

REGULAR MEETING MINUTES
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

TUESDAY, NOVEMBER 12, 2019
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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Out of respect for the meeting and others in attendance, please turn off all cell phones or put in the silent mode.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. When called on to speak by the Board President, please approach and speak from the podium.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 2:00 P.M.

Directors present: Cynthia Garcia, David Halpin, Michael Saunders, David Souza, Dane Wadle.

Staff present: General Manger Steven Palmer, Operations Manager Darrell Creeks, Management Analyst Christina Cross, and Water Resource Manager Adam Brown.

Legal Counsel: Barbara Brenner, Churchwell White, LLP.

The Pledge of Allegiance was led by Director Halpin.

2. ADOPTION OF AGENDA

Roll Call vote was taken, and the vote was as follows:

Saunders: Aye
Garcia: Aye
Halpin: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

A person from the public read a statement (Attachment 1) regarding septic systems during power outages.

4. PROCLAMATIONS AND PRESENTATIONS

A. Ken Payne, General Manager from the El Dorado County agency introduced a presentation regarding the role of the water agency within the County and State, addressing the priorities and responsibilities the agency has. (Presentation Attached)

5. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar.

A. Approval of Minutes

1. Special Meeting of September 19, 2019
2. Regular Meeting of October 8, 2019
3. Special Meeting of October 28, 2019

B. Financial Reports

1. Statement of Cash Balances – September 2019
2. Month-End Cash Disbursements Report – September 2019

C. Designate the General Manager as Voting Delegate for the ACWA General Session Meeting on December 4, 2019

Director Wadle requested items 5.A.1 be pulled.

Director Saunders requested items 5.A.2 and 5.B.2 be pulled.

Motion by Director Garcia to adopt item 5.A.3., 5.B.1., and 5C Second by Director Halpin.

Roll Call vote was taken, and the vote was as follows:

Saunders: Aye
Souza: Aye
Garcia: Aye
Halpin: Aye
Wadle: Aye

The motion passed unanimously.

Regarding Item 5.A.1, Director Wadle requested that a specific public comment be added to the minutes.

Staff was directed to revise Item 5.A.1 for consideration at a future meeting.

Regarding Item 5.A.2, Director Saunders requested that the items on the consent calendar be identified by name versus item number. Director Saunders also asked that the minutes reflect that he thanked Gloria Omania for all her work on the Auburn Lake Trails Water Treatment Plant ribbon cutting ceremony.

Regarding Item 5.A.2, Director Garcia said there was a typo on page 3, regarding a date of an attachment.

Staff was directed to revise Item 5.A.2 for consideration at a future meeting.

Regarding Item 5.B.2, Director Saunders and Director Garcia requested information on technology update expenditures. Management Analyst Christina Cross explained the technology updates to the Board.

Public Comment:

Cherie Carlyon stated Stephen Dowd's name was spelled incorrectly in 5.A.2.

Motion by Director Saunders to adopt item 5.B.2. Second by Director Garcia.

Roll Call vote was taken, and the vote was as follows:

Halpin: Aye
Garcia: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion carried unanimously.

INFORMATIONAL ITEMS

6. Board Reports

- A.** *Director Saunders reported that he attended the following meetings, CAL LAFCO ON October 30. Mountain Counties Rural Water Association Symposium in Auburn on November 8.*

Director Garcia reported that her and Director Saunders were holding their own Town Hall Meeting on November 23, 2019, and there would be a free Thanksgiving Feast from 1pm – 4pm.

Director Wadle reported that he attended CAL LAFCO on October 30, the Chamber of Commerce mixer last week, and Rotary dinner.

B. General Manager's Report

General Manager Palmer reported on the Mountain County Rural Water Association Symposium and summarized his written report. The General Manager responded to questions regarding the report from the Board.

Public Comment:

Cherie Carlyon commented on the procurement process for the office generator.

C. Operation Manager's Report

Operations Manager Darrell Creeks provided an oral summary of his written report.

Director Garcia had questions regarding the replacement of a water storage tank on Black Ridge Road.

Water Resources Manager Adam Brown provided an oral summary of the written wastewater report.

Public Comment:

Steve Miller had questions and comments about the generator.

D. ALT Treatment Plant Update

Engineering Consultant George Sanders gave a status report of work done at the ALT Plant.

Public Comment:

Cherie Carlyon had questions and comments about the claim filed by Myers and Sons.

E. Finance Committee Report

Finance Committee Chair Steve Miller reported that the draft minutes from the October meeting were previously distributed to the Board and the Committee. Cash balances from FY 2014 – FY 2019 were reviewed. Staff presented a Leakage Consideration Policy, and recommendations were made. The committee discussed ideas for District investments.

Finance Committee member Mitch MacDonald provided his report regarding investments. (Attachment 2 Included)

7. NEW BUSINESS

- A. Approve a Professional Service Agreement for Gaging Improvements with Western Hydrologics, Water & Hydropower Consulting in the amount of \$189,343.**

Possible Board Action: Approve Resolution

Water Resources Manager Adam Brown presented the staff report.

Director Saunders had questions about gaging in the irrigation system

Director Halpin had questions about the State regulations.

Director Wadle asked about CEQA action.

Director Garcia inquired regarding telemetry.

Director Saunders, Director Garcia, and Director Wadle discussed the impact on the adopted budget and capital improvement plan.

Public Comments:

None were provided

Motion by Director Halpin to adopt staff recommendation for item 7.A. Second by Director Souza.

Roll Call vote was taken, and the vote was as follows:

Halpin: Aye
Garcia: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion carried unanimously.

- B. Consider Adoption of Updated Leakage Consideration Policy**

Possible Board Action: Adopt Resolution.

Management Analyst Christina Cross presented the staff report.

Public Comment:

Cherie Carlyon commented on the differences between 2018 and 2019, and about public outreach.

Karen Bartholomew commented regarding a previous leakage consideration she experienced.

The Board discussed different options regarding the Leakage Consideration Policy and received clarification from staff.

Motion by Director Garcia to adopt a revised leakage consideration policy with a 60% leakage credit, no cap on the amount, and allowing one leakage consideration every three years. Second by Director Halpin.

Roll Call vote was taken, and the vote was as follows:

Halpin: Aye

Garcia: Aye

Saunders: Aye

Souza: Aye

Wadle: Aye

The motion carried unanimously.

C. Review and Provide Direction on Request for Proposals for Communication / Outreach

Possible Board Action: Review and provide direction

General Manager Palmer presented the staff report and requested direction from the Board in order to advertise.

The Board discussed the item and directed the General Manager to make revisions and advertise the request for proposals.

8. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

Director Garcia submitted a document of a list of items she would like added to the December agenda.

Director Saunders requested a thank you letter be generated by Staff to El Dorado Irrigation District for loaning a generator to GDPUD.

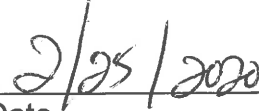
Director Halpin motioned to adjourn the meeting. Director Souza seconded.

Meeting adjourned at 1710 HRS

9. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on December 10, 2019, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.



Steven Palmer, PE, General Manager



Date