



AGENDA

REGULAR MEETING OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS 6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

TUESDAY, JULY 12, 2022
2:00 P.M.

BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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NOTICE: This meeting will be held in person in the Board room of the Georgetown Divide Public Utility District office, located at 6425 Main Street in Georgetown. This meeting will be open to all members of the public. Under the California Department of Public Health's most recent order, masks are no longer required for indoor public setting and businesses, but it is strongly recommended that all individuals, regardless of vaccination status, wear masks in public indoor settings. Meeting attendees should be aware that the district board room has limited seating capacity and social distance space cannot be guaranteed. The public can also choose to participate via video conference at:

https://us02web.zoom.us/j/86137850611?pwd=D9B1JbZQnPhiW0S1hz2tSw_yjYYt7.1

Meeting ID: 861 3785 0611 and **Password: 613743** via teleconference by calling **1-699-900-6833**, Meeting ID: **861 3785 0611** and **Password: 613743** and will be given the opportunity to provide public comment. Please note that any person attending via teleconference will be sharing the phone number from which they call in with the board and the public.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda.

Be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. Please use the raise your hand feature when you wish to address the Board or, if participating via teleconference, **dial *9 to indicate you would like to speak**. The President will call upon you by addressing you by the name or phone number indicated.

2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. ADJOURN TO CLOSED SESSION – CONFERENCE WITH GENERAL MANAGER

A. Performance Evaluation – Pursuant to Government Code Section 54957

Title: Legal Counsel

4. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

5. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar

A. Approval of Minutes

1. Regular Board Meeting of June 14, 2022
2. Special Meeting of April 26, 2022

B. Consider Authorizing the District to Conduct Meetings by Teleconference during the Period August 1 – August 31, 2022, as provided by Assembly Bill 361

Possible Action: Approve Resolution 2022-XX authorizing the District to continue teleconference meetings during the period August 1 to August 31, 2022.

C. Consider Approving District Participation in the 2022 CSDA Leadership Conference

Possible Action: Approve Resolution 2022-XX authorizing the District's participation in the CSDA Leadership Conference.

6. FINANCIAL REPORTS

- A. Budget to Actuals Report
- B. Pooled Cash Report
- C. Monthly Check Report

7. INFORMATIONAL ITEMS

- A. **Board Reports**
- B. **Legislative Liaison Report**
- C. **General Manager's Report**
- D. **Operation Manager's Report**
- E. **Water Resources Report**

8. COMMITTEES

- A. **Finance Committee – Steve Miller, Chair**
- B. **Irrigation Committee – Ray Griffiths, Chair**
- C. **Ad Hoc Grant Writing Committee – Director Saunders**
- D. **Ad Hoc Committee for Policy Manual – President Saunders and Director Seaman**
- E. **Ad Hoc Committee for the Audit Committee – Director Saunders and Director Thornbrough.**
- F. **Ad Hoc Labor Negotiation Committee – President Saunders and Director Thornbrough**

9. OLD BUSINESS

- A. **Receive Drought Update and Consider Revisions to the Water Shortage Contingency Plan**

Possible Action: Receive update and provide staff direction.

10. NEW BUSINESS

- A. **Introduce Ordinance 2022-01 – Certification of Annual Direct Charges, Fees, and Assessments**

Possible Action: Introduce Ordinance 2022-01 by title only, waive first reading, and receive public comment.

- B. **Consider Authorizing the General Manager to Initiate the Process for Creating a Part-time Administrative Assistant position.**

Possible Action: Adopt Resolution 2022-XX authorizing the General Manager to initiate the creation of a part-time administrative assistant.

- C. **Annual Review of Director Stipend as Required by District Policy 4030**

Possible Action: Review and provide staff direction.

- D. **Consider Authorizing the General Manager to Execute a Professional Services Agreement for Engineering Services**

Possible Action: Adopt Resolution 2022-XX authorizing the General Manager to execute a PSA for engineering services.

- E. **Consider Authorizing the General Manager to Execute a Contract for the Auburn Lake Trails Paving Projects**

Possible Action: Adopt Resolution 2022-XX authorizing the General Manager to execute a contract for the Auburn Lake Trails Paving Projects.


11. PUBLIC HEARING – PROP 4 APPROPRIATIONS LIMIT

Possible Action: Receive public testimony and adopt Resolution 2022-XX establishing Appropriation Limit amount.

12. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

13. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be August 9, at 2:00 P.M., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on July 7, 2022.



Adam Coyan, General Manager

7/7/22

Date