

**AGENDA  
REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

6425 Main Street,  
Georgetown, California 95634

**TUESDAY, MARCH 7, 2024  
2:00 P. M.**

**BOARD OF DIRECTORS**

Mitch MacDonald, President

Donna Seaman, Vice President

Mike Thornbrough, Treasurer

Michael Saunders, Director

Robert Stovall, Director

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**MISSION STATEMENT**

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
- Ensure high-quality drinking water.
- Promote stewardship to protect community resources, public health, and quality of life.
- Provide excellent and responsive customer services through dedicated and valued staff.
- Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.

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**NOTICE:** This meeting will be held in person in the Board room of the Georgetown Divide Public Utility District office, located at 6425 Main Street in Georgetown. This meeting will be open to all members of the public. As a courtesy, and technology permitting, the public may also choose to observe via video conference at:

<https://us02web.zoom.us/j/81476655076?pwd=UIZJNEw4eVZ1STJNTHZ5TXFiNGp3Zz09>

**Meeting ID: 814 7665 5076 and Passcode: 982328** or via teleconference by calling **1-669-900-6833**, Please note that any person attending via teleconference will be sharing the phone number from which they call with the Board and the public.

**1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

**2. ADOPTION OF AGENDA**

**3. PUBLIC FORUM** (Please review the below criteria before participating in the public forum.)

Pursuant to the Government Code Section 54954.3 (the Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item. The Board President will call for public comment. Those wishing to address the Board on a matter that is not on the agenda, and within the jurisdictional authority of the District, may do so during the Public Forum. Follow the procedures for speaking:

- A. Public members desiring to provide comments, must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.
- B. If participating via teleconference, please utilize the raise your hand feature. The President will call upon you by addressing you by the name or phone number indicated.
- C. Comments must be directed only to the Board.
- D. Disruptive conduct shall not be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of the privilege to address the Board of Directors.
- E. There is a three (3)-minute time limit per speaker.
- F. The Board is not permitted to take action on items addressed under the Public Forum.
- G. The Board President is responsible for maintaining an orderly meeting.

#### 4. CONSENT CALENDAR

##### A. Approval of Minutes

- February 6, 2024 Special Meeting

##### B. Consider Adoption of Equipment Surplus List

##### C. Consider Adoption of Policy 4205 Board Agenda

##### D. Consider Adoption of Policy 4240 Minutes of the Board Meetings

##### E. Consider Adoption of Policy 2180 Low-Income Rate Assistance Program

#### 5. OFFICE/FINANCE MANAGER'S REPORT

- FY 2024-25 Budget Review

#### 6. INFORMATIONAL ITEMS

##### A. Board Reports

- Joint Powers of Insurance Authority (JPIA) Cyber Security Update Presentation

##### B. Legislative Liaison Report

- Vectis D.C. Federal Advocate Update Presentation

##### C. Operation Manager's Report

- Monthly Water Demand Assessment

##### D. Water Resources Manager's Report

##### E. General Manager's Report

#### 7. COMMITTEES

##### A. Irrigation Committee – Ray Griffiths, Chairman – Next Meeting March 19, 2024

- **Board Liaisons:** Directors Seaman and Thornbrough

##### B. Finance Committee – Andy Fisher, Chairman - Next Meeting March 28, 2024

- **Board Liaisons:** Directors MacDonald and Stovall

##### C. Ad-Hoc Committee for Policy Manual – Meetings Held as Necessary

- **Board Liaisons:** Directors Saunders, Seaman

##### D. Ad-Hoc Grant Writing Committee – Next Meeting April 3, 2024

- **Board Liaisons:** Directors Saunders and Stovall

##### E. AD-Hoc Labor Negotiations Committee- Meetings Held as Necessary

- **Board Liaisons:** Directors Thornbrough and MacDonald

#### 8. ACTION ITEMS

##### A. Consider Authorizing a Professional Services Agreement with EMCOR for Installation of Backup Generators at District Pump Stations not to Exceed an Amount of \$140,000.

- **Possible Action-** Authorize the General Manager to execute a Professional Services Agreement with EMCOR for design and installation of backup generators at District pump stations.

##### B. Consider Approval of Dump Truck Purchase and CIP Amendment not to Exceed \$125,000

- **Possible Action-** Adopt Resolution 2024-XX Approving the Purchase of Dump Truck and CIP Amendment.

**C. Consider Selection of Water Resources Economics for Cost-of-Service Analysis and Rate Study not to Exceed an Amount of \$100,000.**

- **Possible Action-** Approve Resolution 2024-XX Approving Contract with Water Resources Economics to conduct a Cost-of-Service Analysis, authorizing the General Manager to execute the professional agreement.

**D. Consider Nomination of General Manager Nicholas Schneider to the California Special District's Association (CSDA) Board of Directors-Seat A**

- **Possible Action-** Adopt Resolution 2024-XX Approving the Nomination of Nicholas Schneider to the CSDA Board of Directors-Seat A

**E. Consider Adoption of Policy 2330 Inclement Weather**

- **Possible Action-** Approve Resolution 2024-XX Adopting Policy 2330 Inclement Weather

**F. Consider Adoption of Memorandum of Understanding (MOU) with the International Union of Operating Engineers, Stationary Engineers Local 39**

- **Possible Action-** Approve Resolution 2024-XX Adopting the MOU with Public Employees Local 39.

**9. PUBLIC HEARING**

**A. Consider District Implementation of Service Charges**

- **Possible Action-** Introduce Resolution 2024-XX Adopting District Service Charges for Requests Outside of Cost of Service, first reading, and receive public comment.


**10. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS**

- A. Opportunity for Board members to discuss and provide input for future meetings.

**11. NEXT MEETING DATE AND ADJOURNMENT**

- A. The next Regular Meeting will be April 4, 2024, at 2:00 PM., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on March 1, 2024.

  
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Nicholas Schneider, General Manager

3-1-24  
\_\_\_\_\_  
Date

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Public documents related to an item on the open session portion of this agenda, which are distributed to the Board less than 72 hours prior to the meeting, shall be available for public inspection at the office of the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634, and at the time of the meeting.

Unless otherwise noted below, Board actions include a determination they are not a "Project" under Section 15378 under the California Environmental Quality Act (CEQA) Guidelines.