

CONFORMED AMENDED AGENDA

REGULAR MEETING

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, SEPTEMBER 11, 2018
2:00 P.M.**

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 2:03 P.M. Director Wadle led in the Pledge of Allegiance.

Directors Present: Jesse Hanschild, Lon Uso, David Souza; Dane Wadle. (Director Halpin had not yet arrived.)

Staff Present: General Manager Steven Palmer; Operations Manager Darrell Creeks; Board Assistant Diana Michaelson. Legal Counsel: Kerry Fuller, Churchwell White, LLP.

2. ADOPTION OF AGENDA

Motion by Director Wadle to adopt the agenda. Second by Director Souza.

Public Comment: There were no comments from the public.

Vote: The motion passed unanimously.

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive

conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

Cindy Garcia stated that she had sent a letter to the customers on the lien list.

Jim Stone read a letter that he sent to the District. (See Attachment 1.)

Cindy Garcia stated that she is resigning from the Finance Committee effective immediately.

Stephen Dowd spoke in support of Cindy Garcia.

Unidentified person asked if there will be any candidate forums. Director Uso responded that one is scheduled at the Cool Hall on September 26.

Phyllis Little thanked Cindy Garcia for her service on the Finance Committee.

4. PROCLAMATIONS AND PRESENTATIONS

A. Water Professionals Appreciation Week October 6 – 14

General Manager Palmer noted that this proclamation was put together by the Association of California Water Agencies. He then read the proclamation.

5. CONSENT CALENDAR

Michael Saunders requested that Item 5.D be removed from the Consent Calendar to be discussed separately. Cherie Carlyon requested that Items 5.B.1 and 5.B.2 be removed from the Consent Calendar.

NOTE: Director Halpin arrived at this point.

Motion by Director Halpin to adopt the remaining item on the Consent Calendar. Second by Director Souza.

Public Comment: *There were no public comments.*

Vote: *The Consent Calendar minus Items 5. B.1, 5.B.2, and 5.D was approved unanimously.*

A. Approval of Minutes

1. Regular Meeting of August 14, 2018

B. Financial Reports

Items 5.B.1. and 5.B.2. were pulled from the Consent Calendar.

1. Statement of Cash Balances

Cherie Carlyon asked why Wells Fargo is not listed. Mr. Palmer stated that he did not have an answer at this time.

2. Month-End Cash Disbursements Report

Ms. Carlyon asked what Verbal Judo is for \$450. Mr. Palmer responded that it is for customer service training. She then asked what the four Pay Pal charges were under reference 029192. Operations Manager Creeks responded that they are one item, an ice machine. Mr. Palmer added that the charge was spread over four departments.

Motion to adopt the financial reports by Director Souza. Second by Director Halpin.

Vote: The motion passed unanimously.

C. Approval of Irrigation Season Ending Date of September 30, 2018

Possible Board Action: Adopt Resolution 2018-44.

D. Approve Reimbursement of Director Expenses to Attend ACWA Region 4 Event – Folsom Dam: Multiple Benefits for All of California

Possible Board Action: Adopt Resolution 2018-47.

Item 5.D. was pulled from the Consent Calendar.

Mr. Saunders asked to see the policy for travel related expenditures. Mr. Palmer responded that he could provide a copy.

Motion to adopt Resolution 2018-47 by Director Wadle. Second by Director Halpin.

Vote: The motion passed unanimously.

6. INFORMATIONAL ITEMS

A. President's Report

There was no President's Report.

B. Board Reports

Director Wadle reported that he attended a Board approved financial training on August 21 and 22 regarding long-term financial planning. He will forward a packet of information to Staff.

C. General Manager's Report

Mr. Palmer reported that the District's GIS system is being updated and is being transitioned from a stand-alone system to a web-based platform which will allow information to be accessed by the public.

The General Manager published an RFP for Engineering Design Services for the treated water line replacement project and the main canal reliability project.

The ditch lining project being funded by a CABY grant will begin immediately following irrigation season. George Sanders is the project manager.

Mr. Palmer then reported on recent legislative activity at the Capitol.

- *SB 845 was not acted on during this session. It may come back.*
- *SB 929 is awaiting signature by the Governor.*
- *SB 998 is awaiting signature by the Governor.*

Continuing his report, Mr. Palmer spoke to a question that is repeatedly being asked by customers about third-party transaction fees. He explained that the fees are only charged to those customers who use the online bill pay from the GDPUD website or use a credit or debit card to pay by phone or in person. The transaction fees are charged directly by the third-party processor of the electronic transaction and are not collected by GDPUD. Because electronic payment is optional, and the service is not used by every customer, these transaction fees cannot be allocated among all the District's customers and must be paid by the customers who choose to use the service. Spreading these transaction fees among all customers could result in an illegal subsidy where customers who do not use electronic payments are subsidizing customers that use electronic payments. Mr. Palmer explained that third-party electronic transaction fees vary and proceeded to list the various fees.

GDPUD Website (Public Utility Web Corp) – Pay by Check
Payments \$99 and up - Transaction Fee = \$1.20
Payments under \$99 – Transaction Fee = \$0.39+0.82%

GDPUD Website (Public Utility Web Corp) – Pay by Credit Card/Debit Card
Transaction Fee = 3.5% plus \$0.20

Phone or in Person (MuniciPay) – Pay by Credit Card/Debit Card
Transaction Fee = 2.65%, \$3.00 minimum

There are several other payment options for customers who do not wish to pay third-party transaction fees. These include paying by check or money order by mail or in person at the GDPUD office, paying by cash at the GDPUD office, or by using their own bank's online bill pay service.

Mr. Palmer concluded his report by pointing out that two public workshops have been scheduled to gather public input regarding updates to the Irrigation Ordinance. The first workshop will take place on September 20 at the Georgetown School. At this workshop, staff will outline the current way the ordinance works and then take comments from the public. The purpose being strictly to gather information. The workshop will be noticed as a Special Board Meeting, so all the Directors can attend, but it will be staff driven. After the workshop, staff will tabulate and analyze the suggestions. The second workshop will take place on October 16 at Northside

School. The purpose of that workshop will be twofold: 1) for staff to present an outline of challenges and opportunities relating to the suggestions presented at the first workshop, and 2) to get direction from the Board as to what changes to make to the Ordinance. The goal is to have the ordinance updated prior to January 1.

D. Operation Manager's Report

Operations Manager Darrell Creeks reported that Stumpy Meadows is still at 83% capacity. All systems are working well. The emergency gunite repairs went smoothly and the affected residents were very appreciative of the work that was done.

E. ALT Treatment Plant Update

Engineering Consultant George Sanders presented the report. He talked about the video tour that is currently being prepared that will be placed on the GDPUD website to share current construction activity with the community. Mr. Sanders then described some of the work that was done during the last month. His report included a slide show of photos to provide visuals of some of the work that had been done at the plant.

F. Finance Committee Report

Finance Committee Chair Rick Gillespie reported that the committee did not meet this month. He noted that one of the committee members now has a conflict with meeting dates due to the Fall semester class schedule. The committee stands ready to assist staff with the evaluation of new software for the accounting system, and also for the ALT Wastewater Cost Analysis.

7. NEW BUSINESS

A. Review and Approve Sewer System Management Plan

Possible Board Action: Adopt Resolution 2018-45.

Water Resources Manager Adam Brown presented the staff report. GDPUD prepared a Sewer System Management Plan (SSMP) in 2010. The State Water Resources Control Board (SWRCB) requires the SSMP to be updated and adopted by the GDPUD Board every five years and uploaded to the SWRCB website. The update is overdue. In September 2018, GDPUD staff prepared an updated SSMP to meet current SWRCB regulatory guidelines. GDPUD will conduct annual internal audits which will focus on evaluating the effectiveness of the SSMP and GDPUD's compliance with the SSMP requirements. The final step in development of the SSMP is approval of the final SSMP by the GDPUD governing board at a public meeting. Resolution 2018-45 would approve the GDPUD SSMP as required by the SWRCB.

Motion by Director Hanschild to adopt Resolution 2018-45. Second by Director Halpin.

Public Comment: *There were no comments from the public.*

Vote: *The motion passed unanimously.*

B. Consider Removing Cynthia Garcia from the Finance Committee

Possible Board Action: Adopt Resolution 2018-46.

This item was not acted on as Ms. Garcia had resigned from the committee earlier in the meeting.

Members of the public were given the opportunity to comment.

Tom Crawford and Mike Saunders, members of the finance committee, spoke in support of Ms. Garcia.

C. Consider Approval of Letter to Editor regarding the Leow v. Georgetown Divide Public Utility District Case

Possible Board Action: Approve Submission of Letter to the Editor of the Mountain Democrat

Director Uso presented the letter for discussion. General Counsel Kerry Fuller summarized the case as follows. The Leow case involved a claim of inverse condemnation. The District Court found in favor of GDPUD several years ago. The case was appealed to the Court of Appeal. The court ruled in favor of GDPUD finding that the District had not exceeded its property rights. The case was then appealed to the Supreme Court, which denied the appeal. In the time between the appeal ruling and the Supreme Court, an article was written in the Mountain Democrat about the case, and the letter under discussion was written as a proposed response to that article. Director Uso explained his position and reason for wishing to respond to the article. There was some discussion between the Board Directors. The resulting consensus was to leave things as is and not respond.

- 8. DISCUSSION ITEMS** *(No action shall be undertaken on any discussion Item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.)*

A. Proposition 5: Base Value Property Tax Portability (as requested by Board Member Dane Wadle)

Director Wadle presented information on Proposition 5, which will appear on the November Statewide Ballot.

9. **BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.
10. **NEXT MEETING DATE AND ADJOURNMENT** – Next Regular Meeting is October 9, 2018, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

The meeting adjourned at 3:59 P.M.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Steve Palmer by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on September 6, 2018.



Steven Palmer, PE, General Manager



Date

29 Aug 2018

GDPUD Board Mtg. of 10/9/2018
AGENDA ITEM 5.A.
Attachment 1
Page 1 of 1

Untitled
Georgetown Divide Public District
P.O. Box 4240
Georgetown CA 95634

I received a letter Aug 17 that I was delinquent in my account and that a
lien had been placed on my property. I assumed it a tax from the water district
and paid it. Later I found out that this was a meter charge for a meter which had
been placed. I had no knowledge of its placement nor had I requested it.

This letter is a demand that the meter be removed at no expense to my self
and payment of \$142.35 be returned.



Property Assessment Parcel

61-810-02

Address: McNeil Bldg

3240 Chipmunk Trail

Georgetown CA.

Mailing Address

7995 Morning side Dr

Granite Bay CA 95746

Phone

916-741-1530