

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

6425 Main Street,
Georgetown, California 95634

**WEDNESDAY, October 8, 2025
2:00 P.M.**

BOARD OF DIRECTORS

Donna Seaman, President

Michael Saunders, Vice-President

Robert Stovall, Treasurer

Mitch MacDonald, Director

Andy Fisher, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
 - Ensure high-quality drinking water.
 - Promote stewardship to protect community resources, public health, and quality of life.
 - Provide excellent and responsive customer services through dedicated and valued staff.
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

President Seaman called the meeting to order at 2:05 PM

Director Fisher led us in the Pledge of Allegiance.

2. ADOPTION OF AGENDA

Public Comment:

Cherie Carlyon

Nicholas Schneider removed items B, C & D from closed session items.

Legal added an urgency item to the closed session sitting the Brown Act process allowing for last-minute additions to the agenda by 2/3 vote of the Board. Conference with legal counsel anticipated litigation; significant exposure to litigation - Govt code 54956.9D(2) 1 case

Public Comment:

Cherie Carlyon

Director Stovall motioned to add the new closed session item to the agenda; Director Fisher seconded the motion.

Ayes: Fisher, MacDonald, Stovall, Saunders, and Seaman

Nays: None

The motion passed unanimously.

Director MacDonald motioned to adopt the agenda with the changes to the closed session items; Director Stovall seconded the motion.

Ayes: Fisher, MacDonald, Stovall, Saunders, and Seaman

Nays: None

The motion passed unanimously.

3. PUBLIC FORUM

None

4. CONSENT CALENDAR

A. Approval of Minutes

- September 17, 2025, Regular Meeting

B. Consider a Contract with Penman Construction in the amount of \$51,570 for the installation of Automatic Gates at the Headquarters Office and Sweetwater Water Treatment Plant.

C. Consider the Sale of Various Surplus Sales Items

D. Accepting the Resignation of Andy Fisher from the Finance Committee

Director Fisher requested to correct a typo on the resolution for item 4.D. Director Fisher requested to pull item 4. B. for further discussion.

Public Comment:

Cherie Carlyon

Director MacDonald motioned to adopt the consent items A, C and D; Director Fisher seconded the motion.

Ayes: Fisher, MacDonald, Stovall, Saunders, and Seaman

Nays: None

The motion passed unanimously.

Nicholas Schneider presented item 4.D., Consider a Contract with Penman Construction to install automatic gates and the headquarters and Sweetwater treatment plant locations. This project will also be submitted to the ACWA/JPIA Risk Management department where if approved, the District may be awarded \$10,000 for the upgrade to safety infrastructure.

Public Comment:

Cherie Carlyon

Director MacDonald motioned to adopt the consent item 4.B; Director Fisher seconded the motion.

Ayes: Fisher, MacDonald, Stovall, Saunders, and Seaman

Nays: None

The motion passed unanimously.

5. OFFICE/FINANCE MANAGER'S REPORT

A. Financial Reports – August

B. Investment Report

C. Grant Report

Director MacDonald discussed interest rates vs. inflation.

Nicholas Schneider stated that we had two investments mature that were subsequently re-invested. We have also been working with our Federal partners on the USDA lining project, which has been delayed due to the Government shutdown. The Appropriations project for the new water tank is in process.

Director Stovall inquired about how our investments are laddered. Also asked about the grant timelines. President Seaman inquired about penalty billing revenue.

Public Comment:

Cherie Carlyon

6. INFORMATIONAL ITEMS

A. Board Reports

Director Fisher

- Participated in educational video development

Director MacDonald

- Participated in educational video development

Director Seaman

- Nothing to report

Director Saunders

- Elected ACWA chair for region 3 in 2026

Director Stovall

- Attending an ACWA/JPIA official event in December. Suggested President Seaman attend the CSDA Board member training.

B. Operation Manager's Report

C. Water Resources Manager's Report

- Director Stovall asked about the National Oceanic and Atmospheric Administration (NOAA) data that is included in the report and inquired about accuracy.
- Adam Brown discussed the snow survey process and results.

- Director Fisher inquired about the District's elevation in relation to snowpack.

D. General Manager's Report

- President Seaman inquired about the Canal Lining Project. Nicholas Schneider explained that this project is a reimbursable grant project. The District currently plans to complete 1500' of lining after the irrigation season is complete. Inquired about recruitment costs.
- Nicholas Schneider answered questions regarding the educational video development for the Watershed Outreach project.

Public Comment:

Cherie Carlyon

7. COMMITTEES

A. Irrigation Committee – Kristy McKay, Chair – Next Meeting October 21, 2025

Chairperson McKay discussed the proceedings of the last irrigation meeting including the Cherry Acres line rehab and the irrigation survey results and upcoming irrigation forum event. Requested the General Manager give an update on the upcoming forum.

Nicholas Schneider stated that he has met with the Garden Valley Fire Department with Irrigation Committee member John Onusko. Director Saunders has also been in contact with the Chamber of Commerce. Other agencies invited to participate have not responded possibly due to the Government Shutdown. Local food vendors have been invited to participate; however, alcoholic beverages are not allowed to be served at the fire station. The event will be held Tuesday, October 28, from 5-8pm.

Public Comment:

Anne Wright
Cherie Carlyon

B. Finance Committee – VACANT, Chair - Next Meeting October 23, 2025

Nicholas Schneider stated that the upcoming Finance Committee meeting will be agendaized to include the upcoming Cost of Service Analysis and some requested budget amendments.

Multiple requests for additional committee members have been disseminated through the website and Facebook.

Public Comment:

None

C. Ad-Hoc Strategic Planning Committee- Meetings held, as necessary.

President Seaman requested that this committee convene and Director Stovall suggested that he and Seaman meet with the General Manager to discuss a timeline to convene.

Public Comment:

None

8. ACTION ITEMS

A. Receive Legislative Update and Develop District Positions

Vice President Saunders read his legislative report.

Public Comment:

None

B. Consider New Board Liaison for Support of the Irrigation Committee

President Seaman opened the discussion up to the Board
Director Stovall expressed his interest in the Irrigation Committee
Director Fisher expressed his interest in the Irrigation Committee

Director MacDonald nominates Andy Fisher as liaison to the Irrigation Committee; Director Stovall seconded the motion.

Ayes: Fisher, MacDonald, Stovall, Saunders, and Seaman

Nays: None

The motion passed unanimously.

Public Comment:

None

9. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS

Public Comment:

None

President Seaman adjourned the open session to closed session at 3:15 PM

10. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Gov. Code § 54956.9(d)(1))

Name of Case: GDPUD v. PGE

~~B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION~~

~~Initiation of litigation (Gov. Code § 54956.9(d)(4)): 1 case~~

~~C. EMPLOYEE EVALUATION FOR GENERAL MANAGER~~

~~D. CONFERENCE WITH LABOR NEGOTIATIONS (Gov. Code § 54957.6)~~

~~Agency Designated Representative: Board President~~

~~Employee Organization: Unrepresented General Manager~~

E. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation (Gov. Code § 54956.9(d)(2)): 1 case

President Seaman adjourned the closed session to open session at 5:23 PM

F. REPORT OUT OF CLOSED SESSION

Nothing to report

11. NEXT MEETING DATE AND ADJOURNMENT

- A. The next Regular Meeting will be November 12, 2025, at 2:00 PM., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

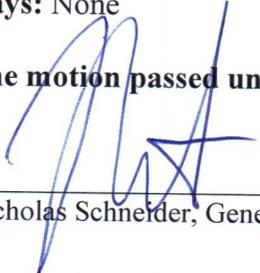
Director MacDonald motioned to adjourn the meeting; Director Saunders seconded the motion.

President Seaman called for the vote:

Ayes: Fisher, MacDonald, Stovall, Saunders, and Seaman

Nays: None

The motion passed unanimously.



Nicholas Schneider, General Manager

12-8-25
Date