



MINUTES

REGULAR MEETING OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS 6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

TUESDAY, JANUARY 11, 2022
2:00 P.M.

BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

President Saunders called the meeting to order at 2:13 PM

ROLL CALL:

DIRECTORS PRESENT: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

Director Stewart led in the Pledge of Allegiance.

2. ADOPTION OF AGENDA

MOTIONED BY DIRECTOR MACDONALD TO ADOPT THE AGENDA. SECONDED BY DIRECTOR THORNBROUGH

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: NONE.

ABSENT/ABSTAIN: NONE.

THE MOTION PASSED.

Report out from Closed Session:

President Saunders asked Erin Dervin to provide the report out of closed session. Ms. Dervin indicated two items of a similar nature were discussed and direction was given to staff on both items.

3. BOARD REORGANIZATION - Election of Officers for Calendar Year 2022 (President, Vice-President, and Treasurer)

Possible Action: Adopt Resolution 2022-01 approving election of Officers for Calendar Year 2022.

President Saunders invited nominations from the Board for the election of officers for calendar year 2022.

PRESIDENT:

MOTIONED BY DIRECTOR THORNBROUGH TO ELECT DIRECTOR SAUNDERS AS PRESIDENT. SECONDED BY DIRECTOR MACDONALD.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: NONE.

ABSENT/ABSTAIN: NONE.

THE MOTION PASSED.

VICE PRESIDENT:

MOTIONED BY DIRECTOR STEWART TO ELECT DIRECTOR MITCH MACDONALD AS VICE PRESIDENT. SECONDED BY DIRECTOR SEAMAN

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: NONE.

ABSENT/ABSTAIN: NONE.

THE MOTION PASSED.

TREASURER:

MOTIONED BY DIRECTOR MACDONALD TO ELECT DIRECTOR THORNBROUGH AS TREASURER. SECONDED BY DIRECTOR SEAMAN.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: NONE.

ABSENT/ABSTAIN: NONE.

THE MOTION PASSED.

Director Saunders stated that the vote for Legislative Liaison will be added to the February regular meeting agenda.

4. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

Steven Dowd read a prepared statement regarding the professional services agreements with Gloria Omania and Darrell Creeks. (NOTE: Attachment 1 is Mr. Dowd's statement as transcribed from the recording of the meeting.)

Director Saunders reminded the public that Public Forum is for comments not on the agenda. The item of Mr. Dowd's comments is on the agenda, so the public still has a chance to comment on this agenda items.

5. PROCLAMATIONS AND PRESENTATIONS

Staff Appreciation by the Board of Directors

Possible Action: Adopt Resolution 2022-02 expressing the Board's appreciation for staff efforts over the past two years dealing with impacts of COVID, restrictions, and uncertainty while continuing to provide quality services.

Director Saunders read the Resolution acknowledging the efforts of Staff during the past two years and expressing the Board's appreciation.

MOTIONED BY DIRECTOR THORNBROUGH TO ADOPT RESOLUTION 2022-02. SECONDED BY DIRECTOR SEAMAN.

Public Comment: None.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES:

ABSENT/ABSTAIN:

THE MOTION PASSED.

President Saunders asked that an executed copy of the resolution be provided to each employee.

- 6. CONSENT CALENDAR** – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar

President Saunders requested that all items be pulled from the Consent Calendar.

A. Financial Reports

- 1. Budget to Actuals Report**
- 2. Pooled Cash Report**
- 3. Monthly Check Report – December 2021**

President Saunders inquired about the \$132,765.98 payment (Check #32933) to Holt of California. Mr. Coyan stated it was for the new generator at Walton. He indicated 90% of the cost was paid through a grant. Adam Brown clarified that the grant application was submitted in September 2020 and by the time it was awarded six months later the costs had been updated. Mr. Coyan indicated there was a difference of \$15,908, which is the direct cost to the District.

Director Thornbrough stated he understood the difference in cost was in the neighborhood of \$5,000 out-of-pocket. Mr. Coyan explained the escalation in price was due to inflation in construction and materials which could be linked to COVID. Director Thornbrough indicated he was good with Staff's explanation.

Public Comments: Cherie Carlyon asked about Check #32883 and whether the janitor was given a raise. Mr. Coyan explained the vendor had submitted an increase to their service due to COVID-related expenses.

Ms. Carlyon also asked about Check #32881 to Grove Toys for \$490. Mr. Coyan and Mr. Brown explained Grove Toys is Placerville Polaris and this payment was for vehicle maintenance.

Director Seaman asked about the \$34,000 payment to Coastland and Mr. Coyan stated this the year-to-date payment amount and included payment for their work on the automated replacement project.

Cherie Carlyon asked where the electronic transfers were reported. Mr. Coyan responded that salaries are handled by journal entries and those are currently not listed as Tyler is currently set up. He indicated that he will try to include journal entries in next month's budget to actuals report. Ms. Carlyon added that Board stipends are also done electronically.

MOTIONED BY DIRECTOR MACDONALD TO APPROVE CONSENT ITEM 6A.1 through 3. SECONDED BY DIRECTOR STEWART.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: NONE.

ABSENT/ABSTAIN: NONE.

THE MOTION PASSED

B. Approval of Minutes of Regular Meeting of December 14, 2021

President Saunders stated he was aware there were corrections to the minutes from the public.

Cherie Carlyon requested the following corrections:

- *Page 4, under Public Comments, she referenced NBS, not BFF.*
- *Page 4, under Public Comments, regarding Check #32765, she was the one who questioned this payment, not President Saunders.*
- *Page 12, under Public Comments for Agenda Item 9C, correct her comment to: "....noting that 80% went to salaries, not to infrastructure and repairs."*

MOTIONED BY DIRECTOR SEAMAN TO ACCEPT THE MINUTES OF THE DECEMBER 14, 2021, REGULAR MEETING WITH CORRECTIONS. SECONDED BY DIRECTOR THORNBROUGH.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, SAUNDERS

NOES: NONE.

ABSENT/ABSTAIN: STEWART.

THE MOTION PASSED 4-0 WITH DIRECTOR STEWART STATING HE WAS ABSENT FOR THAT MEETING.

President Saunders then requested a motion to approve the balance of the Consent Calendar.

MOTIONED BY DIRECTOR THORNBROUGH TO APPROVE THE BALANCE OF THE CONSENT CALENDAR. SECONDED BY DIRECTOR MACDONALD.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: NONE.

ABSENT/ABSTAIN: NONE.

THE MOTION PASSED.

7. INFORMATIONAL ITEMS

A. Board Reports

President Saunders reported that he will attend a meeting on Water Use Efficiency on January 25, and may have an update at the next meeting. He further indicated that he and Director MacDonald, along with the General Manager and our Water Resources Manager/Interim Operations Manager Adam Brown, will attend the ALT Town Hall meeting where they will discuss the wastewater disposal system, the auxiliary dwelling units, and other matters of interest pertinent to Auburn Lake Trails.

President Saunders then provided a legislative report. He stated the moratorium on shut-offs was not extended so it will end December 31, 2021, so next month the Board will discuss alerting customers as to when the shutoff policy will be reinstated.

President Saunders reported that he talked to Mr. Philbin about his application for an auxiliary dwelling unit and he's also looking at doing a breezeway instead. There is an unofficial bid from an engineering firm it would cost about \$50,000 to do the necessary permit modification to the District's Wastewater Discharge Permit.

B. General Manager's Report

(Note: The General Manager's December Report was inadvertently left out of the agenda packet and is included as Attachment 2 of the minutes.)

In addition to summarizing his written report, Mr. Coyan stated he received an unofficial bid of \$50,000 from an engineering firm to modify the District's Wastewater Discharge Permit (WDP).

Director Thornbrough asked for some clarification as it was his understanding that the Board did not approve the issuance of an RFP but just wanted an idea of how much it would cost to modify the permit.

Mr. Coyan responded that this was an unofficial, non-binding bid as requested by the Board to get a general idea of how much it would cost to modify the wastewater discharge permit.

Erin Dervin of Legal Counsel informed the Board this matter was not on the agenda for discussion. President Saunders requested that this item be added to the February regular meeting agenda.

Public Comment: In response to Steve Proe, President Saunders explained this discussion related to the Wastewater Discharge Permit for the ALT Community Disposal System.

C. Operation Manager's Report

Adam Brown, interim Operations Manager, reported that Stumpy is at 17,500 ac-ft and there is good probability that it will spill. He also summarized the field activities including the field work required due to the storm at the end of the month. He stated the generator at Walton Lake Treatment Plant was commissioned in the nick of time

and has been operational for over twelve days. He shared the photos of this field work.

Mr. Brown explained the summary map of the 2021 breaks throughout the system. President Saunders asked if the District has been releasing any water on the refill agreement and Mr. Brown indicated the District has not.

In response to Director Seaman, Mr. Brown confirmed that the treatment line breaks are for potable water lines. She also asked if the District could track the location of damage to assess those areas and take care of the issues. She pointed out there are liability issues so if these can be mitigated, we are reducing our liability risk.

Mr. Brown responded that tracking ditch overflows is something the District can, adding this is the direction the District is headed with the GIS. He also pointed out when there is treated water line break, the District gets a call; it may be more difficult to know about every overflow until later. He said he would give it some thought on how to do this.

President Saunders stated this relates to Mr. Proe's question about storm surges and extra storm water with a lot of ditches overflowing. He asked for the creation of storm mapping system for water gating and releasing to capture and control storm water when it is this excessive.

Director Macdonald asked if we compare last year's water inflow to the fill and spill mark, is the District looking pretty good this year; Mr. Brown confirmed that. Director MacDonald also asked if the flood stage at Folsom and the conditions in the Delta could fulfill the District's commitment in the refill agreement.

Mr. Brown responded there have been reports in late December of excess releases at Folsom which is one criterion in the refill agreement. The other criterion is the Delta imbalance condition. He said he's talking with the consultant and they're confident we will get a credit. He indicated he will have an update on the refill agreement at the February meeting.

Public Comments: Steven Proe commented that the District has for many years not only caused overflows, but caused major diversions in the main ditch onto private properties. He said he did not know if the District ever determined whether they need a storm water discharge permit, which is a state and federal requirement.

Mr. Brown responded that this may have been addressed in the District's distribution permit which he'll review and report at the next meeting.

Mr. Proe stated he submitted comments during the environmental review process for the siting of the new water treatment plant at the Greenwood location and then the Sweet Water location.

President Saunders stated the District will review the County's wastewater discharge plan to determine where the District fits in. Mr. Proe asked for copies of any information available, and President Saunders acknowledged that Mr. Coyan was nodding to confirm he would provide this information.

D. Water Resources Report

Adam Brown reported the District received funds through the State Arrearage Program, provided credit to customers, and returned funds for customers that were no longer account holders with the District.

Public comments: None.

8. COMMITTEES

President Saunders indicated committee assignments for the 2022 calendar year will be addressed within each committee report.

A. Finance Committee – Steven Miller, Chair

Steve Miller had nothing to report since the committee has not met. We will get into the budget process this month and we would like to add other public members to that mix. Bonnie Neeley has not submitted a formal letter for the Board to appoint her. December was a month where people lost electricity so she may not have been able to submit her application.

President Saunders stated all public members on the Finance Committee have one more year in their term before they have to submit a request to remain on the committee. He indicated that Director Thornbrough is continuing as Board Treasurer so will fill one of the Board Liaison positions on the committee. Director MacDonald will continue to fill the other liaison position.

Discussion followed relative to recruitment efforts to fill the open public member positions on the committee, including another article in the newsletter.

B. Irrigation Committee – Director Seaman

Director Seaman discussed recruitment efforts to fill the public member openings on the committee reporting no applications have been received. A letter was included as a bill insert, but it didn't have a deadline. Director Thornbrough indicated he would recruit through Facebook. Mr. Coyan reported that he received one letter of interest.

President Saunders indicated the Irrigation Committee will be a Brown Act committee and will follow open meeting requirements.

C. Ad Hoc Grant Writing Committee – Director Saunders

President Saunders stated when this committee was formed a year ago, grant opportunities only came up during certain times of the year. Things have changed and now the committee and Staff are having to respond to increased grant opportunities offering huge amounts of funds with limited time to apply. He stated the committee will work with Staff to prepare summaries of CIP projects so they can be quickly plugged into applications as grant opportunities come up. He also indicated that the committee has asked Staff to set up a process for requesting letters of

support from our elected representatives.

President Saunders invited other Directors to serve on the committee; no one expressed interest at this time.

D. Ad Hoc Committee for Policy Manual – President Saunders

President Saunders stated the workload for this committee is piling up, but he has been working with the General Manager on some policies, including a CEQA policy.

E. Ad Hoc Committee for the Audit Committee – Director Saunders and Director Thornbrough.

President Saunders indicated the committee will meet in the upcoming weeks as items will be coming up. Director Thornbrough will continue to serve with him on this committee.

9. OLD BUSINESS

A. Approving Final 2021-2022 Strategic Plan – Goals & Objectives

Possible Action: Adopt Resolution 2021-03 approving Final 2021-2022 Strategic Plan – Goals and Objectives

Gloria Omania commented the three-month process involved a lot of work by the Board, Staff, and customers to produce this “living” document that will serve as a planning tool for budgeting, and prioritizing projects. The inclusion of the survey results in the Plan will provide greater understanding of the expectations of the ratepayers.

Public Comments: None.

MOTIONED BY DIRECTOR STEWART TO ADOPT RESOLUTION 2021-03 APPROVING THE FINAL 2021-2022 STRATEGIC PLAN. SECONDED BY DIRECTOR THORNBROUGH

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: NONE.

ABSENT/ABSTAIN: NONE.

THE MOTION PASSED.

10. NEW BUSINESS

A. Receive FY 2020-2021 Audited Financial Statements

Possible Board Action: Receive report and provide staff direction.

General Manager reported that annual audit was done by the accounting firm Lance Soll an Lunghard LLP (LSL) and Kristen West and Eide Bailly assisted in that process by providing the documents requested.

Ms. West, Finance Consultant, stated she assisted with the year end report and going through the financial audit.

Brandon Young of LSL presented the report and offered to answer questions.

President Saunders commented that the audit letter showed the same accounting gaps that prompted the Board to authorize an external investigative audit.

The Board then shared comments and asked the following questions:

Page 33, Note 10: Net Position: President Saunders if the non-CDS included in the reserves. Ms. West indicated she would check the details and provide the information.

Director MacDonald asked President Saunders if he was expecting the reserves in the neighborhood of \$700-800,000 instead of \$200,000. President Saunders indicated that it doesn't appear the non-CDS is included in the breakdown.

Page 8, Table A-3, President Saunders indicated the fiscal year should be 2021, not 2020. Mr. Young acknowledged the typo.

Director Thornbrough asked how much was in reserves and Mr. Young stated \$1,892,965 is the amount of the surplus for this year.

Page 35, Note 12: Defined Benefit Pension Plan: President Saunders noted the Finance Committee has been reviewing our net pension liability. He noted that the number we are looking at is \$6M in pension liability.

Page 10, Table A6, Non-Operating Revenues and Expenditures: In response to President Saunders, Ms. West indicated the revenue from the water transfer is included on this table as "Other" revenue in the amount of \$404,592. Director Thornbrough stated he recalled the water transfer revenue was around \$600,000. Ms. West explained a partial payment from the water transfer occurred in the previous fiscal year.

PUBLIC COMMENTS: None.

President Saunders thanked Mr. Young and Ms. West for all their work on the audit.

B. Receive Report on Professional Services Agreements

Possible Board Action: Receive report and provide staff direction.

Mr. Coyan stated this information was being provided at the request of President Saunders Director who would like a tacking system in Tyler for professional services agreements. He stated Ms. Omania had prepared the chart and a master document was needed that includes other service vendors and the other different classifications of contractors.

Director Saunders requested that this information be provided monthly and available on the Board's dashboard in Tyler as it is an important part of managing expenditures.

Director Seaman asked if there tracking to ensure contractors complied with the provisions of their contract/agreement. She referenced the situation in which she asked for an environmental document and the contractor was caught off guard; the document was then provided.

Mr. Coyan acknowledged this would be part of the regular review of the progress of an agreement/contract with the District. President Saunders stated this was Step 1 in the review process for renegotiating or terminating an agreement. Reviewing these contracts on a monthly basis provides for greater accountability.

Director Thornbrough stated he was relieved to see this information.

PUBLIC COMMENTS: None.

President Saunders stated there was no direction to staff at this time but will keep following up on these agreements.

C. Consider Approval of Professional Services Agreement with Gloria Omania

Possible Board Action: Adopt Resolution 2022-XX approving professional services agreement with Gloria Omania

Mr. Coyan provided a chronology of Ms. Omania's association with the District that began on May 26, 2016. Ms. Dervin stated this item should have probably been considered in December, however, she advised the General Manager to provide the 11-day extension to bridge the gap between the expiration of the prior agreement with the start of the proposed new one. He noted that it was within the General Manager's purview to do so.

Mr. Coyan continued to describe the services Ms. Omania has provided over a long period of time and recommended that the Board approve the PSA. He stated that much of the work she is performing now will transfer to the new Office Manager once that person is hired; however, her services will continue to be needed for special projects.

Erin Dervin went over the Professional Services Agreement with Ms. Omania, indicating she worked on versions of the Agreement with her. Ms. Dervin explained the need to modify Section 6B to reflect that Ms. Omania would report to the General Manager, not the Board of Directors. She explained she recommended that Ms. Omania report to the Board to address concerns of organized labor of independent contractors displacing a unionized employee. She stated that could be an unfair labor practice or could be the subject of a grievance. She also expressed concern about supervisor/subordination relationships that are currently not in the chain of command. Her intention behind this language was to indicate that the Board continues to be the arbitrators as far as continuing this agreement. She will continue to work closely with the General Manager and other management staff. She indicated that the hourly rate is what Ms. Omania is requesting.

President Saunders referenced the importance of keeping track of “stop-gap” hours necessitated by the pandemic to report to CalPERS to comply with the hour limitation. Ms. Dervin noted that the suspension of the 960-hour limit is still in place for COVID purposes through the Governor’s Executive Order.

Director Thornbrough stated he all for extending Ms. Omania’s agreement commenting we’re very fortunate to have Gloria when we needed someone of her caliber especially since we’re having the turnover issues.

President Saunders noted Mr. Dowd’s prior prepared statement relative to Ms. Omania’s PSA and the Board will take that into account.

Director Saunders stated he was also in full support of this agreement and described the plusses.

Director MacDonald asked Ms. Omania was willing to continue to serve the District. Ms. Omania stated she was willing to continue as long as she is needed.

PUBLIC COMMENTS: *Steven Dowd she’s been here a long time. There are other people in this district who can do this job and one is on the line right now. He added that \$55/hour is a lot of money to pay for this contract. He said there are other who can do the job just as well as she does.*

Steve Miller commented that based on what he’s heard, he would support all the positive comments and feels \$55/hour is more than reasonable.

Director Stewart commented his neighborhood raised the pay for the handyman to \$40/hour, so \$55/hour is a gift for her talent.

MOTIONED BY DIRECTOR STEWART TO APPROVE THE PSA WITH THE MINOR MODIFICATIONS TO SECTION 6B AS DESCRIBED BY LEGAL COUNSEL. SECONDED BY DIRECTOR THORNBROUGH.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES:

ABSENT/ABSTAIN:

THE MOTION PASSED.

D. Receive Report on Inactive Meters

Possible Board Action: Receive Report and Provide Staff Direction

Adam Coyan summarized the written staff report. He indicated he looked at total usage since Tyler was implemented, and currently there are only 22 meters with usage of under 100 gallons.

The ensuing discussion related to the definition of “inactive” and “customer” with President Saunders when the supplemental fee was imposed, the language was it would be imposed on all “customers” with no definition of customer. Then in the Prop 218 process that increased the rate, there was reference to a charge for “inactive” meters, but there was no definition of inactive. This was all done before any of the current Directors were on the Board.

The question is whether the supplemental fee be applied to inactive meters. Mr. Coyan stated “inactive” needs to be defined.

Director Thornbrough stated he requested this item be added to the agenda because he’s not happy that the District recently started billing the supplemental fee to customers with inactive meters. This was never discussed, stated, mentioned, or implied that inactive meter customers were also going to have to pay the \$30.16 supplemental fee.

Director Seaman asked if they get rid of their meter would that take care of the problem they don’t get the supplemental charge or base rate fees.

Director Saunders said there was more to it than that. The second 218 addressed inactive fees. The supplemental fee charges were implemented by the interim General Manager without going to the Board and they just started charging the inactive the supplemental.

Director Thornbrough, all that water you’re talking about was since July and asked the meter readers didn’t catch this sooner. Mr. Coyan described his process for identifying customers who had under 100 gallons of usage since July. To further complicate the issue, when meter readers have if you wanted your meter checked, they would pull your meter out and send it to the lab to be checked. Typically, you’re given a new meter. They save that meter; if someone else wants that meter gets a used meter and go back to the books and review all 3,774 service accounts each individually to find out what the situation in order to be fair.

Director Thornbrough, we’re not talking about the same thing. In 2018, there were customers with inactive meters; padlocked off; the meters were just in the ground. When they paid property, they paid to the meter set. It was 243 of them. That’s when they were talking about the base rate and charging them the \$58/base rate even though they’ve never been customers.

President Saunders stated the District has to be driven with a policy and recommended developing a policy on the criteria for charging the supplemental fee that includes a definition of inactive meters.

Director Seaman pointed out the District will soon be replacing meters, and this may be the prudent time to establish the policies. Director Thornbrough stated Director Seaman raised a good point.

PUBLIC COMMENTS: Steven Dowd commented on a meeting that occurred three years ago and this was resolved. The General Manager at the time was going to contact all the customers on the inactive meter list to give them the option of removing the meters or leave the meters and be charged. He recalled there were about 200 customers on that list and now it is down to 22.

Cherie Carlyon commented the Board should not charge the supplemental fee on the remaining 22 inactive meters. She pointed out that a good portion of people on the delinquent list are inactive meter residents because they never received a bill.

Director Seaman asked to review the policy of other agencies. President Saunders stated sample policies can be reviewed to consider a policy for GDPUD. He also emphasized that this current Board cannot change what the previous Board established on the last 2018, but can address these issues with a new one.

MOTIONED BY DIRECTOR THORNBROUGH TO SUSPEND THE SUPPLEMENTAL CHARGE ON THE CUSTOMERS WITH INACTIVE METERS THAT HAVE USED LESS THAN 100 GALLONS SINCE LAST JULY 2021, UNTIL A POLICY IS ADOPTED. SECONDED BY DIRECTOR MACDONALD.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: NONE.

ABSENT/ABSTAIN: NONE.

THE MOTION PASSED.

President Saunders then requested that the rest of the agenda be rearranged to jump to Agenda Items 10G and 10H.

MOTIONED BY PRESIDENT SAUNDERS TO REARRANGE THE ORDER OF THE AGENDA ITEMS. SECONDED BY DIRECTOR MACDONALD.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: NONE.

ABSENT/ABSTAIN: NONE.

THE MOTION PASSED.

E. Consider PSA with Darrell Creeks for Consulting Services

Possible Board Action: Adopt Resolution 2022-XX approving professional services with Darrell Creeks

The General Manager presented the staff report and explained the agreement with Mr. Creeks. He indicated the only time he would approve a call for his services would be if it translated into a savings for the District by reducing Staff time to address an issue. He would do a cost analysis anytime there was a need to contact him.

PUBLIC COMMENTS: *Steve Dowd commented this agreement seems a little ridiculous adding there are others available to provide information.*

MOTIONED BY DIRECTOR THORNBROUGH TO APPROVE THE PSA WITH DARRELL CREEKS. SECONDED BY DIRECTOR MACDONALD

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES:

ABSENT/ABSTAIN:

THE MOTION PASSED.

F. Consider Appointment of Board Member as ACWA/JPIA Representative

Possible Board Action: Adopt Resolution 2022-XX approving appointment of Board Member as ACWA/JPIA Representative

Director MacDonald was assigned to continue as the AWA/JPIA Representative.

MOTIONED BY DIRECTOR THORNBROUGH TO ADOPT THE RESOLUTION APPOINTING DIRECTOR MACDONALD AS THE ACWA/JPIA REPRESENTATIVE. SECONDED BY DIRECTOR STEWART.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES:

ABSENT/ABSTAIN:

THE MOTION PASSED.

G. Consider Setting a Date for the Community Workshop on the Automated Meter Replacement Project

Possible Board Action: Set a date for the workshop and provide staff direction.

Ms. Omania stated the scheduling of the workshop was requested to allow for adequate time for public outreach, including notification through the newsletter which is mailed.

In response to Director Seaman's inquiry, it was clarified that the contractor would be sending out postcards to alert customers of the date their section of the District would receive a meter replacement.

The workshop was set for Wednesday, February 16, at 5 PM. Whether this will be an in-person workshop will depend on the protocol at that time. President Saunders stated it would be a webinar.

H. Consider Support for 2021 Urban and Multibenefit Drought Relief Grant Program (UMDRGP)

Possible Board Action: Consider adopting Resolution 2022-XX in support of the Multibenefit Drought Relief Grant Program and provide Staff direction.

Adam Brown stated this was a late developing item for fire prevention and resiliency projects. The Grant Committee met about it and discussed submitting a bigger application. He described the projects that could potentially be submitted for funding.

President Saunders stated Staff was also directed to reach out to elected representatives for letters of support.

President Saunders stated significant amounts of grants are being issued within a very quick turnaround timeframe. Mr. Brown indicated he was feeling comfortable meeting the deadline by using projects that have already been prepared for grant application.

PUBLIC COMMENTS: *Steven Dowd asked What about the tunnel that the General Manager wanted to check out. President Saunders stated the committee considered projects that Staff thought was ready enough to submit to meet the tight timeframe.*

It was motioned by Director Stewart to adopt the resolution authorizing the submittal of the grant application. Mr. Brown stated the resolution needs to be amended to include the projects submitted for funding. President Saunders stated the list of projects would include the ditch projects, the KASL recommendations for dredging, all of the reservoirs, fire flow and storage tank projects.

DIRECTOR STEWART AMENDED HIS MOTION TO ADOPT THE RESOLUTION AUTHORIZING THE SUBMITTAL OF THE GRANT APPLICATION WITH THE AMENDMENT THAT IDENTIFIES THE PROJECTS BEING SUBMITTED FOR FUNDING. SECONDED BY DIRECTOR MACDONALD.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES:

ABSENT/ABSTAIN:

THE MOTION PASSED.

- I. Consider Authorizing the District to Conduct Meetings by Teleconference during the Period February 1 – February 28, 2022, as provided by Assembly Bill 361.

Possible Board Action: Approve Resolution 2022-XX authorizing the District to continue teleconference meetings during the period February 1, 2022, to February 28, 2022.

MOTIONED BY DIRECTOR STEWART TO ADOPT RESOLUTION AUTHORIZING TELECONFERENCE MEETINGS FOR MARCH IF NECESSARY. SECONDED BY DIRECTOR THORNBROUGH.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES:

ABSENT/ABSTAIN:

THE MOTION PASSED.

11. **BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

Director Saunders listed out the follow-up and agenda items for the next meeting:

- *Appointment of Legislative Liaison for a vote.*
- *Suspension of Shut-off Moratorium.*
- *Stormwater management plan. Staff was reminded to provide information to Mr. Proe.*
- *Try to schedule irrigation committee meeting with Director Seaman and Director Stewart and continue to recruit public members.*
- *Add application deadline for applying in the next newsletter.*

12. **NEXT MEETING DATE AND ADJOURNMENT** – The next Regular Meeting will be on February 8, 2022, at 2:00 P.M. via teleconference. Details to follow.

MOTIONED BY DIRECTOR MACDONALD TO ADJOURN. SECONDED BY DIRECTOR SEAMAN. MOTION PASSED BY ACCLAMATION. THE MEETING WAS ADJOURNED AT 6:05 PM.

ATTACHMENTS:

- (1) Prepared Statement by Steven Dowd
- (2) General Manager's Report of 12/14/2021


Adam Coyan, General Manager

2/9/22
Date

BOARD MEETING OF JANUARY 11, 2022

PUBLIC FORUM

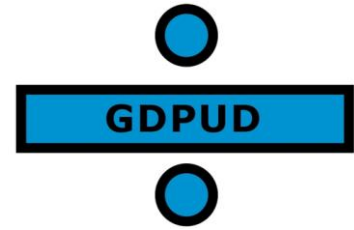
PREPARED STATEMENT BY STEVEN DOWD (transcribed from the recording of the 1/11/2022 meeting.

“Thank you President Saunders. It is time to cut the umbilical cord with Gloria Omania and Darrell Creeks. It’s time to get some new people in to give them a chance to help the ratepayers and not keep greasing the wheels of the old carts.

Page 2. Gloria has been hinting of her retirement every month and I think we should honor that hint and let her retire, permanently like she wants to. There are people who can do her job as well if not better and some are close and attend every Board meeting for many, many years.

Darrell retired as of last Friday, the 9th of January, and we said our good-byes to him in December. We don’t need to consult with him in any future event from Oklahoma or anywhere he’s at. Hire a new Operations Manager and let them deal with the job themselves. GDPUD must stop being a cash cow to just throw money at, Remember it is the ratepayers’ money and it should be spent prudently.”

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF January 11th, 2022
AGENDA ITEM NO. 7B**



AGENDA SECTION: Informational Items

SUBJECT: General Manager's Report

PREPARED BY: Adam Coyan General Manager

Recruitments

Worked on the recruitment for Office/ Finance Manager, review of applications is ongoing and interviews will be scheduled accordingly.

Events

None

Teleconference/ Training/ Meetings

1. Gloria Omania, agenda preparation and meeting planning
2. Kristen West/ LSL, audit process and update.
3. 12/14/2021 Eldorado County Board of Supervisors.
4. 12/15/2021 Staff Workshop for Alternatives to Address Water Supply Shortage in the Delta Watershed
5. 01/04/2022 Eldorado County Board of Supervisors
6. 01/04/2022 State Water Resource Control Board
7. 01/05/2022 State Water Resource Control Board

Administrative Tasks

1. Budget to Actuals
2. Staff Reports
3. Recruitment items for Office/ Finance Manager
4. Recruitment items for Operations Manager
5. Staff reports and supporting documents
6. The RFP for CPA services has been completed and will be posted within one week.
7. The RFP for External Investigative Audit has been completed and is being finalized and will be posted within one week.

Board Request Update

None

Public Records Requests

None