



Georgetown Divide Public Utility District
6425 Main Street, P.O. Box 4240
Georgetown, CA 95634
(530) 333-4356 • www.gd-pud.org

The Georgetown Divide Public Utility District

invites applications for the position of:

WATER TREATMENT PLANT OPERATOR II

SALARY RANGE:	\$30.95 to \$37.62 per hour plus benefits, depending on qualifications.
OPENING DATE:	November 20, 2023
FINAL FILING DATE:	Applications will be accepted until the position is filled. First review date for applications will be held on December 22, 2023.

The Georgetown Divide Public Utility District ("District") is recruiting a highly motivated and reliable individual to join our team of dedicated employees to fill one full time Water Treatment Plant Operator II position with the District, located at 6245 Main Street, in Georgetown, California. Successful applicants will join an energetic and developing team that is focused on providing exceptional customer service and support to District customers and staff. This is a fantastic opportunity for an individual with a strong work ethic, excellent customer service skills, and a willingness and ability to learn.

All completed applications will be screened for the required qualifications. After the final filing date, selected applicants will be invited to a written and/or oral examination. Each applicant will be notified by mail or phone concerning further participation in the selection process.

THE POSITION:

Positions in the Water Treatment Plant Operator II classification are responsible for performing water treatment plant operations, wastewater assignments, and distribution system maintenance work. Under close supervision from appropriate department, positions maintain, repair, and modify equipment used in the treatment and purification of water; operate, maintain, inspect, and respond to emergencies in the district's wastewater system; and perform distribution system maintenance, installation, and repair assignments.

ESSENTIAL FUNCTIONS:

The examples of essential functions described below are representative of the range of duties assigned to this class and are not intended to be an inclusive list.

- Performs a variety of maintenance assignments at district water treatment plants, pumping plants, distribution system, wastewater system, and associated facilities.
- Learns to operate automatic and manually controlled equipment, motors, and pumps used in the treatment, distribution, or collection of water.
- Learns to regulate and control the amount of chemicals used to maintain specified water treatment requirements.
- Learns to take samples at established times, perform standardized quality control tests, and adjust chemical feeders and other equipment according to results.
- Learns to make meter and chart readings, interpreting information to determine the proper operation of treatment equipment and water conditions.
- Learns to make regular assessments of water flow, turbidity, pressure, chemical use, residuals, temperatures, and other pertinent data to maintain proper plant operating conditions.

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- Record, track and troubleshoot daily activities and plant operations using electronically controlled equipment.
- Responds to customer complaints regarding low pressure, high pressure, and water quality.
- Shuts services off, seals services, and/or removes meters, as directed.
- Collects water quality samples and may perform laboratory testing.
- Shuts down main lines during regular operations and in emergencies.
- Distributes customer notices and regularly responds directly to customers regarding water and wastewater issues and concerns.
- The position requires on-call duty, overtime, and the ability to respond to situations with the treatment plants, wastewater systems and assist with distribution system emergencies.
- Establish and maintain cooperative working relationships with co-workers, outside agencies, and the public.
- Regular attendance and adherence to prescribed work schedule to conduct job responsibilities.
- Performs other duties as assigned.

A detailed job description is available on the District website at www.gd-pud.org.

MINIMUM REQUIREMENTS TO QUALIFY:

Any combination of education and experience that would likely provide the necessary knowledge and abilities is qualifying.

LICENSE CERTIFICATE REGISTRATION REQUIREMENT:

- Must possess a minimum of a California Class C driver's license with a good driving record as evidenced by freedom from multiple or serious traffic violations or accidents.
- High School diploma or equivalent.
- Must possess a minimum of a T2 Water Treatment Plant Operator Certificate issued by the State Water Resources Control Board.
- A D2 Distribution Operator Certificate issued by the State Water Resources Control Board is preferred or will be required to obtain within the first (12) months of employment.
- Must obtain training necessary to inspect, operate and respond to emergencies within the wastewater system within the first (12) months of employment.

PHYSICAL EXAMINATION:

Applicants must pass a physical examination, substance abuse screening, and background check before employment with the District.

HOW TO APPLY FOR THIS POSITION:

- Interested individuals can pick up an application at the District office located at 6425 Main Street, Georgetown, or request an application by emailing Stephanie Beck at slbeck@gd-pud.org.
- Return a completed application at the District office, or send by mail to:
Georgetown Divide Public Utility District
PO Box 4240
6425 Main Street
Georgetown, CA 95634

Completed applications can be emailed to Stephanie Beck at slbeck@gd-pud.org.

For further information stop by our office, call (530) 333-4356 or visit our website www.gd-pud.org

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