

**ACTION ONLY MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

6425 Main Street,
Georgetown, California 95634

**TUESDAY, NOVEMBER 14, 2023
2:00 P.M.**

BOARD OF DIRECTORS

Mitch MacDonald, President

Donna Seaman, Vice President

Michael Saunders, Director

Mike Thornbrough, Treasurer

Robert Stovall, Director

PRESENTING STAFF

Nicholas Schneider General Manager

Adam Brown Operations Manager

Jessica Buckle Office Finance Manager

Alexis Elliott Water Resource Manager

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
- Ensure high-quality drinking water.
- Promote stewardship to protect community resources, public health, and quality of life.
- Provide excellent and responsive customer services through dedicated and valued staff.
- Ensure fiscal responsibility, and accountability are observed by balancing immediate and long-term needs.

A complete record of the meeting can be found on the District site at:

<https://www.gd-pud.org/2023-11-14-regular-board-meeting>

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

President MacDonald called the meeting to order at 2:00 p.m.

Roll Call:

Present: Saunders, Stovall, Thornbrough, Seaman, and MacDonald

Absent: None

Director Thornbrough led the Pledge of Allegiance.

2. ADOPTION OF AGENDA

Public Comment:

No public comments were received.

Director Saunders motioned to adopt the agenda. Director Stovall seconded the motion.

President MacDonald called for the vote.

Ayes: Seaman, Stovall, Thornbrough, Saunders, and MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

3. PUBLIC FORUM

Public Comment:

Vicky Nakabayashi

4. CONSENT CALENDAR

- A. **Approval of Minutes** -October 10th Regular Board Meeting
- B. **Consider Adopting Irrigation Ordinance 2023-04 Establishing Rules and Regulations for Irrigation Service**
- C. **Consider Adopting Updated Policy 1010 Basis of Authority**
- D. **Consider Adopting Updated Policy 1045 Legal Counsel and Auditor**
- E. **Consider Adopting Updated Policy 4060 Ethics Training**
- F. **Consider Adopting Updated Policy 4100 Members of the Board of Directors**
- G. **Receive WDR Technical Memo and Report**

Public Comment:

Cherie Carlyon

Director Thornbrough pulled items D, E, F, and G, for discussion.

Director Saunders pulled item B for discussion.

Director Saunders motioned to pass items A, Approval of the Minutes from October 10th, and C Policy 1010 Basis of Authority. Director Thornbrough seconded the motion.

President MacDonald called for the vote.

Ayes: Seaman, Stovall, Thornbrough, Saunders, and MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

Item B: Ordinance 2023-04 Rules and Regulations for Irrigation Service

The Irrigation Ordinance was pulled by Director Saunders to allow for both an individual vote and public comment on the item before its adoption.

Public Comment:

No comments were received.

Director Saunders motioned to adopt Ordinance 2023-04 Establishing Rules and Regulations for Irrigation Service. Director Seaman seconded the motion.

President MacDonald called for the vote.

Ayes: Seaman, Stovall, Thornbrough, Saunders, and MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

Item D: Policy 1045 Legal Counsel and Auditor

Public Comment:

No comments were received.

Director Stovall motion to adopt item D Policy 1045 Legal Counsel and Auditor. Director Thornbrough seconded the motion.

President MacDonald called for the vote.

Ayes: Seaman, Stovall, Thornbrough, Saunders, and MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

Item E: Policy 4060 Ethics Training

Public Comment:

Cherie Carlyon

Director Seaman Motioned to adopt Policy 4060 Ethics Training. Director Stovall seconded the motion.

President MacDonald called for the vote.

Ayes: Seaman, Stovall, Thornbrough, Saunders, and MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

Item F: Policy 4100 Members of the Board of Directors

Public Comment:

Cherie Carlyon

Director Thornbrough motioned to adopt Policy 4100 Members of the Board of Directors. Director Saunders seconded the motion.

President MacDonald called for the vote.

Ayes: Seaman, Stovall, Thornbrough, Saunders, and MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

Item G: Receive WDR Technical Memo and Report

Public Comment:

No comments were received.

Director Thornbrough motioned to accept receipt of the WDR Technical Memo and Report. Director Saunders seconded the motion with an amendment that the typo on page 5 of 6, under 7 recommendations the first sentence should read “under”.

President MacDonald called for the vote.

Ayes: Seaman, Stovall, Thornbrough, Saunders, and MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

5. Office/Finance Manager’s Report

Office Finance Manager Jessica Buckle fielded inquiries from the Board and the public.

Public Comment:

Cherie Carlyon

Optimized Investment Partners Investment Report-David Bilby

David Bilby President and CEO of Optimized Investment Partners delivered the report and answered inquiries.

Public Comment:

Cherie Carlyon

6. INFORMATIONAL ITEMS

A. Board Reports

Director Stovall reported his attendance at the recent El Dorado Water Agency (EDWA) meeting.

Director Saunders reported his participation in the recent community event at the Duarte Winery.

Director Seaman shared her participation at the Duarte Winery Tour and the local Chamber of Commerce Mixer.

President MacDonald attended the Duarte Winery Tour and will be participating in the Association of California Water Agencies (ACWA/JPIA) conference at month's end.

B. Legislative Liaison Report

Director Saunders delivered the report.

C. Operation Manager's Report

Operations Manager Adam Brown delivered the report.

D. Water Resources Manager's Report

Water Resource Manager Alexis Elliot delivered the report.

E. General Manager's Report

General Manager Nicholas Schneider delivered the report.

Public Comment:

Cherie Carlyon

Stephen Dowd

7. COMMITTEES

A. Irrigation Committee – Ray Griffiths, Chairman

Director Seaman delivered the report. The Irrigation Ordinance is now complete. Focused work has begun on information for customers which will be distributed January 1st, 2024.

B. Finance Committee – Andy Fisher, Chairman

There was no meeting due to lack of quorum.

C. Ad-Hoc Committee for Policy Manual

Director Saunders delivered the report. The Committee is currently reviewing policies requiring minimal amendment. Work on the Personnel Manual, the Asset Management Policy, and The Environmental Compliance Policy continue.

D. Ad-Hoc Grant Writing Committee

There was no meeting scheduled.

E. AD-Hoc Labor Negotiations Committee

The Committee had no developments to report.

Public Comment:
Cherie Carlyon

8. ACTION ITEMS

A. Consider Adoption of Policy 2216 Vehicle Replacement Policy

General Manager Nicholas Schneider delivered the report with support from Operation's Manager Adam Brown.

Board Discussion:

Board discussion involved requests for clarification surrounding the vehicle replacement parameters. Concern that the replacement matrix appendix would be a hardline policy was expressed. It was clarified that this was a guideline for budgeting purposes and that all decisions would come before the Board of Directors for approval.

Public Comment:
Cherie Carlyon

Director Stovall motioned to adopt Policy 2216 Vehicle Replacement. Director Saunders seconded the motion.

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously.**

B. Consider Adjustments to Board of Directors and Committees Regular Meeting Days and Times.

General Manager Nicholas Schneider delivered the report.

Public Comment:
Cherie Carlyon
Stephen Dowd

Director Stovall motioned to adopt the amended meeting schedule for the Board of Directors and committees beginning in 2024 with the revision of the Finance Committee meeting on the fourth Thursday of the month. Director Seaman seconded the motion.

Public Comment:
Cherie Carlyon

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously.**

Public Comment for Closed Session:
Cherie Carlyon

President MacDonald adjourned the meeting to a closed session at 4:22 p.m.

9. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

(Gov. Code § 54956.9(d)(1))

Name of Case: GDPUD v. PG&E

B. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

(Gov. Code § 54956.9(d)(1))

Name of Case: In re: Aqueous Film-Forming Foams Products Liability Litigation,
Case No. 2:18-mn-2873-RM

C. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)

Agency Designated Representative: General Manager Schneider

Employee Organizations: Local 1, Local 39

D. Report out of Closed Session- There was nothing to report out of session.

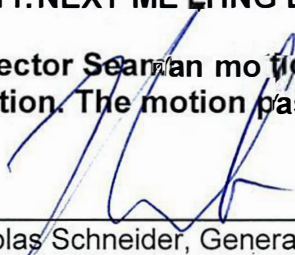
President MacDonald adjourned the closed session and opened the meeting to an open session at 7:12 p.m.

10. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS

No requests were received.

11. NEXT MEETING DATE AND ADJOURNMENT

Director Seanman motioned to adjourn the meeting. Director Thornbrough seconded the motion. The motion passed by acclamation. The meeting adjourned at 7:13 p.m.



Nicholas Schneider, General Manager

12-18-23
Date

Attachments:

Public Comment

GDPUD Board Meeting
Tuesday, Nov. 14, 2023
Public Comments by Cherie Carlyon

Item 8B
Alternative meeting dates

There were 5 weeks between this meeting and the October meeting, so there should have been ample time to get the agenda and meeting packet completed in a timely manner. There are rarely any holidays that fall on Fridays, so that isn't a great reason to change the existing board meeting date. There are more Monday holidays. The board authorized the hiring of a full-time board clerk position that was originally a part-time position, so the board clerk should be able to get all the work done in time for the current board meeting timeline. So, what is the real reason for a change?

I don't think that the board meeting date needs to be changed.

Item 9C closed session
Conference with labor negotiators

The Local ~~020~~¹ MOU is 3 years past its expiration date. That means that those three years plus the future two years are part of these negotiations. With the board voting on five years of wage increases at one point in time my question is where are those funds coming from? There is only one year's worth of wage increases included in this year's budget. Are you taking the other 4 years out of reserves? The rate increase has not happened yet. Approving new wage contracts without identifying the revenue source should not happen.