

ACTION ONLY MINUTES

Georgetown Divide Public Utility District Board of Directors
6425 Main Street, Georgetown, California 95634

FINANCE COMMITTEE

Regular Meeting
Thursday, September 28, 2023
3:30 P.M.

Finance Committee

Andy Fisher, Chairman	Steve Miller
William Gorenc Jr, Vice Chairman	Vacant
M. Martha Helak, Secretary	Vacant

Board of Directors Liaison

Mitch MacDonald
Robert Stovall

Presenting Staff

General Manager Nicholas Schneider Office Finance Manager Jessica Buckle

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
 - Ensure high-quality drinking water.
 - Promote stewardship to protect community resources, public health, and quality of life.
 - Provide excellent and responsive customer services through dedicated and valued staff.
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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A record of the complete proceedings is available in the recording posted to the District YouTube site: <https://www.youtube.com/watch?v=uf1YhulaCws>

1. CALL TO ORDER-ROLL CALL-PLEDGE OF ALLEGIANCE

Chairman Fisher called the meeting to order at 3:33 p.m. Member Miller led the Pledge of Allegiance.

Roll Call was taken.

Present: Andy Fisher, William Gorenc Jr., Steve Miller

Absent: M. Martha Helak

2. ADOPTION OF AGENDA

Vice Chair Gorenc Jr. motioned to adopt the agenda. Member Miller seconded the motion.

Chairman Fisher called for the vote.

Ayes: Steve Miller, Gorenc Jr., Andy Fisher

Nays: None

The motion passed **unanimously.**

3. PUBLIC FORUM:

No comments were received.

4. APPROVAL OF MINUTES – Meeting August 24, 2023

Public Comment:

No comments were received.

Vice Chair Gorenc Jr. motioned to approve the minutes for the August 24th, 2023 meeting. Member Miller seconded the motion.

Chairman Fisher called for the vote.

Ayes: Steve Miller, Gorenc Jr., Andy Fisher

Nays: None

The motion passed **unanimously**.

5. INFORMATIONAL ITEMS

- A. Financial Reports
- B. Update on Cost of Service
- C. Mosquito Fire and Weather-Related Costs
- D. Water Conservation Budgeting

The Office Finance Manager Jessica Buckle reviewed the Financial Reports. Reasoning regarding the change in reporting to a quarterly model was reviewed. Enacting the new model allows the most accurate representation of District finances as during the first quarter the previous fiscal year is still in the process of shoring up and items are accruing back to the previous year. Monthly reports during that time period don't accurately reflect finalized fund allocations.

General Manager Nicholas Schneider shared updates on items that will be presented to the Board of Directors. There is a proposed amendment to the Capital Improvement Projects (CIP) which will be a future Board action item. This amendment is for mitigation work needed as a result of the Mosquito Fire and consequent erosion issues. This will ensure infrastructure access during the winter as well as reduction of sediment entering into the water system. The District is in the process of creating a Request for Proposals (RFP) to facilitate a Cost-of-Service Analysis Study. Mr. Schneider delivered a report regarding the proposed State Water Resource Control Board (SWRCB) water budgeting regulations "Making Conservation a California Way of Life."

Public Comment:

Cherie Carlyon

6. ACTION ITEMS

- A. Approve the Rescheduling of the Regular November and December Finance Committee Meetings to a Special Meeting on December 7th, 2023.**

Given the holiday season, the November and December meetings are difficult to schedule. The proposed change was to hold one special meeting for both November and December.

Public Comment:

No comments were received.

Vice Chair Gorenc Jr. voted to approve the rescheduling of the November and December regular meetings to a December 7th Special Finance Committee meeting. Member Miller Seconded the motion.

Chairman Fisher called for the vote.

Ayes: Steve Miller, Gorenc Jr., Andy Fisher

Nays: None

The motion passed **unanimously**.

7. FINANCE COMMITTEE MEMBER COMMITTEE COMMENTS AND REPORTS

No reports were received.

8. AGENDA ITEMS FOR THE NEXT FINANCE COMMITTEE MEETING

There was a Committee request to receive updates regarding the State Water Resource Control Board (SWRCB) proposed regulations, particularly the Land Area Management (L.A.M.) outdoor water use budgeting allotment component as the situation evolves.

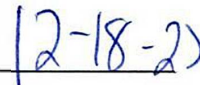
The Committee expressed interest in tours of the Water Treatment Plant Facilities as well as other components which comprise the District water system infrastructure.

9. NEXT MEETING DATE AND ADJOURNMENT – The Finance Committee set the last Thursday of each month at 3:30 PM for regular committee meetings. The next meeting will be on October 26th, 2023.

Vice Chair Gorenc Jr. motioned to adjourn the meeting. Member Miller seconded the motion. The motion passed by acclamation. The meeting adjourned at 4:27 p.m.



Nicholas Schneider, General Manager



Date