

## **AMENDED AGENDA**

### **REGULAR MEETING**

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS  
6425 MAIN STREET, GEORGETOWN, CALIFORNIA**

**TUESDAY, JANUARY 12, 2016  
2:00 P.M.**

### **MISSION STATEMENT**

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It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
  - Ensure high quality drinking water
  - Promote stewardship to protect community resources, public health and quality of life
  - Provide excellent and responsive customer services through dedicated and valued staff
  - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
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#### **1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

#### **2. ADOPTION OF AGENDA**

- A.** Board Action to adopt agenda.

#### **3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

#### **4. APPROVAL OF MINUTES**

- A.** Regular Meeting of December 8, 2015.  
**B.** Board Action to approve and file minutes.

#### **5. FINANCIAL REPORTS**

- A.** Accounts Payable for January 2016, and Disbursements for December 2015  
**B.** Revenue and Expense Summary for November 2015  
**C.** Balance Sheet for November 2015  
**D.** Cash and Investment Reports for November 2015  
**E.** ALT Zone and CDS Summary for November 2015  
**F.** Board Action to accept and adopt financial reports

#### **6. PRESIDENT'S REPORT**

**7. BOARD REPORTS**

**8. OPERATIONS MANAGER'S REPORT**

**9. GENERAL MANAGER'S REPORT**

**10. FINANCE COMMITTEE REPORT**

**11. INVESTMENT POLICY REPORT AND REVIEW**

**A. Discussion** – Annually, the Board of Directors reviews and ratifies the District's Investment Policy.

**B. Possible Board Action** – Staff recommends adoption of the District's Investment Policy.

**12. UTILIZATION OF FUND 37 – GARDEN VALLEY ASSESSMENT DISTRICT**

**A. Discussion** – At its December 8, 2015 Board meeting, staff presented a review of the history of Garden Valley Special Assessed District's Fund 37. The Fund was fully paid by 2000 and a residual of \$87,000 plus interest was reported by El Dorado County in 2002. The decision as to the disposition of the residual funds was tabled until GDPUD's legal counsel could review and complete a legal opinion. The legal opinion has been provided and states that residual funds may be used for maintenance activities within the Assessment District.

**B. Possible Board Action** – Staff recommends Board approval to use the residual funds for maintenance activities within the Garden Valley Assessment District.

**13. FISCAL YEAR 2015-16 MID-YEAR BUDGET REVISION**

**A. Discussion** – The Operations Budget has been increased by \$49,000 and the Capital Budget has been increased by \$92,000 for Fiscal Year 2015-16.

**B. Possible Board Action** – Staff recommends Board approval to increase the District's FY 2015-16 Operations Budget by \$49,000 and FY 2015-16 Capital Budget by \$92,000.

**14. VEHICLE REPLACEMENT**

**A. Discussion** – The District urgently needs to replace one of its inoperable vehicles. Staff recommends purchasing a Ford F-150 in order to maintain service to the treatment plants.

**B. Possible Board Action** – Staff recommends Board approval of the purchase of a Ford F-150 not to exceed \$35,000.

**15. PROFESSIONAL SERVICES AGREEMENT WITH SIREN & ASSOCIATES**

**A. Discussion** – Siren and Associates agreement to assist the District with the regulatory compliance for both the Public Water and Onsite Waste Water Management Zone reporting and other duties not to exceed \$88,856.

**B. Possible Board Action** – Staff recommends Board approval of a professional services agreement with Siren & Associates for an amount not to exceed \$88,856 for the period February 12, 2016 through February 12, 2017.

## **16. PROFESSIONAL SERVICES AGREEMENT WITH K & W BACKFLOW SERVICES**

- A. Discussion** – Last year K & W Backflow Services completed 768 cross-connection surveys ahead of schedule under an \$8,000, one-year contract set to expire on May 31, 2016. Staff proposes to early terminate the current contract and enter into a new contract to complete an additional 1000 surveys for an amount not to exceed \$12,000 for the period January 13, 2016 through January 12, 2017.
- B. Possible Board Action** – Staff recommends Board approval of a professional services agreement with K & W Backflow Services to survey 1000 residential connections for an amount not to exceed \$12,000 for the period January 13, 2016 through January 12, 2017 and early termination of the current contract which is set to expire on May 31, 2016.

## **17. PETE SWEENEY – REQUEST TO USE DITCH WATER FOR POWER GENERATION**

- A. Discussion** – The District is in receipt of a request from Pete Sweeney to divert a portion of the water flow in the Main Ditch, to generate power for use at his private residence.
- B. Possible Board Action** – Staff recommends the Board deny the request.

## **18. RESIDENTIAL FIRE SPRINKLER SYSTEM REQUIREMENTS:1-INCH METER**

- A. Discussion** – All permitted new residential construction within the GDPUD service area must comply with an automatic fire sprinkler system requirement mandated by the State of California. A 1-inch service connection rather than the standard ¾-inch size is sometimes required.
- B. Possible Board Action** – Staff recommends the Board review the information provided by staff and provide direction.

## **19. MOUNTAIN COUNTIES WATER RESOURCES ASSOCIATION – ELECTION**

- A. Discussion** – Mountain Counties Water Resources Agency (MCWRA) is holding an election for a vacant seat on its Board of Directors. The MCWRA requests that the District cast its ballot for one MCWRA Board member.
- B. Possible Board Action** – Staff recommends the Board vote for one of the candidates listed on the MCWRA Ballot.

## **20. APPROVAL OF STAFF AND DIRECTORS TO SPRING CONFERENCES**

- A. Discussion** – The Association of California Water Agencies (ACWA) 2016 Spring Conference is scheduled for May 3 through 6 at Monterey, California. The California-Nevada Section of the American Water Works Association (AWWA) 2016 Spring Conference is scheduled for March 21-24 in Sacramento.
- B. Possible Board Action** – Staff recommends Board approval for the General Manager, Office Manager, Operations Manager, and any Board members who so request, to attend the ACWA 2016 Spring Conference. Staff also recommends Board approval for the General Manager to attend the CA-NV Section AWWA 2016 Spring Conference.

## **21. ALT TREATMENT UPDATE**

A. **Discussion** – Recap and extension of prior month report on progress towards plant replacement.

B. **Possible Board Action** –

**22. ADOPTION OF RESOLUTION 2016-01 TO APPOINT A MEMBER AND ALTERNATE TO THE EL DORADO COUNTY WATER AGENCY BOARD OF DIRECTORS**

A. **Discussion** – GDPUD currently holds a Board position with the El Dorado County Water Agency (EDCWA). At the request of Tom Cumpston, El Dorado Irrigation District Legal Counsel, GDPUD staff has prepared Resolution 2016-01 appointing EID Director Ed Coco, MD as Director to the EDCWA Board of Directors and EID Director George Osborne as an alternate.

B. **Possible Board Action** – Staff recommends the Board consider adoption of Resolution 2016-01 appointing EID Director Coco to the EDCWA Board and designating EID Director Osborne as an alternate.

**22.23. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

**23.24. CLOSED SESSION**

A. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** – Property: Parcel No. 071-051-62-100. Agency negotiators: Darrell Creeks, Operations Manager; George Sanders, Engineering Consultant; Wendell Wall, General Manager; Barbara Brenner, Legal Counsel. Negotiating parties: Ralph C. Elliot and Georgetown Divide Public Utility District. Board to discuss terms of the proposal submitted by property owner Ralph C. Elliot pursuant to Government Code §54956.8.

B. **CONFERENCE WITH LEGAL COUNSEL** – Board to consider the appointment, employment, evaluation of performance, discipline or dismissal of a public employee pursuant to Government Code §54957 (b)(1).

**24.25. ADJOURN TO OPEN SESSION** – Announcement of action taken in closed session.

**25.26. NEXT MEETING DATE AND ADJOURNMENT** – Next regular meeting February 9, 2016 at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this amended agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on January 7<sup>th</sup>, 2016.