



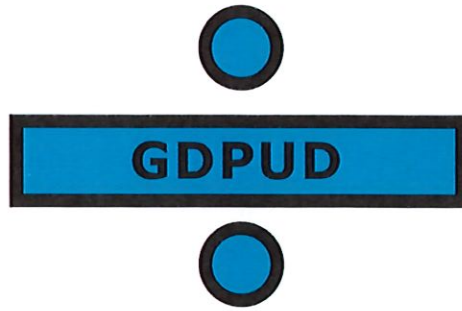
Agenda Packet

GDPUD

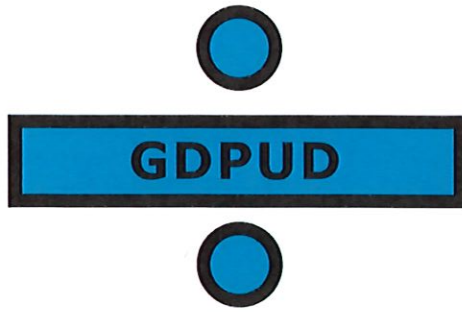
Regular Board Meeting

Tuesday, May 12, 2020

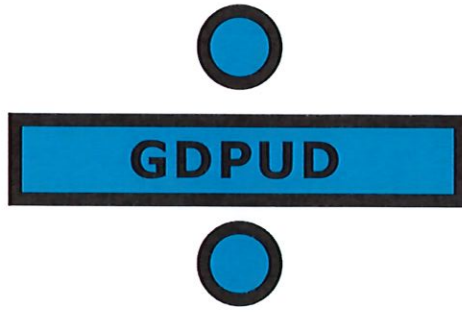
2:00 P.M.



PROCLAMATIONS AND PRESENTATIONS



CONSENT CALENDAR



CONSENT CALENDAR

ITEM 5.A.1.



MINUTES

REGULAR MEETING

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

TUESDAY, APRIL 14, 2020
2:00 P.M.

David Souza, President
Michael Saunders, Vice President
Cynthia Garcia, Treasurer
Dave Halpin, Director
Dane Wadle, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

At 1400hrs, the Georgetown Divide Public Utility District Board of Directors emerged from the Closed Session Meeting. At that point, community member Steven Proe stated he had sent an email to staff requesting for a public meeting to be held related to the temporary water transfer. He said he requested that the item be pulled and not heard until the District could schedule an open public meeting.

Director Souza said the Board would be directing staff to further evaluate the temporary water transfer by engaging consultants, and bringing their findings back to the Board at the next meeting scheduled to be held on May 12, 2020.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Meeting was called to order by Director Souza at 1404hrs. Director Souza led the Pledge of Allegiance.

2. ADOPTION OF AGENDA

Director Wadle motioned to adopt the agenda.

Director Saunders pulled agenda items 7C, CalWARN Mutual Aid Agreement. Legal Counsel Barbara Brenner stated she was hesitant to remove the item from the agenda. After some discussion, Director Saunders said he wanted to leave the item on the agenda.

Director Saunders seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

None were offered.

4. PROCLAMATIONS AND PRESENTATIONS

5. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar

Director Garcia pulled items 5B2, Month End Cash Disbursements Report, and 5D, Declaration of Projected Water year as Normal Irrigation Season.

Director Wadle motioned to adopt the consent calendar with the changes. Director Halpin seconded the motion.

Director Saunders said he would receive and file with additional information that the Finance Committee requested via email for 5E, FY 2018/2019 4th Quarter Budget to Actual Review, 5F, Fiscal Year 2019/2020 First Quarter Budget to Actual Review, and 5G, Fiscal Year 2019/2020 Mid Year Budget to Actual Review.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

Director Garcia said 5B2, Month-End Cash Disbursement Report, page two, check 851, payments to the Department of Water Resources, the Kelsey North contract outstanding loan. Director Garcia asked when would the loan be paid off. Director Garcia said she

would like Christina to discuss with her. Christina said NBS is making assessments. Director Garcia asked about check 897, and confirmed it was for the CA Society of Municipal Finance Officers.

Director Garcia asked about check 914. Darrell said the check was for maintenance regarding the ALT generator. Darrell said all three generators have to have annual inspections.

Director Garcia asked about check 933. She asked for specifics related to the expenses for the credit card. Jeff said he would work on a way to provide more information in the report generated by staff.

Director Saunders asked if the Western Hydraulic charge was for the gauges? Adam said yes.

Director Saunders motioned to accept 5.B.2. Director Garcia seconded the motion.

Roll Call vote was taken:

Garcia:	Aye
Halpin:	Aye
Saunders:	Aye
Souza:	Aye
Wadle:	Aye

The motion passed unanimously.

Director Garcia asked about item 5.D. and whether the it was supposed to be a declaration of the projected water year as a normal irrigation season. She said some customers had asked to move the irrigation season to June 1 through November 1.

Jeff said that would be extending irrigation season far beyond October 1. He said that would be difficult, and he would not recommend it due to snow. Darrell said he would not recommend changing the irrigations dates either. Director Garcia asked about the work on the upper canal, and if the water had to be stopped, and did the work have to be done every year. Darrell said yes, the work had to be done every year. He said October is the only window of time the field staff can clear the canal before winter.

Jeff said shifting the start date of irrigation for three or four customers, when there are 400 customers did not seem appropriate. Darrell said billing would be an issue, as irrigation customers pay for the water before they use it. He said everyone in the West, they want water. He said it was a risk.

Director Garcia motioned to accept staff's recommendation on the agenda item.

Director Saunders seconded the motion, and said the next year will need Board action for drought the drought management program for the State.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

Director Garcia asked about items 5E, 5F, and 5G. She said she wanted to make sure the information was given to the Finance Committee. She referenced an email from Steve Miller which she said asked for more information about those agenda items.

Director Wadle said that was not his motion.

Director Garcia clarified the motion that Director Saunders made. Director Saunders said his motion was to receive and file, and make sure additional information was given.

Director Wadle said his motion was to receive and file. Director Wadle said he motioned to receive and file, and Director Halpin seconded the motion with no comment.

Director Saunders said that he motioned with a comment, which is a point of order.

Director Garcia said the motion was to receive and file all three agenda items, and she wanted to make it clear to staff.

Director Halpin said that didn't need to be part of the motion.

Director Garcia said she wants to make sure the information from the email is given to the finance committee.

Director Halpin said he was unsure about what Director Garcia was talking about, because he had not been privy to an email. Director Garcia said she would clarify during the Finance Committee Board Report.

6. INFORMATIONAL ITEMS

A. Board Reports

Director Wadle said he attended the El Dorado County Water Agency meeting He also discussed CSDA and ACWA for assistance with federal stimulus bills in the future.

Director Garcia said she had been attending webinars regarding water quality within the Department of Water Resources. She spoke about fact sheets related to water safety. She said the cross-connection hand books conflicted with plumbing code, and the department was trying to work on it. She said she would forward questions to Jeff, and she also had customers asking about smart-meter opt outs.

Director Saunders said he too attended seminars, and webinars. He also discussed landscape management, and fire service review.

B. General Manager's Report

Jeff Nelson said the staff is doing a great job. He said they are working in staggered shifts, and the customers have been very understanding. He said Darrell would give an update on the theft during his report. He said he was working on a draft budget with Christina, and they were finishing the audit. He said Steve Palmer put his CIP together based on a report from 2002, and that there hasn't been an in depth look at the District in a very long time. He said Steve did a good job based on what he had to work with. He said staff prepared a flyer to include with billing. The flyer highlighted COVID-19 not impacting the delivery of water, and that customers' water was safe. Director Saunders thanked staff as well.

C. Operation Manager's Report

Darrell said he reflected a 20K acre foot change on his report as Director Saunders had request at the previous meeting. Darrell said all water is moving well. He said staff is working from home occasionally, the plant operators have been separated. The irrigation staff are working every day, alone. He said distribution staff are taking emergency calls, and USA. He said the generator at the office will be done on Thursday. He said there was a break-in two weeks ago. He said it was on camera, but the camera image was blurry. The break-in was reported to the El Dorado County Sheriff's Office. He said a surplus vehicle was stolen. Director Saunders asked about the blockage. Jeff said once the generator is online, future PSPS' won't be an issue. Darrell said new cell phones have taken the place of office phones and phones will be forwarded.

D. Water Resources Report

Adam said the zone report increased on inspections. He said there was an uptick on waste discharge. He said a notice was sent to all ALT residents. He said the District can do that in house with guidelines by the State. Guide will come out in the summer. Mountain Counties is also a part of it. He said the State requirement for the Urban Water Management Plan will be in 2022. He said the District is looking at it now to be prepared. Director Wadle said he has a neighbor who complimented Bryan on a job well done.

E. Finance Committee Report

Director Garcia read the email Mr. Steve Miller sent to Jeff Nelson. She said the finance committee would like the 2017-2018 monthly and sub account data and the actual figures. The same for 2018-2019 and 2019-2020. She said the finance committee requested the general manager to schedule a meeting with the auditor to include the general manager, the District liaison and President of the Finance Committee before the next Board meeting. Jeff said the monthly account and sub account data is a monthly cumulative. Christina said the reports are not run by sub accounts. She said the reports are cumulative, and Director Garcia asked when that information was sent. Christina said Steve Miller and xxx received it. Director Garcia asked for clarification on the years it included. Director Saunders said the report reflected 2013-2018. Director Wadle said he is not in favor of setting a meeting with the auditors with volunteer members of the Finance Committee.

Director Saunders said the auditors work with staff, Board members, and Finance Committee members. He said the auditors have their procedures. Director Wadle said the auditors do not meet with volunteers. Director Garcia said it was the request to the Board, and the Board can make the recommendation to the General Manager. Christina said the auditors provide a letter related to what the District needs to address. If something hasn't been changed, it will be added. She said there were one or two recommendations related to the end of the year processes. Jeff said the audit recommendations were made by the auditors. Director Saunders said the new company provides a mid-year review and it will be sent to the Finance Committee.

7. NEW BUSINESS

A. Consideration of 2020 Irrigation Applications:

Possible Board Action: Adopt Resolution

Darrell said he would like the Board to consider approving everyone who wants to be an irrigation customer. Darrell is recommending customers who requested irrigation water, and wants to ask those customers who normally get irrigations, but did not submit an application this year. Director Saunders said the new valve project may be a concern for some customers. He asked if robo-calls were done. Darrell said the applications were mailed in December. He said calls went out on February 14, and the call determines a response or not. Director Saunders asked if the numbers used were from previous applications. Darrell said customers are still calling. He said a new ordinance needs to be done. Darrell said he would prefer that everyone get irrigation water.

Director Garcia asked if Darrell spoke with the two customers on Route 92. Darrell said there was one customer he was able to reach, and the other he could not reach. Director Halpin said the District is being reasonable to everyone. He said since the water is available, he would support staff's recommendation. Director Wadle asked if there would be an increased demand of irrigation water? Darrell said yes. Director Garcia asked about the Urban Water Management Plan, and if the gauges are in place to monitor the flow of water in the ditches. Adam said most of the gauges will be in place. Darrell said Adam and staff have tested, high, and medium flows at each point tracking it daily where the water is going and where we are losing water. Director Saunders asked if there is a gauge at each end point on the ditches, on the reservoir where the water ends? Director Garcia asked if the gauging locations will be included on the GIS website map? Adam said yes, it will be updated. Director Saunders asked if the public can see the irrigation flows. Adam said the numbers will be used for water the shortage assessment report.

Director Halpin motioned to the recommendation from staff. Director Wadle seconded the motion.

Director Saunders said the only one customer in Pilot Creek didn't respond, so he agrees with the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

B. Adoption of CalWARN Agreement

Possible Board Action: Adopt resolution

Jeff said there was a regional water board meeting, and PCWA invited GDPUD to the meeting. He said most of the agencies have a mutual aid agreement. PCWA reached out to the District specifically. Jeff said there was an informal mutual aid agreement. The mission of CalWARN and what CalWARN stands for is to support and promote emergency preparedness. Any CalWARN member can reach out to any other member for assistance for anything they need. A formalized agreement allows agencies to contractually reach out to other agencies. There is a potential cost associated with the agreement. It is a way to reach out to another District within the network if the District needs help. Barbara said she checked on the District to see if they have a mutual aid agreement. She said it is now being done on a regional basis. She said it is a regional aid agreement for waste water utilities in the area. Director Saunders asked about the acceptance and the decline of information. He asked what if the District has to provide help, how does the District do that. He asked what the agreement would require. Jeff said it is not an obligation, it is voluntary. It is a vehicle to tap into their resources. Barbara said it is the formalization of a regional approach. She mentioned Paradise. Jeff said the agreement could benefit the District. He said it could be another source of revenue. Director Garcia asked if there are any examples of costs to other Districts. She asked how would it get built into the budget. Jeff said no there is no example, and he would not think GDPUD would pay for training. He said any costs related to labor would be negotiated. Barbara said other mutual aid agreements will have a sheet of staff costs. Director Garcia said if there are any training requirements and staff doesn't meet the requirement, does the staff not respond? Jeff and Barbara concurred. Director Garcia said some of the planning for SIMS and NIMS are a considerable amount of time for staff. Jeff said staff that isn't qualified would not be offered. Darrell said the Board needs to think about this realistically. PCWA wont need us, we will need them. Director Garcia again asked how to budget for this. Jeff said some contingencies could be built into the budget. Director Garcia asked if the service would only be used in emergencies. Jeff said yes, but he didn't want to close a door on an opportunity, but yes, at this point, it is an emergency response. Barbara said the only other time would be a consolidation. Director Souza said mutual aid works well. Darrell said the District was able to borrow generators from EID last year during the PSPS events. He said that is the type of support we need.

Director Wadle motioned to the recommendation from staff. Director Halpin seconded the motion.

Director Saunders said the agreement was for emergency services, and was not something binding.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

C. Temporary Suspension of Late Fees

Possible Board Action: Adopt Resolution

Jeff said under the circumstances he feels we need to suspend late fees due to the COVID 19 situation. He said several other Districts are suspending fees. He said staff is asking the Board to consider a temporary waiving of late fees for customers who are delinquent. He said there are conditions. He said staff would come back to the Board to rescind the suspension. He said the cost is approximately \$3500-\$4500 in late fees per month. Barbara said the resolution only applies to COVID hardships following the State's recommendations.

Director Saunders said the resolution looked reasonable. Director Garcia said she agreed.

Director Saunders motioned to approve staff's recommendation to suspend late fees. Director Halpin seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

D. Review of Finance Committee Policy

Board Action: Discussion

Jeff said Director Garcia and Saunders asked for this item to be on the agenda. He said he submitted the financial impacts to District staff as it relates to the Finance Committee. Director Garcia said she put together some information about an update policy. She said she brought up to date the roles and responsibilities. She said she also put together the evaluation process, and a conceptual timeline for the budget. Director Saunders said one of the things it addresses is to solidify the process where

we can select people outside of the open meeting, and then bring the people who were selected, as opposed to who was not selected. Jeff said Director Garcia modified the resolution, adding responsibilities to the Finance Committee. Director Wadle said the Board would need a red-line version of these recommendations. He said he doesn't know all the changes that go along with her submission. Director Souza said staff is doing an excellent job. Director Halpin said, Director Wadle's comment about the red-line version, he said he has spent a fair amount of time going over it. In the past, Director Halpin advocated for a Finance Committee but in the proposed resolution, specifically number three, he said this would represent a major change to the Finance Committee.

Director Wadle said he appreciated Director Halpin's comment.

Director Garcia said she didn't see much change that there is much change to review on proposals made by staff.

Director Halpin said the Finance Committee was supposed to work on specific items, not review all the finances of the District.

Director Garcia referred to Exhibit D, and said it encompasses more.

Director Wadle said this is an expansion of the Finance Committee, they are volunteers, and they are not staff, and he is not comfortable with it.

Director Garcia said the Finance Committee has had many questions as of late. They feel they have not received adequate information, and clarification. She said some of the work she put in was to clarify have been born out of the Finance Committee comments during the meetings. She said she would provide the red-line version to show changes if the Board wanted.

Director Saunders said one of the recommendations he would make is to give recommendations to have it come back for another review, so everyone had input.

Director Halpin motioned to accept staff's recommendation to have the Finance Committee disbanded.

Director Wadle said the amount of time being brought up from Jeff's report, he recommends to suspend the Finance Committee. He is making an alternate motion to suspend.

Director Halpin seconded the motion to suspend.

Public Comment:

Steven Dowd said he is against the motion. He said the District needs the Finance Committee, as they care about the District.

Roll Call vote was taken:

Garcia: Nay
Halpin: Aye

Saunders: *Nay*
Souza: *Aye*
Wadle: *Aye*

The motion passes, three to two.

BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

Director Garcia, Wadle, Halpin and Souza said they had nothing at this time.

Director Saunders said he would like to form an ad hoc committee for the Urban Water Management Plan and discuss grants, and grant writers. He would like to work with both Darrell and Adam off-line.

Director Saunders motioned to adjourn the meeting. Director Saunders seconded the motion.

Roll Call vote was taken:

Garcia: *Aye*
Halpin: *Aye*
Saunders: *Aye*
Souza: *Aye*
Wadle: *Aye*

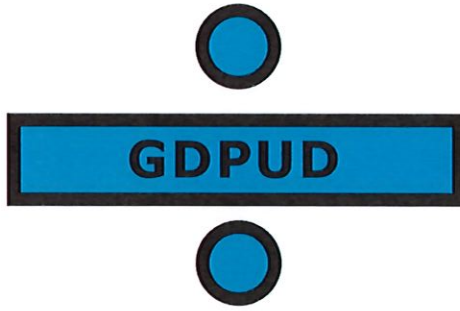
The motion carried unanimously.

- 8. NEXT MEETING DATE AND ADJOURNMENT** – The next Regular Meeting will be on May 12, 2020, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on May 7, 2020.

Jeff Nelson, Interim General Manager

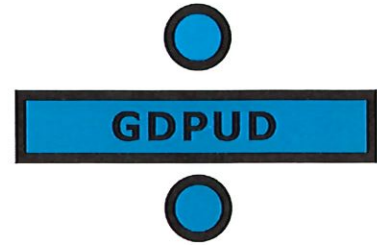
Date



CONSENT CALENDAR

ITEM 5.B.1.

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF MAY 12, 2020
AGENDA ITEM NO. 5.B.1.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: CASH BALANCES – MARCH 2020

PREPARED BY: Christina Cross, Management Analyst

APPROVED BY: Jeff Nelson, PE, Interim General Manager

BACKGROUND

The Cash Balance Report details the District's cash position as of the month end to demonstrate transparency and accountability of relevant financial data from which prudent fiscal decisions and policies are made. The Cash Balance Report is unlike a quarterly budget to actual report; its purpose is to report on ending cash balances and the related sources and uses of cash during the period.

DISCUSSION

The Cash Balance Report as of month ending March 31, 2020 shows the District's cash balances total \$ 9,259,622.34.

Cash is held with the following institutions in the amounts of:

El Dorado Savings Bank - Checking	9,524.85
El Dorado Savings Bank - Savings	1,941,376.40
Local Agency Investment Fund (LAIF)	7,308,721.09
	<u>\$ 9,259,622.34</u>

Restricted cash balances are monies held in trust for a specific purpose and are not monies available for District use. The Wells Fargo Debt Service Fund is SRF Fiscal Agent cash account that is restricted for payments on the Walton Lake loan with the State Water Resources Control Board (SWRCB) through Wells Fargo Bank. This debt service fund is required by the SWRCB.

Restricted Cash:

Wells Fargo Debt Service Fund: \$49,913.14

Cash balances are allocated based on the Fund for which the source of the monies is generated by or used from.

Fund	Beginning Balance	Cash In Cash Receipts	Accounts Payable	Payroll	Journal Entries	Ending Balance
08 SMUD FUND	426,740.73	0	0	0	0	426,740.73
09 CABY GRANT	-39,066.57	0	0	0	0	-39,066.57
10 Water Fund	2,202,160.80	354,766.52	-137,971.13	-126,248.79	-2,957.96	2,289,749.44
12 RETIREE FUND	422,173.51	2,566.44	-6,660.61	0	0	418,079.34
14 STEWART MINE FD	34,954.39	0	-362.16	0	-3,949.89	30,642.34
17 WATER DEVE.FUND	419,008.81	0	0	0	0	419,008.81
19 SMERFUND	1,083,505.04	0	0	0	0	1,083,505.04
20 ALT Fund	1,034,125.18	378,900.69	-4,803.75	0	757.01	1,408,979.13
24 CAPITAL REPLACE	-25,621.54	0	-671.6	0	0	-26,293.14
29 STATE REV FUND	-51,565.26	0	-2,296.95	0	0	-53,862.21
30 Hydro Fund	756,298.65	2,115.04	-67.07	0	0	758,346.62
35 Restricted P/L	-90,530.11	0	0	0	0	-90,530.11
37 GARDEN VALLEY	74,594.18	0	0	0	0	74,594.18
39 CAP FAC CHARGE	452,585.36	0	-697.1	0	0	451,888.26
40 Zone Fund	1,000,614.56	21,100.05	-12,780.90	-5,604.11	2,200.95	1,005,530.55
41 CDS M & O Fund	40,660.21	0	0	0	0	40,660.21
42 CDS RESRV EXP.	175,282.40	0	0	0	0	175,282.40
43 CAPITAL RESERVE	850,922.09	0	-66,847.10	0	0	784,074.99
51 KELSEY NORTH	118,414.37	0	-16,122.04	0	0	102,292.33
	8,885,256.80	759,448.74	-249,280.41	-131,852.90	-3,949.89	9,259,622.34

Sources of cash during the month were from recurring utility payments, lease payments, grant reimbursements and retiree health reimbursements in the amount of \$759,448.74. The details of the uses of cash during the month can be seen on the approved check register in the amount of \$249,280.41. Additional uses of cash during the month not in the check register include payroll disbursements, PERS Unfunded Liability payments and bi-weekly retirement contributions in the amount of \$131,852.90. The journal entry in the amount of \$3,949.89 was a payment auto drafted by the USDA RD DCFO to repay the Stewart Mine Water Assessment District.

Description	Balance	Debits	Credits	Balance
SRF FISCAL AGENT ACCOUNTS	\$47,575.47	\$2,337.67		49,913.14

Restricted cash balances are monies held in trust for a specific purpose and are not monies available for District use. SRF Fiscal Agent restricted cash is for the fiscal administration of the Walton Lake loan with the State Water Resources Control Board (SWRCB) through the Wells Fargo Debt Service Fund. Adjustments have been made to the beginning balance through the monthly bank reconciliation process.

FISCAL IMPACT

No fiscal impact.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors receive and file for month ending March 31, 2020.

ALTERNATIVES

No alternatives.

ATTACHMENTS

1. Statement of Cash Flows March 2020
2. Month-End Cash Disbursement Report March 2020
3. SRF Cash Balances March 2020

AGENDA ITEM 5.B.1.

Attachment 1

Statement of Cash Flows March 2020

Georgetown Divide Public Utility District
Statement of Cash Flow

For Period March 1, 2020 through March 31, 2020

Fund Description	Beginning Balance	Cash In Cash Receipts	Accounts Payable	Payroll	Journal Entries	Ending Cash Balance
08 - SMUD Fund	426,740.73	0	0	0	0	426,740.73
09 - CABY Grant	(39,066.57)	0	0	0	0	(39,066.57)
10 - Water Fund	2,202,160.80	354,766.52	(137,971.13)	(126,248.79)	(2,957.96)	2,289,749.44
12 - Retiree Fund	422,173.51	2,566.44	(6,660.61)	0	0	418,079.34
14 - Stewart Mine Water Project Fund	34,954.39	0	(362.16)	0	(3,949.89)	30,642.34
17 - Water Development Fund	419,008.81	0	0	0	0	419,008.81
19 - STUMPY MDWS Emergency Fund	1,083,505.04	0	0	0	0	1,083,505.04
20 - ALT Fund	1,034,125.18	378,900.69	(4,803.75)	0	757.01	1,408,979.13
24 - Capital Replacement Fund	(25,621.54)	0	(671.60)	0	0	(26,293.14)
29 - State Revolving Fund	(51,565.26)	0	(2,296.95)	0	0	(53,862.21)
30 - Hydro Fund	756,298.65	2,115.04	(67.07)	0	0	758,346.62
35 - Restricted Pipeline Fund	(90,530.11)	0	0	0	0	(90,530.11)
37 - Garden Valley Maintenance Fund	74,594.18	0	0	0	0	74,594.18
39 - Cap Facility Charges ORD 2007-01	452,585.36	0	(697.10)	0	0	451,888.26
40 - Zone Fund	1,000,614.56	21,100.05	(12,780.90)	(5,604.11)	2,200.95	1,005,530.55
41 - CDS M&O Fund	40,660.21	0	0	0	0	40,660.21
42 - CDS Reserve Expansion Fund	175,282.40	0	0	0	0	175,282.40
43 - New Capital Reserve	850,922.09	0	(66,847.10)	0	0	784,074.99
51 - Kelsey North WAD 1989-1	118,414.37	0	(16,122.04)	0	0	102,292.33
Total Distributed Cash ----->	8,885,256.80	759,448.74	(249,280.41)	(131,852.90)	(3,949.89)	9,259,622.34

Cash in Eldorado Savings and LAIF

1000 - El Dorado Savings Bank General Checking	9,524.85
1010 - El Dorado Savings Bank Collections	1,941,376.40
1022 - LAIF	7,308,721.09
Total Cash ----->	9,259,622.34

AGENDA ITEM 5.B.1.

Attachment 2

Month-End Cash Disbursement Report March 2020

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
03-20	030840	03/11/20	ACW05 (ACWA/JPIA HEALTH)		43,609.73	.00	43,609.73	Automatic Generated Check
	030841	03/11/20	ALL01 (ALLEN KRAUSE)		26.00	.00	26.00	Automatic Generated Check
	030842	03/11/20	AME08 (AMERICAN MESSAGING)		38.95	.00	38.95	Automatic Generated Check
	030843	03/11/20	AND01 (ANDERSON'S SIERRA PIPE CO)		131.15	.00	131.15	Automatic Generated Check
	030844	03/11/20	ARA01 (ARAMARK)		262.52	.00	262.52	Automatic Generated Check
	030845	03/11/20	BAR07 (BARBOUR, CHRIS)		60.00	.00	60.00	Automatic Generated Check
	030846	03/11/20	CAL16 (CALTRONICS BUSINESS SYSTEMS CORP.)		1,127.39	.00	1,127.39	Automatic Generated Check
	030847	03/11/20	CAR08 (CSI)		59.00	.00	59.00	Automatic Generated Check
	030848	03/11/20	CAR09 (CARNAHAN COMPUTER SERVICE)		4,875.00	.00	4,875.00	Automatic Generated Check
	030849	03/11/20	CLS01 (CLS LABS)		278.30	.00	278.30	Automatic Generated Check
	030850	03/11/20	DIV05 (PLACERVILLE AUTO PARTS, INC)		6.43	.00	6.43	Automatic Generated Check
	030851	03/11/20	DWR01 (DEPT. OF WATER RESOURCES)		15,397.73	.00	15,397.73	Automatic Generated Check
	030852	03/11/20	ELD16 (EL DORADO DISPOSAL SERVICE)		360.78	.00	360.78	Automatic Generated Check
	030853	03/11/20	ELL02 (ALEXIS ELLIOTT)		74.50	.00	74.50	Automatic Generated Check
	030854	03/11/20	FER01 (FERRELLGAS)		761.06	.00	761.06	Automatic Generated Check
	030855	03/11/20	GAR02 (GARDEN VALLEY FEED & HDW.)		4.27	.00	4.27	Automatic Generated Check
	030856	03/11/20	GEO01 (GEORGETOWN ACE HDW)		37.52	.00	37.52	Automatic Generated Check
	030857	03/11/20	GEO04 (DIVIDE SUPPLY ACE HARDWARE)		79.29	.00	79.29	Automatic Generated Check
	030858	03/11/20	GEO05 (GEORGETOWN PRE-CAST, INC.)		2,368.08	.00	2,368.08	Automatic Generated Check
	030859	03/11/20	GEO12 (GEORGE SANDERS)		2,307.75	.00	2,307.75	Automatic Generated Check
	030860	03/11/20	GRA01 (GRAINGER, INC.)		63.86	.00	63.86	Automatic Generated Check
	030861	03/11/20	HDS01 (HD SUPPLY WATERWORKS, LTD)		206.86	.00	206.86	Automatic Generated Check
	030862	03/11/20	HOM01 (HOME DEPOT CREDIT SERVICE)		137.77	.00	137.77	Automatic Generated Check
	030863	03/11/20	MJT01 (MJT ENTERPRISES, INC.)		1,615.32	.00	1,615.32	Automatic Generated Check
	030864	03/11/20	MOU02 (MOUNTAIN DEMOCRAT)		266.54	.00	266.54	Automatic Generated Check
	030865	03/11/20	NTU01 (NTU TECHNOLOGIES, INC.)		3,795.62	.00	3,795.62	Automatic Generated Check
	030866	03/11/20	PAC02 (PACIFIC GAS & ELECTRIC)		9,731.06	.00	9,731.06	Automatic Generated Check
	030867	03/11/20	PAC06 (PACE SUPPLY 23714-00)		6,712.21	.00	6,712.21	Automatic Generated Check
	030868	03/11/20	POW01 (POWERNET GLOBAL COMM.)		152.83	.00	152.83	Automatic Generated Check
	030869	03/11/20	ROB02 (ROBINSON ENTERPRISES)		1,710.10	.00	1,710.10	Automatic Generated Check
	030870	03/11/20	SIE10 (SIERRA SAFETY)		320.09	.00	320.09	Automatic Generated Check
	030871	03/11/20	TEI01 (A. TEICHERT & SON, INC)		546.71	.00	546.71	Automatic Generated Check
	030872	03/11/20	THA01 (THATCHER COMPANY OF CALIFORNIA INC)		5,842.27	.00	5,842.27	Automatic Generated Check
	030873	03/11/20	TIR01 (TIREHUB, LLC)		872.70	.00	872.70	Automatic Generated Check
	030874	03/11/20	USP01 (POSTMASTER)		2,000.00	.00	2,000.00	Automatic Generated Check
	030875	03/11/20	\A005 (APOIAN, RANDY & DENISE)		79.42	.00	79.42	Automatic Generated Check
	030876	03/11/20	\O001 (OLEJNIK, MARK/JESSICA)		20.00	.00	20.00	Automatic Generated Check
	030877	03/11/20	AFL01 (AMERICAN FAMILY LIFE INS)		1,495.68	.00	1,495.68	Automatic Generated Check
	030878	03/11/20	ICM02 (ICMA-R.T.-457 (ee))		1,546.46	.00	1,546.46	Automatic Generated Check
	030879	03/11/20	IUO01 (IUOE, LOCAL 39)		361.47	.00	361.47	Automatic Generated Check
	030880	03/11/20	IUO02 (PEU LOCAL #1)		221.62	.00	221.62	Automatic Generated Check
	030881	03/25/20	ICM02 (ICMA-R.T.-457 (ee))		1,190.00	.00	1,190.00	Automatic Generated Check
	030882	03/25/20	IUO01 (IUOE, LOCAL 39)		361.47	.00	361.47	Automatic Generated Check
	030883	03/25/20	IUO02 (PEU LOCAL #1)		242.42	.00	242.42	Automatic Generated Check
	030884	03/26/20	AAR01 (AARP MEDICAREX SAVER PLUS, PDP)		30.80	.00	30.80	Automatic Generated Check
	030885	03/26/20	ADT01 (ADT SECURITY SERVICES)		221.07	.00	221.07	Automatic Generated Check
	030886	03/26/20	ALL01 (ALLEN KRAUSE)		1,086.21	.00	1,086.21	Automatic Generated Check
	030887	03/26/20	AND01 (ANDERSON'S SIERRA PIPE CO)		469.19	.00	469.19	Automatic Generated Check
	030888	03/26/20	ANS01 (ANSWERING SPECIALISTS INC)		79.95	.00	79.95	Automatic Generated Check
	030889	03/26/20	ARA01 (ARAMARK)		131.26	.00	131.26	Automatic Generated Check
	030890	03/26/20	ATT02 (AT&T)		1,504.15	.00	1,504.15	Automatic Generated Check

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
03-20	030891	03/26/20	ATT03 (AT&T LONG DISTANCE)		61.38	.00	61.38	Automatic Generated Check
	030892	03/26/20	ATT04 (AT&T)		157.85	.00	157.85	Automatic Generated Check
	030893	03/26/20	BEA01 (BUTE EQUIPMENT RENTALS)		520.00	.00	520.00	Automatic Generated Check
	030894	03/26/20	BEC01 (STEPHANIE BECK)		41.29	.00	41.29	Automatic Generated Check
	030895	03/26/20	BEN04 (BENNETT ENGINEERING SERVICES)		500.00	.00	500.00	Automatic Generated Check
	030896	03/26/20	BLU01 (ANTHEM BLUE CROSS)		1,357.20	.00	1,357.20	Automatic Generated Check
	030897	03/26/20	CAL13 (CALIFORNIA SOCIETY OF)		110.00	.00	110.00	Automatic Generated Check
	030898	03/26/20	CAL16 (CALTRONICS BUSINESS SYSTEMS CORP.)		556.31	.00	556.31	Automatic Generated Check
	030899	03/26/20	CF002 (Costa Fencing)		3,730.00	.00	3,730.00	Automatic Generated Check
	030900	03/26/20	CLS01 (CLS LABS)		4,011.14	.00	4,011.14	Automatic Generated Check
	030901	03/26/20	CWS01 (CORBIN WILLITS SYS. INC.)		584.66	.00	584.66	Automatic Generated Check
	030902	03/26/20	DEL05 (DELAGÉ LANDEN, INC)		998.78	.00	998.78	Automatic Generated Check
	030903	03/26/20	DIG01 (DIGITAL DEPLOYMENT INC)		300.00	.00	300.00	Automatic Generated Check
	030904	03/26/20	DIV05 (PLACERVILLE AUTO PARTS, INC)		6.42	.00	6.42	Automatic Generated Check
	030905	03/26/20	BID01 (HIDE BAILLY LLP)		10,230.00	.00	10,230.00	Automatic Generated Check
	030906	03/26/20	EMP02 (EMPLOYEE RELATIONS, INC)		234.50	.00	234.50	Automatic Generated Check
	030907	03/26/20	FED01 (FED EX)		59.65	.00	59.65	Automatic Generated Check
	030908	03/26/20	FER01 (FERRELLGAS)		178.28	.00	178.28	Automatic Generated Check
	030909	03/26/20	GAR02 (GARDEN VALLEY FEED & HDW.)		13.17	.00	13.17	Automatic Generated Check
	030910	03/26/20	GEO01 (GEORGETOWN ACE HDW)		105.69	.00	105.69	Automatic Generated Check
	030911	03/26/20	GEO04 (DIVIDE SUPPLY ACE HARDWARE)		1,286.86	.00	1,286.86	Automatic Generated Check
	030912	03/26/20	GEO12 (GEORGE SANDERS)		2,496.00	.00	2,496.00	Automatic Generated Check
	030913	03/26/20	HOL02 (HOLDREGE & KULL)		3,947.50	.00	3,947.50	Automatic Generated Check
	030914	03/26/20	HOL03 (HOLT OF CALIFORNIA)		6,134.08	.00	6,134.08	Automatic Generated Check
	030915	03/26/20	IEH01 (IEH-BIOVIR LABORATORIES)		710.07	.00	710.07	Automatic Generated Check
	030916	03/26/20	LSL01 (LANCE, SOLL & LUNGHARD, LLP)		5,310.00	.00	5,310.00	Automatic Generated Check
	030917	03/26/20	MED01 (MEDICAL EYE SERVICES)		363.52	.00	363.52	Automatic Generated Check
	030918	03/26/20	MJT01 (MJT ENTERPRISES, INC.)		1,792.44	.00	1,792.44	Automatic Generated Check
	030919	03/26/20	MOB01 (MOBILE MINI, LLC-CA)		211.21	.00	211.21	Automatic Generated Check
	030920	03/26/20	NBS01 (NBS)		1,086.47	.00	1,086.47	Automatic Generated Check
	030921	03/26/20	PAC02 (PACIFIC GAS & ELECTRIC)		698.32	.00	698.32	Automatic Generated Check
	030922	03/26/20	PAC06 (PACE SUPPLY 23714-00)		4,512.88	.00	4,512.88	Automatic Generated Check
	030923	03/26/20	PRE01 (PREMIER ACCESS INS CO)		3,183.57	.00	3,183.57	Automatic Generated Check
	030924	03/26/20	PRE03 (SACRAMENTO PRESTIGE GUNITE, INC)		38,400.00	.00	38,400.00	Automatic Generated Check
	030925	03/26/20	PRO04 (PAUL FUNK)		265.00	.00	265.00	Automatic Generated Check
	030926	03/26/20	ROB01 (DON ROBINSON)		698.14	.00	698.14	Automatic Generated Check
	030927	03/26/20	ROB02 (ROBINSON ENTERPRISES)		1,963.04	.00	1,963.04	Automatic Generated Check
	030928	03/26/20	ROY01 (KENNETH ROYAL)		230.00	.00	230.00	Automatic Generated Check
	030929	03/26/20	SAN02 (Santander Leasing)		1,230.88	.00	1,230.88	Automatic Generated Check
	030930	03/26/20	TEI01 (A. TEICHERT & SON, INC)		1,053.12	.00	1,053.12	Automatic Generated Check
	030931	03/26/20	UNI06 (UNITEDHEALTHCARE INSURANCE CO)		166.50	.00	166.50	Automatic Generated Check
	030932	03/26/20	USA03 (USA BLUE BOOK)		831.13	.00	831.13	Automatic Generated Check
	030933	03/26/20	USB05 (U.S. BANK CORPORATE PAYMENT SYSTEMS)		874.32	.00	5,874.32	Automatic Generated Check
	030934	03/26/20	VER01 (VERIZON WIRELESS)		891.89	.00	891.89	Automatic Generated Check
	030935	03/26/20	WAL02 (WALKER'S OFFICE SUPPLY)		291.54	.00	291.54	Automatic Generated Check
	030936	03/26/20	WEL02 (WELLS FARGO BANK)		2,296.95	.00	2,296.95	Automatic Generated Check
	030937	03/26/20	WES08 (WESTERN HYDROLOGICS, LLP)		24,717.10	.00	24,717.10	Automatic Generated Check
	030938	03/26/20	WJ003 (JOHNSON, LAURIE)		1.00	.00	1.00	Automatic Generated Check
Total for Bank Account 1000 ----->					249,280.41	.00	249,280.41	
Grand Total of all Bank Accounts ----->					249,280.41	.00	249,280.41	

AGENDA ITEM 5.B.1.

Attachment 3

SRF Cash Balances March 2020

Report Date: 05/07/20
 Run Date...: 05/07/20 15:35
 Run by.....: Christina Cross

Georgetown Divide PUD
 G/L Trial Balance - Detail in the Order of FUND
 For All Accounts

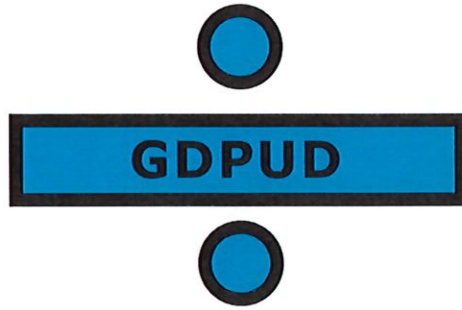
Page.: 1
 ID # GLTB
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With a Mask of 29* 1115* ****

Beginning of.: March 1, 2020 (09-20) Thru Ending of.: March 31, 2020 (09-20)

G/L Ctr	Account Cal.	No Fisci	Date	Jrnl	Line	Description	Debit	Credit	
29	1115					STATE REV FUND SRF FISCAL AGENT ACCOUNTS			
						Balance March 1, 2020 (09-20)	47,575.47		
Mar 2020	09-2020	02/11/20	04-00	0011	Vendor WEL02 Invoice 02102020 Line 0001	MARCH 2020 WALTON LAKE ANNUAL RESERVE	2,296.95		
						WELLS FARGO BANK			
Mar 2020	09-2020	05/07/20	00-01	0001	MARCH 2020 INTEREST		40.72		
** Budget not Applicable **							Activity ---->	2,337.67	.00
						Balance March 31, 2020 (09-20)	49,913.14		
							REPORT TOTAL ---->	49,913.14	.00
							REPORT TOTAL for Detail Activity ---->	2,337.67	.00

Draft



CONSENT CALENDAR

ITEM 5.B.2.

Date...: May 7, 2020
Time...: 4:15 pm
Run by.: Christina Cross

Georgetown Divide PUD
BOARD CHECK REVIEW

Page: 1
List: BOAR
ID #: PYDMPH

Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
030939	04/22/20	AAR01	AARP MEDICARERX SAVER PLUS, PD	AARP MEDICARE M DAVIS MAY 2020	30.80
Sub-Total: (1)					30.80
Sub-Count: 1					
030940	04/22/20	ADT01	ADT SECURITY SERVICES	ADT - SWEETWATER TRAIL	103.98
030940	04/22/20	ADT01	ADT SECURITY SERVICES	ADT	88.96
030940	04/22/20	ADT01	ADT SECURITY SERVICES	ADT - GEORGETOWN DIVIDE	338.16
Sub-Total: (1)					531.10
Sub-Count: 3					
030941	04/22/20	ADV01	ADVENT TECHNOLOGIES	ADVENT TECHNOLOGIES, INC	93.75
030941	04/22/20	ADV01	ADVENT TECHNOLOGIES	ADVENT TECHNOLOGIES, INC.	62.50
Sub-Total: (1)					156.25
Sub-Count: 2					
030942	04/22/20	AFL01	AMERICAN FAMILY LIFE INS	Insurance - H&L	1495.68
Sub-Total: (1)					1495.68
Sub-Count: 1					
030943	04/22/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	213.00
030943	04/22/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	47.19
Sub-Total: (1)					260.19
Sub-Count: 2					
030944	04/22/20	AME08	AMERICAN MESSAGING	AMERICAN MESSAGING	10.73
Sub-Total: (1)					10.73
Sub-Count: 1					
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	9.18
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	19.69
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	7.88
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	24.94
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	65.63
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	3.94
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	9.18
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	19.69
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	7.88
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	24.94
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	65.63
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	3.94
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	9.18
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	19.69
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	7.88
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	24.94
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	65.63
030945	04/22/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	3.94
Sub-Total: (1)					393.78
Sub-Count: 18					
030946	04/22/20	ATT03	AT&T LONG DISTANCE	ATT LONG DISTANCE	83.10
Sub-Total: (1)					83.10
Sub-Count: 1					
030947	04/22/20	BLU01	ANTHEM BLUE CROSS	Prepaid Expenses - Health MAY 2020	1357.20
Sub-Total: (1)					1357.20
Sub-Count: 1					
030948	04/22/20	BLU07	BLUE SHIELD OF CALIFORNIA	Retiree Bene 05/01/20-07/31/20 - [REDACTED]	963.00
030948	04/22/20	BLU07	BLUE SHIELD OF CALIFORNIA	Retiree Ben 5/1/20-7/31/20 - [REDACTED]	1044.00
Sub-Total: (1)					2007.00
Sub-Count: 2					
030949	04/22/20	BRO05	BROWN, ADAM	ADAM BROWN	22.50
030949	04/22/20	BRO05	BROWN, ADAM	ADAM BROWN	14.15
030949	04/22/20	BRO05	BROWN, ADAM	ADAM BROWN	8.39
030949	04/22/20	BRO05	BROWN, ADAM	ADAM BROWN	64.40
030949	04/22/20	BRO05	BROWN, ADAM	ADAM BROWN	58.76
Sub-Total: (1)					168.20
Sub-Count: 5					

Date...: May 7, 2020
 Time...: 4:15 pm
 Run by.: Christina Cross

Georgetown Divide PUD
 BOARD CHECK REVIEW

Page: 2
 List: BOAR
 ID #: PYDMPH

Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
030950	04/22/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH APRIL 30, 2020	2682.37
030950	04/22/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH APRIL 30, 2020	1586.49
030950	04/22/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH APRIL 30, 2020	38.70
030950	04/22/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH APRIL 30, 2020	1211.30
030950	04/22/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH APRIL 30, 2020	6453.89
030950	04/22/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH APRIL 30, 2020	283.80
030950	04/22/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH APRIL 30, 2020	2034.99
030950	04/22/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH APRIL 30, 2020	117.70
030950	04/22/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH APRIL 30, 2020	1250.30
030950	04/22/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH APRIL 30, 2020	77.40
030950	04/22/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH APRIL 2020, COVID19	6637.20
Sub-Total: (1)					22374.14
Sub-Count: 11					
030951	04/22/20	CLS01	CLS LABS	CALIFORNIA LABORATORY SERVICE - ROUTINE DIST	45.00
030951	04/22/20	CLS01	CLS LABS	CALIFORNIA LABORATORY SERVICES	45.00
030951	04/22/20	CLS01	CLS LABS	CALIFORNIA LABORATORY SERVICES	44.10
030951	04/22/20	CLS01	CLS LABS	CALIFORNIA LABORATORY SERVICES - ROUTINE DIST	80.00
030951	04/22/20	CLS01	CLS LABS	ROUTINE DIST. SYST. BACTERIA	44.10
Sub-Total: (1)					258.20
Sub-Count: 5					
030952	04/22/20	COA01	COASTLAND CIVIL ENGINEERING	ANNUAL TANK RECOATING PROFESSIONAL SRVS / 2-29-20	737.50
030952	04/22/20	COA01	COASTLAND CIVIL ENGINEERING	PSA 2018 MAIN CANAL RELIABILITY PROJECT	6305.00
Sub-Total: (1)					7042.50
Sub-Count: 2					
030953	04/22/20	ELD16	EL DORADO DISPOSAL SERVICE	EL DORADO DISPOSAL SERVICES	120.26
030953	04/22/20	ELD16	EL DORADO DISPOSAL SERVICE	EL DORADO DISPOSAL SERVICE	120.26
030953	04/22/20	ELD16	EL DORADO DISPOSAL SERVICE	EL DORADO DISPOSAL SERVICE	120.26
Sub-Total: (1)					360.78
Sub-Count: 3					
030954	04/22/20	ENV01	ENVIRO TECH SERVICES COMPANY,	ENVIROTECH	184.03
Sub-Total: (1)					184.03
Sub-Count: 1					
030955	04/22/20	FED01	FED EX	BIOVIR LAB OVERNIGHT SHIPPING	71.37
Sub-Total: (1)					71.37
Sub-Count: 1					
030956	04/22/20	FER01	FERRELLGAS	PROPANE ALT WATER TREATMENT PLANT	339.05
030956	04/22/20	FER01	FERRELLGAS	PROPANE6425 MAIN STREET	691.33
030956	04/22/20	FER01	FERRELLGAS	Utilities-PROPANE OFFICE GENERATOR	1632.29
Sub-Total: (1)					2662.67
Sub-Count: 3					
030957	04/22/20	GEM01	GEMPLER'S, INC.	GEMPLERS	271.78
030957	04/22/20	GEM01	GEMPLER'S, INC.	GEMPLERS	271.78
Sub-Total: (1)					543.56
Sub-Count: 2					
030958	04/22/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	9.63
030958	04/22/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	22.88
030958	04/22/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	171.59
030958	04/22/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	34.27
030958	04/22/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	23.67
030958	04/22/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	32.68
Sub-Total: (1)					294.72
Sub-Count: 6					
030959	04/22/20	GRA01	GRAINGER, INC.	GRAINGER	138.23
030959	04/22/20	GRA01	GRAINGER, INC.	GRAINGER	138.23
030959	04/22/20	GRA01	GRAINGER, INC.	GRAINGER	138.23
Sub-Total: (1)					414.69
Sub-Count: 3					
030960	04/22/20	HOL03	HOLT OF CALIFORNIA	HOLT OF CALIFORNIA	4056.20
Sub-Total: (1)					4056.20
Sub-Count: 1					

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
030961	04/22/20	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1190.00
030961	04/22/20	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1190.00
Sub-Total: (1)					2380.00
Sub-Count: 2					
030962	04/22/20	IEH01	IEH-BIOVIR LABORATORIES	IEH-BIOVIR LABORATORIES	710.10
Sub-Total: (1)					710.10
Sub-Count: 1					
030963	04/22/20	INT05	INTERWEST CONSULTING GROUP	INTERWEST CONSULTING GROU/GIS IMPLEMENTATION	1942.50
030963	04/22/20	INT05	INTERWEST CONSULTING GROUP	INTERWEST INTERIM GM FOR FEB 1- FEB 29,2020	1800.00
Sub-Total: (1)					3742.50
Sub-Count: 2					
030964	04/22/20	IUO01	IUOE, LOCAL 39	Union Dues Payable	361.47
030964	04/22/20	IUO01	IUOE, LOCAL 39	Union Dues Payable- LOCAL 39	362.31
Sub-Total: (1)					723.78
Sub-Count: 2					
030965	04/22/20	IUO02	PEU LOCAL #1	UNION DUES LOCAL 1	268.92
030965	04/22/20	IUO02	PEU LOCAL #1	UNION DUES LOCAL 1	268.92
Sub-Total: (1)					537.84
Sub-Count: 2					
030966	04/22/20	KAS01	KASL CONSULTING ENGINEERS	FIRE FLOW TESTING / 1020 NORTHSIDE DRIVE	750.00
Sub-Total: (1)					750.00
Sub-Count: 1					
030967	04/22/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE MAY 2020	21.86
030967	04/22/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE MAY 2020	49.97
030967	04/22/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE MAY 2020	18.74
030967	04/22/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE MAY 2020	49.98
030967	04/22/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE MAY 2020	37.48
030967	04/22/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE MAY 2020	170.50
030967	04/22/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE MAY 2020	18.74
Sub-Total: (1)					367.27
Sub-Count: 7					
030968	04/22/20	MJT01	MJT ENTERPRISES, INC.	MJT ENTERPRISES	882.00
Sub-Total: (1)					882.00
Sub-Count: 1					
030969	04/22/20	MYE01	Myers and Sons	MYERS AND SONS CONSTRUCTION	139999.62
Sub-Total: (1)					139999.62
Sub-Count: 1					
030970	04/22/20	PAC02	PACIFIC GAS & ELECTRIC	PGE/WALTON 7727208388	2903.78
030970	04/22/20	PAC02	PACIFIC GAS & ELECTRIC	PGE/ALT 0967683154-9	6408.46
Sub-Total: (1)					9312.24
Sub-Count: 2					
030971	04/22/20	PAC06	PACE SUPPLY 23714-00	Misc. Materials & Supplies for Distribution	454.74
030971	04/22/20	PAC06	PACE SUPPLY 23714-00	Misc. Materials & Supplies for Distribution	453.88
030971	04/22/20	PAC06	PACE SUPPLY 23714-00	Misc. Materials & Supplies for Distribution	113.47
Sub-Total: (1)					1022.09
Sub-Count: 3					
030972	04/22/20	POW01	POWERNET GLOBAL COMM.	POWER NET	140.69
Sub-Total: (1)					140.69
Sub-Count: 1					
030973	04/22/20	PRE01	PREMIER ACCESS INS CO	May 2020 Dental Insurance	142.84
030973	04/22/20	PRE01	PREMIER ACCESS INS CO	May 2020 Dental Insurance	326.51
030973	04/22/20	PRE01	PREMIER ACCESS INS CO	May 2020 Dental Insurance	122.44
030973	04/22/20	PRE01	PREMIER ACCESS INS CO	May 2020 Dental Insurance	326.51
030973	04/22/20	PRE01	PREMIER ACCESS INS CO	May 2020 Dental Insurance	122.44
030973	04/22/20	PRE01	PREMIER ACCESS INS CO	May 2020 Dental Insurance	2142.83
030973	04/22/20	PRE01	PREMIER ACCESS INS CO	May 2020 Dental Insurance	122.44

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Sub-Total: (1)					3306.01
Sub-Count: 7					
030974	04/22/20	RIE01	RIEBES AUTO PARTS,LLC	Misc. vehicle maintenance materials and supplies	227.36
030974	04/22/20	RIE01	RIEBES AUTO PARTS,LLC	Misc. vehicle maintenance materials and supplies	137.21
Sub-Total: (1)					364.57
Sub-Count: 2					
030975	04/22/20	RIV02	RIVER CITY RENTALS	RIVER CITY RENTALS - EXCAVATOR	2284.88
Sub-Total: (1)					2284.88
Sub-Count: 1					
030976	04/22/20	ROB02	ROBINSON ENTERPRISES	T & D RAW WATER FUEL USAGE ALLOCATION	245.44
030976	04/22/20	ROB02	ROBINSON ENTERPRISES	WATER TREATMENT FUEL USAGE ALLOCATION	284.19
030976	04/22/20	ROB02	ROBINSON ENTERPRISES	T & D TREATED WTR FUEL USAGE ALLOCATION	789.08
030976	04/22/20	ROB02	ROBINSON ENTERPRISES	ZONE FUEL USAGE ALLOCATION	118.72
030976	04/22/20	ROB02	ROBINSON ENTERPRISES	UPCOUNTRY FUEL USAGE ALLOCATION	298.54
030976	04/22/20	ROB02	ROBINSON ENTERPRISES	ADMIN. FUEL USAGE ALLOCATION	.00
Sub-Total: (1)					1735.97
Sub-Count: 6					
030977	04/22/20	SIE10	SIERRA SAFETY	SIERRA SAFETY COMPANY	321.99
Sub-Total: (1)					321.99
Sub-Count: 1					
030978	04/22/20	TEI01	A. TEICHERT & SON, INC	Gravel backfill, rock for up country/distribution	268.51
Sub-Total: (1)					268.51
Sub-Count: 1					
030979	04/22/20	TIR01	TIREHUB, LLC	TIRE HUB	480.44
Sub-Total: (1)					480.44
Sub-Count: 1					
030980	04/22/20	TYL02	TYLER TECHNOLOGIES, INC	License & Services Agreement signed June 26, 2019	3872.40
030980	04/22/20	TYL02	TYLER TECHNOLOGIES, INC	License & Services Agreement signed June 26, 2019	3872.40
030980	04/22/20	TYL02	TYLER TECHNOLOGIES, INC	License & Services Agreement signed June 26, 2019	25.00
030980	04/22/20	TYL02	TYLER TECHNOLOGIES, INC	License & Services Agreement signed June 26, 2019	25.00
030980	04/22/20	TYL02	TYLER TECHNOLOGIES, INC	License & Services Agreement signed June 26, 2019	50.00
030980	04/22/20	TYL02	TYLER TECHNOLOGIES, INC	License & Services Agreement signed June 26, 2019	50.00
Sub-Total: (1)					7894.80
Sub-Count: 6					
030981	04/22/20	USA03	USA BLUE BOOK	Tools & supplies: up country/treat.plant/dist/zone	183.93
030981	04/22/20	USA03	USA BLUE BOOK	Tools & supplies: up country/treat.plant/dist/zone	2598.43
Sub-Total: (1)					2782.36
Sub-Count: 2					
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	FLAMMABLE LIQUID SAFETY STORAGE CABINET	1101.23
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	4 X SEQUOIA - SWEETWATER TREATMENT PLANT	185.29
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	GARMIN MONTHLY SERVICES	33.15
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	360 TRAINING / OSHA TRAINING	159.00
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	SONICWALL - LICENSING - COVID 19	215.00
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	MICROSOFT	36.00
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	MICROSOFT	88.00
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	USA BLUE BOOK / FIBERGLASS REEL TAPE SLUDGE JUDGE	-19.29
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	USA BLUE BOOK / FIBERGLASS REEL TAPE SLUDGE JUDGE	-53.33
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	BEST BUY - SANDISK MEMORY CARD	41.82
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	BEST BUY - CAMCORDER GRANICUS APPLICATION	621.73
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	BEST BUY - SANDISK MEMORY CARD / CAMCORDER	21.76
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	ADT - 403068588	66.00
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	ADT - 403068591	51.99
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	SONICWALL - LICENSING - COVID 19	215.00
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	REFUND FROM HELP@UCANR.EDU	-25.00
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	ADOBE	179.88
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	BEST BUY - FIVE LAPTOPS - COVID 19	2100.23
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	AMAZON E-IT / SONIC WALL / UPGRADE	519.09
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	USPS STAMPS	400.00
030982	04/22/20	USB05	U.S. BANK CORPORATE PAYMENT SY	STAMPS.COM / MONTHLY SUBSCRIPTION	17.99
Sub-Total: (1)					5955.54
Sub-Count: 21					
030983	04/22/20	VER01	VERIZON WIRELESS	Utilitie- DATA FOR CDS STATION	39.02

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
Sub-Total:(1)					39.02
Sub-Count: 1					
030984	04/22/20	WAL02	WALKER'S OFFICE SUPPLY	Misc. Office Supplies	109.88
Sub-Total:(1)					109.88
Sub-Count: 1					
030985	04/22/20	WEL02	WELLS FARGO BANK	ANNUAL ADMINISTRATION CHARGES 3/2020-3/2021	500.00
Sub-Total:(1)					500.00
Sub-Count: 1					
030986	04/22/20	\E004	EDSTROM, DANIEL/TERI	MQ CUSTOMER REFUND FOR EDS0003	13.34
Sub-Total:(1)					13.34
Sub-Count: 1					
030987	04/22/20	\R011	ROUSSEAU, WALTER	MQ CUSTOMER REFUND FOR ROU0006	89.82
Sub-Total:(1)					89.82
Sub-Count: 1					
030988	05/06/20	ACW01	ACWA/JPIA	Prepaid Expenses	1272.33
030988	05/06/20	ACW01	ACWA/JPIA	Prepaid Expenses	2732.96
030988	05/06/20	ACW01	ACWA/JPIA	Prepaid Expenses	1253.78
030988	05/06/20	ACW01	ACWA/JPIA	Prepaid Expenses	2068.17
030988	05/06/20	ACW01	ACWA/JPIA	Prepaid Expenses	296.67
030988	05/06/20	ACW01	ACWA/JPIA	Prepaid Expenses	523.88
030988	05/06/20	ACW01	ACWA/JPIA	Prepaid Expenses	331.29
Sub-Total:(1)					8479.08
Sub-Count: 7					
030989	05/06/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MAY 2020	3205.36
030989	05/06/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MAY 2020	6273.69
030989	05/06/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MAY 2020	5306.22
030989	05/06/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MAY 2020	8218.37
030989	05/06/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MAY 2020	1581.63
030989	05/06/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MAY 2020	7165.27
030989	05/06/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MAY 2020	1480.70
030989	05/06/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MAY 2020	5106.11
Sub-Total:(1)					38337.35
Sub-Count: 8					
030990	05/06/20	AFL01	AMERICAN FAMILY LIFE INS	Insurance - H&L	1495.68
Sub-Total:(1)					1495.68
Sub-Count: 1					
030991	05/06/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	3.21
030991	05/06/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	3.21
030991	05/06/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	3.21
030991	05/06/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	3.21
030991	05/06/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	3.21
030991	05/06/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	-0.2
030991	05/06/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	58.35
030991	05/06/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	18.50
Sub-Total:(1)					92.88
Sub-Count: 8					
030992	05/06/20	ALL10	ALL STAR RENTS	TRACTOR MOWER RENTAL	862.36
Sub-Total:(1)					862.36
Sub-Count: 1					
030993	05/06/20	AME08	AMERICAN MESSAGING	AMERICAN MESSAGING	10.73
Sub-Total:(1)					10.73
Sub-Count: 1					
030994	05/06/20	AND01	ANDERSON'S SIERRA PIPE CO	Misc. pipe & tools for up country/ditch/dist/zone	116.93
030994	05/06/20	AND01	ANDERSON'S SIERRA PIPE CO	Misc. pipe & tools for up country/ditch/dist/zone	135.05
030994	05/06/20	AND01	ANDERSON'S SIERRA PIPE CO	Misc. pipe & tools for up country/ditch/dist/zone	173.88
Sub-Total:(1)					425.86
Sub-Count: 3					

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030995	05/06/20	ANS01	ANSWERING SPECIALISTS INC	Outside Serv Customer Acc	115.95
030995	05/06/20	ANS01	ANSWERING SPECIALISTS INC	Outside Serv Zone / 2004 CHEVY ALTERNATOR	.00
030995	05/06/20	ANS01	ANSWERING SPECIALISTS INC	Outside Serv Zone / 2004 CHEVY ALTERNATOR	.00
030995	05/06/20	ANS01	ANSWERING SPECIALISTS INC	Outside Serv Zone / 2004 CHEVY ALTERNATOR	.00
Sub-Total: (1)					115.95
Sub-Count: 4					
030996	05/06/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	9.18
030996	05/06/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	19.69
030996	05/06/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	7.88
030996	05/06/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	24.94
030996	05/06/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	65.63
030996	05/06/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	3.94
030996	05/06/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	9.18
030996	05/06/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	19.69
030996	05/06/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	7.88
030996	05/06/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	24.94
030996	05/06/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	65.63
030996	05/06/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	3.94
Sub-Total: (1)					393.78
Sub-Count: 18					
030997	05/06/20	ATT02	AT&T	MOBILE SERVICES FOR 530-885-6287	256.37
030997	05/06/20	ATT02	AT&T	PHONE SERVICES 530-333-1119	284.24
030997	05/06/20	ATT02	AT&T	PHONE SERVICES FOR 530-333-4356	240.28
030997	05/06/20	ATT02	AT&T	PHONE SERVICES FOR 530-333-4356	240.29
030997	05/06/20	ATT02	AT&T	PHONE SERVICES FOR 530-333-4356	160.18
030997	05/06/20	ATT02	AT&T	PHONE CHARGES 530-333-9442	182.94
030997	05/06/20	ATT02	AT&T	PHONE SERVICES	67.07
030997	05/06/20	ATT02	AT&T	PHONE SERVICES	67.07
030997	05/06/20	ATT02	AT&T	PHONE CHARGES FOR MULTIPLE CELLULAR PHONES	312.49
030997	05/06/20	ATT02	AT&T	PHONE SERVICES	72.85
Sub-Total: (1)					1883.78
Sub-Count: 10					
030998	05/06/20	ATT03	AT&T LONG DISTANCE	LONG DISTANCE	66.59
Sub-Total: (1)					66.59
Sub-Count: 1					
030999	05/06/20	BEN04	BENNETT ENGINEERING SERVICES	Professional Services Agreement: November 13, 2018	3963.85
Sub-Total: (1)					3963.85
Sub-Count: 1					
031000	05/06/20	BJP01	BJ PEST CONTROL	PEST CONTROL DISTRICT OFFICE	250.00
Sub-Total: (1)					250.00
Sub-Count: 1					
031001	05/06/20	CAL03	CALIF RURAL WATER ASSN.	RENEWAL JUNE 2020 - JUNE 2021	341.75
031001	05/06/20	CAL03	CALIF RURAL WATER ASSN.	RENEWAL JUNE 2020 - JUNE 2021	341.75
031001	05/06/20	CAL03	CALIF RURAL WATER ASSN.	RENEWAL JUNE 2020 - JUNE 2021	341.75
031001	05/06/20	CAL03	CALIF RURAL WATER ASSN.	RENEWAL JUNE 2020 - JUNE 2021	341.75
Sub-Total: (1)					1367.00
Sub-Count: 4					
031002	05/06/20	CAL16	CALTRONICS BUSINESS SYSTEMS CO	COPIER CONTRACT	464.62
Sub-Total: (1)					464.62
Sub-Count: 1					
031003	05/06/20	CAR08	CSI	MONTHLY SERVICE FEE APRIL 2020	59.00
031003	05/06/20	CAR08	CSI	MONTHLY SERVICE FEE MAY 2020	59.00
Sub-Total: (1)					118.00
Sub-Count: 2					
031004	05/06/20	CLS01	CLS LABS	Government Reg/ ROUUTINE DIST SYST	45.00
031004	05/06/20	CLS01	CLS LABS	Government Reg/ ROUTINE DIS. SYST.	45.00
031004	05/06/20	CLS01	CLS LABS	Government Reg/ ROUTINE DIST SYST	44.10
Sub-Total: (1)					134.10
Sub-Count: 3					

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031005	05/06/20	COA01	COASTLAND CIVIL ENGINEERING	WALTON WTP FILTER NO 3	6373.75
031005	05/06/20	COA01	COASTLAND CIVIL ENGINEERING	OFFICE AND CORP YARD ROOF	70.00
031005	05/06/20	COA01	COASTLAND CIVIL ENGINEERING	PSA 2018 MAIN CANAL RELIABLTY PROJECT	202.40
Sub-Total: (1)					6646.15
Sub-Count: 3					
031006	05/06/20	CWS01	CORBIN WILLITS SYS. INC.	Office Supplies Customer	584.66
Sub-Total: (1)					584.66
Sub-Count: 1					
031007	05/06/20	EDL01	ISAAC EDELMAN	BOOT REIMBURSEMENT PER MOU	97.41
Sub-Total: (1)					97.41
Sub-Count: 1					
031008	05/06/20	EID01	EIDE BAILLY LLP	EIDE BAILL / JAN & FEB ACCOUNTING SERVICES	2025.00
Sub-Total: (1)					2025.00
Sub-Count: 1					
031009	05/06/20	ELD16	EL DORADO DISPOSAL SERVICE	6425 MAIN STREET	120.26
031009	05/06/20	ELD16	EL DORADO DISPOSAL SERVICE	SWEETWATER	120.26
031009	05/06/20	ELD16	EL DORADO DISPOSAL SERVICE	WATER TREATMENT 8180 BALDERSTON	120.26
Sub-Total: (1)					360.78
Sub-Count: 3					
031010	05/06/20	EMC01	MESA ENERGY SYSTEMS, INC	SERVICES TO INSTALL NEW GENERATOR AT 6425 MAIN ST	26425.00
Sub-Total: (1)					26425.00
Sub-Count: 1					
031011	05/06/20	FED01	FED EX	MAILING SUPPLIES	22.07
031011	05/06/20	FED01	FED EX	BIOVIR SAMPLE SHIPPING	45.35
031011	05/06/20	FED01	FED EX	SAMPLE SHIPPING	57.94
031011	05/06/20	FED01	FED EX	ANALYTICAL SERVICES	155.44
Sub-Total: (1)					280.80
Sub-Count: 4					
031012	05/06/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	16.67
031012	05/06/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	20.44
031012	05/06/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	8.28
031012	05/06/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	31.09
031012	05/06/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	26.80
031012	05/06/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	11.97
031012	05/06/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	31.08
Sub-Total: (1)					146.33
Sub-Count: 7					
031013	05/06/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	13.69
031013	05/06/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	84.67
031013	05/06/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	49.43
031013	05/06/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	20.08
031013	05/06/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	9.59
031013	05/06/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	21.40
Sub-Total: (1)					198.86
Sub-Count: 6					
031014	05/06/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	ALT SIPHON	43.28
031014	05/06/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	IRISH PUMP STATION SUPPLIES	182.12
031014	05/06/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	SUPPLIES / LAGS	19.31
031014	05/06/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	DOUGLAS FIR X 8	320.33
031014	05/06/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	BULLSEYE REPAIR KIT	34.00
031014	05/06/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	REDI-MIX	172.30
031014	05/06/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	SUPPLIES / WASHERS / PRESSURE TREATED MB	85.97
031014	05/06/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	SUPPLIES	117.79
031014	05/06/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	SUPPLIES / POWER LOCK TAPE, DOUGLAS FIR	26.02
031014	05/06/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	SUPPLIES AUGER / RAKE BOW	180.17
031014	05/06/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	FUNCTIONAL HELMET-WHEEL	69.66
Sub-Total: (1)					1250.95
Sub-Count: 11					
031015	05/06/20	GEO12	GEORGE SANDERS	ALT ACTIVITIES FOR MARCH 2020	2221.60
Sub-Total: (1)					2221.60
Sub-Count: 1					

Date...: May 7, 2020
 Time...: 4:15 pm
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Georgetown Divide PUD
 BOARD CHECK REVIEW

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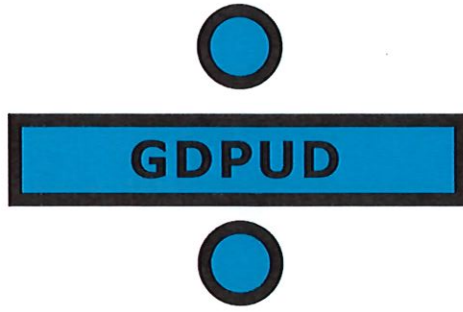
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031017	05/06/20	IEH01	IEH-BIOVIR LABORATORIES	SUPPLIES AND SERVICES	710.02
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Sub-Total: (1)					1420.09
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031018	05/06/20	INT05	INTERWEST CONSULTING GROUP	INTERIM GM SERVICES	20200.00
Sub-Total: (1)					20200.00
Sub-Count: 1					
031019	05/06/20	IUO01	IUOE, LOCAL 39	Union Dues Payable	362.31
Sub-Total: (1)					362.31
Sub-Count: 1					
031020	05/06/20	IUO02	PEU LOCAL #1	PEU, LOCAL 1	268.92
Sub-Total: (1)					268.92
Sub-Count: 1					
031021	05/06/20	LSL01	LANCE, SOLL & LUNGHARD, LLP	Audit	6340.00
Sub-Total: (1)					6340.00
Sub-Count: 1					
031022	05/06/20	MCN01	MC NICHOLS CO.	SCREEN MATERIAL FOR IRRIGATION SERVICES	1324.91
Sub-Total: (1)					1324.91
Sub-Count: 1					
031023	05/06/20	MOB01	MOBILE MINI, LLC-CA	RECORD STORAGE	225.73
Sub-Total: (1)					225.73
Sub-Count: 1					
031024	05/06/20	MOL01	KELLY MOLLOY	EMPLOYEE REIMBURSEMENT / COVID MASKS / SUPPLIES	33.24
031024	05/06/20	MOL01	KELLY MOLLOY	EMPLOYEE REIMBURSEMENT / COVID MASKS / SUPPLIES	104.00
Sub-Total: (1)					137.24
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031025	05/06/20	PAC02	PACIFIC GAS & ELECTRIC	Utilitie/1383483826-3	37.04
031025	05/06/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities/ 9644745072-5	114.35
031025	05/06/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities/SWEETWATER	7043.07
031025	05/06/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities 7727208388-0	2798.88
031025	05/06/20	PAC02	PACIFIC GAS & ELECTRIC	Utilitie/6425 MAIN STREET STORAGE YARD	26.12
031025	05/06/20	PAC02	PACIFIC GAS & ELECTRIC	Utilitie/STREET LIGHT	8.57
031025	05/06/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities 9103062795-3	551.27
031025	05/06/20	PAC02	PACIFIC GAS & ELECTRIC	Utilitie/0800178691-5	56.45
031025	05/06/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities 6228064022-8	1717.43
031025	05/06/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities/6425 MAIN STREET	494.05
031025	05/06/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities/6425 MAIN STREET	164.68
Sub-Total: (1)					13011.91
Sub-Count: 11					
031026	05/06/20	POW01	POWERNET GLOBAL COMM.	Utilities	150.58
Sub-Total: (1)					150.58
Sub-Count: 1					
031027	05/06/20	PRO04	PAUL FUNK	CLEANING SERVICES APRIL 2020	265.00
Sub-Total: (1)					265.00
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031028	05/06/20	RIE01	RIEBES AUTO PARTS,LLC	Misc. vehicle maintenance materials and supplies	13.22
031028	05/06/20	RIE01	RIEBES AUTO PARTS,LLC	Misc. vehicle maintenance materials and supplies	13.23
031028	05/06/20	RIE01	RIEBES AUTO PARTS,LLC	Misc. vehicle maintenance materials and supplies	13.22
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 Time...: 4:15 pm
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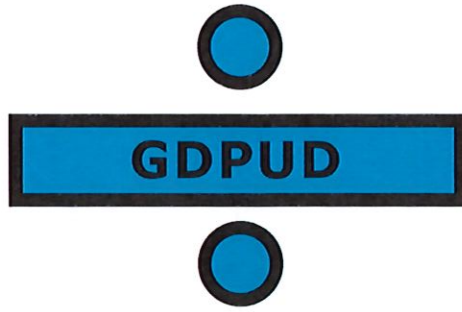
Georgetown Divide PUD
 BOARD CHECK REVIEW

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031029	05/06/20	ROB02	ROBINSON ENTERPRISES	T & D TREATED WTR FUEL USAGE ALLOCATION	681.17
031029	05/06/20	ROB02	ROBINSON ENTERPRISES	ZONE FUEL USAGE ALLOCATION	131.61
031029	05/06/20	ROB02	ROBINSON ENTERPRISES	UPCOUNTRY FUEL USAGE ALLOCATION	426.74
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Sub-Total: (1)					166.50
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031031	05/06/20	USA03	USA BLUE BOOK	Tools & supplies: up country/treat.plant/dist/zone	355.25
Sub-Total: (1)					355.25
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031032	05/06/20	USB06	U.S. BANK EQUIPMENT FINANCE	COPIER CONTRACT PAYMENTS	250.16
Sub-Total: (1)					250.16
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031033	05/06/20	VER01	VERIZON WIRELESS	Utilities	96.85
031033	05/06/20	VER01	VERIZON WIRELESS	Utilities	106.70
031033	05/06/20	VER01	VERIZON WIRELESS	Utilities	230.62
031033	05/06/20	VER01	VERIZON WIRELESS	Utilities	213.40
031033	05/06/20	VER01	VERIZON WIRELESS	Utilities	649.24
031033	05/06/20	VER01	VERIZON WIRELESS	Utilities	53.35
Sub-Total: (1)					1350.16
Sub-Count: 6					
031034	05/06/20	WAL02	WALKER'S OFFICE SUPPLY	Misc. Office Supplies	506.40
Sub-Total: (1)					506.40
Sub-Count: 1					
031035	05/06/20	WEL02	WELLS FARGO BANK	MAY 2020 WALTON LAKE ANNUAL RESERVE	2296.95
Sub-Total: (1)					2296.95
Sub-Count: 1					
031036	05/06/20	WES08	WESTERN HYDROLOGICS, LLP	STREAM GAGING OF DISTRICT WATER RIGHTS	6318.20
031036	05/06/20	WES08	WESTERN HYDROLOGICS, LLP	STREAM GAGING OF DISTRICT WATER RIGHTS	16088.75
Sub-Total: (1)					22406.95
Sub-Count: 2					
031037	05/06/20	WOO03	WOOD ENVIRONMENT & INFRASTRUCT	PROFESSIONAL SERVICES RENDERED THROUGH 4-24-20	860.00
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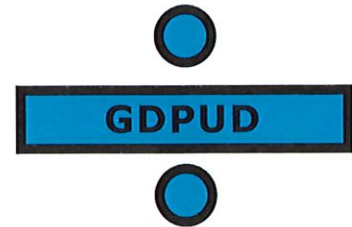
INFORMATIONAL ITEMS



INFORMATIONAL ITEMS

ITEM 6.B.

REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF MAY 12th, 2020
AGENDA ITEM NO. 6.B.



AGENDA SECTION: STAFF REPORT - GENERAL MANAGER

SUBJECT: General Managers Monthly report

PREPARED BY: Jeff Nelson, Interim General Manager

APPROVED BY: Jeff Nelson, Interim General Manager

BACKGROUND

General Manager's Report

SUMMARY OF ACTIVITIES

COVID-19 UPDATE: Staff has taken the following actions in response to the COVID 19 situation:

- **Transition Plan** – Staff are working on a plan to transition work activities back to a more normal routine, in anticipation of shelter-in-place restrictions being lifted by the Governor and County. This plan will be flexible as the Covid 19 situation is fluid.
- **District Office** - The District Office remains closed to the public; staff is working on a plan to reopen the District office to the public, either later this month or next month.
- **District Staff Coordination** – Staff continues to work on a staggered work schedule to allow social distancing while working. Senior Staff coordination meetings continue to be held twice a week utilizing Zoom.
- **Board Meetings** – Meetings will continue to be held via video-conferencing (Zoom) until further notice. The District has now acquired it's own Zoom Account so we can host meetings.
- **Protective Masks** – The District was able to secure reusable masks for all employees from a community member.

Information Flyer – an informational flyer was included in the bills for the last billing period. The informational flyer is a 2-sided, color 8.5x11 insert, and is intended to reassure our customers that the District's water supply is protected from COVID-19 and potable water continues to remain safe for consumption. This is consistent with what other water districts are doing. The flyer also includes information on how to make in-person, on-line and over-the-phone payments; how to contact District staff; measures the District has taken to protect District staff; information about accessing District Public meetings via Zoom, that Board meetings and protected from COVID-19, and explains that water bills for March/April will be based on January/February usage. Additionally, staff is planning to produce a electronic quarterly newsletter.

ALT Treatment Plant Contractor Contract Close-out – Staff is still working to close out the contract with Myers & Sons; outstanding items include a few minor punch list items, one final change order, and the release of their retention funds. This is discussed in more detail under Agenda Items 7.C. Contract Extension for George Sanders, and 7.D. Change Order Authority for ALT.

March/April Water Bills - Due to COVID-19 related work restrictions, water meters were not read for the March/April 2020 billing period. Water usage for March/April 2020 billing period was estimated based on the January/February 2020 billing period usage. Any discrepancies in water usage for this billing period will be adjusted next billing period when water meter readings are expected to be recorded as is normally done.

Irrigation season – Irrigation season started on schedule on May 1st.

Interim Audit Report by LSL was completed - A summary of the audit results included under Agenda Item 7.E. LSL staff will be available to answer any questions during the May Board meeting.

GM recruitment brochure – Ralph Anderson posted the GM Brochure; the application deadline is Friday, June 5th, 2020.

Stolen truck recovered – The El Dorado County Sheriff's Office apprehended the thief that stole a District truck a few weeks ago. The truck had some damage. Other articles that were stolen (a pair of waders and some jackets) were not recovered.

Tyler Billing System - Staff continues to work with vendor, and receive training on integrating the new billing system.

Granicus - Staff received training on the new Granicus video-conferencing, documentation system; under the current circumstances, I do not expect this system to be fully functional until July at the earliest.

Request from Director Saunders for a Grant Writing Committee – Director Saunders requested this item be placed on the agenda for discussion.

UPCOMING ACTIVITIES

Unless the Board directs me otherwise, I will be focusing on the following items.

- **FY 20/21 Budget** - I will be working with Staff to complete a final draft and finalize the District budget for fiscal year 2020/2021 for Board approval at the June Regular Board meeting.
- **Potential Temporary Water Transfer** - If the Board so directs, I will be working with staff to complete the permitting associated with the temporary water transfer.

- **Capital Improvement Plan update** - I will continue to work with staff to update the District's Capital Improvement Plan (CIP).
- **Ongoing response to the COVID-19 situation** – District staff will continue to respond to this on-going situation to ensure a safe and uninterrupted water supply is available to our ratepayers, and provide a safe working environment of District staff.

ATTACHMENTS

1. General Manager Advertisement Placement by Ralph Anderson
2. General Manager Vacancy Brochure
3. Request for Grant Writing Committee from Director Saunders

AGENDA ITEM 6.B.

Attachment 1

General Manager Advertisement Placement by Ralph Anderson

Georgetown Divide Public Utility District General Manager Advertisement Placements

Advertisement Placements by Ralph Andersen & Associates

- American Society of Civil Engineers – Los Angeles Section
- American Society of Civil Engineers – Sacramento Section
- American Society of Civil Engineers – San Francisco Section
- Association of California Water Agencies (website and newsletter)
- Brown & Caldwell Water Jobs (website)
- California Special District Association (website)
- California Water Environment Association (website)
- Careers in Government (website)
- Facebook (Ralph Andersen & Associates)
- League of Oregon Cities (website)
- Ralph Andersen & Associates (website)

Advertisement Placements by GDPUD staff (as members)

- California Rural Water Association (website) – GDPUD to post as member
- Groundwater Resources Association of California (website) – GDPUD to post as member

AGENDA ITEM 6.B.
ATTACHMENT 2
General Manager Brochure

General Manager

Georgetown Divide Public Utility District



The Georgetown Divide Public Utility District (formed in 1946) is located between the Middle and South Forks of the American River, nestled in the heart of the Sierra Nevada Foothills and Northern California's Gold Country.

The District has service area covering approximately 112 square miles with a population of about 15,000 in El Dorado County and services the communities of Garden Valley, Kelsey, Pilot Hill, Greenwood, Cool, Georgetown, Buckeye and Spanish Dry Diggins. The origins of District facilities can be directly traced back to 1852 and the El Dorado, Pilot, and Rock Creek Canal Companies, one of the first established water purveyors in the State of California following James Marshall's discovery of gold in nearby Coloma. Following the decline in gold production, agriculture and lumbering became the staple industries on the Divide for many years.

The main water supply system is the Stumpy Meadows Reservoir, a 20,000 acre-foot impoundment on Pilot Creek, at the eastern edge of the District. Water from this source of supply traverses down through some 75 miles of ditch and pipeline to provide agricultural water and raw water supplies for the District's treated water division.

The community is a haven for those who enjoy boating, hiking, fishing, and hunting, and is well known for its fine wine grapes and specialty agriculture. Events to watch for are Founder's Day and the annual Jeepers Jamboree. Access is through Highway 50 and Highway 80, giving proximity to year-round recreational activities in Lake Tahoe, the Sierra Nevada Mountains, and the scenic foothills.

Governance

The District operates under a governing five-member Board of Directors elected at-large for four-year overlapping terms. The District's management is under the direction of the General Manager who is appointed by and serves at the pleasure of the Board. The General Manager also serves as the Clerk to the Board and ex-officio Secretary of the Board.

The Board of Directors normally meets monthly on the second Tuesday of the month at the District Office located at 6245 Main Street in Georgetown. The District has incorporated the use of video technology for Board meetings during the COVID-19 pandemic.

The Position

The General Manager is an at-will position appointed by and receiving broad policy direction from the Board of Directors. This position is directly responsible for all affairs of the District including administration, public relations, operations, engineering, and related support activities with a staff of 22 and budget of approximately \$6 million annually. The General Manager is charged with successfully utilizing both internal and external resources to forward the mission of the District and to achieve District objectives and goals. Additionally, the General Manager serves as a highly visible representative of and advocate for the District within the 75,000 acre service area and the region.

Serving as the Chief Administrative Officer for the District, the General Manager has key responsibilities that include:

- Overseeing and responsibility for the safe, sustainable, and reliable water supply and pro-active stewardship of resources;
- Efficient functioning of District operations through leadership of all staff and ensure conformance with applicable statutes, regulations, policies, and ethical standards;
- Overseeing emergency operations and preparedness in consultation with the Director of Operations Manager;
- Managing with short- and long-term capital programs, political influences, and other stakeholders;
- Preparing Board agendas and advising on all District matters impacting employees, ratepayers, community representatives, and other government agencies;
- Monitoring and analyzing legislation and regulations that could impact District operations and represent the District to community organizations and other government agencies at the local and state level;
- Working directly with consultants and attorneys regarding water rights, engineering matters, and other administrative matters;
- Preparing administrative and financial reports as well as providing recommendations for the Board of Directors including operating and capital budgets and financial planning policies;
- Developing and implementing District-wide strategic plan, policies, programs, goals, and objectives as directed by the Board; responsibility for District wide goal setting, performance management, and evaluation of program effectiveness;

Georgetown Divide Public Utility District General Manager

- Representing the Board's policies and programs with other government agencies; serving as a liaison with the State Water Resource Control Board, Central Valley Regional Water Quality Control Board, Department of Fish and Game, El Dorado County Board of Supervisors, El Dorado County Water Agency, neighboring water districts, local fire districts, and other entities;
 - Representing the District through active participation in various water industry organizations, conferences, and trainings on a regional and/or statewide basis to advocate District interests and maintain awareness of industry developments;
 - Overseeing the operation of onsite waste disposal systems (1,400 home sites) in the Auburn Lake Trails Onsite Waste Disposal Zone;
 - Serving as the Employer-Employee Relations Officer governing organization employer-employee relations, all personnel matters including employment procedures, labor relations, disciplinary matters, training, and succession planning; and
 - Active involvement and civic engagement in the local area in support of the Board and the District combined with a keen desire to be part of the community.
- Have experience in management with a local public agency and/or governmental agency including fiscal planning and policy development;
 - Have an extensive understanding of water issues (preferably in California) with a commitment to conservation and industry best practices;
 - Be politically astute with the sensitivity and ability to work toward mutually beneficial solutions;
 - Be innovative, creative, and possess an entrepreneurial management style;
 - Possess a high level of integrity and honesty;
 - Be an excellent communicator, both orally and in writing, with the ability to make public presentations with ease; and
 - Maintain a fair and impartial approach to all communication with the Board of Directors.

In addition, the Board of Directors is seeking a qualified and experienced administrator who will oversee the organization with an engaging personal style. The ability to lead and connect with staff is very important to the Board and will serve the new General Manager well for years to come.

Qualifying Education and Experience

Any combination of relevant education and experience that would provide the required knowledge and abilities will be considered. A typical way to obtain the requisite knowledge and abilities would be:

Education: A Bachelor's degree with major course work in engineering, business or public administration, or a related field; a Master's degree and/or registration as a Professional Engineer may be a plus based on overall career experience.

Experience: Relevant broad and extensive professional experience including management level experience within a government agency or private utility industry. California experience is highly regarded and preferred although all qualified candidates are encouraged to submit qualifications and career history for consideration. The Board will consider out-of-state candidates on a case-by-case basis.

Compensation

The annual salary range will be competitive for the region and will be based on qualifications. This at-will position will be supported by a mutually agreeable negotiated employment contract that includes an excellent executive benefit package including CalPERS retirement (2% @ 55 for Classic Members; 2% @ 62 for New Members). Candidates should be aware that the District does participate in Social Security. Moving and relocation may be offered to the selected candidate. Further details on benefits may be obtained through Ralph Andersen & Associates or on the District's website.

To Be Considered

This is a confidential recruitment and will be handled accordingly throughout the various stages of the process. **References will not be contacted until mutual interest has been established.** Candidates are encouraged to express interest immediately and apply ASAP but no later than Friday, June 5, 2020. This recruitment may close anytime a pool of top caliber candidates have been identified. It is anticipated that the most highly qualified candidates will be invited for initial video interviews with the Board during mid-to-late June. Final in-person interviews will be scheduled shortly thereafter and will be dependent on the status of the COVID-19 pandemic situation. Contract approval of the employment contract with the new General Manager will be presented at a regularly scheduled meeting. The selected candidate will ideally join the District as soon as possible at a mutually agreed upon date.

Candidates would submit a compelling cover letter and comprehensive resume to Ralph Andersen & Associates via email at apply@ralphandersen.com.

Confidential inquiries are welcomed to Heather Renschler at (916) 804-2885 or via email (heather@ralphandersen.com). Candidates are also encouraged to further research the Georgetown Divide Public Utility District website at www.gd-pud.org.

***Georgetown Divide Public Utility District
is committed to equal employment
opportunity.***

The Ideal Candidate

The ideal candidate for General Manager of Georgetown Divide PUD will possess many of the following personal and professional attributes:

- Known as a credible hands-on leader who creates a positive work environment and is supportive of staff, allows for employees to grow and flourish in their positions, and develops teamwork among staff;
- A visionary who helps to guide the District in current and future endeavors yet continues to ensure reliable and sustainable water resources and other services;
- Consensus builder, facilitator, and seen as a "go-to" resource;
- Able to effectively, passionately, and boldly lead a highly technical organization with vigor and enthusiasm complemented with a proven track record of success in the administration of a full range of organizational issues;

AGENDA ITEM 6.B.

ATTACHMENT 3

Request for Grant Writing Committee from Director Saunders

Director Saunders
Agenda Item Requests
For Board Meeting May 2020

Items requested at the last Board meeting:

I. Item: Grant Writing Committee

Grant writing requires significant time, research, preparation which can be shared instead of having a single staff member attempt to do it for one project, when all projects should be looked at for grant funding and timelines, application schedule, funding resource availability is an ongoing procedure which needs to be done year round to maximize awards to the District.

Last year Background: My grant writing committee requests never made it to any agenda. My recommendations with the last Watersmart grant, especially after discussions with grant managers were to combine the automated meter project with the canal lining project to 1) maximize the water efficiency savings to the district and 2) maximize the project cost to increase the chance of a maximum grant award. My recommendations were not taken. We were declined a WaterSmart grant. There were twelve water efficiency Water Smart grants awarded in California. Eleven of those twelve grants were for Automated Meter Projects. Here is an example of a combined project that received the maximum funding. If you look at our AMI project and Canal project the project funding is similar

North Kern Water Storage District, Calloway Canal Lining and Water Delivery Improvements Reclamation Funding: \$1,500,000 Total Project Cost: \$3,133,029

The North Kern Water Storage District in Bakersfield, California, will line 2,200 feet of the unlined Calloway Canal with a reinforced concrete liner. The area near the canal has been negatively impacted by an over-reliance on groundwater and a multi-year drought. The canal lining is expected to result in annual water savings of 758 acre-feet, which is currently seeping into the groundwater basin that has poor water quality. In addition, the project includes the installation of magnetic flowmeters and water level sensors at 50 of the District's production wells, along with telemetry upgrades, and integration of these improvements with the existing Supervisory Control and Data Acquisition system. These additional improvements will allow the District to better control well operations and access real-time groundwater pumping data remotely, resulting in an expected annual water savings of 818 acre-feet from reduced pumping. Overall, the project is expected to result in 1,576 acre-feet of water savings, which will be used to reduce groundwater pumping.

Background Information:

Includes information obtained at the California Special District Webinar on Optimizing Your Grant Writing Success: Idea to Award.

Some of the steps and time commitments for successful grant writing include

- Develop Project
- Research Funding Opportunities
- Track and Match Projects to Grants
- Allow for adequate/extensive public outreach (usually a grant requirement)
- Allow for collection of letters of support
- Have up to date realistic cost estimates (including future maintenance, permitting, etc..)
- Create Project Summary
- Research/Review successful grant awards
- Get to Know Grant Managers
- Create a timeline/ Assign Tasks
- Keep with the Application and Submission schedules
- Obtaining all required documentation

Many of these processes are very difficult to do with a single staff member, especially if this is not their primary job function. Creating a Grant committee to use as a Grant team allows for distribution of the work which is not staff dependent, an ongoing research team to look for funding and sourcing, the ability to have grant meetings to follow up on progress and assess any needs, the ability to work with other Mountain County boards for combined application projects which are more likely to pass within our Interregional Water Management District. The other function of the grant committee can be to help create a Grant policy which will be useful for guidelines on sending requests for support letters to public officials, etc...

Agenda Item Request:

Discussion on the Creation of a Grant Committee

Possible actions:

Create a Grant Committee

- let committee determine the makeup
- have it board member only
- 2 board members plus community members

Don't Create a Grant Committee

II. Item: Ad Hoc Committee for UWMP update and new Water Assessment Reports

Background: There are several policies that need to be updated due to the new legislation guidelines which are being created by the Department of Water Resources and the various stakeholder workgroups providing recommendations to the California Legislative Body.

Some of the items which will need to be updated and/or created include

- Urban Water Management Plan 2020
- Water Shortage Contingency Plan
- Annual Water Shortage Assessment Report
- MWELo data

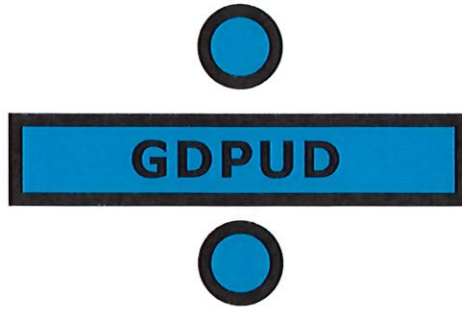
Timing: The next CDAG stakeholder meetings are this month. Creating a committee gives us time to discuss and go over any new information and guidelines in a timely manner. Coming up with indices to use for forecasting and timing of when these measurements should be taken and analyzed.

The recommendation is to have three preliminary reports before the final reporting assessment. If our Report occurs in April then we need to determine what the best two months prior to April to have reporting indices which correlate with end of season, end of season filling, new season levels filling with all of the ancillary values of DWR measurements, weather forecasting, and any factors which had affected the previous year and may affect the current year , and the following year. This group should be started prior to the summer.

This is not the only project that will be done by staff and assistance from this committee will allow us to gather resources from other Water Districts and DWR, As an Ad Hoc committee it will not be subject to the Brown Act regulations.

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For any additional information please feel free to contact me.



INFORMATIONAL ITEMS

ITEM 6.C.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Operations Manager's Report for April 2020

Presented to the GDPUD Board of Directors by Darrell Creeks, Operations Manager

May 12, 2020, AGENDA ITEM #6.C.

Water Production for the Month of

March

Sweetwater Treatment Plant

16.093 million gallons
536,433 gallons/day average

Walton Lake Water Treatment Plant

19.146 million gallons
638,200 gallons/day average

Water Quality Monitoring

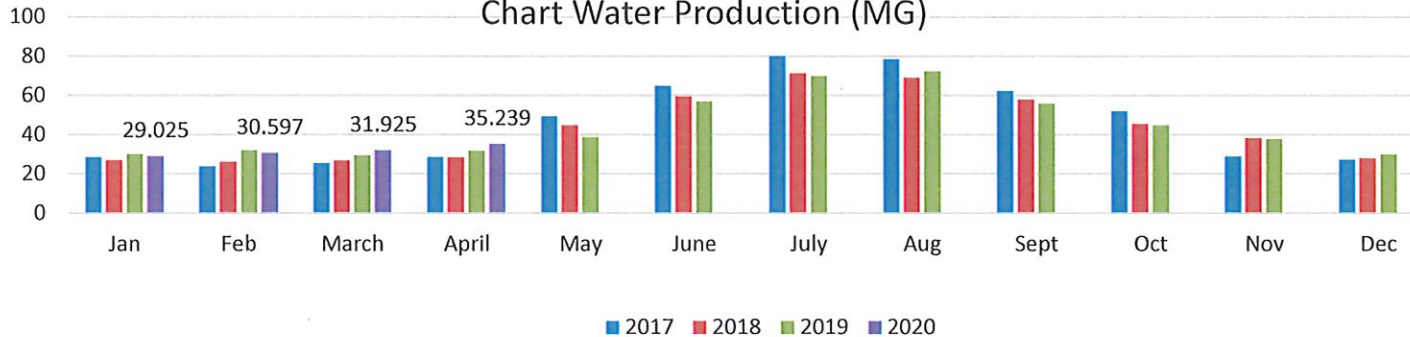
Monitoring has been completed and reports have been submitted to the State Water Resources Control Board.

- ✓ The treatment plants are in compliance with all drinking water standards,
- ✓ Distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and indicate adequate levels of disinfection through the system.

Stumpy Meadows Volume (Acre-FT) April 20,000



Chart Water Production (MG)



Summary of Field Work Activities

Distribution Crew

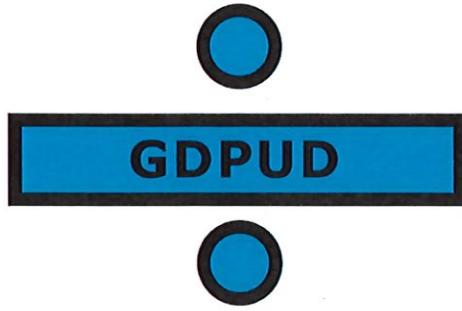
- ✓ Repaired leaks: 1 service leak and 2 Main Breaks
- ✓ Repair/replace meters: 0
- ✓ Installed new service: 2 treated
- ✓ After Hours Callouts: 4
- ✓ Drained Spanish Dry Diggins Tank
- ✓ Assisted irrigation crew with turning on irrigation pipelines and adjusting Pressure reducing stations.

Maintenance Crew

- ✓ Prepared canals for irrigation season
- ✓ Ran water to start irrigation season
- ✓ Cleaned Grizzlies and waste gates
- ✓ Installed new services
- ✓ Turned on all services

Georgetown Divide Public Utility District

6425 Main Street P.O. Box 4240, Georgetown, CA 95634 • (530) 333-4356 • www.gd-pud.org
Jeff Nelson, PE, Interim General Manager • Darrell Creeks, Operations Manager



INFORMATIONAL ITEMS

ITEM 6.D.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Auburn Lake Trails Wastewater Management Zone Report for April 2020

Presented to the GDPUD Board of Directors

May 12, 2020

Zone activities are completed in accordance with California Regional Water Quality Control Board Central Valley Region, *Waste Discharge Requirements for Georgetown Divide Public Utility District Auburn Lake Trails On-Site Wastewater Disposal Zone Order No. R5-2002-0031*.

- Community Disposal System (CDS) Lots - 137
- Individual Wastewater Disposal System Lots - 890

Field Activities

✓ Routine Inspections:	157
✓ Property Transfer Processing:	4 Initial 8 Follow Up
✓ New Inspection	
○ Homeowner	0
○ Construction	0
○ Plan Review	0
○ Watertight Test	2
✓ Weekly CDS Operational	3
○ New Wastewater System	0
○ New CDS Tank	0
○ New Pump Tank	1 (1025)

Reporting

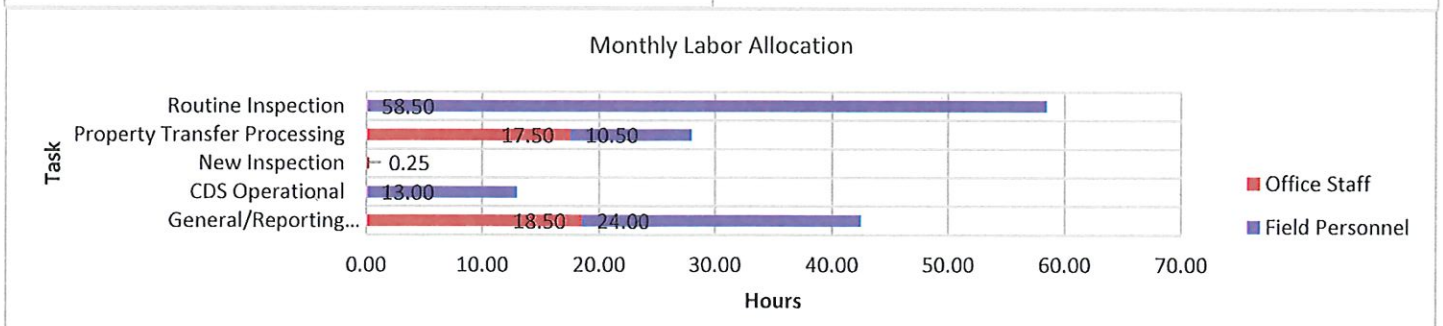
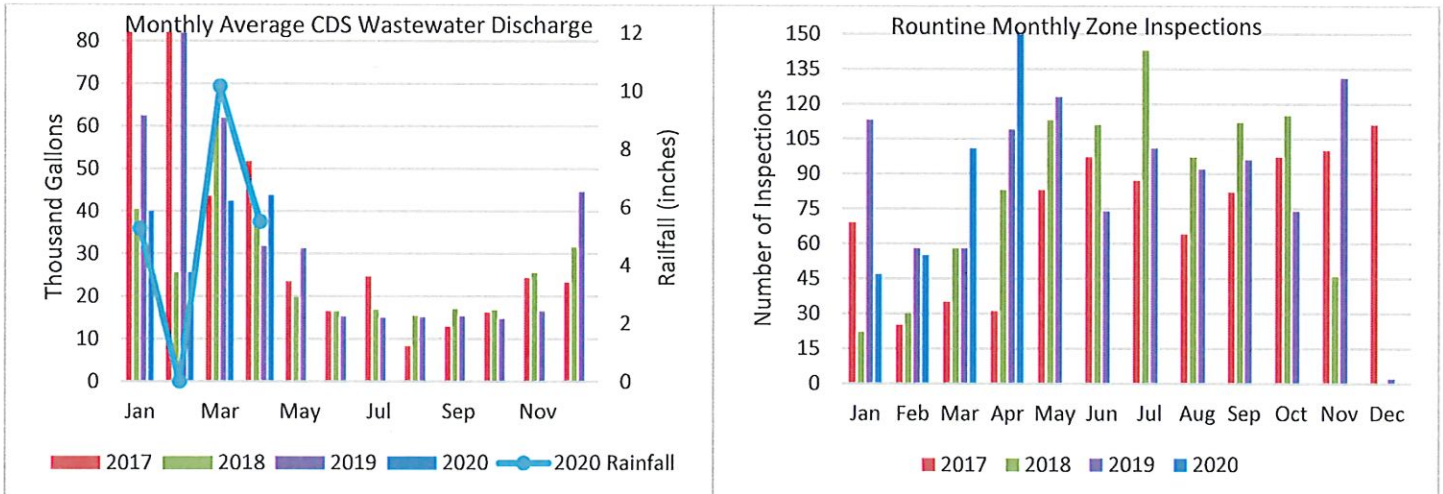
The monthly Sanitary Sewer Overflow (SSO) – *No Spill Certification* was submitted electronically to California Integrated Water Quality System (CIWQS) on May 4, 2020.

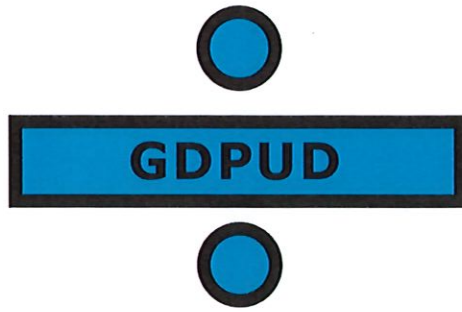
CDS – Wastewater Discharge

1,312,400 gallons / 43,746 gallon/day average

Rainfall

5.49 inches

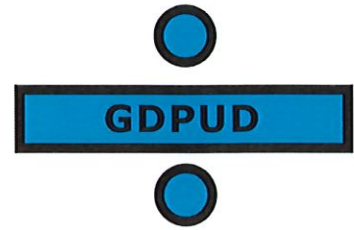




INFORMATIONAL ITEMS

ITEM 6.E.

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF MAY 12, 2020
AGENDA ITEM NO. 6.E.**



AGENDA SECTION: INFORMATIONAL ITEMS

SUBJECT: INTERIM AUDIT REPORT

PREPARED BY: Christina Cross, Management Analyst

APPROVED BY: Jeff Nelson, Intermin General Manager

BACKGROUND

In April 2018 Lance, Soll and Lunghard, LLP (“LSL”) was awarded a three year contract for Auditing service with the District. Auditing services include fieldwork conducted at two times a year; an interim audit and a final audit. During the interim audit phase auditors conduct testings over internal controls, and the final audit focuses on financial reporting. The results of the interim and final audits are presented to staff once fieldwork commences, where staff has the opportunity to address any areas of improvement through corrective action plans.

DISCUSSION

The LSL audit team conducted an Interim Audit with District staff on the week of April 6, 2020. Upon completion of their testing LSL reported their observations April 15, 2020. The auditor’s report is provided in Attachment 1. Staff has begun addressing, and in some cases already addressed, LSL’s recommendations. Representatives from LSL will be available to answer questions about the audit during the May 12th, 2020 Regular Board meeting.

FISCAL IMPACT

None.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Receive and file.

ATTACHMENTS

1. Interim Exit Conference provided by LSL

AGENDA ITEM 6.E.

Attachment 1

Interim Exit Conference

- I. **Results of interim test work**
 - a. Cash and investments – Reconciled timely and in accordance with the District's Investment Policy
 - b. Interim Net Position Analysis – No material issues noted at this time
 - c. Journal Entries – Selected 10 journal entries, no items to note. An additional selection will be made during year-end fieldwork.
 - d. Related Parties – Open for completion. Pending Form 700's

- II. **Results of internal control test work/ Status of PY Recommendations**
 - a. Cash receipts- Utility Billing
 - i. No recommendations at this time

 - b. Debt
 - i. No recommendations at this time

 - c. Computer controls
 - i. No recommendations at this time

 - d. Financial close and reporting
 - i. Status of Prior Year Recommendation: This has not been implemented but the District is aware of this recommendation.
 1. We recommend the District formally review a schedule of related parties against the District's transactions and board meetings to ensure proper disclosure in the financial statements.

 - e. Expenditures and A/P
 - i. Status of Prior Year Recommendation: This has not been implemented due to system limitations, but the District is aware of this recommendation.
 1. The system currently does not have the capability to produce vendor change logs for review of changes made to vendor information.

 - f. Payroll
 - i. New Observation: Due to various employees working remotely amid COVID-19, there is currently no formal documentation to verify that employees are picking up their checks and only their own checks.
 1. We recommend that the District or Stephanie Beck keeps an updated signed form for all payroll checks being pick up at the District while this shelter-in-place continues. The date as well as two signatures should be required, 1) the staff passing it out and 2) the employee picking up their check for added control.

 - g. Capital assets:
 - i. Status of Prior Year Recommendation: This has not been implemented but the District is aware of this recommendation.
 1. We recommend the District create a capitalization policy separate from the accounting manual. We recommend the District include the use of physical inventory counts at least once every three years (GFOA best practice), include verbiage surrounding impairment, donations, and the process for disposals.



Georgetown Divide Public Utility District
Interim Exit Conference
Wednesday, April 15, 2020

- ii. Status of Prior Year Recommendation: This has not been implemented due to system limitations, but the District is aware of this recommendation.
 - 1. We noted that all calculations surrounding the valuation of capital assets is performed manually, including depreciation and gains/losses. In the absence of a new accounting system, we recommend the District continue to perform detailed reviews of all calculations to prevent clerical error or intentional manipulation of financial data.

III. Results of fraud interviews (SAS 99)

- a. No issues noted at this time

IV. GASB 68/75 Test work

- a. Pending Completion by LSL

V. Pending Items

- a. Confirmation Log
- b. Form 700's

VI. 2020 Year-end Audit

- a. Year-end audit fieldwork schedule: October 5, 2020

VII. LSL 2020 Contacts

Brandon Young, Audit Partner
Jocelyn Esparza, Audit Manager
Mirian Rodriguez, Audit Supervisor
Samantha Asbra, Audit In-Charge