

**CONFORMED AGENDA  
REGULAR MEETING  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS  
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, OCTOBER 9, 2018  
2:00 P.M.**

**MISSION STATEMENT**

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It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
  - Ensure high quality drinking water
  - Promote stewardship to protect community resources, public health, and quality of life
  - Provide excellent and responsive customer services through dedicated and valued staff
  - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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**1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

*The meeting was called to order at 2:00 P.M. Director Hanschild led in the Pledge of Allegiance.*

*Directors Present: David Halpin, Jesse Hanschild, Lon Uso, David Souza, Dane Wadle.*

*Staff Present: General Manager Steven Palmer; Operations Manager Darrell Creeks; Board Assistant Diana Michaelson. Legal Counsel: Barbara Brenner, Churchwell White, LLP.*

**2. ADOPTION OF AGENDA**

***Motion by Director Hanschild to adopt the agenda. Second by Director Halpin.***

***Public Comment: There were no comments from the public.***

***Vote: The motion passed unanimously.***

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive

conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

*Stephen Proe asked about the General Manager's purchasing authority and about claims paid out by the District.*

#### **4. PROCLAMATIONS AND PRESENTATIONS**

##### **A. GASB 68 Unfunded Liability Planning – Presentation by Brandon Young, LSL CPAs**

*Brandon Young, Assurance Manager for LSL CPAs, the District's external auditors, presented information on some options the District has for funding its increasing pension costs.*

#### **5. CONSENT CALENDAR**

***It was moved and seconded to adopt the Consent Calendar.***

***Public Comment:*** *Cherie Carlyon requested that Items 5.B.1. and 5.B.2. be removed from the Consent Calendar.*

***Vote:*** *The Consent Calendar minus Items 5.B.1 and 5.B.2 was approved unanimously.*

##### **A. Approval of Minutes**

1. Regular Meeting of September 11, 2018

##### **B. Financial Reports**

***Items 5.B.1. and 5.B.2. were pulled from the Consent Calendar.***

1. Statement of Cash Balances

*Ms. Carlyon asked about the Wells Fargo account. GM Palmer said that the Wells Fargo account is a non-fiduciary account.*

2. Month-End Cash Disbursements Report

*Ms. Carlyon asked about specific checks.*

***Vote:*** *The Financial Reports were approved unanimously.*

##### **C. Adopt Amended Conflict of Interest Code**

**Possible Board Action:** Adopt Resolution 2018-48.

##### **D. Approve Revision to Procurement Policy to Clarify Purchasing through Cooperative Agreements, add Federal Grant Provisions, and Clarify Contract Authority**

**Possible Board Action:** Adopt Resolution 2018-46.

## **6. INFORMATIONAL ITEMS**

### **A. President's Report**

*There was no President's Report.*

### **B. Board Reports**

*Director Wadle reported that in conjunction with his full-time job he attended the annual CSDA (California Special Districts Association) conference. He also reported that certain bills recently signed by the Governor are of interest to local water agencies.*

*Directors Souza and Hanschild reported on the Folsom Dam educational program and tour that they attended.*

### **C. General Manager's Report**

*Mr. Palmer reported that two interactive tools have been added to the GDPUD website: The Capital Improvement Program Storyboard, and the Fire Hydrant Locator. He also reported that the Treated Water Line Replacement and Main Canal Reliability Projects are moving forward. Engineering design proposals were received October 5. Mr. Palmer noted that the second Irrigation Ordinance Workshop would be held at Northside School on October 16. He also reported that staff would be bringing data to the Finance Committee later in the month or early in November for a preliminary wastewater fee review.*

### **D. Operation Manager's Report**

*Operations Manager Darrell Creeks reported that the lake is a little lower, but now that irrigation season has ended the level has stabilized at about 76%, which is good for this time of year. Treatment plants are not producing as much water with the cooler temperatures. There were 11 water leaks last month, most of which were service laterals and not mains.*

*Director Wadle complimented Brian Rule for his great customer service when he came out to the Wadle residence to do an inspection. Director Uso mentioned that he has received several compliments on Brian's service, too.*

### **E. ALT Treatment Plant Update**

*Engineering Consultant George Sanders gave a brief status report of the work done at the plant in September. Following his report, he showed a 10-minute video tour of the plant. (Note: The video can be viewed on the District's website, [http://www.gd-pud.org/#Projects|Auburn Lake Trails \(ALT\) Water Treatment Plant Replacement](http://www.gd-pud.org/#Projects|Auburn Lake Trails (ALT) Water Treatment Plant Replacement).)*

## **F. Finance Committee Report**

*In the absence of Committee Chairperson Rick Gillespie, Mr. Palmer reported that the Finance Committee did not meet in September. Staff intends to schedule a special meeting for the Committee in either late October or early November to review the Wastewater ALT Zone fee information. Staff also intends to bring the draft reserve policy to the Committee at that time.*

## **7. NEW BUSINESS**

### **A. Approve Purchase of Two Replacement Trucks**

**Possible Board Action:** Adopt Resolution 2018-49.

*Mr. Creeks presented the staff report and recommendation.*

**Motion by Director Halpin to adopt Resolution 2018-49. Second by Director Wadle.**

**Public Comment:** *Ms. Carlyon commented regarding truck usage in ALT and vehicle mileage.*

**Vote:** *The motion passed unanimously.*

## **8. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.**

*There were no additional comments.*

*The Board adjourned to closed session at 3:42 PM.*

## **9. ADJOURN TO CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL**

### **A. Conference with Labor Negotiators Pursuant to Government Code Section 54954.5(f) and Government Code 54957.6:**

District Representatives – District General Manager Steven Palmer; District General Counsel.

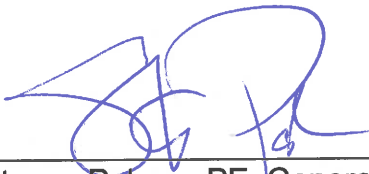
Employee Organization – Management and Confidential Employees, Local No. 1.

*The Board returned to open session at 4:15 P.M. and reported that no action was taken in closed session.*

## **10. NEXT MEETING DATE AND ADJOURNMENT – Next Regular Meeting will be November 13, 2018, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.**

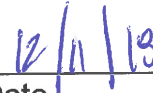
*The Board adjourned at 4:15 P.M.*

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Steve Palmer by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on October 5, 2018.



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Steven Palmer, PE, General Manager



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Date