



AGENDA

REGULAR MEETING OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS 6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

TUESDAY, AUGUST 9, 2022
1:30 P.M.

(Note: The Public Forum section of the agenda will begin no earlier than 2:00 PM)

BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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NOTICE: This meeting will be held in person in the Board room of the Georgetown Divide Public Utility District office, located at 6425 Main Street in Georgetown. This meeting will be open to all members of the public. Under the California Department of Public Health's most recent order, masks are no longer required for indoor public setting and businesses, but it is strongly recommended that all individuals, regardless of vaccination status, wear masks in public indoor settings. Meeting attendees should be aware that the district board room has limited seating capacity and social distance space cannot be guaranteed. The public can also choose to participate via video conference at:

<https://us02web.zoom.us/j/88205052232?pwd=SkxVLY8rTjdzdHhVZzhBRHU5STIPQT09>

Meeting ID: 882 0505 2232 and **Password: 008090** via teleconference by calling **1-699-900-6833**, Meeting ID: **882 0505 2232** and **Password: 008090** and will be given the opportunity to provide public comment. Please note that any person attending via teleconference will be sharing the phone number from which they call in with the board and the public.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. Please use the raise your hand feature when you wish to address the Board or, if participating via teleconference, **dial *9 to indicate you would like to speak**. The President will call upon you by addressing you by the name or phone number indicated.

2. Comments are to be directed only to the Board.
 3. The Board will not entertain outbursts from the audience.
 4. There is a three-minute time limit per speaker.
 5. The Board is not permitted to take action on items addressed under Public Forum.
 6. Disruptive conduct shall not be permitted.
 7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.
- The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

3. ADJOURN TO CLOSE SESSION

Public Employment (Gov. Code, § 54957)

Title: General Manager

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION

REPORT OUT OF CLOSED SESSION

4. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

- 5. CONSENT CALENDAR** – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar

A. Approval of Minutes

1. Regular Board Meeting of July 12, 2022
2. Special Board Meeting of July 22, 2022
3. Special Board Meeting of July 26, 2022

B. Consider Approving District Participation in the 2022 ACWA Fall Conference

Possible Action: Approve Resolution 2022-XX authorizing the District's participation in the ACWA Fall Conference.

C. Consider Authorizing the District to Conduct Meetings by Teleconference during the Period September 1 – September 30, 2022, as provided by Assembly Bill 361

Possible Action: Approve Resolution 2022-XX authorizing the District to continue teleconference meetings during the period September 1 to September 30, 2022.

6. FINANCIAL REPORTS

- A.** Budget to Actuals Report
- B.** Pooled Cash Report
- C.** Monthly Check Report
- D.** Annual Financial Report

7. INFORMATIONAL ITEMS

- A. Board Reports
- B. Legislative Liaison Report
- C. General Manager's Report
- D. Operation Manager's Report
- E. Water Resources Report

8. COMMITTEES

- A. Finance Committee – Steve Miller, Chair
- B. Irrigation Committee – Ray Griffiths, Chair
- C. Ad Hoc Grant Writing Committee – Director Saunders
- D. Ad Hoc Committee for Policy Manual – President Saunders and Director Seaman
- E. Ad Hoc Committee for the Audit Committee – Director Saunders and Director Thornbrough.
- F. Ad Hoc Labor Negotiation Committee – President Saunders and Director Thornbrough

9. OLD BUSINESS

- A. **Receive Water Demand Assessment, Discuss Revisions to the Water Shortage Contingency Plan, and Consider Public Outreach and Information Strategy**

Possible Action: Receive water demand assessment, consider possible revisions to the WSCP, and consider approving the public outreach and information strategy. Provide additional Staff direction, if necessary. Adopt Resolution 2022-XX approving Water Shortage Response and Public Outreach Strategy.

- B. **Receive Update on the Review of the Irrigation Ordinance**

Possible Action: Receive update and provide Staff direction, if necessary.

10. NEW BUSINESS

- A. **Consider Amendment to the District's Conflict of Interest Code**

Possible Action: Adopt Resolution 2022-xx approving an amendment to the District's Conflict of Interest Code and authorizing the General Manager to submit notification to the El Dorado County Registrar of Voters.

- B. **Consider Approving a Request for Qualifications for Legal Counsel Services**

Possible Action: Adopt Resolution 2022-XX approving RFQ and authorizing General Manager to release RFQ.

- C. **Consider Approval of a Professional Services Agreement for a Contract Grant Writer**

Possible Action: Adopt Resolution 2022-XX authorizing the General Manager to execute a PSA for grant writing services.

D. Consider Approval of a Professional Services Agreement for Engineering Services (District Engineer)

Possible Action: Adopt Resolution 2022-XX authorizing the General Manager to execute a PSA for engineering consulting services.

E. Consider Approval of a Professional Services Agreement for Audit Services

Possible Action: Adopt Resolution 2022-XX authorizing the General Manager to execute a PSA for audit services.

F. Consider Removal of Bonnie Neeley from the Finance Committee

Possible Action: Board discussion and determination of action on removing a member of the Finance Committee.

11. PUBLIC HEARING – SECOND READING AND ADOPTION OF ORDINANCE 2022-01 CERTIFYING ANNUAL DIRECT CHARGES, FEES, AND ASSESSMENTS

Possible Action: Adopt Ordinance 2022-01 levying annual assessments and tax liens for unpaid charges for water service, as of June 30, 2020.

12. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

13. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be September 13, at 2:00 P.M., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on August 4, 2022.



Adam Coyan, General Manager

8/3/22

Date