	(3,099,616)
DEPRECIATION	(741,478)	(727,916)	(693,720)	(672,901)	(675,000)	(720,000)
NON OPERATING EXPENSE	(50,237)	(51,473)	(71,885)	(97,872)	(90,000)	(90,000)
TOTAL EXPENSE	(3,907,317)	(3,874,241)	(3,845,111)	(3,805,397)	(3,633,674)	(3,909,616)
Difference	14,103	73,743	(29,950)	(191,661)	329,326	1,454,231

**2016-2017 CAPITAL
BUDGET**

Account Number	Project Description	Project Lead	Project Type	Prior Funding	Capital Facility Funds	R&R	Grants	Loans	Capital Reserve Account	Operations	Total
CIP PROJECTS AND GRANT FUNDED											
1553	CIP - ALT WTP	Operations	Water Treatment & Transmission & Distribution	\$ 1,257,540	607,052		741,953	10,000,000			11,349,005
1650	CIP - CABY	Operations	Transmission & Distribution	30,965			845,894		236,000		1,081,894
5400	Water Audit	Operations	Transmission & Distribution						55,000		55,000
5500	Meter Replacement Program	Operations	Transmission & Distribution				1,000,000		1,200,000		2,200,000
5100,5200,5300,5400, 5500, 6700	EL Dorodo Water Agency AGENCY Match	ADM, OPERATIONS	Water Supply, Customer Service	-			45,000		45,000		90,000
MAINTENANCE & REPAIRS											
5400	PRV - 20 2" & 20 4"	Operations	Treated Water Transmission	52,280					120,000		120,000
5400	PRV 2 - 6", 6-4", 8-2"	Fund 37			30,000						30,000
1414	Walton Tank 1 and Walton Tank 2 Cleaning & Maintenance	Operations	Treated Water	400,000							-
6700	Distribution/including Cherry Hill emergency replacement	Operations	CDS - 41	57,000					150,000		150,000
5400	Treated Distribution	Operations	Treated Distribution						6,000		6,000
5300	Sealing Man Holes	Operations	Treated Distribution						5,000		5,000
5300	Pump Stations Repair	Operations	Treated Distribution						75,000		75,000
6700	Sewage Pump Station	Zone	CDS - 41		30,000						30,000
5600	Repair Roof of District Offices	Administration	5600						30,000		20,000
HEALTH & SAFETY											
5100	Repair Safety walkways upcountry	Operations	Source						30,000		30,000
5400	Road Leak Repair	Operations	Treated Distribution								55,000
EQUIPMENT REPLACEMENT											
5100,5200,5300,5400, 5500, 6700	Replace 2 pickup trucks and purchase Excavator	Operations	Rolling Stock Replacement	35,000					80,000	70,000	150,000
				TOTAL AGENCY WIDE PROJECTS	667,052	-	2,632,847	10,000,000	2,032,000	70,000	15,446,899

**2016-2017 CAPITAL
BUDGET**

Account Number	Project Description	Project Lead	Project Type	Prior Funding	Capital Facility Funds	R&R	Grants	Loans	Capital Reserve Account	Operations	Total
CIP PROJECTS AND GRANT FUNDED											
1553	CIP - ALT WTP	Operations	Water Treatment & Distribution	\$ 1,257,540	607,052		741,953	10,000,000			11,349,005
1650	CIP - CABY	Operations	Transmission & Distribution	30,965			845,894		236,000		1,081,894
5400	Water Audit	Operations	Transmission & Distribution						55,000		55,000
5500	Meter Replacement Program	Operations	Transmission & Distribution				1,000,000		1,200,000		2,200,000
5100,5200,5300,5400, 5500, 6700	EL Dorodo Water Agency AGENCY Match	ADM, OPERATIONS	Water Supply, Customer Service	-			45,000		45,000		90,000
MAINTENANCE & REPAIRS											
5400	PRV - 20 2" & 20 4"	Operations	Treated Water Transmission	52,280					120,000		120,000
5400	PRV 2 - 6", 6-4", 8-2"	Fund 37			30,000						30,000
1414	Walton Tank 1 and Walton Tank 2 Cleaning & Maintenance	Operations	Treated Water	400,000							-
6700	Distribution/including Cherry Hill emergency replacement	Operations	CDS - 41	57,000					150,000		150,000
5400	Treated Distribution	Operations	Treated Distribution						6,000		6,000
5300	Sealing Man Holes	Operations	Treated Distribution						5,000		5,000
5300	Pump Stations Repair	Operations	Treated Distribution						75,000		75,000
6700	Sewage Pump Station	Zone	CDS - 41		30,000						30,000
5600	Repair Roof of District Offices	Administration	5600						30,000		20,000
HEALTH & SAFETY											
5100	Repair Safety walkways upcountry	Operations	Source						30,000		30,000
5400	Road Leak Repair	Operations	Treated Distribution								55,000
EQUIPMENT REPLACEMENT											
5100,5200,5300,5400, 5500, 6700	Replace 2 pickup trucks and purchase Excavator	Operations	Rolling Stock Replacement	35,000					80,000	70,000	150,000
				\$ 1,832,785	667,052	-	2,632,847	10,000,000	2,032,000	70,000	15,446,899
				TOTAL AGENCY WIDE PROJECTS							

GDPUD 2016-17 Budget Year Proposed Project Descriptions

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Project Name: ALT – WTP 1553

Project Description: Replace ALT Water Treatment plants to comply with state requirements

General Category: Compliance with 2004 State deficiency notice

Benefit Statement: Address 2004 noncompliance with CA State Water regulations

Start Yr : 2015-16

End Yr: 2017-18

(How much)

2016-17 proposed spend : \$9,349,005

Prior Spend (if any) : \$1,254,540

Remaining (if Applicable): \$1,396,455

Total Project cost (if Multi-yr): \$12M

Project Name: CABY 5200 (Gunite Ditches)

Project Description: Prioritized repair of Irrigation canal. Increased 2016 request to take advantage of Grant availability. This will complete CABY grant work

General Category: Planned Maintenance/Improvement

Benefit Statement: Reduce waste and maintain reliability of raw water system. Note parts of this system supply treated water system.

Reduce waste.

Start Yr : 2016-17

End Yr: 2016-17

(How much)

2016-17 proposed spend: **\$1,112,859**

Prior Spend (if any) :

Remaining (if Applicable):

Total Project cost (if Multi-yr):

Project Name: EDCWA (review & split by project)

Project Description:

- **Sanitary Survey** – Compliance requirement to perform survey every 5 years.
- **Cost of Service** – The District plans to compile valuable information relating to operational costs through the services of an outside consultant.

General Category:

- **Sanitary Survey – Compliance requirement**
- **Cost of Service – Rate Analysis**

Benefit Statement:

- **Sanitary Survey** – To meet compliance
- **Cost of Service** - To establish a sustainable rate structure for the continued long term operations of the District.

Start Yr : 2016

End Yr: 2017

2016-17 proposed spend : **\$90,000**

Prior Spend (if any) :

Remaining (if Applicable):

Total Project cost (if Multi-yr):

Project Name: Repair Safety Walkways

Description: Repair safety walkways on several upper canal waste gates

General Category: Life Safety - mandatory

Benefit: Required for worker safety.

Start Yr : 2016

End Yr: 2018

How much

2016-17 proposed spend : \$30,000

Prior Spend (if any) :

Remaining:

Total Project cost (if Multi-yr):

Project Name: (Raw Water) Repair Irrigation Distribution

Description: – Annual maintenance of irrigation network. Note this project addresses sections of ditch not prioritized by CABY Grant request

General Category: Planned Maintenance/Improvement

Benefit: Reduce waste and maintain reliability of raw water system. Note parts of this system supply treated water system.

Start Yr : 2016

End Yr: 2017

2016-17 proposed spend : \$80,000

Prior Spend (if any) : \$57,000

Remaining:

Total Project cost (if Multi-yr):

Project Name: (Treated Distribution) Pump Station Repairs

Description: – 3 of 5 pump stations need to be rebuilt. (Shed plus pumps and controls will be modernized.)

General Category: Planned Maintenance/Improvement

Benefit: Needed to maintain system pressure.

Start Yr : 2016

End Yr: 2017

How much

2016-17 proposed spend : \$75,000

Prior Spend (if any) :

Remaining:

Total Project cost (if Multi-yr):

Project Name: (CDS 41) Manhole Sealing & Sewage Pump Station Repair

Description: Manhole sealing and replace pumps and controls on community disposal system pump station. System installed in 1999 and at end of life. Maintenance increasing. Single pump station upgrade needed.

General Category: Planned Maintenance/Improvement

Benefit: Avoid violation of waste discharge requirements if pump fails; reduction in unplanned maintenance cost.

Start Yr : 2016

End Yr: 2017

2016-17 proposed spend : \$5,000,

Prior Spend (if any) :

Remaining:

Total Project cost (if Multi-yr):

Project Name: Replace (2) trucks & (1) Excavator

Description: Planned Replacement of trucks. Excavator will replace current machine used for distribution repairs. Large excavator required to effectively respond to water distribution leaks. (Note: existing excavator will be retained to load trucks in GDPUD yard.)

General Category : Planned Maintenance/Improvement

Benefit: Trucks replacing 11 and 20 + yr old vehicles. Current Excavator not large enough for site repairs

Start Yr :

End Yr:

How much

2016-17 proposed spend : \$ 150,000

Prior Spend (if any) : \$ 35,000

Remaining:

Total Project cost (if Multi-yr):

Project Name: Pressure Reducing Valve Replacement

Description: This project will procure and deploy (25) of 2" & 3" Pressure Reducing valves (RRV) to replace existing valves which are end of life.

This will be an ongoing budget but catch up is required. There are approximately 70 PRVs in system

General Category : Planned Maintenance/Improvement

Benefit: needed to maintain proper system pressure

Start Yr : 2016

End Yr: 2017

How much

2016-17 proposed spend : \$ 150,000

Garden Valley PRV \$ 30,000

Prior Spend (if any) : \$ 57,000

Remaining:

Total Project cost (if Multi-yr):

Project Name: Storage Tanks recoating

Description: Sealing of tanks (inside and outside) required to maintain tank integrity. 2016 priority is 2 tanks at Walton Lake. This will be an ongoing budget item.

General Category : Planned Maintenance/Improvement

Benefit: Maintain integrity of treated water supply

Start Yr : 2016

End Yr: 2017

How much

2016-17 proposed spend :

Prior Spend (if any) : \$400,000

Remaining:

Total Project cost (if Multi-yr):

NEW

Project Name: Road leak repair

Description: repair of road surface after system leaks. Will be an ongoing item. Increased in 2016 for catch up

General Category : compliance with local road ordinances

Benefit: GDPUD is required to repair roads damaged by leaks

Start Yr : 2016

End Yr: 2017

How much

\$55,000

2016-17 proposed spend : Prior Spend (if any) :

Remaining:

Total Project cost (if Multi-yr):

NEW

Project Name: Customer Meter Replacement

Description: system wide upgrade and replacement of meter that have reached end of life. (20 yr life cycle). Take advantage of newer technology to reduce meter reading costs and reduce time to awareness of leaks

General Category: Planned Maintenance/Improvement

Benefit:

Reduce waste; water conservation; more accurate billing (old meters not reading accurately). Reduce ongoing meter reading costs and reduce time to awareness of leaks

Start Yr : 2016

End Yr: 2017

How much

2016-17 proposed spend : \$2,200,000

Prior Spend (if any) :

Remaining:

Total Project cost (if Multi-yr):

Project Name: Building Maintenance - Roof

Description: Repair/Replacement roof of district offices (3 buildings – office, shop and shed)

General Category : Planned Maintenance/Improvement

Benefit: Preservation of strategic asset

Start Yr : 2016
End Yr: 2017

How much
2016-17 proposed spend : \$30,000
Prior Spend (if any) :
Remaining: _____
Total Project cost (if Multi-yr):

NEW

**Project Name: Emergency replacement Cherry Acres
Irrigation Ditch**

Description: Approx. 200 ft of pipe plus concrete inlet / outlet at each end required for section of Cherry Acres irrigation ditch that has rusted out

General Category : Emergency repair

Benefit: reduce waste; repair known system leak

Start Yr : 2016
End Yr: 2017

How much
2016-17 proposed spend : \$30,000
Prior Spend (if any) :
Remaining: _____
Total Project cost (if Multi-yr):

NEW

Project Name: Water Audit

Description: Leak detection audit to assess and prioritize potential system leak areas on distribution system

General Category: Planned Maintenance/Improvement

Benefit: reduce waste; focus and prioritize future investment, minimize emergency repair requests

Start Yr : 2016

End Yr: 2017

How much

2016-17 proposed spend : \$50,000

Prior Spend (if any) :

Remaining:

Total Project cost (if Multi-yr):

NEW

Project Name: Water Audit

Description: Leak detection audit to assess and prioritize potential system leak areas on distribution system

General Category: Planned Maintenance/Improvement

Benefit: reduce waste; focus and prioritize future investment, minimize emergency repair requests

Start Yr : 2016

End Yr: 2017

How much

2016-17 proposed spend : \$50,000

Prior Spend (if any) :

Remaining:

Total Project cost (if Multi-yr):

GDPU 2015-2016 PROJECTED ACTUAL TO 2016-2017 WORKING BUDGET

Description	Water Source 5100			Raw Water 5200			Treatment Plant 5300			Treated Dist. 5400			Admin 5600			TOTALS			Wastewater - 6700			
	FY 15-16	FY 16-17	Summary	FY 15-16	FY 16-17	Summary	FY 15-16	FY 16-17	Summary	FY 15-16	FY 16-17	Summary	FY 15-16	FY 16-17	Summary	FY 15-16	FY 16-17	Summary	FY 15-16	FY 16-17	Summary	
	Projected	Budget	Actual	Projected	Budget	Actual	Projected	Budget	Actual	Projected	Budget	Actual	Projected	Budget	Actual	Projected	Budget	Actual	Projected	Budget	Actual	
Labor Related:																						
5010 Labor	123,400	124,845	157,024	226,008	120,962	115,525	243,992	250,705	58,046	101,500	223,612	238,525	969,036	1,105,108	42,000	42,000	48,000		42,000	48,000		
5019 Overtime	2,828	4,000	8,314	15,000	12,492	25,000	19,210	20,000	-	-	80	-	42,924	64,000	-	-	-		-	-		
5017 Standby	3,460	3,500	5,120	10,000	14,940	16,000	14,940	16,000	-	-	-	-	43,126	50,500	4,666	4,666	5,000		4,666	5,000		
5011 Temporary Labor (not on payroll)	-	-	16,222	32,000	-	-	-	-	116,274	62,000	-	-	132,496	94,000	-	-	-		-	-		
5014 PERS	-	-	15,488	24,599	13,446	17,000	25,636	30,085	5,800	3,806	21,942	23,375	93,706	117,592	-	-	-		-	-		
5014-1 Pers Liability	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-		
5016 Payroll Taxes	9,758	9,926	13,430	20,332	11,472	11,739	21,676	21,503	4,798	15,225	18,792	20,036	83,370	102,697	3,444	3,444	3,936		3,444	3,936		
5018/71 Insurance: Health, Life & Other Premiums	42,464	42,447	39,956	54,242	38,014	27,726	73,204	60,169	11,126	24,360	20,554	57,246	277,838	269,070	2,520	2,520	2,880		2,520	2,880		
5020 Insurance: Worker's Comp.	6,770	7,941	143,374	33,741	6,682	9,392	15,128	17,202	4,388	7,613	9,092	9,541	189,214	89,749	3,780	3,780	4,320		3,780	4,320		
5024 Insurance: Dental/Optical	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-		
Subtotal Labor Related	200,074	211,386	398,928	415,922	218,008	222,382	413,786	415,664	200,432	214,504	294,072	348,723	1,781,710	1,892,716	56,410	56,410	64,136		56,410	64,136		
Non-labor Related:																						
5027 Audit	-	-	-	-	-	-	-	-	-	-	-	-	10,120	20,000	880	880	1,000		880	1,000		
5028 Engineering Studies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-		
5034 Insurance: General	-	-	14,128	15,000	11,216	1,200	12,702	13,000	8,210	9,195	6,832	8,500	57,234	62,695	4,146	4,146	5,000		4,146	5,000		
5036 Legal-General	3,192	-	5,810	6,000	-	-	-	-	-	-	78,036	85,000	104,424	106,000	17,386	17,386	15,000		17,386	15,000		
5038 Special	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-		
5038 Materials and Supplies	792	10,000	41,132	20,000	60,786	70,000	65,640	70,000	568	650	5,200	5,200	174,264	177,150	5,346	5,346	6,500		5,346	6,500		
5039 Rental/Durable/Lease	-	1,000	2,870	5,000	6,290	6,000	8,538	10,000	18,146	12,000	17,196	20,000	38,268	45,500	2,206	2,206	2,500		2,206	2,500		
5040 Office Supplies	-	-	-	-	134	1,000	586	10,000	-	-	4,346	8,500	4,526	10,500	-	-	-		-	-		
5041 Staff Development	-	-	-	-	180	2,000	-	-	-	-	-	-	-	-	-	-	-		-	-		
5042 Travel-Conference	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-		
5044 Utilities	-	-	-	-	-	-	-	-	-	-	-	-	12,000	15,000	-	-	-		-	-		
5046 Veh. & Equip Maintenance	-	1,000	572	1,000	144,606	150,000	7,242	6,000	3,012	3,000	16,874	17,000	182,460	188,154	10,154	10,154	10,154		10,154	10,154		
5048 Vehicle Operations	4,674	5,000	12,344	10,000	2,384	4,500	8,092	8,000	1,012	5,000	12,570	8,500	44,530	46,000	3,454	3,454	5,000		3,454	5,000		
5068 Bank Fees & Payroll Services	4,614	5,000	13,004	12,000	5,514	5,000	10,212	14,000	-	-	1,060	1,200	40,492	43,700	6,088	6,088	6,500		6,088	6,500		
5070 Retiree Health Premium	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-		
5076 Director Stipends	-	-	-	-	-	-	-	-	-	-	-	-	4,702	5,000	-	-	-		-	-		
Building Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	125,000	132,000	-	-	-		-	-		
Public Information	-	-	-	-	-	-	-	-	-	-	-	-	22,400	24,000	-	-	-		-	-		
5080 Outside Service/Consultants	4,976	6,000	12,024	12,000	3,266	5,000	754	5,000	-	-	87,052	75,000	124,186	118,000	16,114	16,114	15,000		16,114	15,000		
CPA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-		
5084 Govt. Reg./Lab Fees	47,596	35,000	1,010	1,000	41,106	34,000	8,060	-	-	-	6,654	-	153,290	120,000	48,864	48,864	50,000		48,864	50,000		
5090 Other: Cost of Recruitment etc.	-	-	2,026	2,000	-	-	-	-	-	-	-	-	2,026	2,000	-	-	-		-	-		
5090 Other: County Tax Admin. Fees	17,878	-	-	-	120	-	326	-	-	-	21,190	22,000	39,188	22,000	-	-	-		-	-		
5090 Other: Memberships	-	-	-	-	-	-	-	-	-	-	10,466	15,000	10,792	15,000	-	-	-		-	-		
5091 Other: Elections	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-		
5099 Study Amortization	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-		
5094 Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-		
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-		
Subtotal Non Labor Related	102,370	63,000	104,920	84,000	275,482	279,700	122,272	136,000	30,948	29,845	448,034	486,900	1,198,664	1,206,899	\$114,638	\$114,638	\$116,654		\$114,638	\$116,654		
	302,444	274,386	503,848	499,922	493,490	502,082	536,058	551,664	231,380	244,349	742,106	835,623	2,980,574	3,099,615	\$171,048	\$171,048	\$180,790		\$171,048	\$180,790		

Memo

To: Board of Directors

From: George Sanders, Consultant

Date: July 6, 2016

Re: **ORDINANCE 2016-02 – REDUCTION OF WATER CONNECTION FEE FOR SECOND SERVICE**

Board Meeting of July 12, 2016; Agenda Item #12

BACKGROUND/DISCUSSION

This is the second reading of **Ordinance 2016-02** (Ordinance) amending Article 5 of Ordinance 07-01 to reduce the water connection fee for second service.

At a regular meeting of this Board, held on March 8, 2016, Agenda Item #10, a topic was under discussion relating to service connection charges for those parcels that have multiple water service connections (meters). A key element of that discussion centered around a possible reduction in the service connection charge for the second meter, based on consumption or added water demands placed on the system. Staff was directed by the Board to review this matter and return at a future date with a possible solution.

District Ordinance No. 07-01 provides detailed information relating to the establishment of Capital Facility Fees and Capacity Charges for water service connections. That same Ordinance makes reference to the “Georgetown Divide Public Utility District Capital Facility Charge Study” as prepared by Stantec Engineering. As identified within Ordinance 07-01, that study evaluates “the fees and charges required to cover the cost of existing facilities and the facility expansions and upgrades necessary to address the increased demands on the system as a result of serving the new development.”

Recital E provides the justification for reducing the connection fee for a second meter. **Ordinance 2016-02** amends Article 5 of Ordinance 07-01 by adding section (c). It is helpful to note that section (c) (1) of **Ordinance 2016-02** refers back to section (a), which is found in Ordinance 07-01.

For the purposes of this analysis, as used in **Ordinance 2016-02** the term “new development” will equate to new services, which is linked to added consumption. Staff conducted a review of the water consumption for all treated water customers, together with those parcels that currently contain two residences or two meters. With this data, a comparison can be made which shows the added consumption of the second meter in relation to all meters. Consumption records were reviewed from 2011 through 2016. Those results show that the second meter, on multi-meter parcels, consumed between 45% and 67% the amount of water, when compared to parcels with one meter.

The full text of **Ordinance 2016-02** is included as **Attachment 1** to this report. A summary of the Ordinance follows. For your convenience a copy of Ordinance 2016-01, showing section (a) (as recently amended), is included as **Attachment 2**.

To adopt the Ordinance, the Board of Directors must use the following procedures:

Step 1: First Reading. The Ordinance is introduced and the Board has its first opportunity to discuss the Ordinance at its meeting. The Board votes to introduce the Ordinance for first reading.

NOTE: *Requirement met. The Ordinance was introduced for First Reading at the June 14, 2016 regular Board meeting.*

Step 2: Second Reading. At a Board meeting at least five days after the Board meeting at which the First Reading took place, the Ordinance must be presented a second time. The Board may again discuss the Ordinance and may vote to adopt the Ordinance once the Second Reading is complete. Note, the full text of the Ordinance must be read at either the First or Second Reading, or the Board must pass a motion that waives reading the full text.

NOTE: *Requirements met. The Notice of Public Hearing was published in the June 23, 2016 issue of the Georgetown Gazette and a certified copy of the Ordinance has been posted at the GDPUD Office. At the June 14 meeting, the Board voted to waive reading the full text of the Ordinance.*

Step 3: Publication. After adoption, the Ordinance Summary and roster of votes for and against must be published within 15 days with the full ordinance posted at the District office.

Step 4: Ordinance Effective Date. The Ordinance will be effective 30 days after adoption.

ORDINANCE NO. 2016-02 – Reduction of Water Connection Fee for Second Service
SUMMARY

Ordinance 2016-02 amends Article 5 of Ordinance 07-01, Connection to the District's Treated Water System, by adding Section (c). The amendment allows for a reduction of the water connection fee for a second service on a residential parcel. The connection fee for the second service will be 50% of the value of the Capital Facility Connection Fee charged for connecting to the District's treated water system.

The effective date of this Ordinance shall be 30 calendar days following its adoption by the Board.

RECOMMENDATION

Staff recommends the Board of Directors adopt **Ordinance 2016-02** setting the connection fee for the second 5/8-3/4 meter at 50% of the current rate.

ORDINANCE NO. 2016-02

AN ORDINANCE AMENDING ORDINANCE NO. 07-01; ARTICLE 5 – *Connection to the District's Treated Water System*

BE IT ENACTED by the Board of Directors of the Georgetown Divide Public Utility District (“District”), County of El Dorado, State of California, as follows:

ARTICLE 1. *Recitals*

A. Pursuant to Government Code Section 66013 et seq. the governing board of a district is authorized to levy a fee or capacity charge for any new connection to the district's water system to defray the cost of the public facilities necessary to serve the new connection.

B. Under this Ordinance, new connections shall include situations where a second connection is made to a parcel for residential purposes and that parcel already has an existing, operable connection.

C. District records indicated that there are multiple accounts with two meters serving one residential parcel. Generally, these parcels have two individual residences on the parcel, and each residence is served by a separate meter.

D. District water consumption records show that the parcels with multiple meters tend to consume less water per meter, on average, than accounts where one meter serves one parcel.

E. Installing additional connections taking less water will result in a long-term cost savings to the District as the maintenance costs of these connections will be less than connections that take the full capacity of the connection for sustained periods.

F. By Ordinance 07-01, ARTICLE 5. *Connection to the District's Treated Water System*, the governing board of the District established a Capital Facility Connection Fee and Capacity Charge for connections to the District's treated water system.

G. The Board of Directors (“Board”) finds that prior to adopting this Ordinance, the Board held a public meeting at which time oral or written presentations were received regarding the above ordinance at a regularly scheduled meeting on the 14th day of June, 2016.

ARTICLE 2. *Amendment to Ordinance No. 07-01; ARTICLE 5-Connection to the District's Treated Water System:*

Upon the effective date of this Ordinance, ARTICLE 5, of Ordinance No. 07-01 is amended. ARTICLE 5. *Connection to the District's Treated Water System* is amended to add the following section:

(c) Reduced connection fee for a second service connection providing residential service to the same parcel.

(1) The connection fee for a second 5/8-3/4 meter, serving the same parcel for residential purposes, shall be 50 percent of the value identified in section (a) above for 5/8-3/4 meters.

(2) Should an upgrade in meter size from a 5/8-3/4 meter to a 1-inch meter be required to meet the demands of a residential fire sprinkler system for the second service connection identified in this section, the upgrade fee waiver established in section (b)(1) above shall apply.

ARTICLE 3. *Commencement Date*

The effective date of this Ordinance shall be 30 calendar days following its adoption by the Board.

ARTICLE 4. *Severability*

If any portion, phrase or segment of this Ordinance is found by a Court of competent jurisdiction to be invalid, such finding shall not affect the validity of the remaining portions of this Ordinance. The District hereby declares its intent to adopt this Ordinance irrespective of the fact that one or more of its provisions may be declared invalid subsequent thereto.

I HEREBY CERTIFY that the foregoing Ordinance was duly INTRODUCED at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT on the 14th day of June, 2016, and was PASSED AND ADOPTED by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT on this 12th day of July, 2016, by the following vote:

AYES: Capraun, Hanschild, Hoelscher, Krizl, Uso

NOES:

ABSENT/ABSTAIN

By:



Norman A. Krizl, President
Board of Directors

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

By: Wendell B. Wall
Wendell B. Wall, Clerk and ex officio

Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of **Ordinance 2016-02** duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, El Dorado County, California, at a meeting duly held on the 12th day of July, 2016.

Wendell B. Wall
Wendell B. Wall, Clerk and ex officio

Secretary of the
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ORDINANCE NO. 2016-01

AN ORDINANCE AMENDING ORDINANCE NO. 07-01; ARTICLE 5 - *Connection to the District's Treated Water System*

BE IT ENACTED by the Board of Directors of the Georgetown Divide Public Utility District (“District”), County of El Dorado, State of California, as follows:

ARTICLE 1. *Recitals*

A. Pursuant to Government Code Section 66013 et seq. the governing board of a district is authorized to levy a fee or capacity charge for any new connection to the district's water system to defray the cost of the public facilities necessary to serve the new connection. For the purposes of this Ordinance, new connections shall also include upgrades to existing connections where those upgrades are deemed necessary under a residential building permit, through the County of El Dorado, for both new and expanded construction where a residential automatic fire sprinkler system is required.

B. On 1 January 2011, the California Building Standards Commission began requiring residential automatic fire sprinkler systems for one and two family dwellings and townhouses.

C. All new residential construction within the District’s service area must comply with this automatic fire sprinkler system requirement.

D. Residential automatic fire sprinkler systems, when activated, can place demands on a residential service that cannot be met by a 5/8-3/4-inch meter. Most automatic fire sprinkler systems require a 1-inch meter that allows for elevated flows to properly operate.

E. By Ordinance 07-01, ARTICLE 5. *Connection to the District's Treated Water System*, the governing board of the District established a Capital Facility Connection Fee and Capacity Charge ("fee" herein) for connections to the District's treated water system.

F. The Board of Directors (“Board”) finds that prior to adopting this Ordinance, the Board held a public meeting at which time oral or written presentations were received regarding the above ordinance at a regularly scheduled meeting on the 8th day of March, 2016.

ARTICLE 2. *Amendment to Ordinance No. 07-01; ARTICLE 5-Connection to the District's Treated Water System:*

Upon the effective date of this Ordinance, ARTICLE 5, of Ordinance No. 07-01 is

amended. ARTICLE 5. *Connection to the District's Treated Water System* is amended to read as follows:

(a) Based on the foregoing findings, the Board hereby approves, adopts, and levies a Capital Facility Connection Fee and Capacity Charge ("fee" herein) for connection to the District's treated water system in the following amount of \$9,200 for a 5/8-3/4 meter; \$22,575 for a 1-inch meter; \$45,148 for a 1 ½ inch meter; and \$72,239 for a 2-inch meter. The fee shall be paid directly to District prior to making a new connection or increasing the amount of an existing connection to the District's treated water system for which a service connection charge has not been paid or financed through an assessment district. If a parcel within an assessment district that included financing for connection charges is further subdivided, only the original parcel shall be exempt from the connection fee.

(b) Residential fire sprinkler system connection fee waiver

(1) Upgrading a 5/8-3/4-inch meter to a 1-inch meter shall not require an additional connection fee where the upgrade is required to meet the increased capacity needs of a residential automatic fire sprinkler system required under the 1 January 2011 California Building Standards Commission revisions to the California Building Code.

(2) Individuals seeking a waiver of the connection fee established in subsection (b)(1) shall provide the District with verified calculations and findings by a State or El Dorado County approved designer of residential fire sprinkler systems demonstrating the need for a 1-inch meter.

(3) Based on a review of the verified calculations in subsection (b)(2), the General Manager of the District or his or her designee may grant a waiver of an additional connection fee where he or she finds that the increased capacity of a 1-inch meter is required to meet the requirements of a residential fire sprinkler system required under the 1 January 2011 California Building Standards Commission revisions to the California Building Code.

(4) The District reserves the right to monitor the water usage of accounts that are granted a waiver of the connection fee provided in subsection (b)(1) to verify that the upgraded capacity is required for a residential fire sprinkler system.

(5) Where the General Manager of the District or his or her designee finds that water use of an account that received the connection fee waiver established in subsection (b)(1) exceeds the use available for a 5/8-3/4-inch meter, demonstrating that the upgrade was not required for a residential fire sprinkler system, the General Manager of the District or his or her designee, in addition to all other legal rights and remedies, may impose the waived connection fees on that account.

ARTICLE 3. *Commencement Date*

The effective date of this Ordinance shall be 30 calendar days following its adoption by the Board.

ARTICLE 4. *Severability*

If any portion, phrase or segment of this Ordinance is found by a Court of competent jurisdiction to be invalid, such finding shall not affect the validity of the remaining portions of this Ordinance. The District hereby declares its intent to adopt this Ordinance irrespective of the fact that one or more of its provisions may be declared invalid subsequent thereto.

I HEREBY CERTIFY that the foregoing Ordinance was duly INTRODUCED at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT on the 8th day of March, 2016, and was PASSED AND ADOPTED by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT on this 12th day of April, 2016, by the following vote:

AYES: Capraun, Hanschild, Hoelscher, Krizl, Uso

NOES:

ABSENT/ABSTAIN

By:



Norman A. Krizl, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

By:



Wendell B. Wall, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of **Ordinance 2016-01** duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, El Dorado County, California, at a meeting duly held on the 12th day of April, 2016.

Wendell B. Wall
Wendell B. Wall, Clerk and ex officio
Secretary of the
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 6, 2016

Re: **ORDINANCE 2016-03 – DIRECT CHARGES – FEES AND ASSESSMENTS
FOR FY 2016-17**

Board Meeting of July 12, 2016; Agenda Item #13

BACKGROUND / DISCUSSION

Annually, the District brings an ordinance and related documents required by the County to place District-related charges on the County's secured property tax bills. **Ordinance 2016-03** would allow the District to place a lien on property of customers with delinquent balances as of June 30, 2016, and to place the annual charges for the District's assessment districts. The District provides a preliminary list of delinquent customers with the ordinance on July 12, 2016. The list will be modified up to the date of submission to the County, which can be no later than August 10, 2016, by removing all customers who have made payments on the balances. The other amounts to be placed on certain property owners' tax bills relate to previously implemented water facility assessment districts. These annual assessments typically continue until the related assessment district debt is retired.

At this time, the County requires the adoption of **Ordinance 2016-03** and submittal of the following documents for the approval of the charges to be placed on the tax bills:

- Governing Authorization Certification
- Proposition 218 Certification
- Direct Charge Information Sheet
- Local Agency Special Tax & Bond Accountability Act – Response Form
- Secured/Unsecured Tax Roll Certification Form
- Consultant Authorization, if needed

Adoption of the Ordinance will require publishing it in the Gazette. A copy of the Ordinance is included as **Attachment 1** to this report.

RECOMMENDATION

Staff recommends the Board of Directors adopt **Ordinance 2016-03** authorizing the General Manager or his designee to execute any documents needed by the County for the direct charges for each of the assessment districts and the unpaid balance charges.

ORDINANCE 2016-03

AN ORDINANCE OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT STATING THE PURPOSE FOR ADDING TO AND MAKING ASSESSMENTS LEVIED UPON THE LAND UPON WHICH WATER SERVICE WAS USED AND CHARGES UNPAID AND FOR ANNUAL ASSESSMENT DISTRICT LEVIES

BE IT ENACTED by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, County of El Dorado, State of California, as follows:

1. The Board of Directors of GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT hereby declares that for Fiscal Year 2015-16 the Georgetown Divide Public Utility District, water service and related water quality services were furnished to and used on certain parcels of land upon which the annual assessment is, by this said ordinance levied for unpaid charges thereof as of June 30, 2016. Said parcels are set forth in Exhibit A attached hereto and made a part hereof. It is further declared said certain parcels of land are owned, controlled, or in the possession of the same person who owned, controlled, or was in possession of it during the time such service charges were incurred, or if transfers were made of the property since the date such charges were incurred, such transfers have been made by gift, descent, bequest, or devise. It is further declared that said unpaid charges are to be added to and made a part of the annual assessment levied upon said certain parcels of land, shall become a lien upon said parcels of land, and the Board of Directors shall include in its statement to be transmitted to the County Auditor, the amount of said charges upon said certain parcels of land.

2. The Board of Directors hereby orders the Clerk of said GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT to transmit to the County Auditor a statement of the unpaid charges to be levied which may be added to and become a part of the first installment of the assessment.

3. The Board of Directors hereby orders the Clerk of said GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT to transmit to the County Auditor the forms required to levy the annual assessments for the assessment districts within the Georgetown Divide Public Utility District with outstanding debt. For fiscal year 2016-17, outstanding debt remains for the following assessment districts:

- Greenwood Water Improvement District 77-1
- Cool-Cherry Acres Water Improvement District 77-2
- Spanish Dry Diggins Water Improvement District 77-4
- Water Line Extension 77-5
- Stewart Mine Water Assessment District
- Kelsey North Water Assessment District
- Kelsey South Water Assessment District

The Pilot Hill North Water Assessment District will not have an annual assessment as the debt for this assessment district was paid off during fiscal year 2011-12.

The Pilot Hill South Water Assessment District will not have an annual assessment as the debt for this assessment district was paid off during fiscal year 2014-15.


4. A certified copy of this Ordinance shall be transmitted to the County-Auditor of the County of El Dorado, State of California, upon its adoption.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT held on the 12th day of July 2016, by the following vote:

AYES: Capraun, Hanschild, Hoelscher, Krizl, Uso


NAYS:

ABSENT:



Norman A. Krizl, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:



Wendell B. Wall, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

****EXHIBIT A****

Georgetown Divide Public Utility District
2016 Tax Roll Delinquencies

*This list is the preliminary list, it could be reduced before publishing in the paper
and before forwarding to the County*

Assessor's Parcel Number	Legal Owner	Amount
073-072-14	AMARAL, DANIEL/SUSAN	272.29
072-371-03	ANDERSON, JOHN	699.74
060-041-07	ANDERSON, JULIE	162.02
088-241-04	BERBERICH, JOYCE	372.18
088-241-04	BERBERICH, JOYCE	366.61
060-140-04	BUCHMILLER, BEVERLY	226.36
073-392-09	DUSHAUNE, JESSICA	272.29
061-252-03	RAMOS, GARY/MARCIA	144.53
062-400-55	GRAYBILL, DEWITT/C/O NOVAD MGMT	59.05
088-060-15	HASKIN, MERINDA	106.48
073-332-08	HERNANDEZ, MANUEL	272.29
072-082-16	HERNANDEZ, MANUEL	272.29
062-390-26	LANE, JULIE	161.23
104-270-05	LEVOS, DEBRA/ GOLDSMITH, JANET/ BRUNE, KAREN	83.58
072-062-17	MILLS, JEREMY	134.11
073-321-11	AUBURN LAKE TRAILS POA	272.29
088-400-14	PETERSON, JOE/JUDY	162.55
073-402-04	TROJAN, CAPITAL INVESTMENT	52.72
072-352-02	VIRAY, ANITA/ MARCELINO, I	86.98
073-321-02	WILLIAMS, MARK/ RUTHANN	351.22
	TOTAL	4530.81

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of **Ordinance 2016-03** duly and regularly adopted by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, El Dorado County, California, at a meeting duly held on the 12th day of July 2016.



Wendell B. Wall, Clerk and ex officio

Secretary of the

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Memo

To: Board of Directors

From: George Sanders, Engineering Consultant

Date: July 6, 2016

Re: **AUBURN LAKE TRAILS WATER TREATMENT PLANT**

Board Meeting of July 12, 2016; Agenda Item #14

BACKGROUND / DISCUSSION

This is part of a monthly update, provided by staff, relating to the status of the Auburn Lake Trails Water Treatment Plant Project. The content changes monthly with the deletion of those items that are deemed complete.

Foothill Associates – This firm remains under contract to assist the District in the implementation of Biological Mitigation Measures as identified in the Initial Study/Mitigated Negative Declaration. Work activities during this reporting period included a field review for the Special-Status Plants. This is a field survey that is date sensitive and must be conducted during the “floristically appropriate season.” None of the Special-Status Plants were found to exist at the site.

State Water Board – Environmental Document – Staff received notice from Joshua Ruehlig, of the Water Board, that the environmental clearance is now complete.

State Water Board – Financial Assistance – Staff received notice from Kerri Price, Division of Financial Assistance at the Water Board, of the need for a copy of the Final Audit for FY 2014-15 together with clarification on certain debts that were identified in the Audit. A copy of the Audit was provided together with clarification on the remaining outstanding debts. Churchwell White, under the direction of Barbara Brenner, is currently working with District Staff and the State on matters relating to the Installment Sale Agreement. This activity remains work in progress.

The District received, via Churchwell White, a draft of the Installment Sale Agreement between the Georgetown Divide Public Utility District and the State Water Resources Control Board. It is important to note that Section 4.18 of the Agreement requires the District to maintain and fund a separate reserve account in the amount equal to one year of debt service. Based on an amortization schedule for a loan in the amount of \$10 million, with a term of 20 years and an interest rate of 1.663%, the annual payment would equal to \$589,808. Due to the anticipated requirements of the State relating to this Reserve Account, the District should begin as soon as possible to collect the Supplemental Regulatory Compliance Charge, as identified in the most recent Prop 218 process.

Funding – District reserves, together with the EPA Grant, remain in place. There is nothing additional to report.

The District staff and Counsel continue to work directly with the State on matters relating to the \$10M State loan. Funding through the Water Board remains work in progress.

Solicit Bids – The Apparent Low Bid was received from Myers & Sons Construction_LP in the amount of \$10,249,000. This activity is deemed complete.

Staff anticipates a recommendation to award at the regular meeting in August.

Construction Management – Staff is currently in the process of preparing a Request for Proposal from engineering consulting firms for the construction management phase of this project.

Construction Schedule – *Modifications to schedule relate to an extension to the bidding process together with anticipated award date. With uncertainties in the award date, changes in the dates to begin construction, substantial completion and final completion would all follow the award date.* The construction schedule is intended to assist the District in measuring progress as we move forward with the various work activities.

WORK PLAN ACTIVITIES Updated 07/06/16	
Item	Planned Completion Date
Project Design	Complete
Addendum to CEQA Document	Complete
Bid Project	Complete
Agency Approvals	Complete
Award for Construction	<i>Up to 90 days from Bid Opening (July 2016 – September 2016)</i>
Begin Construction	<i>August 2016 – October 2016</i>
Substantial Completion (18-month Construction)	<i>February 2018 – May 2018</i>
Final Completion	<i>April 2018</i>

This concludes the monthly report on the Auburn Lake Trails Water Treatment Plant Project.

RECOMMENDATION – Possible Board Action.