

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF September 13, 2022
AGENDA ITEM NO. 9C.1-2**



AGENDA SECTION: NEW BUSINESS

SUBJECT: ACCEPTANCE OF COMMITTEE RESIGNATIONS

APPROVED BY: Adam Coyan, General Manager

BACKGROUND

John Duarte was appointed to the Irrigation Committee on February 8, 2022. Bonnie Neeley was appointed to the Finance Committee on March 8, 2022.

DISCUSSION

John Duarte expressed his intent to resign from the Irrigation Committee at the last committee meeting and subsequently sent a letter of resignation. Bonnie Neely gave her verbal resignation to the Board at the August 9, 2022 regular meeting. A written letter of resignation has not been received to date.

FISCAL IMPACT

None

CEQA ASSESSMENT

Not a CEQA Project

RECOMMENDED ACTION

Staff recommends the Board of Directors accept both resignations.

ATTACHMENTS

1. John Duarte Resignation Letter
2. Accept John Duarte Resignation Resolution 2022-XX
3. Bonnie Neeley Resignation Letter
4. Accept Bonnie Neeley Resignation 2022-XX

**RESOLUTION NO. 2022-XX
OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FOR THE RESIGNATION OF PUBLIC MEMBER JOHN DUARTE
TO THE IRRIGATION COMMITTEE**

WHEREAS, the Irrigation Committee was established to advise the Board on matters related to irrigation service; and

WHEREAS, John Duarte was appointed to the Irrigation Committee by Resolution 2022-10 on February 8, 2022; and

WHEREAS, Mr. Duarte announced his intent to resign from the Finance Committee at the Irrigation Committee meeting of August 18, 2022, and submitted a letter of resignation.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Georgetown Divide Public Utility District does hereby accept the resignation of John Duarte from the Irrigation Committee, and expresses appreciation of his willingness to serve the community.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utilities District at a meeting of said Board held on the 13th day of September 2022, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Michael Saunders, President
Board of Directors
Georgetown Divide Public Utility District

ATTEST:

Adam Coyan, Clerk and ex officio
Secretary, Board of Directors
Georgetown Divide Public Utility District

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2022-11 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 13th day of September 13, 2022.

Adam Coyan, Clerk and ex officio
Secretary, Board of Directors
Georgetown Divide Public Utility District

DRAFT

RESOLUTION NO. 2022-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
ACCEPTING THE RESIGNATION OF BONNIE NEELY
FROM THE FINANCE COMMITTEE

WHEREAS, the Georgetown Divide Public Utility District Board of Directors (“Board”) reestablished the Finance Committee (“Committee”) through Resolution 2021-16; and

WHEREAS, Bonnie Neely was appointed to the Finance Committee by Resolution 2022-17 on March 8, 2022; and

WHEREAS, Ms. Neely announced her resignation from the committee during the Board’s regular meeting of August 9, 2022.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of the Georgetown Divide Public Utility District does hereby accept the resignation of Bonnie Neely from the Finance Committee and expresses appreciation for her willingness to serve the community.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 13th day of September 2022, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Michael Saunders, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Adam Coyan, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2022-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this thirteenth day of September 2022.

Adam Coyan, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Letter of Resignation

Bonnie Neeley

September 8, 2022

Dear Mr. Coyan,

per your request I am forwarding a formal letter of resignation per the Finance Committee policy written by Board President Saunders and forwarded to the Finance Committee on April 7, 2022. At the same time he wrote "Welcome to the Finance comm" which after 3 pages of Instructions to the Chairman ended on pp 3 and 4 with Background Security summary. Stating cyber terrorism and domestic terrorism still are rampant in the Divide. (My FBI friend isn't aware that those types of terrorism exist on the Divide.)

Also he stated that any retrofitting of the District Office building (bullet proof glass, etc.,) be listed under Covid expenses. I found that unfair to the water customers

Saunders directed Thornbrough to send me an email stating my removal would be discussed at next Board meeting, 4/9. However, the attached Resolution stated removal of Bonnie Neeley ... Since apparently no discussion would ensue it seemed simpler to resign.

I enjoyed working with Miller and Stofergren, but the narrow agendas were frustrating.

Bonnie Neeley



Attention GDPUD Board,

I am writing to resign my position on the GDPUD Irrigation Committee. Since the formation of the committee, I have taken on the challenges of running for US Congress, CA 13 and hope to represent farmers and businessmen in Washington DC. However, I have a strong interest in the water of our home ranches, and surrounding communities and I hope that you consider my wife, Alexandra Duarte for a position on the committee.

Yours sincerely,

John Duarte

John@duartenursery.com

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF September 13, 2022
AGENDA ITEM 9.D.**



AGENDA SECTION: NEW BUSINESS
SUBJECT: APPOINTMENT OF PUBLIC MEMBERS TO THE IRRIGATION COMMITTEE
PREPARED BY: Jessica Buckle, Interim Board Clerk
APPROVED BY: Adam Coyan, General Manager

BACKGROUND

The Irrigation Committee was established by the Board of Directors to advise them on matters related to irrigation service and allow irrigation customers an opportunity to provide feedback to this committee. The Committee is advisory in nature and has no authority to set policy, expend funds, or make obligations on behalf of the Board and/or the District.

Director Seaman and Director Gerry Stewart were appointed to serve as the Board’s liaison to the committee.

DISCUSSION

Currently there are two vacancies on the Irrigation Committee and the following individuals have expressed an interest in serving on the committee:

<u>Applicant</u>	<u>Years as Irrigation Customer</u>	<u>Location</u>
Alexandra Duarte	23 years, 33 miner’s inches	Greenwood
Rena Lowry	6 years, 1 miner’s inch	Georgetown
Frances Todd	5 years, 1 miner’s inch	Pilot Hill

FISCAL IMPACT

None.

CEQA ASSESSMENT

This is not a CEQA project.

POSSIBLE ACTION:

1. Invite applicants to comment and respond to questions by the Board.
2. Select appointees to public member positions on the Irrigation Committee
3. Adopt Resolution 2022-XX appointing public members to the Irrigation Committee.
4. Continue open application process to fill remaining openings on the Irrigation Committee.

ATTACHMENTS

1. Alexandra Duarte IC Letter of Interest
2. Lowry Resume Indeed 2022
3. Frances Todd Letter of Interest
4. Draft Resolution 2022-XX Appointment of Public Members to the Irrigation Committee



Attention GDPUD Board,

I am writing to express interest in serving on the GDPUD Irrigation Committee. As owner and manager of 220 acres of irrigated vineyard in Greenwood, and a homeowner in the GPUD district, I have a strong interest in preservation of water for the local community and water basin, as well as an understanding of business operations and the need to look forward for the district with improvements and long-term commitments.

John Duarte and I have owned most of our 400 property in Greenwood since 1999. Now we operate a successful vineyard operation on the property (since 2002). In addition, I am involved in water decisions and keeping up with the water boards of Oakdale Irrigation District, and the Modesto Irrigation District where we have operated farming business since 1996.

Please consider my application to serve on the GDPUD Irrigation Committee, as a multi-generation family business I have a strong interest in water for the Georgetown district – for irrigation in agriculture, and for the people. I also have involvement in water issues in other districts, with the state, and hopefully through my husband John Duarte on a federal level (he is a candidate for US Congress, CA 13).

Yours sincerely,

Alexandra Duarte

alexandra@duartenursery.com

Rena Lowry

Georgetown, CA 95634

renadavonne@yahoo.com

I come with a plethora of experience and wisdom between both managing businesses for others, and owning my own. After many years as a successful owner/operator in multiple business fields, I have realized that the work I am most challenged with is Human Resources, Business Development/Strategy/Management, and employee relations.

Authorized to work in the US for any employer

Work Experience

Airbnb Host

Doosie's Dabbles - Georgetown, CA

August 2021 to Present

I am a Superhost with Airbnb. I have a 5 star rating and rent a room and bath out of my home. I create my website, promote, manage everything with hands on including all the cleaning and prepping. I am extremely meticulous and concerned about my guests, making sure they are happy and have everything they need. My many years of owning businesses have made the transition into being a Superhost practically seamless.

Office Manager

In Sense Botanicals - Placerville, CA

June 2016 to October 2021

Accounting, Payroll, On-Boarding, Employee management, Handbook creation, OSHA compliance, Sexual Harassment training implementation, Bill paying, Tax filing, Management of filing systems, Budgeting and Bank account management, Correspondence, PPP/EIDL securing and forgiveness, Website security, CC processing platforms, advertising, legal issues, Small business overall management.

Caregiver

IHSS - IHSS, California

January 2016 to April 2021

For 4.5 years I was the main caregiver to my mother with Alzheimers. The two days I had off, I went to work at In Sense Botanicals to have my "Plan B" in place when my mother passed. She needed 24/7 care which involved every activity required for complete care including camera security, medication/health management, diet and food prep, financial overseeing, and safety implementation.

Landlord/Property Manager

CARLOW Enterprises - Sacramento, CA

January 2014 to November 2016

Owner and property manager of a victorian duplex in midtown Sacramento. Obtained and retained tenants, secured all appliances, maintenance and repair, tax filings, state ordinances, tenant background checks, etc.

Owner

Shine Cafe - Sacramento, CA

October 2009 to November 2013

I created from the ground-up a coffee house/cafe and music venue in Downtown Sacramento. Being a small business owner, I was responsible for absolutely everything it takes to run a business with 10 employees including implementing several POS systems, recipe creation, payroll, onboarding, training, tax filing, etc. I sold the cafe after 4 years at a profit, due to its success.

Owner

Screenprint Connection - Sacramento, CA

January 1993 to December 2003

Partnering with my husband, we started and grew into the largest screen printing company in Northern California. I managed 30 employees including a department of 10 who did not speak English. Implemented our own in-house payroll system, administered 401K and health benefits, all on-boarding, retention and severances, legal necessities, customer management, accounting/AR/AP, loan and grant securing, scheduling, advertising, networking, taxes, websites, sales, etc.

Education

3 Associates degrees in Business, English, Music

Sacramento City College - Sacramento, CA

Skills

- Fluent on both PC & Mac, Compensation & Benefits, Payroll, HRSI, CC processing, Small business management, On-boarding, Creative out-of-the-box thinking, self-starter, Social Media, Advertising, Woocommerce, Quickbooks, Organization, Law compliance, AirBnb host, eBay seller, Actor, Artist, Swimmer (10+ years)
- Screen Printing
- Alzheimer's Care
- Tax Experience
- Recruiting
- English
- Office Management
- Accounts Payable
- Event Planning
- Dementia Care
- Management
- Project Management
- Marketing
- Budgeting
- Accounts Receivable
- Bookkeeping

Certifications and Licenses

Food Handler Certification

California Alcohol License

October 2010 to November 2013

I went through an extensive background check to obtain an alcohol license for my cafe SHINE. I sold the license with the cafe November 2013.

September, 2022

Frances Todd application to Irrigation Committee

I would like to join the Irrigation Committee as a member. I have 5 acres in Pilot Hill and I am an irrigation customer with 1 miner's inch. When I bought my property we were water wise in developing the pastures for the horses and now developing a garden for us and seeing what crops to grow. I also have asked to be considered for the Policy Committee, but that committee has not been implemented by the Board. Thank you,
Fran Todd

**RESOLUTION NO. 2022-XX
OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FOR THE APPOINTMENT OF PUBLIC MEMBERS
TO THE IRRIGATION COMMITTEE**

WHEREAS, the Irrigation Committee was established to advise the Board on matters related to irrigation service; and

WHEREAS, the District announced the openings for public members to the Irrigation Committee and applications were received; and

WHEREAS, the Irrigation Committee is comprised of two Directors serving as Board liaison, and seven (7) public members; and

WHEREAS, Director Donna Seaman and Director Gerry Stewart have been appointed as Board liaison; and

WHEREAS, the committee will work on matters related to the District's Irrigation services and allow Irrigation customers an opportunity to provide feedback to this committee.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS THAT THE INDIVIDUALS NAMED BELOW IS APPOINTED TO THE IRRIGATION COMMITTEE FOR A TERM OF TWO (2) YEARS:

<u>Appointee</u>	<u>Years as Irrigation Customer</u>	<u>Location</u>
_____	_____	_____
_____	_____	_____

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AYES:

NOES:

ABSENT/ABSTAIN:

Michael Saunders, President
Board of Directors
Georgetown Divide Public Utility District

ATTEST:

Adam Coyan, Clerk and ex officio
Secretary, Board of Directors
Georgetown Divide Public Utility District

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Secretary, Board of Directors
Georgetown Divide Public Utility District