

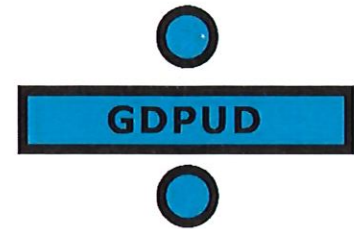


GDPUD



**NEW BUSINESS
ITEM 7.B.**

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 9, 2020
AGENDA ITEM NO. 7.B.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: DECLARING A CONSOLIDATED GENERAL ELECTION

PREPARED BY: Kelly Molloy, Board Assistant

APPROVED BY: Jeff Nelson, PE, General Manager

BACKGROUND

Every two years (even years), the District utilizes the services of the El Dorado County Recorder-Clerk-Registrar of Voters to conduct District elections. The elected term of two (2) Board of Directors expire at the end of this year, and an election must be held. In order for the District to utilize the County's services, the District must adopt a resolution Declaring a Consolidated Election, post a Notice of Consolidated Districts Election, and execute a Notice of Elective Offices to be Filled and Transmittal of Map and Boundaries prior to July 2, 2020.

DISCUSSION

A resolution Declaring a Consolidated Election, Resolution 2020-XX, is included as Attachment 1 to this report. The date of the General Election is anticipated to be November 3, 2020.

The County also requires a Notice of Consolidated Districts Election (Attachment 2) posted in three or more locations. The District plans to post the Notice of Consolidated Districts Election at the District Office and at the post offices in Cool, Garden Valley, Greenwood, Georgetown, and Pilot Hill.

The Notice of Elective Offices to be Filled and Transmittal of Map and Boundaries (Attachment 3) is to be executed. The Notice of Elective Offices to be Filled and Transmittal Map and Boundaries will designate no annexations and no deletions of parcels since December 2014, candidate statements are paid for by the candidate, and there are no District measures to be voted on.

A copy of the County's instructions and Election Code Sections 10522 is included as Attachment 4 to this report.

FISCAL IMPACT

This is a necessary expense to run the District. The County will bill the District for its share of the November 3, 2020 General Election following the election. Because the County Elections

Department does not yet know what will be on the 2020 ballot, Staff recommends budgeting \$8,000-\$10,000 for the District's share.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District

1. Adopt Resolution 2020-XX,
2. Approve the execution of the Notice of Elective Offices to be Filled and Transmittal of Map and Boundaries, and
3. Direct staff to post the Notice of Consolidated Districts Election as required by the County of El Dorado.

ATTACHMENTS

1. Resolution 2020-XX
2. Notice of Consolidated Districts Election
3. Notice of Elective Offices to be Filled and Transmittal of Map and Boundaries
4. County's instructions and Election Code Sections 10522

ITEM 7.B.
ATTACHMENT 1
RESOLUTION 2020-XX

RESOLUTION NO. 2020-XX

OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
DECLARING AN ELECTION BE HELD IN ITS JURISDICTION
CONSOLIDATION WITH OTHER DISTRICTS
REQUESTING ELECTION SERVICES

WHEREAS, it is the determination of the above-named district that an election be held on November 3, 2020, at which election the issue to be presented to the voters shall be:

NOMINATION OF CANDIDATES

No. of Members

To be Elected
2

Term

Full 4-year terms to expire 12/06/2024

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT the Elections Department of El Dorado County is hereby requested to:

1. Consolidate said election with the Statewide General Election conducted on November 3, 2020.
2. Authorize and direct the Registrar of Voters, at District expense, to provide all necessary services, which shall include, **but not be limited to:**

publications, issue nomination documents, ballots, sample ballots, election officers, polling places and canvass.
3. In the event of a tie vote, the winning candidate shall be decided by lot.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 9th day of June 2020, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Dave Souza, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

Jeff Nelson, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2020-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this the 9th day of June 2020.

Jeff Nelson, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ITEM 7.B.

ATTACHMENT 2

NOTICE OF CONSOLIDATED DISTRICTS ELECTION

PLEASE POST

Notice of Consolidated Districts Election

(Elections Code Sections 10510,12112)

Georgetown Divide Public Utility District

(Name of District)

Notice hereby is given that a Consolidated Districts Election will be held in this district on Tuesday, November 3, 2020.

The names of the offices for which candidates may be nominated are as follows:

Two Full Terms to be Elected will Expire 12/04/2020 (Incumbents)

**Dane Wadle
David Halpin**

The qualifications of a nominee and of an elective officer of the district are as follows:

Registered Voter within the District

There are measures to be voted on: Yes No
(Please circle one)

Declaration of candidacy forms for eligible candidates desiring to file for any of the elective offices may be obtained from the Elections Department at 2850 Fairlane Court, Placerville, CA. Forms shall be available commencing on July 13, 2020, before the election, and shall be filed with the Elections Department, in person no later than 5:00 p.m., August 07, 2020, before the election.

PLEASE NOTE: Districts in the Tahoe area call (530) 621-7490 for appointment.

In the event that there are no nominees or an insufficient number of nominees for each elective office and a petition for an election is not timely filed, an appointment to such elective office shall be made. (Elections Code Section 10515)

The ¹ Candidates Statement is to be paid for by: Candidate District
(Please circle one)

Date: March 10, 2020

 Bill O'Neill
Registrar of Voters

INSTRUCTIONS:

¹ **NOTE:** FPPC Regulations Section 18530, effective October 10, 1990, provides that districts can pay for "production and dissemination of candidates statements" notwithstanding Government Code Section 85300 forbidding use of public funds "for the purpose of seeking elective office."

NOTE: This Notice shall be published once by the Registrar of Voters at least 90 days and not more than 120 days before the general election in a newspaper of general circulation published in the district or, if none, in a newspaper having general circulation in the district published in any affected county in the district. (EC 12112)



ELECTIONS CODE - ELEC

DIVISION 10. LOCAL, SPECIAL, VACANCY, AND CONSOLIDATED ELECTIONS
[10000 - 10735] (*Division 10 enacted by Stats. 1994, Ch. 920, Sec. 2.*)

PART 4. UNIFORM DISTRICT ELECTION LAW [10500 - 10556] (*Part 4 enacted by Stats. 1994, Ch. 920, Sec. 2.*)

10522. At least 125 days prior to the day fixed for the general district election, the secretary of a resident voting district shall deliver to the county elections official of each affected county a map showing the boundaries of the district and the boundaries of the divisions of the district, if any, within that county and a statement indicating in which divisions a director is to be elected and whether any elective officer is to be elected at large at the next general district election.

(Enacted by Stats. 1994, Ch. 920, Sec. 2.)

ITEM 7.B.

ATTACHMENT 3

NOTICE OF ELECTIVE OFFICES TO BE FILLED AND TRANSMITTAL OF
MAP AND BOUNDARIES

Notice of Elective Offices to be Filled and Transmittal of Map and Boundaries

(Residential and Landowner Voting Districts)
(Elections Code Sections 10509,10522,10524)

Georgetown Divide Public Utility District

(Name of District)

To the Registrar of Voters of El Dorado County,

Notice hereby is given that the elective offices of the district to be filled at the Election on November 6, 2018 are as follows:

Two Full Terms to Expire 12/04/2020 Currently Held By: (Incumbents)

**Dane Wadle
David Halpin**

Pursuant to Election Code 10522, please submit a current map in either a digital shape file or hard-copy paper map to the Elections Department **NO LATER THAN THURSDAY, JULY 2, 2020.**

The qualifications of a candidate and of an elective officer of the district are as follows: ¹

Registered Voter within the District

The ² Candidate's Statement is to be paid for by: Candidate District
(Please circle one)

There are measures to be voted on: Yes No
(Please circle one)

Dated _____

(Seal of the District)

(District Secretary)

INSTRUCTIONS:

¹ The qualifications of a candidate for elective office, and of an elective officer, of a district shall be determined by the principal act of that district. (Elections Code Section 10514) Generally, the qualification for a resident voting district is "resident elector within the district or division thereof, if any," and the qualification for a landowner voting district is "resident and freeholder within the district or division thereof, if any."

² **NOTE:** FPPC Regulations Section 18530, effective October 10, 1990, ruled that districts can pay for "production and dissemination of candidates statements" notwithstanding Government Code Section 85300 which forbids use of "public money for promoting candidacies."

NOTE: This Notice and Transmittal shall be made at least 125 days before the general district election and shall either be delivered in person or mailed by certified mail in time to reach the Registrar of Voters on the designated date. (Elections Code Sections 10504, 10509, 10522, 10524)

*** Please return this form to the Elections Dept. ***

ITEM 7.B.

ATTACHMENT 4

COUNTY'S INSTRUCTIONS AND ELECTION CODE SECTIONS 10522

COUNTY OF EL DORADO

REGISTRAR OF VOTERS

Bill O'Neill

2850 Fairlane Court
PO Box 678001
Placerville CA 95667
www.edcgov.us/elections/
Phone: 530.621.7480 Fax: 530.626.5514
Linda Webster - Assistant Registrar of Voters



TO: Districts
FROM: Bill O'Neill - Registrar of Voters
DATE: March 2020
SUBJECT: Statewide General Election to be held November 3, 2020

Enclosed are the necessary forms for the upcoming DISTRICT ELECTION that will be held on Tuesday, November 3, 2020 at the STATEWIDE GENERAL ELECTION.

Complete the enclosed forms and make copies for your files and return the **originals** to my office **NO LATER THAN THURSDAY, JULY 2, 2020.**

Note: A resolution **must be passed by your Board of Directors** and the **original, signed document** returned to my office **along with other completed documents.**

Pursuant to Elections Code Sec. 10522 (enclosed), you **SHALL** submit a current map showing the boundaries of the District and the official boundaries of the divisions of the district. **You SHALL provide these maps as either a digital shape file or a readable hard-copy paper map. Affix the attached label stating rather there are or are not boundary changes.** If you require further information on this request, please contact Ted Castle at (530) 621-7486.

If appointments to fill vacancies have been made by your Board since the last Consolidated District Election, keep in mind that appointees only hold office until the next Consolidated Districts Election (November 3, 2020). If the term is unexpired, it shall appear on the ballot as such. Therefore, when submitting the **NOTICE OF ELECTIVE OFFICES TO BE FILLED AND TRANSMITTAL OF MAP AND BOUNDARIES**, indicate these offices separately from those regularly appearing for election at this time. (Government Code Sec. 1780, enclosed)

For your convenience, we have enclosed a resolution that may be used by your Board of Directors requesting to consolidate your election with any other election conducted on said date. You may use the enclosed resolution or you may draft your own, either one must be filed with the Elections Department **NO LATER THAN 5:00 P.M. on July 2, 2020.** This will enable the publication of "Notice of Election" to take place in a timely manner.

Please address all inquiries and required documents to:
Elections Department
Attn: Kim Smith
2850 Fairlane Court, Building C
Placerville, CA 95667

Complete the areas on the forms marked with the red (X). If you do not agree with our records, please contact Kim Smith at (530) 621-7490 immediately.

Attachments: Resolution
Notice of Consolidated Districts Election "Please Post"
Elections Code Sec. 10522
Notice of Elective Offices to be filled

Note: You are required to post the "Notice of Consolidated Districts Election" in three or more conspicuous places within the District to inform the resident voters of the impending election and the number of available position up for election.



GOVERNMENT CODE - GOV

TITLE 1. GENERAL [100 - 7914] (Title 1 enacted by Stats. 1943, Ch. 134.)

DIVISION 4. PUBLIC OFFICERS AND EMPLOYEES [1000 - 3599] (Division 4 enacted by Stats. 1943, Ch. 134.)

CHAPTER 4. Resignations and Vacancies [1750 - 1782] (Chapter 4 enacted by Stats. 1943, Ch. 134.)

ARTICLE 2. Vacancies [1770 - 1782] (Article 2 added by Stats. 1943, Ch. 134.)

- 1780.** (a) Notwithstanding any other provision of law, a vacancy in any elective office on the governing board of a special district, other than those specified in Section 1781, shall be filled pursuant to this section.
- (b) The district shall notify the county elections official of the vacancy no later than 15 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later.
- (c) The remaining members of the district board may fill the vacancy either by appointment pursuant to subdivision (d) or by calling an election pursuant to subdivision (e).
- (d) (1) The remaining members of the district board shall make the appointment pursuant to this subdivision within 60 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later. The district shall post a notice of the vacancy in three or more conspicuous places in the district at least 15 days before the district board makes the appointment. The district shall notify the county elections official of the appointment no later than 15 days after the appointment.
- (2) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.
- (3) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.
- (e) (1) In lieu of making an appointment the remaining members of the board may within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, call an election to fill the vacancy.
- (2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.
- (f) (1) If the vacancy is not filled by the district board by appointment, or if the district board has not called for an election within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, then the city council of the city in which the district is wholly located, or if the district is not wholly

located within a city, the board of supervisors of the county representing the larger portion of the district area in which the election to fill the vacancy will be held, may appoint a person to fill the vacancy within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, or the city council or board of supervisors may order the district to call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the city council or board of supervisors calls the election.

(g) (1) If within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, the remaining members of the district board or the appropriate board of supervisors or city council have not filled the vacancy and no election has been called for, then the district board shall call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(h) (1) Notwithstanding any other provision of this section, if the number of remaining members of the district board falls below a quorum, then at the request of the district secretary or a remaining member of the district board, the appropriate board of supervisors or the city council shall promptly appoint a person to fill the vacancy, or may call an election to fill the vacancy.

(2) The board of supervisors or the city council shall only fill enough vacancies by appointment or by election to provide the district board with a quorum.

(3) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold the office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(4) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(5) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is held 130 or more days after the date the city council or board of supervisors calls the election.

(Amended by Stats. 2007, Ch. 343, Sec. 4. Effective January 1, 2008.)

California Elections Code Section 10522

10522. At least 125 days prior to the day fixed for the general district election, the secretary of a resident voting district shall deliver to the county elections official of each affected county a map showing the boundaries of the district and the boundaries of the divisions of the district, if any, within that county and a statement indicating in which divisions a director is to be elected and whether any elective officer is to be elected at large at the next general district election.

(Enacted by Stats. 1994, Ch. 920, Sec. 2.)

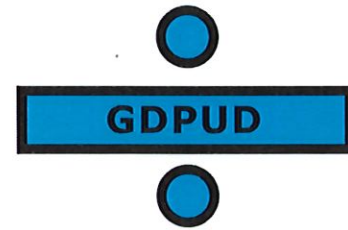


GDPUD



**NEW BUSINESS
ITEM 7.C.**

REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 9, 2020
AGENDA ITEM NO. 7.C.



AGENDA SECTION: NEW BUSINESS

SUBJECT: REVIEW OF FINANCE COMMITTEE POLICY

PREPARED BY: Jeff Nelson, PE, Interim General Manager

APPROVED BY: Jeff Nelson, PE, Interim General Manager

BACKGROUND

The governing body ("Board") of the Georgetown Divide Public Utility District ("District") is authorized to appoint a Finance Committee. The primary role of the Committee is to provide recommendations to the Board in response to proposals made by staff on matters related to the District's finances. The Committee is advisory in nature and reports and is responsible to the Board. The Committee and its members have no authority to set policy, expend funds, or make obligations on behalf of the Board or the District.

The District memorialized the membership, duties, and responsibilities of the Finance Committee most recently through Resolution 2018-14.

DISCUSSION

During the April 14th, 2020 Regular Board meeting, the Board of Directors voted to suspend the Finance Committee until further notice.

When the Finance Committee was active, District staff typically prepared and posted regular (usually monthly) Finance Committee agendas, coordinated and participated in Finance Committee meetings, responded to requests for detailed financial information from the Finance Committee, and regularly met with Finance Committee members to respond to questions regarding the information provided by staff.

FISCAL IMPACT

Before the Finance Committee was suspended in April, the estimated financial impact to the District for have staff to interact with the Finance Committee was estimated to be approximately 10 hours per month by the District Management Analyst (Christina Cross), 6 to 8 hours a month by the District Accounts Payable administrator (Kelly Molloy), and 6 to 8 hours a month by the General Manager. While the magnitude of the impact is hard to

estimate at this time, any expansion of the Finance Committee's roles and responsibilities will likely increase the amount of time District staff spend interacting with the Finance Committee.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

At the request of Director Garcia, staff recommends the Board discuss the reinstatement of the Finance Committee. Possible actions include reinstating the Finance Committee with the roles and responsibilities described in Resolution 2018-12, modifying the current Finance Committee Policy, disband the Finance Committee, or take no action.

ATTACHMENTS

1. Resolution 2018-14

AGENDA ITEM 7.C.

Attachment 1

Resolution 2018-14

RESOLUTION NO. 2018-14

**OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
PROVIDING ROLE AND RESPONSIBILITIES OF THE FINANCE COMMITTEE**

WHEREAS, the Georgetown Divide Public Utility District ("District") Board of Directors ("Board") previously memorialized the membership, duties, responsibilities, and other matters pertaining to the Finance Committee through Resolution 2017-25; and

WHEREAS, the Board seeks to rescind and replace Resolution 2017-25 to modify the role and responsibilities of the Finance Committee; and

WHEREAS, the Finance Committee will assist the Board in the review of financial information of the District and make recommendations to the Board for actions related to the District's finances and budgeting; and

WHEREAS, the Board finds it to be in the best interest of the public to establish the Finance Committee's role as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

SECTION 1: Resolution 2017-25 is hereby rescinded and replaced with this Resolution 2018-11 and shall be of no further force or effect following the Board's adoption of this Resolution 2018-11.

SECTION 2. The Finance Committee ("Committee") shall be created as follows:

1. **Membership; Quorum.** The Committee shall be composed of no fewer than three (3) and no more than seven (7) members. A quorum shall consist of a simple majority of the total number of members currently appointed to the Committee.
2. **Selection of Committee Members.** The policy for selecting Committee members is shown in "*Exhibit A.*" which is attached hereto and incorporated herein by reference as if set forth in full.
3. **Role of the Committee.** The primary role of the Committee is to provide recommendations to the Board of Directors ("Board") in response to proposals made by staff on matters related to the District's finances. It shall be the responsibility of the Committee to:
 - a. Review annual operating budget proposed by staff and make recommendations to the Board.
 - b. Review long-range strategic financial planning proposed by staff and make recommendations to the Board.

- c. Review the audited annual financial statements and make recommendations to the Board.
 - d. Monitor District financial reports and investments and make any recommendations to the Board as requested by the Board.
 - e. Present all Committee identified financial goals and proposals to the Board for approval.
4. **Meetings.** The Committee shall meet at least quarterly, and more often if needed or requested by the Board. Meetings shall be held at the District's offices. The Rules of Operating Procedure are shown in "*Exhibit B.*" which is attached hereto and incorporated herein by reference as if set forth in full.
 5. **Terms.** The terms of the office shall be two (2) years. Committee members may be re-appointed to subsequent terms.
 6. **Vacancies.** Any vacancies shall be filled for the unexpired term by the Board of Directors.
 7. **Removal.** All Committee members serve at the will of the Board, and any member may be removed by an affirmative vote of three (3) members of the Board. There shall be no requirement to show cause for removal.
 8. **Officers.** The Committee shall designate from among its members a Chair, Vice- Chair, and Secretary. The Chair shall preside over the meetings, and in the Chair's absence the Vice-Chair shall preside. If both the Chair and the Vice-Chair are absent, the remaining members, if a quorum exists, shall select from among themselves a person to preside over the meeting. The Secretary (or another member if the Secretary is absent) shall prepare agendas and minutes of every meeting and shall be responsible for transmitting the agenda and the final copy of all minutes to the General Manager or designee. Items needing Board action shall be transmitted as soon as possible to the General Manager or designee for inclusion on the next available Board agenda.
 9. **Advisory Nature of the Committee.** The Committee is advisory in nature and shall report and be responsible to the Board of Directors. The Committee and its members have no authority to set policy, expend funds, or make obligations on behalf of the Board and/or the District.
 10. **Board Reports.** The Committee shall report on its activities to the Board at least quarterly, and more often if needed or requested by the Board. The Board Report can be either oral or written and shall include a description of the activities of the committee for the preceding period and any on-going or outstanding activities or tasks. Committee meeting minutes can be used to satisfy this requirement.
 11. **Board Liaison and Staff Support.** The Committee shall have the following Board and/or staff members to assist it with its work from time to time as may be necessary or

desired by the Committee and/or the Board; Board Treasurer who will serve as the Board Liaison, and a Staff Liaison designated by the General Manager. The Board Liaison and Staff Liaison shall (a) not be regular or ex officio members of the Committee; (b) not have the right to vote; and (c) not be counted for purposes of determining the presence of a quorum.

SECTION 3. This Resolution shall take effect immediately upon adoption. This Resolution shall remain in full force and effect until rescinded by a subsequent Resolution of the Board of Directors.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utilities District at a meeting of said Board held on the 13th day of March, 2018, by the following vote:

AYES: Halpin, Hanschild, Souza, Uso, Wadle

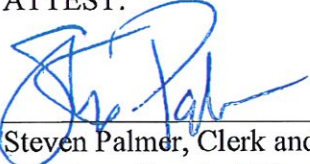
NOES:

ABSENT/ABSTAIN:



Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT


ATTEST:



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-14 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 13th day of March, 2018.



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

EXHIBIT A

Policy for Selecting Finance Committee

- 1) Publish in a newspaper of general circulation in the District a notice of vacancy on the Committee and a desire to fill said vacancy.
- 2) The Board President will interview all applicants and return to the Board with recommendations for Committee appointment. All applicants will be eligible for the Board to appoint.
- 3) Alternatively, the Board President may elect to appoint a selection committee made up of two Board Members to interview applicants which will return to the Board with recommendation for Committee appointment. All applicants will be eligible for the Board to appoint.
- 4) The Committee will be made up of no less than three and no more than seven members.
- 5) The Board will confirm the selections by resolution.

EXHIBIT B

Finance Committee of the Georgetown Divide Public Utility District Rules of Operating Procedure

MEETINGS

- a) At any meeting of the Committee, the majority of the members currently appointed shall constitute a quorum for purposes of conducting business or meetings. Unless otherwise posted, a majority vote of those present and voting shall be sufficient to adopt any motion.
- b) All meetings of the Committee shall be open and public, and all persons shall be permitted to attend any meeting of the committee as provided by Government Code Section 54950 *et seq.*
- c) All meetings of the Committee shall be held in the GDPUD offices at 6425 Main Street, Georgetown, California 95634, unless there is a special need to hold a meeting at a different location.
- d) The proceedings of all meetings of the Committee shall be conducted in accordance with Robert's Rules of Order.
- e) Each Committee shall determine the order of business for the conduct of its meetings.
- f) Any meeting may be adjourned to a time and place stated in the Order of Adjournment. Less than a quorum may so adjourn from time to time. If all members are absent, the Secretary may declare the meeting adjourned to a stated time and place and shall cause such notice to be given in the same manner as for special meetings.
- g) Special meetings may be called at any time at the direction of the chairperson or by a majority of a Committee. Twenty-four hours advance written notice of special meetings shall be provided by the chairperson stating the time, place, and business to be transacted. The public shall be notified through the District's regular communications and procedures, in accordance with the Brown Act.
- h) At least 72 hours before a regular Committee meeting, the legislative body of the District, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting. The agenda shall be filed with the Staff Liaison for posting outside the District offices.

- i) The Committee shall maintain meeting minutes, including a complete record of all transactions, findings, and determinations and present a full statement to the Board of Directors upon request. A signed copy of meeting minutes shall be filed with the Staff Liaison.
- j) The Board Liaison to the Committee shall be the Board Treasurer.
- k) The duties of the Board Liaison include presenting relevant data to the Board and arranging for the presentation of important progress on projects to the Board by the Committee chairperson.
- l) The Board Liaison's role will be advisory to the Committee, but the process is meant to be staff driven.
- m) The Board Liaison will not have a vote on the Committee.

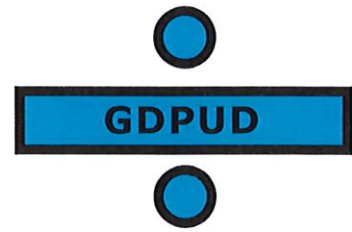


GDPUD



**NEW BUSINESS
ITEM 7.D.**

REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 09, 2020
AGENDA ITEM NO. 7.D.



AGENDA SECTION: NEW BUSINESS

**SUBJECT: SETTING A DATE FOR A PUBLIC HEARING TO ESTABLISH
THE PROPOSITION 4 APPROPRIATIONS LIMIT FOR THE
2020/2021 FISCAL YEAR**

PREPARED BY: Christina Cross, Management Analyst

APPROVED BY: Jeff Nelson, PE, Interim General Manager

BACKGROUND

In November 1979, the voters of the State of California approved Proposition 4, commonly known as the (Paul) Gann Initiative. The Proposition limits the amount of tax revenue that can be spent by all entities of government. The District is a local government and, therefore, must comply with the Proposition. The Proposition became effective for the 1980-81 Fiscal Year. Since that time, the District has annually been setting a public hearing to establish its appropriation limit, which is derived from information received from the State Department of Finance during May.

DISCUSSION

The District has received information from the State Department of Finance allowing the District to set the public hearing.

FISCAL IMPACT

This action will not result in an expenditure.

CEQA ASSESSMENT

This is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) adopt the attached Resolution setting a public hearing for the Proposition 4 Appropriation Limit on July 14, 2020 at the 2:00 P.M. Regular Board Meeting.

ATTACHMENTS

1. Resolution 2020-XX

AGENDA ITEM 7.D.

Attachment 1

Resolution 2020-XX

RESOLUTION NO. 2020-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
SETTING A DATE FOR A PUBLIC HEARING
TO ESTABLISH THE PROPOSITION 4 APPROPRIATIONS LIMIT
FOR THE 2020-2021 FISCAL YEAR

WHEREAS, the Board of Directors of the Georgetown Divide Public Utility District (District) is required by Proposition 4 to set a date for a public hearing on the appropriations limits for the District; and

WHEREAS, the hearing set for the Board's Regular Meeting of July 14, 2020, at 2:00 PM will be advertised and noticed as required by law. At said hearing the Georgetown Divide Public Utility District will consider all comments by interested persons; and

WHEREAS, the proposed Appropriations Limit is \$2,909,025.

NOW, THEREFORE, be it resolved by the Board of Directors of the Georgetown Divide Public Utility District that the Public Hearing to establish the Proposition 4 Appropriations Limit for Fiscal Year 2020-2021 is set for July 14, 2020, at 2:00 PM.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT the Public Hearing to establish the Proposition 4 Appropriations Limit for Fiscal Year 2020-2021 is set for July 14, 2020 at 2:00 PM.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 9th day of June 2020, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Dave Souza President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2020-xx duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 9th day of June 2020.

Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT