



## AGENDA

### REGULAR MEETING OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS 6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

TUESDAY, JANUARY 11, 2022  
2:00 P.M.

#### BOARD OF DIRECTORS

Michael Saunders, President  
Mitch MacDonald, Vice President  
Mike Thornbrough, Treasurer  
Donna Seaman, Director  
Gerry Stewart, Director

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#### MISSION STATEMENT

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It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
  - Ensure high quality drinking water
  - Promote stewardship to protect community resources, public health, and quality of life
  - Provide excellent and responsive customer services through dedicated and valued staff
  - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH RESOLUTION 2021-57 OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS WHICH ALLOWS THE BOARD MEETING TO BE CONDUCTED UNDER THE SUBSTANTIVE AND PROCEDURAL REQUIREMENTS OF AB 361 TO CONDUCT A REMOTE TELECONFERENCE MEETING WITHOUT ADHERING TO THE REQUIREMENTS OF PARAGRAPH (3) OF SUBDIVISION (B) OF SECTION 54953 OF THE BROWN ACT, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT

<https://us02web.zoom.us/j/84098771414?pwd=TXk2ZkR0amdsWFFva2lEWmhOdXMwZz09>

MEETING ID: 840 9877 1414 AND PASSWORD: 140377 VIA TELECONFERENCE BY CALLING 1-669-900-6833, MEETING ID: 840 9877 1414 AND PASSWORD: 140377 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. PLEASE NOTE THAT ANY PERSON ATTENDING VIA TELECONFERENCE WILL BE SHARING THE PHONE NUMBER FROM WHICH THEY CALL IN WITH THE BOARD AND THE PUBLIC.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.

Out of respect for the meeting and others in attendance via teleconference and videoconference, please adhere to the guidance below for addressing the Board of Directors for both items on the agenda and a matter that is not on the agenda.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. Please use the raise your hand feature when you wish to address the Board or, if participating via teleconference, dial \*9 to indicate you would like to speak. The President will call upon you by addressing you by the name or phone number indicated.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

## **1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

## **2. ADOPTION OF AGENDA**

## **3. BOARD REORGANIZATION - Election of Officers for Calendar Year 2022 (President, Vice-President, and Treasurer)**

**Possible Action:** Adopt Resolution 2022-01 approving election of Officers for Calendar Year 2022.

## **4. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)**

## **5. PROCLAMATIONS AND PRESENTATIONS**

### **Staff Appreciation by the Board of Directors**

**Possible Action:** Adopt Resolution 2022-02 expressing the Board's appreciation for staff efforts over the past two years dealing with impacts of COVID, restrictions, and uncertainty while continuing to provide quality services.

## **6. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar**

### **A. Financial Reports**

- 1. Budget to Actuals Report**
- 2. Pooled Cash Report**
- 3. Monthly Check Report – December 2021**

### **B. Approval of Minutes of Regular Meeting of December 12, 2021**

## **7. INFORMATIONAL ITEMS**

- A. Board Reports**
- B. General Manager's Report**
- C. Operation Manager's Report**
- D. Water Resources Report**

## **8. COMMITTEES**

- A. Finance Committee – Steven Miller, Chair**
- B. Irrigation Committee – Director Seaman**
- C. Ad Hoc Grant Writing Committee – Director Saunders**
- D. Ad Hoc Committee for Policy Manual – President Saunders**
- E. Ad Hoc Committee for the Audit Committee – Director Saunders and Director Thornbrough.**
- F. Consider Committee Assignments to ad hoc committees for Calendar Year 2022**

## **9. OLD BUSINESS**

- A. Approving Final 2021-2022 Strategic Plan – Goals & Objectives**

**Possible Action:** Adopt Resolution 2021-03 approving Final 2021-2022 Strategic Plan – Goals and Objectives

## **10. NEW BUSINESS**

- A. Receive FY 2020-2021 Audited Financial Statements**

**Possible Board Action:** Receive report and provide staff direction.

- B. Receive Report on Professional Services Agreements**

**Possible Board Action:** Receive report and provide staff direction.

- C. Consider Approval of Professional Services Agreement with Gloria Omania**

**Possible Board Action:** Adopt Resolution 2022-XX approving professional services agreement with Gloria Omania

- D. Receive Report on Inactive Meters**

**Possible Board Action:** Receive Report and Provide Staff Direction

- E. Consider PSA with Darrell Creeks for Consulting Services**

**Possible Board Action:** Adopt Resolution 2022-XX approving professional services with Darrell Creeks

**F. Consider Appointment of Board Member as ACWA/JPIA Representative**

**Possible Board Action:** Adopt Resolution 2022-XX approving appointment of Board Member as ACWA/JPIA Representative

**G. Consider Setting a Date for the Community Workshop on the Automated Meter Replacement Project**

**Possible Board Action:** Set a date for the workshop and provide staff direction.

**H. Consider Support for 2021 Urban and Multibenefit Drought Relief Grant Program (UMDRGP)**

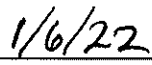
**Possible Board Action:** Consider adopting Resolution 2022-XX in support of the Multibenefit Drought Relief Grant Program and provide Staff direction.

**I. Consider Authorizing the District to Conduct Meetings by Teleconference during the Period February 1 – February 28, 2022, as provided by Assembly Bill 361.**

**Possible Board Action:** Approve Resolution 2022-XX authorizing the District to continue teleconference meetings during the period February 1, 2022, to February 28, 2022.

- 11. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.
- 12. NEXT MEETING DATE AND ADJOURNMENT** – The next Regular Meeting will be on February 8, 2021 at 2:00 P.M. via teleconference. Details to follow.
- 13.** In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on January 6, 2022.

  
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Adam Coyan, General Manager

  
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Date