



MINUTES

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS 6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

TUESDAY, DECEMBER 14, 2021 @ 2:00 P.M.

BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
 - Ensure high quality drinking water.
 - Promote stewardship to protect community resources, public health, and quality of life.
 - Provide excellent and responsive customer services through dedicated and valued staff.
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

President Saunders called the meeting to order at 2:14 PM

ROLL CALL:

PRESENT: THORNBROUGH, MACDONALD, SEAMAN, SAUNDERS

ABSENT: STEWART

Director Thornbrough led in the Pledge of Allegiance.

2. ADOPTION OF AGENDA

**MOTIONED BY DIRECTOR THORNBROUGH TO ADOPT THE AGENDA.
SECONDED BY DIRECTOR SEAMAN.**

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, SAUNDERS

NOES: NONE.

ABSENT/ABSTAIN: STEWART

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

There were no public comments.

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

0. ADJOURN TO CLOSED SESSION

Anticipated Litigation [Gov. Code, § 54956.9(b)]

The Board adjourned to closed session at 2:17 PM.

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION

The Board adjourned closed session and returned to open regular session at 2:51 PM.

REPORT OUT OF CLOSED SESSION

President Saunders reported that one item was discussed in closed session and directions were given to Staff.

President Saunders requested another roll call.

ROLL CALL:

PRESENT: SEAMAN, MACDONALD, THORNBROUGH, SAUNDERS

ABSENT: STEWART

4. PROCLAMATIONS AND PRESENTATIONS

Presentation of Proclamation Honoring Darrell Creeks

President Saunders read the Proclamation honoring Darrell Creeks, announcing that the District was losing Darrell, a long-standing fixture with the District, to the good life of Oklahoma. He will be sorely missed, stated President Saunders.

Darrell Creeks expressed his appreciation to the Board for the recognition and each Board members expressed their appreciation for his 28 years of service to the District. Director MacDonald stated Darrell's replacement has some big shoes to step into.

General Manager Adam Coyan stated he will be bringing to the Board for approval a professional services agreement with Darrell so the District can continue to tap on his institutional knowledge of the District during the transition with a new Operations Manager.

Public Comments: Steven Dowd stated Darrell will be missed and hoped he will take it easy in Oklahoma.

MOTIONED BY DIRECTOR THORNBROUGH TO ADOPT THE RESOLUTION HONORING DARRELL CREEKS ON HIS MANY YEARS OF DEDICATED SERVICE TO THE DISTRICT. SECONDED BY DIRECTOR SEAMAN.

ROLL CALL VOTE:

AYES: SEAMAN, MACDONALD, THRONBROUGH, SAUNDERS

ABSENT: STEWART

5. **CONSENT CALENDAR** – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar.

A. Financial Reports

1. Budget to Actual Report
2. Pooled Cash Report
3. Monthly Check Report – November 2021

B. Approval of Minutes

1. Regular Meeting November 9, 2021
2. Special Meeting of November 18, 2021

President Saunders pulled Item 5A3 – Monthly Check Report.

MOTIONED BY DIRECTOR MACDONALD TO ACCEPT THE BALANCE OF THE CONSENT CALENDAR (ITEMS 5A1, 5A2, 5B1 and 5B2). SECONDED BY DIRECTOR THORNBROUGH.

ROLL CALL VOTE:

AYES: SEAMAN, MACDONALD, THORNBROUGH, SAUNDERS

ABSENT: STEWART

Public Comments: None

THE MOTION PASSED.

The Board then discussed Agenda Item A3 – Monthly Check Report.

President Saunders asked about the IRS payment Check #32601 if this was still payroll? Adam Coyan responded

Director Seaman inquired about the following payments:

- Check #32641, a payment for Local 39 of \$247.06. Stephanie Beck explained that deductions are taken from pay checks for membership dues; the District then issues a payment to the union on behalf of the employees.
- Check #32702, a payment to US Bank of \$5,071.50. Director Thornbrough stated this was a payment for the dodge truck. Adam Coyan stated he will start pulling any monthly or recurring charges off the credit card statements to provide greater transparency for the Board and the public.

- Check #32795, a payment to Wells Fargo Bank in the amount of \$2296: Mr. Coyan stated this payment was to the Walton Lake Annual Reserve fund.
- Check #32791, a payment to US Bank of \$8500: Mr. Coyan indicated this was a credit card payment which included recurring payments to vendors such as ADT Security, Microsoft stamps, Applied Mailing Services (\$6,000). The General Manager stated it is his goal to pull off recurring payments by credit card and track these payments and report them separately in the Budget to Actuals report. Director Thornbrough explained that charges to the credit card were coded to the appropriate account internally, but will not show up on the budget because there was no specific check sent to that vendor. Mr. Coyan referenced Page 15 of 31 of the Budget Report, Outside Service Consultants 51300. He pointed out the current expenditure is \$117,000 and is grossly over budget.
- USDA-Forest Service payment of \$10,036.50: Adam Brown responded this was an annual payment for a permit for the District to go through Forest Service property.

President Saunders inquired about Check #32525 to CalFire for \$1,060. Mr. Coyan commented that once Socrata is up, Directors and the public will be able to access this information directly. He indicated the payment was for three picnic tables; one for the District and the rest for the park.

Public Comments: Cherie Carlyon asked if the abbreviations CSI and BFF be spelled out. Mr. Coyan indicated these are the official company names. Ms. Carlyon asked if the column Payment Type could be changed to Description to provide information about the payment. Mr. Coyan explained the designations are either regular or emergency and not to offer a description of the services rendered.

President Saunders stated this is what we are trying to work on is to have all PSAs listed with details about the agreements.

President Saunders asked about Check #32765 to Eide Bailly for \$37,000 for audit assistance. Mr. Coyan explained audit assistance is a huge expense that require a lot of Eide Bailly employees working at the same time in order to facilitate the audit. He pointed out that without the services provided by Eide Bailly, the audit would cost much more.

Ms. Carlyon asked if the vendor list could provide running totals like the last month. Mr. Coyan stated the vendor purchasing report shows the grand totals.

MOTIONED BY DIRECTOR MACDONALD TO ACCEPT AGENDA ITEM 5A3 – MONTHLY CHECK REPORT. SECONDED BY DIRECTOR THORNBROUGH.

ROLL CALL VOTE:

AYES: SEAMAN, MACDONALD, THORNBROUGH, SAUNDERS

NOES: NONE.

ABSENT: STEWART

THE MOTION PASSED.

6. INFORMATIONAL ITEMS

A. Board Reports

Director Seaman reported that she is currently working with the General Manager to go over CEQA information and review a policy that needs to be streamlined and staff training provided for a greater understanding of what CEQA means.

Director Seaman also stated a customer reached out to her concerning getting piped water and she directed them to the General Manager. She asked if the District kept a list of customers who don't have potable water for a list of potential customers to stage up for the future. She chatted with the General Manager about this.

Director Seaman then asked if payments were being received on the liens. Mr. Brown indicated he would be providing an update on COVID Relief funding.

Director Thornbrough reported that the EDWA board meeting for this month was cancelled.

Director MacDonald reported that after the Strategic Planning Workshop, he was contacted by the Auburn Lake Trails (ALT) Board President about not providing assistance to get the word out on the workshop. They are interested in co-hosting a town hall with himself, another Director, and the General Manager in January. We're going to shoot for dates in January, so if the General Manager and President Saunders come up with several dates between Monday and Thursday at 6 PM to forward to the ALT General Manager, and they will have check in with their committees who want to be involved in the community outreach. Additionally, President Saunders asked for suggested topics for the town hall. President Saunders stated the topics will have to be ALT-specific as the Brown Act requires that anything GDPUD system-wide must be open to the public.

Director MacDonald reported the feedback he received from Cool Community Church meeting that morning was positive re their perception of the water district. I was asked to report to the Board that they have the impression that things are running smoothly. Typically, they feel there is some sort of conflict going on and they haven't heard anything over the year about dissatisfaction and mistrust. They seem to be pretty happy with the District and how things are running, but everyone thinks the rates are too high.

President Saunders reported he attended the ACWA/JPIA Conference and there is background there for information. There are insurers we are part of a joint power insurance agency where every member is a board member has a voice on the board and they're convened twice a year to vote on issues and get updates on our insurance. They are able to provide insurance and programs without profit, so whatever funds are not used, are returned to the Districts.

President Saunders shared his screen to provide the following slides to his report. Attachment 1 is a copy of the informational slides that President Saunders screen-shared. President Saunders report is summarized below:

- *Cyber Security when they started was around \$190,000 and this year 990,000 Taking comments and input looking at ransomware if they look at the same reliability. Cyber security probably the riskiest. May have to have ala carte stuff or do something on our own. They are going to send an IT Survey, very expensive, and it's going have to be back by someone knowledgeable and that will decide who will stay on for liability or not. That's how they are able to keep costs down through risk management.*
- *President's Special Recognition Recipients. President Saunders reported that GDPUD received the "President's Special Recognition Award. The District will be receiving a Certificate and a check.*
- *California Water Insurance Fund Update. The fund has been doing very well stated President Saunders.*
- *Succession Planning. President Saunders stated the Board is working with the General Manager to create policies to build in opportunities for staff to move up the ranks like Darrell Creeks did.*
- *ACWA Region 3 Board. President Saunders reported that starting in January he will be member of the Region 3 Board. This offers an opportunity to work with all of the water districts in our region for grant collaboratives and information sharing and things to share to resiliency and sustainability related to wildfires.*

B. Legislative Liaison Report – An Update on the Urban Water Use Efficiency Standards and Water Use Objective

President Saunders reported on the DWR (Department of Water Resources) meetings he has attended over the past three years related to water use efficiency, standards and methodology, and standard and performance measures on water use one cover the water use efficiency objectives and final outdoor standards.

Attachment 2 and 3 is a copy of the Power Point slides President Saunders screen-shared. President Saunders stated the Board will hold some workshops on this so it will be an ongoing discussion.

C. General Manager's Report

Adam Coyan summarized his written report. Described monthly meetings with SWRCB. Operations Manager job description with union and will bring before the Board. Attended Strategic Planning Workshop...enjoyed the comments and the turnout on the survey. Board requested updates: deferred comp retirement is a payment to Adam's deferred compensation plan and the ALTWTP retrofit that was the other account – EPA grant associated with that account. Now it's been updated and marked in Tyler for that. Engineering was contacted for non-binding estimate for \$50,000 Something to take into consideration going forward so we could look ways of funding so we can allow the ADU's in ALT and the path forward to get them there if they so choose.

Director Seaman commented that the District now has final manifest back and asked if in the future, contracts management will provide for a systematic review to make sure all essential provisions are included, starting with a CEQA checklist as required by law.

President Saunders stated the auxiliary dwelling unit matter and funding options for the engineering study should be an item added to the town hall meeting with ALT Board.

Public Comments: *Steven Miller commented that the first thing that needs to be done is to review the Wastewater Permit drawn up in 1984 by ALT and GDPUD.*

D. Operation Manager's Report

Darrell Creeks reported that things in the field with the crews have been going well. Slowing down a bit producing less water and that will drop again next month. The leaks have slowed down with only 8 last month. Will start up again...when things dry up. Maintenance have been working upcountry on ditch canal. That just ended with the storm. Now everybody will be focused on the lower lands where there is no snow. 13624 ac-ft at Stumpy and rising and we have a snowpack in the mountains and hopefully more to come.

President Saunders stated some customers are very happy with the Cherry Acres ditch.

Public Comments: *Mr. Dowd said there's not much snow up there and it's not bad. 18" at Uncle Tom's it looks like.*

E. Water Resources Report

Adam Brown reported he didn't have much more to add regarding Stumpy levels indicating we are at 80% of average as of December 1. Forecasting was done two weeks ago, and they're updated constantly so will keep bringing those back data monthly so we will have a good idea of the water season.

Regarding the Zone Report, Mr. Brown stated inspections are finishing up for the year as well as maintenance in the CSD system.

Mr. Brown further reported that the District received payment of \$42,000 as credits for customers' accounts adding some of the accounts were inactive, so they were credited a portion or none. He further indicated that he's been working with Tyler on developing a report and hope to have one in January.

Public Comments: *None.*

7. COMMITTEES

A. Finance Committee – Steven Miller, Chair

Mr. Miller reported the committee met and, as tasked, the committee discussed unfunded mandates. He stated the General Manager provided information and it looked like lower unfunded mandates. He referenced information provided by Marilyn Boehnke. President Saunders stated these are some of the strategies that he will share with the committee. Mr. Miller added that Ms. Boehnke has the report to share with the Board.

Mr. Miller continued that he hopes to garner some applications for appointments to the Finance Committee. There was one of interest and we will proceed again so we can move forward with appointments.

Public Comments: None.

B. Irrigation Committee – Update on recruitment

Director Seaman reported that through Strategic Planning Workshop survey we received 14 expressing an interest in serving on the committee. District will be sending out letters to irrigation customers should apply and so we can then go through and hopefully get a good overview of irrigation customers, get their information, and get their current concerns and challenges. Since this is going to be a committee subject to the Brown Act and all members will require to receive training. That part of the irrigation committee the other thing it we need to take a look at the parcels that are getting irrigation water that they are not paying for the irrigation water and then as we see whose holding what, we can start looking at our storm water management. When we get multiple storms and we're getting to flood we might be able to divert some of that water into ponds of irrigation customers that protect stormwater management plan is what we are looking at. Start looking at irrigation that is being taken and not damming of the creeks that is not allowed and start looking at different parts of the water that is now part of potable water so all the water loss that we have is accounted for. Currently we have quite bit of water that flows out onto property that is not paying for the water. Party of working with GM start looking at other aspects of the irrigation system.

The General Manager added the District will include the letter with the applications to potential irrigation customers in January.

Public Comments: None

C. Ad Hoc Grant Writing Committee - President Saunders

President Saunders reported he hopes to meet before the holidays and will have updates on the BRIC grant. He also referenced the ability to work on the ACWA Region 3 Board to corroborate on grant opportunities with other special districts.

D. Ad Hoc Committee for Policy Manual – President Saunders

President Saunders will kick off in long standing one.

E. Ad Hoc Committee for the Special Audit – Directors Saunders and

President Saunders stated there was nothing new to report.

Public Comments: None

President Saunders stated the Board will have to reinstate the ad hoc committees in January.

8. OLD BUSINESS

A. Receive Draft 2021-2022 Strategic Plan – Goals and Objectives

Possible Action: Receive and provide Staff direction.

Adam Coyan presented the staff report. President Saunders commented this is a living document and will be kept in the board binder for ready reference.

MOTIONED BY DIRECTOR THORNBROUGH TO RECEIVE REPORT AND DIRECT STAFF TO FINALIZE THE REPORT. SECONDED BY DIRECTOR SEAMAN.

ROLL CALL VOTE:

AYES: SEAMAN, MACDONALD THORNBROUGH SAUNDERS

ABSENT: STEWART

THE MOTION PASSED.

At this point President Saunders offered a break and the consensus was to keep meeting.

9. NEW BUSINESS

A. Review Update to 2017 Grand Jury Report

Possible Action: Review Update and provide Staff direction.

President Saunders provided the background on the 2017 Grand Jury Report. The current Grand Jury requested an updated and the President submitted the update attached to the staff report.

Public Comments: None.

MOTIONED BY DIRECTOR MACDONALD TO ACCEPT REPORT. SECONDED BY DIRECTOR THORNBROUGH.

ROLL CALL VOTE:

AYES: SEAMAN, MACDONALD, THORNBROUGH, SAUNDERS

NOES: NONE.

ABSENT/ABSTAIN: STEWART

THE MOTION PASSED.

B. Consider Rate Freeze and State Affordability Assessment Report

Possible Action: Option #1: Allow rates to increase on January 1, 2022; or Option #2: Extend rate freeze by adopting Resolution 2021-XX.

Mr. Coyan summarized the staff report and specifically referenced the 2021 Affordability Assessment Report that deals with disadvantaged communities. He pointed out that GDPUD treated water and irrigation rates are extremely low. For the irrigation, if we sold the same water we could \$4M to \$8M which is irrigation is great, a community service, helps with fire prevention, don't want to highlight how low the rates are and that's a testament to the Board and to a great team here, a great staff.

Mr. Coyan pointed out there is \$113 Million (in today's money) in needed repairs to the infrastructure. He stated he had a proposal, which is not ready this meeting, that would save 30% of that money; to hire more staff, and do pipe replacement ourselves.

Mr. Coyan stated that his recommendation is to let the 5% increase happen. He stated it is known that the Board is opposed to a rate increase and appreciates that stance; but \$113M is a big number and it's going to take anywhere from 5 to 10 years from any new revenue from other revenue-raising projects to address that funding need.

Director MacDonald asked is the 60 cu.ft./person was correct and whether that would be the General Manager's calculations. Mr. Coyan confirmed it is 600 cu ft per month and it doesn't change the calculations. The rates are correct and so the way they figure 1.5% of the median household income and the median income in the divide we are above the median disadvantaged.

President Saunders described how the District qualified for a CABY grant as a disadvantaged community by highlighting the areas in the Divide that meet the standard. If you look at places that are above the standard, they make it harder for you to get any funding. On the \$113M in repairs, do you want to put it all on the backs of the ratepayers or do you want to balance it out with other efforts; i.e., grants, revenue increase, asked President Saunders.

Director Seaman asked if we have a handle of where we in account balances. Mr. Coyan stated he currently goes through every payment to verify every single invoice including every purchase at Ace Hardware or Home Depot. He said he is looking as deeply as he can go in his review and he doesn't see any waste. He added once the external investigative audit is initiated that will really be looking more at the comingling of the monies and mixing reserve funds with non-reserve funds, things of that nature.

Director Seaman asked if we know how much we have in reserves for sure. That's what we're trying to get from that audit. Until we know that everything is where it is supposed to be, she said she is a little more critical.

Director MacDonald stated that now that variables are confirmed, and the numbers are accurate, he tends to support the General Manager's recommendation. He explained that the consumer prices are at 9.5%. The District didn't raise rates for a decade or more and it was raised, it was a sticker shock because it was double to the customers. Director MacDonald stated he thinks incremental increases along the way should be expected and anticipated to keep up with the general costs until we can get a firmer handle of the accounting.

Director Thornbrough pointed out that the Board expected to receive the annual audit results in October. We're going to do a forensic audit to make sure all those funds are accurate and find how much we actually have. We're also planning to do a rate study and a staffing study. Based on how well we did last year, Director Thornbrough says he supports freezing the rates. He added that he understands what the General Manager is saying, but thinks a lot has to be figured out first. Let's get this figured out. I understand and agree with what Adam's saying.

Director Seaman added that an Asset Inventory is also being done.

Director Thornbrough stated he wanted to see hard facts; there are too many things that are up in the air; he stated he doesn't know how we say we're going to raise the rates when we don't know our balances. He stated he's for freezing the rates and revisit in six months.

There was some discussion about delaying the decision, the billing schedule, and when notices to potential irrigation customers were going out, and Director MacDonald specifically asked when the data referenced would be available so the Board can make an informed decision. Director Thornbrough raised the possibility of effecting the freeze for six months.

Erin confirmed that the current rate freeze ends December 31, 2021, and cautioned against delaying the decision to the next meeting without taking substantive action.

Director Seaman added to the discussion the timing of the rate increase for irrigation as the season stretches to the end of September and you would not want to issue an increase in the middle of the season. Director Thornbrough acknowledged that the irrigation customers need to know what the rate will be before they apply in January.

Public Comments: Steve Miller stated he was leaning more toward what the General Manager was saying. Don't have strong concern about we have the irrigation water, overall, the cost to the District right now we're in an inflation going up at 1% a month. Imposed another mandate on businesses, don't see the inflation going up from ½ to 1% every month until something new comes forward. He described the current grim economic picture for businesses not able to get their products, cost for gasoline, etc., that he feels will not change any time soon. He thinks the General Manager has the right approach.

Steven Dowd commended the Board that they had a great discussion and asked that they get it done tonight with a vote to freeze the rates for one year.

MOTIONED BY DIRECTOR SEAMAN TO FREEZE IRRIGATION RATES FOR A YEAR TO DECEMBER 31, 2022. SECONDED BY DIRECTOR THORNBROUGH.

ROLL CALL VOTE:

AYES: SEAMAN, MACDONALD, THORNBROUGH, SAUNDERS

ABSENT: STEWART

TNE MOTION CARRIED.

MOTIONED BY DIRECTOR MACDONAD TO FREEZE TREATED WATER RATES FOR SIX MONTHS TO JUNE 30, 2021. SECONDED BY DIRECTOR THORNBROUGH.

ROLL CALL VOTE:

AYES: SEAMAN, MACDONALD, THORNBROUGH, SAUNDERS

ABSENT: STEWART

THE MOTIONED PASSED.

President Saunders stated the Finance Committee should be tasked with looking at the impacts and possible options, especially with COVID, and what our past payments, what we do with our quarterly report, and especially the audit. We must remember that the budget is not set in stone, and we have to be fluid and flexible and consider a budget amendment when necessary. We need to let the customers know that the rates are being frozen during this volatile, unsure economic time and we also have to respect the customers' affordability for water, and the balance we have to make.

C. Consider Authorizing Issuance of RFP for District Staffing Study and Comparative Salary Report

Possible Action: Adopt resolution authorizing release of RFP. Review and provide direction for the comparative salary report.

Mr. Coyan presented the staff report referencing the recommendation of the 2017 Grand Jury increasing salaries to increase retention and they also said the District was understaffed. In order to answer concerns, it is proposed that we do a staffing level study and salary survey in order to come up with what we need to do for the District.

Director Seaman what the rough cost for this study and whether it was included in the budget. Mr. Coyan responded that it is not budgeted and estimates the cost for the salary survey to be about \$25,000 and the staffing study to be around \$150,000 depending on how deep they go.

President Saunders added this was a recommendation of the Grand Jury that started back in 2013; and it's important to know potential increases in salaries while going through a rate study and budget planning for stabilization of our future.

In response to Director Seaman, Mr. Coyan stated that the staffing study and salary comparative study would both be included in the same Request for Proposals as they are you intrinsically connected.

Public Comments: *Mr. Dowd commented that in the real world people cover for others in the workplace; he thinks need a rate freeze on the salaries for six months.*

Ms. Carlyon just because there hasn't been a comparison study, doesn't mean the salaries did not go up dramatically; noting that 87% of that rate increase went up dramatically in some positions, not all of them.

MOTIONED BY DIRECTOR THORNBROUGH TO ISSUE THE RFP FOR A DISTRICT STAFFING STUDY AND COMPARATIVE SALARY REPORT. SECONDED BY DIRECTOR MACDONALD.

ROLL CALL VOTE:

AYES: SEAMAN, MACDONALD, THORNBROUGH, SAUNDERS

ABSENT: STEWART

THE MOTIONED PASSED.

President Saunders commented that other special districts are facing the same issues, and this is something that needs to be done periodically. This is our guide bar for determining the cost of service.

D. Adopt Resolution of Support for CABY Grant

Possible Action: Adopt Resolution 2021-XX Supporting the CABY Grant

Adam Brown presented the staff report which requests a resolution of support for a CABY grant program with the Regional Water Management Group. He stated it is a requirement for the District to qualify for CABY funding.

In response to President Saunders, Mr. Brown explained the three projects to be included will need to be revisited. At President Saunders request, Mr. Brown indicated he would send the Directors a link to the CABY Report as well as post it on the website.

MOTIONED BY DIRECTOR THORNBROUGH TO APPROVE THE RESOLUTION OF SUPPORT TO QUALIFY FOR CABY GRANT FUNDING. SECONDED BY DIRECTOR SEAMAN.

ROLL CALL VOTE:

AYES: SEAMAN, MACDONALD, THORNBROUGH, SAUNDERS

ABSENT: STEWART

the Granicus meeting software, the video camera is in place to offer access through Zoom. Director Thornbrough asked if masks would be required. Erin Dervin stated masks are required in any public indoor area under the Department of Public Health directive.

Director MacDonald stated he appreciated the meaningful discussion and vote by the Board on the rate freeze that will provide an opportunity to review this in six months with additional information to make an informed decision.

Director Seaman stated she would like to see a better handle on the irrigation usage to tighten it down a little bit to minimize flooding and water loss.

Director Saunders reminded that the Board still needs to have fire mitigation workshop as well as the automated meter project workshop in January. As well as town hall meetings on the water use objectives, and storm water storage.

12. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on January 11, 2022, at 2:00 P.M. via teleconference, unless otherwise noticed. Details to follow.

PRESENT SAUNDERS ASKED FOR A SHOW OF HANDS TO ADJOURN AND IT CARRIED BY ACCLAMATION. THE MEETING WAS ADJOURNED AT 6:02 PM.



Adam Coyan, General Manager



Date