

AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA
TUESDAY, MARCH 8, 2016
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

A. Board Action to adopt agenda.

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

- 4. CONSENT CALENDAR** – These items are expected to be routine and non-controversial. Action by the Board will be taken at one time without discussion. A Board member may request an item be removed from the Consent Calendar for discussion and possible action. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

ACTION:

A. APPROVE MINUTES

- 1) Regular Meeting of February 9, 2016
- 2) Special Meeting of January 19, 2016.

RECEIVE AND FILE:

B. FINANCIAL REPORTS

- 1) Accounts Payable for March 2016, and Disbursements for February 2016
- 2) Revenue and Expense Summary for January 2016
- 3) Balance Sheet for January 2016
- 4) Cash and Investment Reports for January 2016
- 5) ALT Zone and CDS Summary for January 2016

C. PROGRESS REPORT – DEVELOPMENT OF FY 2016-17 BUDGET

D. PRIOR YEAR WATER SUPPLY AND DEMAND REPORT

E. Board action to adopt Consent Calendar.

5. PRESIDENT’S REPORT

6. BOARD REPORTS

7. OPERATIONS MANAGER’S REPORT

8. GENERAL MANAGER’S REPORT

9. FINANCE COMMITTEE REPORT

10. REQUEST FOR VARIANCE – SECOND WATER METER REQUIREMENT

A. Discussion – This item has appeared before the Board on two previous occasions. On December 8, 2015, the Board approved a temporary (2-year) variance based on El Dorado County’s hardship permit. On February 9, 2016 the Board considered the applicant’s request for variance under a permanent permit from the County. The Board directed staff to work with the applicant in an effort to provide water to the applicant’s second structure at a minimal cost.

B. Possible Board Action – Staff has no recommendation but offers that the Board might direct staff to follow an action similar to that of the El Dorado Irrigation District to minimize the connection charge for the second dwelling.

11. PROGRESS REPORT: FY 2016-17 BUDGET

A. Discussion – Staff has begun the process of completing a comprehensive FY 2016-17 Operations Budget. Office Manager Victoria Knoll will report on the progress that has been made and next steps.

B. Possible Board Action –

12. ORDINANCE 2016-01 – CONNECTION FEE FOR RESIDENTIAL FIRE SPRINKLER

A. Discussion – At the January 12, 2016 Board meeting, staff presented a proposal which provided some relief in the fees charged to residential customers for a 1-inch water service. This exception would apply only to those customers who need the upgrade from a ¾-inch to a 1-inch service when the larger service was needed to meet the demands of a residential fire

sprinkler system. After reviewing the item, the Board directed staff to return with an ordinance for Board consideration.

B. Possible Board Action – Introduction and first reading of **Ordinance 2016-01**.

13. RESOLUTION 2016-03 – LIFTING THE STAGE 3 DROUGHT DECLARATION

A. Discussion – This agenda item proposes the adoption of **Resolution 2016-03**, which would end the Stage 3 Drought Declaration and allow the District to better serve the water needs of the community. Specific to this action, the District would once again have the ability to issue new potable water service connections together with the issuance of raw water accounts under the current priority system.

B. Possible Board Action – Staff recommends adoption of **Resolution 2016-03** – Lifting the Stage 3 Drought Declaration.

14. AMENDMENT TO CONTRACT – FOOTHILL ASSOCIATES

A. Discussion – The District is currently under contract with the consulting firm of Foothill Associates to update the Environmental Document, consisting of an Initial Study/Mitigated Negative Declaration, for the Auburn Lake Trails Water Treatment Plant Project. Implementation of several Mitigation Measures would lessen the project impacts to “less than significant.” Foothill Associates has provided a proposal to conduct the required surveys and worker training for an amount of \$12,735. The proposed amendment would bring the total contract amount to \$46,120.

B. Possible Board Action – Staff recommends Board approval of an amendment to the current contract with Foothill Associates, authorizing additional work as identified in Foothill’s proposal dated February 25, 2016, relating to the special surveys and worker training at a cost of \$12,735, for a total amount not to exceed \$46,120.

15. PROPOSED PROFESSIONAL SERVICES AGREEMENT – EN2 RESOURCES, INC.

A. Discussion – Under the CABY Program, the District has a matching grant from the Department of Water Resources for work that would reduce water leaks in the ditch system. Staff is proposing to enter into a contract with EN2 Resources, Inc. in the amount of \$85,350 for professional services associated with the environmental permitting, project design, and preparation of bid documents for the CABY Project.

B. Possible Board Action – Staff recommends the Board authorize staff to enter into a contract with the consulting firm of EN2 Resources, Inc., in the amount of \$85,350, to perform the professional services of environmental permitting, project design, and preparation of bid documents for the CABY Project.

16. RESOLUTION 2016-04 – ABANDONING EXISTING INFRASTRUCTURE: PILOT HILL TANK AND WATERLINE

A. Discussion – The Board has held closed-session negotiations with Ralph C. Elliot who requested conditions for the granting of the District easement rights to its tank and waterline.

The Board unanimously rejected the conditions. **Resolution 2016-04** documents the abandonment of the bladder tank and associated pipelines.

- B. Possible Board Action** – Staff recommends the Board adopt Resolution 2016-04 stating that the District will abandon the bladder tank and associated piping.

17. DWSRF LOAN REQUIREMENT – RESOLUTION 2016-05 AND RESOLUTION 2016-06

- A. Discussion** – The District has applied for a low-interest loan with the California State Water Resources Control Board (Drinking Water State Revolving Fund) for the construction of the Auburn Lake Trails Water Treatment Plant. As a condition of the loan, the District must adopt two resolutions: 1) a Reimbursement Resolution, and 2) a Pledged Revenue and Funds Resolution.
- B. Possible Board Action** – Staff recommends the Board adopt **Resolution 2016-05**, a Reimbursement Resolution, and **Resolution 2015-06**, a Pledged Revenue and Funds Resolution.

18. ALT TREATMENT UPDATE

- A. Discussion** – Recap and extension of prior month report on progress towards plant replacement.
- B. Possible Board Action** –

19. BOARD MEMBER AND STAFF COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS, AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

20. NEXT MEETING DATE AND ADJOURNMENT – A Budget Workshop will be held March 16, 2016 at 6:00 PM at the Georgetown Community Center, 6325 Lower Main Street. The next regular meeting will be April 12, 2016 at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District’s bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on March 3, 2016.